

BUDGET STUDY

Saturday, March 10, 1979
Budget Study - 8:30 a.m.

B U D G E T S T U D Y

A meeting of Council as a Committee of the Whole was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C. on Saturday, March 10, 1979 at 8:30 a.m. Present were all members of Council. Also present were the following members of staff - Municipal Manager, Municipal Solicitor, Municipal Engineer, Deputy Municipal Engineer, Parks and Recreation Director, Fire Chief, Personnel Officer, Mr. B. Bompas, Municipal Treasurer, Deputy Municipal Treasurer, Planning Director and Municipal Clerk.

1979 BUDGET PROVISIONS

Mayor Tonn reported at the commencement of the meeting that the budget presented to Council represented a 5.25 mill decrease from the 1978 Mill Rate.

Council were also advised that a mill represents \$15,000.00 more than 1978 and means a return of \$190,000.00 per mill.

Council were further advised that a surplus of \$647,886.00 was realized on operations in 1978 and that further, the \$500,000.00 appropriated from Revenue Surplus towards the 1978 Budget had not, as well, been required.

"C" WATER UTILITY

No changes made to this item.

Council were advised that the proposed budget reflects the same rates for 1979 as those in effect for 1978 and that no increase is envisioned for 1980.

Also, hydrant charges have been reduced to \$1.00 per capita and that the present surplus in the water utility amounts to \$480,000.00.

"D" SEWER UTILITY

No changes made to this item.

Council were advised that no change in rates will be made in 1979 and no increase is contemplated for 1980.

The present surplus in the account amounts to \$834,000.00. which is an increase of \$28,000.00 over 1978.

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GENERAL GOVERNMENT SERVICES

Account No. 211300

It was noted that the amount under this account number should read \$2,050.00 not \$1,800.00.

PROTECTIVE SERVICES

Account No. 221340

MOVED BY ALDERMAN ROBINSON
SECONDED BY ALDERMAN CAMPBELL

That the amount of \$74,000.00 budgeted for Youth and Family Services be deleted and that Inspector Galbraith be advised to try making use of the services presently available within the Community and that Alderman Robinson advise Council specifically of the agencies available to assist in providing the service being requested by the R.C.M.P.

CARRIED UNANIMOUSLY

Members of Council were of the opinion that the R.C.M.P. should make use of services presently available and if they find them wanting a re-submission to Council on the matter could be made.

Alderman Parks arrived at the meeting at this point.

Account No. 224790

Members of Council were of the opinion that the Fire Chief should review the details of items included in this account as the Chief was not able to advise directly of what items would be purchased or whether it was a duplicate allocation for items to be purchased from account number 224820.

Building Inspections

Council requested that the Municipal Treasurer review the proposed revenue forecast for 1979 in light of what is expected to be a good construction year, especially related to commercial and industrial development. The fact that Mayfair Industrial Park will become very active in 1979 was mentioned as one reason that permits fees should be higher than that presently forecast. This increased activity should be shown by increased revenue, both for building permits and plumbing permits.

"J" PUBLIC WORKS

Account No. 232118

Council were of the opinion that the amount allocated for payment to Crippen Engineering should be examined as it is expected that termination of the contract will take place prior to the end of 1979.

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Engineering Supplemental Requests

The Municipal Engineer submitted a report dated 1979 03 08 in which supplemental requests were outlined for Council consideration and a copy of that report is attached and forms a part of these minutes.

Account No. 232315

MOVED BY ALDERMAN PARKS
SECONDED BY ALDERMAN SEKORA

That the supplemental items listed under Priority 1 of the Municipal Engineer's report of 1979 03 08 in the amount of \$82,800.00 be included in the 1979 Budget,

and that

the amount of \$150,000.00 budgeted for the rebuilding of Pipeline Road be reduced to an amount sufficient to provide for some improvement with the balance of these funds to be used for repairing and upgrading of other roads and further that the Municipal Engineer provide Council with a list of those roads which he proposed to upgrade with the funds not expended on Pipeline Road.

