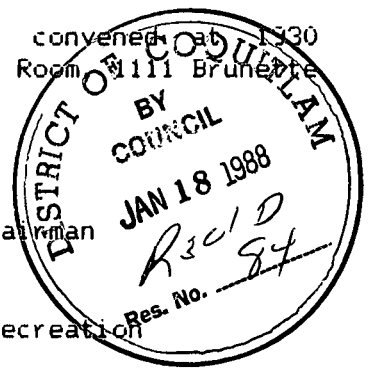


PARKS AND RECREATION COMMITTEE

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 hours, on Monday, 1988 January 11, in the Council Committee Room 5111 Brunette Avenue, with the following persons present:



COMMITTEE: Ald. LeClair, Deputy Chairman
Ald. Parker
STAFF: D.L. Cunnings, Park & Recreation Director

502-1 Fee Waiver Request: Greater Coquitlam Volunteer Bureau (Mike Butler Room - \$120)

RECOMMENDATION:

RESOLUTION REQUIRED:

*APPROVED
CO. #82/88*

"That the Greater Coquitlam Volunteer Bureau be granted free use of the Mike Butler Room, for the purpose of holding an annual Volunteer Appreciation Dinner on 1988 April 18; and, that the normal community group rental fee of \$120.00 be waived in this instance; and, further that the Greater Coquitlam Volunteer Bureau, serving the tri-city area, be requested to approach the cities of Port Moody and Port Coquitlam for 1989 and 1990 for the free use of banquet space to facilitate the Bureau's Appreciation Diner during that time frame."

502-2 Fee Waiver Request: District of Coquitlam Boy Scouts (Centennial Room - \$337.60)

RECOMMENDATION:

RESOLUTION REQUIRED:

*APPROVED
CO. #84/88*

"That the District of Coquitlam Boy Scouts be granted free use of the Centennial Room for the purpose of holding a fund-raising dance on 1988 February 27, and that the normal community group rental fee of \$337.60 be waived in this instance."

502-3 Funding of Support Services for the B.C. Summer Games Bidding Committee and the Municipality's Centennial Committee (1991)

RECOMMENDATION:

RESOLUTION REQUIRED:

*APPROVED
CO. #87/88*

"502-3a) - That an appropriation from the 'General Provision - Operating and Capital Purposes' as provided for within the 1988 Provisional Budget be authorized in the amount of \$2,000 for transfer to General Ledger Account #271170.070 in order to make available funds to satisfy the support service costs to the District of Coquitlam's Centennial Committee."

RESOLUTION REQUIRED:

*APPROVED
CO. #88/88*

"502-3b) - That an appropriation from the 'General Provision - Operating and Capital Purposes' as provided for within the 1988 Provisional budget be authorized in the amount of \$8,000 for transfer to General Ledger Account #271170.080 in order to make available funds to satisfy the cost associated to the Municipality's 1991 B.C. Summer Games bid."

502-4 District of Coquitlam Parkland Development Cost Charge Reserve Fund Potential Generating Capacity for 1988

The Committee was advised that the estimated balance of the interest currently available for funding minor capital projects stands at \$44,255, whereas the potential budget for the first five-month generating period in 1988 will likely total \$158,140 inclusive of the present \$44,255.

RECOMMENDATION:

RESOLUTION REQUIRED:

*APPROVED
CO. #89/88*

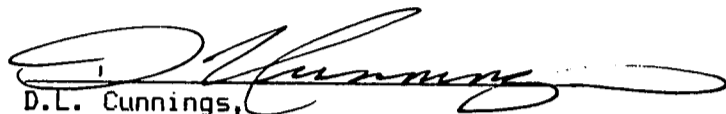
"That staff prepare a minor capital nomination project list totalling \$158,140 for works throughout the municipal park system for consideration by the Park & Recreation Committee during its January 25, 1988 meeting."

502-5 Winter '88 District of Coquitlam Leisure Guide

Ald. Parker advised the meeting that she had not received the Leisure Guide with the newspaper and the Park & Recreation Director informed the meeting that neither the newspaper or the '88 District of Coquitlam Leisure Guide were delivered to his residence.

Committee Action: That the copy of the 1988 District of Coquitlam Leisure Guide be received for information and that Ald. Parker's observation be noted by the Park & Recreation Department staff.

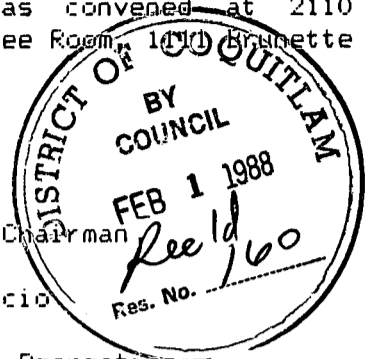
ADJOURNMENT - The meeting adjourned at 2000 hours.


D.L. Cunnings,
Executive Secretary

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was convened at 2110 hours, on Monday, 1988 January 25, in the Council Committee Room, 1000 Brunette Avenue, with the following persons present:



COMMITTEE: Ald. Reid, Chairman
 Ald. LeClair, Deputy Chairman
 Ald. Parker
 Mayor Sekora, ex officio

STAFF: D.L. Cunnings, Park & Recreation Director
 R. Munro, Recreation Program Manager, Community Recreation

502-1 Invitation to Host the 1989 or 1990 B.C. Championships for the Physically Disabled

RECOMMENDATION:

RESOLUTION REQUIRED:

"That staff prepare a full report on all the implications prior to the Park & Recreation Committee seriously considering bidding for the 1990 B.C. Championships for the Physically Disabled."

APP'D B
Co. Res #101/88

502-2 Spani Pool 1988 One-Week Season Extension Proposal

RECOMMENDATION:

RESOLUTION REQUIRED:

"That the operating season of the Spani Pool be extended by one week in 1988 with the opening date being May 14 in order to meet the needs of both the competitive swimming and public school segments of the community, at a cost of \$1,730, with an estimated offsetting revenue of \$1,260."

APP'D B
Co. Res #102/88

502-3 Festivals B.C. Convention in Kelowna, B.C., March 4, 5, 6/88

RECOMMENDATION:

RESOLUTION REQUIRED:

"That R. Munro be authorized to attend the Festivals B.C. Convention in Kelowna, B.C., on March 4, 5 and 6, 1988 in preparation for Coquitlam's Centennial '91 Festival and Coquitlam's potential '91 B.C. Summer Games pageantry."

APP'D B
Co. Res #103/88

502-4 O.A.P.O. Branch 86 Maillardville - Request for a Building Addition to Place Maillardville for Senior Citizens' Recreation Events

RECOMMENDATION:

RESOLUTION REQUIRED:

"That the undated letter received by the Park & Recreation Department on January 20, 1988 from the O.A.P.O. Branch 86 Maillardville pertaining to the expansion of the Place Maillardville Neighbourhood Centre be referred to the Association Habitat Maillardville with a request that the Association provide Council with a budget estimate for 1988 in order that a professional study might be undertaken to determine the opportunities and constraints of the Place Maillardville building and site to accommodate the accelerated changing demographics and leisure trends within the Maillardville neighbourhood."

APP'D B
Co. Res #104/88

502-5 Pup Hockey Tournament Draw Prize - Fee Waiver Request

RESOLUTION
REQUIRED:

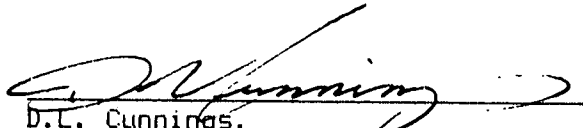
"That the Coquitlam Minor Hockey Association be given one free registration to the Coquitlam Sports Centre Hockey School, August 22 - September 02, 1988, and that the fee of \$75.00 be waived in this instance."

*App'd
Co. R 35 * 105/88*

502-6 Celebration '88 (February 20, 1988)

R. Munro, Recreation Program Manager, Community Recreation; provided the meeting with a tentative schedule of events and alerted the committee to the fact that the nomination closing date for special Federal Olympic '88 Celebration awards may have to be extended from the set date of January 15.

ADJOURNMENT - The meeting adjourned at 2125 hours.

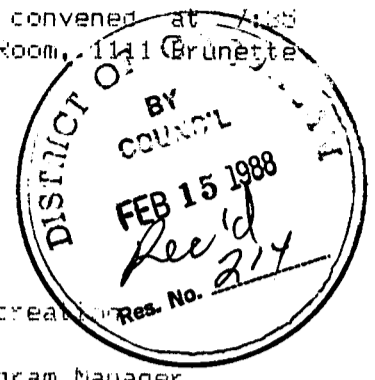

D.L. Cunnings,
Executive Secretary

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ve

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was convened at 7:05 p.m., on Monday, 1988 February 08, in the Council Committee Room, 1141 Brunette Avenue, with the following persons present:



COMMITTEE: Ald. Reid, Chairman
Ald. Parker

STAFF: D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation

502-1 Parkland Development Interest Fund Project Nominations

RECOMMENDATION:

RESOLUTION REQUIRED:

APP'D Co. Reid
2/12/88

"That the Park & Recreation Director be authorized to prepare a Parkland Development Cost Charge Reserve Fund Bylaw in the amount of \$47,000 from the interest earned on money in the Parkland Development Cost Charge Reserve Fund to provide fencing and landscape improvements within Blue Mountain Park; portable playing field equipment for all parks; playing field equipment improvements within Mundy Park; fencing improvements in the Upper Coquitlam River Park; landscape improvements in the Eagleridge Hydro right-of-way Park; improved drainage and landscape works at the Mundy Park Spani Pool perimeter area; and fencing improvements at Burquitlam Park."

502-2 Land Sale Reserve Bylaw Project Nominations

The Park & Recreation Director informed the meeting that the proposed improvements to the playing surface and perimeter fencing at the Town Centre Park Tennis Courts were being nominated for safety reasons.

RECOMMENDATION:

RESOLUTION REQUIRED:

APP'D Co. Reid
2/21/88

"That a Land Sale Reserve Bylaw in the amount of \$149,000 be drafted for consideration of three readings by Council in order to provide: a wheelchair stair-lift, together with washroom alterations and viewing area renovations on the Sports Centre main arena mezzanine floor level (\$35,000); a tempered glass installation on the arena annex perimeter boards (\$44,000); and an installation of a 2-inch lift of non-fine asphalt, together with colour coat and repairs to perimeter fence - Town Centre Park Tennis Courts (\$70,000)."

502-3 Fee Waiver Request - Coquitlam Bantam Hockey Team (Cost: \$287.60)

RECOMMENDATION:

RESOLUTION REQUIRED:

APP'D Co. Reid
2/21/88

"That the Coquitlam Bantam Hockey Team coached by Mr. Randy Downes, be granted the free use of the Mike Butler Room, on March 12, 1988 to hold a fund-raising dance, the proceeds of which will go towards a trip to Europe for the team in December 1988; and that the normal community rate of \$287.60 be waived in this instance."

502-4 Park & Recreation Department Liaison Person to Dogwood Committee

Committee Action: That the Park & Recreation Director's nomination of Mr. Bob Munro, Recreation Program Manager, to serve as the Park & Recreation Department's liaison person to the Dogwood Days Committee be authorized.

502-5 Field Allocation - Town Centre Park Stadium

RECOMMENDATION:

RESOLUTION

"That the Coquitlam Minor Football Association's request for use of the Town Centre Park Stadium playfield be acknowledged and that the organization be informed that the facility will not be available for regular season use until 1989 April 01; and, further, that a Field Allocation Policy for the Town Centre Park Stadium will be presented to community athletic groups at the regular facility allocation meeting in 1988 July."

APPRO'D
C.O. R. 21/8/88

502-6 Fee Waiver for Men's Pinetree Bonspiel (Mar. 23-27/88 - Cost: \$150)

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Junior Boys Team be given a free registration to enter the Men's Pinetree Bonspiel on March 23-27, 1988; and that the fee of \$150.00 be waived in this instance."

APPRO'D
C.O. R. 21/9/88

502-7 Purchase of Curling Ice Scraper

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That funds in the amount of \$5,000 be provided from the Equipment Depreciation Reserve Fund for the purchase of the 48" Rinkmaster Ice Scraper, complete with wheel assembly, blade guard and a replacement blade, for use in curling ice maintenance at the Coquitlam Sports Centre."

APPRO'D
C.O. R. 22/0/88

502-9 Celebrations '88 Awards Nominations Adjudication

Committee Action: That staff arrange a Celebrations '88 Awards Nominations Adjudication session for Wednesday, February 10, 1988 at 7:30 p.m. in the Council Committee Room.

502-10 Riverview Heights Neighbourhood Group Petition for Kiddies Play Area

The Park & Recreation Director advised the meeting that Mrs. Diane Ramage of the Riverview Heights Neighbourhood Committee had contacted the Park & Recreation Director by telephone on February 4, 1988 regarding the Riverview Heights' petition to Council of July 6, 1987, for a kiddies play area.

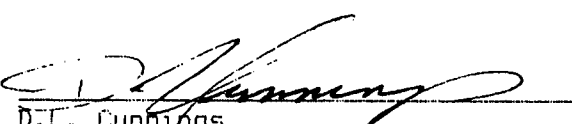
RECOMMENDATION:

RESOLUTION
REQUIRED:

"That staff arrange, within the next ninety days, to hold a round-table discussion type meeting with the residents of the Riverview Heights subdivision in order to secure citizens' input to a number of proposed neighbourhood play space locations within the new Riverview Heights area."

