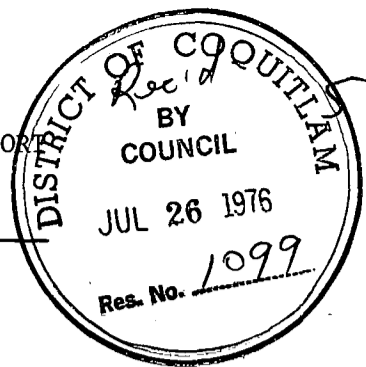


15

BUILDING AND PROTECTION COMMITTEE REPORT

JULY 20th 1976



TO COUNCIL - DISTRICT OF COQUITLAM

A meeting of the Building and Protection Committee, following notice of meeting given July 19th 1976, was held in the Committee Room at the Municipal Hall on Tuesday, July 20th 1976.

The following were in attendance:

Ald. L. Sekora - Chairman
Ald. M. Gregory - Deputy Chairman

Staff:

R.A. LeClair - Municipal Manager
B.H. Falcon - Fire Chief
R. Gidloff - Deputy Fire Chief

Purpose of the meeting was to pursue matters set forth on precirculated agenda as follows:

1. Use of Soball Barn -
Manager's Report
2. Adequacy of Public Schools Fire Protection -
Letter dated June 10th 1976 from School District
Fire Chief's report dated July 19th 1976
3. Impoundment of Abandoned Vehicles
Report of Municipal Clerk June 8th 1976
4. Lease Authorization - 528 Como Lake Avenue
- 3021 Glen Drive

Letter from Jocelyn Robertson (re 528 Como Lake Avenue)
and Clerk's action reference No. 40
Report of Deputy Clerk
5. Income Tax Discounters - Tax Refund Buyers
Letter dated July 9th 1976 from 'Better Business Bureau'
Municipal Solicitor's opinion July 16th 1976
6. Other competent business.

Item 1. Use of Soball Barn

The Committee was in receipt of a report from the Municipal Manager dated July 19th 1976 (copy attached).

Your Committee recommends that the Municipal Clerk invite interested potential tenants by way of public tender call to bid for leasing of the Soball Barn on a year to year basis.

Item 2. Adequacy of Public School Fire Protection

The Committee was in receipt of a letter from School District No. 43 (Coquitlam) dated June 10th 1976 requesting if a report could be obtained from the Fire Department regarding their opinion on the availability of adequate

APP'D
CO. RES
* 1100/76

fire protection service for schools in Coquitlam (copy attached)

The Fire Chief presented a report dated July 19th 1976 on the subject (copy attached).

The Chairman noted that as a member of both Council and the Board of School Trustees, he wished to leave mainly to the Deputy Chairman the disposition of the matter in light of possible suggested conflict of interest.

Your Committee recommends that Council release to School District No. 43 (Coquitlam), the Fire Chief's report dated July 19th 1976 entitled "A Report on the Adequacy of Fire Protection for Public Schools in the District of Coquitlam".

APP'D BY
CO RES # 1102/76

Item 3. Impoundment of Abandoned Motor Vehicles

A report dated June 8th 1976 from the Municipal Clerk (copy attached) was considered by the Committee.

Your Committee recommends:

1. that an offer be made to Coquitlam towing to pay an \$8.00 charge for each vehicle requested to be impounded;
2. that a storage charge of \$1.00 per day per vehicle be paid to a maximum of one month;
3. that such charges be payable only if the vehicle is not reclaimed within one month;
4. that the by-law governing impoundment of vehicles be studied by the Legal Department to determine;
 - a) if a shorter period of impoundment prior to sale is possible; and
 - b) if a different method of disposal other than by Public Auction is possible.
5. that the By-law Enforcement Officer be allowed to assist in the obtaining of registered ownership of impounded vehicles; and
6. that following review of the impoundment by-law and possible amendments to it, public tenders be called for the towing and impoundment of abandoned vehicles.

APP'D BY
CO RES # 1102/76

Item 4. Lease Authorization - 528 Como Lake Avenue
- 3021 Glen Drive

The Committee received, referred through Clerk's Action Report, a request from Jocelyn Robertson to assign the property leased by her from the municipality to Maxine Reeves which property is located at 528 Como Lake Avenue.

The Municipal Manager pointed out that both Jocelyn Robertson and Maxine Reeves were employees of this municipality.

Also received was a report from the Deputy Clerk dated June 29th 1976 outlining the details of two leases of municipal property -

528 Como Lake Avenue;
3021 Glen Drive

which report is attached.

Your Committee recommends:

1. that the Clerk be authorized to notify the tenant of 528 Como Lake Avenue of the intended rent increase for the property from \$100.00 per month to \$110.00 per month;
2. that the Clerk be authorized to notify the tenant of 3021 Glen Drive of the intended rent increase for the property from \$150.00 per month to \$200.00 per month;

APP'D BY
CO RES # 1104/76

3. that the "District of Coquitlam Lease Authorization By-law No. 614, 1976" be advanced for three readings;
4. that the current lease previously authorized by By-law No. 138, be assigned from Jocelyn Robertson to Maxine Reeves and that a lease authorization by-law be advanced in due course.

Item No. 5 Income Tax Discounters - Tax Refund Buyers

The Committee was in receipt, referred through Clerk's Action Report, of a letter dated July 9th 1976 from 'Better Business Bureau' together with copy of a by-law recently adopted by the City of Vancouver.

The Committee noted that the Burnaby Council had discussed this subject recently and requested that staff learn of that municipality's action in that regard. Further, the Committee requested that the Solicitor attend the next Committee Meeting in order that his further guidance might be obtained.

Other Business


Request for Fence Cost Sharing

The Fire Chief advised the Committee that the owner of property to the east of No. 4 Fire Hall had approached him for the District to share in one half of a fence erected by the said owner, the total cost of which was reported to be \$280.00.

The Chairman undertook to look into this matter with the Fire Chief and report further.

Tabled

June 1976 Report of By-law Enforcement Officer.



Chairman

BUILDING AND PROTECTION COMMITTEE REPORT

502

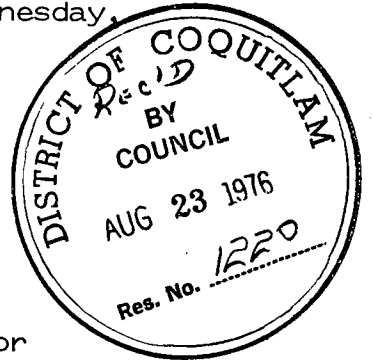
AUGUST 11, 1976

A meeting of the Building and Protection Committee was held in the Council Chambers of the Municipal Hall at 4 p.m. on Wednesday, August 11, 1976.

The following were in attendance:

Council: Ald. L. Sekora - Chairman
Ald. M. Gregory - Deputy Chairman

Staff: Mr. T. Klassen - Municipal Clerk
Mr. H. Castillou - Municipal Solicitor
Mr. B. Falcon - Fire Chief



The purpose of the meeting was to pursue matters set forth on the agenda as follows:

1. Report from Acting By-law Enforcement Officer - Coquitlam River Park Dumping.
2. Status report on sign at 1046 Austin Avenue.
3. Income Tax Discounters - Tax Refund Buyers.
4. Request for fence cost sharing - Mrs. Holmberg - 739 Como Lake Road next to No. 4 Fire Hall.
5. Enforcement of provisions of Soil Removal By-law.
6. Other competent business.
 - A. Mobilehome Setbacks - Board of Variance.
 - B. Keeping of ~~bus~~^{cars} in a residential zone contrary to Zoning By-law provisions.

1. Report from Acting By-law Enforcement Officer - Coquitlam River Park Dumping.

Mr. Byrne reported to the Committee by way of a memo dated July 26, 1976 that several individuals and/or companies involved in the dumping of trash within the reserve boundaries had been contacted and requested to clean up any of the matter which they had deposited.

Mr. Byrne advised in his memo that six suspected depositors of garbage had been contacted and all denied any responsibility for the dumping of garbage, however, a re-investigation of the reserve 24 hours later showed that 95% of the garbage had in fact been removed.

2. Status report on sign at 1046 Austin Avenue.

The Director of Planning reported on the status of the sign at 1046 Austin Avenue by way of a memo dated August 3, 1976 in response to a memo from the Municipal Manager of July 21, 1976, copies of which are attached to these minutes.

Wednesday, August 11, 1976,
Building and Protection Comm., cont'd.

The Committee instructed that Mr. D. Tullis of London Optical, 1044 B Austin Avenue be advised of the progress to date on the sign construction at 1046 Austin Avenue.

3. Income Tax Discounters - Tax Refund Buyers.

The Committee tabled this matter and requested further information with respect to the information received by Burnaby from the Office of the Attorney General.

4. Request for fence cost sharing - Mrs. Holmberg - 739 Como Lake Avenue next to No. 4 Fire Hall.

This subject was raised at the last meeting of the Committee on July 30, 1976 and tabled pending investigation by the Chairman and the Fire Chief.

The Fire Chief advised that in his opinion the fence would not, in any way, be a benefit to the operation of #4 Fire Hall and the owner of the adjacent property had erected the fence prior to seeking a cost sharing with the Municipality.

The total cost of the fence was quoted at \$280 which would mean a \$140 contribution by the Municipality.

Your Committee recommends that Council not participate in the cost sharing for a fence erected by Mrs. Holmberg along the west side of her property at 739 Como Lake Avenue.

5. Enforcement of provisions of Soil Removal By-law.

Mr. Hockey, Deputy Municipal Engineer, introduced to the Committee Mr. Bert Thomas, By-law Manager and Mr. Eric Sandstrom who replaces Mr. Thomas during periods when he is on holidays or otherwise. Both Mr. Thomas and Mr. Sandstrom are employed by Crippen Engineering which is the consulting firm hired by the Municipality to police the Soil Removal By-law.

Mr. Hockey advised the Committee that all the blame for pollution of the Coquitlam River cannot be blamed on the gravel operators as excavations made in the past contribute greatly to the pollution. Water running through the gravel operations quite often enters the gravel operations already polluted. Mr. Hockey also advised that part of the problem with the pollution of the river has to do with the dam which restricts flow and does not allow scouring of the river bed by spring freshettes.

Ald. Sekora inquired as to whether or not the provisions of the By-law were being enforced and Mr. Thomas advised that it would probably be impossible to enforce all the provisions without actually closing down the operations. Mr. Thomas advised that if the operations were closed down, the pollution entering the river would be worse as there would be no one to take remedial action during washouts and heavy rainfall periods.

APPROVED BY
Co. Sec.
#1221/76

Wednesday, August 11, 1976,
Building and Protection Comm., cont'd.

