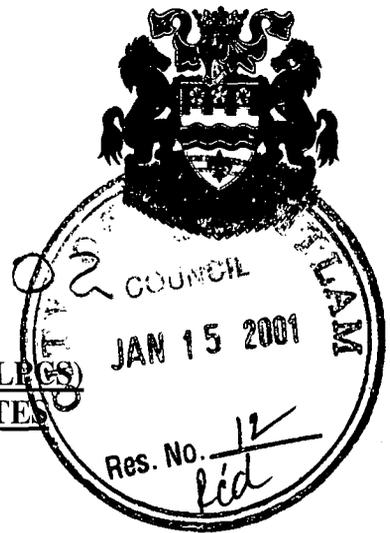


CITY OF _____

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
JANUARY 8, 2001

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, January 8, 2001 at 12:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor Thorne, Chair
Councillor Reid
Councillor Stangier

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
B. Blakeston, Manager Facilities Division
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks, Environment & Cultural Services Committee Meeting held December 11, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Public Safety Building Janitorial Service Agreement

COUNCIL ACTION **The Committee recommends that:**

Council authorize the General Manager Leisure & Parks Services to extend the current three-year Janitorial Service Agreement with BC Buildings Corporation for the Public Safety Building for an additional two years.

Councillor Thorne registered opposition.

W. Jones departed the Meeting at this time.

D. Leavers, B. Blakestone and N. Cook arrived at the Meeting at this time.

502-2 GVRD Parks Dog Management Strategy

The Committee approved the appointment of the Parks and Open Space Operations Manager, Rick Daykin, to participate in the joint Municipal-GVRD working group to develop common approaches to dog related issues.

502-3 Additional Lease of 640 Poirier Street

COUNCIL ACTION **The Committee recommends that:**

Council give first, second and third reading to "City of Coquitlam 640 Poirier Lease Authorization Bylaw No. 3419, 2001."

ITEM IV – OTHER BUSINESS

T-8: Letter to Mayor Kingsbury from the BC Senior Baseball Association

COUNCIL ACTION **The Committee recommends that:**

Council direct staff to investigate and report back on the feasibility of enhancing amenities at Mundy IV Park.

T-10: Letter to the Editor from Ms. Carolyn Burr

COUNCIL ACTION **The Committee recommends that:**

Council direct staff to send a letter to Ms. Burr informing her that the information in her letter regarding the “building of an animal shelter in the southesast corner of the forest” is erroneus.

ITEM V – TABLED ITEMS

- T-1 Information Report – Colony Farm and Surrounding Area Property Ownership Map
- T-2 Information Report - Dog Management Strategies Public Consultation Process
- T-3 Information Report – Dacre Park Development
- T-4 Information Report – Major Community Events - 2001
- T-5 Evergreen Cultural Centre Society Regular Board Meeting Agenda - 2000 December 20 (Minutes – 2000 November 29)
- T-6 Dogwood Pavilion Advisory Board Meeting Minutes – 2000 November 8
- T-7 Network News Newsletter – Winter 2000 – Article “Coquitlam Gender Equity Program is Right on Track”
- T-8 Letter To Mayor Jon Kingsbury From B.C. Senior Baseball Association re Provincial and Western Canadian Senior Baseball Championships, dated December 11, 2000
- T-9 Letter from Coquitlam-Moody Minor Baseball Association re Yearbook, dated November 29, 2000
- T-10 Letter from Carolyn Burr re Dog Off-Leash Policy in Mundy Park, dated December 6, 2000
- T-11 Newspaper Ads

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for January 22, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 12:42 p.m.



CHAIR



Kerri Lore
Committee Clerk

CITY OF _____

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
JANUARY 22, 2001

502

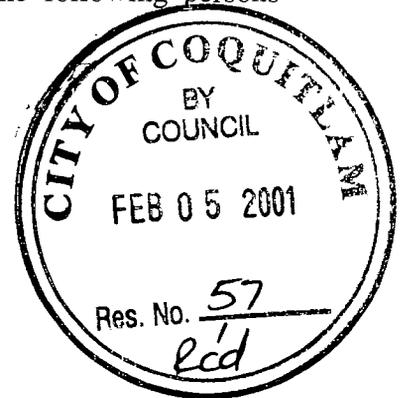
A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, January 22, 2001 at 12:05 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Also Present: Councillor L. Hollington

Guests: J. Dumas, Société Maillardville Uni
F. Bouvier, Place des Arts

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
E. Doepker, Manager Leisure Services East Division
D. Leavers, Manager Leisure Services West Division
K. Lore, Committee Clerk



ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks, Environment & Cultural Services Committee Meeting held January 8, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Presentation: Société Maillardville Uni

Copies of an information packet on Société Maillardville Uni and a report entitled "Socio-Demographic Study of the Festival du Bois clientele" were distributed to the Committee, both of which are available for viewing in the Clerks Office.

Ms. J. Dumas, Executive Director, Société Maillardville Uni, was present at the Meeting to discuss further the Société's proposal to rent and expand space at Place Maillardville, at no cost to the City.

Ms. Dumas advised that of the four office spaces requested one would be available for scheduled use by other groups in the Community. These groups would also be able to use the multi-purpose room that the Société proposes to build.

Ms. Dumas further advised that Société Maillardville Uni would offer programs that would be available, in English, to the *entire* community. They would like to create a multicultural "mecca" in Coquitlam available to everyone.

Mr. F. Bouvier, Place des Arts, spoke in support of the proposal.

Ms. Dumas and Mr. Bouvier left the Meeting at this time.

COUNCIL ACTION **The Committee recommends that:**

Council approve Société Maillardville Uni's preferred option #3, at no cost to the City and subject to appropriate permits being obtained, with staff directed to report back on a cooperative approach for future management at Place Maillardville which identifies roles for the City, Association Habitat Maillardville and Société Maillardville Uni.

502-2 Front Entrance Foyer Project at Dogwood Pavilion

COUNCIL ACTION **The Committee recommends that:**

Council provide a letter of support to the Dogwood Advisory Board for their proposed entrance foyer project at Dogwood Pavilion, to be used by the Board to submit grant applications for the majority of the funding.

502-3 Committee Meetings with Cultural Organizations

The Committee agreed that their March and April Meetings will be scheduled to occur at Place Maillardville, Poirier Library, Evergreen Cultural Centre and Place des Arts, in order for Committee members to have a tour of each of the cultural facilities. One organization will be featured at each meeting.

ITEM IV – OTHER BUSINESS

Leisure and Parks Services Dog Off-Leash Workshops

The Manager Parks and Open Spaces reported on the recent Dog Off-Leash workshops held by Leisure and Parks Services.

In order to accommodate some scheduling conflicts the Committee agreed to move receipt of the Dog Off-Leash Report back two weeks.

Friends of Mundy Park Newsletter

COUNCIL ACTION **The Committee recommends that:**

A letter be forwarded to the Friends of Mundy Park advising them of the status of a number of issues printed in their recent newsletter, most notably Council's position on a Nature House being built in Mundy Park, and reiterating the process that should be followed before such a project can be approved.

ITEM V – TABLED ITEMS

- T-1 Information Report – Seniors Peer Counseling
- T-2 Information Report – International Year of the Volunteer
- T-3 Information Report – Cemetery Information Insert in Water Bill
- T-4 Association Habitat Maillardville – Minutes of January 11, 2001
- T-5 Letter from Henry Hensel dated January 7, 2001 re. dogs in Mundy Park

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for February 12, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:48 p.m.



Kerri Lore
Committee Clerk



CHAIR

CITY OF

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
FEBRUARY 26, 2001

502

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, February 26, 2001 at 12:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor J. Stangier

Committee Members Absent: Councillor M. Reid

Also Present: Councillor L. Hollington

Guests: C. Suszewiez, Rogers Wireless Inc.
B. Kennedy, Rogers Wireless Inc.

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
E. Doepker, Manager Leisure Services East Division
D. Leavers, Manager Leisure Services West Division
B. Blakeston, Manager Facilities Division
K. Lore, Committee Clerk



ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held January 22, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

ITEM III - NEW BUSINESS

502-1 Presentation: Rogers Wireless Inc.