APPRO'D
C.O. R. 22/1/88

ADJOURNMENT - The meeting adjourned at 8:25 p.m.


D.L. Cummings,
Executive Secretary

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

#502

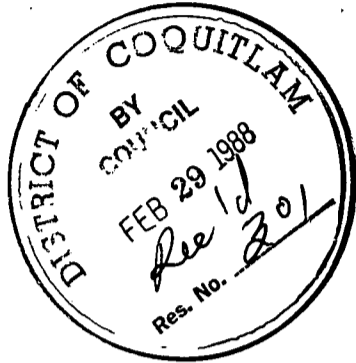
A regular meeting of the Park & Recreation Committee was convened at 7:45 p.m., on Monday, 1988 February 22, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE:

Ald. Reid, Chairman
Ald. LeClair, Deputy Chairman
Ald. Parker

STAFF:

D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation
J. Shigehiro, Office Supervisor
B. Elliott, Park Administrator
S. Shigehiro, Recreation Program Manager, Sports Centre
D. Palidwor, Park Design Technician



502-1 Reconsideration of Concession Lease Policy - Council Resolution #460/87 (Public Tenders in '88)

The Park & Recreation Director tabled with the meeting a letter addressed to Ald. Reid, Chairman of the Park & Recreation Committee, from Mr. Tom Brooks, Past President of the Coquitlam Little League, wherein he strongly recommends that Mrs. Jean Wood and Mrs. Betty Larocque be allowed to continue running the Blue Mountain Park concession. The Park & Recreation Department staff also strongly recommended that lease proposals not be solicited from the public for the operation of outdoor food concessions due to past dissatisfaction levels by staff and patrons alike as a result of lessees hiring teenagers to operate such park concessions without adequate adult supervision, and all of the concomittant problems that attach thereto.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APPRO'D
COUNCIL
2/20/88*

"That the portion of Council Resolution #460/87 which reads: '... that staff, in 1988, invite lease proposals from the public for the operation of outdoor food concessions.' be rescinded; and, further that Mrs. Wood and Mrs. Larocque be permitted to lease and operate the Blue Mountain Park concession from May 1st to August 31st, 1988, at a monthly lease rate of \$100.00, payable in advance, provided that they comply with all provincial and municipal health and licensing regulations."

502-2 Minor Capital Project Timetable

The Park Administrator emphasized to the meeting that the schedule for work in: (1) Tyndall Park; (2) Dogwood Pavilion grounds; (3) Cottonwood Park; (4) Dawes Hill Park; and (5) Crestwood Park would not be scheduled until the Parks Division full-time crews are augmented by seasonal employees which are to be hired in March of 1988.

Committee Action: That the Park Administrator's memorandum of 88 02 18 outlining the capital project construction schedule, principally for playground equipment upgrading, be received.

502-3 Mackin Park - North End - Master Plan Review and Funding Vehicle Discussion

The Park Administrator reviewed with the Committee the "north end" master plan for Mackin Park and noted that the plan calls for an additional parking space for 33 cars off King Edward Avenue; a new picnic area which will required drainage and changes to the water table and, thus, a potential loss of some trees; new pathways; upgraded children's play areas; reconfiguration of the Little League internal parking lot and curbing and paving of same; replacement of the existing wood vehicular bridge over Nelson Creek; and potential improvements to the Brunette Street edge of Mackin Park to complement the Maillardville Redevelopment Plan.

RESOLUTION
REQUIRED:

*APP'D B.T.
Co. R.S.
#203/88*

"That the Mackin Park - North End - Master Plan dated February 17, 1988, as prepared by the Park & Recreation Department be adopted and implemented as funds become available."

502-4 General Review of Land Sale Reserve (LSR) Unfunded '88 Capital Project Staff Nominations (Yellow Sheet)

The Committee undertook a review with staff of the 18 unfunded project nominations.

Committee Action: That the Park & Recreation Department's unfunded '88 capital project nomination list be received for information.

502-5 Review of "General Revenue" Unfunded '88 Capital Staff Nominations

The Committee reviewed with staff the 50 items appearing on the staff's unfunded General Revenue capital nomination list for 1988.

Committee Action: That the staff-generated unfunded '88 capital nomination list from General Revenue be received for information.

502-6 Review of "General Revenue" Unfunded '88 Operating Items Nominated by Staff (Blue Sheet)

Staff drew to the particular attention of the meeting that a number of the 20 items appearing on this staff-generated list are either replacements or offset by revenue. The Committee was further advised that the proposed extension of operating hours at the Eagleridge Pool would see that facility opened for 14 weeks rather than 9 weeks and the Blue Mountain Junior Pool operation extended from 11 weeks to 14 weeks, subject to funding approval in 1988.

Committee Action: That the 20 items listed on the staff's unfunded '88 operating nomination list be received for information.

502-7 Outdoor Basketball Half-Court Proposal for Coast Meridian/David Street

The meeting reviewed the Park & Recreation Director's memorandum pertaining to the subject matter, together with a letter from the Principal of the Leigh Elementary School dated 88-02-17, wherein the school is requesting a commitment of some funds from the Municipality to which the school could add in order to improve the adventure playground equipment that was originally installed by the Park & Recreation Department in the spring of 1971, some 17 years ago.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B.T.
Co. R.S.
#304/88*

"That the Park & Recreation Director be authorized to discuss with the Principal of the Leigh Elementary School the question of the Municipality, perhaps, becoming involved in retrofitting the aging play facilities on the Leigh Elementary School/Community site in northeast Coquitlam; and, further, that the basketball half-court proposal for the corner of Coast Meridian and the David Pathan Collector be rejected in favour of the Leigh Elementary School site."

502-8 1988 Intra-Municipal Department Activity-Based Social Functions

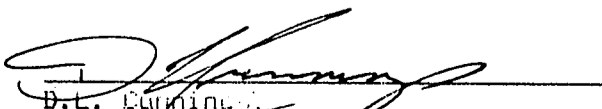
The meeting discussed the success of the 1987 'Skate with Santa' staff Christmas program which was attended by an excess of 200 people from various municipal departments, including Council Members.

RESOLUTION
REQUIRED

*APP'D B.T.
Co. R.S.
#305/88*

"That a sum of \$3,000 be authorized and provided for within the 1988 Annual Budget to assist in meeting the cost of intra-municipal department activity-based social functions in 1988; and that such expense incurred be charged against the said provision reported in Other General Services account #219900.000."

ADJOURNMENT - The meeting adjourned at 9:10 p.m.


D.L. Cunningham
Executive Secretary

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was convened at 7:45 p.m., on Monday, 1988 March 07, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE:

- Ald. Reid, Chairman
- Ald. LeClair, Deputy Chairman
- Ald. Parker
- Mayor Sekora, ex officio

STAFF:

- D.L. Cunnings, Park & Recreation Director
- R. Munro, Recreation Program Manager, Community Recreation



502-1 Special Occasion Liquor Licence Request - Terminal Pub Senior Men's Fastball Tournament (June 4 and 5, 1988)

RECOMMENDATION:

SOLUTION
REQUIRED:

APPROVED BY
Co. Reid
291/88

"That the request from the Terminal Pub Senior Men's Fastball Club for a Public Special Occasion Liquor Licence be approved for June 4 and 5, 1988, in Mundy Park; and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and the Terminal Pub Senior Men's Fastball Club providing the District of Coquitlam with a financial statement on the Beer Garden operation following the event."

502-2 Special Occasion Liquor Licence Request - All Saints Jubilee Fun Fair (May 14 and 15/88)

RECOMMENDATION:

SOLUTION
REQUIRED:

APPROVED BY
Co. Reid
292/88

"That the request from the All Saints Jubilee Fun Fair for a Public Special Occasion Liquor Licence be approved for May 14 and 15, 1988, on the Church Grounds and Hall and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and the All Saints Jubilee Fun Fair providing the District of Coquitlam with a financial statement on the Beer Garden operation following the event."

502-3 Special Occasion Liquor Licence Request - Westminster Metro-Ford Soccer Club (September 3/88)

RECOMMENDATION:

SOLUTION
REQUIRED:

APPROVED BY
Co. Reid
293/88

"That the request from the Westminster Metro-Ford Soccer Club for a Public Special Occasion Liquor Licence be approved for September 3rd, 1988, in Mundy Park; and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and the Westminster Metro-Ford Soccer Club providing the District of Coquitlam with a financial statement on the Beer Garden operation following the event."

502-4 Verbal Report by Ald. Reid on March 01/88 Public Meeting Held at the Glen Elementary School

Committee Action: That Ald. Reid's verbal report pertaining to the March 1st/88 public meeting on the Town Centre park and recreation facilities be received.

502-5 Comparison of Coquitlam's Spending on Park & Recreation Services with Other Key British Columbia Communities for the Reporting Periods 1985 and 1986

Committee Action: That the Park & Recreation Director's report of 88 03 03 be received.

502-6 Meridian Heights Farmers' Institute Garbage Pick-Up Waiver Cost Request

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That this matter be tabled pending receipt of more information from the Meridian Heights Farmers' Institute; and, further, that staff report back on the cost of container garbage pick-up at the Place Maillard facility and other such park and recreation facilities currently receiving container garbage pick-up services."

502-7 Turf Grass Sod Farm Revised Proposal

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Park & Recreation Committee table the question of establishing a stand-alone sod farm until the Park & Recreation Department's perimeter playing field harvesting experiment in 1988 and 1989 is concluded and the results known."

502-8 "Special Event" Tent Purchase Proposal

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That staff secure additional information on the issue of 'Special Event' tents and, in particular, the rental cost, the life span and the specific storage requirements."

502-9 District of Coquitlam Leisure Guide Distribution Proposal - Spring 1988

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Park & Recreation Department be authorized to utilize The News Group delivery method for the distribution of the 1988 Spring Leisure Guide; and, further, that a proposal call be issued to The News Group and the Now community newspapers for the delivery of the Summer and Fall '88 Leisure Guide."

Ald. Parker registered her opposition.

502-10 Curling Ice Condition Complaints - Monday Night Men's Curling League

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Monday Night Men's Curling League letter be received and that the Park & Recreation Director communicate the Committee's appreciation for the letter to Mr. Jim Maitland, President, Monday Night Men's Curling League."

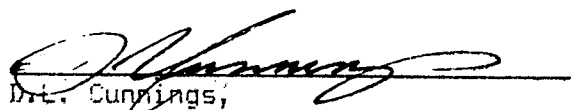
502-11 Atom Pup Tournament March 31st-April 3rd, 1988 Room Waiver Request (\$337.60)

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Atom Pup Tournament organizers be granted the free use of the Centennial Room on April 1st, 1988 from 6:00 p.m. to 1:00 a.m. to facilitate a tournament social and dance for the parents of visiting teams and that the normal rental cost of \$337.60 be waived in this instance."

ADJOURNMENT - The meeting adjourned at 8:05 p.m.


D.L. Cummings,
Executive Secretary

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

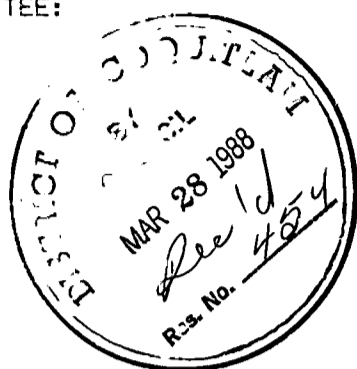
A regular meeting of the Park & Recreation Committee was convened at 7:00 p.m., on Monday, 1988 March 21, in the Park & Recreation Department Committee Room, 633 Forrier Street, with the following persons present:

COMMITTEE:

- Ald. LeClair, Deputy Chairman
- Ald. Parker
- Ald. Reid, Chairman (joined the meeting at 7:55 p.m.)

STAFF:

- D.L. Cunnings, Park & Recreation Director
- S. Borthwick, Recreation Program Manager, Aquatics
- S. Shigehiro, Recreation Program Manager, Sports Centre



502-1 Coquitlam Junior Adanacs - Concession Lease Request (Sports Centre Upper Concourse Concession #2)

RECOMMENDATION:

RESOLUTION REQUIRED:

APP'D Co. R-22 4/5/88

"That the Coquitlam Jr. Adanacs Lacrosse Club be permitted to lease Concession #2, including any surplus concession equipment not required by the Park & Recreation Department, from May 1st to August 31st, 1988, at a cost of \$250.00 per month, payable monthly; and, further, that the Club comply with all Provincial health regulations relating to the serving of food."

502-2 Special Occasion Liquor Licence Request - Coquitlam Firefighters (Mackin Park, July 9-10/88)

RECOMMENDATION:

RESOLUTION REQUIRED:

APP'D Co. R-22 4/5/88

"That the request from the Coquitlam Firefighters for a Public Special Occasion Liquor Licence be approved for July 9 and 10, 1988, at Mackin Park; and further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and the Coquitlam Firefighters providing the District of Coquitlam with a financial statement on the Beer Garden operation following the event."

502-3 Meridian Heights Farmers Institute (Dogpatch Hall) - Request for District-Funded Garbage Collection

RESOLUTION REQUIRED:

APP'D Co. R-22 4/5/88

"That the Council's 'residential' garbage pick-up policy not be modified; and, further, that the Meridian Heights Farmers Institute be advised that their current once-a-month garbage disposal pick-up cost with the private sector cannot be improved upon by the District of Coquitlam."

502-4 Purchase or Rental of Special Event Tents for 1988 and Beyond

Committee Action: That the Park & Recreation Director's memorandum of 88-03-18 be received for budget consideration.

