

PARKS AND RECREATION COMMITTEE

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

#502

The inaugural meeting of the 1987 Park & Recreation Committee was convened on 1987 January 12, at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

- COMMITTEE: Ald. W. LeClair, Chairman
Ald. Robinson, Deputy-Chairman
- STAFF: D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager - Community Recreation
M. Nihls, Acting Park Superintendent
S. Shigehiro, Recreation Program Manager - Sports Centre
S. Borthwick, Recreation Program Manager - Aquatics



502-1 Coquitlam Special Olympics - Fee Waiver Request

RECOMMENDATION:

RESOLUTION REQUIRED

"That the Coquitlam Branch of the B.C. Special Olympics be granted free use of the Chimo Pool and the McDonald-Cartier Room for the purpose of hosting the third annual Coquitlam Special Olympics Swim Meet on 1987 March 14, and that the normal community group rental fees of \$226.00 be waived in this instance."

BY
APP'D R's
CO. # 12/87

502-2 Association Habitat Maillardville (Place Maillardville) 1987 Interim Operating Grant Request - Clerk's Reference #39/86

RECOMMENDATION:

RESOLUTION REQUIRED

"That Council extend the Association Habitat Maillardville's authorization to manage the Place Maillardville building for the period January 1, 1987 to April 30, 1987 inclusive, and that the Association receive an interim grant totalling 4/12's of its \$28,000 operating global grant request for 1987 for a total of \$9,333 in order to allow Council time to debate the Association's overall 1987 grant request; and, further, that the Municipality agree to fund the heat, the light, and the basic telephone charges as well as the contractual janitorial and structural maintenance associated to the building during this said period, with the Association assuming the responsibility for: (1) recreational programming, (2) grounds maintenance; and (3) the day-to-day supervision of the contractual janitorial services."

BY
APP'D R's
CO. # 12/87

502-3 National Environment Week - May 31st to June 7/86

In discussing the National Environment Week proposal, the Committee suggested to staff that it explore with the Dogwood Days organizing committee the possibility of linking the National Environment Week with certain Dogwood Days events.

RECOMMENDATION:

RESOLUTION REQUIRED

"That the Park & Recreation Director be authorized to sponsor a local program of events under the auspices of the National Environment Week; that Council proclaim 1987 May 31 to June 06 as Environment Week in the District of Coquitlam; and, further, that a press release be issued by the Mayor's Office to create a greater awareness of this nation-wide campaign."

BY
APP'D R's
CO. # 74/87

502-4 Mr. J.E. Paterson re.: Basketball Backstop for Driveway of #7 Fire Hall

Mr. J.E. Paterson of 3450 Highland Drive spoke to his letter of December 2nd, 1986 and pointed out that the #7 fire hall was a low use, volunteer facility and that other fire halls in Coquitlam were equipped with outdoor basketball backboards and hoops. The Park & Recreation Director emphasized to the meeting

that athletic game appurtenances at District fire halls were outside of his jurisdictional responsibility but that the Fire Chief was opposed to the installation of any athletic equipment on the entrance driveways of municipal fire halls for public safety reasons.

RECOMMENDATION:

RESOLUTION
REQUIRED

"That Mr. Paterson's request for an outdoor basketball backboard and hoop on the entrance driveway apron to #7 fire hall be referred to the Executive Committee of Council in order to allow comments to be heard from both the Fire Chief and the Municipal Solicitor."

Item 502-5 The Compassionate Friends Group's Request for Financial Assistance

The meeting reviewed the staff report on this matter and noted that the group in question was already receiving the free use of the Social Recreation Centre and, like all other user groups who request coffee services, were paying \$4.00 per meeting for a 10-cup carafe of coffee.

RECOMMENDATION:

RESOLUTION
REQUIRED

"Due to the municipal-wide implications of waiving the Park & Recreation Department's coffee service fee procedure, that Council restrict its financial assistance to The Compassionate Friends group to the free use of a meeting room in the Social Recreation Centre to facilitate the group's monthly meetings."

APPROVED
PCO: R3 12/61

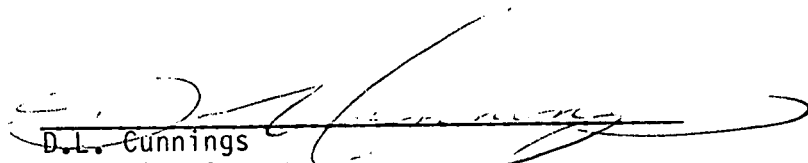
502-6 Project Progress Report

That the report be received and referred to tonight's Executive Park & Recreation meeting agenda item 80-4 (Workshop session).

502-7 Tabled Items:

- T-1 Delta 1987 Summer Games Society
- T-2 Coquitlam Little League re. Blue Mountain Park Concession
- T-3 Dogwood Days
- T-4 Mackin Pool '87 Program
- T-5 Recreation Canada magazine - Article featuring the District of Coquitlam's 1980 Referendum Planning Approach.

ADJOURNMENT - The meeting adjourned at 8:50 p.m.


D.L. Cunnings
Executive Secretary

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

#502

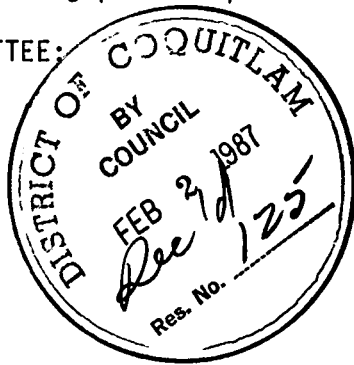
A regular meeting of the Park & Recreation Committee was convened on 1987 January 26, at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE:

Ald. W. LeClair, Chairman
Ald. Robinson, Deputy-Chairman
Ald. Mitchuk

STAFF:

D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager -
Community Recreation
M. Nihls, Acting Park Superintendent
R. Graham, Recreation Program Leader



502-1 Delegation: Parents Committee, Centennial High School Football re. Mundy Park #4 Night-Lit Field

Mr. Heath, spokesperson for the Centennial High School Football parent group, sketched some of the parent group's concerns about the Municipality rescheduling two of the high school football games to the non-floodlit or fenced Mackin Park field in the fall of 1986. The delegation also impugned the Park & Recreation Department's non-uniform park closure policy which leaves the impression of favouritism to other groups such as soccer. Mr. Heath also drew to the Committee's attention that the Centennial High School football team parent group was no longer implacably bent on requesting the municipality to abdicate its field opening and closure responsibilities under the Occupiers' Liability Act and transfer such responsibility to the coaches involved.

RECOMMENDATION:

RESOLUTION
REQUIRED

a) "That Council adopt a uniform, district-wide, site-specific municipal playing field opening and closure policy, and that such opening or closure orders, administered by the Park & Recreation Department, apply to all user groups; and, further, that the Park & Recreation Department's Policy & Procedure Statement C.R. 4-10, dealing with the opening and closure of municipal playing fields, be amended accordingly."

b) "That the Park & Recreation staff arrange with the Centennial High School administration the 1987 night-lit football game reservation schedule for the Mundy Park #4 fence-enclosed playing field, but on the expressed understanding that the Park & Recreation Department remains solely responsible for determining the playability of the playing field surface in concert with the Occupiers' Liability Act and the Park & Recreation Department's policies and procedures regarding the opening and closure of municipal playing fields."

c) "That the Park & Recreation staff discuss with the Centennial High School administration the implications of the school levying an admission charge to its Friday night football games at the Mundy Park #4 fence-enclosed playing field, and that Council re-affirm its district-wide fees and charges policy relating to municipal facilities where admission charges are levied as a condition of entry."

APP'D B
CO. RES
127/87

502-2 Delegation: Coquitlam Minor Softball Association re. Use of Mundy Park Diamonds for the 1987 Pee Wee 'B' Girls Softball Tournament (July 10, 11 & 12, 1987)

The Coquitlam Minor Softball Association was represented by a Mr. Middleton who advised that the Provincial Tournament would involve sixteen (16) teams of girls in the 13 and 14 age cohort. Specifically, the delegation requested that the backstops located on Fields #1 and #3 be upgraded prior to the commencement of the league's 1987 season which begins in April. Additionally, the municipality was requested to groom the base paths and remove the pitching mound from the #2 diamond just prior to the July 10, 1987 tournament opening date.

The Park & Recreation Director drew to the Committee's attention that, presently, there was no authorized funding to facilitate a retrofit design of the backstops located on Mundy Park's Playing Fields #1 and #3 and that any such funding was subject to Council approval - under Executive Resolution #35/87 - of a Land Sale Reserve Fund Expenditure Bylaw in the amount of \$115,000 to cover a number of priority items as set out in the Park & Recreation Committee minutes of January 12, 1987.

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D BY
CO. RES.
#1220/87

"That staff reflect a sufficient sum of money in the Land Sale Reserve Fund Expenditure Bylaw, pursuant to Executive Council Resolution #35/87, to facilitate the necessary plans and cost estimates with reference to the requested backstop improvements on the Mundy Park #1 and #3 softball diamonds."

502-3 Rental Waiver Request - Coquitlam Minor Hockey Association (Pup Tournament)

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D BY
CO. RES.
#1229/87

"That the Coquitlam Minor Hockey Association be granted the free use of the Mike Butler Room for the purpose of holding a reception on 1987 March 14, from 10:00 p.m. to 2:00 a.m., and that the normal community group rental rate of \$30.00 per hour for a total of \$120.00 be waived in this instance."

502-4 Northeast Ratepayers Association - Letter of January 16, 1987 re. Basketball Hoop at #7 Fire Hall

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D BY
CO. RES.
#1220/87

"That the Municipal Planning Department and the Park & Recreation Department collaboratively study the opportunities and constraints of locating an outdoor basketball half-court at the intersection of Coast Meridian and the David Pathan Collector, in concert with the recommendations contained in the Northeast Coquitlam Official Community Plan."

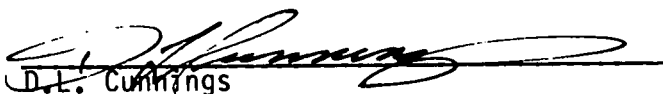
502-5 Deboville Dyke Firearms Bylaw Monitoring Committee

Committee Action: That the 1987 January 15 minutes of the Deboville Dyke Monitoring Committee be received for information.

502-7 Tabled Items:

- T-1 Scouts of Canada - Trees for Canada - Appreciation Certificate to Park & Recreation Department
- T-2 Announcement re. '87 B.C. Festival of the Arts

ADJOURNMENT - The meeting adjourned at 8:45 p.m.

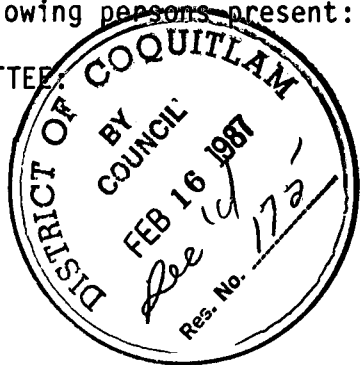

D.L. Cummings
Executive Secretary

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was convened on 1987 February 09, at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE:



Ald. W. LeClair, Chairman
Ald. Robinson, Deputy-Chairman
Ald. Mitchuk

STAFF:

D.L. Cunnings, Park & Recreation Director
S. Borthwick, Recreation Program Manager - Aquatics
M. Nihls, Acting Park Superintendent

502-1 Delegation: Coquitlam Special Olympics 1988 Provincial Swimming Championships for the Mentally Handicapped

Lois McNary of #306 - 932 Robinson St., Coquitlam, B.C. V3J 7R8, appeared before the Committee and requested the Committee's support, in principle, of a one-day swim competition event involving 150 athletes at Coquitlam's Chimo Pool. The meeting was also advised that while the swim meet was a one-day event, the associated activities would extend over a three-day period. The delegation also suggested that they would require use of a portion of the Social Recreation Centre Complex to serve: as a media centre with telephones and typewriters, a medical first aid centre; a dance and entertainment centre; and a wine and cheese banquet area for the adults. **The spokesperson stated that the Coquitlam Special Olympics Association was not, at this time, requesting a fee waiver from the Municipality but, rather, support in principle.** It was also drawn to the Committee's attention by the delegation that the mentally handicapped athletes would require dormitory accommodations, such as the Vanier Elementary School gymnasium, a dining area in order to serve two breakfasts, two dinners and one lunch, and that the supervisory ratio would be 4:1. On the subject of insurance, the meeting was advised that the Special Olympics athletes are all covered by liability insurance, but the Committee advised the delegation that this may or may not be adequate for municipal purposes. The meeting was further informed that Richmond was hosting the 1987 Special Olympics for the Mentally Handicapped, involving five sports, and were making a donation of \$10,000 towards the Special Olympics.