Ms. Sharleen Suszezewicz, Zoning Specialist New Site Development, and Mr. Blaine Kennedy, Senior Leasing Specialist, Rogers Wireless Inc., were present at the Meeting to provide the Committee with an overview of Rogers' request to install a cellular antennae and telecommunications shelter space adjacent to the BC Hydro tower at Bramble Park. Their presentation included information regarding:

- The need for wireless coverage in the Westwood Plateau and City Centre areas
- Installation and Site Plan
- Shelter and antennae specifications
- Cellular safety standards
- Benefits of and future of wireless communications

502-2 Request by Rogers Wireless Inc. to Install Cellular Antennae and Shelter Space Adjacent to BC Hydro Tower – Bramble Park

**COUNCIL
ACTION**

The Committee recommends that:

Council authorize staff to enter into an agreement with Rogers Wireless Inc. to install a cellular telephone antennae on an existing BC Hydro tower and electrical equipment storage building adjacent to that BC Hydro tower located within BC Hydro statutory right-of-way located on the west side of Bramble Park subject to the following conditions being met at no expense to the City:

- a) **proof of insurance naming the City safe and harmless for any liability related to the installation and existence of electrical equipment on City land;**
- b) **Rogers Wireless Inc., to pay the City a fee of \$1,500 per annum (or some other rate to the satisfaction of Council) for the right to gain access on to the right-of-way and into Bramble Park to check and monitor equipment when required;**
- c) **Rogers Wireless Inc. to be responsible for applying for and paying the full cost of all necessary permits, licenses and approvals related to installing and maintaining this cellular equipment on BC Hydro's tower and related to installing an equipment storage building in Bramble Park at the base of the BC Hydro tower;**

- d) **Rogers Wireless Inc. to provide legible copies or other reasonable evidence that Rogers Wireless Inc. has obtained all necessary and sufficient rights, licenses, consents, permits or authorization from BC Hydro to install and maintain electrical equipment on their tower;**
- e) **Rogers Wireless Inc. to provide appropriate landscape screen around the equipment storage building, and;**
- f) **other conditions deemed appropriate by City Council.**

502-3 Coquitlam Sports Centre – Arena Advertising

COUNCIL ACTION **The Committee recommends that:**

- 1) **The City of Coquitlam's Arena Sign Board Advertising Agreement with the Coquitlam Senior Adanacs Lacrosse Club not be renewed beyond the August 31, 2001 expiry date of that Agreement, as required by the terms of the Agreement with Junior Hockey.**
- 2) **The City continue to provide the community sport associations the opportunity to sell advertising in the annex rink and the balance of space in the main arena based on a 50/50 revenue sharing program commencing September 1, 2001.**
- 3) **Council provide direction for staff to negotiate an agreement with the Coquitlam Curling Club to manage advertising opportunities for the Curling Rink.**
- 4) **The brochures and the 2001-2002 advertising price list (Attachments 1 & 2) prepared by the Coquitlam Express Junior A Hockey Club be received for information.**

502-4 Application for License of Occupation for General Park Purposes –
Westwood Plateau

COUNCIL ACTION **The Committee recommends that:**

Council authorize staff to apply to the British Columbia Assets and Land Corporation for a License of Occupation for general park purposes on 8.22 hectares of Crown land as outlined in the report of the General Manager Leisure and Parks Services dated February 5, 2001.

502-5 Centennial Gym Proposal

COUNCIL ACTION **The Committee recommends that:**

- 1) **Council advise the School District that the City is not able to participate in the Centennial Gymnasium project under any of the modified approaches presented in the letter from School District 43 dated January 15, 2001.**
- 2) **Should the School District be unable to proceed with the Centennial Gymnasium project, that Council reallocate the annual contribution contained in the 5-year Financial Plan for Centennial Gymnasium towards a reserve for the renovation/reconstruction of the Chimo Pool/Poirier Leisure Complex.**

Copies of a Centennial School PAC Newsletter dated February 7, 2001 were distributed to the Committee. A copy of the newsletter is available in the City Clerk's Office.

502-6 Award of Contract – Main Arena Dasher Boards Replacement

COUNCIL ACTION **The Committee recommends that:**

Council award Contract No. 01-1-3 to Cascadia Sports Systems Inc. in the amount of \$95, 300.00 (excluding taxes and contingency) for the Main Arena dasher boards replacement and that such contract become binding on the City of Coquitlam, after it is duly executed by the Mayor and City Clerk.

502-7 Dog Management Strategies

Discussion ensued relative to potential dog management strategies for the City of Coquitlam.

The Committee agreed to forward the Report of the General Manager Leisure and Parks Services dated February 19, 2001 entitled "Dog Management Strategies" to Council without a recommendation.

COUNCIL ACTION **The Committee recommends that Council consider the following recommendations, as outlined in the February 19, 2001 Report of the General Manager Leisure and Parks Services:**

- 1) **City of Coquitlam Animal Bylaw Amendment (Dogs Off-Leash Regulation) Bylaw No. 3432, 2001 which authorizes dogs to be off-leash in areas and at times as specifically designated by posted notices, be given first, second and third readings.**
- 2) **Council approve reductions in the number of trails designated for off-leash use in Mundy Park and increase the off-leash hours to “dawn until dusk” in the areas designated as off-leash, as indicated in the Report of the General Manager Leisure and Parks Services dated February 19, 2001 entitled “Dog Management Strategies.”**
- 3) **Council extend the off-leash pilot at the Bramble Park Hydro right-of-way compound as a designated dog off-leash site for an additional one-year period for further staff evaluation and review.**
- 4) **Council authorize the establishment of two additional dog off-leash sites at Ridge Park Trails and Miller Park on a pilot basis for one year.**
- 5) **Staff be directed to undertake a number of dog management procedures including: the installation of signage; the preparation of advertisements and notices; enforcement campaigns; educational materials and liaison with dog owners to establish a group that monitors compliance with regulations governing the use of parkland by dogs.**

ITEM IV – OTHER BUSINESS

Mundy Park “Nature House”

Staff were asked to bring information to the next Regular Meeting of the Committee regarding correspondence from the City that had been forwarded to the Friends of Mundy Park regarding a “Nature House” and the Friend’s of Mundy Park’s current plans in proceeding with a public meeting to discuss a “Nature House.”

ITEM V – TABLED ITEMS

- | | |
|-----|---|
| T-1 | Information Report – Community Dance – Sports Centre |
| T-2 | Information Report – Leisure Access |
| T-3 | Letter from Leslie Albino dated January 17, 2001 re Dogs Off-Leash |
| T-4 | Letter from Ralph Gardner received January 26, 2001 re Dogs Off-Leash |
| T-5 | Letter from Nancy Tinari dated February 14, 2001 re Dogs Off-Leash |
| T-6 | Letter from Coquitlam Field Sports Association dated January 24, 2001 |

- T-7 Letter from Dogwood Pavilion Senior's Society dated January 17, 2001
- T-8 The Volunteer View – Coquitlam L&PS Volunteer Newsletter – Winter 2000
- T-9 Letter re. Place des Arts Cultural Organization Minutes
- T-10 Evergreen Cultural Centre Agenda & Minutes dated January 17, 2001
- T-11 Association Habitat Maillardville Minutes dated January 11, 2001
- T-12 Ethno-Cultural Committee Agenda – February 15, 2001 & Minutes of January 10, 2001 Meeting
- T-13 ARC Arts Council Annual General Meeting Minutes – September 26, 2000
- T-14 Place des Arts – Minutes of January 3, 2001 and Executive Director's Report dated January 26, 2001
- T-15 Newspaper Ads
- T-16 Letter from Carolyn Burr dated February 20, 2001 re Dogs Off-Leash
- T-17 Letter & Petition from Judy Donaghey, Friends of Mundy Park dated February 22, 2001 re Dogs Off-Leash

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for March 12, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 2:00 p.m.



Kerri/Lore
Committee Clerk



CHAIR

CITY OF _____

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
MARCH 12, 2001

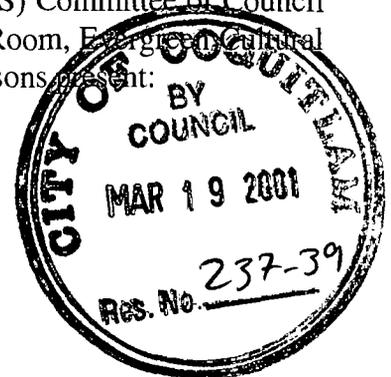
502

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, March 12, 2001 at 12:37 p.m. in the Green Room, Emergency Cultural Centre, 1205 Pinetree Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Also Present: Councillor L. Hollington

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
C. Haire, Manager Business Services
K. Lore, Committee Clerk



ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held February 26, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

A handwritten signature in the bottom right corner of the page.

ITEM III - NEW BUSINESS

502-1 Proposal by Coquitlam Amateur Baseball Association & BC Senior
Baseball Association for Improving Facilities at Mundy #4 Sportsfield

COUNCIL ACTION **The Committee recommends that Council:**

advise Mr. Waggett, Coquitlam Amateur Baseball Association, that once he has secured funding for improvements to facilities at Mundy #4 Sportsfield that he return to Council with his proposal.

502-2 Mundy Park – Nature House Proposal

COUNCIL ACTION **The Committee recommends that Council:**

give no further consideration at this time to a Nature House in Mundy Park.

502-3 Cottonwood Park Development Project

The Committee received the report of the General Manager Leisure and Parks Services dated March 7, 2001 entitled "Cottonwood Park Development Project."

502-4 Eracism

The Committee was advised that the Third Annual ERACISM event in Coquitlam is scheduled for Saturday, March 24th, with the opening ceremonies taking place at Coquitlam City Hall at 11:00 a.m.

ITEM IV – OTHER BUSINESS

Nil.