502-5 Place des Arts Heritage Square Planning and Funding Question

The Committee reiterated its interest in seeing Park Land Development Cost Charge Reserve Fund Interest moneys being used for a myriad of minor capital projects throughout the Municipality rather than such moneys being expended on a single "big ticket" item such as the Place Maillardville Heritage Square.

Committee Action: That the Park & Recreation Director's memorandum on the Place des Arts Heritage Square Planning and Funding Question be received for information.

502-6 Invitation to Host the 1990 B.C. Championships for the Physically Disabled

RECOMMENDATION:

RESOLUTION
REQUIRED:

APP'D
Co
1/5/89

That the question of bidding for the 1990 B.C. Championships for the Physically Disabled be tabled pending the outcome of the District of Coquitlam's Bidding Committee's attempt to secure the 1991 B.C. Summer Game as an integral part of the District of Coquitlam's Centennial Year."

502-7 Park & Recreation Capital Development Project Status Report to 88 03 11

The meeting was advised that the resurfacing of the Town Centre Park tennis courts would not take place until the close of the '88 Coquitlam Tennis Club season in concert with the Coquitlam Tennis Club's request. The meeting was further advised that the Eagleridge baseball field conversion work has been given a fall completion date, but the Park Administrator is currently looking at "fast-tracking" the project with a view of meeting the '88 spring growing season, providing that heavy equipment can operate on the existing wet clay conditions.

Committee Action: That the Park & Recreation Department Capital Budget - Development Project Status Report to 88 March 11 be received.

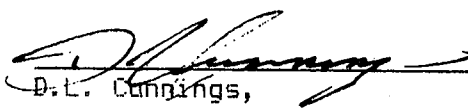
502-8 Walk-About Tour of Poirier Street Building Complex

The Committee toured: (1) the southern exterior of the main arena; (2) the eastern exterior where a wheelchair ramp is to be installed; (3) the Zamboni storage and repair areas; (4) the refrigeration mechanical room; (5) the skate shop; (6) the curling rink; (7) the Chimo Pool expendable equipment room; (8) the Chimo Pool large equipment storage room; (9) the weight-lifting/exercise room; (10) the pool mechanical room; (11) the partially-roofed outdoor room between the Chimo Pool and the Centennial Room; (12) the Chimo Pool lobby and future office area; (13) the Social Recreation Centre entrance lobby.

Ald. Reid joined the meeting at 7:55 p.m.

Committee Action: The meeting tacitly agreed that expendable program equipment at the Chimo Pool, such as lifejackets, ought to be partially replaced on an annual basis; that the weightroom exercise equipment should be upgraded annually; that the coin-operated locker replacement program should continue; that the annual skate rental replacement program should continue, and that the second phase of the Chimo Pool roof retrofit project should be funded in 1988, together with the introduction in 1988 of labour-saving devices at the Sports Centre and elsewhere within the Park & Recreation Department. Moreover, the meeting tacitly agreed with the staff suggestion that the Sports Lounge should have a highly visible entrance off of the Poirier Street parking area.

ADJOURNMENT - The meeting adjourned at 8:15 p.m.


D.L. Cummings,
Executive Secretary

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

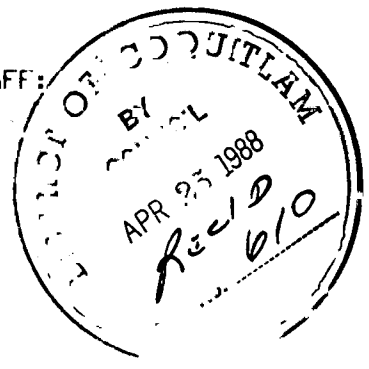
A regular meeting of the Park & Recreation Committee was convened at 7:00 p.m., on Monday, 1988 April 18, in the Council Committee Room, 111 Brunette Avenue, with the following persons present:

COMMITTEE:

- Ald. Reid, Chairman
- Ald. LeClair, Deputy Chairman

STAFF:

- D.L. Cunnings, Park & Recreation Director
- B. Munro, Recreation Program Manager, Community Recreation
- S. Borthwick, Recreation Program Manager, Aquatics
- S. Shigehiro, Recreation Program Manager, Sports Centre
- B. Elliott, Park Administrator
- D. Palidwor, Park Design Technician



502-1 Authorization to Issue Purchase Order for the Supply & Installation of Glass Shields - Sports Centre Arena Annex

RECOMMENDATION:

RESOLUTION REQUIRED:

*App'd B.
Co. Res.
4/16/88*

"That the lowest selective tender, as submitted by Acrylco Mfg. Ltd., in the amount of \$41,986.22, be accepted; and that the District of Coquitlam's Purchasing Agent be authorized to issue a purchase order on April 19/88 for the supply and installation of Acrylco tempered glass shields in the Coquitlam Sports Centre Arena Annex in order to insure project completion by June 30/88."

502-2 Park & Recreation Department 1988 Proposed Fees & Charges

RECOMMENDATION:

RESOLUTION REQUIRED:

*App'd B.
Co. Res.
4/12/88*

"That the recommended rates for the Park & Recreation Department programs and services contained in the 1988 Proposed Fees and Charges Report, dated 1988 April 5, be approved, with such fees and charges coming into effect for the Community Recreation Division on 1988 05 01; the Aquatic Division on 1988 07 01; and the Sports Centre Division (Dry Floor) on 1988 05 01 and for the Sports Centre Division (Summer Ice) on 1988 05 18."

502-3 Special Occasion Liquor Licence Request - Royal Canadian Legion, Branch 163 for Blue Mountain Park on July 1st, 1988; and New Insurance Requirements for Special Events

RECOMMENDATION:

RESOLUTION REQUIRED:

*App'd B.
Co. Res.
4/12/88*

"That the request from The Royal Canadian Legion, Coquitlam Branch No. 263 for a Public Special Occasion Liquor Licence be approved for July 1st, 1988, at Blue Mountain Park; and further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and confirmation from the applicant that the necessary liability insurance has been obtained."

502-4 Fee Waiver Request for Baby Paul Infant Heart Transplant Fund-Raising Dance (Dogwood Pavilion on May 7/88)

RECOMMENDATION:

RESOLUTION REQUIRED:

*App'd B.
Co. Res.
4/14/88*

"That the Baby Paul Infant Heart Transplant Fund be granted free use of the Mike Butler Room for the purpose of holding a fund-raising dance on 1988 May 07, and that the normal private group rental fee of \$482.60 be waived in this instance."

502-5 Vandalism Report Comparing 1986 and 1987

Committee Action: That the Vandalism Report for 1986 and 1987 together with the memoranda from the Park & Recreation Director and the Foreman, Forestry and Horticulture dated 88 04 15, be received for information.

502-6 Capital Project Status Report to March 31st, 1988

Committee Action: That the Park & Recreation Department Capital Project Status Report as of 88 March 31 be received for information.

502-7 Discussion Workshop - Como Lake Park Potential Plan and Need for Geotechnical/Environmental Study

Committee Action: A development plan for Como Lake Park, prepared by the Parks Division, was reviewed by the Committee.

502-8 Establishment of a Formal Tree Removal Policy

RECOMMENDATION:

RESOLUTION
REQUIRED:

*App'd B
Co. R 5
6/15/88*

"That Council adopt the policy that only trees that are deemed to be dead, dangerous or diseased, by the Park Administrator, the Foreman Horticulture & Forestry, or an outside professional Forestry Consultant, be removed from a park in response to a homeowner request."

502-9 Blue Mountain Park Floodlighting- Labour and Equipment Contract

RECOMMENDATION:

RESOLUTION
REQUIRED:

*App'd B
Co. R 5
6/14/88*

"That Council enter into a contract with Ricketts-Sewell Electric Ltd., 1450 Adanac Street, Vancouver, B.C. V5L 2C3, for capital sports field lighting installation at Blue Mountain Park athletic field, in the amount of \$45,270; and that the said contract become binding on the District when duly executed and delivered for and on behalf of the Corporation by the Mayor and Municipal Clerk who are specifically authorized to sign the same and to affix the corporate seal thereto and to deliver the same and that all of the Act and Deed of the District of Coquitlam."

502-10 Eagleridge Baseball Field Reconstruction - Labour and Equipment Contract

RECOMMENDATION:

RESOLUTION
REQUIRED:

*App'd B
Co. R 5
6/17/88*

That Council enter in a contract with Vander Zalm Construction Ltd. of 4391 King George Highway, Surrey, B.C. V3S 4N7 for capital site grading, drainage and finish grading at the Eagleridge Baseball Field, in the amount of \$29,095; and that the said contract become binding on the District when duly executed and delivered for and on behalf of the Corporation by the Mayor and Municipal Clerk who are specifically authorized to sign the same and to affix the corporate seal thereto and to deliver the same and that all of the Act and Deed of the District of Coquitlam.

502-11 Fee Waiver Request for Coquitlam Blizzards Soccer Team Fund-Raiser (Scout Hall on May 14/88)

RECOMMENDATION:

RESOLUTION
REQUIRED:

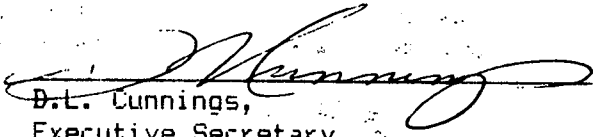
*App'd B
Co. R 5
6/18/88*

"That the Coquitlam Blizzards Soccer Team be granted free use of the Scout Hall for the purpose of holding a fund-raising Garage Sale on 19 May 14, and that the normal community rate of \$65.00 be waived in this instance."

TABLED ITEMS:

- T-1 Mundy Park Trail Conditions
- T-2 Riverview Heights Neighbourhood Tot Lot - Play Space Options Public Meeting, May 18/88 at 7:30 p.m. in the Ranch Park School gym.
- T-3 Special Occasion Liquor Licence Application - Blue Mountain Park, July 24/88 (Coquitlam Firefighters)
- T-4 Special Occasion Liquor Licence Application - Dogwood Festival

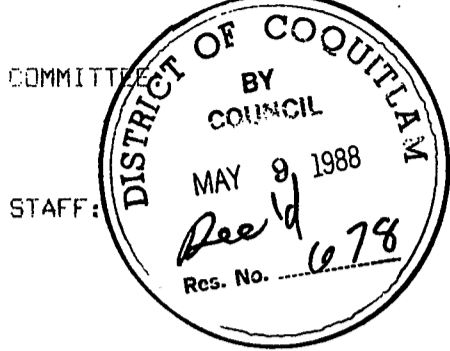
ADJOURNMENT - The meeting adjourned at 8:35 p.m.


D.L. Cunnings,
Executive Secretary

#507

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., on Monday, 1988 May 02, in the Council Committee Room, 111 Brunette Avenue, with the following persons present:



COMMITTEE:

Ald. Reid, Chairman
Ald. LeClair, Deputy Chairman
Mayor Sekora, ex officio member

STAFF:

D.L. Cunnings, Park & Recreation Director
B. Munro, Recreation Program Manager, Community Recreation

502-1 District of Coquitlam Parkland Development Cost Charge Reserve Fund Project Nominations (May to September '88)

After discussing the Park & Recreation Director's report of 88-04-28, the Committee agreed on the following list of projects totalling \$102,000:

- | | | |
|----|---|------------------|
| 1. | Construction of twin pitching bull pens, a single batting cage with electrical connection, sharing in the cost of a removable outfield fence, grading and landscaping improvements to the spectator plateau, and purchase of a metal equipment storage locker for Mundy Park Sr. Baseball Field | \$ 25,000 |
| 2. | Harrier Park Perimeter Fence (Coquitlam's 50% share) | 425 |
| 3. | Eagleridge Pool/Tennis Court Landscaped Pathway and Drainage Improvements | 10,000 |
| 4. | Mundy Park: | |
| | a) Hillcrest Area Flower Bed Irrigation | 1,500 |
| | b) Automatic "On" Switch Installation at Mundy #4 Playing Field Lights | .700 |
| | c) Bronco Diamond Chainlink Batting Cage | 10,000 |
| 5. | Burns Park and Guilby Park Minor Playground and Landscape Improvements | 7,000 |
| 6. | Mackin Park Playground Re-Development | 30,000 |
| 7. | Park Furnishings (Various Parks) | <u>17,375</u> |
| | | <u>\$102,000</u> |

The Committee instructed staff to bring forward the Como Lake Park Landscape and Drainage Feasibility Study as part of the nomination list for the revenue-generating period of May 1st to August 31st, 1988.

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Park & Recreation Director be authorized to prepare a Development Cost Charge Reserve Fund Bylaw in the amount of \$102,000 for consideration by Council on May 9, 1988 from the interest earned on the money in the Parkland Development Cost Charge Reserve Fund to provide for: Fencing, Landscaping, and Playfield Equipment at the Mundy Park Sr. Baseball Field; Fencing within Harrier Park; Landscape pathway and Drainage Improvements within the Eagleridge Pool/Tennis Site; Irrigation, Playing Field Equipment Improvements and Drainage within Mundy Park; Playground Improvements within Burns Park and Guilby Park; Landscape and Playground Improvements within Mackin Park; and, Park Furnishings for Various Parks throughout the Park System."

