

BUDGET STUDY

April 10, 1985

BUDGET STUDY MINUTES

The Municipal Council convened as a Committee of the Whole in the Council Chambers of the Municipal Hall on Wednesday, April 10, 1985 at 3:00 p.m. for purposes of study of the proposed 1985 Budget. The following members of Council were in attendance:

Mayor L. Sekora
Alderman B.T.H. Robinson
Alderman M. Reid
Alderman R. Mitchuk
Alderman L. Bewley
Alderman E. Parker
Alderman W. LeClair

Members of staff present were the:

Municipal Manager
Municipal Clerk
Municipal Treasurer
Municipal Solicitor
Director of Planning
Municipal Engineer
Parks and Recreation Director
Fire Chief
Personnel Director

The Municipal Treasurer distributed informational sheets related to items required to be dealt with and these are attached hereto and form a part of these minutes.

The Municipal Manager distributed a report related to payment for mileage allowances from the City of Vancouver, a copy of which is attached and forms a part of these minutes.

DOGWOOD PAVILION ROOF REPAIRS

The Municipal Manager indicated that funds carried over from the 1984 Budget which had been slated to pay for painting of Municipal structures would be diverted for roof repairs at the Dogwood Pavilion, however, in addition to those funds, \$1,650.00 extra would be required to cover the full costs.

**MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN REID**

That \$1,650.00 from the General Provision for Unforeseen Contingencies be allocated towards funding the repairs to the Dogwood Pavilion roof.

CARRIED UNANIMOUSLY

Continued...

COUNCIL INDEMNITIES

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN REID

That a provision of \$4,055.00 be included in the Budget to cover the cost of a 4% increase in Council indemnities.

CARRIED

Alderman Parker registered opposition.

FEDERATION OF CANADIAN MUNICIPALITIES CONVENTION

MOVED BY ALDERMAN LECLAIR
SECONDED BY ALDERMAN REID

That a provision of \$2,500.00 be included in the 1985 Budget to allow two members of Council to attend the 1985 F.C.M. Conference in Calgary.

CARRIED UNANIMOUSLY

COQUITLAM FESTIVAL COMMITTEE

MOVED BY ALDERMAN LECLAIR
SECONDED BY ALDERMAN BEWLEY

That a provision of \$6,500.00 be included in the 1985 Budget to fund the Coquitlam Festival Committee activities.

CARRIED UNANIMOUSLY

COQUITLAM SHARKS '25 IN 85' ANNIVERSARY FEE WAIVER GRANT

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN REID

That a provision of \$1,000.00 be included in the 1985 Budget to cover possible fee waivers for Municipal facilities which may be granted to the Coquitlam Sharks Swim Club.

CARRIED UNANIMOUSLY

NEWSLETTERS

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN PARKER

That a provision of \$10,000.00 be included in the 1985 Budget to cover the costs of publishing two Municipal Newsletters in 1985.

CARRIED UNANIMOUSLY

Continued...

GREAT CANADIAN PARTICIPATION CHALLENGE

MOVED BY ALDERMAN MITCHUK
SECONDED BY ALDERMAN BEWLEY

That a provision of \$1,850.00 be included in the 1985 Budget to provide funding for the Great Canadian Participation Challenge.

CARRIED UNANIMOUSLY

SPORTS CENTRE READ-O-GRAPH SIGN

MOVED BY ALDERMAN LECLAIR
SECONDED BY ALDERMAN BEWLEY

That a provision of \$10,000.00 be included in the 1985 Budget to provide for the purchase of a new Read -O-Graph Sign at the Sports Centre.

CARRIED UNANIMOUSLY

SATTELITE DISH FOR SPORTS CENTRE LOUNGE

MOVED BY ALDERMAN MITCHUK
SECONDED BY ALDERMAN BEWLEY

That a provision of \$4,000.00 be included in the 1985 Budget to cover the cost of providing a cablevision connection to T.S.N. and the possible purchase of a large screen television should such prove necessary and desirable for good viewing.

CARRIED UNANIMOUSLY

RELOCATION OF FORMER BLOCK BROS. SALES BUILDING TO PLACE DES ARTS LOCATION

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN REID

That a provision of \$15,238.00 be included in the 1985 Budget to allow for the relocation of the former Block Bros. Building to the Place des Arts location.

CARRIED UNANIMOUSLY

GENERAL PROVISION FOR UNFORSEEN CONTINGENCIES

MOVED BY ALDERMAN REID
SECONDED BY ALDERMAN LECLAIR

That a provision of \$11,764.00 be included in the 1985 Budget as a "General Provision for Unforeseen Contingencies".

CARRIED UNANIMOUSLY

Continued...

TELEPHONE INSTALLATION COSTS - LAND SALE RESERVE RE-IMBURSEMENT

MOVED BY ALDERMAN BEWLEY
SECONDED BY ALDERMAN REID

That the funds taken from the Land Sales reserve Fund to finance the installation of the new telephone system in various Municipal Facilities not be reimbursed from General Revenue.