RECOMMENDATION:

RESOLUTION
REQUIRED

B¹
APP'D R⁵ Co #176/87
"That Council approve in principle the Coquitlam Branch of the B.C. Special Olympics hosting the 1988 Swimming Championships in Coquitlam's Chimo Pool Complex in March or April of 1988 and that the Park & Recreation Director be authorized to appoint a staff member to act as a liaison person with the Coquitlam Branch of the B.C. Special Olympics, but that the subjects of sleeping accommodations, feeding, and funding remain solely the responsibility of the Coquitlam Branch of the B.C. Special Olympics."

502-2 Reporting Delegation: Dogwood Pavilion of Coquitlam Funding Society - Fund-Raising Update - Spokespersons: Mrs. Millie Kunka and Mrs. Bridget Bernsen

The delegation reported to the meeting that the Dogwood Pavilion of Coquitlam Funding Society had secured a further \$50,000 commitment from the Lottery Grants Office, together with a further furnishings grant of \$10,000, also from the Provincial Lottery, for a new supplementary Lottery Grant of \$60,000. This, plus the \$145,000 approved on 1986 May 14, brings the Lottery Grant up to \$205,000. Moreover, the meeting was advised that the Dogwood Pavilion of Coquitlam Funding Society had raised a further \$17,000 through its own fund raising efforts, for a new total of \$50,000. In these circumstances, Mrs. Kunka stated that her committee did not feel it appropriate to approach the Vancouver Foundation for any further funding when it would appear that a sum of \$111,575 could be spent on furnishings, equipment and landscaping.

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D
Co. 177/80

"That Council issue a public "thank you" to the Dogwood Pavilion of Coquitlam Funding Society for their diligent fund-raising work towards the expansion of the Dogwood Pavilion facility.

502-3 Town Centre Park Track Surface Tender Results and Recommendations

The Committee heard from Mr. Ron Davies of Arena Sports & Recreation Consultants and Mr. William Seeber, President of Continental Sports Track Ltd. of West Vancouver, the low tenderer. The Municipality's track surfacing consultant provided samples to the Committee of the Polyflex 942 product, a full depth polyurethane surface, and a sample of the lesser quality dual layer polyurethane "sandwich" surface with its 8mm black rubber base. The meeting was advised that the Crystal Palace National Sports Centre athletic track in London, England, had been resurfaced with a Polyflex 942 system in conjunction with the National Sports Council of Great Britain. It was drawn to the meeting's attention that the British officials viewed the "sandwich" Polyflex 950-3 system as a suspect product that displayed a **total replacement life cycle of 10 to 12 years**. In contrast, the homogeneous 13mm polyurethane 942 product, in the same time frame, would only display a 30% wear factor over 40% of the total wearing surface, for a probable repair cost of **\$63,600**. It was sobering for the Committee to note that the "Sandwich" construction system (950-3) would require a sum of \$63,600 to restore 40% of the total wearing surface within the first six or seven years of use, and a further \$159,000 by the eleventh or twelfth year to restore the **total** track wearing surface. Taken together, the consultant's report suggested that the "Sandwich" track surface system restoration costs could reach \$63,600 + \$159,000 or \$222,600 within the first decade of normal use.

In considering these facts, and others, the consultant recommended the Polyflex 942 track surface system for the Committee's consideration. Mr. Seeber emphasized that his bid was conditional upon Council rendering a decision within thirty (30) calendar days from the date of tender opening being January 30th, 1987 at 2:00 p.m., given the softening Canadian dollar in Germany.

RECOMMENDATION:



"That the funding question for the Town Centre Park completion works and tender for the running track surfacing system be referred to tonight's Park & Recreation Executive Meeting for consideration.

502-4 Municipal Spring Newsletter Content

Committee Action: The Committee instructed staff to prepare an article on the profound assistance offered by the Dogwood Pavilion of Coquitlam Funding Society; a general awareness statement about keeping parks clean in concert with the National Environment Week; and, an article on Dogwood Days.

502-5 Men's Pinetree Bonspiel - Fee Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D
Co. 178/80

"That the request received from the Junior Curling Club for a fee waiver in the amount of \$150.00 to enter a junior curling team into the 1987 Pinetree Bonspiel, be approved."

502-6 Greater Coquitlam Volunteer Bureau - Rental Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D
Co. 180/87

"That the Greater Coquitlam Volunteer Bureau, in conjunction with the Coquitlam Rotary, be granted the free use of the Mike Butler Room for the purpose of holding their fourth annual Volunteer Appreciation Dinner on 1987 May 11 and that the normal community group rental rate of \$90.00 be waived in this instance."

502-7 Coquitlam Chorale - Rental Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED


APP'D
CO: B's
1/31/87

"That the Coquitlam Chorale be granted the free use of the Mike Butler Room for the purpose of holding their concert "Sing Coquitlam" on 1987 February 21, and that the normal community group rate of \$90.00 be waived in this instance."

502-8 Tabled Items:

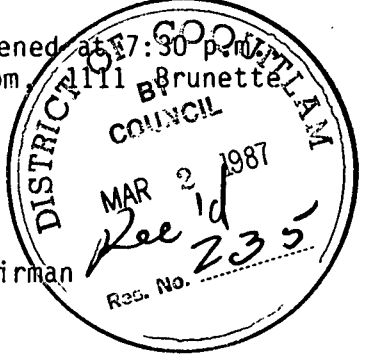
- T-1 Park & Recreation Department '87 Hockey School
- T-2 B.C. Special Olympics

ADJOURNMENT - The meeting adjourned at 8:35 p.m.


 D.L. Cunnings
 Executive Secretary

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 5:30 p.m. on Monday, 1987 February 23 in the Council Committee Room, 111 Brunette Avenue, Coquitlam, B.C., with the following persons present:



- COMMITTEE: Ald. W. LeClair, Chairman
 Ald. Robinson, Deputy-Chairman
 Ald. Mitchuk
- STAFF: R. Munro, Acting Park & Recreation Director
 M. Nihls, Acting Park Superintendent

502-1 Blue Mountain Park Backstop Project

The Acting Park and Recreation Director verbally reported that the tenders for the Blue Mountain Park backstop were opened on 1987 Monday, February 16. The low tender was substantially greater than the project budget of \$45,000 which was inclusive of engineering and consulting costs.

Therefore, the tender has been held in an "undecided" status, pending the review of alternative courses of action.

Committee Action: That the Acting Park and Recreation Director's verbal report be received for information.

502-2 Tree Retention Brochure

The Acting Parks Superintendent reviewed the proposal for a jointly funded information brochure on Native Tree Retention, which could be cost shared by a collection of lower mainland municipalities.

The Planning Department has expressed a willingness to share the brochure cost with the Parks/Recreation Department.

The Committee was informed of the numerous incidents where trees on municipal property are damaged during subdivision/development and acknowledge the need for a broader knowledge base among home owners, developers and municipal staff.

The Committee also discussed the feasibility of a bonding requirement when development occurs adjacent to municipal lands.

RECOMMENDATION:

RESOLUTIONS REQUIRED
 APP'D H
 AMENDED
 CO. RES. # 228/87

"That the question of placing a sum of \$750.00 in the 1987 annual budget for a jointly funded Native Tree Retention brochure, be referred to the Finance and Audit Committee for its consideration and recommendation, and, further, that the Planning Department be requested to report back on the feasibility and implications of establishing a bonding requirement for subdivision/development adjacent to municipal lands."

Item 502-3 Aerobic Fitness

The Committee reviewed the staff report on Aerobic Fitness programs and tacitly agreed that rather than attempt to compete directly with the private sector Coquitlam should continue to develop new programs which will compliment the existing health and fitness programme.

Committee Action: That the staff report be received for information.

Item 502-4 Coquitlam Minor Hockey Association Fee Waiver Request


RECOMMENDATION:

RESOLUTIONS REQUIRED That the request Coquitlam Minor Hockey Association for a fee waiver request in the amount of \$65.00 for the purpose of a free hockey school session, be approved."

APP'D H
 CO. RES. # 228/87

Item 502-5 Tabled Items

- T-1 Poison Hemlock Case (Saanich Parks)
- Acting Parks Superintendent's Report
- T-2 Possible Loss of Playing Fields
- Letter from Coquitlam Little League
- T-3 Burke Mountain "License of Occupation"
- T-4 Annex Ice Rental Revenue (For Information)



R. Munro
Acting Executive Secretary

502-3 United Way in the Lower Mainland North Fraser Division
- Rental Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D
CO. R. 29/87
B.T.

"That the United Way of the Lower Mainland, North Fraser Division, be granted the free use of the Centennial Room for the purpose of holding a United Way Campaign Luncheon on September 30, 1987 and that the normal community group rental rate of \$148.00 be waived in this instance."

502-4 Request for Special Occasion Public Liquor License
- All Saints Coquitlam Community Festival

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D
CO. R. 29/87
B.T.

"That the request from the All Saints Coquitlam Community Festival for a Special Occasion Liquor Licence be approved for May 29 and May 30, 1987 on the All Saints Parish grounds and hall, 821 Fairfax Street, Coquitlam, B.C. and, further, that this event be declared a public function in accordance with the regulations of the liquor Control Board Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam R.C.M.P. with respect to security and control and, as well, subject to other terms and conditions that may be established by the Director of Parks and Recreation."

502-5 G.V.R.D. 20th Anniversary Celebrations

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D
CO. R. 29/87
B.T.

"That Council authorize staff to participate in the G.V.R.D. 20th Anniversary celebrations at White Pine Beach on 1987 June 14, and that up to 60 family passes to Coquitlam facilities be awarded at special events throughout the 1987 season, and that the 20th Anniversary events be advertised in the District of Coquitlam Summer, 1987 Leisure Guide."

Item 502-7 Report of Municipal Clerk - Dog Control

Committee Action: Committee instructed staff to invite the representative from the S.P.C.A. to the 1987 March 23 meeting of the Park and Recreation Committee to discuss the issue of dog control within municipal parks.


Tabled Item - T-1 - B.C. Festival of the Arts

Tabled Item - T-2 - 1987 Provincial Recreation and Parks Conference

Tabled Item - T-3 - Dogwood Pavilion Expansion Progress Letter

The Committee was advised that the official opening for the Dogwood Pavilion Expansion has been scheduled for 1987 June 05.

ADJOURNMENT - The meeting adjourned at 8:35 p.m.

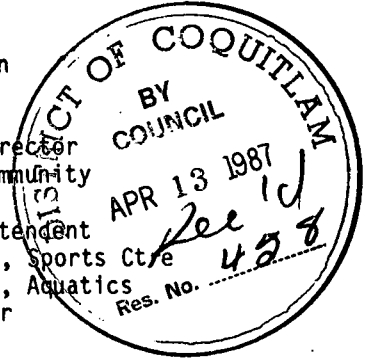

R. Munro
Acting Executive Secretary

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., on Monday, 1987 April 06 in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:

COMMITTEE:	Ald. W. LeClair, Chairman Ald. Robinson, Deputy-Chairman Ald. Mitchuk
STAFF:	D.L. Cunnings, Park & Rec. Director R. Munro, Rec. Prog. Mgr., Community Recreation M. Nihls, Acting Park Superintendent S. Shigehiro, Rec. Prog. Mgr., Sports Centre S. Borthwick, Rec. Prog. Mgr., Aquatics T. Crawshaw, Rec. Prog. Leader J.L. Tonn, Municipal Manager



502-1 Delegation re. Nestor Park Development

Mrs. Maureen Davies of 3164 Bowen Dr., Coquitlam, B.C., representing the Nestor School Parents Group, informed the meeting that over one hundred completed questionnaires had been received regarding proposals for the development of the undeveloped Nestor Park, contiguous to the Nestor Elementary School, immediately east of the Town Centre Park. She stated that the majority of the respondents to the survey felt that the Nestor neighbourhood was a neglected area from a park and recreation facility point of view, and in the development of Nestor Park, the safety of children was paramount. The meeting was advised that the residents expressed a desire to have as many trees as possible retained; that the parkette not become a teenage hangout; that there be access from Gabriola St.; that play and picnic facilities similar to Lions Park in Port Coquitlam be considered; and that the park design be sensitive to the abutting private properties.

Mrs. Davies tabled with the meeting the completed questionnaire forms for use by the Park & Recreation Department's planning staff and advised that a copy of her presentation would be made available to the Director of Parks and Recreation.

Committee Action: That staff report on what was originally intended for the Nestor Park site prior to the school being constructed, together with a cost estimate for the development of a set of concept plans for discussion purposes.