Mr. Thomas stated that the main problem with respect to pollution of the river is the turbidity which will not settle out in the river itself but is carried right out into the ocean.

Mr. Thomas also informed the Committee that he took a sample of of the water entering the river from the Cewe operation on August 10, 1976 and did an analysis which indicated 63 milligrams per litre entering the river and the allowable is 200 milligrams per litre.

The Committee was further advised by Mr. Thomas that he has done tests on the river during heavy rainfall periods taking a sample from above the gravel operations and from below the operations and an increase of only 10 to 15 milligrams per litre was apparent.

The Committee was also advised that the material which settles out in the settling ponds is the material that is detrimental to the life in and along the river.

In response to a question from Mayor Tonn, Mr. Thomas advised that the highest turbidity reading occurred at the time B.C. Hydro was installing the transmission line in the area.

Ald. Gregory stated that she has seen on two occasions oil and tar barrels dumped alongside the river and pollution from these sources could very easily enter the water. Mr. Thomas advised that such refuse dumping is in most cases not done by the gravel operators but by others not from this area.

Mr. Thomas advised that he has had very good co-operation from gravel operators in correcting problems which are brought to their attention.

The Committee was informed by Mr. Thomas that Jack Cewe Ltd. has recently installed an additional settlement pond to aid further with the discharge of suspended solids into the river.

Mr. Thomas also stated that the Department of Fisheries has said that conditions in the river have improved greatly since the implementation of By-law No. 190.

6. Other Competent Business

A. Mobilehome Setbacks - Board of Variance

The Committee received a report from the Building Inspector in response to a request from Wildwood Mobilehome Park Ltd.

The Committee recommended that this matter be referred to the Land Use Committee for consideration.

Wednesday, August 11, 1976,
Building and Protection Comm., cont'd.

B. Keeping of Bees in a Residential Zone.

In response to a request from Mr. Gerald Y. Wong of 3109 Starlight Way for Council to reconsider the regulations which prohibit the keeping of bees in a residential zone, the Committee will be inviting Mr. Wong to the next meeting prior to making any recommendations to Council.

The Committee also wished an invitation to be extended to the complainant with respect to this matter to also attend the next meeting of the Committee.

Adjournment

The Committee adjourned at 4.40 p.m.

.....

Chairman.



DISTRICT OF COQUITLAM

Thursday, September 2, 1976 at 3:45 P.M. in Council Chambers

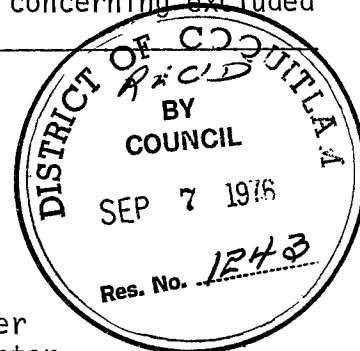
Record of a meeting by the Building and Protection Committee concerning excluded status of Deputy Fire Chief.

Present were: Building and Protection Committee:

Alderman L. Sekora
Mayor J. L. Tonn

Staff:

Mr. R. A. LeClair, Municipal Manager
Mr. F. G. Klewchuk, Personnel Director



This meeting was convened to fully inform the Building and Protection Committee on developments concerning a request by the Firefighters' Union, Local 1782 pursuant to Section 34, requesting the Labour Relations Board to determine if the Deputy Fire Chief, Mr. Ralph Gidlof continues to be employed in a management capacity.


The meeting commenced with the Personnel Director's explanation of events leading to a decision by the Labour Relations Board to hold a hearing. He explained that two written submissions had been sent to the Board and that an Investigation Officer from the Department of Labour had conducted interviews with the Fire Chief and himself and a private interview with the Deputy Fire Chief. On September 1st the Personnel Director indicated that he was advised by telephone that the Labour Relations Board would be holding a hearing.

The Personnel Director stressed the importance of a strong presentation to the Board and recommended that a solicitor should be used to represent the District.

The Committee, having considered the report, recommended that:

APP'D B.D.
CO. RES # 1244
1976

"Council authorizes the appointment of a solicitor for preparation and presentation to the Labour Relations Board."

for: 
Alderman L. Sekora
Chairman, Building and Protection
Committee.

SEPTEMBER 8TH. 1976

BUILDING AND PROTECTION COMMITTEE
MEETING AS LIBRARY COMMITTEE

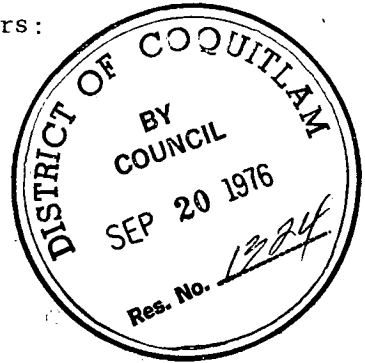
The fourth meeting of this Committee was held in the Council Chambers of the Municipal Hall on Wednesday, September 8th 1976 at 7.30 p.m.

Attending the meeting were the following members:

Ald. L. Sekora, Chairman
Ald. M. Gregory, Deputy Chairman
Mrs. Charlotte R. Lonneberg
Mr. Richard Roberts
Mrs. Barbara Whistler
Mr. Harold Gregg

Staff:

R.A. LeClair, Municipal Manager



Called by written notice mailed July 22, 1976, the purpose of the meeting was for the making of plans for the dissemination of information in connection with the upcoming Library Establishment By-law vote.

The following was circulated to members at the meeting for their information:

- a collection of 1976 resolutions of the Coquitlam Council related to Library Services - January 1, 1976 to August 30, 1976;
- a copy of By-law No. 609, 1976 as at third reading;
- a copy of Library Development Commission letter dated August 19, 1976 (previously circulated) attached.
- a copy of School District No. 43 (Coquitlam) letter dated August 25, 1976 (previously circulated) attached.
- a copy of letter from David R.C. Stark dated September 8, 1976 advising he might be unable to attend the meeting.

The Municipal Manager advised that there remained \$3,200.00 in the Library Development appropriation of the Municipal Budget which Council had authorized to be used for fostering and developing knowledge and awareness of the upcoming library referendum.

Discussion followed on a range of topics:

- pamphlets;
- hiring a Publicity Consultant such as used by the Municipality in past referenda;
- circulation by postal agency;
- circulation by delivery agencies;
- speakers at such as - all candidate meetings,
- P.T.A. meetings;
- soliciting involvement by officials or representatives of Library Development Commission as speakers;
- timing of events, publicity and meetings;
- use of criss-cross phone lists.

Building and Protection Committee
Meeting as Library Committee

September 8, 1976

MOVED BY ALD. GREGORY
SECONDED BY MRS. WHISTLER

That a Committee headed by Mr. Roberts and comprised in addition, of Mrs. Lonneberg, Mr. Gregg, Mr. Stark and Mrs. Whistler -

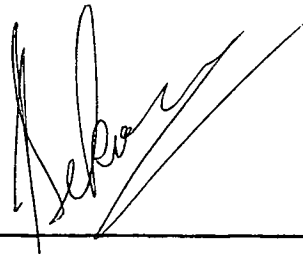
- a) design a pamphlet and poster/s in rough draft;
- b) work up a schedule of events for publicity, news releases, attendance at P.T.A. and such meetings;

and present a written report thereon to the next meeting of this Committee to be held on Thursday, September 23rd 1976 at 8:00 p.m.

CARRIED

The meeting went on to enquire as to the propriety of erecting posters, disseminating literature in the vicinity of polling stations as well as other technical questions surrounding elections. The Chairman asked that Mr. T. Klassen, Municipal Clerk, and the Municipal Solicitor, be invited to attend the September 23rd 1976 meeting to clarify these matters.

The meeting adjourned at 9:00 p.m.



Chairman



Library file

library development commission

Victoria, British Columbia

August 19th, 1976

Mr. R. A. LeClair
Municipal Manager
District of Coquitlam
1111 Brunette Avenue
COQUITLAM, BRITISH COLUMBIA
V3K 1E8

Dear Mr. LeClair:

The Miller Report and your letter of May 21 to Mr. D. W. Miller were discussed at the Commission's August meeting. Members of the Commission expressed optimism, encouraged by your Council's endorsement in principle and its willingness to put a by-law to the vote in November, 1976.

The Commission did feel some concern about the timing, in case any of the steps to be taken were to depend upon early financial support from the province. As you undoubtedly know, because of a program of fiscal restraint resulting from the current economic situation, applications for special grants could not be processed this year, nor is it possible to forecast what funds the Commission may have in its legislative appropriation for 1977. This is not to suggest that there would be no money for establishment and operating grants for a future Coquitlam Public Library, but rather to express caution that such support might be one more fiscal year away.

If the by-law passes in November with the required majority, I should think that the new public library board and director might want to plan for service to begin not earlier than July 1, 1977, as recommended (No. 3 in the Miller Report) and possibly even as late as January 1, 1978, assuming the possibility

of extending the agreement for a further six months. In the meantime, the Commission would encourage the board to submit an application by September 30, 1977 for provincial assistance beginning April 1, 1978. These comments are prompted by recent experience and not by any intent to disagree with the wording of the Miller recommendations. I am sure that Mr. Miller would be the first to agree that even the preliminary estimates in his APPENDIX C will be subject to revision when the time comes, and I for one would be pleased to work with the board on its first provisional budget.

Of all the reports I have seen about the subject of library service for Coquitlam this is the clearest, most complete and most practical. It is to be hoped that it will spark the beginning of a first-class level of public library service in your municipality.

Yours sincerely

R. L. Davison

R. L. Davison
Director

RLD/lw

c.c. Commissioners

Received 10/2/76
Letter to all members of Library Committee
RLD

SCHOOL DISTRICT No. 43 (COQUITLAM)

550 POIRIER STREET,
COQUITLAM, B.C. V3J 6A7

August 25, 1976

Mr. R. A. LeClair
Municipal Manager
District of Coquitlam
1111 Brunette Avenue
Coquitlam, B. C.

Dear Mr. LeClair:

Re: Library Service

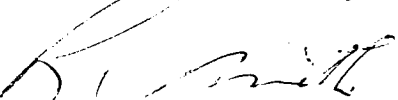
Thank you for your letter of July 21st and the report, dated April 1976, made to Council by Donald Miller.

Copies of your letter and report were distributed to Trustees prior to the last meeting of the Board. In reviewing the recommendations made in the report, it was not clear to the Trustees whether the Municipality wished to operate the library service in School Board facilities after July of 1977.

The Board of School Trustees has, however, directed that I advise you that if the District of Coquitlam wishes to operate a library in a school facility in conjunction with a school library such as Centennial School, the Board will only agree to such an operation if the facility is administered under the direction of the Board of School Trustees. It is the opinion of the Board that the Public Schools Act requires the Board to direct the operation and administration of school facilities in which programs are offered as part of the public schools service.

