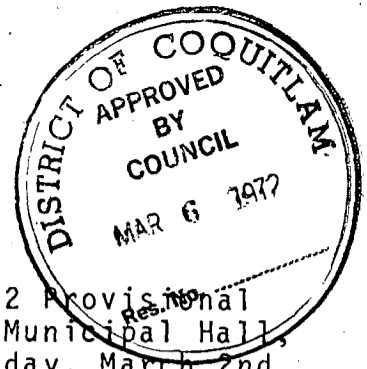


BUDGET STUDY

BUDGET STUDY



A meeting of Council to study the 1972 Provisional Budget was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C., on Thursday, March 2nd, 1972, commencing at 7 P.M.

Present were all members of Council with Alderman Gilmore arriving at 9 P.M. Also present were the Municipal Manager, Municipal Treasurer, Municipal Assessor, Personnel and Research Officer, Fire Chief, Deputy Treasurer and Deputy Municipal Clerk.

CONVENTIONS AND DELEGATIONS

The amount specified for the UBCM Conference is to be reduced as the Conference is in Vancouver and not Prince George in 1972. The reduction to take into account that the Conference will be 4 days and the provision for loss of pay should only be for 6 members of Council, not 7.

MOVED BY ALDERMAN BOILEAU  
SECONDED BY ALDERMAN BEWLEY

That sufficient funds be placed in the Budget for all members of Council to attend the CFMM Conference, should they so desire.

CARRIED

Mayor Tonn registered his opposition.

It was the decision of Council that the funds for the B.C. Bar Association Conference in Victoria be doubled in order that both the Solicitor and Assistant Solicitor would be able to attend.

MOVED BY ALDERMAN BEWLEY  
SECONDED BY ALDERMAN BOILEAU

That the previous policy related to members of staff being allowed to attend only one major conference in any one year, with the exception of the Municipal Manager, be rescinded.

CARRIED

MOVED BY ALDERMAN BEWLEY  
SECONDED BY ALDERMAN STIBBS

That upon approval of the Municipal Manager, Department Heads be permitted to submit requests for attendance at Conferences for inclusion in the Provisional Budget.

CARRIED

LIBRARY SERVICE

The Manager distributed minutes of a meeting held with representatives of the School Board dated February 29th, 1972, dealing with the current Library Service at Centennial High School and a proposed Childrens Library Service.

Budget Study cont'd

MOVED BY ALDERMAN GILMORE  
SECONDED BY ALDERMAN STIBBS

That a representative of the School Board appear before the Budget Study Meeting of Council on March 14th, 1972 to discuss Library Service in the District of Coquitlam.

CARRIED

MOVED BY ALDERMAN GILMORE  
SECONDED BY ALDERMAN BOILEAU

That the Manager be authorized to exchange letters with the School Board extending the current agreement for Library Service to December 31st, 1973, on the basis of the amounts of \$150,900 being contributed in 1972 and \$165,100, being contributed in 1973.

CARRIED

G.V.R.D. LABOUR RELATIONS

MOVED BY ALDERMAN BOILEAU  
SECONDED BY ALDERMAN BEWLEY

That the Budget Provision for G.V.R.D. Labour Relations Function be reduced to the amount required to be contributed on the basis of the Municipality not participating fully in the function and that the District continue to bargain on our own.

CARRIED

MOVED BY ALDERMAN BEWLEY  
SECONDED BY ALDERMAN BOILEAU

That the Municipal Manager advise the G.V.R.D. of our intention not to participate fully in the G.V.R.D. Labour Relations Function.

CARRIED

NEWSLETTER

The Mayor presented a proposal to the Council to have issued by the Municipality an annual newsletter. The newsletter would cost approximately \$1500.00 to set up, edit, print and distribute.

MOVED BY ALDERMAN BEWLEY  
SECONDED BY ALDERMAN STIBBS

That a provision of \$1500.00 be made in the Budget for the issuance of a newsletter in 1972.

CARRIED

ADJOURNMENT

The Budget Study meeting adjourned at 10 P.M.

## BUDGET STUDY

A meeting of Council to study the 1972 Provisional Budget was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B. C. on Tuesday, February 22nd, 1972 commencing at 7:30 p.m.

Present were all members of Council as well as the Municipal Manager, Municipal Treasurer, Municipal Assessor, Engineering Supervisor, Director of Planning, Personnel and Research Officer and the Deputy Municipal Clerk.

### Budget Study Sessions

The Mayor requested that Council set aside the following dates for Budget Study Sessions:

March 2, 7, 9, 14 and 16.