CARRIED UNANIMOUSLY

SHARE SOCIETY - FOOD BANK FACILITIES RENTAL ASSISTANCE

MOVED BY ALDERMAN MITCHUK
SECONDED BY ALDERMAN PARKER

That the District of Coquitlam make provision for an expenditure of up to \$1,350.00 in the 1985 Budget to assist with the rental costs only for the Food Bank facilities used by the Share Society, with such expenditure to be dependant upon the City of Port Moody and the City of Port Coquitlam sharing in the costs of rental on the basis of the Simon Fraser Health Unit Formula.

CARRIED UNANIMOUSLY

HARRIER DRIVE PARK MASTER PLAN

MOVED BY ALDERMAN LECLAIR
SECONDED BY ALDERMAN PARKER

That no provision be placed in the 1985 Annual Budget for the funding of the Harrier Park Master Plan.

CARRIED UNANIMOUSLY

CITY OF PORT MOODY - GREATER COQUITLAM VOLUNTEER BUREAU AND COQUITLAM AND DISTRICT SAFETY COUNCIL

Mayor Sekora distributed a letter received from Mayor Driscoll of the City of Port Moody in which a request is made on behalf of the Greater Coquitlam Volunteer Bureau and the Coquitlam and District Safety Council for grants to these two organizations. A copy of that letter is attached hereto and forms a part of these minutes.

MOVED BY ALDERMAN REID
SECONDED BY ALDERMAN BEWLEY

That the request made by Mayor Driscoll on behalf of the Greater Coquitlam Volunteer Bureau and the Coquitlam and District Safety Council be rejected.

CARRIED UNANIMOUSLY

Continued...

SCHEDULE OF ESSENTIAL EXPENDITURES

MOVED BY ALDERMAN MITCHUK
SECONDED BY ALDERMAN LECLAIR

That the sources and application of funds as recommended within the "Schedule of Essential Expenditures" be approved and accepted for incorporation within the 1985 Annual Budget document.

CARRIED UNANIMOUSLY

ANNUAL TAX RATES

MOVED BY ALDERMAN MITCHUK
SECONDED BY ALDERMAN LECLAIR

That the 1985 municipal annual tax rates bylaw be prepared establishing the designated tax rate for each of the following Order-in-Council Property Classes:

| Property Class | 1985 Tax Rate |
|---|---------------|
| 1. Residential | 5.130 |
| 2. Utilities | 16.000 |
| 3. Forestry | 6.250 |
| 5. Industrial | 16.000 |
| 6. Business & Other | 13.510 |
| 7. Tree Farm | 6.250 |
| 8. Seasonal Resort, Recreational Property | 4.500 |
| 9. Farm | 6.250 |

CARRIED UNANIMOUSLY

COUNCIL INDEMNITIES

MOVED BY ALDERMAN LECLAIR
SECONDED BY ALDERMAN MITCHUK

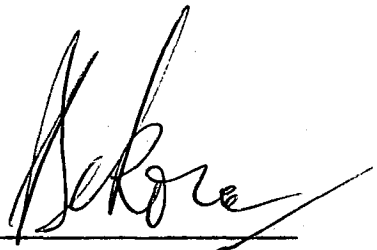
That "District of Coquitlam Council Indemnity Bylaw No. 489, 1975" as amended be further amended by increasing the present indemnities by 4% effective, Tuesday, December 4, 1984.

CARRIED

Alderman Parker registered opposition.

ADJOURNMENT

The Mayor declared the meeting adjourned at 7:53 p.m.



CHAIRMAN

DISTRICT OF COQUITLAM
1985 ANNUAL BUDGET

SCHEDULE OF ESSENTIAL EXPENDITURES to be met from:

- General Provision - Operating & Capital Purposes - (R-2)
- Equipment Reserves

| Department | Amount | Source of Funds | | | | Index |
|---|-------------------------|-------------------------|-------------------------|------------------------|--|--------|
| | | General Revenues | Equipment Major | Reserves Office | | |
| 1. Treasury | \$ 87,995 | \$ 1,295 | \$ 86,500 | \$ 200 | | Salmon |
| 2. Fire | 13,000 | 13,000 | - | - | | Pink |
| 3. Emergency Measures | 1,453 | 1,453 | - | - | | Yellow |
| 4. Transportation Services | 167,855 | 113,810 | 45,000 | 9,045 | | Blue |
| 5. Environmental Development Services | 24,947 | 9,327 | - | 15,620 | | Orange |
| 6. Recreation and Cultural Services | <u>103,931</u> | <u>82,869</u> | <u>11,900</u> | <u>9,162</u> | | Green |
| | \$399,181 | \$221,754 | \$143,400 | \$34,027 | | |
| 211100-000 Council Indemnities - -4% increase | 4,055 | 4,055 | - | - | | |
| 19210-001 Federation of Canada Mun.- Conference (2) | 2,500 | 2,500 | - | - | | |
| 219210-002 Coquitlam Festival Comm. | 6,500 | 6,500 | - | - | | |
| 219510-000 Coquitlam Sharks '25 in 85' Ann. - Fee Waiver Grant | 1,000 | 1,000 | - | - | | |
| 219900-000 Coquitlam Newsletters | 10,000 | 10,000 | - | - | | |
| 271170-070 Great Can. Participation Challenge City of Fredericton, N.B. | 1,850 | 1,850 | - | - | | |
| 575000-010 Sports Centre Read-O-Graph Sign - New | 10,000 | 10,000 | - | - | | |
| 575000-020 Satellite Dish for Sports Centre Lounge | 4,000 | 4,000 | - | - | | |
| 578000-010 Relocation of Former Block Bros., Sales Building to Place des Arts Bldg. | 15,238 | 15,238 | - | - | | |
| | <u>\$454,324</u> | <u>\$276,897</u> | <u>\$143,400</u> | <u>\$34,027</u> | | |
| 299000-000 General Provision for Unforeseen Contingencies | <u>13,414</u> | <u>13,414</u> | - | - | | |
| TOTAL | <u><u>\$467,738</u></u> | <u><u>\$290,311</u></u> | <u><u>\$143,400</u></u> | <u><u>\$34,027</u></u> | | |

DISTRICT OF COQUITLAM

1985 ANNUAL BUDGET

COUNCIL RESOLUTIONS REQUIRED:

1. That effective January 1, 1985 the annual appropriation of funds from the General Revenue Fund to the Municipal Lands Reserve Fund, being equal to a five (5) year amortization of the 1983/84 Telecommunication Systems' acquisition cost, be discontinued.
2. That the sources and applications of funds as recommended within the "Schedule of Essential Expenditures" be approved and accepted for incorporation within the 1985 Annual Budget document.
3. That the 1985 municipal annual tax rates bylaw be prepared establishing the designated tax rate for each of the following Order-in-Council Property Classes:

| Property Class | 1985 Tax Rate |
|--|------------------|
| 1. Residential | 5.130 |
| 2. Utilities | 16.000 |
| 3. Forestry | 6.250 |
| 5. Industrial | 16.000 |
| 6. Business & Other | 13.510 |
| 7. Tree Farm | 6.250 |
| 8. Seasonal Resort, Recreational Property | 4.500 |
| 9. Farm | 6.250 |

4. That "District of Coquitlam Council Indemnity Bylaw No. 489, 1975" as amended be further amended by increasing the present indemnities by 4% effective, Tuesday, December 4, 1984.
5. That a "Municipal Complex Reserve" be established for the purpose of constructing a Municipal Hall and such complementary improvements, with the initial funding to come from the Municipal Lands Reserve in the amount of \$500,000.00

MINUTE
CITY MANAGER
(AUTHORIZATION)

SUBJECT: Auto Allowance Increase Effective January 1/85 January 23, 1985

The Director of Finance reports as follows:

"City Council on 1978-12-12 authorized the Director of Finance to make adjustments to the Auto Allowance Schedule which reflect inflation costs, etc. subject to approval of the City Manager. I have undertaken a review of the City's auto allowance scheme with regard to increased costs and propose an increase in the following elements:

1. Gasoline increase from \$2.28 per gallon to \$2.51 per gallon.
2. Insurance costs increase (personal use) from \$496 to \$532 per annum. Business surcharge decrease from \$310 to \$270 per annum.
3. Annual licence \$33.
4. Financing costs increased from 13% to 14 1/2%.
5. General maintenance costs increased from 4¢ to 4.3¢ per mile.

These increases will result in the scale of allowances in the appendix attached. The average increase is 5% and City's cost is estimated at \$20,000 for a full year.

Notification of this increase is being sent to the V.M.R.E.U., Vancouver Fire Fighters Union Local 18, the City of Vancouver Foremen's Association, the Nurses' Association of B.C. each of whom has some members affected.

A copy of the detailed report is on file in the Accounting Division.

I recommend:

1. That the revised auto allowance scale attached be implemented effective 1985-01-01.
2. ~~That the casual user allowance be increased from 43¢ per mile to 45¢ per mile and that the senior staff rate be increased from \$152 to \$160 per month effective 1985-01-01.~~
3. That the Director of Personnel Services amend the Personnel Regulations to reflect the above changes.
4. That the Vancouver Public Library, the Board of Parks and Recreation, and the Vancouver Police Board be informed of this action with the recommendation that those Boards follow the same procedure."

RESOLVED that the foregoing recommendations of the Director of Finance be approved.

SIGNED

[Handwritten Signature]

DEPT.

Finance.

RECEIVED AND DISTRIBUTED BY CITY CLERK

APPROVED :

SIGNED _____

COMPTROLLER OF BUDGETS _____

DATE _____

CITY MANAGER _____

- TO: . City Clerk
- . City Manager
- . Director of Finance
- . Internal Auditor
- . Comptroller of Budgets & Research
- . Comptroller of Accounting

DATE _____

SUBJECT: AUTO ALLOWANCE FOR CITY EMPLOYEES

1. Assumptions behind the auto allowance calculations

A) Type and cost of car

It is assumed that an employee on auto allowance will use an average car.