Yours truly,

SCHOOL DISTRICT NO. 43 (COQUITLAM)


R. C. Smith,
Secretary-Treasurer

RCS:bu

c.c. Mr. W. Melville

DISTRICT OF COQUITLAM

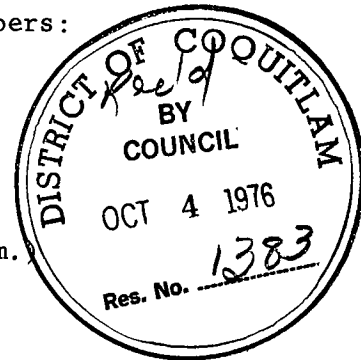
September 23rd 1976

BUILDING AND PROTECTION COMMITTEE
MEETING AS LIBRARY COMMITTEE

A fifth meeting of this Committee was held in the Council Chambers of the Municipal Hall on Thursday, September 23rd 1976 at 8:00 p.m.

Attending the meeting were the following members:

- Ald. L. Sekora
- Mrs. Charlotte R. Lonneburg
- Mr. Richard Roberts
- Mrs. Barbara Whistler
- Mr. Harold Gregg
- Mr. David C. Stark (arrived at 8:25 p.m.)



Staff:

- R.A. LeClair, Municipal Manager
- H.G. Castillou, Municipal Solicitor

Called at September 8th 1976 meeting of the Committee, the purpose of the meeting was to receive a report of a special committee, set up at the said September 8th meeting, regarding the design of a pamphlet and poster/s in draft, and working up a schedule of events for publicity, news releases, attendance at P.T.A. and such meetings.

The Municipal Manager circulated a letter of resignation received from Mrs. Jean Cole.

Mr. Richard Roberts reported results of deliberation by the Committee set up September 8th -

A. RE: POSTERS

1. presenting a poster design by the Committee headed "Reward";
2. advising that the ^Cdisplay specimen MUST COMMAND PUBLIC ATTENTION;
3. advising that the Municipal Returning Officer reports no posters must be able to be seen from the front of any polling station; When asked about the proposed heading, he saw no objection;
4. regarding cost - advising that the printing facilities within the municipal complex can handle two colour printing reasonably - or Messrs. Roëdde Ltd.;
5. advising quantities required to cover all public places, shopping centres, travelled areas, store fronts, merchant's windows, food markets, etc..

B. RE: PAMPHLETS

1. Size, once folded, should be 14"x6" or less;
2. Mr. Bud Elsie, of Bud Elsie Ltd., the firm who handle GVRD advertising and news releases, had advised services of his company would be available on either of the following bases -
 - a) for review of pamphlet prepared by the Committee; vetting language for public appeal and attention; this for cost estimate of \$200.00;
 - b) for pamphlet design and mock-up and all preparation to point of printing, this for \$1,200.00, plus cost of materials (in total \$2,000.00);
3. Printing could be done either by the municipal printing department or Roedde Ltd. (noting that the municipal printing department had paper stock which could be made available at no cost).
4. Postal authorities require pamphlets to be bundled into lots of 200 (maximum).

September 23rd 1976

Building and Protection Committee
Meeting as Library Committee

B. RE: PAMPHLETS (continued)

5. Postal rates for delivery of pamphlets to household is 3 cents each.
6. Contents for pamphlet should mainly be based upon contents of the Miller report with emphasis on page 30 of the said report.
7. Contents should also contain thoughts expressed in five "Questions and Answers" attached.

C. RE: NEWS RELEASES

1. News releases timed strategically in time-proximity to polling date was deemed essential.
2. Appeals to voters by municipal official on radio was also deemed essential.
3. Releases should be thought provoking - interesting.

D. RE: GENERAL ARRANGEMENTS

Speakers for P.T.A. etc., were available from Coquitlam Friends of Library.

A general discussion ensued:

1. There was general argument that printed materials, i.e. posters and pamphlets should bear the Union Logo.
 - It was made clear that printing by the municipal printing department could not bear Union printer's logo.
 - That use of certain 40,000 pieces of municipal materials for pamphlets by outside printers was a moot point.
2. The general feeling expressed at the meeting was, due to lack of expertise by the Committee and, presuming that sufficient funds were available, that assistance by a professional public relations firm should be sought to take over all arrangements for:-
 - printing of posters;
 - design, printing and distribution, through postal services, of pamphlets;
 - design and distribution of news releases;and, presuming that the foregoing could be satisfactorily arranged, that the Committee's efforts would be best directed to providing guidance to a public relations firm as well as arranging for speakers.
3. The Municipal Solicitor advised on wording of the proposed poster. He advised that certain amendments should be made and these were ordered made.
4. It was recognised that budget limitations would dictate that the design of the pamphlet would feature such as:-
 - one colour printing;
 - overall unfolded size of pamphlet could be contained to paper size 8½" x 14"
5. The Chairman distributed information he had obtained from Mr. Rose of Torresan Rose Marketing Communications Ltd. who had handled the publicity for the recent New Westminster Borrowing By-law for library purposes. He stated that if the Committee felt that company could be of service, they, along with other firms, might be invited to make proposals.

CONCLUSION

- A. The Municipal Manager was instructed to invite :-

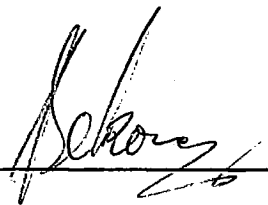
Bud Elsie Ltd., and
Torresan Rose Marketing Communications Ltd. to make a proposal, such
invitation to -

September 23rd 1976

Building and Protection Committee
Meeting as Library Committee

1. be set out in writing;
 2. be based upon the Committee's discussion on September 23rd 1976;
 3. be completed by 1:00 p.m. on September 24th 1976;
4. notify the firms that the committee would consider proposals on Monday, September 27th 1976 starting at 7:00 p.m. at which time representatives of firms could provide details of services to be provided.
- B. Mr. Richard Roberts was instructed to be in touch with both of the above firms by telephone first thing on September 24th and advise them that invitations could be picked up in the Municipal Manager's office anytime after 1:00 p.m. on September 24th.
- C. Mrs. Barbara Whistler advised that she had been invited to attend a meeting of the P.T.A. District Council for the purpose of speaking on the upcoming Library referendum. The Committee authorized Mrs. Whistler to accept the invitation.
- D. The Chairman advised that he would not be at the September 27th meeting but requested the sub-committee to conclude which, if any, proposal received was its preference. Upon receipt of the sub-committee's conclusion, he would consider the same in light of costs compared to budget and if necessary consider securing additional funds by way of recommending same to Council.

Chairman



"QUESTIONS" & "ANSWERS"

1. QUE. How much is a "yes" vote now going to cost me?

ANS. This is not a 'Money' By-law; its purpose is to establish a Library Board first, and this will permit public input into Library Planning and Development in Coquitlam.

2. QUE. We spend money on Books and services now - don't we?

ANS. Yes, Library services for 1975 cost the municipality \$246,000.00. This was paid to the School Board for the Centennial Library services provided.

3. QUE. Why change? I think the present school set-up is okay.

ANS. Many people, including experts, don't agree with you! There is room for considerable improvement. The present Library serves only a small proportion of the population yet everyone pays towards its upkeep - like it or not!

4. QUE. If I vote "NO" can I always count on Centennial School to provide a library for some of the public?

ANS. Not necessarily. Whilst the School Board may condescend to grant us this privilege, we could not depend on them - despite the \$246,000.00 we paid for services in 1975. We would be better off with a separate Municipal Public Library.

5. QUE. Look here! I'm a mother with three children. Two of my kids say they feel like they are trespassing because the Library is in a 'big' kids school. How can I change this?

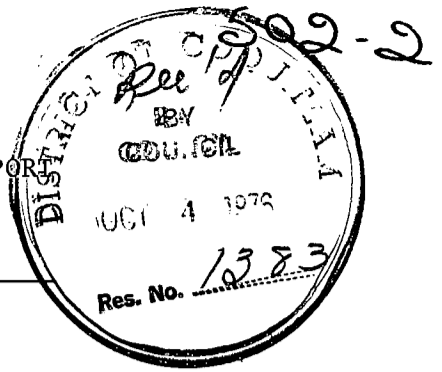
ANS. By voting "YES" for a separate Public Library away from a school environment. Besides, your two children aren't alone in feeling like trespassers - many adults do too!

*

*

DISTRICT OF COQUITLAM
BUILDING AND PROTECTION COMMITTEE REPORT

September 29th, 1976



SUBJECT: Publicity related to upcoming Library Referendum - By-law No. 609

Study and investigation in connection with determination of and entering into publicity referred to in the caption hereof has been concluded by this committee. Reports, namely that of this committee to Council dated September 23rd, 1976 and the report to this committee from the Municipal Manager dated September 28th, 1976, set out in summary fashion the point now reached in the process.

It will be recalled that by resolution no. 769/1976 Council directed as follows:

"that Council authorize the expenditure of funds remaining budgetted under heading "Development of Library Services" for fostering and developing knowledge and awareness of the upcoming library referendum."

Funds remaining as aforesaid are reported to be \$3,251.00, a sum capable of accommodating an expenditure for publicity proposal referred to in Conclusion No. 1 contained in the abovementioned Municipal Manager's report which proposal is deemed appropriate and timely for the captioned publicity. On that basis, I have instructed the Municipal Manager to complete the arrangements with Torresan/Rose Marketing Communications Ltd.

Advice given by publicity consultants emphasizes that for best results, it would be highly desirable to state in pre-election pamphlets or brochures that each and every member of Council supports the question being placed before the electors. Understandably, the electorate can reasonably expect that members of Council will, following their study of the issue to be decided, be in an informed state to set forth their position on important public issues.

Council did by resolution 767/1976 unanimously carried, endorse the recommendations in principle of the Miller report, one such recommendation being:

"1. It is recommended that a municipal public library, under the Public Libraries Act, be established in Coquitlam and that necessary action, including a public referendum be held as soon as possible in 1976, as prescribed in Section 25, Part III of the Public Libraries Act."

September 29th 1976

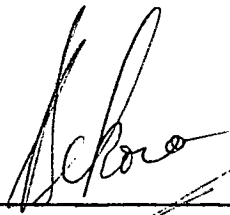
BUILDING AND PROTECTION COMMITTEE REPORT

APPROVED
CO. RES
1884/76

YOUR COMMITTEE RECOMMENDS that Council authorize pre-election literature in the form of posters, pamphlets and/or brochures, published by or for the District citing the names of each and every member of the Municipal Council as being

"in favour of the establishment of a municipal public library in the Municipality of Coquitlam as would be permitted by By-law No. 609."

such authority deemed granted if all members of Council voted in favour of the said position.