### Garbage and Waste Collection

Mr. Hockey distributed a new final budget dealing with Garbage and Waste Collection dated February 22nd, 1972 which showed an increase of \$9,221.00 over Provisional Budget figures. This increase resulted from a more equitable distribution of administration costs.

The Municipal Treasurer was requested to present a list of administration salaries showing the breakdown and allocation of salaries by Department.

A report dated January 6th, 1972 dealing with garbage collection on Statutory Holidays was tabled with Council. This report showed that a saving of approximately \$14,000.00 annually could be made were garbage collection not to be made on Statutory Holidays but on the next work day following, with garbage collection days advancing by one day for all persons served.

MOVED BY ALD. STIBBS  
SECONDED BY ALD. BOILEAU

That Council put into effect the rotation system of garbage collection on Statutory Holidays, and that advertising be undertaken to inform the ratepayers of the proposed change.

CARRIED.

### Environmental Development Services

MOVED BY ALD. GILMORE  
SECONDED BY ALD. BOILEAU

That the \$5,000.00 allotted in the Budget for consulting services in regard to the Austin Commercial Study (Stage II) be removed, provided however that once the Stage I report is received, Council consider at that time, the advisability of proceeding with Stage II.

CARRIED.

Ald. Bewley enquired if funds would be available from the Budget for any possible expenditures which may be made by the Joint Environmental Committee and was informed that such funds would be available from the contingency fund of the Environmental Development Services Budget.

The Planner stated that the amount for the T.P.I.C. Annual Meeting could be reduced to \$231.00 from \$304.00.

### General Government Legislative

The amount of \$1,000.00 was removed for automotive costs for the Office of the Mayor and the balance of \$1,000.00 was placed into account no. 219220.

Budget Study  
Tuesday, February 22nd, 1972 cont'd

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Printing and Stationery

The Treasurer made reference to a report from the Printing Supervisor dealing with the disposal of Xerox equipment to be replaced with 3M equipment. This report suggested that possibly a saving of \$13,000.00 annually could be made by following this course of action.

MOVED BY ALD. GILMORE  
SECONDED BY ALD. BOILEAU

That the use of Xerox equipment be disposed of and replaced with 3M equipment with the exception of the Engineering Department which is to retain Xerox equipment.

CARRIED.

Adjournment

The meeting adjourned at 10:15 p.m.

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CHAIRMAN

## BUDGET STUDY

A meeting of Council to study the 1972 Provisional Budget was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C., on Thursday, February 17th, 1972, commencing at 7 P.M.

Present were all members of Council as well as the Municipal Manager, Municipal Treasurer, Municipal Assessor, Engineering Supervisor, Fire Chief, Director of External Operations and the Deputy Municipal Clerk.

### STORM SEWERS

The amount of \$5,000.00 was deleted from the Provisional Budget, this item dealing with the reconstruction of Schoolhouse Street - Decaire Street storm sewer inlet and provision of access roads as Council agreed to the enclosure of the Schoolhouse Street water course from Rochester Avenue to Millside School.

The amount of \$33,500.00 was deleted from the Provisional Budget, this item provided for design costs by G.V.S. & D.D. in the event of by-law failure. Provision for this amount to be taken from Reserve Funds is to be made.

### TRAFFIC SIGNALS

The Council requested that statistics regarding the accident rate at the intersection of Lougheed Highway and Blue Mountain be compiled for forwarding to the Department of Highways to support installation of traffic signals at this intersection.

### LAND ACQUISITION FROM RESERVE FUNDS

The amount of \$30,000.00 was removed from the Provincial Budget for land acquisition on Austin Avenue in view of the fact that the programme for the widening of Austin Avenue had been cut back.

### TRANSPORTATION SERVICES - OPERATIONS

The Engineering Supervisor submitted a new Provisional Budget for operation's dated February 17th, 1972, in the amount of \$738,392.00 as compared to \$769,286.00 as shown in the original Provisional Budget.

Council stated that they wished the amount budgeted for Drainage Ditch Maintenance to be checked after final cost figures for 1971 have been obtained.

### WATER COURSE ENCLOSURE

The Engineer reported to Council negotiations which had been undertaken with the City of Port Moody regarding a joint study of a water course rising in the District of Coquitlam which discharges within the boundaries of Port Moody. Mr. Hockey requested approval of Council to expend \$1000.00 to match a sum of \$1000.00 approved by Port Moody to study the cost of enclosing the water course.