From information received, it appears that the average vehicle purchases are the compact size auto with extras such as power steering, power brakes, etc., and that purchasers of the larger automobiles are obtaining the more deluxe vehicle rather than the so-called "Fleet Vehicle".

The following are price comparisons:

| | <u>List Prices</u> | <u>Purchase w/o Trade</u> |
|------------------------|--------------------|---------------------------|
| Compact | \$12,000 | \$11,000 |
| Full-size | 12,850 | 11,800 |
| Average based on 50/50 | 12,425 | 11,400 |

On the basis that there is a trade-in and that the average employee will not negotiate to the "Rock Bottom" price, a cost of \$11,912 has been used as representing the capital value of the car at the time of purchase.

A depreciation rate of 30% for each of the first two years, and 20% per year thereafter on a declining balance is considered reasonable, according to the dealers contacted. This results in the following depreciation table. The 7% sales tax that the employee has to pay on the difference between capital value and trade-in value is also taken into consideration.

TABLE I - DEPRECIATION SCHEDULE

| <u>Year</u> | <u>Rate</u> | <u>Value at first of year</u> | <u>Annual Deprec.</u> | <u>Value at Year End</u> | <u>Accumulated Deprec.</u> | <u>7% Tax</u> | <u>Total</u> |
|-------------|-------------|-------------------------------|-----------------------|--------------------------|----------------------------|---------------|--------------|
| 1 | 30 | 11,912 | 3,574 | 8,338 | 3,574 | 250 | 3,824 |
| 2 | 30 | 8,338 | 2,501 | 5,837 | 6,075 | 425 | 6,500 |
| 3 | 20 | 5,837 | 1,167 | 4,670 | 7,242 | 507 | 7,749 |
| 4 | 20 | 4,670 | 934 | 3,736 | 8,176 | 572 | 8,748 |
| 5 | 20 | 3,736 | 747 | 2,989 | 8,923 | 625 | 9,548 |
| 6 | 20 | 2,989 | 598 | 2,391 | 9,521 | 666 | 10,187 |

The age of an employee's car at time of trade-in and purchase of a new car is obviously going to vary widely, depending on the employee's desires, financial means and the mileage driven. We have made our assumptions that life expectancy at trade-in time decreases, and, therefore the amount of depreciation increases, though not very significantly because of the very heavy depreciation in the first two years.

TABLE II - LIFE EXPECTANCY

| <u>Miles Driven per month Pers. & Bus.</u> | <u>Age of car at trade-in in years</u> | <u>Miles Driven</u> | <u>Amount of Depreciation (See Table I)</u> | <u>Rough Deprec. ¢ / mile</u> | <u>Smoothed Deprec. per mile</u> |
|--|--|---------------------|---|-------------------------------|----------------------------------|
| 600 | 5 | 36,000 | 9,548 | 26.52 | 26.50 |
| 700 | 5 | 42,000 | 9,548 | 22.73 | 22.75 |
| 800 | 5 | 48,000 | 9,548 | 19.89 | 20.25 |
| 900 | 5 | 54,000 | 9,548 | 17.68 | 18.50 |
| 1000 | 5 | 60,000 | 9,548 | 15.91 | 17.25 |
| 1100 | 4 | 52,800 | 8,748 | 16.57 | 16.25 |
| 1200 | 4 | 67,600 | 8,748 | 15.19 | 15.25 |
| 1300 | 4 | 62,400 | 8,748 | 14.02 | 14.50 |
| 1400 | 4 | 67,000 | 8,748 | 13.06 | 13.75 |
| 1500 | 4 | 72,000 | 8,748 | 12.15 | 13.25 |
| 1600 | 3 | 57,600 | 7,749 | 13.45 | 12.75 |
| 1700 | 3 | 61,200 | 7,749 | 12.66 | 12.25 |

B) Financing Costs

It has been assumed that the average price of the average car under consideration is \$11,912. It has also been assumed that the trade-in will have a value of \$3,736 being the undepreciated capital value at the end of the fourth year (see Table I). The current bank interest rate for financing this type of borrowing requirement is 14 1/2%, and it is assumed that the loan would be repaid over three years. The interest cost is therefore \$1,955 spread over the total mileage driven.

C) Insurance - Personal and Business Surcharge

The average cost of automobile insurance for pleasure and business purposes under the I.C.B.C. auto plan are calculated as follows:

| | <u>Pleasure Only</u> | <u>Pleasure and to and from work</u> | <u>Business Use</u> |
|---------------------|----------------------|--|---------------------|
| Average all classes | \$532 | \$655 | \$802 |

The above premiums are based on providing the following coverage: third party liability \$1,000,000 inclusive, collision and upset \$100 deductible, and comprehensive \$50 deductible. It has been assumed that drivers are eligible for an average 20% discount for safe driving.