Chairman

BUILDING AND PROTECTION COMMITTEE REPORT

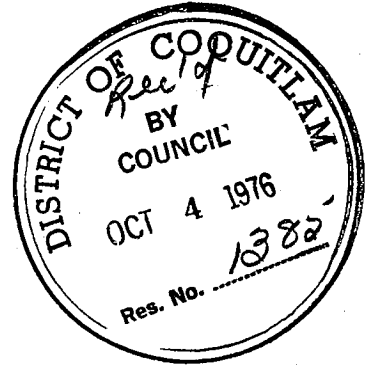
502-3

SEPTEMBER 29th 1976

A meeting of the Building and Protection Committee was held in the Municipal Manager's Office at the Municipal Hall at 4:00 p.m. on Wednesday, September 29th 1976.

The following were in attendance:

- Council -
- Ald. L. Sekora, Chairman
- Staff -
- R.A. LeClair, Municipal Manager
- B.H. Falcon, Fire Chief



The purpose of the meeting was to pursue matters set forth on the agenda as follows:

1. Establishment of Fire Fighters' College -
 - District of Burnaby letter dated August 13, 1976;
 - Municipal Clerk's referral letter dated August 7, 1976;
 - Fire Chief's report dated September 22, 1976.
2. Detention and Disposition of Impounded Motor Vehicles -
 - Manager's report dated September 28, 1976;
 - Legal Department's report dated August 27, 1976 -
3. Noise Control -
 - Manager's report dated September 29, 1976.
4. Other competent business.

It was reported that the Deputy Chairman had 'phoned earlier in the day and advised she would be unable to attend this meeting.

Item 1. Establishment of Fire Fighters' College

The Committee received correspondence as well as the report of the Fire Chief referred to above (copies attached).

It was noted that Article 5.11 of the Collective Agreement between the District and the Greater Vancouver Council of Firefighters' Trade Union states as follows:

"5.11 Changes Affecting the Agreement - The District agrees that that any recommendation made to Council dealing either with any matters covered by this Agreement or any proposed changes in general conditions presently in force, but which are not specifically mentioned in this Agreement, shall forthwith be communicated to the Union in order to afford the Union opportunity to consider the implications of such changes and, if it so desires, it may discuss and protest the recommendations or proposed changes with the District."

Your Committee recommends:

"That the District of Coquitlam support the resolution of the Corporation of the District of Burnaby, with the added comment that there be a clear written agreement among the parties concerned, including representation from the International Association of Fire Fighters, as to the conditions under which students shall attend."

APPROVED BY
CO. RES
#1386/76

The Committee directed that the Municipal Manager forthwith communicate the foregoing recommendation to the Union.

Item 2. Detention and Disposition of Impounded Motor Vehicles

The Committee reviewed the reports referred to above (copies attached).

The Committee received the reports for information and instructed that the Legal Department, following consultation with the local R.C.M.P. Detachment, prepare a by-law for consideration by this Committee.

Item 3. Noise Control

The Committee received the report of the Municipal Manager referred to above (copy attached).

The Committee directed that the Municipal Manager invite the Medical Health Officer to attend a meeting of this Committee for the purpose of receiving his comments upon the relative merits of adoption of a noise by-law in the form adopted by the City of Vancouver in July 1976 and further directed that staff update and/or complete an estimate of cost for equipment, personnel and other related matters relative to enforcement of a noise control by-law in the District.

Item 4. Other - Request for permission to Employ Firefighters

The report of the Fire Chief referred to above (see copy attached) was received by the Committee.

Your Committee recommends:

"That the Fire Department be authorized to employ a total of nine probationary fire fighters at one time, on or about 18 October 1976, such nine persons to include the four new employees originally scheduled for employment on 1 September 1976, the four new employees originally scheduled for employment on 1 November 1976 and the one new employee required to fill the vacancy caused by the resignation of firefighter Barry Dykhuizen 31 August 1976."

APPROVED BY
CO. RES
1287/76


Chairman

BUILDING AND PROTECTION COMMITTEE REPORT

OCTOBER 14th 1976

502-1

A meeting of the Building and Protection Committee was held in the Council Chambers at the Municipal Hall at 5:00 p.m. on Thursday, October 14th 1976.

The following were in attendance:

Council -

Ald. L. Sekora, Chairman

Staff -

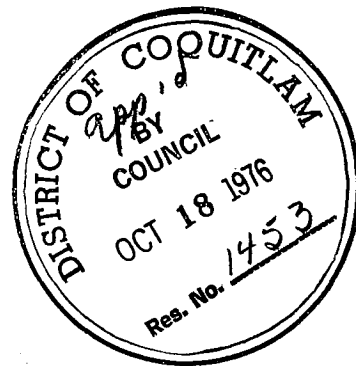
R.A. LeClair, Municipal Manager

B.H. Falcon, Fire Chief

J. McPherson, Deputy Treasurer

Other -

Mr. R. Baxter, Emergency Health Services



The purpose of the meeting was to pursue matters set forth on the agenda as follows:

1. To review the claim dated September 20th 1976 by the municipality from Emergency Health Services Commission (E.H.S.C.);
2. Lease of residence at 3021 Glen Drive by the municipality; and
3. Complaint dated October 7th 1976 by Susan M. La Forge.

Item No. 1 - Claim by Municipality from E.H.S.C.

Mr. R. Baxter had been in touch with the Committee Chairman, Ald. L. Sekora, to express alarm at the claim submitted for the period January 1, 1976 to August 31, 1976 (see copy attached).

Mr. Baxter now advised that the basis for claim was substantially changed after April 1, 1976 when E.H.S.C. had stationed its own ambulance on Austin Avenue in the District. He noted that the claim made by the District included all calls responded to by the Fire Department with E.H.S.C. vehicles whether or not transportation of patients had taken place. Mr. Baxter pointed out that calls responded to by the Fire Department after April 1, 1976 were, in the vast majority of cases, calls which were the type responded to by paid fire departments in the Greater Vancouver Area such as inhalator calls and R. & S. calls and that the cost of those services were not to be billed E.H.S.C.

Mr. Baxter stated that, when E.H.S.C. vehicles were returned to the Fire Hall in April 1976, he had agreed on behalf of E.H.S.C. to assume the cost of operating the vehicles themselves; i.e. gas, oil and maintenance costs. Further, he had agreed to pay towards labour costs on a per trip basis but only in those instances when transportation of injured had been specifically authorized by E.H.S.C. personnel.

Conclusions -

1. that the District should, for the period January 1971 to April 1, 1976 inclusive, bill E.H.S.C. for the service provided on the same basis as was in effect for the year 1975.
2. That Mr. Baxter would present to the Committee a written basis for the claim by the municipality from E.H.S.C. from April 1, 1976 onward.
3. The Fire Chief was instructed to obtain information from Fire Departments in the Greater Vancouver Area as to the types of emergency services provided by them.

Item No. 2 - Lease of 3021 Glen Drive

Based on information received from the Deputy Clerk, the Municipal Manager advised that -

- a) the lessee of 3021 Glen Drive, on being recently advised of the increased rent from \$150.00 per month to \$200.00 per month effective November 1, 1976, gave termination notice on September 30, 1976;
- b) that the District had received an unsolicited offer from Donald MacMillan and Howard MacMillan, two brothers now renting an apartment elsewhere, to rent the 3021 Glen Drive premises from the municipality for \$200.00 pper month;
- c) that the rental of \$200.00 per month was set with advice given to the Rent Review Commission and that the District cannot accept a rent greater than \$200.00 per month; hence, to call for public offers would result only in cost to the District for advertising and indeed likely loss of rent.

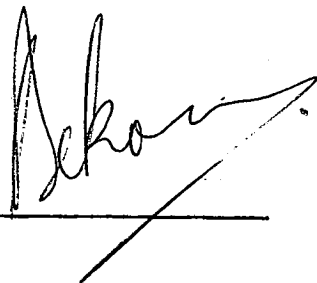
Your Committee Recommends

that following the provisions of the Municipal Act, Council authorize entering into a lease with Messrs. Donald and Howard MacMillan for \$200.00 per month on a month to month basis.

APPROD B.
Co. # 148-4

Item No. 3 - Complaint of Susan M. LaForge

A report was requested from the Fire Chief and from the By-law Enforcement Officer regarding the complaint of Susan M. LaForge dated October 7, 1976.



Chairman

509-2

DISTRICT OF COQUITLAM

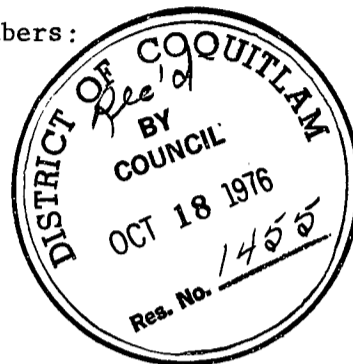
OCTOBER 14th 1976

BUILDING AND PROTECTION COMMITTEE
MEETING AS LIBRARY COMMITTEE

The sixth meeting of this Committee was held in the Council Chambers of the Municipal Hall on Thursday, October 14th 1976 at 7:00 p.m.

Attending the meeting were the following members:

Ald. M. Gregory - Deputy Chairman
Mrs. Charlotte R. Lonneburg
Mrs. Barbara Whistler
Mr. Harold Gregg
Mr. David C. Stark



Staff:

R.A. LeClair, Municipal Manager

Other:

Mr. Larry Rose - Torresan Rose Marketing Communications Ltd.

Called by notice dated October 12th 1976, the purpose of the meeting was to consider the wording of news releases and others items prepared by Larry Rose of Torresan Rose Marketing Communications Ltd.

Mr. Rose handed out to the Committee draft materials prepared by him. -

A. Brochure

1. he handed out draft wording of a brochure, one copy for each member;
2. also circulated one only copy of a two-colour mock-up; noting that -
 - his proposal was for one colour
 - the two-colour printing would be more effective.

In this regard, Mr. Rose stated he would be prepared to provide a two colour brochure if a one colour poster was acceptable.

The Committee decided to leave up to Mr. Rose if a two colour brochure is to be substituted in exchange for a one colour poster.

The Committee went over the wording and made a number of suggestions both as to type of print, colour and wording.

Mr. Stack was to supply the Municipal Manager by October 19th. with a telephone number for transportation call for insertion in the brochure.

B. News Release

A draft news release was distributed to all members.

Comments were exchanged.

The Committee agreed that releases should refer requests for speakers to the Municipal Manager's Office who, in turn, would refer such requests to Mrs. Whistler.