502-2 Blue Mountain Park Stone Sculpture Location Plan Proposal

The Committee received a consultant/staff presentation which featured the proposed location of the five major stone sculpture pieces together with a concept plan for the re-development of the waterfall feature area within Blue Mountain Park.

Committee Action: That staff cost out the stone sculpture location plan proposal, together with the re-construction of the waterfall feature, based on a multiple-year budget basis and report back to the Committee on the probable fiscal impact for 1987 and beyond.

Ald. Robinson expressed his concern about locating a stone sculpture piece in any of the park's open areas where picnic games and activities may be held.

Item 502-3 Fees and Charges Report '87

Committee Action: That the Fees and Charges Report for '87 be referred on to the April 13th, 1987 meeting of Council for discussion.

APPR'D
K
CO 4459/87

Item 502-4 Outdoor Food Concession Leases for '87

RECOMMENDATION:

RESOLUTION
REQUIRED

APP'D B's
Co. R's S
460/87

"That (a) Mrs. Wood and Mrs. Larocque of 926 Rochester Avenue, Coquitlam, B.C. V3K 2W6, be permitted to lease and operate the Blue Mountain Park concession, from May 1st to August 31st, 1987 inclusive, at a monthly rate of \$100 payable in advance; (b) the Coquitlam Little League and the Ladies Auxiliary of the Little League be permitted to operate the Mackin Park concession from April 15 to July 31st at no charge; (c) the Coquitlam Sharks Swim Club be permitted to operate the Spani Pool concession for the 1987 swim meet season, from May 30 to August 10, 1987, at no charge; and that all parties listed above comply with all provincial and municipal licensing regulations; and, further that staff, in 1988, invite lease proposals from the public for the operation of outdoor food concessions.

Item 502-5 Capital Project Status Report

Committee Action: That staff table at the next meeting of the Park & Recreation Committee a background report on the Irvine St. Park.

Item 502-6 UBC Grant Request re. Model Children's Garden

Committee Action: That the correspondence from the University of British Columbia be received.

Item 502-7 Spani Pool Season Extension Request

RESOLUTION
REQUIRED

APP'D B's
Co. R's S
460/87

"That the Coquitlam Sharks be encouraged to follow up on the ESSO Company's corporate sponsorship regarding summer swim clubs' activities, and that the Club be advised that the District of Coquitlam is prepared to consider season extension request in 1988.


Item 502-8 Dogs Control in Parks - Correspondence from Dr. & Mrs. R.M. Bradley

RESOLUTION
REQUIRED

APP'D B's
Co. R's S
460/87

"That the Personnel Department be requested to put together a brief staff training package for front counter and switchboard personnel regarding the municipal requirements for the care and control of dogs in municipal parks and in the municipality at large; and, further, that the Licence Department provide each dog owner, at the time of dog licence application or renewal, with a terse information package regarding the salient care and control statements contained in the municipality's animal pound bylaw and bylaw amendments; and that a letter of thanks be sent to the Bradleys; and, further, that the SPCA be invited to attend the Park & Recreation Committee meeting at the earliest possible convenience."

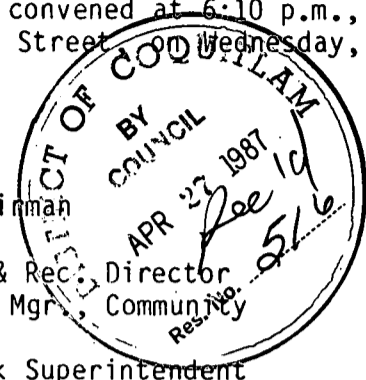
ADJOURNMENT - The meeting adjourned at 8:45 p.m.


D.L. Cummings, Executive Secretary

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

502

A regular meeting of the Park & Recreation Committee was convened at 6:10 p.m., in the Park & Recreation Committee Room at 633 Poirier Street on Wednesday, 1987 April 22, with the following persons present:



COMMITTEE: Ald. W. LeClair, Chairman

STAFF: D.L. Cunnings, Park & Rec. Director
 R. Munro, Rec. Prog. Mgr., Community Recreation
 M. Nihls, Acting Park Superintendent
 S. Shigehiro, Rec. Prog. Mgr., Sports Ctr
 S. Borthwick, Rec. Prog. Mgr., Aquatics

502-1 Debris Container Request - Volunteer Clean-up of Coquitlam River Park

RESOLUTION REQUIRED

"That Mr. Klein's request for the Park & Recreation Department to provide and finance a 30-cubic yard container for the May 02 Coquitlam River Clean-up be approved and that all costs incurred for this rental be charged against account #278120.135 (Garbage Disposal) and that further additional manpower and equipment for disposing of any overburden debris outside of the rental container be provided if required."

APP'D B
Co R 5/17/87
(See Amend.)

502-2 Mariner Park Internal Pathway Lighting Estimate

Committee Action: That the matter of floodlighting the pathway system within Mariner Park be referred to the 1988 Park & Recreation budget agenda, and a thank you letter advising the school of this action be sent to Mr. Hobkirk, Principal.

Item 502-3 Coquitlam Firefighters Fee Waiver Request - Curling Rink "Man in Motion Function"

RESOLUTION REQUIRED

"That the Coquitlam Firefighters be permitted to use the Coquitlam Curling Rink facility, at no charge, on Saturday, May 9, 1987, to host a fund-raising Flea Market for the Man in Motion campaign; and that the normal community rate of \$250.00 be waived in this instance."

APP'D B
Co R 5/18/87

Item 502-4 Information Report on Pit Bull Terriers Registered in Coquitlam

Committee Action: That the report be received.

Item 502-5 Request for Public Special Occasion Liquor Licence - Rick Hansen Benefit Softball Game (CEOX) LG73

RESOLUTION REQUIRED

"That the request from the ^{LG73}CEOX/Wheeler Softball Game group for a Public Special Occasion Liquor Licence be approved for May 5, 1987 in Mundy Park; and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch; this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and, as well, subject to other terms and conditions that may be established by the Director of Parks & Recreation."

APP'D B
Co R 5/19/87

ADJOURNMENT - The meeting adjourned at 6:15 p.m.

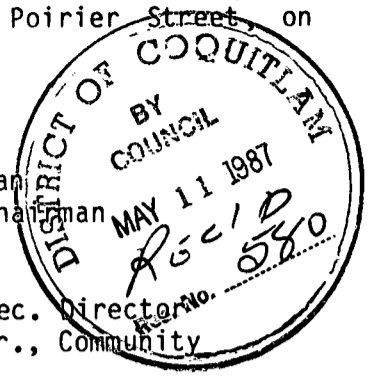
D.L. Cunnings, Executive Secretary

#502

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., in the Park & Recreation Office Conference Room at 633 Poirier Street, on Monday, 1987 May 04, with the following persons present:

COMMITTEE: Ald. W. LeClair, Chairman
 Ald. Robinson, Deputy Chairman
 Ald. Mitchuk

STAFF: D.L. Cunnings, Park & Rec. Director
 R. Munro, Rec. Prog. Mgr., Community Recreation



502-1 Capital Works Program 1987 - 1991 (Park & Recreation)

The Park & Recreation Director drew to the Committee's particular attention the provision on Page 3 regarding a Town Centre core area indoor leisure complex.

Committee Action: That the Capital Works Program Report be received for information.

502-2 Fee Waiver Request - Coquitlam Share Society

"That the Coquitlam Share Society be granted the free use of the McDonald-Cartier Room for the purpose of holding an annual general meeting followed by a wine and cheese reception on 1987 June 05 and that the normal community group rental rate of \$66.00 be waived in this instance."

RESOLUTION REQUIRED

APPROVED
 Co. R. 5/11/87

Item 502-3 Proposed Relocation of Como Lake Park Kinsmen Kiddies Play Area

"That staff be authorized to prepare a report, with the assistance of a landscape architect, on the question of re-positioning the Kinsmen Kiddies Play Area away from the highly travelled Gatensbury Street to a well-drained and safer location elsewhere within Como Lake Park; and, further that the Municipal Engineering Department be requested to study and report on the question of closing off a portion of Gatensbury St. between Smith Avenue and Regan Avenue."

RESOLUTION REQUIRED

APPROVED AS AMENDED
 Co. R. 5/11/87

Item 502-4 Glen Home & School Association Petition - Request for Phase I Development of an Indoor Recreation Complex within the Town Centre Core Area

Committee Action: That the subject of an indoor recreation complex within the Town Centre core area be deferred until the fall of 1987 for serious study by the Park & Recreation Committee and others.

Item 502-5 Supplementary Parkland Interest Fund Projects

The Committee was informed that an \$82,000 Land Sale Reserve Fund had provided finances for the following "fast-tracked" projects:

1. Blue Mountain Park		
- To upgrade group picnic facilities	\$15,000	
- To provide general landscape improvements	<u>5,000</u>	\$20,000
2. Mundy Park		
- To provide picnic table pads - 10 @ \$600	\$ 6,000	
- To provide picnic area landscape improvements - turf	15,000	
- To upgrade play equipment	10,000	
- To modify floodlight circuits - #4 Field	3,000	
- To upgrade softball backstop	8,000	
- To supply water and electricity to picnic shelters	<u>10,000</u>	52,000
3. General Capital Planning & Design Work	<u>10,000</u>	<u>10,000</u>
OVERALL TOTAL:	<u>\$82,000</u>	

Item 502-5 Supplementary Parkland Interest Fund Projects (Cont'd)

The Park & Recreation Director reported to the meeting that the Parkland Development Cost Charge Reserve Fund (interest monies) had generated an estimated \$221,000 - according to the Municipal Treasurer by May 11, 1987. The meeting was reminded that the DCCR Fund expenditures are restricted to: fencing, landscaping, drainage and irrigation, restrooms and changerooms, and playground and playfield equipment on parkland owned by the Municipality. Additionally, the Chairman noted that Development Cost Charge Reserve Fund expenditures had, in the past, been authorized by Council Resolution and at other times by the use of a bylaw. The Committee favoured the resolution approach given the fact that a bylaw would delay the ordering of any equipment or improvements. The Park & Recreation Director emphasized that the Municipal Treasurer preferred the bylaw approach.

RECOMMENDATION:

RESOLUTION
REQUIRED

"502-5a That the following fencing and play equipment items be approved by resolution with such expenditures being charged to the Development Cost Charge Reserve Fund which displays an unappropriated balance estimated to May 11, 1987 at \$221,788.52:

OR

"502-5b That three readings be given to 'District of Coquitlam Park Land Development Cost Charge Reserve Fund Interest Expenditure Bylaw No. 1751, 1987' authorizing the expenditure of funds for the following fencing and play equipment items:

1.	Blue Mountain Park Backstop Pitching and Batting Bullpen	\$ 7,950
2.	Blue Mountain Park Sandbox and Gate	1,466
3.	Floyd Ave. Fence and Log Entrance Feature Replacement	5,750
4.	Jr. Pool Fence Replacement	2,242
5.	Mundy Park Backstop Dugouts (Fields #1 & 3)	9,924
6.	Victoria Park Backstop Replacement, and Overhang and Dugout	10,563
7.	Blue Mountain Park Playground Equipment	25,000
8.	Meadowbrook Park Tot Lot Playground Equipment	5,000
9.	Victoria Park Tot Lot Playground Equipment	5,000
10.	Glen Park Tot Lot Play Equipment	<u>5,000</u>
		<u>\$77,895</u>

BYLAW #
1751/87
GIVEN 15th, 2nd
+ 3rd READING
RES #
2587, 584
+ 2587/87

502-6 Status of 1987 Fast-Tracked Projects

Committee Action: That the Park & Recreation Director's report of 87 05 01 be received.

502-7 Correspondence re. Mariner Park Tennis Court Vandalism

Committee Action: That Mr. Coles' letter addressed to Ald. Brian Robinson be received and that staff reply.

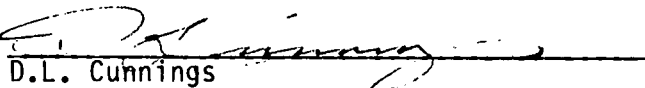
502-8 Municipal Application to the British Columbia Lottery Fund Capital Grants Program

The Committee was informed that Mayor Sekora and the Park & Recreation Director attended the Honourable Elwood N. Veitch's office in Victoria on April 30, 1987 and presented the District of Coquitlam's request in the amount of \$806,333 towards the Town Centre Park fence-enclosed and floodlit athletic stadium and track.

502-9 Man in Motion Tour - Status Update Report

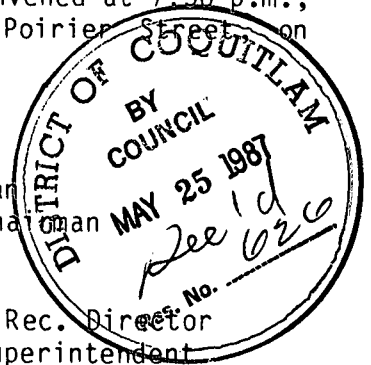
Committee Action: That the 87 05 04 from S. Shigehiro, Municipal Liaison Officer, be received for information.