This report has treated the personal insurance cost Class I as being shareable by employee and City and has treated the business insurance Class III surcharge of \$270 as being wholly the responsibility of the City.

D) License

For purpose of the calculation, the annual auto license cost has been set at \$33.00.

E) Lube and Oil Change

This has been assumed to take place every 6,000 miles at a cost of \$45.00.

F) Gasoline

The average gasoline cost per gallon in the Vancouver area is calculated to be \$2.51. This is based on an average per gallon of \$2.45 for regular, \$2.53 for unleaded, \$2.58 for premium and assuming that 50% of drivers use regular gas, 20% unleaded and 30% premium. It has been further assumed that the average car will get 15 miles to the gallon of gas.

G) General Maintenance

This is a difficult item to determine, depending as it does on the age of the car. There are normal regular items such as brake linings, tune-ups, etc. Around 50,000-60,000 miles a car may well require more major work, such as rings and valves or transmission repairs. For the purposes of the calculation, we have assumed 4.3¢ per mile for cost of general maintenance. This would amount to \$2,100 by the time the car has been driven 50,000 miles.

H) Additional Allowance

The present auto allowance schedule includes an additional amount which helps to compensate the employee for the actual automobile acquisition and operating costs that result because the employee does the business mileage in a personal vehicle and are not reflected in the above "average" cost categories. Effectively, this additional amount is designed to compensate the employee for the higher than average costs of automobile operation that may result because the employee uses a personal vehicle for business and therefore, the vehicle is used for a significant amount of stop-and-go and short trip driving and must be often left unattended and susceptible to the weather, damage and vandalism.

In addition, this amount helps to compensate the employee for the above average amount of wear-and-tear that results from business use. Finally, the additional payment recognizes that employees, because they need the vehicles daily, will not be able to wait for the best purchase or repairs price, but will have to pay above-average prices to ensure constant availability. These additional costs are estimated to be \$20 per month.

I. Determination of the Auto Allowance

A. Allowance Calculation

Table III on the next page shows the incremental accumulation of the auto allowance at various average mileages.

B. Payment Schedule

The auto allowance schedule (Appendix IV) developed using the cost assumptions stated in this report, uses the 10-mile segments with the appropriate rate per mile for each segment to produce the monthly auto allowance applicable to any mileage in that 10-mile segment.

CITY OF VANCOUVER - AUTO ALLOWANCE - TABLE III

Incremental operating costs leading to the setting of auto allowance rates

¢ / mile

Monthly operating mileage

| | | | | | | | | | | | | |
|-----------------------|-------|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Monthly Business | 100 | 200 | 300 | 400 | 500 | 600 | 700 | 800 | 900 | 1,000 | 1,100 | 1,200 |
| Personal | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| Total Monthly Mileage | 600 | 700 | 800 | 900 | 1,000 | 1,100 | 1,200 | 1,300 | 1,400 | 1,500 | 1,600 | 1,700 |
| Annual Mileage | 7,200 | 8,400 | 9,600 | 10,800 | 12,000 | 13,200 | 14,400 | 15,600 | 16,800 | 18,000 | 19,200 | 20,400 |

Inclusion of auto allowance

| | | | | | | | | | | | | |
|--|---------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Depreciation (see Table II) | 26.50 | 22.75 | 20.25 | 18.50 | 17.25 | 16.25 | 15.25 | 14.50 | 13.75 | 13.25 | 12.75 | 12.25 |
| Personal Insurance (\$532 per year) | 7.39 | 6.33 | 5.54 | 4.93 | 4.43 | 4.03 | 3.69 | 3.41 | 3.17 | 2.96 | 2.77 | 2.61 |
| License (\$33.00/yr.) | .46 | .39 | .34 | .31 | .28 | .25 | .23 | .21 | .20 | .18 | .17 | .16 |
| Tire & Oil (\$45.00/6,000 mi.) | .75 | .75 | .75 | .75 | .75 | .75 | .75 | .75 | .75 | .75 | .75 | .75 |
| Gasoline (\$2.51/15 mi.) | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 | 16.73 |
| Annual Maintenance | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 | 4.30 |
| Financing (\$1,955) | 5.43 | 4.65 | 4.07 | 3.62 | 3.26 | 3.70 | 3.39 | 3.13 | 2.92 | 2.72 | 3.39 | 3.19 |
| Total Shareable | 61.56 | 55.90 | 51.98 | 49.14 | 47.00 | 46.01 | 44.34 | 43.03 | 41.82 | 40.89 | 40.86 | 39.99 |
| Business Insurance charge (\$270/yr.) | 24.55 | 12.27 | 8.18 | 6.14 | 4.91 | 4.09 | 3.51 | 3.07 | 2.73 | 2.45 | 2.23 | 2.05 |
| Additional Allowance | 20.00 | 10.00 | 6.67 | 5.00 | 4.00 | 3.33 | 2.86 | 2.50 | 2.22 | 2.00 | 1.82 | 1.67 |
| Total Proposed Auto Allowance in ¢/mile | 106.11 | 78.17 | 66.83 | 60.28 | 55.91 | 53.43 | 50.71 | 48.60 | 46.77 | 45.34 | 44.91 | 43.71 |