As to reference for further information in News Releases; the Municipal Manager advised he would be away on holiday from November 1st to November 12th but that the Manager's Office could be referred to.

C. Poster

A draft wording for the poster was distributed to each Committee member.

Comments were exchanged.

D. Book Marks

A copy of a draft book mark was distributed noting that funds were not available in the budget. The estimated cost of this item would be \$100.00 to \$125.00.

Mr. Stark advised he would take up with Friends of the Library.

E. Fact Sheet

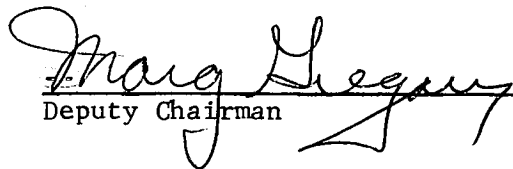
Copies of a draft fact sheet were distributed.

Mr. Rose indicated he would endeavour to supply these within the budget.

F. Draft - letter to Association Groups
- letter to Patrons

were distributed to members.

These letters were referred to Friends of the Library and signed:
"Coquitlam Library Committee".


Deputy Chairman

DISTRICT OF COQUITLAM

BUILDING AND PROTECTION COMMITTEE REPORT

NOVEMBER 8, 1976



A meeting of the Building and Protection Committee was held in the Council Chambers of the Municipal Hall at 7:00 p.m. on Monday, November 8, 1976.

The following were in attendance:

Council -

Ald. L. Sekora, Chairman

Staff -

T. Klassen, Municipal Clerk

H. Edwards, By-law Enforcement Officer

B.H. Falcon, Fire Chief

The purpose of the meeting was to discuss the following matters:

1. Complaint dated October 7th 1976 by Susan M. LaForge; and
2. 1976 Fire Department Amended Budget.

Item No. 1 - Complaint of Susan M. LaForge

The Committee received a letter from Mrs. Susan M. LaForge with respect to a parking offence notice and a towing charge of \$23.00. A copy of the letter is attached.

The By-law Enforcement Officer advised that the ticket had been issued as the car was parked next to a dropped curb which indicates the location of a pedestrian access to the road, and he presented a photograph to the Committee showing the location in which the car was parked when the ticket was issued.

The Fire Chief reported that Mrs. LaForge had been warned the previous day not to park in this location and as a result, when the vehicle was found to be parked in the same location, a request was made to have the vehicle towed away.

The Committee also gave consideration to the request for curb markings in the vicinity of fire hydrants but felt that this was impractical as there are a great number of locations within the municipality where this would not be possible since the majority of streets in Coquitlam do not have curbs.

The Committee did note the recent resolution adopted by Council on November 1, 1976, as a result of a recommendation from the Public Works Committee, and endorsed the resolution. The resolution referred to is No. 1520 and reads as follows:

"Traffic/Pedestrian Conflict - Cottonwood Avenue
East of Whiting Way

That on street parking be prohibited for twenty feet on either side of each driveway access and pedestrian entrance abutting the municipal sidewalk;

the parking prohibitions be created by erecting appropriate signs together with yellow paint on the curbs at driveway entrances to off street parking; and that loading zones be established adjacent to apartment pedestrian access walkways."

Building and Protection Committee
November 8, 1976

It was also noted by the Committee that Mrs. LaForge will have the right to dispute the issuance of the ticket in Court if she so desires and should she be found not guilty of illegal parking, an application for refund of the towing charges could then be made.

Your Committee recommends -

That Council not refund the towing charges and that the ticket issued to Mrs. S. LaForge not be cancelled.

Item No. 2 - 1976 Fire Department Amended Budget

The Committee received the 1976 Amended Budget of the Fire Department and a copy of the Budget is attached.

It was noted that the budget has increased by \$104,605.00 over the 1976 Annual Budget. The major portion of the increase, \$100,000.00, is as a result of Per Capita Hydrant Charges being raised to be in compliance with present by-law requirements of \$3.40 per capita.

Your Committee recommends -

That Council approve the 1976 Amended Fire Department Budget, as attached to these minutes, in the amount of \$1,468,843.00.

ADJOURNMENT

The Chairman declared the meeting adjourned at 7:15 p.m.

Chairman

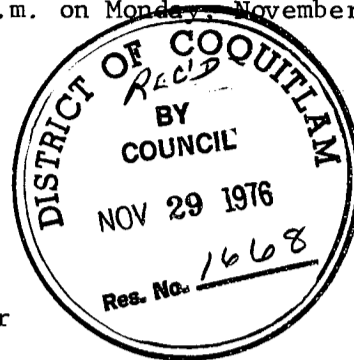


APPROVED
By
12/9/76

NOVEMBER 22nd 1976

A meeting of the Building and Protection Committee was held in the Committee Room at the Municipal Hall at 3:15 p.m. on Monday, November 22nd 1976. The following were in attendance:

- Council -
 Ald. L. Sekora, Chairman
- Staff -
 R.A. LeClair, Municipal Manager
 H.G. Castillou, Municipal Solicitor
 D.M. Buchanan, Planning Director
 B.H. Falcon, Fire Chief
 D.L. Cunnings, Emergency Programme Co-ordinator



The purpose of the meeting was to pursue matters set forth on the agenda as follows:

1. Amendment to Trades Licence By-law No. 49, 1972 -
 Report of Municipal Solicitor;
2. Himac Motors' appeal for Sign By-law Amendment -
 Planning Director's report;
3. 1976 Amended Budget - Emergency Programme;
4. Fire Chief's Report on Emergency Services;
5. Other business.

Item 1. Amendment to Trades Licence By-law No. 49, 1972

The Committee at its meeting held April 26th 1976 gave consideration to and reported to Council on the application of the business Licence By-law to long-term lessors. It will be recalled that as a result of the recommendations made by the Building and Protection Committee on April 26th, that Council did on May 3rd adopt the following resolution:

"That Council reject the application by Coronation Management Services Ltd. for exemption from the operation of the District's Business Licence By-law No. 49; and further
 and further

that the Legal Department be instructed to prepare and present to Council a clarifying by-law amendment to By-law No. 49 which requires the payment of business licence by persons carrying on the business of supplying housing accommodation by way of long-term lease on a licence fee basis equal to the licence fees payable by short-term lessors."

Now the Committee was in receipt of the report by the Municipal Solicitor, dated October 5th 1976, a copy of which is attached to this report.

Your Committee recommends:

That Council give three readings to By-law No. 613, a copy of which is attached hereto, and that in due course Council reconsider and finally adopt the said by-law.

APPROVED BY
 CO. RES. #1669/76

At this point

Building and Protection Committee Meeting
November 22nd 1976

At this point the Solicitor left the meeting.

Item 2. Himac Motors' Appeal for Sign By-law Amendment

The Committee was in receipt of a report from the Planning Director dated November 16th 1976, relative to Himac Motors Ltd., a copy of which is attached hereto.

Your Committee recommends:

That the question of possible changes to the Sign Control By-law be referred to the Land Use Committee for its consideration and report to Council;

and further

that the request by Himac Motors Ltd. for "special exclusion" be turned down and that Mr. P.A. Pressney be advised that Council has ordered a review of fascia sign size maximum provisions contained in the District's Sign By-law.

APPROVED BY
CO. RES
#1672/76

Item 3. 1976 Amended Budget - Emergency Programme

The Committee was in receipt of a report of the Emergency Programme Co-ordinator relating to the 1976 Annual Budget Amendment for the District's Emergency Programme. A copy of the said report is attached hereto.

The Committee directed that the Co-ordinator continue to attempt to secure a sharing, by the Provincial Government, for needed capital expenditures in the amount of \$3,354.00 set out on pages 2 & 4 attached hereto.

Your Committee recommends:

That Council approve for inclusion in the 1976 Annual Budget Amendment operating expenses in the total amount of \$8,235.00 and capital expenditures in total amounting to \$10,344.00.

APPROVED BY
CO. RES
#1672/76

Item 5. Other business - Ambulance Service Survey

The Fire Chief, at the meeting of the Committee held October 14th, had been requested to obtain information from Fire Departments in the Greater Vancouver Area as to the types of emergency services provided by these departments.

The Fire Chief now produced a report, dated November 19th 1976, a copy of which is attached hereto.

The Municipal Manager reported having received from Mr. Bob Baxter a number of letters and memoranda exchanged between the City of North Vancouver and Emergency Health Services Commission, amongst which was included a billing from the City of North Vancouver to Emergency Health Services for the period of July 1st to September 30th. The said information had not been circulated and it was felt that the matter should be left in abeyance until the Committee met in the near future. The Chairman instructed that Mr. Baxter be invited to attend the next meeting of the Committee and that meanwhile a copy of the Fire Chief's report dated November 19th 1976 be forwarded to Mr. Baxter.

Building and Protection Committee Meeting
November 22nd 1976

Item 6. Opening of No. 4 Fire Hall

The Fire Chief reported that manning of the No. 4 Fire Hall full-time staff of the Fire Department was to commence on November 29th 1976. He went on to advise that a modest, official opening ceremony would take place on Saturday, December 4th 1976 at 1:00 p.m. and that coffee and doughnuts would be served to those in attendance.

The Chairman instructed that the Fire Chief attend to all matters of publicity as well as the invitation to guests.

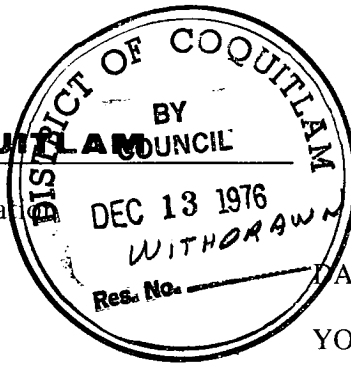
TABLED ITEMS (attached)

October 1976 report of the By-law Enforcement Officer
Centennial Community Library - Third Quarterly Report -
September 30th 1976.

Chairman



DISTRICT OF COQUITLAM



Inter-Office Communication

TO: Executive Committee of Council DEPARTMENT:

DATE: Dec. 1, 1976

FROM: Ald. L. Sekora, Chairman DEPARTMENT:

YOUR FILE:

Building and Protection Committee

SUBJECT: Collective Bargaining - Firefighters' Union, Local 1782
1976 Interim Memorandum of Agreement

OUR FILE: 2230

Attached is a self-explanatory memorandum which was presented to the Building and Protection Committee.

The following resolution is recommended:

"That Council approves the Interim Memorandum of Agreement dated November 29th, 1976 between the negotiators for the District of Coquitlam and the Greater Vancouver Council of Firefighters' Trade Unions acting on behalf of the District of Coquitlam Firefighters' Union, Local 1782 and authorizes immediate implementation of the agreed to terms and conditions."

db
attached

Alderman L. Sekora, Chairman
BUILDING AND PROTECTION COMMITTEE.