CARRIED UNANIMOUSLY

Account No. 532344

MOVED BY ALDERMAN PARKS
SECONDED BY ALDERMAN GARRISON

That the supplemental items listed under Priority 2 of the Municipal Engineer's report of 1979 03 08 in the amount of \$71,100.00 be included in the 1979 Budget.

CARRIED UNANIMOUSLY

"M" ENVIRONMENTAL DEVELOPMENT SERVICES

Account No. 261310 - Consulting Services

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That the budgeted provision of \$135,525.00 for a Communications Programme for Coquitlam Town Centre be deleted and that a \$60,000.00 budget be established to allow for a promotion of the District of Coquitlam especially related to Industrial and Commercial Development.

CARRIED UNANIMOUSLY

"N" RECREATION - CULTURAL SERVICES

The Director of Parks and Recreation submitted a report entitled "Park and Recreation Department 1979 Budget and Supplementary Budget Submission" dated 1979 03 09., a copy of which is attached and forms a part of these minutes.

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Account No. 272220010

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That the report of the Parks and Recreation Director relating to paragraph III on page 1, be approved and the necessary alterations be made in the Budget to reflect the three items mentioned, namely,

1. Rollerskating Program and Allied Equipment Costs.
2. Park Patrol for 7 months.
3. Part-time Park Labourer.

CARRIED UNANIMOUSLY

PARKS AND RECREATION
SUPPLEMENTARY OPERATING BUDGET REQUESTS

Priority No. 1 - Dogwood Pavilion Staffing

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That Priority No. 1, as outlined in the Director's report, be approved and the necessary provision be made in the 1979 Budget.

CARRIED UNANIMOUSLY

Priority No. 2 - Dogwood Pavilion Extended Hours of Operation

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That Priority No. 2 be approved as set out in the Director's report and the necessary provision be made in the 1979 Budget.

CARRIED UNANIMOUSLY

Priority No. 3 - Funding for Joint Maintenance of School Oval Playing Fields

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That Priority No. 3 be approved as set out in the Director's report and the necessary provision be made in the 1979 Budget.

CARRIED UNANIMOUSLY

Priority No. 4 - Demolition of Blue Mountain Park Centennial Swimming Pool

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That Priority No. 4 be approved as set out in the Director's report and the necessary provision be made in the 1979 Budget.

CARRIED UNANIMOUSLY

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PARKS AND RECREATION
SUPPLEMENTARY CAPITAL ITEMS

Priority No. 1 - Dogwood Pavilion Storage Cupboards
and Library Shelf Units

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN GARRISON

That Priority No. 1 be approved as set out in the
Director's report and the necessary provision be
made in the 1979 Budget.

CARRIED UNANIMOUSLY

Priority No. 2 - Sports Centre Security Gate

MOVED BY ALDERMAN GARRISON
SECONDED BY ALDERMAN ALDERMAN CAMPBELL

That Priority No. 2 be approved as set out in the
Director's report and the necessary provision be
made in the 1979 Budget.

CARRIED UNANIMOUSLY

Priority No. 3 - Perimeter Park Development
Mundy Park

MOVED BY ALDERMAN CAMPBELL
SECONDED BY ALDERMAN SEKORA

That a provision of \$5,000.00 be made in the 1979
Budget to allow for a limited amount of work to
be done on perimeter park development at Mundy Park.

CARRIED UNANIMOUSLY

GENERAL GOVERNMENT - CAPITAL

MOVED BY ALDERMAN SEKORA
SECONDED BY ALDERMAN GARRISON

That a \$12,000.00 provision be made in the 1979
Budget to provide a sound system in the Council
Chambers of the Municipal Hall.

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN GARRISON
SECONDED BY ALDERMAN SEKORA

That a budget provision of \$3,000.00 be made in
the 1979 Budget to allow for refurbishing of the
Aldermanic Office.

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN CAMPBELL
SECONDED BY ALDERMAN BEWLEY

That a provision of \$200.00 for purchase of a
replacement calculator from reserve funds for
Financial Management and a provision of \$500.00
for purchase of a binding machine for the Printing
Department be made in the 1979 Budget.