APPENDIX

PROPOSED AUTO ALLOWANCE SCHEDULE

JANUARY 1, 1985

| MILEAGE GROUP | RATE PER MILE | \$ RATE TIMES MID-POINT | MILEAGE GROUP | RATE PER MILE | \$ RATE TIMES MID-POINT |
|---------------|---------------|-------------------------|---------------|---------------|-------------------------|
| 0- 9 | 142.37 | \$ 6.41 | 600-609 | 53.31 | \$322.26 |
| 10- 19 | 142.37 | 20.64 | 610-619 | 53.04 | 325.93 |
| 20- 29 | 142.37 | 34.88 | 620-629 | 52.77 | 329.55 |
| 30- 39 | 142.37 | 49.12 | 630-639 | 52.50 | 333.11 |
| 40- 49 | 142.37 | 63.35 | 640-649 | 52.23 | 336.62 |
| 50- 59 | 130.28 | 71.00 | 650-659 | 51.96 | 340.08 |
| 60- 69 | 122.21 | 78.83 | 660-669 | 51.70 | 343.55 |
| 70- 79 | 116.42 | 86.73 | 670-679 | 51.43 | 346.90 |
| 80- 89 | 114.81 | 97.01 | 680-689 | 51.16 | 350.19 |
| 90- 99 | 108.71 | 102.73 | 690-699 | 50.89 | 353.43 |
| 100-109 | 104.85 | 109.57 | 700-709 | 50.62 | 366.62 |
| 110-119 | 102.13 | 116.94 | 710-719 | 50.41 | 360.18 |
| 120-129 | 99.41 | 123.77 | 720-729 | 50.20 | 363.70 |
| 130-139 | 96.69 | 130.05 | 730-739 | 49.99 | 367.18 |
| 140-149 | 93.97 | 135.79 | 740-749 | 49.78 | 370.61 |
| 150-159 | 91.26 | 141.00 | 750-759 | 49.57 | 374.01 |
| 160-169 | 88.54 | 145.65 | 760-769 | 49.36 | 377.36 |
| 170-179 | 85.82 | 149.76 | 770-779 | 49.15 | 380.67 |
| 180-189 | 83.10 | 153.32 | 780-789 | 48.94 | 383.93 |
| 190-199 | 80.38 | 156.34 | 790-799 | 48.73 | 387.16 |
| 200-209 | 77.66 | 158.81 | 800-809 | 48.52 | 390.34 |
| 210-219 | 76.55 | 164.20 | 810-819 | 48.34 | 393.73 |
| 220-229 | 75.44 | 169.36 | 820-829 | 48.16 | 397.08 |
| 230-239 | 74.32 | 174.28 | 830-839 | 47.98 | 400.39 |
| 240-249 | 73.21 | 179.00 | 840-849 | 47.80 | 403.67 |
| 250-259 | 72.10 | 183.49 | 850-859 | 47.62 | 406.91 |
| 260-269 | 70.99 | 187.77 | 860-869 | 47.43 | 410.03 |
| 270-279 | 69.88 | 191.00 | 870-879 | 47.25 | 413.20 |
| 280-289 | 68.76 | 195.62 | 880-889 | 47.07 | 416.33 |
| 290-299 | 67.65 | 199.23 | 890-899 | 46.89 | 419.43 |
| 300-309 | 66.54 | 202.61 | 900-909 | 46.71 | 422.49 |
| 310-319 | 65.89 | 207.22 | 910-919 | 46.57 | 425.88 |
| 320-329 | 65.25 | 211.74 | 920-929 | 46.43 | 429.25 |
| 330-339 | 64.60 | 216.09 | 930-939 | 46.29 | 432.58 |
| 340-349 | 63.96 | 220.34 | 940-949 | 46.15 | 435.89 |
| 350-359 | 63.31 | 224.43 | 950-959 | 46.02 | 439.26 |
| 360-369 | 62.66 | 228.40 | 960-969 | 45.88 | 442.51 |
| 370-379 | 62.02 | 232.26 | 970-979 | 45.74 | 445.74 |
| 380-389 | 61.37 | 235.97 | 980-989 | 45.60 | 448.93 |
| 390-399 | 60.73 | 239.58 | 990-999 | 45.46 | 452.10 |
| 400-409 | 60.08 | 243.02 | 1000-1009 | 45.32 | 455.24 |
| 410-419 | 59.65 | 247.25 | 1010-1019 | 45.27 | 459.26 |
| 420-429 | 59.22 | 251.39 | 1020-1029 | 45.23 | 463.38 |
| 430-439 | 58.80 | 255.49 | 1030-1039 | 45.18 | 467.39 |
| 440-449 | 58.37 | 259.45 | 1040-1049 | 45.14 | 471.49 |
| 450-459 | 57.94 | 263.34 | 1050-1059 | 45.09 | 475.47 |
| 460-469 | 57.51 | 267.13 | 1060-1069 | 45.04 | 479.45 |
| 470-479 | 57.08 | 270.84 | 1070-1079 | 45.00 | 483.53 |
| 480-489 | 56.66 | 274.52 | 1080-1089 | 44.95 | 487.48 |
| 490-499 | 56.23 | 278.06 | 1090-1099 | 44.91 | 491.54 |
| 500-509 | 55.80 | 281.51 | 1100-1109 | 44.86 | 495.48 |
| 510-519 | 55.55 | 285.80 | 1110-1119 | 44.81 | 499.41 |
| 520-529 | 55.30 | 290.05 | 1120-1129 | 44.77 | 503.44 |
| 530-539 | 55.05 | 294.24 | 1130-1139 | 44.72 | 507.35 |
| 540-549 | 54.80 | 298.39 | 1140-1149 | 44.68 | 511.36 |
| 550-559 | 54.56 | 302.54 | 1150-1159 | 44.63 | 515.25 |
| 560-569 | 54.31 | 306.58 | 1160-1169 | 44.58 | 519.13 |
| 570-579 | 54.06 | 310.57 | 1170-1179 | 44.54 | 523.12 |
| 580-589 | 53.81 | 314.52 | 1180-1189 | 44.49 | 526.98 |
| 590-599 | 53.56 | 318.41 | 1190-1199 | 44.45 | 530.96 |
| | | | 1200-1209 | 44.40 | 534.80 |