ADJOURNMENT - The meeting adjourned at 8:25 p.m.


D.L. Cunnings
Executive Secretary

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., in the Park & Recreation Office Committee Room at 633 Poirier Street on Tuesday, 1987 May 19, with the following persons present:



- COMMITTEE: Ald. W. LeClair, Chairman
 Ald. Robinson, Deputy Chairman
 Ald. Mitchuk
- STAFF: R. Munro, Acting Park & Rec. Director
 M. Nihls, Acting Park Superintendent

502-1 Delegation - Coquitlam Archery Club

Mr. Syd Sydorak of 2041 Quinton Ave., Coquitlam, B.C., outlined the steps taken since 1985, to establish a nucleus of members for a Coquitlam-based Archery Club, the goals and objectives of this club, and their request for allocation of space of the fence-enclosed storage compound located in the Town Centre Park in southern proximity to the tennis courts.

Mr. Sydorak indicated that the club had secured \$1 million insurance coverage and will double that provision when they are successful in their request for the facility allocation.

RECOMMENDATION:

RESOLUTION
REQUIRED

*APP'D B
Co. Res
627/87*

"That the Coquitlam Archery Club be granted the free and temporarily exclusive use of the fence-enclosed storage compound in the Town Centre Park, during 1987; this being subject to approval by the Municipal Solicitor of the insurance coverage and suitable site arrangements and other terms and conditions that may be established by the Director of Parks and Recreation."

502-2 Public Special Occasion Liquor Licence Requests

The Acting Park & Recreation Director informed the Committee of the recent clarification regarding interpretation of the Liquor Control and Licensing Branch Special Occasion Liquor Licence regulations. The approval of the following requests for nine licensed days would bring Coquitlam's total to sixteen permits.

RECOMMENDATION:

RESOLUTION
REQUIRED

*APP'D B
Co. Res
628/87*

"(a) That the request received from the Microtel Slopitch Softball tournament for a Public Special Occasion Liquor Licence for August 29, 1987, be denied.

*APP'D B
Co. Res
629/87*

(b) That the request from the Coquitlam Centre Lions Club for Public Special Occasion Liquor Licences be approved for July 5, July 19, August 16, August 22nd, August 23rd, and September 20, 1987, at the Westwood Motorsport Park; and, further, that these events be declared public functions in accordance with the regulations of the Liquor Control and Licensing Branch, these approvals being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control.

*APP'D B
Co. Res
630/87*

(c) That the verbal request received from the Dogwood Days Committee for a Public Special Occasion Liquor Licence on May 30, 1987 at Blue Mountain Park and on May 31st and June 7, 1987 at Como Lake Park be approved; and, further that these events be declared public functions in accordance with the regulations of the Liquor Control and Licensing Branch, these approvals being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and, as well, subject to other terms and conditions that may be established by the Director of parks and Recreation."

Item 502-3 Debouville Slough Monitoring Committee Report

RECOMMENDATION:

RESOLUTION
REQUIRED

1. (a) That effective immediately the park and Recreation Department be authorized to post improved pictorial signage at strategic access points to the Debouville Dyke and Pitt River Dyke which clearly define the areas where the discharge of shotguns is or is not allowed;
- (b) That such signage include instructions that shotguns only be loaded and discharged within the boundaries of the shooting area;
- (c) That the wording of the proposed new signage be pre-approved by the Municipal Solicitor prior to posting; and, further,
- (d) That the Fish & Wildlife Management Branch be asked to post signage reading "Warning -You Are Approaching An Area Where Shooting Is Permitted" at the west and east boundaries of the area as shown on Schedule "A", of sufficient size and quantity as to ensure a positive increased awareness for both hunters and non-hunters.
2. That the Ministry of the Environment Fish & Wildlife Branch be requested to post signs at the access points to Debouville Dyke and Pitt River Dyke stating the open dates and close dates of each year's respective Bird Hunting Season. This signage to be posted in close proximity to the improved pictorial signage referred to in 4.1 (a)
3. That the Municipal Solicitor be requested to give a legal opinion on amending Sections (2) and (3) of Bylaw 1381, 1983 to read:
- (2) No person shall carry or transport a loaded firearm or discharge a firearm in the District of Coquitlam except in the areas as shown on Schedule "A" attached hereto;
- (3) In the areas shown on Schedule "A" attached hereto, the loading and discharge of shotguns only shall be allowed. The loading and discharging of all other firearms being absolutely prohibited.
- That a provision be included in this bylaw amendment which includes an exemption for: a) Peace Officers (RCM Police); b) Conservation Officers; c) S.P.C.A. employees and provincial or municipal employees using firearms in the course of their duties; d) Recognized rifle, shotgun and small aims ranges in the District of Coquitlam.
4. That shooting not be allowed from the field areas west of the Pitt River Dyke. Shooting in this area has been identified as a potential danger to hunters and non-hunters by the majority of committee members.
5. That the Park & Recreation Committee authorize the continued formation of the Debouville Dyke Monitoring Committee. This committee would meet once or twice a year to review Bylaw 1381 and assess the implications of the shared use of the Debouville Dyke Trail Corridor with the Fish & Wildlife Branch. Persons having complaints or concerns about the bylaw would be referred to the committee who would then be responsible for reporting to and making recommendations to the Park & Recreation Committee.
6. That Council Resolution #249/86 - "That the District of Coquitlam Bylaw 1381, 1983 be amended to prohibit the discharge of shotguns in the District of Coquitlam." remain tabled until March of 1989."

Item 502-4 Upgrading of Trails, Blue Mountain Park

The Committee discussed the tender prices for upgrading the pedestrian and vehicular access trails in Blue Mountain Park in the amount of \$15,100. The Acting Park Superintendent advised that the tender prices would hold for sixty days and the project construction time frame would be approximately two weeks.

APPROVED
Co. RES
14 6/31/87

Committee Action: Staff were instructed by the Park & Recreation Committee to submit this item along with other nominations, such as Mackin Park landscaping, Dogwood Pavilion landscaping, and other projects that would qualify under the terms and conditions associated to the use of Parkland Development Interest Fund monies for consideration at the 1987 June 1st Park & Recreation Committee meeting.

Item 502-5 Request from Ranch Park School for Fencing Along Mariner Way

Committee Action: That the request from the Principal of Ranch Park Elementary School be tabled, pending further information from staff regarding the future use of the property in question.

502-6 Place Maillardville Parking Shortage

Committee Action: That this request for additional parking at the Place Maillardville be placed on the Committee's 1988 Capital wish-list and that consideration be given to achieving this request through the ditch elimination program on the adjoining Cartier and Laval Streets.

502-7 Capital Project Reports

The Acting Park Superintendent raised the question of installing a metal gate at the Upper Coquitlam River Park in an effort to prevent use of this area during park closure hours and to reduce the cost associated with cleaning up the corresponding vandalism.

Committee Action: Staff were instructed to place this item on the list of projects that would qualify under the terms and conditions associated to the use of Parkland Development Interest Fund monies, at the June 1st Park & Recreation Committee meeting.

T-1 - B.C. Heritage Trust Grant Application - Place des Arts Roof

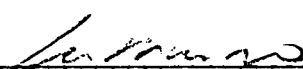
The Acting Park & Recreation Director informed the meeting that discussions had been held with representatives of B.C. Trust and staff had been advised that for Coquitlam to qualify for the 50% Stabilization Grant that the Place des Arts would have to be designated with Heritage status and that some assurances would be required that restoration of the front facade of the Place des Arts would be considered in the future.

T-2 - Letter from Resident re. Lost Lake Area, Mundy Park

The Acting Park Superintendent advised that remedial action had been undertaken to create a more accessible and formal entrance to the pathway of convenience located on the Hydro right-of-way at the south end of Lost Lake. The Park & Recreation Committee Chairman indicated he would be discussing this situation with Mrs. Shirley Massong and asked that a letter be prepared for his signature.

T-3 - Letter of Thanks - Coquitlam River Park Volunteer Clean-up.

ADJOURNMENT - The meeting adjourned at 8:10 p.m.



R. Murro
Acting Park & Recreation Director

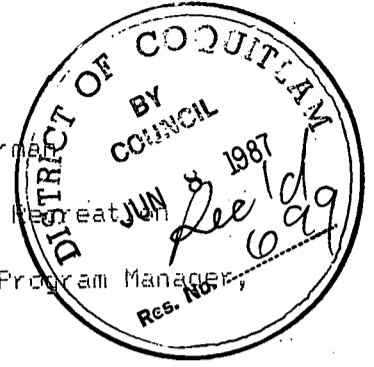
#502

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., in the Council Committee Room, on Wednesday, 1987 June 3rd, with the following persons present:

COMMITTEE: Ald. W. LeClair, Chairman

STAFF: D.L. Cunnings, Park & Recreation Director
 R. Munro, Recreation Program Manager, Community Recreation



502-1 Park & Recreation Indoor Facilities Committee Report - June 1987

Mr. Mac Christie, Chairman, introduced his fellow committee members, Mrs. Marg Pederson and Mr. Skip Proulx. The third member, Mrs. Shelagh Frith, was unable to attend.

Ald. LeClair emphasized that a number of recommendations contained in the report would have potential application for the Town Centre Indoor Leisure Complex and, while all of the recommendations were a must, the year in which they would be implemented would remain an unknown. However, repair and safety items would be given the highest of priority.

RECOMMENDATION:

RESOLUTION REQUIRED

APPR'D
Co. R's
#700/87

"That staff introduce all of the applicable recommendations contained in the June 1987 Indoor Facilities Committee Report into the Five-Year Park & Recreation budget and identify each item specifically as a Facility Committee Report recommendation; and, further, that a letter of gratitude be sent to the Park & Recreation Indoor Facility Committee members and Mr. R. Munro, the staff liaison person, in recognition of their contributions to the report."

502-2 Public Special Occasion Liquor Licence Request - Foyer Maillard

RECOMMENDATION:

RESOLUTION REQUIRED

APPR'D
Co. R's
#701/87

"That the request from the Foyer Maillard for a Public Special Occasion Liquor Licence be approved for July 1st, 1987, at the Foyer Maillard; and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, these approvals being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control."

502-3 Supplementary Parkland Development Interest Fund Project Nominations

Staff nominated the following projects for funding consideration out of the unexpended interest funds in the Parkland Development Interest account:

1.	Mundy Park (Hillcrest) Parking Lot	\$ 15,000
	Entrance Road	5,000
2.	Blue Mountain Park Paving (Floyd Avenue)	5,500
3.	Blue Mountain Park Utilities (Water/Electricity)	3,000
4.	Blue Mountain Park Figure "8" Asphalt Re-surface	900
5.	Blue Mountain Park Asphalt Walkway (NEW), Floyd Avenue	1,322
6.	Blue Mountain Park Stump Removal	930
7.	Harrier Park Fence (Municipal 50% Share)	425
8.	Blue Mountain Park Pathway/Road Improvements	15,000
9.	Mackin Park Landscaping	28,200
10.	Dogwood Expansion Landscaping (Partial)	30,000
11.	Social Recreation Ctre Play Space and Equipment	29,000
11.	Sculpture Concrete Bases & Positioning of Sculptures	10,000
12.	Mundy Park Bleacher Pads	8,800

TOTAL: \$153,077

RECOMMENDATION:

RESOLUTION
REQUIRED

*APPROVED
By C. 10/27/87, 10/28/87, 10/4/87*

"That staff prepare a bylaw in the amount of \$153,077, subject to the Treasurer's approval, and that such a bylaw be presented to the June 8th meeting of Council for consideration of three readings.

502-4 Project Status Report

That the Project Status Report dated 87 06 03 be received for information

502-5 Re-scheduling of Postponed Dogwood Festival Beer Gardens (Kinsmen Club of Coquitlam)

RECOMMENDATION:

RESOLUTION
REQUIRED

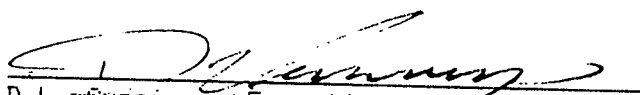
*APPROVED
By C. 7/22/87*

"That the Council approve a Special Occasion Liquor Licence for the Kinsmen Club of Coquitlam - originally scheduled for Como Lake Park on May 31st, 1987 - being re-scheduled as an integral part of the Dogwood Festival to June 6, 1987 in Blue Mountain Park between the hours of 1:00 and 6:00 p.m."