ITEM V – TABLED ITEMS

- T-1 Evergreen Cultural Centre Society Meeting January 17th - Info.
- T-2 Place Maillardville Board Meeting Minutes
- T-3 Coquitlam Field Sports Association
- T-4 Newsletter form Colony Farm Park Association
- T-5 Special Event – Celebrate International Women’s Day

ITEM VI – NEXT MEETING DATE

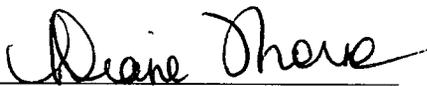
The next meeting is scheduled for March 26, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:36 p.m.



Kerri Lore
Committee Clerk



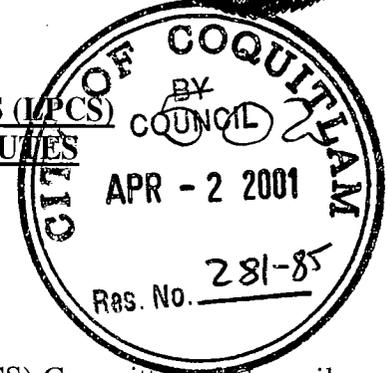
CHAIR

CITY OF

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
MARCH 26, 2001



A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, March 26, 2001 at 12:15 p.m. at Place Des Arts, 1120 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Guests: G. Elliott, Executive Director, Place des Arts

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held March 12, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

A handwritten signature in black ink, appearing to be 'MR'.

ITEM III - NEW BUSINESS

502-1 Tour of Place des Arts/Museums/Heritage Square

Ms. G. Elliott, Executive Director, Place des Arts, led Committee Members on a tour of Heritage Square (Place des Arts, Railroad Museum and Mackin House).

502-2 DCC Parkland Development Fund Capital Program Bylaw #3436, 2001

**COUNCIL
ACTION**

The Committee recommends that Council consider the following recommendation as outlined in the March 15, 2001 Report of the General Manager Leisure and Parks Services:

“City of Coquitlam DCC Parkland Improvement Development Fund Expenditure Bylaw #3436, 2001” be given first, second and third readings.

502-3 Mundy #4 Electronic Scoreboard

**COUNCIL
ACTION**

The Committee recommends that Council:

authorize staff to share the costs associated with the installation of an electronic scoreboard at Mundy #4 field with the Coquitlam Reds Baseball Club subject to the Coquitlam Reds:

- a) **purchasing the electronic scoreboard and associated electronic wiring, conduct and fibre optics;**
- b) **applying for and securing all necessary permits and approvals required by Planning and Development services;**
- c) **ensuring that the electronic scoreboard is accessible to and available for use by all groups that are allocated field use at Mundy #4 field; and**
- d) **assuming responsibility for the ongoing maintenance and upkeep of the electronic scoreboard.**

502-4 Capital Budget Account Transfers – Coquitlam Sports Centre

COUNCIL ACTION **The Committee recommends that Council:**

approve the transfer of \$30,000 from the approved Capital Budget Project #90023 – Sports Centre Compressor Replacement to Capital Budget Project #91051 – Sports Centre Board Replacement and that the account be replenished by any 2001 surplus funds from eligible accounts.

ITEM IV – OTHER BUSINESS

Dogs Off-Leash

The Manager Parks and Open Spaces reported on the status of new signage regarding dog off-leash regulations and hours at Mundy Park, Miller Park and Ridge Park.

He further advised that a “Parks Trail Protocol Group” (non City-related) has been formed and is developing a program for monitoring Park Trails.

ITEM V – TABLED ITEMS

- T-1 Mundy Park Fieldhouse Concession Use for Spring/Summer 2001 – Information Report
- T-2 Earth Week 2001 (April 14-29) – Information Report
- T-3 Year 2000 Park Gift Program – Information Report
- T-4 Place des Arts Board Minutes, February 7, 2001
- T-5 Place Maillardville Board Minutes, March 8, 2001
- T-6 Maillard School Portable Removal
- T-7 Newspaper Ads

ITEM VI – NEXT MEETING DATE

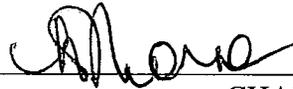
The next meeting is scheduled for April 9, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:35 p.m.



Kerri Lore
Committee Clerk



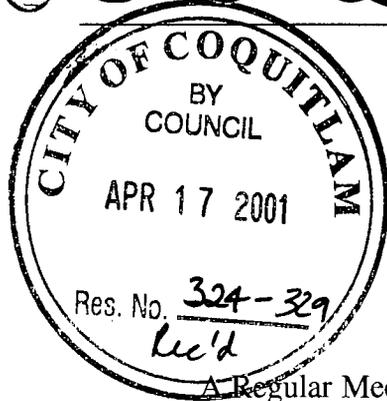
CHAIR

CITY OF _____

COQUITLAM



502



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
APRIL 9, 2001

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, April 9, 2001 at 12:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor J. Stangier

Committee Members Absent: Councillor M. Reid

Guests: M. Bottrill, Director of Swimming, Hyack Swim Club

Staff Present: W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
S. Borthwick, Manager, City Centre Aquatic Complex
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held March 26, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

WJ -
16/4/01

ITEM III - NEW BUSINESS

502-1 Delegation: Hyack Swim Club

Copies of a report entitled "Cost Issues Facing the Hyack Swim Club" were circulated to the Committee. A copy of the report is attached hereto and forms a part of these Minutes.

Mr. M. Bottrill, Director of Swimming, Hyack Swim Club, appeared before the Committee to make a presentation on the cost issues facing the Hyack Swim Club, and to request that the City:

1. re-visit its fees and charges schedule with regards to "competition pool rates" as the Club is unable to generate needed revenue, and;
2. recognize non-prime user rates (most other municipalities charge less during this time).

The Committee was given an opportunity to ask questions and/or comment.

Mr. Bottrill left the meeting at this time.

Staff were directed to bring information to the next Regular Meeting of the Committee with regards to:

- i. the implications of reducing the user-fees charged to the Swim Club;
- ii. how many other municipalities consider 5:15 am to be "prime time";
- iii. why the City charges the same rate for non-prime time as it does for prime time, and;
- iv. lifeguarding options and implications for swim meets and early morning sessions.

502-2 Community Grant Options

**COUNCIL
ACTION**

The Committee recommends that Council consider the following recommendation as outlined in the April 2, 2001 Report of the General Manager Leisure and Parks Services entitled "Community Grant Options":

Res. 325

That Council adopt a "no grants" approach and determine which of the 2001 grants should continue as a "fee for service" in subsequent years.

OR

That Council direct staff to report back on the administration and implementation of a community grants process within a budget envelope as determined by Council for specific service areas as determined by Council.

**COUNCIL
ACTION**

Res. 326

The Committee recommends that Council:

direct staff to bring forward a funding request for a "Community Initiatives Capital Project Fund" for consideration by Council at budget time.

502-3 Theatrix Storage Container on City Land

**COUNCIL
ACTION**

*Res. 327 -
328*

The Committee recommends that Council:

authorize the placement of a storage container by Theatrix Youthatre Society on the Coquitlam Sports Centre site in the vicinity of the recycling depot subject to a permit application by Theatrix and compliance with all permit requirements.

502-4 Coquitlam River Corridor Strategy Communication

The Committee received the Report of the General Manager Leisure and Parks Services dated March 28, 2001 entitled "Coquitlam River Corridor Strategy Communication" for information.

502-5 Canadian Code for Volunteer Involvement

**COUNCIL
ACTION**

Res. 329

The Committee recommends that:

Council endorse the Canadian Code for Volunteer Involvement as part of Leisure and Parks Services strategy for volunteer involvement.

ITEM IV – OTHER BUSINESS

T-4 Parks and Open Spaces Services Division – Customer Service Slogan

Staff were directed to look into the possibility of including the customer service phone number on existing kiosks located in Coquitlam parks and trails.

ITEM V – TABLED ITEMS

- T-1 Information Report – Parks and Open Spaces Vandalism – 1999/2000
- T-2 Information Report – Ninth Annual Community Beautification Awards
- T-3 Information Report – National Communities in Bloom Competition 2001
- T-4 Information Report – Parks and Open Spaces Services Division – Customer Service Slogan
- T-5 Invitation from BC Seniors Games Society to bid to host the 2003 or 2004 BC Seniors Games
- T-6 City of Coquitlam/Place Maillardville Task Force Minutes – 2001 April 2
- T-7 Newspaper Ads

ITEM VI – NEXT MEETING DATE

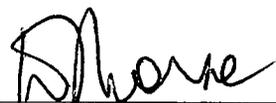
The next meeting is scheduled for April 23, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:21 p.m.