Budget Study, cont'd

MOVED BY ALDERMAN BEWLEY  
SECONDED BY ALDERMAN BOILEAU

That approval be given to expend \$1000.00 for a joint study with Port Moody regarding the enclosure of the water course.

CARRIED

EQUIPMENT DEPARTMENT

The Engineering Supervisory submitted a new listing of proposed equipment purchases dated February 17th, 1972.

MOVED BY ALDERMAN STIBBS  
SECONDED BY ALDERMAN BOILEAU

That the provision of \$7500.00 for a sidewalk snow plow be removed from the Budget.

CARRIED

MOVED BY ALDERMAN HOFSETH  
SECONDED BY ALDERMAN ROBINSON

That the provision of \$750.00 for the broom for the sidewalk tractor be removed from the Budget.

CARRIED

MOVED BY ALDERMAN GILMORE  
SECONDED BY ALDERMAN BEWLEY

That the provision for the automobile be cut to \$2500 and investigation be undertaken to purchase a small car which would be suitable for the job at less cost if at all possible.

CARRIED

Alderman Boileau registered his opposition.

MOVED BY ALDERMAN BOILEAU  
SECONDED BY ALDERMAN STIBBS

That the amount of \$15,160.00 proposed from revenue for the purchase of a new grader be taken from Depreciation Reserve so that the full amount of funds for the replacement of the grader will come from Depreciation Reserves.

CARRIED

Alderman Gilmore registered his opposition.

Budget Study, cont'd

MOVED BY ALDERMAN GILMORE  
SECONDED BY ALDERMAN BEWLEY

That the Municipal Manager in collaboration with the Treasurer prepare a comprehensive report on the pros and cons of a Depreciation Reserve Account dealing especially with the necessity of a constant and set policy with regard to contributions to this account for the information of Council.

CARRIED

ADJOURNMENT

MOVED BY ALDERMAN BEWLEY  
SECONDED BY ALDERMAN STIBBS

That the meeting adjourn at 9:40 P.M.

CARRIED

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CHAIRMAN



## BUDGET STUDY

A meeting of Council to study the 1972 Provisional Budget was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue at 7:00 p.m. on Tuesday, February 15th, 1972.

Present were all members of Council as well as the Municipal Manager, the Deputy Municipal Treasurer, the Fire Chief, the Engineering Supervisor and the Deputy Municipal Clerk.

### PROTECTIVE SERVICES

#### Emergency Measures - 225000

Several members of Council questioned the amounts appropriated and the Manager agreed to have the Civil Defence Co-Ordinator table with Council an inventory of Civil Defence Equipment.

#### Other Protections - 229000

The Engineering Supervisor stated that the budget proposed for the Building Inspection Department only reflected the present complement of staff.

The question of providing cars for Inspection Staff was discussed and the Manager stated that the Municipal Treasurer will be doing a study on the feasibility of either purchasing or leasing vehicles and this report will be forthcoming sometime in 1972.

#### Animal and Pest Control - 229300

The Manager informed Council that the amount for the S.P.C.A. was in accordance with the Budget of the S.P.C.A. as submitted and approved by Council in 1971.

#### 1971 Year End Figures

It was decided that the final meeting to consider the Budget would be postponed from February 29th, 1972 to sometime in March when the 1971 Year End Figures are available.

#### Other Safety - 229900

The School Patrol was discussed and the Manager informed Council that the Budget made provision for five patrolmen.

### FIRE DEPARTMENT

The question of pay for the men at No. 3 Hall was discussed and the Fire Chief stated that, as of the first of the year, the Municipality was paying for four Captains in this Hall.

The Chief stated that the pay for volunteers reflected an amount to provide for twenty volunteers in the Northeast section of the Municipality.

The cost of sewer for No. 3 Hall is to be removed as this Hall is on a septic tank.

MOVED BY ALD. BOILEAU  
SECONDED BY ALD. STIBBS

That the proposed number of new firemen to be hired in 1972 be reduced to four Firemen and the Fire Warden and that all items concerning the new firemen in the Budget be reduced accordingly.

CARRIED.

The matter of the Depreciation Account was discussed and the Treasury Department were instructed to present a complete accounting of the monies in the fund broken down on each piece of equipment by Department.

MOVED BY ALD. BEWLEY  
SECONDED BY ALD. STIBBS

That the Portable Radio in the amount of \$1,000.00 be removed from the Budget.

CARRIED.