CARRIED UNANIMOUSLY

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MOVED BY ALDERMAN CAMPBELL
SECONDED BY ALDERMAN SEKORA

That the provision of \$800.00 in Account No. 512900 for the purchase of a microwave oven be reduced to \$500.00.

CARRIED UNANIMOUSLY

FIRE DEPARTMENT - CAPITAL

The Fire Chief submitted a report dated March 8, 1979 entitled "Items Worthy of Further Consideration by Council", a copy of which is attached and forms a part of these minutes.

MOVED BY ALDERMAN SEKORA
SECONDED BY ALDERMAN GARRISON

That a provision of \$5000.00 be made to provide a Data Storage and Retrieval System for the Fire Department as outlined in the report.

CARRIED UNANIMOUSLY

TRANSPORTATION SERVICES - CAPITAL

Account No. 532220

Upon report of the Municipal Engineer this account was reduced from \$9,000.00 to \$6,655.00.

Account No. 531300

Upon report of the Municipal Engineer this account was reduced from \$14,000.00 to \$12,050.00.

PARKS AND RECREATION MACKIN PARK DEVELOPMENT

MOVED BY ALDERMAN PARKS
SECONDED BY ALDERMAN GARRISON

That Council endorse proceeding with development of Mackin Park in 1979.

CARRIED UNANIMOUSLY

REPORT OF MUNICIPAL MANAGER
STAFF CONFERENCES AND SEMINARS - 1979

The Municipal Manager submitted a report dated 1979 03 09 relative to requests for funds for staff conferences and seminars.

MOVED BY ALDERMAN GARRISON
SECONDED BY ALDERMAN ROBINSON

That a provision of \$600.00 be allotted for conferences for the Parks and Recreation Department with Mr. D. Cunnings being given discretion as to attendees.

CARRIED UNANIMOUSLY

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MOVED BY ALDERMAN GARRISON
SECONDED BY ALDERMAN ROBINSON

That a total budget appropriation of \$10,000.00 be allocated in the 1979 Budget for Conferences and Seminars and the Municipal Manager be responsible for allocating funds and setting priorities for attendance at conventions and seminars.

CARRIED UNANIMOUSLY

LEGAL SERVICES

Account No. 212158 Property Appraisals

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN PARKS

That the provision of \$3,000.00 be increased to \$7,000.00.

CARRIED UNANIMOUSLY

Account No. 219510 Grants Budget

Council were advised that only \$370.00 remains unexpended in the 1979 Budget for Grants to Organizations.

MOVED BY ALDERMAN PARKS
SECONDED BY ALDERMAN GARRISON

That an additional \$5,000.00 be added to the 1979 Budget for Grants to Organizations.

CARRIED UNANIMOUSLY

REPLACEMENT OF BLUE MOUNTAIN POOL

MOVED BY ALDERMAN GARRISON
SECONDED BY ALDERMAN PARKS

That the Director of Parks and Recreation bring forward a report to Council, no later than September 30, 1979 on the need for the replacement of Blue Mountain Pool and this report include the results of a monitoring programme carried out on other District Pools during the 1979 swimming season and such report to contain a recommendation, if the need for an additional pool is indicated, on the location and type of pool which should be constructed.

CARRIED UNANIMOUSLY

COUNCIL INDEMNITIES

MOVED BY ALDERMAN CAMPBELL
SECONDED BY ALDERMAN SEKORA

That there be no change in Council indemnities for 1979.

DEFEATED

Ald. Robinson, Ald. Garrison, Ald. Parks, Ald. Bewley and Mayor Tonn registered opposition.

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MOVED BY ALDERMAN PARKS
SECONDED BY ALDERMAN BEWLEY

That Council indemnities for 1979 be increased by 5% over those paid in 1978.

CARRIED

Ald. Sekora and Ald. Robinson registered opposition.

SODIUM VAPOUR STREETLIGHTING

MOVED BY ALDERMAN CAMPBELL
SECONDED BY ALDERMAN PARKS

That the Municipal Engineer provide an update on his report relative to Sodium Vapour Streetlighting by April 30, 1979.