*B.L.
Approved
Co. Res
679/88*

502-2 Discussion of Potential 'Big Ticket' Capital Park & Recreation Projects for Balance of '88

The Park & Recreation Director tabled a companion cost guess-estimate report relating to his earlier memorandum of 88-04-28 with the meeting, and drew the Committee's particular attention to the following staff project priorities:

- Improvements to the Mundy Park Sr. Baseball Facility and Bronco Diamond shown as items 1.0 through 1.13 in the memorandum, and further noted that a number of these said items now formed part of the Reserve Fund project nomination list under Agenda Item 502-1 (\$77,450 + 15% Contingency less \$25,000);
- Installation of floodlights for night archery activities in the Archery Compound at the Town Centre Park (\$2,500 + 15% Contingency);
- Creation of a children's playground in concert with the Town Centre Park Master Plan (\$30,000 + 15% Contingency);
- Creation of a new exterior Sports Centre Lounge Entrance with signal canopy (\$3,000 + 15% Contingency);
- Grading, drainage and asphaltting of the Glen Park Swimming Pool parking lot, together with construction of a second access/egress driveway leading into the Glen Pool/Park parking lot (\$30,000 + 15% Contingency);
- Construction of a paved internal parking lot and replacement of the Nelson Creek wood vehicular access bridge adjacent to the Mackin Park Little League diamond. The Park & Recreation Director pointed out the disingeniousness of undertaking any work - other than preparatory plans and specifications - until September of 1988 when the park user population does not constitute a construction nuisance and safety problem (\$70,000 + \$10,000 + 15% Contingency);
- Creation of a children's playground on the Riverview School/Park Site or elsewhere to service the residents in the Riverview Subdivision Area (\$45,000 + 15% Contingency).

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D Rⁱ
Co. #650/88*

"That the matter of funding out of Land Sale Reserves further park and recreation capital projects for the balance of 1988 be tabled pending the outcome of discussion relating to the Municipality's long range District-wide corporate capital plan."

502-3 Burke Mountain Lease Lot #60 Transfer

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D Rⁱ
Co. #651/88*

"That Burke Mountain Lot No. 60 be transferred from W.B. Ward of 111 Sapperton Street, New Westminster, B.C. TO Bob Sask of 1781 View Street Port Moody, B.C., V3H 3Y3."

*** MAYOR SEKORA JOINED THE MEETING AT THIS POINT (7:40 P.M.) ***

502-4 Miller Park Play Equipment Replacement Request

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D Rⁱ
Co. #652/88*

"That the ageing play equipment in the south-east corner of Miller Park not be replaced when deemed unsafe, due to the availability of a major play space on the adjoining Miller Elementary School grounds."

502-5 Puccini's Baseball Club - Current Canadian Champions - Offer to Relocate to Coquitlam's Mundy Park Sr. Field.

RESOLUTION
REQUIRED:

*APP'D Rⁱ
Co. #653/88*

"That the Puccini Baseball Club's offer to re-locate from Vancouver to Coquitlam's Mundy Park Sr. Field be accepted but upon the clear understanding that only minor cosmetic improvements to the Mundy Park Sr. Field can be undertaken by the Municipality in 1988; and, further that no admission fee be charged to enter the Mundy Park Sr. fenced enclosed playing field by the Puccini's Baseball organization without prior approval of Council."

502-6 "Leaf Your Mark on Stanley Park" - June 19/88

RESOLUTION
REQUIRED:

APP'D B:
C: R: 7
6/18/88

"That the Park & Recreation Department make every effort through its program and offices to distribute promotional materials supplied by the Board of Parks and Recreation of Vancouver pertaining to the "Leaf Your Mark on Stanley Park" fund-raising campaign and celebration scheduled for Sunday, June 19, 1988, from 10:00 a.m. to 4:00 p.m. in Stanley Park."

502-7 National Access Awareness Week (May 29-June 4/88)

RESOLUTION
REQUIRED:

APP'D B:
C: R: 5
6/22/88

"That the Park & Recreation Committee endorse the proclamation associated to the National Access Awareness Week from May 29 to June 4, 1988 inclusive and that the Park & Recreation Department's Poirier Street read-o-graph highlight this particular occasion during the period of May 29 to June 4, 1988 inclusive."

502-8 Special Occasion Liquor Licence Request - Coquitlam Firefighters Burn Committee for Blue Mountain Park, Sunday, July 24

RECOMMENDATION:

RESOLUTION
REQUIRED:

APP'D B:
C: R: 5
6/24/88

"That the request from the Coquitlam Firefighters Burn Committee for a Public Special Occasion Liquor Licence be approved for July 24, 1988, at Blue Mountain Park; and further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and confirmation from the applicant that the necessary liability insurance has been obtained."

502-9 Special Occasion Liquor Licence Request - Foyer Maillard for July 1st, 1988 at the Foyer Maillard Parking Lot

RECOMMENDATION:

RESOLUTION
REQUIRED:

APP'D B:
C: R: 7
7/14/88

"That the request from Foyer Maillard for a Public Special Occasion Liquor Licence be approved on July 1st, 1988, at the Foyer Maillard; and further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control."

502-10 Adverse Effect of Weather on Capital Park Projects

The Director advised the meeting that while the floodlight poles for the Blue Mountain Park capital improvement project arrived on schedule today, that wet ground conditions has caused the Parks Division to restrict heavy vehicle movements over much of the Blue Mountain Park playing field area in order to reduce turf damage and landscape restoration costs that are mounting. Similarly, the heavy rains, hail and snow of the past while have closed down the Eagleridge Baseball Retrofit Project and the Town Centre Park contract, but work is proceeding on the Westwood Summit Parkette, the Crestwood Park Playground and the Dawes Hill Park Tot Lot, albeit at a slower pace.

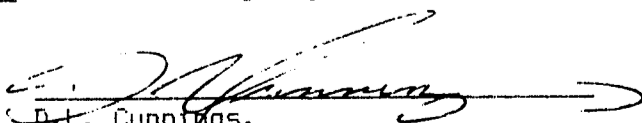
502-11 Kinsmen Club of Coquitlam Participation in the Dogwood Community Festival

Committee Action: The letter dated 04/29/88 received from the Kinsmen Club of Coquitlam outlining the Club's participation in the Dogwood Community Festival and seeking Council's approval and the District's cooperation for the staging of their events on public property, was received for information.

TABLED ITEMS:

- T-1 Letter from Mr. J. Weidenbacher regarding Mundy Park.
- T-2 Dogwood Days Scheduled Use of Indoor Park & Recreation Facilities for 1988.

ADJOURNMENT - The meeting adjourned at 8:05 p.m.


D.L. Cummings,
Executive Secretary

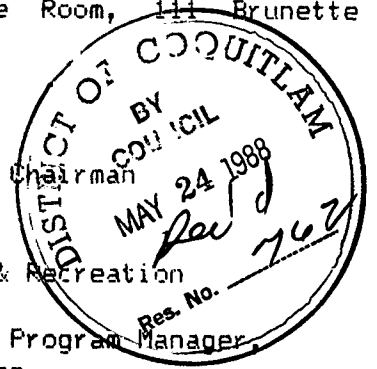
#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., on Monday, 1988 May 16, in the Council Committee Room, 111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Reid, Chairman
 Ald. LeClair, Deputy Chairman
 Ald. Parker

STAFF: D.L. Cunnings, Park & Recreation Director
 R. Munro, Recreation Program Manager, Community Recreation



502-1 Special occasion Liquor Licence Request - Coquitlam Senior Men's Fastball Association, July 2nd and 3rd, 1988 at Mundy Park

RECOMMENDATION:

RESOLUTION REQUIRED:

"That the request from the Coquitlam Senior Men's Fastball Association for Public Special Occasion Liquor Licences be approved on July 2nd and 3rd, 1988, at Mundy Park; and further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and confirmation from the applicant that the necessary liability insurance has been obtained."

*APPROVED
Co. Res
762/88*

502-2 Special Occasion Liquor Licence Request - Dogwood Festival, Como Lake Park, May 29 and June 5/88, and Blue Mountain Park, May 29/88

RECOMMENDATION:

RESOLUTION REQUIRED:

"That the request from the Dogwood Festival for Public Special Occasion Liquor Licences be approved on May 29, 1988 in Como Lake Park and Blue Mountain Park, and ~~on June 5, 1988 in Como Lake Park~~; and, further, that these events be declared public functions in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and confirmation from the applicant that the necessary liability insurance has been obtained."

*APPROVED
Co. Res
764/88*

502-3 District of Coquitlam Parkland Development Cost Charge Reserve Fund Expenditure Bylaw #1881, 1988 Totalling \$35,700

RECOMMENDATION:

RESOLUTION REQUIRED:

"That the District of Coquitlam Parkland Development Cost Charge Reserve Fund Interest Expenditure Bylaw No. 1881, 1988 be placed before Council for its consideration of three readings on Tuesday, May 24, 1988; and, that the funds provided by the District of Coquitlam Parkland Development Cost Charge Reserve Fund Interest Expenditure Bylaw No. 1881 be allocated in the following manner:

*3 READINGS TO
B.L.
Co. Res
764/88*

1.	Glen Park Pool parking lot paving, drainage and pedestrian pathway	\$12,000
2.	Bleacher pads within various parks (6 at \$800)	4,800
3.	Portable aluminum bleachers (2 at \$2,100)	4,200
4.	Glen Park Baseball Field and Backstop improvements including playfield equipment metal locker	3,000
5.	Town Centre Park Archery Centre playfield equipment	3,000
	Baseball Backstop/Fencing improvements - various parks	8,700
	TOTAL:	\$35,700"

502-4 Riverview Neighbourhood Play Space Options - Riverview Park Facility Meeting, May 18, 1988, at 7:30 p.m., in the Ranch Park Elementary School

The meeting reviewed with staff the play space option plan with its half kilometre radius zones, together with the opportunities and constraints that attach to each of the potential play space sites.

Committee Action: That a decision to complete the Riverview Park await the outcome of the public meeting on play space options within the Riverview housing development scheduled for May 18, 1988 in the Ranch Park Elementary School.

502-5 Westwood Summit Park Opening and Ribbon-Cutting Ceremony Sponsored by Pleasantide Developments - May 28, 1988 at 11:00 a.m.

RESOLUTION
REQUIRED:

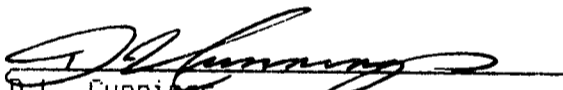
*APPROVED
C. R. S. 11/18/88*

"That the Committee ratify the Westwood Summit Parkette ribbon-cutting ceremony arrangements scheduled for Saturday, May 28, 1988 at 11:00 a.m., by Pleasantide Developments with Mayor Sekora, the Park & Recreation Committee, other members of Council and Senior Municipal Staff invited."

502-6 Inclement Weather Implications on Project Completion Dates

The Park & Recreation Director advised the meeting that the heavy rains in the past week have closed down the Eagleridge baseball retrofit project due to ground conditions and precluded work from proceeding on the Crestwood Park playground improvements. The Blue Mountain Park floodlighting project, on the other hand, is proceeding on schedule despite the inclement weather conditions. The meeting was also advised that the Dawes Hill Park tot lot is now installed and that the wheelchair lift at the Coquitlam Sports Centre is 95% installed and will be operational in time for the National Access Awareness Week, May 29 to June 4, 1988.

ADJOURNMENT - The meeting adjourned at 7:45 p.m.

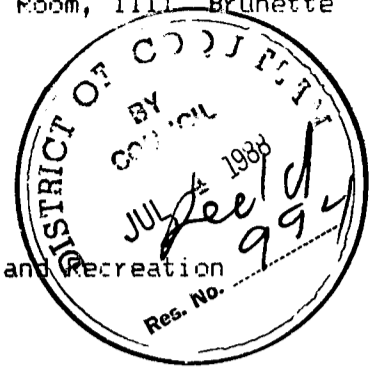

D.L. Cummings,
Executive Secretary

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., on Monday, 1988 June 27, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Reid, Chairman
Ald. Parker

STAFF: R. Munro, Acting Park and Recreation Director



502-1 Riverview Neighbourhood Play Space Public Meeting

The Committee discussed the questionnaire results that were obtained during the 1988 May 18 public meeting held at Ranch Park Elementary School, regarding the question of locating a play space in the Riverview/River Heights subdivision.

It was recognized, that, while the meeting attendance may not be representative of the needs/desires of the total subdivision, there was tacit agreement that one or more play spaces were required for the subdivision.

The Committee expressed particular concern about the safety of children crossing Mariner Way into Lost Lake/Mundy Park and, as well, the safety and aesthetics of the Alouette Park strip.

RECOMMENDATION:

"That staff prepare a preliminary plan and cost estimates for the development of a play space at Alouette Park and, further, that cost estimates be provided for the play space site plans of Riverview Park and Mundy Park/Lost Lake, (as presented at the public meeting) for consideration by the Park and Recreation Committee during the fall of 1988."

502-2 Computer Implementation for the Park and Recreation Office

The Acting Park and Recreation Director provided an overview of the revised computer implementation program for the Park and Recreation offices. The CLASS Recreation system was selected because of its demonstrated success in the Management of Park and Recreation Departments, Continuing Education Centres and Private Recreation/Health Clubs.

The initial plan was to purchase a system which would link the administration office including the reception centre and the booking clerk's office to the front desk of Chimo Pool and the Field Area Coordinator's office at the Social Recreation Centre. The software packages required were CLASS 1 - Program Manager and Registration and CLASS 2 - Facility Rentals. A staff committee review of the hardware/software recreation system used by the North Vancouver Park and Recreation Commission system confirmed that the CLASS Recreation system would meet the expectations and needs of our Park and Recreation Department. It did, however, cause the staff committee to rethink the timeline related to the implementation of the program registration and facility rentals software.