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Alderman L. Sekora, Chairman
Building & Protection Committee

FROM: F. G. Klewchuk

DEPARTMENT:
DEPARTMENT: Personnel

DATE: Dec. 1, 1976

YOUR FILE:

SUBJECT: Collective Bargaining - Firefighters' Union, Local 1782
1976 Interim Memorandum of Agreement

OUR FILE: 2240

Presented for the Committee's consideration is an interim Memorandum of Agreement dated November 29th, 1976 between the Negotiating Committees representing the District of Coquitlam and the District of Coquitlam Firefighters' Union, Local 1782. The Memorandum contains most of what will be the final terms and conditions of the 1976 contract. Essentially, the Memorandum is the 1976 Vancouver interim salary settlement with the final compensation settlement to be the same as the City of Vancouver.

The 1976 interim settlement provides for a 7½% wage increase, with final increase tied to the final Vancouver Firefighters' settlement, which in turn will be tied to Vancouver Police settlement approved by the Anti-Inflation Board; there is an agreement to participate on a 50/50 basis with any member of the Fire Department who wishes to extend pensionable service up to six (6) months (Probationary Period); reduced hours of work for Fire Prevention Inspector to 35 hours (same as Vancouver); a ten (10) year rate for Control Room Operator-Clerks and payment of 100% dental plan and a lump sum of 1% to balance with the Vancouver City provision of a 2½% supplementary pension contribution - the identical arrangement made in 1975.

On behalf of the District of Coquitlam Negotiating Committee the following resolution is suggested for recommendation to Council:

"That Council approves the interim Memorandum of Agreement dated November 29th, 1976 between the negotiators for the District of Coquitlam and the Greater Vancouver Council of Firefighters' Trade Unions acting on behalf of the District of Coquitlam Firefighters' Union, Local 1782 and authorizes immediate implementation of the agreed to terms and conditions."

FGK:db
c.c. Alderman M. Gregory


F. G. Klewchuk,
PERSONNEL DIRECTOR.

- Items 2 & 3 The Assistant Fire Chief to be excluded from the Bargaining Unit
- Item 4 Housekeeping
- Item 5 Acting pay in the Assistant Fire Chief to be 110% of the rate for a Captain
- Items 6 to 8 Hours of work articles amend to provide for staff assignments and a reduced work week for Fire Prevention Inspectors to (35) hours per week from (37½) hours per week
- Item 9 Clarifies the promotion policy
- Items 10 & 11 Housekeeping items
- Items 12 & 13 Clarifies the application of articles 5.10 (a) and 7.2 (a)
- Item 14 Tightens up the current article on Workers' Compensation Article
- Items 15, 16, 17, 18 & 19 Housekeeping
- Item 20 Payment of 100% of Dental Plan premiums and a lump sum of 1% in lieu of Vancouver City provision of 2½% supplementary pension contribution - identical to arrangement made in 1975
- Item 21 Housekeeping
- Item 22 The establishment of a ten (10) year Control Room Operation - Clerk rate consistent with Vancouver and other municipalities
- Item 23 Specifies method of calculating overtime
- Items 24 & 25 Housekeeping
- Item 26 Specifies that probationary period includes only time actually spent on the job
- Item 27 Provision to extend pensionable service up to six (6) months (Probationary Period) shared 50/50 by the employee and the employer - as per Vancouver interim settlement
- Item 28 A interim salary settlement of 7½% at an approximate cost to the District of \$65,500.00
- Item 29 Total compensation package to be the same as City of Vancouver and any unresolved matters to be referred to binding arbitration
- Promotion Procedure A new promotional procedure that is acceptable to both parties

THE UNDERSIGNED NEGOTIATORS FOR THE DISTRICT OF COQUITLAM (hereinafter called the "District") AND THE DISTRICT OF COQUITLAM FIRE FIGHTERS' UNION, LOCAL 1782 (hereinafter called the "Union") AGREE TO RECOMMEND TO THEIR RESPECTIVE PRINCIPALS THAT THE 1975 COLLECTIVE AGREEMENT WILL BE AMENDED AS FOLLOWS:

1. All of the terms and conditions of their 1975 Agreement except as specifically varied below.
2. Article 1.2 is amended to exclude the Fire Chief, Deputy Fire Chief and Assistant Fire Chief.
3. The selection of an Assistant Fire Chief shall be made as follows:
 - (a) The competition will be available initially to those applicants from within the bargaining unit who are classified as First Class Fire Fighters or above.
 - (b) Applicants will qualify as candidates as a result of written and oral examinations prepared by Fire Department Administration.
 - (c) If the examinations referred to in (b) above fail to produce a suitable candidate for Assistant Fire Chief, the competition will be re-advertised and be available to applicants from within and without the District's Fire Department.
 - (d) A new examination will be scheduled similar to that referred to in (b) above, which will be used to select candidates for the advertised position as provided for in (c).
 - (e) All examinations as referred to herein will be judged by the Municipal Administration and the successful candidate will be selected as a result of that judging.
 - (f) The successful candidate
 - (i) May be required to participate in such special courses as are deemed by the Administration to be necessary to prepare him for a position in the Department Administration.
 - (ii) Will be required to serve a one (1) year probationary period as Assistant Fire Chief.
 - (iii) If taken from within the bargaining unit, will retain his seniority rights to return to his former position within the unit if he fails to be promoted as Assistant Fire Chief after completion of the probationary period, except for other than just cause.
4. Article 4.2 — the first paragraph is amended by deleting the words "at the minimum rate" in the fourth line.
5. Article 4.2 — the second paragraph is deleted and replaced with the following: --

"An officer who is appointed as Acting Assistant Fire Chief will be paid 110% of the rate for Captain."

6. Article 5.1 (a) is amended to read:--

"Hours of duty for Control Room Operator-Clerks and for Fire Fighters, Lieutenants and Captains assigned to a Fire Company shall be an average of forty-two (42) hours per week."

7. Article 5.1 (b) is amended to read:--

"The work schedule for Control Room Operator-Clerks and for Fire Fighters, Lieutenants and Captains assigned to a Fire Company will follow the outline of the Number 2 system of Section 4 of the Two Platoon Act. Working schedules shall provide that each individual be scheduled for duty a nominal 336 hours (28 working shifts) in each 56 day cycle commencing on the first Sunday "A" shift starts a tour of duty."

8. Article 5.1 (c) is amended to read:--

- (i) "Effective the first pay period following ratification of this Memorandum, Hours of work for persons assigned as Fire Prevention Inspectors shall be an average of thirty-five (35) hours per week, excluding a meal break. A work shift shall be defined as seven (7) hours of work.
- (ii) "Hours of work for persons otherwise assigned to staff duties shall be an average of thirty-seven and one-half ($37\frac{1}{2}$) hours per week excluding a meal break. A work shift shall be defined as seven and one-half ($7\frac{1}{2}$) hours of work."

9. Article 5.5 (a) is amended to read:--

"A fair and adequate opportunity shall be given to all List 1 employees to qualify for promotion to any class of employment covered by this Agreement. When making such a promotion, the District, subject to the needs of the service, shall promote on the basis both of competence and ability to do the job in question and then the seniority of the applicants for promotion will apply.

10. Article 5.5 (c) is deleted.

11. Article 5.8 (c) is amended by adding "calendar" after "(10)" in the third line.

12. Article 5.10 (a) is amended by adding "for positions covered by this Agreement" before the word "each" in the first line.

13. Article 7.2 (a) is amended by adding "on the first day of the month immediately following" after "shall" in the first line.

14. Article 7.7 is amended to read:--

"Workers' Compensation -- An employee absent from duty due to injuries received in the performance of his duties and not caused by the employee's wilful misconduct as determined by the Workers' Compensation Board, or, an employee absent from duty due to illness or disease

resulting from the nature of his employment, shall receive full salary from the District during such absence for such reasonable period of time as may be determined by the District, but monies received by the employee from the Workers' Compensation Board of British Columbia for said period of absence during which the employee receives full salary shall be remitted to the District by the employee, if paid to the employee, or, on notice to the Workers' Compensation Board by the District be paid by the Workers' Compensation Board directly to the District."

15. Article 8.1 is amended to read:--

- (i) I - Subject to the provision of Article 8.5, "Calendar Year" for the purpose of Article 8 shall mean the twelve (12) month period from January 1st to December 31st inclusive."
- (ii) III - is amended by substituting "1st day of April" for "September 1st" in the first line of sub-paragraphs (i) and (ii).

16. Article 8.3 (c) is deleted.

17. Article 8.3 (d) is amended by deleting the words "Effective June 30, 1975" from before the word "any" in the first line.

18. Article 9.7 is amended by substituting "1976" for "1974" in the second line.

19. Article 11.3 is deleted.

20. Article 16 is amended by substituting "1976" for "1975" in --

Line one of the 1st paragraph
Line three of the 3rd paragraph
Line five of the 3rd paragraph
Line seven of the 3rd paragraph
Line nine of the 3rd paragraph

21. Article 19 (including Schedule "D") is deleted.

22. A ten (10) Year Control Room Operator-Clerk rate is agreed to under the following conditions:

- (a) A combination of ten (10) years of continuous service, partly as a Firefighter and partly as a Control Room Operator-Clerk. All such time shall be in the employment of the District.

or

- (b) Ten (10) continuous years of service as a Control Room Operator-Clerk, all of which is accumulated in the employment of the District.

23. Schedule "B" showing the proper calculations for Overtime is attached.

24. Schedule "A" is to be amended to include a 10 year rate for Control Room Operator - Clerks, and the definition of a working shift is to be amended by adding "except as provided for in Article 5.1(c)."

25. Schedule "E" is amended to read:--

A-8 (b) Leave due to Illness With Pay

(c) is deleted

A-9 (a) Leave without pay.

26. Article 5.10 (b) is amended to read:--

" A person appointed, promoted or transferred to fill a vacancy shall be considered to be in a probationary capacity until the completion of six (6) months' service. The probationary period includes only the time actually spent on the job; this, in effect, means that leave with or without pay does not count as probation. If, during or immediately following the six (6) months' probationary period, the employer decides that the employee is incapable of fulfilling the duties of the new position, the employee shall relinquish the new position but shall have the privilege of reverting to his former classification without loss of seniority."

27. Effective the first of the month following ratification of this Memorandum, participation in the amended Municipal Superannuation Plan shall be amended as follows:--

Subject to the qualifying provision contained in Section 12(1) of the Municipal Superannuation Act,

(a) The District of Coquitlam agrees to participate in such contributions as are necessary to extend pensionable service of a member covered by this Agreement up to a maximum of six (6) months. The said extension to represent that time served by the employee in a probationary capacity with the District of Coquitlam which has not heretofore been considered as pensionable service. Such benefit to be subject to the following:

(i) An employee must have a vested interest in the Municipal Superannuation Plan and to have reached the age of minimum retirement in order to qualify.