Kerri Lore
Committee Clerk



CHAIR

CITY OF _____

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
APRIL 23, 2001

502

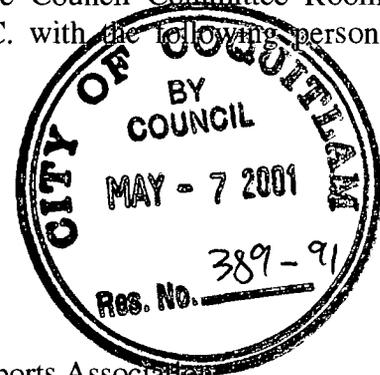
A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, April 23, 2001 at 12:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Also Present: Councillor L. Hollington

Guests: D. LaCelle, Coquitlam Field Sports Association

Staff Present: W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
K. Lore, Committee Clerk



ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held March 26, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

M

ITEM III - NEW BUSINESS

502-1 Presentation: Coquitlam Field Sports Association

Mr. D. LaCelle, Chairman, Coquitlam Field Sports Association (C.F.S.A.), appeared before the Committee to provide an update on the C.F.S.A. His presentation included information regarding:

- recent changes (i.e. allowed input with regards to how fields are used, upgrades, etc.);
- user group interaction;
- the fact that the number of fields compared to the number of users does not coordinate well (there is a need for more fields);
- the CFSA Capital Plan Sub-committee, and;
- a new initiative whereby each Field Sport group pays a fee of \$200 to a central reserve to be used for funding kids who cannot afford to play field sports.

502-2 Blue Mountain Park Concession Award

**COUNCIL
ACTION**

The Committee recommends that:

Council grant permission to Mr. Frosty Ice Cream Operations Inc. to operate the Blue Mountain Park Concession outlet for a monthly rental fee of \$50.00 from May 19, 2001 to September 3, 2001, such permission subject to Mr. Frosty Ice Cream's compliance with all Provincial, Municipal, health, fire and license requirements and provision of the necessary liability insurance coverage.

502-3 Mundy Park Perimeter Multi-Purpose Path

**COUNCIL
ACTION**

The Committee recommends that:

Council direct staff to gather information regarding the design and cost of constructing a continuous perimeter pathway system (North and South perimeter sections) around Mundy Park and to carry forward and combine remaining 2001 funds with 2002 funding for such construction.

Staff was asked to bring to the next Regular Meeting of the Committee the design plan for the Mariner Way perimeter section, and when ready, design plans for the remainder of the perimeter trail.

ITEM IV – OTHER BUSINESS

Nil.

ITEM V – TABLED ITEMS

- T-1 Information Report – Eagle Ridge Youth Council Activities
- T-2 Information Report – Dacre Park Development
- T-3 Pamphlet: “Mundy Park Urban Forest”

ITEM VI – NEXT MEETING DATE

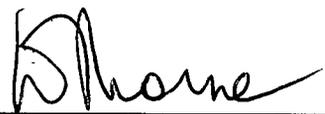
The next meeting is scheduled for May 14, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:08 p.m.



Kerri Lore
Committee Clerk



CHAIR

CITY OF _____

COQUITLAM

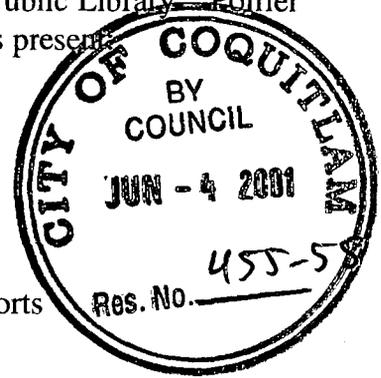


LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
MAY 14, 2001

502

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, May 14, 2001 at 12:06 p.m. at the Coquitlam Public Library - Poirier Branch, 575 Poirier Street, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier



Guests: C. Smythies } Coquitlam Field Sports
G. Mitchell } Association Capital
D. Jones } Plan Subcommittee

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Palidwor, Parks Planner
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held April 23, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

W.D.
17/June/01

ITEM III - NEW BUSINESS

502-1 Delegation: Coquitlam Field Sports Association Capital Plan Subcommittee

Mr. D. Jones, Coquitlam Field Sports Association Capital Plan Subcommittee appeared before the Committee to provide an on-screen presentation on the present needs, priorities and community benefits with regards to improving Coquitlam sports fields. His presentation included information regarding:

- Targeted parks (i.e. Mackin, Eagle Ridge).
- A Central Sports Complex.
- Field Turf Fields.
- Benefits of: lights; field turf; concession; storage; tournament capabilities; youth involvement; economic; and efficiency of land use.
- Funding options (i.e. corporate partnerships, private partnerships, casino revenue, referendum).

Mr. Jones concluded his presentation by noting that the Association's Recommendations both meet the needs of the entire community and is consistent with the City's Parks Master Plan.

The delegation departed the Meeting at 12:35 p.m.

Discussion ensued relative to the Association's recommendations. Staff were directed to provide information at a future meeting regarding the feasibility of the recommendations.

502-2 Hyack Swim Club Rates

COUNCIL ACTION The Committee recommends that:

Council direct staff to advise the Hyack Swim Club that the 2001 rates established by CCAC shall remain in effect until year-end.

It was noted that the issue could be brought forward during 2002 budget deliberations.

502-3 Parkland Improvement Development Cost Charge Fund Capital
Program Bylaw #3448, 2001

COUNCIL ACTION **The Committee recommends that:**

Council give three readings to the City of Coquitlam Parkland Improvement Development Cost Charge Fund Expenditure Bylaw #3448, 2001.

502-4 Theatrix Storage Container

COUNCIL ACTION **The Committee recommends that:**

Council authorize the placement of a storage container by Theatrix Youtheatre Society on the Coquitlam Sports Centre site in the vicinity of the recycling depot subject to a permit application by Theatrix and compliance with all permit requirements.

ITEM IV – OTHER BUSINESS

T-3 Program Listing Guide

Discussion ensued relative to finding a reliable way of getting the Program Listing Guide out to the entire community. It was noted that persons residing in townhomes and condominiums do not receive the local papers and that another method of sending out the Guide should be explored in order to serve the whole community. Staff agreed to look into alternative delivery methods.

ITEM V – TABLED ITEMS

- T-1 Information Report – Master Trail Plan
- T-2 Information Report – Mundy Park Perimeter Multi-Purpose Trail –
Mariner Way Section
- T-3 Information Report – Program Listing Guide
- T-4 Information Report – Dog Off-Leash Pilot Program – Bylaw
Enforcement Status Report
- T-5 Information Report – Environmental Youth Team 2001
- T-6 Information Report – Tree of Memories 2000
- T-7 Letter dated April 23, 2001 from B. Don Filipelli re Renaming Skate
Bowl at Lafarge

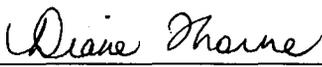
- T-8 Minutes of Place Des Arts Society – Board of Directors Meeting – March 14, 2001
- T-9 Place des Arts Society – Executive Director’s Report – March 29, 2001
- T-10 Minutes of Place Des Arts Society – Annual General Meeting – March 15, 2001
- T-11 Thank You Letter from Coquitlam City Soccer Association dated March 27, 2001
- T-12 Minutes of Dogwood Pavilion Advisory Board Meeting – March 14, 2001
- T-13 Minutes of Evergreen Cultural Centre Society Board Meeting – April 18, 2001
- T-14 Letter from People’s Court dated April 20, 2001 with attachment to Dogwood Seniors Tennis Club
- T-15 Letter dated March 27, 2001 re BC Festival of the Arts, Bid to Host the Event in 2003 or 2004
- T-16 Letter dated April 27, 2001 from Phoenix Athletics Association re Dogs Off-Leash Hours and Response
- T-17 Newspaper Ads

ITEM VI – NEXT MEETING DATE

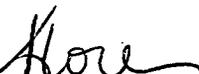
The next meeting is scheduled for June 11, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:15 p.m.



CHAIR



Kerri Lore
Committee Clerk



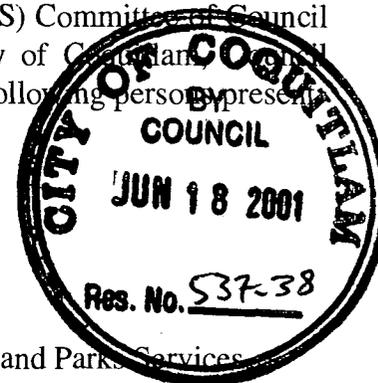
LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
JUNE 11, 2001

502

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, June 11, 2001 at 12:03 p.m. at the City of Coquitlam Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Staff Present: W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager, Sports Centre
C. Taylor, Secretary



ITEM I - MINUTES OF PREVIOUS MEETING- MAY 14, 2001

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held May 14, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

ITEM III - NEW BUSINESS

502-1 Delegation: Coquitlam Lawnbowling Club

Mr. Paul van den Camp and Godfrey Mayhew, Coquitlam Lawnbowling Club appeared before the Committee to discuss the future of lawnbowling in Coquitlam and a possible joint venture application to obtain infrastructure funding for a proposed expansion to the Coquitlam Lawnbowling/Rose Garden facility.