APPENDIX

PROPOSED AUTO ALLOWANCE SCHEDULE

JANUARY 1, 1985

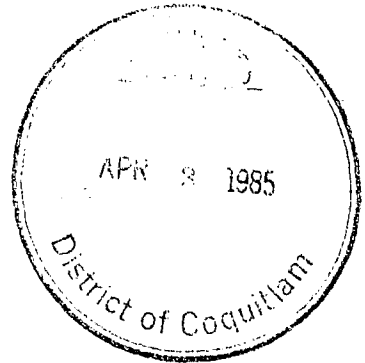
| KM GROUP | RATE PER MILE | RATE TIMES MID-POINT | KM GROUP | RATE PER MILE | RATE TIMES MID-POINT |
|----------|---------------|----------------------|-----------|---------------|----------------------|
| 0- 14 | 142.37 | \$ 6.41 | 965- 980 | 53.31 | \$322.26 |
| 15- 31 | 142.37 | 20.64 | 981- 996 | 53.04 | 325.93 |
| 32- 47 | 142.37 | 34.88 | 997-1012 | 52.77 | 329.55 |
| 48- 63 | 142.37 | 49.12 | 1013-1028 | 52.50 | 333.11 |
| 64- 79 | 142.37 | 63.35 | 1029-1044 | 52.23 | 336.62 |
| 80- 95 | 130.28 | 71.00 | 1045-1061 | 51.96 | 340.08 |
| 96-111 | 122.21 | 78.83 | 1062-1077 | 51.70 | 343.55 |
| 112-127 | 116.42 | 86.73 | 1078-1093 | 51.43 | 346.90 |
| 128-143 | 114.81 | 97.01 | 1094-1109 | 51.16 | 350.19 |
| 144-159 | 108.71 | 102.73 | 1110-1125 | 50.89 | 353.43 |
| 160-175 | 104.85 | 109.57 | 1126-1141 | 50.62 | 366.62 |
| 176-192 | 102.13 | 116.94 | 1142-1157 | 50.41 | 360.18 |
| 193-208 | 99.41 | 123.77 | 1158-1173 | 50.20 | 363.70 |
| 209-224 | 96.69 | 130.05 | 1174-1189 | 49.99 | 367.18 |
| 225-240 | 93.97 | 135.79 | 1190-1205 | 49.78 | 370.61 |
| 241-256 | 91.26 | 141.00 | 1206-1221 | 49.57 | 374.01 |
| 257-272 | 88.54 | 145.65 | 1222-1238 | 49.36 | 377.36 |
| 273-288 | 85.82 | 149.76 | 1239-1254 | 49.15 | 380.67 |
| 289-304 | 83.10 | 153.32 | 1255-1270 | 48.94 | 383.93 |
| 305-320 | 80.38 | 156.34 | 1271-1286 | 48.73 | 387.16 |
| 321-336 | 77.66 | 158.81 | 1287-1302 | 48.52 | 390.34 |
| 337-352 | 76.55 | 161.28 | 1303-1318 | 48.34 | 393.73 |
| 353-369 | 75.44 | 169.36 | 1319-1334 | 48.16 | 397.08 |
| 370-385 | 74.32 | 174.28 | 1335-1350 | 47.98 | 400.39 |
| 386-401 | 73.21 | 179.00 | 1351-1366 | 47.80 | 403.67 |
| 402-417 | 72.10 | 183.49 | 1367-1382 | 47.62 | 406.91 |
| 418-433 | 70.99 | 187.77 | 1383-1399 | 47.43 | 410.03 |
| 434-449 | 69.88 | 191.00 | 1400-1415 | 47.25 | 413.20 |
| 450-465 | 68.76 | 195.62 | 1416-1431 | 47.07 | 416.33 |
| 466-481 | 67.65 | 199.23 | 1432-1447 | 46.89 | 419.43 |
| 482-497 | 66.54 | 202.61 | 1448-1463 | 46.71 | 422.49 |
| 498-513 | 65.89 | 207.22 | 1464-1479 | 46.57 | 425.88 |
| 514-529 | 65.25 | 211.74 | 1480-1495 | 46.43 | 429.25 |
| 530-546 | 64.60 | 216.09 | 1496-1511 | 46.29 | 432.58 |
| 547-562 | 63.96 | 220.34 | 1512-1527 | 46.15 | 435.89 |
| 563-578 | 63.31 | 224.43 | 1528-1543 | 46.02 | 439.26 |
| 579-594 | 62.66 | 228.40 | 1544-1559 | 45.88 | 442.51 |
| 595-610 | 62.02 | 232.26 | 1560-1576 | 45.74 | 445.74 |
| 611-626 | 61.37 | 235.97 | 1577-1592 | 45.60 | 448.93 |
| 627-642 | 60.73 | 239.58 | 1593-1608 | 45.46 | 452.10 |