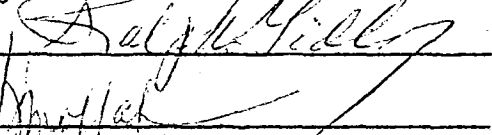
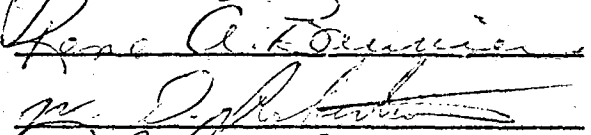
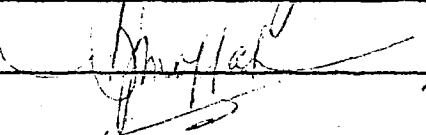
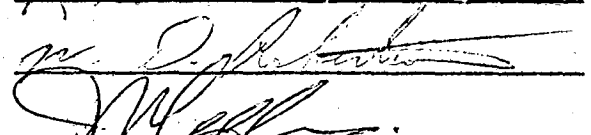
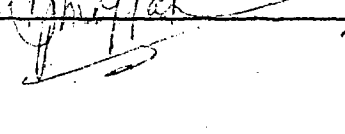
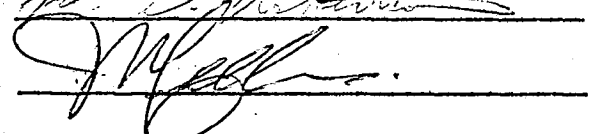
(ii) Any member of the Fire Department who wishes to take advantage of this benefit must give at least six (6) months notice in advance of the contemplated retirement date and make such arrangements as are necessary at that time regarding his own contributions.

(iii) Cost of increased benefits, as defined by the Superannuation Commissioner, is shared 50/50 by the employee and the employer, as per Section 12 (1) (b) of the Municipal Superannuation Act.

28. An interim increase of seven and one-half percent (7½%) will be applied to the basic monthly salaries of Local 1782 members effective January 1, 1976 with retroactive payment to that date to be made as soon as practicable after the ratification of this Memorandum. Furthermore, the dollar parity that existed between the First Class Firefighters in Local 18 of Vancouver and the First Class Firefighters of the District of Coquitlam on December 31, 1975 will be maintained through 1976, and percentage differentials within the Union's Agreement with the District will remain the same.

29. All other unresolved issues as of the ratification date of this Memorandum will remain in dispute to be resolved within the same total compensation package as finalized between the City of Vancouver and I.A.F.F., Local 18 for the 1976 Collective Agreement. All of which is to be concluded without stoppage of work and, if necessary, by final and binding arbitration.

SIGNED this 29th day of November, 1976
at the District of Coquitlam in the Province of British Columbia,

Negotiators for the District

Negotiators for the Union

THE CORPORATION OF THE DISTRICT OF COQUITLAM

SCHEDULE "B" - FIREFIGHTERS

CALCULATION OF OVERTIME

1. Overtime pay for all employees working forty-two (42) hours per week shall be computed on an hourly basis as follows:

$$\frac{12 \text{ X Monthly Salary}}{2192.4 \text{ Hours}}$$

2. Overtime pay for all employees working forty (40) hours per week shall be computed on an hourly basis as follows:

$$\frac{12 \text{ X Monthly Salary}}{2088 \text{ Hours}}$$

3. Overtime pay for all employees working thirty-seven and one-half (37½) hours per week shall be computed on an hourly basis as follows:

$$\frac{12 \text{ X Monthly Salary}}{1957.5 \text{ Hours}}$$

4. Overtime pay for all employees working thirty-five (35) hours per week shall be computed on an hourly basis as follows:

$$\frac{12 \text{ X Monthly Salary}}{1827 \text{ Hours}}$$

PROPOSED SCHEDULE "C"

It is agreed that the following procedure shall be used for determining eligibility for promotion within the bargaining unit.

A. Notice of Examination

A written notice is to be posted not less than six (6) months prior to the date set for commencement of the examination procedure. Such notice shall specify the class title of the position for which the examination is to be held, and the date scheduled for the written examination. The posting shall also specify any special training opportunities that are to be provided for examination candidates, and a schedule of dates and times at which such training is to be offered.

B. Content of the Examination

Each promotional competition shall consist of a three-part examination procedure which shall include:

1. Written Examination

A written examination composed of multiple-choice type questions based on printed material applicable to the position. Lists of such material shall be maintained by the Fire Chief; and a list shall not be altered within six months prior to a written examination for the position to which the particular list applies. Printed study material shall be supplemented by special instruction for candidates who wish to take advantage of such a training opportunity. Training will be in the form of one or more formal courses of instruction scheduled within the six (6) month period preceding the written examination. Courses shall be designed to relate to portions of the study material on which the examination is to be based.

2. Periodic Ratings

Periodic ratings from the candidate's personnel file shall be correlated and averaged to obtain a numerical rating which shall become a part of the candidate's examination score. The three most recent ratings of the candidate by his supervisors shall be used. In the event that fewer than three periodic ratings have been prepared for the candidate, only the rating or ratings on file shall be used.

Each List I employee shall be rated not less often than annually by an officer who has served as his immediate supervisor during a substantial part of the preceding twelve months. Upon completion of any rating by the supervisor, the rating will be signed by the employee and by the supervisor, and forwarded to the Fire Chief for review. The Fire Chief or a subordinate Chief Officer or Acting Chief Officer assigned by the Fire Chief shall review and sign the rating. The reviewing officer may make any changes he deems to be appropriate in the rating, but any rating that has been changed must again be reviewed and countersigned by the employee and the supervisor involved.

To be successful in the examination, the candidate must achieve a score of not less than sixty (60) percent in each of the three phases of the examination: i.e., the written examination, the oral interview and the periodic ratings, and must achieve a composite score of not less than sixty-five (65) percent.

E. Right of Appeal of Examination Results

A candidate may appeal his examination result by writing to the Fire Chief within seven (7) calendar days of receipt of such results. Appeals will be considered by an Examination Board appointed by the Municipal Manager within fourteen (14) days of receipt by the Fire Chief of an appeal. The decision of the examination board shall be final and binding.

F. Confidentiality of Examination Results

1. Proper procedures shall be followed to ensure that examination papers cannot be identified as to the writer until such time as the final examination key has been established and the papers have been scored.
2. Upon completion of the examination process, the Personnel Director shall be responsible to see that:
 - (a) an eligibility list is prepared, showing the names of all successful candidates, in order of seniority; and that copies of such eligibility list are provided for posting in all manned fire halls.
 - (b) each candidate is advised in writing of his own marks in the competition and of his rights of appeal.

G. Eligibility Lists

1. Any eligibility list shall remain in effect for not less than one year unless totally depleted as a result of promotion, retirement, etc.
2. No eligibility list shall remain in effect for longer than three years.
3. A Captain eligible shall be considered to be qualified for, and will be included on any eligibility list for Lieutenant established while his eligibility for Captain is valid.

H. Filling a Vacancy in a Promotional Position

When a vacancy exists in a promotional position for which an eligibility list is in existence, the Fire Chief shall certify for promotion the senior ranking individual on the eligibility list.

Once an eligibility list has been posted, no appointment shall be made from that list until a minimum period of fourteen (14) days has elapsed.

DISTRICT OF COQUITLAM

Inter-Office Communication

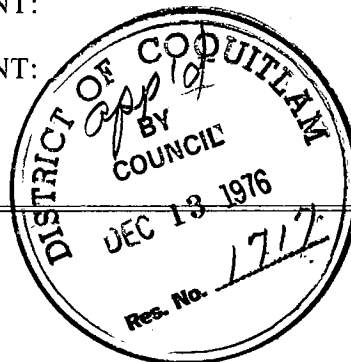
TO: EXECUTIVE COMMITTEE OF
COUNCIL
FROM: Ald. L. Sekora, Chairman
SUBJECT: Bldg. & Protection Committee
Captain F. Proulx

DEPARTMENT:
DEPARTMENT:

DATE: Dec. 3/76

YOUR FILE:

OUR FILE: 2230



Attached is a self-explanatory memorandum which was presented to the Building and Protection Committee.

The following resolution is recommended:

"Council agrees to authorize the Fire Chief to permit the membership of Firefighters, Local 1782 to substitute for Captain Proulx at his current classification and rate of pay provided that the Union agrees to the following:

- (a) all terms and conditions of substitution must at all times be acceptable to the Fire Chief,
- (b) there will be no additional costs to the District,
- (c) this special arrangement will not be considered or used as a precedent, and
- (d) this authorization is for a two month period ending February 28, 1977 and may be extended for a further two months at the discretion of the Municipal Manager."

/db
attached


Ald. L. Sekora, Chairman
BUILDING & PROTECTION COMMITTEE

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Ald. L. Sekora, Chairman DEPARTMENT: DATE: Dec. 3/76
Building & Protection Committee
FROM: Mr. F.G. Klewchuk DEPARTMENT: Personnel YOUR FILE:
SUBJECT: Captain F. Proulx OUR FILE: 2230

A couple of weeks ago I was approached by the President of the Firefighters Union, Local 1782, concerning Captain Proulx. I was informed that Captain Proulx had been ill for a considerable period and would soon expire all his paid leave credits. The President indicated that it was the wish of the membership of Local 1782 to work for Captain Proulx - at no additional cost to the District - in order that his salary may be continued. Unfortunately, many matters have pre-empted this important matter and I have been unable to give this request the study it deserves.

However, a quick check with two municipalities - New Westminster and Surrey - has disclosed that such an arrangement has been experienced in both municipalities and worked very well. They had no regrets and would repeat it in the future.

Captain Proulx was hired by the District on May 21st, 1968. I understand from the Fire Chief that his employment record is good and that he is much respected by his fellow employees. The Fire Chief has indicated that Captain Proulx reported to work for only one day since November 24th, 1975 and that his salary is scheduled to terminate on January 2, 1977. I also understand from the Fire Chief that his illness can be classified as serious and of a type that may very well make it difficult if not impossible for Captain Proulx to continue as a Firefighter.