Mr. Van den Camp distributed at the meeting a letter dated June 11, 2001 regarding Approval for Request of Infrastructure Funding including a drawing of the proposed Clubhouse.

Handwritten initials and date: WJ 17/June/01

Discussion ensued relative to the Club's recommendations. Staff were directed to provide information at a future meeting regarding the feasibility of construction of a second floor to the existing building.

502-2 Community Grant 2002 Timetable

The Committee recommends:

COUNCIL ACTION **That Council accept no new Grant Applications for 2002.**

The Committee agreed that the issue of grants and fees for service should be the subject at a future Council Workshop.

ITEM IV – OTHER BUSINESS

T-1 Information Report – Off-Leash Enforcement in Mundy Park

The General Manager Leisure, Parks & Cultural Services reported that Off-Leash Enforcement in Mundy Park has been minimal.

ITEM V – TABLED ITEMS

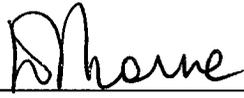
- T-1 Information Report – Off-Leash Enforcement in Mundy Park
- T-2 Minutes – Coquitlam Heritage Society – Directors' Meetings – May 1, 2001 and May 14, 2001
- T-3 Minutes – Dogwood Pavilion Advisory Board Meeting Minutes- April 11, 2001
- T-4 Letter dated May 14, 2001 from Rogers AT&T Wireless re Decision to Relocate Facility on Private Property
- T-5 Article – The Power of Youth Voice by Chris O'Hara – Parks & Recreation BC Spring 2001
- T-6 Newspaper Ads

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for June 25, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 12:55 p.m.

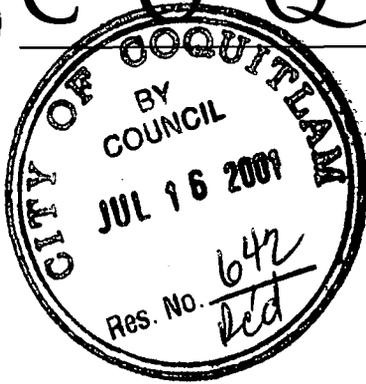


CHAIR

Carol Taylor
Secretary

CITY OF _____

COQUITLAM



502

LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
JULY 9, 2001

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, July 9, 2001 at 12:00 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Guests: B. Gibson, Responsible Dog Owners of Coquitlam

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West
S. Borthwick, Manager, City Centre Aquatic Complex
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING- JUNE 11, 2001

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held June 11, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

Me

ITEM III - NEW BUSINESS

502-1 Delegation – Responsible Dog Owners of Coquitlam

Mr. B. Gibson, Responsible Dog Owners of Coquitlam was present at the Meeting to give a brief presentation on the Responsible Dog Owners of Coquitlam Association. His presentation included information regarding:

- the Association's mission statement and goals (i.e. to provide a voice for responsible dog owners in Coquitlam, to advocate responsible dog ownership, etc.)
- subcommittees of the Association (Education, Research, and Community Cooperation)
- the Association's Inaugural Meeting and Membership (approximately 70 members)
- intent to register as a Society

Mr. Gibson advised that the prime issue that brought the group together was "dogs-off-leash" and that the Association would like to work with the City with regards to this matter.

502-2 Delegation - Intercity Indoor Sports Centre Ltd. – Facility Proposal

The Committee was advised that Mr. Sandberg, Intercity Indoor Sports Centre Ltd. was unable to attend the Meeting.

The General Manager Leisure and Parks Services provided the Committee with a brief overview of Intercity Sports Centre Ltd.'s proposal for the development of a sports centre in the Pacific Reach Business Park.

Staff was directed to invite Mr. Sandberg to a future Meeting of the Committee to discuss the proposal in greater detail.

502-3 Award of Proposal No. 90044 – Multi-Purpose Path – Mariner Way

**COUNCIL
ACTION**

The Committee recommends that:

Council authorize Proposal No. 90044 from Double M. Excavating Ltd. for the construction of the Multi-purpose Path – Mariner Way at a cost of \$142, 395.00 plus GST and that such proposal become binding on the City of Coquitlam after it is duly executed by the Mayor and City Clerk.

502-4 Centennial High School Gymnasium/Hartley Park – City of
Coquitlam Land Sale Reserve Expenditure Bylaw No. 3465, 2001

**COUNCIL
ACTION** **The Committee recommends that:**

Council give three readings to “City of Coquitlam Land Sale Reserve Expenditure Bylaw No. 3465, 2001.”

Councillor Stangier registered opposition.

502-5 Community Use of City Hall

**COUNCIL
ACTION** **The Committee recommends that:**

Council provide authorization for the community use of City Hall meeting room space and adopt the attached procedures and interim fee schedule to govern such use.

Discussion ensued relative to permitting community use of City Hall Council Chambers.

**COUNCIL
ACTION** **The Committee recommends that:**

Council provide authorization for the community use of City Hall Council Chambers and adopt the attached procedures and interim fee schedule to govern such use.

Councillor Reid registered opposition.

502-6 Coquitlam Sports Centre – Main Arena Spectator Heat – Capital
Budget Transfer

**COUNCIL
ACTION** **The Committee recommends that:**

Council authorize the transfer of \$30,000.00 from the approved Capital Budget Project #90023 – Sports Centre Compressor Replacement to a new project account for the installation of spectator heating in the Main Arena.

ITEM IV – OTHER BUSINESS

T-4 Poirier Library – Social Area/Youth

COUNCIL ACTION **The Committee recommends that:**

the development of a youth area on the Poirier Library site be put on hold until consultation between Council and the School Board takes place.

It was agreed that a representative from the RCMP should also be present at such a meeting.

T-5 Parks Maintenance Standards

Discussion ensued relative to the City's parks maintenance standards. Staff was directed to forward this issue to the Council Retreat for review and consideration.

ITEM V – TABLED ITEMS

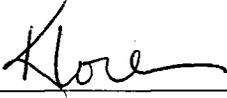
- T-1 Information Report – 8th Annual Environment Festival – Colony Farm Regional Park – Sunday, April 22, 2001
- T-2 Information Report – National Communities in Bloom Competition 2001
- T-3 Information Report – Hyack Swim Club Rate
- T-4 Information Report – Poirier Library – Social Area/Youth
- T-5 Information Report – Parks Maintenance Standards
- T-6 Minutes – Coquitlam Field Sports Association Meeting – June 12, 2001
- T-7 Minutes – Place des Arts Board Meeting – April 11 and May 9, 2001
- T-8 Letter dated June 3, 2001 from Coquitlam River Watershed Society thanking Mike Nihls and Mike Esovoloff for their support
- T-9 Letter dated May 11, 2001 from Coquitlam City Soccer Association re. Request to Place Portables on City Property, and response dated June 25, 2001
- T-10 Newspaper Ads

ITEM VI – NEXT MEETING DATE

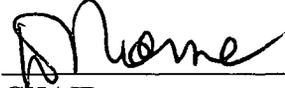
The next meeting is scheduled for July 23, 2001.

ITEM VII - ADJOURNMENT

The Chair declared the Open portion of the Meeting adjourned at 1:34 p.m. The Committee then reconvened in a "Closed" Meeting.



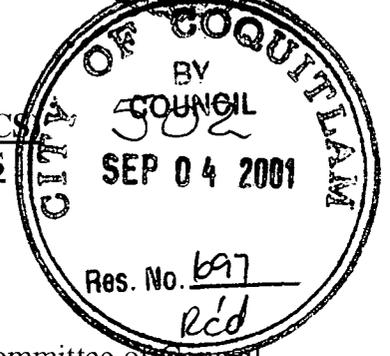
Kerri Lore
Committee Clerk



CHAIR

CITY OF

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
JULY 23, 2001

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, July 23, 2001 at 12:00 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid

Committee Members Absent: Councillor J. Stangier

Guests: D. Baker, Director of Development, ARC Arts Council
R. Sandberg, Intercity Sports Centre Ltd.

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
D. Leavers, Manager Leisure Services West
S. Borthwick, Manager City Centre Aquatic Complex
K. Kelly, Parks Operation Manager
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING- JULY 9, 2001

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held July 9, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

A handwritten signature in the bottom right corner of the page.

ITEM III - NEW BUSINESS

502-1 Delegation - Intercity Indoor Sports Centre Ltd. – Facility Proposal

Mr. Sandberg, Intercity Indoor Sports Centre Ltd., appeared before the Committee to give an overview of a proposal for the development of a sports centre in the Pacific Reach Business Park.

Mr. Sandberg advised that they are currently looking at two locations for their facility – Pacific Reach Business Park in Coquitlam and Broadway and Mary Hill in Port Coquitlam. He advised that they prefer the Pacific Reach location but that funding is dependent on having the rezoning in place (M3). He further noted that they do have a certified financial plan for the proposal.

Mr. Sandberg advised that the proposed sports centre would be a “state of the art dry floor facility” with four rinks for lacrosse, roller hockey, ball hockey and indoor soccer. Their proposal also included a bar and grill restaurant (approximately 12,000 square feet) with a seating capacity of 175.