It was determined that by deferring the purchase of CLASS 2 - Facility Rental software until year two, that the hardware could be upgraded from a 10 peripheral system to a 17 peripheral system, thereby providing the capability to expand in year two with no loss on the initial investment. The Committee was informed that in 1989, supplemental funds will be required to purchase CLASS 2 - Facility Rental software and the necessary training associated to that software, and further, that an estimated \$35,000 to \$40,000 would be required to upgrade to a 17 peripheral, full capacity system.

RECOMMENDATION:

"That the staff report be received for information."

502-3 Special Occasion Liquor Licence Request - Coquitlam Centre Lions 1988
July 10

RECOMMENDATION:

RESOLUTION
REQUIRED

"That the request from the Coquitlam Centre Lions for a Public Special Occasion Licence at the Westwood Motorsport Park on July 10, 1988, be approved and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licencing Branch, but with such approval being subject to suitable site arrangements being made with the Coquitlam R.C.M.P. regarding security and control, and confirmation from the applicant that the necessary liability insurance has been obtained."

APP'D
Co. R 53
992/88

502-4 Authorization to Transfer Funds - Wet/Dry Vacuum Cleaner

RECOMMENDATION:

RESOLUTION
REQUIRED

"That the sum of \$150 be transferred from Account #573000.080 to Account #57300.1000 to facilitate the purchase of a replacement wet/dry vacuum cleaner and that these adjustments be reflected in the 1988 Annual Budget Amendment."

APP'D
Co. R 53
994/88

502-5 Authorization to Transfer Funds - Staff Development Fund

RECOMMENDATION:

RESOLUTION
REQUIRED

"That the Park and Recreation Department be allowed to transfer \$2,000 from Account #27110.090 - Town Centre Park Attendant, to Account #271130.000 - Staff Development and that these adjustments be reflected in the 1988 Annual Budget Amendment."

APP'D
Co. R 53
997/88

502-6 Coquitlam Area Fine Arts Council - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED

"That the Coquitlam Area Fine Arts Council be granted free use of the Centennial Room, for a performance of "The Melloyds", on Sunday, September 25th from 4:00 p.m. to 9:30 p.m. and that the normal community group rental rate of \$180 be waived in this instance."

APP'D
Co. R 53
998/88

502-7 British Columbia Special Olympics (Coquitlam) - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED

"That the British Columbia Special Olympics (Coquitlam) be granted free use of the Centennial Room, for the purpose of holding a fund raising dinner on 1 October 21; and that the normal community group rental rate of \$320 be waived in this instance."

APP'D
Co. R 53
999/88

502-8 Coquitlam Minor Lacrosse Association - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED

That the Coquitlam Minor Lacrosse Association (Coquitlam) be granted free use of the dry floor at the Coquitlam Sports Arena for the purpose of holding their second annual Dogwood Invitational Tournament on the weekend of July 8 to July 10, 1988; and that the normal community group rental rate of \$216.00 be waived in this instance."

APP'D
Co. R 53
1000/88

OTHER BUSINESS:

502-9 Dogwood Pavilion - Ventilation Problems

The Chairman spoke of attending the Annual General Meeting of the Dogwood Pavilion Advisory Board on 1988 June 27th and enquired of the facility's ventilation problems, that had been brought forward to the Park and Recreation Committee at an earlier meeting.

The Acting Park and Recreation Director reported that although rebalancing and adjustments had been completed in the Dogwood Pavilion, the mechanical engineering consultant determined that the air handling capacity for the Mike Butler Activity Room was inadequate to meet the requirements during dinner/dances or facility bookings. The Committee was advised that the Park and Recreation Department would be submitting a proposal to upgrade the Heating, Ventilation, Air Conditioning system at Dogwood Pavilion to accommodate the increased load requirement in the Mike Butler Room and, as well, to implement an individual room control system which would reduce some of the problems associated with zone controlled air conditioning.

The contractor's estimate for both proposals is in the range of \$50,000 and will be presented to the Park and Recreation Committee for consideration prior to the 1988 Annual Budget Amendment.

502-10 - Committee on the Disabled

Alderman Parker, Chairperson of the Committee on the Disabled, asked staff for clarification regarding the number of hours worked by Kathryn Wahaama, Recreation Programmer - Special Needs. The Committee was informed that the 1988 Annual Budget provides funding for an average of 25 hours/week for 52 weeks/annum.

Committee Action:

Staff were asked to report back to the next meeting of the Park and Recreation Committee with the cost implications of creating a full time position in the area of Special Needs.


TABLED ITEMS

T-1 Children's Play Space - Walton Street Area

T-2 - Capital Budget - Development Project Status Report to 1988 May 31

The Acting Park and Recreation Director spoke to the report and updated the Committee as to some of the changes that had transpired over the last month. It was drawn to the Committee's attention that the Eagleridge Baseball field reconstruction had been set back one month, to August 15th, due to the inclement weather conditions during May that posed specific on-site problems.

ADJOURNMENT - The meeting adjourned at 8:40 p.m.



R. Manro
Acting Executive Secretary

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 4:30 p.m., on Monday, 1988 September 12, over Coquitlam in a helicopter, with the following persons present:



- COMMITTEE: Ald. Reid, Chairman
Ald. LeClair, Deputy Chairman
Ald. Parker
- STAFF: D.L. Cunnings, Park & Recreation Director
- OTHERS: Vancouver Helicopter's Pilot

502-1 Fee Waiver Request - Miss Coquitlam Pageant Fashion Show - 1988 August 24 (Dogwood Pavilion)

RECOMMENDATION:

SOLUTION REQUIRED: *APP'D Rcs 1320/88*
 "That the Miss Coquitlam Pageant organizing group be granted free use of the Mike Butler Room for the purpose of holding a Fashion Show as a fund-raiser on 1988 October 21, and that the normal community group rental rate of \$62.00 be waived in this instance."

502-2 Fee Waiver Request - CUPE Local 386 Christmas Party, December 10/88 (Mike Butler Room)

RECOMMENDATION:

SOLUTION REQUIRED: *APP'D Rcs 1320/88*
 "That the Canadian Union of Public Employees, Local 386, of the District of Coquitlam, be granted the free use of the Mike Butler Room on 1988 December 10 to hold their Annual Adult and Children's Christmas Parties, and that the normal community group rental rates of \$295.60 and \$124.00 respectively for a total of \$419.60, be waived in this instance."

502-3 Fee Waiver Request - Coquitlam/Port Coquitlam Crime Prevention Committee - Volunteer Awards Appreciation Evening - 1988 November 05 (Centennial Room)

RECOMMENDATION:

SOLUTION REQUIRED: *APP'D Rcs 1327/88*
 "That the Coquitlam/Port Coquitlam Crime Prevention Committee be allowed the free use of the Centennial Room on 1988 November 05 to host their Annual Volunteer Awards Appreciation Evening, and that the normal community group rental rate of \$337.60 be waived in this instance."

502-4 Bid for 1991 B.C. Seniors Games

RECOMMENDATION:

SOLUTION REQUIRED: *APP'D Rcs 1327/88*
 "That the District of Coquitlam submit a bid for the 1991 B.C. Seniors Games and that the Park & Recreation Director prepare a bid document for the Mayor's signature."

502-5 Coquitlam Area Fine Arts Council's "Arts Centre for Coquitlam" Brochure

Committee Action: That the Coquitlam Area Fine Arts Council's brochure dealing with the Arts Centre for Coquitlam? be received for information.

502-6 Helicopter Tour Observations

Burke Mountain/Munro Lake Area: The Committee noted that this verduous and ethereal area of Burke Mountain, privately held by the Genstar Company, possessed the potential to be the sightliest or, if logged off, the most unsightly area within the proposed park.

Committee Action: The Committee reiterated its position that the private lands on Burke Mountain encompassing Munro Lake and Dennett Lake must be preserved in their natural and scenic states and owned by, administered for, and available to all British Columbians.

Future Burke Mountain Parklands: The Committee observed that the Crown Lands north of the Burke Mountain Ski Village and proposed for future Provincial Park purposes were very much a scenery dominant zone and, in the Committee's view, ought to be protected from negative environmental effects such as logging.

Proposed RCMP Gun Range at the Confluence of Orr Creek: The Committee noted that the proposed use appeared to be compatible with the existing environmental quality in the area and was geographically isolated from any residential development.

East Walton School Site and Hoy Creek Linear Parkway: The Committee observed the wisdom of Council consolidating public land tracks to permit the Hoy Creek linear park system to be created as, perhaps, the only greenbelt remaining in the area as urban development increases within the Town Centre zone. The Committee also acknowledged that it was imminently sound for staff to develop a jointly funded play space for tiny tots on the public lands contiguous to the East Walton Elementary School site which is presently being developed.

West Walton School/Park Site: The Committee noted during this aerial tour that the West Walton School/Park site was currently and likely long into the future the only public treed park space that could accommodate the park and recreation needs and, perhaps, future educational needs of the residents in the West Walton and Durant Street neighbourhood. The Park & Recreation Director informed the meeting that there has been a wrathful outcry from the citizens in the West Walton Park area over the lack of developed park facilities, but the citizens are requesting development compatible with environmental quality within the park.

Unirrigated Playing Fields: The Committee made the observation that all municipal park playing fields ought to be irrigated over time.

Pipeline Road Gravel Extraction Corridor: The Committee's aerial tour caused the Council members to have sober second thoughts regarding the present reclamation program dealing with preserving or restoring the environment and, in particular softening the landscape disfigurement that has taken place over time.

Town Centre Park Undeveloped Athletic Facility Zone: The Park & Recreation Committee was impressed with the contrast between the developed and undeveloped portions of the Town Centre Park and acknowledged the essentiality of the undeveloped lands lying between the Town Centre Firehall and the new athletic stadium facility being developed in stages commencing in the autumn of 1988 to ensure appropriate development by the Municipality's Centennial Year of 1991.

Town Centre Firehall Landscape: The required sprinkler system for the Town Centre Firehall landscape area was conspicuous by its omission to the Committee during its helicopter tour of the area.

Westwood Plateau Housing Development: The Committee noted the potential detrimental environmental impacts to the recreational ravine lands and other open spaces lying within the first development block and the importance of staff enforcing the site protection requirements called for in the Westwood Plateau Development Agreement.

Future Town Centre Indoor Park & Recreation Facilities: After flying over the existing and the future population areas of the Town Centre/Westwood Plateau zone, the need for a development and implementation plan regarding the Town Centre Indoor Leisure Complex was conspicuous to the Committee.

B.C. Hydro Right of Way Between Guildford Way and Runnel Drive: The Committee noted the uneconomic size of the existing Eagleridge baseball and playing field facilities and the opportunity that the undeveloped B.C. Hydro lands offer between the re-developed Eagleridge baseball field and Guildford Way. The Park & Recreation Director emphasized the paramountcy of developing the flat portions of the Hydro right of way to service a portion of the recreational needs of many of the residents residing on the lower slopes of Eagleridge.

Riverview Forest: The Committee observed that the Riverview Forest represented one of the few remaining forest vestiges in Coquitlam where trees for enjoyment vs. trees for harvesting still could be found. The Park & Recreation Director stated that fitting road/trails into this landscape environment in concert with the Forest Master Plan was still impeded due to the lack of a budget appropriation.

Hickey St. Reservoir Parklands: The development taking place between the Hickey St. Reservoir and Austin Avenue magnified for the Committee the need for park development funding within the Hickey St. Reservoir Park area.

Como Lake Park: The Committee observed the Brazania weed growth and the need for an aquatic management study requested by staff earlier in 1988.

Blue Mountain Park: The meeting observed the positive impact that irrigation has had on the Blue Mountain Park playing field.

Cape Horn/Dawes Hill Park Facilities: The flight over the Cape Horn/Dawes Hill area demonstrably showed the need for additional park development in the lower reaches of the Dawes Hill area and the potential that portions of the Riverview Hospital/Colony Farm lands held for playing field development to serve the team sport requirements in that sector of the Municipality.

Future Coquitlam River/Red Bridge Park: The tour highlighted the propriety of the Committee developing the Coquitlam River/Red Bridge lands as a future waterfront park on the banks of the tortuous Coquitlam River.

Brookmere Park: The Committee observed the benefits that would flow to the residents in the southwest Coquitlam area by perhaps recycling the former Brookmere swimming pool into an alternative use, such as tennis courts and upgrading the playing field facilities to meet future demands that will likely flow from the introduction of a trio of high-rises being constructed contiguous to the park.

Mackin Park: The Committee noted the verduous appearance of the Mackin park area, but requested staff to bring forward a report on the cost implications of improving the concession facilities within the service building as well as the cost of installing an external canopy over a portion of the concession service area.

502-7 Extension of Licence of Occupation on Burke Mountain to Cover All Crown Lands Now Proposed as Park

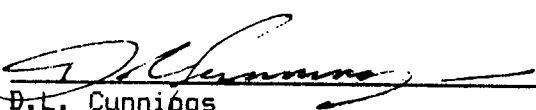
RECOMMENDATION:

RESOLUTION:
REQUIRED:

"That the 10-Year Licence of Occupation covering 402.53 ha, more or less, on Burke Mountain, dated for reference the 7th day of June 1988, be entered into by Council, and, further, that this Licence of Occupation become binding on the District when duly executed and delivered for and on behalf of the Corporation by the Mayor and the Municipal Clerk who are specifically authorized to sign the same and to affix the Corporate Seal thereto and to deliver the same and that all of the Act and Deed of the District of Coquitlam."