| 643-658 | 60.08 | 243.02 | 1609-1624 | 45.32 | 455.24 |
| 659-674 | 59.65 | 247.25 | 1625-1640 | 45.27 | 459.26 |
| 675-690 | 59.22 | 251.39 | 1641-1656 | 45.23 | 463.38 |
| 691-707 | 58.80 | 255.49 | 1657-1672 | 45.18 | 467.39 |
| 708-723 | 58.37 | 259.45 | 1673-1688 | 45.14 | 471.49 |
| 724-739 | 57.94 | 263.34 | 1689-1704 | 45.09 | 475.47 |
| 740-755 | 57.51 | 267.13 | 1705-1720 | 45.04 | 479.45 |
| 756-771 | 57.08 | 270.84 | 1721-1736 | 45.00 | 483.53 |
| 772-787 | 56.66 | 274.52 | 1737-1753 | 44.95 | 487.48 |
| 788-803 | 56.23 | 278.06 | 1754-1769 | 44.91 | 491.54 |
| 804-819 | 55.80 | 281.51 | 1770-1785 | 44.86 | 495.48 |
| 820-835 | 55.55 | 285.80 | 1786-1801 | 44.81 | 499.41 |
| 836-851 | 55.30 | 290.05 | 1802-1817 | 44.77 | 503.44 |
| 852-867 | 55.05 | 294.24 | 1818-1833 | 44.72 | 507.35 |
| 868-884 | 54.80 | 298.39 | 1834-1849 | 44.68 | 511.36 |
| 885-899 | 54.56 | 302.54 | 1850-1865 | 44.63 | 515.25 |
| 900-916 | 54.31 | 306.58 | 1866-1881 | 44.58 | 519.13 |
| 917-932 | 54.06 | 310.57 | 1882-1897 | 44.54 | 523.12 |
| 933-948 | 53.81 | 314.52 | 1898-1914 | 44.49 | 526.98 |
| 949-964 | 53.56 | 318.41 | 1915-1930 | 44.45 | 530.96 |
| | | | 1931-1946 | 44.40 | 534.80 |



CITY OF PORT MOODY
2425 ST. JOHNS STREET
PORT MOODY, B.C. V3H 2B2

OFFICE OF THE MAYOR

April 2, 1985



Mayor L. Sekora
District of Coquitlam
1111 Brunette Avenue
Coquitlam, B.C.
V3K 1E8

Dear Mayor Sekora: *love*

At the Budget and Financial Planning Committee Meeting held March 26, 1985, two requests for Grants were received from organizations serving the School District No. 43 area.

The first request was from the Greater Coquitlam Volunteer Bureau. We are forwarding them a cheque for \$215.85 based on the Simon Fraser Cost Sharing Formula portion of their deficit of \$1,500.00.

The second request was from the Coquitlam and District Safety Council. We are forwarding them a cheque for \$100.00.

During discussion, the Committee requested that I enjoin discussions with you and Mayor Traboulay with a view to encouraging your Councils to approve a Grant to these two organizations for 1985.

In addition, the establishment of a Policy to set out guidelines to respond to similar requests for Grants, which cover the three Municipalities involved in the Simon Fraser Cost Sharing Formula, would assist both the applicants and individual Finance Committees in their deliberations. With your concurrence, I will place this item on a future meeting of Mayors' Agenda.

Co-operation between our Municipalities will greatly benefit the residents who rely on the services of these worthwhile organizations.

Yours truly,

D.T. Driscoll
Mayor