TABLED ITEMS:

- T-1 - Man in Motion Article in Recreation British Columbia Magazine - Tom Crawshaw
- T-2 - Vandalism Report
- T-3 - Mariner Park Tennis Courts
- T-4 - Dogwood Pavilion Funding Society Letter

ADJOURNMENT - The meeting adjourned at 8:15 p.m.


D.L. Cunnings, Executive Secretary

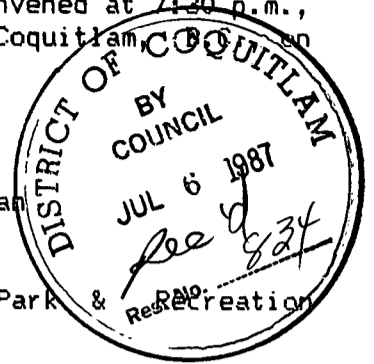
502

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, B.C., on Monday, 1987 June 29th, with the following persons present:

COMMITTEE: Ald. W. LeClair, Chairman
Ald. R. Mitchuk

STAFF: R. Munro, Acting Park & Recreation Director



502-1 Delegation - River Springs Recreation Facilities

Mr. Vince Todd of 1950 Lodge Dr., Coquitlam, B.C. V3E 1E8, representing the residents of River Springs, spoke to their request for the establishment of a playing field on a portion of Coquitlam River Park land adjacent to the River Springs Strata Plan. He stated that the existing recreation areas in the subdivision are utilized for play equipment with no large open space area for soccer or free play. Since the closest open space is between two and three kilometres away, children have now resorted to playing on the inner roads of the subdivision.

The Municipality is requested to provide ground clearing and levelling of an area approximately 50 yards by 100 yards and that this area be covered with topsoil and seeded. The River Springs Council indicated that they are prepared to maintain the area to the satisfaction of the Municipality and, further, that should the site need fencing, that too will be provided by the residents.

Ald. Mitchuk referred to prior requests of this nature and asked that a file review be conducted in this regard. In response to questions regarding public access, the delegation indicated that the Poco Trail along the Coquitlam River would provide access for non River Springs residents. Ald. LeClair enquired about future development adjacent to River Springs and the potential for open park space in that area.

Committee Action: That staff investigate and report back to the committee on the history and disposition of previous requests from the River Springs Council for open space, the legal implications of developing this area, the implications adjacent developments will have on park open space, and a cost analysis of the River Springs residents' request.

502-2 Delegation - British Columbia Society for the Prevention of Cruelty to Animals

Mr. Michael Weeks, Executive Director of the B.C. S.P.C.A. attended the meeting and responded to Ald. LeClair's review of the issues that had been raised by Coquitlam residents and members of Council with regard to enforcement of the Municipality's Animal Pound Bylaw and bylaw amendments.

Committee Action: Since Council recently approved additional summer patrols by the S.P.C.A., the committee elected to assess the impact of this remedial program and review the implications of a park patrol program now being utilized by Burnaby and North Vancouver. The B.C. S.P.C.A. was requested to provide a cost estimate for similar park patrols in Coquitlam.

502-3 Special Occasion Public Liquor Licence Request - Dynequip Engineering

RESOLUTION
REQUIRED

"That the request received from Dynequip Engineering Ltd. for a Special Occasion Public Liquor Licence on July 1st, 1987 in Mundy Park be denied."

502-4 Request for New Ice Facility - Coquitlam Minor Hockey Association

The committee discussed the request from Coquitlam Minor Hockey Association for consideration of a new ice facility in Coquitlam to accommodate the registration of children wanting to play hockey.

Committee Action: That the letter from the Coquitlam Minor Hockey Association be received and that they be advised of the Park & Recreation Committee's intention to review the Town Centre indoor recreation facility requirements the fall of 1987 and that input will be requested from concerned community groups.

502-5 Request for the Construction of a Jogging Trail in the Eagleridge Area

Committee Action: That the letter from Ms. Pat Miller requesting a barkmulch jogging trail near or in the Eagleridge Subdivision be received and that Ms. Miller be informed that her request will be discussed during the capital budget meetings in November 1987.

502-6 River Heights Neighbourhood Committee Petition - Request for Park Development at Lost Lake within Mundy Park

The committee spoke in favour of retaining the natural setting of the Lost Lake area of Mundy Park and requested staff to seek alternative locations.

Committee Action: That staff reply to the River Heights Neighbourhood Committee indicating that their request will be considered during the capital budget meetings in November 1987.

RESOLUTION
REQUIRED

APP'D BT
RS 5/87
CO 2/87

"That staff undertake a review of parkland available in this geographical sector of the community for development as a neighbourhood play space and outline the alternatives in a report to the Park & Recreation Committee in September, and that a source of funds for development be considered at that time."

502-7 Fee Waiver Request - Coquitlam Minor Lacrosse Association - Mini Jamboree

RESOLUTION
REQUIRED

"That the Coquitlam Minor Lacrosse Association be allowed the free use of the main arena dry floor on July 10, 11 and 12, 1987 to host a Mini Jamboree, and that the normal rate of \$165.00 be waived in this instance.

502-8 Refrigeration Consultant Report - R.H. Strong & Associates

The committee discussed the safety considerations of an ammonia detector and felt that installation was essential. The consultant's suggestions improvements to the curling rink address concerns raised by the Indoor Facilities Committee.

RESOLUTION
REQUIRED

APP'D BT
RS 5/87
CO 1/87

"That the sum of \$500 for the installation of ammonia detector lights be funded from the 1987 Sports Centre operating budget and, further, that the insulation of the curling rink walls at a cost of approximately \$38,000 be considered for inclusion in the 1988 capital budget requests."

502-9 Project Status Report

The Acting Park & Recreation Director provided a verbal update to the committee regarding the status of the numerous capital project beings undertaken and responded to various questions in this regard.

ADJOURNMENT - The meeting adjourned at 8:45 p.m.

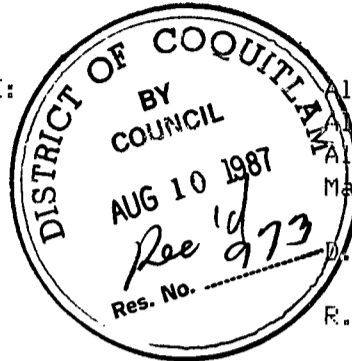

R. Munro, Acting Park & Recreation Director

#502

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 7:50 p.m., following a Special Council Meeting, in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, B.C., on Monday, 1987 July 27th, with the following persons present:

COMMITTEE:



Ald. W. LeClair, Chairman
Ald. Robinson, Deputy Chairman
Ald. R. Mitchuk
Mayor Sekora, Ex-officio

STAFF:

D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation

502-1 Dogwood Pavilion Constitution Changes

RESOLUTION
REQUIRED:

"That Dogwood Pavilion Policy D.P.P. 4-7 be amended as follows:
Page 5 of 5, Paragraph 3 - Membership: That as of January 1, 1988, all Dogwood Pavilion members will automatically become members of the Dogwood Pavilion of Coquitlam Funding Society when they take out or renew their annual membership. There will be no additional fee, but there will be one joint fund raising event each year, the net proceeds of which will become the property of the Funding Society.

*APPRO'D BY
Co. Res. 974/87*

Page 4 of 5, under 'Advisory Board Structure Guidelines', add to the list of non-Dogwood Pavilion Senior's groups: 8) Legion Branch #263 Seniors Club.

Page 5 of 5, under 4) 'Non-Dogwood Pavilion Facility Use Guidelines', add: Woodwork Room, Dogwood Room, Greenhouse, Tea Garden, Tea Garden Kitchen and Computer Room. to c) Use of the Workshop, Lapidary Room, Crafts Room, Games Room, Dogwood Designs, or Lounge is subject to advance approval of the Advisory Board.

Delete: a) The Jean Thomas Lounge is available for use by senior groups."

502-2 Burke Mountain Lot Lease Transfer Request - Lot C

RESOLUTION
REQUIRED:

"That Burke Mountain Lot 'C' be transferred from Scout Properties (B.C./Yukon) Ltd. of Box 82580, N. Burnaby, B.C., V5C 5Z1 to Mr. Gary Faichuk of #202 - 3055 North Road, Burnaby, B.C. V3J 1R7."

*APPRO'D BY
Co. Res. 975/87*

502-3 Fee Waiver Request - Coquitlam/Port Coquitlam Crime Prevention Committee - Volunteer Appreciation Awards Dinner

RESOLUTION
REQUIRED:

"That the Coquitlam/Port Coquitlam Crime Prevention Committee be allowed the free use of the Centennial Room on 1987 November 07 to host its Volunteer Appreciation Awards Evening, and that the normal community rate of \$310.00 be waived in this instance.

*APPRO'D BY
Co. Res. 974/87*

502-4 Fee Waiver Request - Coquitlam/Port Coquitlam Crime Prevention Committee - Annual Fall Dance

RESOLUTION
REQUIRED:

"That the Coquitlam/Port Coquitlam Crime Prevention Committee be allowed the free use of the Mike Butler Room on 1987 September 12 to host its Annual Fall Dance, and that the normal community rate of \$287.60 be waived in this instance."

*APPRO'D BY
Co. Res. 977/87*

502-5 Fee Waiver Request - Coquitlam Cheetahs Track & Field Club - Awards Banquet

RESOLUTION
REQUIRED:

"That the Coquitlam Cheetahs Track & Field Club be allowed the free use of the Mike Butler Room or Centennial Room depending on availability, one evening in September to host its Awards Banquet, and that the normal community rate of \$260.00 (Mike-Butler Room) or \$310.00 (Centennial Room) be waived in this instance."

*APPRO'D BY
Co. Res. 978/87*

502-6 Modification of Zoning Boundaries of Dawes Hill Park

The meeting was advised by the Park & Recreation Director that the need for a soccer field or softball field within the re-configured Dawes Hill Park, particularly in the Sorento Dr. area - was due to the very, very under-sized playing fields on the juxtaposed Cape Horn Elementary School grounds. The meeting was further advised that the steep contoured slopes associated to the Cape Horn Elementary School site made changes to the existing playing fields cost-prohibitive.

RESOLUTION
REQUIRED:

*APPROVED
Co. Res. 9/29/87*

"That Council Resolution #1410/81, regarding the re-configuring of the boundaries of the Dawes Hill Park to facilitate a full-sized multi-purpose playing field, be re-affirmed due to the site conditions on the adjoining Cape Horn Elementary School site."

502-7 Tour of Park Improvement Projects.

Committee Action: That the tour not be held at this time.

502-8 B.C. Summer Games - 1991

Mayor L. Sekora requested the Committee to entertain a resolution that would cause Council to seriously consider filing application with the Provincial Government to host the 1991 Summer Games as part of the District of Coquitlam's 1991 Centennial Celebration package. The Park & Recreation Director alerted the meeting to the fact that athletic facilities, in addition to the Town Centre Stadium, would likely have to be in place within the Town Centre Park in order for the municipality to appropriately stage such a Provincial Games. Additionally, the Director emphasized the need for the Council to appoint a President and a 6-member Board later this year if Council and the Provincial Government were to look favourably on Coquitlam hosting the 1991 Summer Games as an integral part of the municipality's 100th anniversary. The meeting was further advised that the Park & Recreation Department staff should be seen as only providing venue sites; and, therefore, not involved in the organization or administration of the Summer Games. The Committee tacitly acknowledged that a paid Summer Games Executive Director would have to be hired by contract and his salary properly reflected in the 1990 and 1991 municipal budget.

RESOLUTION
REQUIRED:


*APPROVED
Co. Res. 9/29/87*

"That the District of Coquitlam immediately file a bid for the 1991 B.C. Summer Games as an integral part of the municipality's first centenary anniversary; and, subject to the District of Coquitlam's bid being accepted by the Provincial Government, that Council establish an appropriate 1991 Summer Games revenue reserve fund; and, further, that the Mayor selectively recruit a President for the local B.C. Summer Games Board of Directors together with an initial steering committee, and that such a committee have - as its start-up aim - the promotion of Coquitlam's 1991 Games bid.

502-9 East Walton Street School/Park Site Development

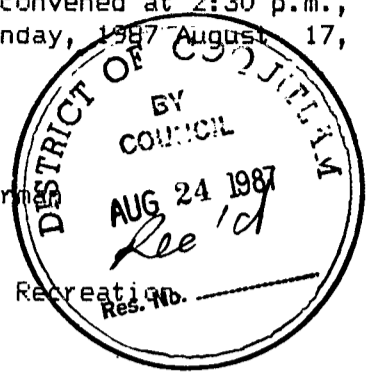
Committee Action: The Chairman requested that the municipal funding for the development of this joint school/park site be brought forward for discussion in late September of 1987.