CARRIED UNANIMOUSLY

GENERAL DISCUSSIONS

Members of Council held a discussion on various subjects with the following results:

1. When the traffic signal to be installed at the intersection of Foster and Blue Mountain is complete, the Municipal Engineer is to complete a report on the present parking restrictions on Blue Mountain Street with a view to eliminating parking at any time.
2. A report was requested from the Municipal Engineer on when the islands can be removed at the intersection of Como Lake and Clarke.
3. A report was requested related to parking in the north side of Smith Avenue in the vicinity of the apartments.
4. The left turn lane at Linton and Como Lake was discussed with the Municipal Engineer advising that upon completion of the paving of Como Lake and the proper marking of lanes, any problems related to the left turn should be eliminated.
5. Alderman Parks discussed with Council the state of negotiations with C.U.P.E. and advised of some of the problems being encountered. The cost of any settlement was discussed as well.

ADJOURNMENT

The Mayor declared the meeting adjourned at 3:35 p.m.

CHAIRMAN

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: R. A. LeClair DEPARTMENT: Administration DATE: 1979 03 08
FROM: A. Phillips DEPARTMENT: Engineering YOUR FILE:
SUBJECT: 1979 Annual Budget - Supplementary Items OUR FILE:

In order to arrive at a target amount of \$150,000.00 the following projects have been selected, following priority order, from the complete list provided to the Treasurer:

Surface Operations - Maintenance

PRIORITY 1

Acct. No.	Description	Estimated Cost
232315	RESURFACING OF ROADS	
	Cedar Dr. - Gilleys Trail west to Victoria Dr. - 6000 x 18 (Patch Flush Coat)	\$ 18,000
	Norman Ave. - Ranch Park Way west to Dory St. - 1200 x 20	9,600
	Cottonwood Ave. - Easter- brook St. east to Blue Mtn. St. - 2100 x 20	16,800
	Mundy St. - Austin Ave. south to Dawes Hill - 4800 x 20	38,400
		<hr/>
		82,800

UNDERGROUND OPERATIONS - CAPITAL

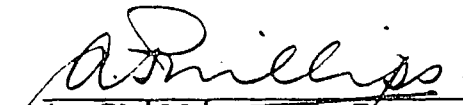
PRIORITY 2

532344	STORM DRAINS	
	Extension of storm sewer east of Poirier St. from lane north of Austin Ave. to lane north of King Albert Ave.	33,600

Marmont St. - Austin Ave.
to Rochester Ave. 15' x 1500' 37,500

71,100

Total \$153,900



A. Phillips, P. Eng.,
Municipal Engineer

AP/rk
cc: V.A. Dong ✓
Mayor Tonn

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Ald. L. Bewley, Chairman DEPARTMENT: DATE: 1979 03 09
 Park & Recreation Committee

FROM: D.L. Cunnings DEPARTMENT: Park & Rec. YOUR FILE:

SUBJECT: Park & Recreation Department 1979 Budget and Supplementary Budget Submission OUR FILE: 120

With Council as a whole discussing the Park and Recreation Budget tomorrow, I thought it appropriate that I should place in your hands a synoptical report of what budget discussions have taken place to-date, together with those supplementary items which will be before Council for its consideration.

I. Budget Reviews To-Date

The Park and Recreation Department Budget has been discussed by the Mayor/Staff Committee on three occasions: (1) December 18; (2) December 19; and (3) February 16. Then, on February 19, 1979, you will recall that the Committee reviewed the overall budget and suggested a number of supplementary items for Council's consideration.

II. Assigned Operating Budget Figure

During the February 16, 1979 Mayor/Staff Budget Committee meeting, you will recall that the Mayor re-affirmed his willingness to accept a 1979 Park and Recreation Operating Budget totalling \$1,909,005 (made up of the 1978 Amended Figure of \$1,881,240 plus \$27,765 which is a new cost for the Place Maillardville).

The budget you have for discussion at tomorrow's meeting reflects a total Park and Recreation Operating Figure which is \$2,086 less than the Mayor's agreed level of service.