APP'D B
CO. RES
1327/88

ADJOURNMENT - The meeting adjourned at 5:30 p.m.


D.L. Cunnings
Executive Secretary

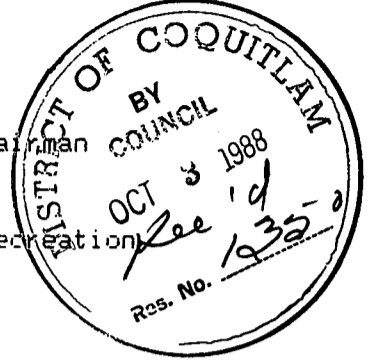
#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee - following the Council Meeting - was convened at 8:15, on Monday, 1988 September 26, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Reid, Chairman
 Ald. LeClair, Deputy Chairman
 Ald. Parker

STAFF: D.L. Cunnings, Park & Recreation Director



502-1 Town Centre Park Development Proposed Phase 2

The Committee reviewed the Park & Recreation Director's memorandum of 88 09 26, and it was drawn to the meeting's particular attention that, with the Committee meeting tonight rather than tomorrow afternoon, the Park Administrator's memorandum dealing with the cost of construction drawings and specifications was not available. Nonetheless, the meeting was advised that the cost of such a necessary component would likely be in the 7 to 8% range, which would bring the estimated cost of the Phase 2 works in the Town Centre Park in 1988 and 1989 to \$1,407,600.

RECOMMENDATION:

RESOLUTION
 REQUIRED:
 1321/88
 1322/88
 1324/88

"That the Park & Recreation Director place before the October 3rd meeting of the Municipal Council a Land Sale Reserve Bylaw in the amount of \$1,407,600 for consideration of three readings."

- NEEDS THREE READINGS 1924

502-2 Facility Inspection Tour (Under-One-Roof) Indoor Recreation Complexes in Calgary and Edmonton, Alta.

The meeting was advised that the Municipal Manager had authorized the Park & Recreation Director to make a facility inspection tour of key Alberta indoor public recreation facilities with a view to the Municipality developing a building footprint for the Town Centre Indoor Leisure Complex. The meeting was further advised that Mr. R. White, Director of Buildings and Permits, would be in Calgary on September 28 and 29 on private business and would be joining the Park & Recreation Director during the Calgary portion of the facility tour.

502-3 District of Coquitlam Kinsmen Club - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
 REQUIRED:
 APP'D
 Co # 1325/88

"That the Kinsmen Club of the District of Coquitlam be granted free use of the Mike Butler Room, for the purpose of holding a Lower Mainland Zone Annual Fall Meeting and social evening on 1988 November 19; and, that the normal community group rental fee of \$295.60 be waived in this instance."

502-4 Coquitlam Cheetahs Track & Field Club - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
 REQUIRED:
 APP'D
 Co # 1324/88

"That the Coquitlam Cheetahs Track and Field Club be granted free use of the Centennial Room for the purpose of holding an Annual Banquet on 1988 October 14, and, that the normal community group rental fee of \$347.60 be waived in this instance."

502-5 Lottery Fund - Letter of Approval of \$11,666 towards the Sports Centre Handicapped Lift

RECOMMENDATION:

RESOLUTION
 REQUIRED:
 APP'D
 Co # 1327/88

"That the \$11,666 grant from the British Columbia Lottery Fund to facilitate upgrading of the Coquitlam Sports Centre to better accommodate the handicapped be received with gratitude."

502-6 Establishment of a "Store-front" Recreation Facility to Serve the Town Centre Area in 1989

The Park & Recreation Director pointed out that leasing of a "Store-front" recreation facility in the Town Centre area would enable the Recreation Division to offer a wide array of leisure programs and opportunities to all age groups residing within the Town Centre program target area. The unavailability of school space, due to escalating student enrollments, has made it impossible for the Recreation Division to accommodate the leisure demands of the residents in that quadrant of the Municipality. It was also drawn to the Committee's attention that the Dogpatch Hall, which is being turned back to the District of Coquitlam as of October 31st, 1988 by the Meridian Farmers Institute, would not serve as a major substitute for a "store-front" recreation operation within the Coquitlam Town Centre area. The Director did state, however, that the "Dogpatch Hall" might, in small measure, arrest the present lack of indoor recreation space in that quadrant of the Municipality situated east of the Coquitlam River and north of the City of Port Coquitlam.

RECOMMENDATION:

RESOLUTION REQUIRED: *APP'D B's
Co. 12/23/88* "That the Park and Recreation Director be authorized to pursue the concept of a "store-front" recreation facility to service the Town Centre area from 1989 until the completion of the major indoor/outdoor recreation complex."

502-7 Amended Supplementary Budget Provision (General Services)

RECOMMENDATION:

RESOLUTION REQUIRED: *APP'D B's
Co. 12/29/88
amended* "That Council authorize a ^{total} further \$1,000.00 in the Municipal Clerk's General Services account #219900.000 to facilitate the '88 Staff Christmas Party." + *for main request*

502-8 Place Maillardville Building Retrofit

Committee Action: That the Director of Buildings and Permits, Mr. R. White, prepare a report for the October 11th, 1988 Executive Meeting of the Park & Recreation Committee dealing with the subject of retrofitting plans for the Place Maillardville Neighbourhood Centre.

502-9 Re-Roofing of Chimo Pool in August of '89

The Park & Recreation Director gave a verbal report on the reasons why the Chimo Pool ought not be re-roofed until July or August of 1989.

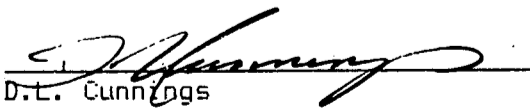
RECOMMENDATION:

RESOLUTION REQUIRED: *APP'D B's
Co. 12/22/88* "That the Director of Buildings and Permits be instructed to schedule the re-roofing of the 17-year old Chimo Pool roof to July and August of 1989."

502-10 - Tabled Items

- T-1 Letter from Vancouver Rose Society
- T-2 Letter from Oak Bay Recreation

ADJOURNMENT - The meeting adjourned at 8:45 p.m.


D.L. Cummings
Executive Secretary

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m. on Monday, 1988 October 24, in the Council Chambers, 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:

COMMITTEE:

Ald. Reid, Chairman
Ald. Parker
Mayor Sekora, ex officio

STAFF:

D.L. Cunnings, Park & Recreation
Director
R. Munro, Recreation Program Manager,
Community Recreation
B. Elliott, Park Administrator
S. Borthwick, Recreation Program Manager,
AQUATICS

502-1 Delegation: Eagleridge Residents Association

Mr. Clayton Moore of the Eagleridge Residents Association drew to the Committee's attention the following three requests: (1) the installation of a light standard within the Harrier St. neighbourhood tot lot; (2) the introduction of an extended swimming pool season for the Eagleridge Outdoor Pool in 1989 to mirror that of the Spani Pool spring/summer season; and (3) the installation of a wading pool within the Eagleridge Subdivision area along the lines of the Blue Mountain Park wading pool.

Committee Action: That staff develop a cost implication report for consideration by the Park & Recreation Committee during its 1989 capital budget discussions.

502-2 Delegation: Nestor Street Area Residents re. Need for Indoor Recreation Facilities and Tot Lot Developments

Mrs. Helen MacIsaac of 1209 Entrance Court, Port Coquitlam, B.C. V3E 1E5 addressed the meeting on behalf of a number of residents residing in the Nestor and Ozada Street subdivisions and tabled with the meeting a petition bearing 35 names together with the caption: "We, the undersigned, are parents living in the New Horizons area, and are very concerned about the lack of recreational facilities, resources and programs for children 0-14 living in North Coquitlam, but particularly, the New Horizons area. We wish to express our dissatisfaction with the present situation and request that something be done immediately to provide and improve services to children living in our area." Mrs. MacIsaac reminded the Committee that the erstwhile Nestor School Parents' Group appeared before the Park & Recreation Committee in April of 1987 with the results of a questionnaire that was hand-delivered to all 800 homes within the Nestor School catchment area; and, as a consequent, **targeted the undeveloped park contiguous to the Nestor Elementary School as the site for play space development.** The delegation further stated that the population has more than doubled in the Nestor area since 1981 and more than doubled since the last census within the North Coquitlam quadrant of the municipality with no apparent planning for the recreational needs of this burgeoning community. **The delegation then listed its specific requests for the Park & Recreation Committee's consideration:**

New Horizons:

- (1) To receive our fair share of the "recreational pie".
- (2) **By spring of '89**, the establishment of an outdoor adventure park complete with wading pool, climbing frames, slides and swings (Town Centre Park or park adjacent to Nestor Elementary School.)
- (3) Continuation and expansion of the Tiny Tots recreation program.
- (4) **By September '89**, reinstatement of the preschool programs dropped from the Nestor School.

North Coquitlam:

- (1) Proposed recreational centre to receive top priority to be built immediately. The facility should include an indoor swimming pool, recreational rooms for fitness and children's programs, and a skating rink.
- (2) Parental/community input into the facilities. **Explain immediately the existing plans for both the New Horizons and the North Coquitlam areas.**
- (3) Provide a **written response** to the request brought before the Committee this evening.

Park & Recreation Committee Response

The delegation was advised that the Park & Recreation Department was pursuing the concept of a "storefront" recreational facility to service the Town Centre area from 1989 until the completion of a major indoor, under-one-roof, recreation complex in the Town Centre, and that it was the Committee's intention to not only explore but to establish such a "storefront" recreational facility for the start-up of the '89 Winter Recreation season. Additionally, the delegation was advised that staff will be developing a master plan for the indoor leisure multi-purpose complex in 1989 and will have preliminary concept sketches prepared to facilitate round-table discussion meetings with residents residing within the inner Town Centre community neighbourhoods and representatives from other municipal neighbourhoods to be served by this centre, in order to ensure that the design is responsive to and congruent with the wants and needs of today's and tomorrow's users. The delegation was further advised that there would likely be a multi-million dollar referendum in 1990 pertaining to the Town Centre Indoor Leisure Complex which, if successful, would see a facility opened during the Municipality's Centennial Year of 1991. The Mayor also drew to the delegation's attention that the Town Centre Park would receive further playing field development in 1989 which would be a direct benefit to those age cohorts living within the Town Centre area interested in cleat sports or casual recreational team sports activities (teens). Finally, the Park & Recreation Committee assured the delegation that staff would look into the development costs associated to providing a tot lot or series of tot lots to serve the immediate unmet needs of the preschool and primary school age cohorts within the inner Town Centre community neighbourhoods.

Committee Action: That staff accelerate its "storefront" recreation report to the Park & Recreation Committee and that a further staff report be prepared on possible tot lot locations within the inner Town Centre neighbourhoods.

502-3 Delegation: Lack of Developed Park - West Walton St. Area

Mr. Brian Pearson of 1212 Dupont spoke for a large delegation of residents on the need for Council to develop the park portion of the West Walton School/Park site in an environmentally sensitive way in order to partially meet the present unmet leisure requirements of the 300 homes which lie within three blocks of the subject site. The meeting also learned from one of the concerned citizens that 14 small children reside in one cul de sac and there is no developed children's play space in the neighbourhood today. Mr. Mike Rantala of 2792 Dobel Crt. enquired of the meeting as to the possibility of residents voluntarily developing a portion of the park, but the delegation was advised of the potential problems with municipal unions and potential litigation involving volunteers in the event of an accident occurring on equipment constructed and installed by volunteer labour. The delegation voiced its concern about the possible future disposition of the school site if it was determined by the School District to be surplus to the Board's needs. The delegation urged Council to keep the residents informed on the school site disposition question, for a number of people present expressed an uncomfortable feeling about their children having to cross Johnson Street to attend the East Walton Elementary School, as well as the lack of public open space in their sidehill neighbourhood.

RECOMMENDATION:

RESOLUTION
REQUIRED:

B¹
APP' B³
APP' C⁴
145/88
"That Council discuss with the School Board the disposition of the West Walton School site during the special joint Council/School Board meeting scheduled for November of 1988 and that the results of that meeting be formally conveyed to the West Walton School/Park neighbourhood residents."

502-4 Delegation: Thirty-Lot Subdivision North of River Springs Strata Corporation Subdivision

A Mrs. Sharon Armstrong of 1320 Shaughnessy St., Coquitlam, B.C., spoke of the need for a children's play space and neighbourhood park to service the families residing in the thirty homes isolated between the River Springs Strata Corporation Subdivision and the new David/Pathan Highway Corridor. Mrs. Armstrong informed the meeting that the Strata Corporation had refused a request to allow the residents in the northwest corner of River Springs above David Avenue to buy into the Strata Corporation recreation package. The delegation also informed the meeting that residents have to drive 3 or 4 miles into Port Coquitlam in order to enjoy a public children's play space.

Committee Action: That staff investigate the possibility of developing a tot lot/junior play space to service the thirty households residing in the northwest corner of the River Springs Subdivision, with a view to possible development in 1989.

502-5 Ranch Park Area - Need to Upgrade Subdivision Park Adjacent to Lazy A Street

A Mrs. Burgess of 3048 Lazy A Street, Coquitlam, B.C. V3C 3N7, addressed the meeting and requested the Committee to consider the following:

- Replacement of the removed teeter totters with spring-loaded units;
- Review condition of large trees within the park which are blocking views from adjoining residences;
- Improve the grass mowing schedule for the park in '89;
- Remove the old stumps located within the park;
- Generally upgrade the park and the park play facilities with emphasis on all ages but, in particular, the toddler age cohort.