**COUNCIL
ACTION**

The Committee recommends that:

Council consider Intercity Indoor Sports Centre Ltd.’s proposal for the development of a sports centre in the Pacific Reach Business Park.

502-2 Proposal to Expand Coquitlam Lawn Bowling Fieldhouse

**COUNCIL
ACTION**

The Committee recommends that:

Council provide a letter of support to the Coquitlam Lawnbowling Club to facilitate their fundraising efforts for a ground level expansion to the existing fieldhouse with a recommendation to explore options to preserve the existing trees.

ITEM IV – OTHER BUSINESS

T-1 Unauthorized Late Night Use of Eagle Ridge Pool

The General Manager Leisure and Parks Services advised that an experimental “hotline” is being set up which residents can call should they witness inappropriate activity around City pools and parks. He advised that

the company taking the calls has offered to provide the service for free on a trial basis. Upon receiving a call they will contact a security company to send a car out to the location of the reported incident.

Staff was directed to notify TERRA in writing of the City's action in regards to this matter.

T-2 Program Listing Guide: Alternative Delivery Method

Staff was directed to look into the possibility of having the Community Liaison Committee identify apartment blocks in their area so that City staff could contact the Strata Managers and have them come pick up the Guides. It was noted that this would be in addition to running ads in the local paper.

Hyack Swim Club

Staff was asked to request another copy of a letter from the Hyack Swim Club as the copy Council received was "unreadable."

ITEM V – TABLED ITEMS

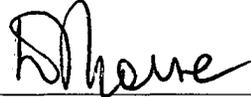
- T-1 Unauthorized Late Night Use of Eagle Ridge Pool
- T-2 Information Report – Program Listing Guide: Alternative Delivery Method
- T-3 Information Report – Coquitlam Field Sports Association – Capital Priorities Process
- T-4 Information Report – Hillcrest Middle School
- T-5 Minutes – Dogwood Pavilion Advisory Board – 2001 May 9

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for September 10, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:10 p.m.



CHAIR



Kerri Lore, Committee Clerk

CITY OF

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
SEPTEMBER 10, 2001

502



A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, September 10, 2001 at 12:00 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Guests: K. Chong, Omega Gymnastic Academy
M. Inglis, Tri-Cities Female Hockey Association
G. Allen, Coquitlam Figure Skating Club
M. Lamothe, Coquitlam Figure Skating Club

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Space Services
D. Leavers, Manager Leisure Services West
J. Fordyce, Manager Sports Centre
W. Wiederick, Gender Equity Coordinator
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held July 23, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

A handwritten signature in black ink, appearing to be 'M'.

ITEM III - NEW BUSINESS

502-1 Delegation: Omega Gymnastic Academy

Mr. Keith Chong, Omega Gymnastics Academy, appeared before the Committee to discuss the potential for a partnership between Omega and the City in the provision of gymnastics classes in Coquitlam.

Mr. Chong advised that the focus for Omega's recreation program is to develop skills and present an enjoyment of fitness so that all athletes can have fun and develop their potential. He reported that Omega had 2322 visits to their facility in 2000 and that there are currently 340 athletes registered as either competitive or recreational.

Mr. Chong noted benefits that both the City and Omega could provide in a partnering relationship. He advised that Omega is seeking the City's support and would like to have their programs advertised through the City's Parks and Recreation Department. He stated that while they currently receive a Gender Equity Grant from the City they want to become self-sustaining.

502-2 Delegation: Tri-Cities Female Hockey Association

Mr. Marc Inglis, President, Tri-Cities Female Hockey Association, appeared before the Committee to request to have additional ice time subsidized for the 2001-2002 season.

Mr. Inglis noted that since the 1998-1999 season Tri-Cities Female Hockey has been an exclusively minor association. He reported that their registration numbers have been increasing rapidly since the 1998-1999 season when there were 24 players to the 2001-2002 season which currently has 125 registered players.

Mr. Inglis reported that 67 of the Association's players reside in Coquitlam and will make up 5 teams. He noted that these 5 teams will require 10 sheets of ice for a ratio of one practice time and one game per week. He reported that the Association is presently short four sheets of ice in total and must therefore purchase unsubsidized ice time which he noted is a large financial burden for their small organization.

The Committee requested that this item be referred to a future Closed Meeting of Council for consideration.

502-3 Delegation: Coquitlam Figure Skating Club

Mr. George Allan and Ms. Michelle Lamothe, Coquitlam Figure Skating Club, appeared before the Committee to provide an overview of their proposal to build a mezzanine overlooking the Annex ice rink at the Coquitlam Sports Centre. Mr. Allan advised that the mezzanine would be used to provide an off-ice training facility for its athletes, and meeting and administrative space for its coaches and administrators.

Mr. Allen noted that the Coquitlam Figure Skating Club is a 38 year old, non-profit organization run by a volunteer Board of Directors. He advised that the Club has approximately 300 skaters annually and that they attract skaters from outside of the area due to the quality of their coaches and programs.

Ms. Lamothe provided the following information regarding the proposed project:

- Project includes a new vestibule and new entrance and infill over existing change rooms to create an approximately 1200 square foot area of spring floor, ballet bars and mirrors, a coaches room, office, and meeting/training room
- The project has been deemed technically feasible in terms of the building
- Cost of the Project estimated to be \$250,000
- There is still a need to take the proposal back to board for final approval
- The Board has already allocated \$50,000 from the Club to the project, but they will still need substantial in-kind and financial support
- Anticipate a 16 week closure to the facility for repairs and construction (ideal start time being April 2002)

Copies of the said presentation and proposal were distributed to the Committee and are attached hereto to form a part of these Minutes.

Staff were directed to report back to the Committee at a future Meeting on the Proposal.

502-4 Coquitlam Express Junior A Hockey – Memorandum of Agreement
Amendments

**COUNCIL
ACTION**

The Committee recommends that:

Council approve the amendments to the Memorandum of Agreement between the City of Coquitlam Express Junior A Hockey, as outlined in the report from the General Manager Leisure and Parks Services dated 2001 August 10 and direct the City Manager to execute an amended Memorandum of Agreement.

*Res # 752
Appel*

502-5 Chimo Pool Infrastructure Grant Application

**COUNCIL
ACTION**

The Committee recommends that:

Council approve the allocation of \$2.1 million from Capital Reserves for the renovation/reconstruction of Chimo Pool, contingent upon receipt of \$4 million in grant funding through the Canada/British Columbia Infrastructure Program.

*Res # 753
Appel*

Councillor Stangier registered opposition.

502-6 Parks & Ground Maintenance Standards

**COUNCIL
ACTION**

The Committee recommends that:

Council refer the consideration of \$132,422 for the reinstatement of 1996 maintenance standards (parks, boulevards and grounds) to the 2002-2006 budget discussions.

*Res # 754
Appel*

502-7 Mundy Park – Dogs Off-Leash

**COUNCIL
ACTION**

The Committee recommends that:

i) Council approve dogs-off-leash in Mundy Park between ^{dawn}~~dusk~~ and 10:00 a.m. save for in sensitive areas as indicated in the report of the General Manager Leisure and Parks Services dated February 19, 2001 entitled "Dog Management Strategies"; and

ii) Council direct staff to report back on the maximum allowable fine that may be issued to those caught with their dogs off-leash after 10:00 a.m.

*Res # 755
Amended to add
"and in-control"
Appel*

*Res # 756
Appel*

Councillor Stangier registered opposition.

ITEM IV – OTHER BUSINESS

Correspondence – Friends of Mundy Park

The Manager Parks and Open Spaces distributed copies of the following correspondence and attachments dated September 4, 2001 from Friends of Mundy Park, copies of which are attached hereto to form a part of these Minutes:

- Letter and petition pertaining to Dogs-off-leash in Mundy Park
- Friends of Mundy Park amended May 2001 Constitution
- List of questions concerning the Coquitlam Animal Shelter

ITEM V – TABLED ITEMS

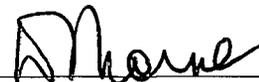
- T-1 Information Report – Survey Focusing on the Participation of Girls in Sport and Movement Programs
- T-2 Information Report – Treefest & Salmon Leadership Paddle
- T-3 Information Report – Community Handbook
- T-4 Minutes – Association Habitat Maillardville Board Meeting – June 14, 2001
- T-5 Information Package – National Symposium on Parks and Grounds
- T-6 BC Games for Disabled – Invitation to Host
- T-7 Article – United Way – Improving a Low-Income Community
- T-8 Newspaper Ads

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for September 24, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:55 p.m.