The Fire Chief, at this point, stated that one Fire Truck was due for retirement this year and that \$30,000.00 has been built up in the Depreciation Account to replace it. He was requesting that he be allowed to retain the old truck as a back-up unit and for possible placement with the Northeast Coquitlam Volunteer Force. This matter was left with the Manager and Fire Chief to come forward with costs.

STREET LIGHTS

The Engineering Supervisor presented to each member of Council a map showing the street lighting upgrading programme presently underway.

TRANSPORTATION SERVICES - CAPITAL

Mr. Hockey circularized to Council a new proposed budget for Transportation Services - Capital dated February 15th, 1972 and this was the budget discussed rather than the one contained in the Provisional Budget.

MOVED BY ALD. BOILEAU  
SECONDED BY ALD. HOFSETH

That the reconstruction of Austin only proceed as far as Marmont Street in 1972 and the Budget appropriation be cut accordingly.

CARRIED.

MOVED BY ALD. GILMORE  
SECONDED BY ALD. ROBINSON

That the Decaire Street reconstruction proceed on the portion of road from Cartier Avenue to Thomas Avenue in the amount of \$30,000.00 in 1972.

CARRIED.

Mayor Tonn registered his opposition.

1972 SIDEWALK PROGRAMME

MOVED BY ALD. BEWLEY  
SECONDED BY ALD. BOILEAU

That the sidewalk indicated for Baker Drive from Thermal Drive to Rogerson Drive be deleted and replaced with a sidewalk on Wilmot Street from Regan Avenue to Foster Avenue.

CARRIED.

MOVED BY ALD. BOILEAU  
SECONDED BY ALD. STIBBS

That the sidewalk appropriation for Coast Meridian Road from Victoria Drive to Hazel Drive be reduced to the amount necessary to provide a sidewalk on Coast Meridian from Victoria Drive to Galloway.

CARRIED.

Budget Study cont'd

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MOVED BY ALD. BEWLEY  
SECONDED BY ALD BOILEAU

That the sidewalk appropriation for Robinson Street from Cottonwood Avenue to Como Lake Avenue be deleted and a sum be placed in the Budget to provide for a sidewalk on Smith Avenue from Townley to Robinson in its place.

CARRIED.

MOVED BY ALD. BOILEAU  
SECONDED BY ALD. STIBBS

That a gravel foot path be provided on Victoria Drive from Soball Road east to the diversion of Victoria Drive with the total cost not to exceed \$8,000.00.

CARRIED.

ADJOURNMENT

MOVED BY ALD. BEWLEY  
SECONDED BY ALD. STIBBS

That the Budget Study Meeting adjourn at 10:00 p.m.

CARRIED.

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CHAIRMAN

MINUTES OF THE FIRST MEETING  
FOR THE BUDGET STUDY FOR 1972  
HELD IN THE COMMITTEE ROOM ON  
THURSDAY, FEBRUARY 10TH, 1972

All members of the Council were present with the exception of Alderman Bewley who was reported ill.

Of the staff present were the Manager, Solicitor, Treasurer, Assessor, Fire Chief and the Municipal Clerk.

His Worship secured approval of the Council of hearing all presentations before a wind-up meeting on February 29th.

Mr. A. Wyatt, Assessor, was present to present his report on the Assessment methods for 1972.

The Manager reviewed what the mill rate would produce in 1972 and its calculations.

The Treasurer presented the A Section of the Budget being Revenue and stated that there would be an increase in 14172 which represents Plumbing Permit fees based on the new rates.

The Treasurer reported on Section B of protections and in connection with 1a and then turned the matter over to the Solicitor who answered questions relative to Policing and stated that 50 1/3 men were on force and there would be 2 more added in 1973.

The Solicitor stated that it was desirous of having two additional men as Despatchers after moving into the new quarters and that a recovery of 25% on 9 month operation could be expected.

A chart was presented showing the incident of calls and peak load on Despatchers to support his request.

Item 221320 with the two additional men would increase it from 33,053 to 38,000, up \$5,000.

Item 221511 which showed telephones at 7,000 and not 5,100.

Probation services will be paying rent on a square footage basis and a recovery could be expected in that regard.

Item 222700 showing an increase allows for the possibility of a Provincial change of fee structure.

Capital 521000 was discussed as to furnishings and it was suggested that possibly 5,000 could be cut from this portion based the heavy furnishing costs.

The meeting adjourned at 9:15 P.M. with the understanding that the Fire Chief would lead off in his report at the next Budget Study called for Tuesday, February 15th, at 7:00 P.M.

The meeting stood adjourned.