ADJOURNMENT - The meeting adjourned at 8:10 p.m.


D.L. Cummings, Park & Recreation Director

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee was convened at 2:30 p.m., in a helicopter above the District of Coquitlam, on Monday, 1987 August 17, with the following persons present:



COMMITTEE: Ald. W. LeClair, Chairman
Ald. R. Mitchuk

STAFF: D.L. Cunnings, Park & Recreation
Director

502-1 Aerial Tour Debriefing

The Park & Recreation Director reviewed with the Committee the observations that were made during the flight over the following park and school sites:

- (1) Westwood Plateau "West" Reservoir and school/park site,
- (2) The "twin peak" mountain park in the centre of the Westwood Plateau development;
- (3) The Westwood Racetrack future school/park site;
- (4) The future Westwood central school/park site and junior secondary school location;
- (5) The West Walton school/park site;
- (6) The East Walton school/park site;
- (7) The Town Centre Park stadium site;
- (8) The Leigh Elementary School, Victoria Road Park, and the undeveloped park north of the Leigh Elementary School;
- (9) The Debouville Slough dyke system;
- (10) The Meadowbrook area;
- (11) The Riverview school/park and Riverview Forest sites;
- (12) Mundy Park;
- (13) Poirier St. Recreation/Education Complex;
- (14) Rochester Park/Maillard Jr. Secondary area; and, finally,
- (15) Mackin Park and the adjoining Super Store lands, off of the Lougheed Highway.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D BY
Co. Res
#1052/87*

"That such aerial tours of the Municipality's school/park sites take place annually and that a provision be reflected in the Annual Budget of the Park & Recreation Department to facilitate such future aerial tours by the Park & Recreation Committee of Council.:

502-2 Coquitlam Minor Football Association's Request for the Free Use of the Mackin Park Concession

RESOLUTION
REQUIRED:

*APP'D BY
Co. Res
#1053/87*

"That the Coquitlam Minor Football Association be granted permission to operate the Mackin Park concession at no charge to the organization during the 1987 football season, with the understanding that they must comply with all Provincial Health regulations."

502-3 Coquitlam's 1991 Centennial Summer Games Proposal (Intermunicipal Participation)

Ald. LeClair informed the meeting that he had spoken to both Mayor Traboulay of Port Coquitlam and Mayor Driscoll of Port Moody and neither gentlemen expressed an interest in their Council's participating in a tripartite application with the District of Coquitlam to host the 1991 B.C. Summer Games as a "centre stage" event for the Municipality's first centenary celebration. Ald. LeClair did advise, however, that both the City of Port Moody and the City of Port Coquitlam expressed an eagerness to cooperate with the District of Coquitlam with regard to facilities if such were required; and, further, that their respective Councils would likely be passing resolutions to that effect as well as providing letters of support for Coquitlam's application to the Province for the 1991 Summer Games.

501-4 Tabled Items

- T-1 Letter of Appreciation - Coquitlam Area Fine Arts Council re. Stone Sculpture Garden in Blue Mountain Park
- T-2 "No Motorized Vehicles" Sign Installation - Newspaper Clipping

ADJOURNMENT - The meeting adjourned at 3:10 p.m.


D.L. Cummings, Park & Recreation Director

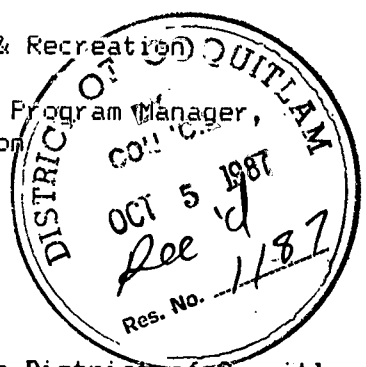
502

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee convened at 8:20 p.m., on Monday, 1987 September 28, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. W. LeClair, Chairman
Ald. Robinson, Deputy Chairman
Ald. R. Mitchuk

STAFF: D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation



502-1 Burke Mountain Lease Lot Renewals

RECOMMENDATION:

RESOLUTION REQUIRED:

APP'D B
Co. Res # 1188/87

"That the lease agreements be renewed between the District of Coquitlam and the respective Burke Mountain leaseholders for the period 1987 July 01 to 1988 June 30 on the following lots: Lots C, 2, 31, 60, 65, 67, 71, 73, 75, 84, 90, 96, 100, 105, 109, 128, 140, 141, 143, 157, 159, 162, 164, 180, 185, 218, 220, 233, 256, 271, 298, 300, 309, 319, 336, 340, 347, 349 and 362, pursuant to the terms and conditions of the said lease agreement."

502-2 Dogwood Pavilion Membership Fee Increase

While J. Rowledge's memorandum of 1987 08 20 is silent on the Dogwood Pavilion Advisory Board having discussed the proposed 1988 January 1st annual membership fee increase, the Park & Recreation Director assured the meeting that the recommended \$1.00 increase to the annual membership fee had, in fact, been discussed and accepted by the Dogwood Pavilion Advisory Board.

RESOLUTION REQUIRED:

APP'D B
Co. Res # 1189/87

"That the Dogwood Pavilion membership fee be increased from \$6.00 to \$7.00 commencing January 1st 1988."

502-3 Essential 1987 Annual Budget Amendment Request - Dogwood Pavilion Food Services

The Director called the Committee's attention to the fact that the \$1,914.62 annual budget amendment request pertaining to the hiring of a part-time Concession Worker I at the Dogwood Pavilion would be offset by matching revenues.

RESOLUTION REQUIRED:

APP'D B
Co. Res # 1190/87

"That the Park & Recreation Department be authorized to increase expenditure and revenue levels in Account 272470.010 - Food Services, in the amount of \$1,915 to provide for the hiring of a part-time Concession Worker I at Dogwood Pavilion and that these adjustments be reflected in the 1987 Annual Budget Amendment."

501-4 Eagleridge Playing Field - Letter of Complaint (Sept. 12/87)

The Committee's attention was called to the 1985 April 17 memorandum authored by the Park & Recreation Director which addressed the problems which often attach to "tandem" sites and how such problems can escalate by several orders of magnitude due to a variety of circumstances.

RESOLUTION REQUIRED:

APP'D B
Co. Res # 1191/87

"That a landscape buffer zone be established on the verge of the Eagleridge Park contiguous to the private property abutting the changeroom building in the park; and, further, that the current field allocation schedule for the Eagleridge playing field be maintained; and, further, that the adult user groups involved in the unreasonable and inappropriate activities be afforded an opportunity to change their ways; and, finally, that staff monitor more frequently the field use activities."

502-5 Proposed Amendments to Coquitlam Firearms Bylaw No. 1381/83

That Coquitlam Firearms Bylaw No. 1381, 1983 be repealed, and that a revised bylaw (Bylaw No. 1794, 1987) embodying the following amendments be placed before Council on October 5, 1987 for three readings:

RESOLUTION
REQUIRED:

"(a) That Section 2 of By-law 1381, 1983 be amended to read: 'No person shall carry or transport a loaded firearm or discharge a firearm in the District of Coquitlam except in the areas as shown on Schedule A attached hereto.';

(b) That Section 3 of Bylaw 1381, 1983 be amended to read: 'In the areas shown on Schedule A attached hereto, the loading and discharge of shotguns only shall be allowed. The loading and discharging of all other firearms being absolutely prohibited.'; and, further,

(c) That the Boundaries on Schedule A be modified to reflect the deletion of the Provincial Government leased lands, the G.V.R.D. leased parcels and privately owned lots described below:

Government Leased Lands:

Part of the NE 1/4 of Section 8, Township 40, and; Lot A and B of the SE 1/4 of Section 8, Township 40, and; Fraction of the N 1/2 of Section 9, Township 40, and; Fraction of the SW 1/4 of Section 9, Township 40, and; Lot 12 of Section 16, Township 40, Plan 6640.

G.V.R.D. Leased lands:

- Parcel No. 1 - L.S. 16, Sec. 16, Twp. 40 E of the Coast Meridian, N.W.D.
- Parcel No. 2 - L.S. 9, Sec. 16, Twp. 40, E. of the Coast Meridian, N.W.D.
- Parcel No. 3 - L.S. 8, Sec. 16, Twp. 40, E. of the Coast Meridian, N.W.D.
- Parcel No. 4 - Lot 11, Sec. 16, Twp. 40, Plan 66420, N.W.D.
- Parcel No. 5 - Blk. A, W 1/2 of L.S. 14, Sec. 16, Twp. 40, E. of the Coast Meridian, N.W.D.

Privately-Owned Lands:

- Pcl. 1 of Part of Lot E, N.W. 1/4 of Sec. 8, Twp. 40, Sk. 7705 (4110 Cedar Drive)
- Pcl. F, Ref. Pl. 17020 of Pcl. 2, Ref. Pl. 17020 (4124 Cedar Dr.)
- Lot Rem. 2, Blk. E, Sec. 8, Twp. 40, P. 10921 (4136 Cedar Dr.)
- Rem. Blk. E, N.W. 1/4, Sec. 8, Twp. 40, Pl. 4229, M.H.R.
- Lot 8, Sec. 8, Twp. 40, P. 32856 (4170 Cedar Dr.)
- Part of Sec. 8, Twp. 40, Sk. 2159A (4196 Cedar Dr.)
- Lot E 121.2', N.W. 1/4 of Sec. 8, Twp. 40, Pl. 4229 (4172 Cedar Dr.)
- E. 500' S.W. 1/4 of Sec. 8, Twp. 40 exc. Pl. 2320 and part occupied by dyke."

*See Res
11/2/87
1/1987*

502-6 Mackin Park Playing Fields Report

Committee Action: That the matter be tabled until March of 1988 and, in the interim, that the Park Administrator review the existing geotechnical reports pertaining to the subject lands.

502-7 Resident Request to Access Riverview Forest Trail/Road System

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That Mr. A. Gutfriend's request of September 9, 1987 to access the rear of his property via the Riverview Forest trail/road system be denied for liability reasons."

*APPROVED
RES
CO N 9/2/87*

502-8 Grants-in-Aid Request (1988) - Coquitlam Special Olympics Committee

The Committee was informed by the Director that an uncommitted balance of \$872 is all that remains of the \$3,824 General Provision for grants-in-aid in 1987, which suggests that the municipal grant-in-aids budget provision would have to be increased in 1988 if Council was to look favourably on waiving the \$1,640 rental charges that would be associated to the '88 B.C. Special Olympics Provincial Swim Championships at the Chimo Pool between April 22nd and 24th, 1988.

RESOLUTION
REQUIRED:

*APP'D B:
Co. RES
1190/87*

"That the Coquitlam Special Olympics Committee be granted the free use of the Chimo Pool/Centennial Room and the Curling Rink for the purpose of hosting the B.C. Special Olympics Provincial Swim Championships on 1988 April 22 to 24; and, further, that the normal community rental fee of \$1,640 be waived in this instance; and, further, that the Finance Committee of Council give consideration to increasing the current budget level for grants-in-aid in 1988."

502-9 RE/MAX Sabre Realty Group - Request to Tether Hot Air Balloon in Mackin Park for Advertising Purposes

RESOLUTION
REQUIRED:

*APP'D B:
Co. RES
1199/87*

"That the request received from RE/MAX Sabre Realty Group to tether their hot air balloon in Mackin Park on a weekday in 1987 be denied."

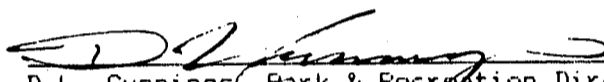
502-10 Blue Mountain Park Baseball/Soccer Lighting

RESOLUTION
REQUIRED:

*APP'D B:
Co. RES
1199/87*

"That staff proceed with their feasibility and pricing investigation for floodlighting both the baseball and soccer fields at Blue Mountain Park to an acceptable footcandle standard."

ADJOURNMENT - The meeting adjourned at 9:15 p.m.

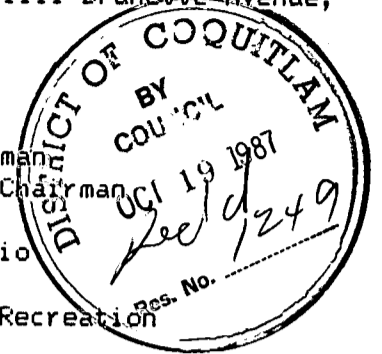

D.L. Cunnings, Park & Recreation Director

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee convened at 4:00 p.m., on Tuesday, 1987 October 13, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

- COMMITTEE: Ald. W. LeClair, Chairman
Ald. Robinson, Deputy Chairman
Ald. R. Mitchuk
Mayor Sekora, ex officio
- STAFF: D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation
B. Elliott, Park Administrator



502-1 Coquitlam Area Cultural Centre Feasibility Study Presentation by the Cornerstone Planning Group

Presenters: Mr. Simon Richards and Ms. Anna Walkey of the Cornerstone Group; and Mrs. B. Paugh and Mrs. G. Azzi of the Coquitlam Area Fine Arts Council.