CHAIR



Kerri Lore
Committee Clerk

CITY OF _____

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
OCTOBER 9, 2001

502

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, October 9, 2001 at 12:00 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor J. Stangier

Committee Members Absent: Councillor M. Reid

Guests: D. Hedges, Coquitlam Senior Adanacs Lacrosse Club
L. Wingrove, Coquitlam Senior Adanacs Lacrosse Club
F. Bull, Dogwood Pavilion Advisory Board
T. Kelly, Northeast Sector Vandalism Working Group
C. Berris, Catherine Berris Associates
S. Bottrill, Hyack Swim Club

Staff Present: B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Space Services
D. Leavers, Manager Leisure Services West
C. Haire, Manager Business Services
J. Fordyce, Manager Sports Centre
S. Borthwick, Manager City Centre Aquatic Complex
D. Palidwor, Parks Planner
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held September 10, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

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ITEM III - NEW BUSINESS

502-1 Delegation: Coquitlam Senior Adanacs Lacrosse Club

Mr. Don Hedges, President and Mr. Les Wingrove, General Manager, Coquitlam Senior Adanacs Lacrosse Club, appeared before the Committee to request to have the Adanacs' relationship with the City reviewed. Mr. Hedges noted that the Adanacs would like to enter into a formal contract with the City.

**COUNCIL
ACTION**

The Committee recommends that:

Council direct staff to conduct a review of the use of the Coquitlam Sports Centre by the Coquitlam Senior Adanacs Lacrosse Club and report back a negotiated Memorandum of Agreement for Council consideration, that would define the relationship between the City and the Club for the 2002-2004 lacrosse seasons.

*Res # 819
APPD*

502-2 Delegation: Dogwood Pavilion 25th Anniversary

Mr. Frank Bull, Past President, Dogwood Pavilion Advisory Board, appeared before the Committee to promote the celebration plans for the 25th Anniversary of Dogwood Pavilion in 2002.

Mr. Bull advised that the Board is planning a variety of events to celebrate their 25th Anniversary such as an Anniversary Tea, a Flag Raising Ceremony, a Barbeque and a Gala Dinner Dance. He further noted that the Board is looking to have memorial benches placed outside of the Pavilion. He noted that a number of subcommittees are working hard to raise funds for the events and that any contribution from the City would be greatly appreciated.

It was noted that representatives from the Dogwood 25th Anniversary Committee would be appearing as a delegation before Council on October 15, 2001.

Staff were directed to determine if the City could assist the Board by referring requests made to the City to donate memorial benches to Dogwood Pavilion.

502-3 Presentation: Northeast Sector Vandalism Watch Proposal

The General Manager Leisure and Parks Services provided an update on the Park Watch Program that was implemented on a trial basis at several outdoor pools throughout the City. He noted that the program has met with some success.

Mr. Tim Kelly, Northeast Sector Vandalism Working Group, appeared before the Committee to provide an overview of the Vandalism Watch Proposal. His presentation included information regarding:

- Goals of the Northeast Sector Vandalism Working Group – namely to reduce vandalism in the Tri-Cities through a proactive approach.
- Targets of vandalism – schools, leisure facilities, parks and businesses.
- Types of vandalism - broken glass, graffiti, theft, arson, on-site alcohol and drug abuse.
- Costs to the community – financial and reduction in quality of life.
- Stakeholders – City of Coquitlam, City of Port Coquitlam, School District #43 and Coquitlam RCMP. It was noted that additional stakeholders need to be involved (i.e. TransLink and the Chamber of Commerce)
- Key observations and Challenges (i.e. there is currently minimal coordination between stakeholders, current solutions are more reactive than proactive).
- Shared vision and common goals – need to determine what the specific goals are, what constitutes success, what is achievable and realistic, what role the police will play, etc.
- Need to maximize existing resources/use of existing programs (i.e. Community Watch, Block Watch).
- Solutions – raise public awareness and implement local solutions such as “school watch” and “park watch.”
- Next steps – getting the buy in, developing the launch of a public awareness campaign, ongoing management of the public awareness campaign and development and management of local solutions.

502-4 Presentation: Master Trail Plan

A map of the Draft Recreational Trail Network Plan was distributed to the Committee, a copy of which is available for viewing at the City Clerks Office.

Ms. Catherine Berris, Catherine Berris Associates, appeared before the Committee to provide an on-screen presentation entitled “Components to the Master Trail Plan.” Her presentation included information regarding:

- Scope of the Master Trail Plan – all off road trails and all on road routes covered by the Strategic Transportation Plan.
- Purpose of the Master Trail Plan (i.e. update and consolidate existing trail plans).
- Issues addressed (i.e. safety and security, universal accessibility).
- Trail types: Urban Multi-Use; Access Road/Trail; Urban Nature Trail; Park Connector; and Nature Trail.
- Summary of trail types.
- Location criteria (i.e. connect with surrounding jurisdictions, interesting and diverse routes).
- Network Plan components – existing trails, parking and staging areas and proposed trail connections.

**COUNCIL
ACTION**

The Committee recommends that:

Council direct staff to proceed with the presentation of the “Draft Master Trail Plan” at the public City-Wide Official Community Plan Open Houses and report back later in the year with the Final Plan and Implementation Plan.

Staff were directed to ensure that it is noted on the Plan that it is a “Draft” when presented at the Public Open Houses.

502-5 2002 Fees and Charges

**COUNCIL
ACTION**

The Committee recommends that:

Council approve the 2002 Leisure and Parks Services Fees and Charges and that they be included as a Schedule of Fees to the City of Coquitlam Fees and Charges Bylaw for future consideration by Council.

The Manager Leisure and Parks Services provided an overview of the current situation at the City Centre Aquatic Complex as it relates to the Hyack Swim Club. He noted that the pool will now open at 5:15 a.m. and that the Club will only pay 1/3 of the cost of one lifeguard. With regards to non-prime time versus prime time rates, he advised that the morning hours are in fact *prime* time hours for the Aquatic Complex. It was also noted that reconfiguring the pool to open more lanes to the Hyack Swim Club would require displacing the general public.

Res # 820
App'd

Res # 821
App'd

Copies of a summary outlining the points the Hyack Swim Club has brought forward to the City were distributed to the Committee, a copy of which is attached hereto to form a part of these Minutes.

Mr. Mark Bottrill, Director of Swimming, Hyack Swim Club, appeared before the Committee to request that the Club be allowed to "police" themselves, being that they have certified lifeguards on staff. He noted that should the City

alleviate the lifeguard costs paid by the club this would result in a savings of approximately \$10,000 annually to the Club.

It was noted that in accordance with the Health Act, there must be two guards "policing" the pool at all times.

**COUNCIL
ACTION**

The Committee recommends that:

Council direct staff to report back on the issue of the ~~Hyack~~ Swim Clubs providing a lifeguard while using City facilities.

their own

502-6 Tri-City Female Hockey Association

**COUNCIL
ACTION**

The Committee recommends that:

Council support a mid-season reallocation process which shifts up to 3.75 hours per week of ice time to the Tri-Cities Female Hockey League (TCFHL) from the Coquitlam Minor Hockey Association (CMHA) effective January 1, 2002.

ITEM IV – OTHER BUSINESS

Nil.

ITEM V – TABLED ITEMS

- T-1 Information Report – Communities in Bloom 2001
- T-2 Information Report – Volunteer Reception for Community Youth Sport Organizations
- T-3 Information Report – Community Volunteer Workshops
- T-4 Minutes – Coquitlam Heritage Society

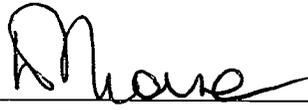
- T-5 Evergreen Cultural Centre Utilization Reports – 1997- June 2001 & 1998-
August 2001
- T-6 Letter from Friends of Mundy Park dated September 28, 2001
- T-7 Newspaper Ads

ITEM VI – NEXT MEETING DATE

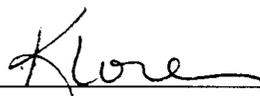
The next meeting is scheduled for October 29, 2001.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 2:17 p.m.



CHAIR



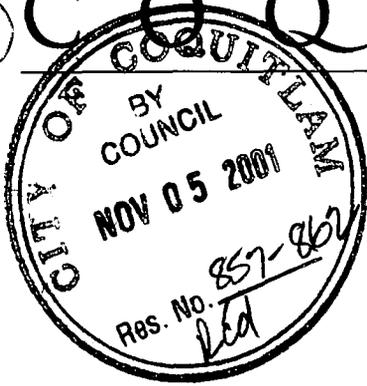
Kerri Lore
Committee Clerk

CITY OF _____

COQUITLAM



502



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
OCTOBER 29, 2001

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, October 29, 2001 at 12:07 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Other Councillors Present: Councillor D. Chiu

Guests: Debbie Odin, Westcoast Gymnastic Centres
Doug Odin, Westcoast Gymnastic Centres

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
D. Day, General Manager Planning and Development
A. Orde, Manager Economic Development
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West
S. Borthwick, Manager City Centre Aquatic Complex
D. Palidwor, Parks Planner
T. Wingrove, City Clerk
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING- OCTOBER 9, 2001

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held October 9, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

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ITEM III - NEW BUSINESS

502-1 Delegation: Westcoast Gymnastic Centres

Mr. Doug Odin and Mrs. Debbie Odin, Westcoast Gymnastic Centres, were present at the Meeting to request that the City reduce the fee associated with the use of Pinetree Community Centre to host the B.C. Gymnastic Championships.