Until we are able to give the future employment of Captain Proulx the thorough study it requires, it is suggested that the Committee recommend the following resolution to Council:

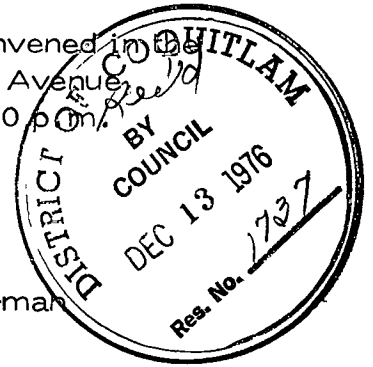
- " Council agrees to authorize the Fire Chief to permit the membership of Firefighters, Local 1782 to substitute for Captain Proulx provided that the Union agrees to the following:
- a) all terms and conditions of substitution must at all times be acceptable to the Fire Chief,
 - b) there will be no additional costs to the District,
 - c) this special arrangement will not be considered or used as a precedent, and
 - d) this authorization is for a two month period ending February 28, 1977 and may be extended for a further two months at the discretion of the Municipal Manager."

BUILDING AND PROTECTION COMMITTEE REPORT

502

DECEMBER 6, 1976

A meeting of the Building and Protection Committee convened in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C. on Monday, December 6, 1976 at 7.30 p.m.



The following were in attendance:

- Committee: Ald. L. Sekora, Chairman,
Ald. M. Gregory, Deputy Chairman
- Council: Ald. L. Garrison
- Staff: Mr. R. LeClair - Municipal Manager
Mr. H. Castillou - Municipal Solicitor
Mr. T. Klassen - Municipal Clerk
- Others: Mr. D. H. Duncan of F. F. Slaney & Co. Ltd.
Mr. Bruce Cox, Fish & Wildlife Branch
Mr. G. Culhane, Solicitor for
Port Coquitlam and District Hunting & Fishing Club
Mr. Bud Graham, Federal Fisheries Marine Service
Mr. W. Campbell, Port Coquitlam Hunting & Fishing Club
Mr. W. Otway, Port Coquitlam Hunting & Fishing Club
Mr. H. Prante, Port Coquitlam Hunting & Fishing Club

As well as 4 or 5 other interested persons.

Mr. Campbell started the meeting by stating that his group would like the Municipal Council to draft a by-law that will prevent the siltation of the Coquitlam River and felt the gentlemen from the Fish and Wildlife Branch and the Federal Department of Fisheries could provide the allowable limits of siltation which should be allowed.

Mr. Cox brought with him three samples of water which were presented to Council at their meeting of November 29, 1976 by members of the Club and advised that they had been tested at the Water Resources Lab at U.B.C. with the following results:

Sample 1 - obtained at the G.V.R.D. Gate from the main stream of the Coquitlam River;

Suspended sediment - 16 milligrams per litre.

Fixed sediment - 4 milligrams per litre.

Sample 2 - effluent from the Allard settling basin.

Suspended sediment - 73 milligrams per litre.

Fixed sediment - 63 milligrams per litre.

Sample 3 - effluent from the Cewe settling basin.

Suspended sediment - 118 milligrams per litre

Fixed sediment - 105 milligrams per litre.

Monday, December 6, 1976,
Bldg. & Protection Comm., cont'd.

Mr. Cox stated that at the present time the Coquitlam River Water Management Study is presently underway on which study are represented a variety of Provincial and Federal agencies with the purpose of the study being to determine a more equitable way of using the water of the Coquitlam basin. The present main uses of the water being for Hydro and the Greater Vancouver Water District. The study is looking at the water from a fisheries and wildlife point of view.

Mr. Cox went on to advise that one of the aspects of the study is the sedimentation problem and this is presently being worked on by a consulting firm, Northwest Hydraulic Consultants and their section of the work has now been completed. This report has identified the sources of sedimentation, both natural and man generated.

Mr. Cox advised that he did not want to prejudice the results of the study by now giving a limit of the amount of sedimentation which should be allowed in the river but felt that the level presently allowed may be excessive.

The meeting was advised by Mr. Cox that studies done at U.B.C. indicate that if a reasonable level of fish production is to be maintained in a river or stream the average level of suspended sediment should not exceed 25 milligrams per litre. Should you have a large discharge of sediment this may be acceptable if for 3 or 4 days after the discharge there is no discharge at all.

Mr. Cox also advised that the actual amount of sediment deposited depends on the rate of flow of flow of the water as well as the size of the suspended solids.

The meeting was advised by Mr. Cox that none of the discharges from the pits should exceed the background level of the main flow of the river.

Mr. B. Graham stated that it is very difficult to put a limit on the allowable level of sediment as there is no experimental data to indicate what an acceptable level is. He advised that they are hard pressed to defend any level of sedimentation when pressed to do so in a court.

Mr. Graham advised that the problems of the Coquitlam River are not created as a result of a washing process by the gravel operators but arises as a result of water flowing through the pits.

Mr. Graham stated that one matter being looked into by the study is the matter of settling pond design.

Mr. Graham went on to state that some sampling of the river during high rainfall periods at the G.V.R.D. fence had indicated that 75% of the time that samples were taken, the river was running with 25 milligrams of sediment per litre whereas only 30% of the time below the pits they were at less than 25 milligrams per litre. He advised, however, that on occasion readings of 1,000 milligrams per litre have been recorded in the same location, largely because of natural sources of silt occurring on the river.

Monday, December 6, 1976,
Bldg. & Protection Comm., cont'd.

The meeting was informed by Mr. Graham that one of the problems with the Coquitlam River is the lack of flushings as a result of the dam and the dyking which has taken place. The study, he advised, is looking at increasing the head of water behind the dam in order to provide more flow in the river. What may also be required, he advised, would be some gravel cleaning in the lower reaches, however, there is no point in enhancing the river unless there is some solution to the silting problem.

Mr. Cox stated that there are some slides along the Coquitlam River, between the dam and Orr Creek, which are very bad and during periods of high flow tremendous quantities of silt are released.

Mr. Cox also advised that the report from Norwest Hydraulics indicated one sample taken on March 10, 1976 at 2.30 p.m. which had a suspended solid reading of 11,500 milligrams per litre, this sample apparently taken at the outflow from the S & S gravel operation. The report also indicates that 760.7 tons of sediment per day have on occasion been deposited in the system.

Mr. Castillou read to the meeting the letter dated November 22, 1976 from the Municipal Clerk to the Federal and Provincial Departments of the Environment requesting some standard of sediment which could be allowed.

Mr. Duncan advised that he did not disagree with the points made by Mr. Cox and Mr. Graham but did advise that the Pollution Control Board would probably be recommending a level of 50 milligrams per litre as an acceptable level. He advised that he felt it was premature to revise the by-law while the study is still underway.

Mr. Duncan felt that some of the sedimentation problem may be mitigated if higher flows could be obtained in the river.

The question of the time when the river should be flushed was discussed and Mr. Graham felt this should be done at the same time when the river would naturally flush itself.

Mr. Duncan went on to state that the same criteria need not necessarily be maintained throughout the river.

The matter of fish stocks in the river was also discussed and the figures are contained in the information supplied by Mr. Phillips to the Committee in a report entitled "Coquitlam River Salmon Inventory Report".

Mr. Duncan also advised that the size of the sediment entering the river should also be considered as anything above .1 millimetre is not considered to be a problem.

Ald. Garrison inquired of Mr. Cox what would happen if the gravel operations were closed down, would this not make the situation worse? Mr. Cox felt that the solution was not to attempt to look at what would happen if the operations were to be closed but what the operations could do to mitigate the problem such as running the water through the pits in lined channels.

Monday, December 6, 1976,
Bldg. & Protection Comm., cont'd.

Mr. Duncan informed the meeting that in his discussions with the Federal Department of Fisheries and the Provincial Fish and Wildlife Branch he had been advised that they did not see the Coquitlam River as a high priority with respect to rehabilitation.

Mr. Cox stated that he felt that the Fish and Wildlife Branch did place a high priority on the Coquitlam River and they considered it a good system to attempt some rehabilitative work on. He advised that until the sedimentation problem is solved there is very little use in attempting any rehabilitative work.

Mr. Campbell stated that when the river was under study by the Coquitlam River Valley Committee, the suggestion was made that gravel operators should be allowed to excavate below the level of the road so that these excavations could be used as settling ponds, as well as being areas for deposit of overburden. He felt that consideration should be now given to this suggestion.

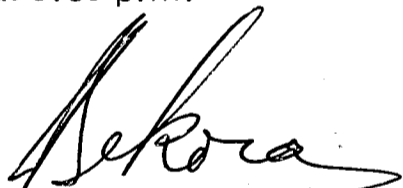
Your Committee recommends:

That Council instruct the Municipal Solicitor to review and prepare amendments to the Soil Removal By-law, using the standard for discharge of suspended solids of 200 milligrams per litre, which will allow enforcement of the regulations in Court.

SEE Co RES
#173 8/10

Adjournment

The Chairman declared the meeting adjourned at 9.30 p.m.



L. Sekora,
Chairman.

BUILDING AND PROTECTION COMMITTEE REPORT

December 15, 1976

A meeting of the Building and Protection Committee was held in the Council Chambers at the Municipal Hall at 3:15 p.m. on Wednesday, December 15th 1976. The following were in attendance:

Council -

Ald. L. Sekora, Chairman

Staff -

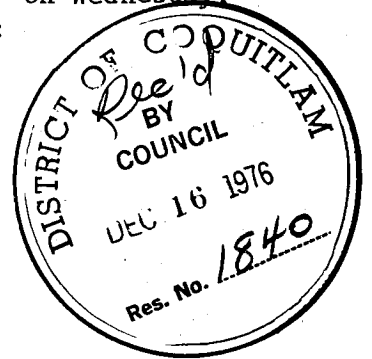
R.A. LeClair, Municipal Manager

A. Phillips, Municipal Engineer

R. Rush, Building Inspector

~~D.M. Buchanan, Planning Director~~

G. Gallins, Assistant Municipal Solicitor



The meeting was called for the purpose of considering a By-law Enforcement matter, namely the building by-law in relation to Jack Cewe building an equipment shed in the vicinity of Pipeline Road.

The Committee received a verbal report from the Building Inspector who later wrote out his report (attached) dated December 16, 1976.

The Chairman noted that he had received reports indicating that despite the Notice of Suspension, construction work was continuing and wondered what legal steps could be taken.

The Solicitor advised that two alternatives were open -

1. to prosecute under provisions of the Building By-law; or
2. seek an interim injunction to order Jack Cewe Ltd. to stop construction.

The Municipal Engineer left the meeting to speak to Mr. Jack Cewe and on his return to the meeting Mr. Phillips reported that Mr. Cewe would have the construction stopped.

Recommendation:

That Council authorize the Municipal Solicitor to prosecute immediately Jack Cewe Ltd. under the provisions of the District's Building By-law.

APPROVED
BY CO.
RES # 1841

L. Sekora
Chairman