The presenters drew to the meeting's attention that the cost of the study for a "regional" cultural centre - regional meaning the tri-city area - was shared by the City of Port Coquitlam, the City of Port Moody, the Provincial Government and the Federal Government, with the District of Coquitlam's cost being up to \$5,000. However, on April 24, 1987, the City of Port Coquitlam Council passed the following resolution:

- "1) That the City of Port Coquitlam not participate in the construction or operation of a Coquitlam Area Cultural Centre;
- 2) And that the Park & Recreation Department develop a working document for the City in regard to arts and culture."

Port Moody, on the other hand, agreed in principle but the City's priorities were: first for an indoor aquatic centre, followed by the Burrard Inlet foreshore park development. Turning to the question of consumer demand, Mr. Simon Richards provided the meeting with a table summarizing current annual theatre activities in Metro Vancouver based on data received from a telephone survey of theatres (May 1987). Based on a resident population of 1,347,200, the actual attendance at theatre events totalled 1,756,100.

CATCHMENT AREA	RESIDENT POPULATION	THEATRE EVENT CATEGORY	AUDIENCE RATE	ACTUAL AUDIENCE	ATTENDANCE RATE	ACTUAL ATTENDANCE
Metro Van.	1,347,200	Community-Based	0.3012	405,800	1.0000	405,800
		Recognized Cultural	0.3000	404,160	2.2070	892,000
		General Entertainment	0.3402	458,300	1.0000	458,300
TOTALS						1,756,100

It was further pointed out that the Coquitlam regional population by the Municipality's Centennial Year of 1991 would be in the range of 130,000 which would translate into a potential audience attendance rate of 118,000 for Coquitlam's tri-city region suggested 600-seat "booking" theatre.

Turning to the major building blocks, the meeting's attention was drawn to pages 26 and 27 of the feasibility study report but, again, the meeting was cautioned about the fact that such square footage factors related to a tri-municipal, unmet demand and not simply the District of Coquitlam.

The operation and the management model sections of the report were also drawn to the Committee's attention, and the meeting was advised that the operation model proposed in the report is very similar to the Richmond Gateway Theatre -

with subsidies similar to other indoor recreation operations, such as arenas and swimming pools. The Committee's particular attention was drawn to page 33 which outlined the potential operating costs based on 1986 dollars. The presenters strongly recommended a management model wherein a quasi arms-length arrangement from the Municipality would be in place, not unlike the present Library Board arrangement with the Municipality. Such a "stand-alone" management board should be provided with a municipally funded operating budget with the expressed understanding that any financial commitment beyond the municipal funding provision would have to be met by the Board through corporate sponsorships and other such auxiliary funding vehicles. Again, the Richmond Municipality model was held out by Mr. Richards as a model worthy of consideration.

Regarding funding, the meeting learned that the Municipality of Surrey funded 90%± of the cost of its theatre and, similarly, Richmond received a Federal Government contribution in the range of \$250,000 and a like sum from the B.C. Lottery Fund towards the overall cost of \$3.6 million for its cultural facility. The Cornerstone Group suggested that the order of magnitude would likely be 90% from the Municipality and the balance from other government and, perhaps, private sector sources. Ms. Anna Walkey of the Cornerstone Group suggested that some municipalities have received corporate funding for a set number of seats or for every brick or, in the case of the Toronto Indoor Stadium, for the lion's share of the building cost.

Mayor Sekora entered the meeting at 4:25 p.m.

Still on the subject of funding, the meeting was advised that the Vancouver Foundation is a source of possible dollars for foyer furnishings or a grand piano, etc.

The Cornerstone Group were asked by the Park & Recreation Director if it knew of any imaginative cooperative efforts, in a period of financial stringency, wherein municipalities, school boards or colleges, fashioned their scarce fiscal and human resources into joint funding and operating agreements for audience-based theatre complexes. The delegation, and particularly Mrs. Beulah Paugh, advanced the name: Sagebrush Theatre in Kamloops as a joint venture example. Mr. Simon Richards, however, cautioned the Committee about the inflexible time slots that secondary schools and post-secondary colleges tend to request. He hastened to point out, nonetheless, that there was likely very little reason for such inflexible timing problems, but underscored the cardinal importance of the Municipality maintaining control of bookings in any such imaginative cooperative agreements with colleges and school districts. Still, it was reported that cooperative efforts might result in a college providing specialized equipment and technical knowledge of a specificity not now available to the Municipality. The consultants also pointed out that a theatre management program might be a spin-off of such a joint venture, which would, in turn, likely attract manpower program dollars.

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That staff continue with its exploratory and investigative work, including the Sagebrush Theatre joint venture agreement in Kamloops; and, further, that staff arrange a visitation timetable for the Park & Recreation Committee to view the Richmond and Surrey theatre and cultural complexes; and, finally, that the Director look into the composition, the mechanics and the potential advantages to the Mayor looking at forming a "Toward The Year 2000 Planning Group" for the Town Centre public facility infrastructure and its phased implementation."

502-2 Amended '87 Budget Capital Authorization

RESOLUTION
REQUIRED:

"a) That the Park & Recreation Director be authorized to reflect one exercise bike valued at \$610.00 in the Aquatic Division's capital section of the 1987 Amended Capital Budget with the necessary funds being transferred from Account 573000.050, in the amount of \$602.00; and from account 573000.040, in the amount of \$8.00 for a total of \$610.00."

RESOLUTION
REQUIRED:

"b) That the sum of \$9,071.00 be transferred from account 575000.080 to account 578000.010 to facilitate the re-roofing of the Place des Arts pending a grant from the Provincial Heritage Fund."

RESOLUTION
REQUIRED:

APP'D B
Co. R-5
12/23/87

"c) That the sum of \$670.00 be transferred from account 575000.080 to account 578000.020 to facilitate re-roofing of the CPR Station in Blue Mountain Park pending Coquitlam's current application with the Provincial Heritage Fund."

502-3 Replacement of Parks Division Snowmobiles

RESOLUTION
REQUIRED:

WITHDRAWN

"That consideration be given to replacing the Municipality's two 12-year old snowmobiles with new units in time for the 1987/88 winter ski season on Burke Mountain; and, further, that such consideration be given by Council during the 1987 Amended Budget debate."

502-4 No Smoking Bylaw Report from Sports Centre Manager

The Park & Recreation Director informed the meeting that the Medical Health Officer had approved a staff proposal that would see smoking allowed on that portion of the main arena concourse which is located immediately in front of the concessions and washrooms, but nowhere else within the building. Ald. Robinson expressed his discomfort with any smoking at all in the facility, but suggested that smoking - if necessary - should perhaps be allowed at the two terminal east ends of the main arena concourse.

Committee Action: That staff review the implications of Ald. Robinson's suggestion and report back to the next Park & Recreation Committee meeting.

502-5 Social Recreation Centre Interior Upgrading Proposal

The Chairman encouraged the other members of the Park & Recreation Committee to undertake a walk-around of the 20-year old Social Recreation Centre and, in particular, the MacDonald-Cartier Room - the major rental generating room of the facility - and note the need for upgrading of the interior of the building.

RECOMMENDATION:

RESOLUTION
REQUIRED:

WITHDRAWN

"That the matter of finding a funding vehicle to facilitate the partial upgrading of the MacDonald-Cartier Room and, in particular: the folding partition doors, the fireplace and the light fixtures in time for the fall rental season of 1988 be referred to the 1987 budget Council discussion meetings." 1988

502-6 Bicycle Rack Question

The Committee reviewed the Park & Recreation Director's memorandum of 1987 October 08 and, in particular, the bicycle rack illustrations from the cities of Toronto and Montreal.

Committee Action: That the Park & Recreation Director transmit the Toronto and Montreal bicycle rack illustration material to the RCMP Coquitlam Detachment as well as the Municipality's Engineering Traffic Section for their comments and suggestions pertaining to the security offered by Toronto's and Montreal's bicycle rack examples, as well as the implications to both pedestrian and vehicular traffic movements that are associated to the various styles of bike racks.

502-7 Burke Mountain Trail Safety Signage Program (Coquitlam Search & Rescue Team

RECOMMENDATION:

RESOLUTION
REQUIRED:

APP'D B
Co. R-59
12/24/87

"That Council send a letter to the attention of the Coquitlam Search & Rescue Team congratulating that organization on its successful mutual aid role during the recent massive search on Mt. Seymour; and, as well, expressing the community's gratitude for the September 27, 1987 trail marking exercise on Burke Mountain; and, further, that a representative of the Coquitlam Search & Rescue Team be invited to Council's Volunteer Recognition Dinner."

502-8 Coquitlam's Indoor Recreation Study Group

RECOMMENDATION:

RESOLUTION
REQUIRED:

B'
"That the Chairman of the Coquitlam Indoor Recreation Facility Study Group be invited by Council to the next Volunteer Recognition Dinner at the Poirier St. Complex."

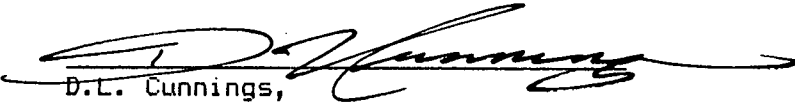
*ADP'D
Co. v. RS
12/22/87*
502-9 Centennial High School Football Parents Committee's Letter d. October 13, 1987

Committee Action: That the complimentary letter from Mr. Larry Heath of the Centennial High School Football Parents' Committee, dated October 13, 1987, be received, as well as the Mayor's response.

502-10 Tabled Items

T-1 Coquitlam NOW Article d. October 6, 1987 entitled "Downtown Carved from Woods"

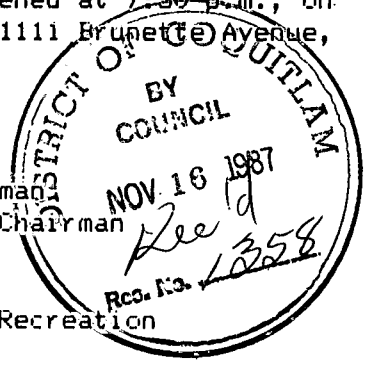
ADJOURNMENT - The meeting adjourned at 4:55 p.m.


D.L. Cunnings,
Executive Secretary

#502

PARK & RECREATION REGULAR COMMITTEE MEETING MINUTES

A regular meeting of the Park & Recreation Committee convened at 7:30 p.m., on Monday, 1987 November 09, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:



- COMMITTEE: Ald. W. LeClair, Chairman
Ald. Robinson, Deputy Chairman
Ald. R. Mitchuk
- STAFF: D.L. Cunnings, Park & Recreation Director
R. Munro, Recreation Program Manager, Community Recreation
T. Crawshaw, Recreation Program Coordinator

502-1 Leisure Guide Trial Distribution for 1988

Mr. Bob Graham of The News Group, outlined to the Committee - in brief compass - the history of the company and the capabilities of the firm's bindery department. The Committee was also advised by Mr. Graham that the Municipality's Leisure Guide may well be inserted with other material within the newspaper, but the opportunity for reader alerts such as: Watch for your Coquitlam Leisure Guide in the two preceding editions of The News was an option open to the Municipality.

The Park & Recreation Director drew to the meeting's particular attention the fact that The NOW Newspaper Ltd. of 418 - 6th Street, New Westminster, B.C. had hand-delivered a counter-proposal to the Park & Recreation Department on November 9, 1987, which staff have not had an opportunity, prior to today's meeting, to study.

RECOMMENDATION:

"That the Park & Recreation Department be authorized to utilize The News Group delivery method for the distribution of the 1988 Winter Leisure Guide on an experimental basis; and, further that the Park & Recreation staff review the delivery success rate and report back to the Park & Recreation Committee; and, further, that staff review The Now Newspaper Ltd. proposal of November 9, 1987 and advance a recommendation to coincide with the staff review of the 1988 Winter Leisure Guide delivery rate success with a view to a public proposal call prior to the spring '88 Leisure Guide distribution date."

RESOLUTION REQUIRED:

APPROVED BY Co. R 34 # 1229/87

502-2 Facility Access Card - Special Needs Population

Mr. Tom Crawshaw spoke to his Discussion Paper on Facility Access Cards for the Special Needs population of the District of Coquitlam and drew to the meeting's particular attention that the cost of printing such access cards in our municipal print shop would be very, very minimal.