Committee Action: That staff develop a discussion plan for consideration by the neighbourhood residents served by the park off of Lazy A Street and by the Park & Recreation Committee during the '89 budget building sessions; and, further, that the costs of removing the stumps and other remedial action costs be made known to the Park & Recreation Committee during November of 1988.

502-6 Potential Tripartite Agreement to Re-Develop a Primary Grade Play Space on the Leigh Elementary School Grounds

The Director reviewed with the Committee the history of the Leigh Elementary School adventure playground joint ventures dating back to May of 1971 and, in particular, the potential tripartite formula which was set out in a letter dated 1988 October 06 to Ms. Janna Taylor, Port Coquitlam's Park & Recreation Director.

Committee Recommendations: That Ms. Janna Taylor, Park & Recreation Director with the City of Port Coquitlam, be requested to raise the potential tripartite agreement formula for the re-development of the primary grade play space on the Leigh Elementary School grounds with the City of Port Coquitlam's Park & Recreation Committee with a view to establishing a funding vehicle in 1989.

502-7 Bylaw No. 695/77 - A Bylaw Dealing with Frozen or Apparently Frozen Bodies of Water Within Parks

RECOMMENDATION:

RESOLUTION
REQUIRED:

APP'D
COP 1451/88

"That pursuant to Bylaw #695, 1977 and, more particularly, Article 4 thereof, that the Director of Parks & Recreation is hereby specifically authorized to remove or cause to be removed or to authorize any person to remove or cause to be removed every person who is or may be upon a body of water in any park which is frozen or apparently frozen if no notice has been posted permitting them to enter upon the frozen body of water; and, further, the Park & Recreation Director is hereby given absolute discretion as to when a notice shall be posted or removed."

502-8 Newspaper Article re. Proposed Langley Recreation Complex - A \$13.8 Million Indoor Leisure Complex Referendum

The newspaper article was provided to the Committee by Ald. Bill Leclair in recognition of the need for the District of Coquitlam to likely go to referendum for a Town Centre Leisure Complex in 1990.

Committee Action: That the Langley Advance newspaper article dealing with the \$13.8 million Leisure Complex Referendum be received.

502-9 Letter from Coquitlam Minor Football re. Improvements to Mackin Park and Other Related Matters

Staff reminded the Committee that the unfinished concession portion of the Mackin park dressing room building was designed to assist community sports groups in fund-raising efforts and to provide food services to spectators. Thus, the meeting was informed that the concession facility is a multi-sport, revenue generating, opportunity space and not an exclusive use space for one particular user group.

502-9 Letter from Coquitlam Minor Football re. Improvements to Mackin Park and Other Related Matters (Cont'd)

The Park & Recreation Director further advised the meeting that to upgrade the partial concession at Mackin Park to full concession status would require a considerable expenditure to meet such requirements as:

- the installation of an air exchange system that would facilitate eight air exchanges per hour;
- a discharge exhaust system must be installed over all stoves, grills, etc.;
- the concession space would have to be separated from the multi-purpose storage area by way of a partition wall;
- the lighting intensity would have to be upgraded to a minimum 50 footcandles where food is prepared, stored or processed;
- concession staff washrooms and dressing rooms must be provided;
- the floor would require a covering of tight, smooth and non-absorbent flooring material where food is prepared, processed, packaged or stored;
- the unfinished ceiling would require finishing; and, finally,
- a metal, vandal-resistant, exterior canopy over the serving window would have to be installed.

The meeting was advised that there may be other code requirements beyond the above.

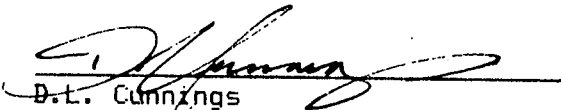
RECOMMENDATION:

RESOLUTION
REQUIRED:

(a) "That Council request Mr. Richard White, Director of Permits/Licences, to prepare a cost estimates for upgrading the present partial concession to a full concession status in concert with current health and building code standards, and that such a report be presented to the Park & Recreation Committee in January of 1989."

(b) "That Council not authorize the Coquitlam Minor Football Association to apply rock salt as a line marking agent on the Mackin Park south field due to the multi-purpose use designation of the field; and, further, that the Parks Division review with the league the adequacy of the line marking hubs presently on the field in Mackin Park."

ADJOURNMENT - The regular meeting adjourned at 9:30 p.m.

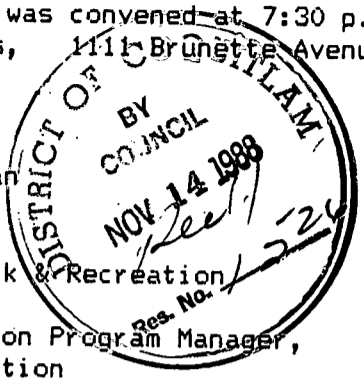

D.L. Cummings
Executive Secretary

*APP'D
C.V. RST
M 1457/89*

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m. on Monday, 1988 November 07, in the Council Chambers, 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:



- COMMITTEE: Ald. Reid, Chairman
Ald. Parker
- STAFF: D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation
B. Elliott, Park Administrator

502-1 Business Arising from Minutes of October 24, 1988

The Committee reviewed, in some detail, the business arising from the Minutes of October 24, 1988.

- (1) **Committee Action:** That staff advise the Eagleridge Residents Association that the Association's request for an internal light in the Harrier neighbourhood park has been included in the Parkland Development Cost Charge Reserve Fund Bylaw Request to Council;
- (2) **Committee Action:** That Mrs. Helen MacIsaac, the Nestor Neighbourhood liaison person with the Park & Recreation Department, be advised that the staff report dealing with an examination, an evaluation and a cost determination of strategically located tot lots to service the multiplying demand for such facilities within the inner Town Centre neighbourhoods will be on the November 21st, 1988 Park & Recreation Committee agenda for discussion;
- (3) **Committee Action:** That Mrs. Helen MacIsaac, the Nestor Neighbourhood liaison person with the Park & Recreation Department, be advised that the accelerated "storefront" recreation facility report will be before the 1989 Park & Recreation Committee during its first scheduled meeting following the December 5th inaugural meeting of Council;
- (4) **Committee Action:** That a follow-up letter be sent to the West Walton School/Park Site neighbourhood liaison person, Mr. S. Brunton of 1257 Erskine Street, Coquitlam, B.C., advising him of the results of the November 3, 1988 joint School Board/Council meeting;
- (5) **Committee Action:** That the Ranch Park (Lazy A/Daybreak Street) neighbourhood group be advised that their park improvement requests will be addressed by way of a staff report during the November 21st Committee Meeting;
- (6) **Committee Action:** That a copy of the letter from the Park & Recreation Department to the Coquitlam Minor Football organization be provided to Alderman Reid.
- (7) Correspondence dated 88-10-19 regarding the Leigh Elementary School Tripartite Agreement and Funding from the Principal be received.

502-2 Riverview Heights Play Space Location/Cost Implication Report

The Committee reviewed the Park & Recreation Director's memorandum and attached reports dated 88-11-04 and, in particular, the plan outlining the three disparate neighbourhood play space service zones as well as the multiplying demand for developed play spaces in the Alouette Linear Park, the Riverview School/Park, and the Mundy Park, Lost Lake area. The Park & Recreation Director suggested the sum of \$80,000 per play space should be considered for capital budget purposes. Looking ahead to '89, the Director suggested that serious consideration should be given to constructing the Alouette Play Space/Linear Park; to constructing the Riverview Park Play Space and Pathway System in '90, following in-filling of the adjoining down slope properties; and to construction of the Mundy Park/Lost Lake Play Space and Parking Facility during Coquitlam's Centennial Year in '91.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B
Co. #12/27/88*

"That Council adopt the following development timetable for play spaces within the inner three neighbourhoods of the Riverview Subdivision:
1989 - Alouette Drive Play Space/Park Development \$ 75,000
1990 - Riverview Park Play Space 80,000
1991 - Mundy Park/Lost Lake Play Space 85,000."

502-3 Park & Recreation Department \$200,000 Winter Works Proposal - A Coquitlam Parkland Development Cost Charge Reserve Fund Program

The Committee reviewed, item by item, the staff nomination list of projects that could be undertaken during the inclement months of late 1988 and January, February and March of 1989, in order that park user groups might enjoy improved leisure facilities in a number of municipal parks throughout Coquitlam by the spring of 1989.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B
Co. #12/28/88*

"That the Park & Recreation Director prepare a Parkland Development Cost Charge Reserve Fund Bylaw in the amount of \$200,000 to facilitate the following inclement-weather project program throughout the Coquitlam park system; and, further, that such a bylaw be placed before the November 28th, 1988 meeting of Council - the date the interest would have accrued - for consideration of three readings:

- 1) Blue Mountain Park Landscape Improvements (Forest Management Planting) \$ 8,500
 - 2) Como Lake Park Landscape Feasibility Study (Consultants) 30,000
 - 3) Mundy Park #4 Baseball Field Fencing and Bank Playfield Equipment:
 - Batting Cage 8,100
 - Removeable Outfield Fence 10,500
 - Bank Landscaping: 24,000
 42,600
 - 4) Mundy park #1 Softball Field Backstop Safety Fencing 5,000
 - 5) Mundy Park Bronco Field Bull Pen Pitching Safety Fencing 3,000
 - 6) Victoria Road Park Playfield/Landscape Improvements 8,000
 - 7) Eagleridge Pool Landscape/Irrigation/ Drainage/Play Space Improvements 25,000
 - 8) Portable Goal Sets (4 @ \$2,500) 10,000
 - 9) Poirier St. Landscape Improvements - Sports Centre 5,000
 - 10) Ranch Park (Lazy A) Minor Playground and Equipment Improvements 10,000
 - 11) Aluminum Bleachers (6 @ \$2,100) 12,600
 - 12) Mundy Park (Spani Pool) Entry Landscape Improvements 10,000
 - 13) Mundy Park Brush Clearing, Grubbing and Seeding 10,000
 - 14) Playground Equipment - Various Parks 20,300
- TOTAL: \$200,000."

502-4 Recreation Programmer - Special Needs

RECOMMENDATION:

"That Council establish a Regular Full-Time Position of Recreation Programmer - Special Needs within the Park & Recreation Department, Community Recreation Division, effective 1989 January 01, at an additional estimated cost of \$7,000."

RESOLUTION
REQUIRED:

502-5 Town Centre Park Stadium Dressing Room Building - Additional Funding Request (Change Orders)

The meeting reviewed the Director of Permits & Licences' request for an additional \$50,000 required to meet change orders resulting from unanticipated site conditions and other necessary changes to the \$704,432 Town Centre Park Stadium dressing room building contract which includes the paved plazas, the spectator seating berm, and the installation of the high-mast field lighting system, including foundations and wiring. The Committee tacitly acknowledged the essentiality of providing a construction contingency in the amount of 10 to 15% of the construction cost on all future park and recreation major development projects. The Park & Recreation Director also drew to the meeting's particular attention the fact that the Municipal Manager had agreed to the application of Land Sale Reserve Funds to facilitate this requested construction contingency sum.

RECOMMENDATION:

"That an additional sum of \$50,000 be transferred into the Town Centre Park Stadium dressing room building capital account from funds generated from a Land Sale Reserve Bylaw; and, further, that the Park & Recreation Director place before the next meeting of Council a Land Sale Reserve Bylaw in the amount of \$50,000 for consideration of three readings by Council to facilitate additional funding for the Town Centre Park stadium dressing room building contract."

RESOLUTION
REQUIRED:

502-6 Como Lake Perimeter Hard Surface Walkway Request

Committee Action: That the letter from Mrs. F.J. MacDonald dated October 27/88 regarding the need for a perimeter hard surface walkway around Lake Como in Como Lake Park be received.

502-7 Chimo Pool - Request for Automatic Opening Doors

Committee Action: Staff were requested to bring forward this request for automatic opening doors at the public entrances to the Chimo Pool during the 1989 budget building discussion meetings of the Park & Recreation Committee.

502-8 Committee for the Disabled - A 15-Passenger, Multi-Purpose Van Proposal

RECOMMENDATION:

"That the Park & Recreation Committee and the Committee for the Disabled jointly meet to discuss the opportunities and constraints of purchasing a 15-passenger, multi-purpose van through the fiscal resources of the District of Coquitlam OR through a largesse from a District service club or other philanthropic organization."

RESOLUTION
REQUIRED:

502-9 Dogwood Pavilion - Installation of an Intruder Glass Breakage Detection Unit and Expansion of Intruder Alarm System

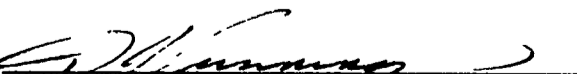
The Committee discussed the series of breaking and enterings and subsequent thefts involving the Dogwood Pavilion and the need for an expanded intruder alarm detection system in the building.

RECOMMENDATION:

"That a sum of \$700 be transferred from the General Provision- Operating and Capital Purposes as provided within the 1988 Amended Budget to Dogwood Pavilion Capital Account #572000.240 to facilitate the installation by General Alarms of a glass breakage detection unit and other detection system extensions within the Dogwood Pavilion."

RESOLUTION
REQUIRED:

ADJOURNMENT - The regular meeting adjourned at 9:00 p.m.