III. Program Costs to be Funded Out of the Place Maillardville Contractual Labour Provision - Page 25 (Account 277220.010)

Recommendation:

- 1) Rollerskating Program and Allied Equipment Costs - \$4,525; ²¹
- 2) Park Patrol for 7 months ^{13 23} 2,200;
- 3) Part-time Park Labourer 4,872.

Note: With the above adjustments, the structure maintenance account for the Place Maillardville building would now read as follows:

Labour (Contractual)	\$3,795
Park Dept. Labour	3,378

IV. Supplementary Operating Budget RequestPriority #1 - Dogwood Pavilion Staffing

At a cost of \$995.00, it is recommended that two regular part-time positions of Senior Citizens Centre Worker at paygrade 12 and one regular part-time position of Senior Citizens Centre Leader at paygrade 15 be added to the Park and Recreation Department's current establishment; thus replacing three non-union positions and regularizing staffing in this area. *

Priority #2 - Dogwood Pavilion Extended Hours of Operation

SATELITE PROGRAM

At a cost of \$3,201.00, it is recommended that the hours of operation - which increased part-way through 1978 from 49 hours/week to 60 hours/week - be sustained at 60 hours/week throughout 1979. Ref. Pg 17

Priority #3 - Funding for Joint Maintenance of School Oval Playing Fields.

At a cost of \$6,000.00, it is recommended that a joint maintenance contract be entered into with School District #43 which will see the Parks Division maintaining both the Winslow/Como and Centennial High School oval playing field surfaces in order to facilitate maximum community use of the subject facilities.

Priority #4 - Demolition of Blue Mountain Park Centennial Swimming Pool

It is estimated that \$12,000 will be required to meet the cost of the demolition contract associated to this facility.

V. Supplementary Capital ItemsPriority #1 - Dogwood Pavilion Storage Cupboards and Library Shelf Units

\$5,000.00 is required to meet an acute need for additional storage space cabinets in the Crafts Room together with library book shelf units for the safe storage of 200 French and English volumes acquired under a Canada Council Grant by the Dogwood Pavilion Advisory Board. The referendum funds are insufficient for this purpose but the remaining \$6,000.00 will cover the cost of the engineering, supply and installation of a dust-collection system for the Dogwood Pavilion Workshop area.

Priority #2 - Sports Centre Security Gate

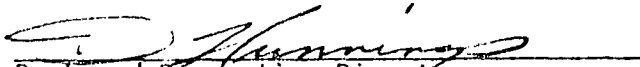
\$1,000 is required to facilitate the purchase and installation

V. Supplementary Capital Items (Continued)

of a steelmesh security gate between the main arena skaters' lobby and the arena annex skaters' lobby. Patrons are urging the Sports Centre management to install such a gate in order to improve public safety and deter muggings and acts of vandalism which are on the increase due to the isolation resulting from the fire door being used as a security gate.

Priority #3 - Perimeter Park Development, Mundy Park

The sum of \$15,000 is required to complete the perimeter park development project in the northwest corner of Mundy Park abutting Como Lake Avenue.


Park and Recreation Director

DLC/jr

c.c.: Mayor and Council
R.A. LeClair, Municipal Manager
V. Dong, Municipal Treasurer

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: R.A. LeClair DEPARTMENT: Manager DATE: 8 Mar 79
FROM: B. Falcon DEPARTMENT: Fire YOUR FILE:
SUBJECT: Items Worthy of Further Consideration by Council OUR FILE:

The following item representing additional capital expenditures and expansion of Fire Department services, are felt by the Fire Department to be of an urgent nature and worthy of special consideration*by the Mayor and Council.

Priority No. 1

Data storage and retrieval system

524500-000 Administration and Fire Prevention \$5,000.00

The Fire Department is accumulating a considerable amount of typed and printed data and drawings that represent vital information to responding fire companies and to controlroom operators. This material can be collected on microfische slides, duplicated, and be available in various locations including mobile units. Such material could include response maps, water supply details, pre-fire plans, response assignments, building floor plans, hazardous material locations, emergency personnel names and telephone numbers and information relative to handling specialized chemical and transportation hazards.


B.H. Falcon,
Fire Chief

/ml