RECOMMENDATION:

"That the District of Coquitlam establish a Facility Access Card, effective 1988 January 01, based upon the Policy-Procedure attached hereto as an addendum to G.P. 2-6, which will entitle card holders to admission to Park/Recreation facilities for the Facility Access admission rate, and further that this admission rate which is equivalent to the Child/Senior Citizens admission rate (\$1.00) will be reviewed and established annually in the Fees & Charges policy."

RESOLUTION REQUIRED:

APPROVED BY Co. R 34 # 1229/87

502-3 November 11th Annual Free Public Skating Program Fee Waiver Request - Optimist Club

The Park & Recreation Director reported to the meeting that the Optimist Club, in cooperation with the Coquitlam Minor Hockey Association, had rented both ice

arenas for November 11, 1987 to facilitate a free public skating session between the hours of 1:00 and 3:00 p.m. The meeting was also advised that the Optimist Club had requested free skate rentals and a flat rate of \$100.00 for this unusual request had been agreed to by all parties. The meeting was further advised that Council's Fees and Charges Policy for 1987 clearly directs staff to charge \$60.00/hour for non-prime time private use but, since this is a public skating session, the Park & Recreation Department's arena management staff prudently insisted that the Municipality's first aid qualified, ice patrol staff must be on duty and that such costs will also have to be borne by the Optimist Club. Thus, the four hours (two hours for the annex ice and two hours for the main arena ice) would cost either the Coquitlam Minor Hockey Association or the Optimist Club a total of \$240.00 plus a \$100.00 flat charge for free skate rentals and \$61.40 for four qualified ice patrol staff at \$7.68/hour, for a total cost of \$401.40.

Normally, on a statutory holiday, the Park & Recreation Department would offer a 2-hour holiday public skating session in the main arena which would generate approximately \$300.00 in public skating revenues and, additionally, the department would normally rent out the arena annex for 2 hours to a private group for \$85.00 an hour, for a total ice rental revenue of \$470, not to mention revenues from the various concessions. Finally, it was drawn to the meeting's attention that the Coquitlam Minor Hockey Association, apparently acting on behalf of the Optimist Club, were charged the non-prime rate of \$60.00 per hour rather than the prime time rate of \$85.00. The \$23/hr. or \$32/hr. normal charge for minor hockey game rentals did not qualify in this instance.

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APPRO'D
Co. R's
12/20/87*

"That the 1987 October 23rd written request from the Optimist Club of Coquitlam for a fee reduction in connection with its Free Skate program on November 11, 1987 at the Coquitlam Sports Centre Complex be denied."

502-4 District of Coquitlam Auxiliary Fire Department - Christmas Party Room Rental Waiver Request

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APPRO'D
Co. R's
12/20/87*

"That the District of Coquitlam Auxiliary Fire Department be granted the free use of the Mike Butler room on November 21, 1987 to hold their annual banquet and that the normal rate of \$287.60 be waived in this instance."

502-5 Replacement of the Parks Division Snowmobile Units #955 and #956

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APPRO'D
Co. R's
12/20/87*

"That the District of Coquitlam authorize the Service Centre Superintendent, Mr. Doug Williams, to replace snowmobile Unit #955 in time for the upcoming 1987/88 snow season on Burke Mountain; and, additionally, that the Service Centre Superintendent be further authorized to replace the snowmobile Unit #956 in time for the 1988/89 winter season, with the cost of acquisition - estimated to be in the range of \$4,000 to \$5,000 each - being borne from the Equipment Depreciation Reserve Fund, ~~where dollars have been accumulating over the past twelve years to replace the said units.~~"

502-6 Floodlighting Request - Coquitlam Archers

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APPRO'D
Co. R's
12/20/87*

"That staff be authorized to secure the necessary plans, specifications and cost estimates to facilitate the installation of some form of floodlighting in the Town Centre Park to allow evening archery classes and activities to take place within the former Deeks-Lafarge truck compound; and, further, upon receipt of such fiscal information, the matter be referred back to the Park & Recreation Committee for funding consideration."

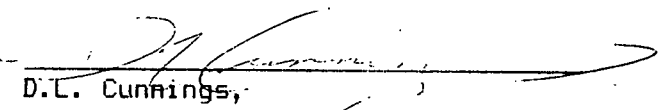
502-7 Capital Projects Update

Committee Action: That the Park & Recreation Director's report dated 87 11 06 be received for information.

502-8 Tabled Items

- T-1 B.C. Recreation and Parks Association Elected Officials Workshop,
November 24/87
- T-2 Royal Lifesaving Society 1987 Provincial Lifeguard Swimming Pool
Championships Results

ADJOURNMENT - The meeting adjourned at 8:00 p.m.

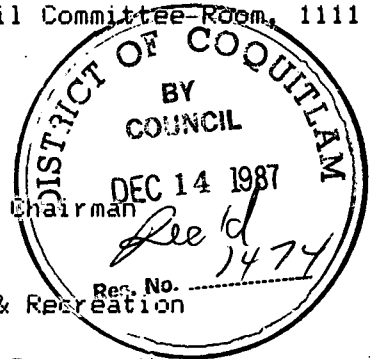

D.L. Cummings,
Executive Secretary

PARK & RECREATION COMMITTEE INAUGURAL MEETING MINUTES

#502

The inaugural meeting of the 1988 Park & Recreation Committee was convened at 7:30 p.m., on Tuesday, 1987 December 08, in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE:	Ald. Reid, Chairman Ald. LeClair, Deputy Chairman Ald. Parker
STAFF:	D.L. Cunnings, Park & Recreation Director R. Munro, Recreation Program Manager, Community Recreation



502-9 Verbal Report by Ald. LeClair, Outgoing Committee Chairman, on Key '87 Issues and Importance of Developing a "Towards the Year 1991 and Beyond Plan"

Due to an earlier commitment, Ald. LeClair requested that Item 502-9 be advanced to the start of the agenda in order that he may be excused for the balance of the meeting. The Committee concurred with Ald. LeClair's request and the outgoing Committee Chairman raised the following points:

- Far more time ought to be spent by the Committee on fashioning the park & recreation capital alternative opportunities between now and the next five to ten years in anticipation of future park and recreation capital and operating needs.
- Under-funding park and recreation department operating divisions, particularly park maintenance, should never, never happen again; 1987 saw an infusion of "catch-up" dollars expended to upgrade numerous deteriorating park areas and facilities;
- A major problem of the future lies in defining Council's park and recreation capital priorities, and in making or designating time for the Park & Recreation Director, the department's chief planner, to be relieved from day-to-day department operational administration tasks in order that the "Towards the Year 1991 and Beyond Plan" might be realized;
- The Park & Recreation Department is a very large department, and we must respect the fact that appropriate staffing levels are fundamental;
- That monthly project status reports proved very helpful to the Committee in monitoring its progress throughout the year 1987;
- The Centennial and potential Summer Games year of 1991 imposes its own imperatives which, when coupled with the burgeoning population within the Town Centre, suggests the need for the Park & Recreation Committee, in the early stages of 1988, to address the possible need for a major Town Centre Indoor Recreation Complex referendum and lead-up market survey.

Ald. Reid thanked the outgoing Committee Chairman for his "future oriented" comments and strongly endorsed the need for the Committee to focus in on a Town Centre Indoor Recreation Centre referendum package and market survey for Council's early consideration.

Ald. LeClair left the meeting at 7:35 p.m.

502-1 Revision to No Smoking Areas - Sports Centre Lounge

Committee Action: That the staff report dealing with revisions to the No Smoking Areas within the Sports Centre Lounge be received for information.

502-2 Westwood Summit Parkette (Tot Lot) Revised Plan

Committee Action: That the Westwood Summit Parkette material attached to the Park & Recreation Director's memorandum of 1987 December 03 be received for information.

502-3 Burke Mountain Lease Lot No. 336 Transfer Request

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B
R 33
CO # 1479/87*

"That Burke Mountain Lot No. 336 be transferred from Gary B. Woollard of 3317 Henry Street, Port Moody, B.C. to Gilles Droucker of 8423 Sheaves Road, Delta, B.C."

502-4 Blue Mountain Park Floodlighting Upgrading Report

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B
R 33
CO # 1479/87*

"That the concept of upgrading the floodlighting of the Blue Mountain Park athletic field, together with the installation of an irrigation system, be referred to Council for discussion and, if accepted, to identify the funding vehicles that would see the works completed by May of 1988."

502-5 Simon Fraser Health Unit Staff Chimo Pool Program Timetable Change Request

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B
R 33
CO # 1479/87*

"That a late afternoon adult swimming program not be introduced to the Chimo Pool schedule because of the extremely high demand for children's programming between 4:30 and 6:00 p.m. during weekdays."

502-6 Cheetahs Track & Field Club Proposal

RESOLUTION
REQUIRED:

*APP'D AS
APPENDIX
R 33
CO # 1479/87*

"That the Coquitlam Cheetahs Track & Field Club be allowed to store their equipment in a building within the Town Centre Park; ~~that the Municipality assume responsibility for the use and safekeeping of the said equipment;~~ that the equipment be covered by the municipal contents insurance program; and, further, that the Park & Recreation Director be authorized to provide the Cheetahs Track & Field Club with a letter confirming the storage, ~~shared use~~ and insurance coverage of this track & field equipment."

502-7 National Celebration '88 Proposal - An Associated '88 Olympic Event

Mrs. Dawn Black, representing Pauline Jewett's office, addressed the Committee and requested to be appointed on behalf of Dr. Pauline Jewett, M.P., to sit on the Awards Committee if one was to be created by Council. After considerable discussion, the Committee felt strongly that a Celebration '88 Awards Committee should be struck and that a Winter Carnival at the Coquitlam Sports Centre should be held on February 20, 1988 followed by a Social (70-100 people).

RECOMMENDATION:

RESOLUTION
REQUIRED:

*APP'D B
R 33
CO # 1479/87*

"That Council appoint the Park & Recreation Committee of Council, together with Mrs. Dawn Black of Dr. Pauline Jewett, M.P.'s office, and a representative of Mr. Gerry St-Germain, M.P.'s office, to receive and adjudicate nominations from Coquitlam community groups and to select recipients for the Federal Government Celebration '88 Awards and that the awards be presented by the two Members of Parliament and the Mayor at a ceremony on February 20, 1988; and, further, that the Park & Recreation Department be tasked to organize and sponsor a Winter Carnival at the Coquitlam Sports Centre under the auspices of the National Celebration '88 program, during the 1988 February 13-28 Olympics, and that the amount of \$3,000 be placed in the 1988 Annual Budget (Account #271170.070) to cover operational costs exclusive of rental-revenue losses - estimated at \$732 - to facilitate this community-wide '88 Olympics associated special event."

502-5 Place Maillardville 1988 Operational Grant Request

(See Manager's Report)

502-10 Fee Waiver Request - CUPE Local 386

The Park & Recreation Director drew to the Committee's particular attention that the Union president, Mr. T. Spooner, had verbally confirmed with the Park & Recreation Department that there was no possibility that the planned Christmas parties might be cancelled in 1987, as was the fact last year.

RECOMMENDATION:

RESOLUTION
REQUIRED:

"That the Canadian Union of Public Employees, Local 386, District of Coquitlam, be granted the free use of the Mike Butler Room, on December 19, 1987 to hold their annual Adult and Children Christmas parties and that the normal rates of \$287.60 and \$60.00 respectively be waived in this instance."

APP'D B¹
CO. R²⁷
1480/87

502-11 Special Occasion Liquor Licence Request - Rotary Club of Coquitlam

RECOMMENDATION:

RESOLUTION
REQUIRED:

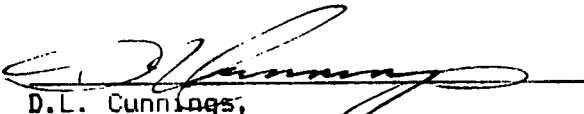
"That the request from the Rotary Club of Coquitlam for a Public Special Occasion Liquor Licence be approved for May 7 and 8, 1988 in Mundy Park; and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch, this approval being subject to suitable site arrangements being made with the Coquitlam RCMP with respect to security and control and the Rotary Club of Coquitlam providing the District of Coquitlam with a financial statement on the Beer Garden operation following the event."

APP'D B¹
CO. R²⁹
1481/87

502-12 TABLED ITEMS:

- T-1 Letter of Appreciation from B.C. Special Olympics
- T-2 Letter of Appreciation from Mrs. B. Murray re Park and Public Areas Maintenance
- T-3 Letter from Coquitlam Ringette Supporting Another Ice Rink Facility in Coquitlam

ADJOURNMENT - The meeting adjourned at 9:00 p.m.


D.L. Cunnings,
Executive Secretary