D.L. Cummings, Executive Secretary

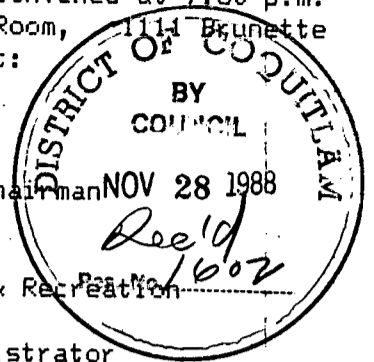
*APP'D B:
Co. Res 12/29/88*
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*APP'D B:
Co. Res 1/24/88*
*APP'D B:
Co. Res 1/25/88*

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m. on Monday, 1988 November 21, in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:

COMMITTEE:	Ald. Reid, Chairman Ald. LeClair, Deputy-Chairman Ald. Parker
STAFF:	R. Munro, Acting Park & Recreation Director R. Elliott, Park Administrator
OTHER:	Ald.-Elect Kingsbury



502-1 Ranch Park (MacLean Park) - Maintenance and Capital Improvements

The Park Administrator reviewed with the Committee a sketch plan entitled "Lazy A Park Concept Plan" along with the cost associated to providing two new entry signs, developing a new play area location involving additional play equipment and the construction of a new pathway from each point of entry into the park. It is proposed that the park improvements outlined on the plan be included in the scope of work for which funding has been proposed under Parkland Development Cost Charge Reserve Fund Bylaw #1943/88 to be placed before Council on 1988 November 28.

The Committee was informed that to upgrade grass maintenance at this park from its current Class "C" priority status to a Class "B" priority, would require an additional \$1,000 to be reflected in the Parks maintenance budget for an increased service level.

A Mrs. Chris Burges and a Mrs. Beverley Welch, both from Lazy A Street, attended the meeting and responded to the presentation with the following concerns:

- a) Mrs. Burges reiterated the neighbourhood's concern about the condition of some large trees within the park that were deemed to be susceptible to blow-down and, further, that the Fire Department had been contacted regarding fires in a large cavity in one of the trees. The Park Administrator explained the Department's policy regarding tree removal and assured the neighbours that the trees were in fact healthy and would be monitored by Park Division staff. Mrs. Burges enquired about installation of new play equipment and expressed a need for equipment for toddlers and elementary school age children.
- b) Mrs. Welch spoke to an ongoing drainage problem in the park and requested that the situation be reviewed.

Committee Action: That the Park Administrator's report be received as an information item and that staff remain in contact with Mrs. Burges, the neighbourhood liaison, during the park improvement program.

502-2 Coquitlam Play Areas Overview

A Mr. Brian Pearson of 1212 Dupont Place, Coquitlam, B.C. V3B 6X9, telephone: 464-7072/640-6122, attended the meeting as an observer from the Walton West neighbourhood.

The Park Administrator introduced his report by indicating the need to develop and overall municipal plan for the provision of play spaces based on a rational and objective criteria and for a phased development schedule. An assumption at this time is that Council's ultimate objective is to provide play areas at a consistent service level throughout the entire municipality.

Essentially, staff suggested that play areas will be used by residents within a one-half to three-quarter kilometer radius of the play area. It was indicated that parks planning should occur at both the neighbourhood level and at the community and district-wide level. Certain facilities such as water play parks, major playgrounds and specialized facilities such as skateboard parks, should be provided at the district-wide level rather than at the neighbourhood level. Blue Mountain Park, Mundy Park and Town Centre Park have been designated as "district parks".

502-2 Coquitlam Play Areas Overview (Cont'd)

The Park Administrator indicated the need to collect data for neighbourhood park planning and, that an inventory and analysis would be an appropriate job for a planning student, perhaps hired under a Federal Job Training Program.

The Committee mentioned the Rochester Park/Pool and suggested that in 1989, staff should look at the impact new residents will have on this recreation amenity.

Staff advised that the capital cost for the development of the play spaces outlined in this report would be in the range of \$200,000 per year for the next five years, and that the Municipal Manager had requested a complete report indicating the design, construction, annual maintenance cost implications and phased timetable of such a program.

Ald. LeClair spoke to the two phases of park development: a) ongoing re-development of small parks which is typically handled through Development Cost Charge Interest funds, and b) long-range development which would require, perhaps, a "planning" retreat dealing exclusively with park development and the park and recreation capital plan.

Committee Action: That the Park Administrator's report be received and that staff develop a cost implication report for consideration by the Park & Recreation Committee during its 1989 capital budget discussions.

502-3 Play Facilities for Older Children - Petition

The Committee discussed the petition and recognized that it contained names of residents from the community in general and was not site-specific to a particular neighbourhood or a particular park. Staff spoke to the desirability of diversifying play equipment in some of Coquitlam's play spaces; however, raised the concern over higher risks associated with more "challenging" playground equipment and advised that an adventure playground would undoubtedly require a supervised controlled setting.

The Committee recognized that considerable resources had been directed towards preschool play spaces in order to address the requests presented through various neighbourhood petitions. Staff indicated that more challenging types of equipment could be introduced into existing play spaces; in particular Mackin Park which was scheduled for a considerable re-development during 1989.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D
Co. Res
1603/88*

"That the staff report be received as an information item; and, further, that staff continue to diversify the type of equipment used in play spaces and that Mrs. Chan-Foslett be informed that the requests contained in her petition were being addressed in an overall play area report."

502-4 Coquitlam Town Centre Seniors Committee

The Committee recognized the desirability of having a group representing seniors in the Coquitlam Town Centre area and confirmed that the Coordinator for Dogwood Pavilion was an appropriate municipal liaison with this group to ensure a coordinated approach to the provision of services for seniors in Coquitlam.

The Committee was advised that staff are still researching available space for the proposed "storefront" recreation centre to be located in the Town Centre area of Coquitlam which could provide the necessary recreation opportunities for this new group.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D
Co. Res
1604/88*

"That the letter of introduction from the Coquitlam Town Centre Seniors Committee, dated 1988 November 08, regarding the needs for park improvements and indoor recreation space in the Town Centre, be received and acknowledged."

502-5 Transfer of Funds Request - Sports Centre

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the sum of \$1,098 be transferred from Account 575000.140 to Account 575000.130 to cover extra costs incurred in providing the required power supply to each of the Sports Centre roll door openers."

*APP'D
Co. R 5
1005/88*

502-6 British Columbia Special Olympics, Coquitlam - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED:

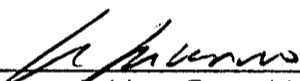
"THAT the British Columbia Special Olympics (Coquitlam) be granted free use of the Centennial Room for the purpose of holding a fund-raising dinner on 1989 March 11; and, that the normal community group rental rate of \$295.60 be waived in this instance."

*APP'D
Co. R 5
1606/88*

502-7 Tabled Items

T-1 Capital Budget Development Project Status Report
The Chairman enquired about the status of roof leaks at the Poirier St. Recreation Complex and was advised by staff that the continuing problem still exists at Dogwood Pavilion and the Chimo Pool dressing rooms. Staff indicated that some re-roofing will be conducted at the Dogwood Pavilion during the month of November and that park maintenance staff are addressing the leaks at Chimo Pool. The Committee recognized that carry-over projects from 1987 and the 1988 projects numbering 47 were essentially completed and expressed the desire to continue with similar park development/facility development projects in 1989.

ADJOURNMENT - The regular meeting adjourned at 8:20 p.m.



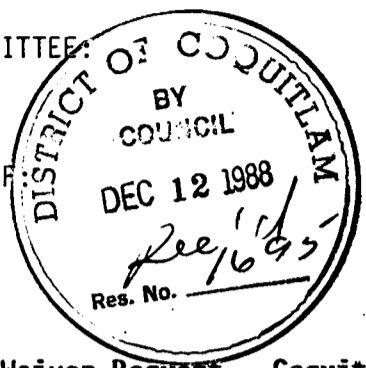
R. Munro, Acting Executive Secretary

#502

PARK & RECREATION COMMITTEE REGULAR MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m. on Tuesday, 1988 December 06, in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:

COMMITTEE:	Ald. White, Chairman
	Ald. Robinson, Deputy-Chairman
	Ald. LeClair
STAFF:	R. Munro, Recreation Program Manager, Community Recreation
	B. Elliott, Park Administrator
	T. Crawshaw, Recreation Program Coordinator



502-1 Fee Waiver Request - Coquitlam Hockey Parents Association

RECOMMENDATION:

RESOLUTION REQUIRED: "That the Coquitlam Parents Hockey Association be granted free use of the Centennial Room for the purpose of holding a fund-raising dance on 1989 February 25 and, that the normal community group rental fee of \$347.60 be waived in this instance."

APPROVED
Co R35
#1690/89

502-2 The Outdoor Recreation Foundation of British Columbia/Hoy Creek Trail Development

The Park Administrator provided an overview of the Hoy Creek Linear Park Master Plan and indicated that as private parcels of land are developed, the adjoining Hoy Creek corridor was to be dedicated as park and charges levied for site servicing, including the construction of park improvements. This procedure apparently has not been consistently applied for all portions of the corridor and, as a result, the development of this linear park faces funding shortages in specific areas.

The Outdoor Recreation Foundation presented a proposal for trail development and Hoy Creek was targeted as a high priority development. The proposal is for a crew to commence work December 5, 1988 through March 31, 1989 to complete the linear park development from Guildford Way North to the East Walton School site. It was confirmed by staff that The Outdoor Recreation Foundation of B.C. has the necessary insurance and WCB coverage in place and, further, that this project proposal has been discussed with the Municipal Manager and the Personnel Director.

RECOMMENDATION:

RESOLUTION REQUIRED: *3.1 THAT the commitment of capital funds for the development of the Hoy Creek pathway system in the amount of \$50,000 be given preliminary approval by Council; and, further,

APPROVED
Co R35
#1697/89

3.2 THAT the Park & Recreation Director be authorized to bring forward a bylaw for the expenditure of \$40,000 from the Parkland Acquisition Interest Fund in January 1989 to facilitate the development of that portion of the Hoy Creek pathway system located on dedicated park land; and, moreover,

TO COME FROM THE "GENERAL PROVISIONS - OPERATING AND CAPITAL PURPOSES" AS PROVIDED FOR WITHIN THE 1988 ANNUAL BUDGET AMENDMENT

3.3 THAT the Park & Recreation Director be authorized to include funding in the amount of \$10,000 in the 1989 Annual Budget for materials and equipment costs associated with that portion of the Hoy Creek pathway system located on School Board lands and municipal road allowance; and further,

3.4 THAT the District of Coquitlam enter into a contract with The Outdoor Recreation Foundation for the provision of five unskilled labourers under the supervision of a project supervisor/trainer for the period December 05/88 to March 31/89 at a cost of One Dollar (\$1.00), and that the said contract become binding on the District when duly executed and delivered for and on behalf of the Corporation by the Mayor and Municipal Clerk who are specifically authorized to sign the same and to affix the corporate seal thereto and to deliver the same and that all of the Act and Deed of the District of Coquitlam."

502-3 Establishment of a "Storefront" Recreation Facility to Serve the Town Centre Area in 1989

A Mrs. Helen MacIsaac and a Mrs. Cheryl Sanderson of the New Horizons area attended the meeting as observers.

The Recreation Program Manager, Community Recreation provided an historical overview of the recreation program developments which have taken place over the past six years in the New Horizons area.

In September of 1988, the cancellation of planned programs at Nestor Elementary School and the ensuing presentation of neighbourhood petitions requesting access to facilities and programs for all ages, caused staff to put forward a proposal for leasing space for recreation purposes.

The Committee concurred that establishment of a "storefront" recreation facility for a three to four-year time frame pre-supposes the construction of a major Coquitlam Leisure Centre in the Town Centre; and the approach should reflect a short-term commitment to providing close-to-home recreation services which would be transferable upon the opening of a new Leisure Centre.

A discussion of the three options to access indoor recreation space: leased premises, modular structures and air-support structures, led the Committee to concur that the purchase of modular structures, located centrally on municipal lands, would provide the best interim solution to offering recreation opportunities in the Town Centre area. It was inferred that the growth in the Town Centre area, which now comprises 20% of Coquitlam's overall population, would require a corresponding expansion of recreation programs and services to meet the needs of the area.

The Committee suggested that a neighbourhood advisory group could provide some positive feedback on the programs and services proposed for the area.

Committee Action: Staff was requested to re-examine the lease-to-purchase option for a portable structure and further that staff fully explore the opportunities and constraints of installing a modular structure adjacent to the track and field facility in the Town Centre Park.

RECOMMENDATION:

"That Council approve in principle, the establishment of a decentralized recreation centre in the Town Centre area by Spring '89, and that the Park & Recreation Director report back to the Park & Recreation Committee on January 09, 1989 with the total capital and operating expenditures required for a new temporary recreation centre.

502-4 Verbal Report by Alderman White on 1989 Park & Recreation Issues

The Chairman provided an overview of central issues and key objectives for the Park & Recreation Committee in 1989, including conducting a public leisure attitudinal survey and preparation of a Park & Recreation Master Plan, the possibility of a Recreation Referendum in 1989, planning and allocation of the Development Cost Charge Interest Funds, and a status review of outstanding park and recreation projects.

The meeting adjourned at 9:05 p.m.

*PPID
R-15
Co. 16 9/88*
*C.
R-17
16 9/88*

Munro
Acting Executive Secretary