Mr. Odin advised that there would be approximately 400 athletes and their families attending the Championships. He noted several benefits to the community should the event be hosted at Pinetree Community Centre (i.e. cultural tourism, economic gain, media attention).

Mr. Odin clarified that the Championship is run by the BC Gymnastics' Society, a non-profit organization, and that any profits earned from the event would be distributed at the discretion of the Society.

The Delegation left the Meeting at this time.

**COUNCIL
ACTION**

The Committee recommends:

That Council approve a flat fee of \$3000 as requested by Westcoast Gymnastic Centres for use of the Pinetree Community Centre to host the B.C. Gymnastic Championships.

Res No. 858
App'd

**ITEM IV – RESOLUTION IN ACCORDANCE WITH SECTION 242.3 OF THE
LOCAL GOVERNMENT ACT**

MOVED BY COUNCILLOR STANGIER
AND SECONDED

That in accordance with section 242.3 of the *Local Government Act* the Committee Meeting be closed to the public at this time in order that the Committee may give consideration to the following matters, that in accordance with section 242.2 of the *Local Government Act*, may be considered by the Committee in a meeting closed to the public:

- 1) One item that relates to the acquisition, disposition or expropriation of land or improvements;
- 2) One item that relates to litigation or potential litigation affecting the municipality;

- 3) One item that relates to personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and
- 4) Any other item, that may come before the Committee that may in accordance with section 242.2 of the *Local Government Act* be considered by the Committee in a meeting closed to the public.

CARRIED UNANIMOUSLY

The Regular Meeting of the Leisure, Parks and Cultural Services Committee reconvened in a Meeting open to the Public at 1:05 p.m. with all members of the Committee and Councillor Chiu present.

ITEM V – NEW BUSINESS CONTINUED

502-2 Presentation: Mundy Lake Water Study

Mr. Lee Nikl, EVS Environmental Consultants, was present at the Meeting to provide an on-screen presentation of the *Mundy Lake Water Study*. His presentation included information regarding:

- Historical information related to the Lake's condition
- The EVS Water Quality Study (i.e. 18 sampling stations with depth profiles, 58 measurements of dissolved oxygen and temperature)
- Water quality findings (i.e. pH is acidic, dissolved oxygen decreases with the lake depth, nutrient levels are low)
- Conclusions:
 - plant species and water chemistry typical for a bog lake
 - the process that the lake is undergoing is a natural process of a lake becoming a bog
- Generalized bog formation
- Recommendations:
 - select public access to parts of Mundy Lake and restriction from other parts
 - trail structures
 - signage
 - restoration work in some areas
 - monitoring Mundy Lake: ongoing, incoming, practical and reliable information; possible learning experiences for area students.

A copy of the original Study is available for viewing from Leisure and Parks Services.

**COUNCIL
ACTION**

The Committee recommends:

*Res. No. 859
Appd*

- i. That Council receive for information the Mundy Lake Study prepared by EVS Environmental Consultants; and
- ii. that Staff be directed to implement minor lake management activities and a lake monitoring and education program, including erection of an interpretive sign, within the parameters of the 2002-2004 Operating Budget

502-3 Hyacks Swim Club

Discussion ensued relative to the implications of allowing swim clubs to provide their own lifeguards while using City facilities. It was noted that the clubs' lifeguards would be focused on their own swimmers and that there would therefore, still need to be two City lifeguards on duty to patrol the pool.

Staff confirmed that there would not be a reduction in the number of City staff employed should Council agree to reduce the percentage of lifeguard fees paid by swim clubs.

**COUNCIL
ACTION**

The Committee recommends:

*Res. No. 860
Defeated
Res. No. 861
Appd*

That Council approve a 50% reduction in the percentage of lifeguard wages charged to swim clubs.

— refer to 2002 Budget Deliberations .

502-4 BC Girls' High School Rugby Association Championship 2002

**COUNCIL
ACTION**

The Committee recommends:

*Res. No. 862
Appd*

- i. That Council support the Provincial Girl's High School Rugby Championships at the Town Centre Park stadium and sports fields by approving a waiver of the rental fee (\$1,972).

- ii. **That the City collect the actual costs incurred by the City for janitorial services associated with hosting the Championships.**

ITEM VI – OTHER BUSINESS

T-1 Boulevard Median Landscape Standards

Discussion ensued relative to the City's Boulevard Median Landscape Standards. Staff were directed to follow up with Operations regarding: i) information related to the City of Surrey's "Adopt a Street Program"; and ii) whether or not the Brochure entitled "Boulevard Maintenance" has been distributed to the public.

ITEM VII – TABLED ITEMS

- T-1 Boulevard Median Landscape Standards
- T-2 Minutes – Coquitlam Field Sports Association Regular Meeting – October 9, 2001
- T-3 Minutes – Place des Arts Board Meeting – July 11, 2001
- T-4 Place Des Arts - Executive Director's Report – September 4, 2001
- T-5 Minutes – Place des Arts Board Meeting – September 12, 2001
- T-6 Place des Arts -Executive Director's Report – September 18, 2001
- T-7 Newspaper Ads

ITEM VIII – NEXT MEETING DATE

The next meeting is scheduled for November 13, 2001.

ITEM IX – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:55 p.m.

CHAIR



Kerri Lore, Committee Clerk

CITY OF _____

COQUITLAM



502



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
NOVEMBER 13, 2001

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Tuesday, November 13, 2001 at 11:00 a.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Mayor J. Kingsbury
Councillor M. Reid
Councillor J. Stangier

Other Councillors Present: Councillor D. Chiu
Councillor Hollington
Councillor Wilson

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
S. McLeod, Manager Financial Services
L. Swanson, Budgets Manager
M. Nihls, Manager Parks & Open Space
D. Leavers, Manager Leisure Services West
S. Borthwick, Manager City Centre Aquatic Complex
T. Wingrove, City Clerk

Others Present: Mr. G. Fulton, Coquitlam Public Library Board
Mr. J. Coyle, Interim Director - Coquitlam Public Library
Mr. F. Bouvier, Place des Arts Board
Ms. G. Elliott, Executive Director - Place des Arts
Mr. K. Bernascheck, Coquitlam Heritage Society
Mr. T. Pare, Coquitlam Heritage Society

ITEM I - MINUTES OF PREVIOUS MEETING - OCTOBER 29, 2001

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held October 29, 2001.

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ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

ITEM III - NEW BUSINESS

502-1 Budget Presentation by Cultural Organizations (Library, Evergreen, Place des Arts, Place Maillardville and Heritage Society)

Coquitlam Public Library

Mr. G. Fulton, Coquitlam Public Library Board and Mr. J. Coyle, Interim Director – Coquitlam Public Library appeared before the Committee to present the 2002 – 2006 Financial Plan.

Mr. Fulton provided a summary of the Library circulation statistics and active membership as well as the InterLINK program that is supported throughout the Lower Mainland.

Mr. Fulton provided a summary of programs in 2002 provided for children, teens and adults and noted that 469 children's programs have been hosted in 2001 with attendance just under 16,550, 66 teen programs with 4,300 participants and 98 adult programs with 1,415 participants. He further noted that reference staff have responded to more than 62,250 requests in 2001.

Mr. Fulton stated that the Library is requesting \$212,011 of additional funds for 2002 which represents a 7.2% increase over 2001 and that the 2001 budget presentation did not include new programs or capital projects.

Mr. Fulton stated that the additional \$108,200 in new requests would fund a multi-lingual Librarian, furniture replacement, security systems and computer replacement.

A copy of his presentation was provided to the Committee and is attached hereto and forms a part of these Minutes.

The Committee discussed the possibility of fee revenues by the Coquitlam Public Library to assist with funding in 2002.

Councillor Hollington arrived at the meeting at this time (11:25 a.m.).

The General Manager Leisure and Parks Services stated that the Coquitlam Public Library proposed budget in 2002 was funded to \$3,032,070 and that new operating and capital requests of \$58,200 and \$50,000 were not included in the proposed budget.

Place des Arts

Mr. F. Bouvier, Place des Arts Board and Ms. G. Elliott, Executive Director - Place des Arts, appeared before the Committee to present the 2002 - 2006 Financial Plan.

Mr. Bouvier stated that the Place des Arts Board is requesting an additional \$24,320 addition to the 2002 proposed budget of \$597,398.

He stated that funds approved in 2001 for staff reclassification purposes were used to undertake a technology upgrade to provide a local area network, three class modules, hardware to support the new system and related costs. He further stated that this upgrade was a result of the financial auditor's recommendations to address accountability issues and that all audit concerns have now been addressed.

Mr. Bouvier stated that the staff reclassification project which began in 2000 and deferred for technology reasons in 2001 was being requested again in years 2002 - 2003. He stated that Place des Arts staff generally earn approximately 84% of similar municipal positions and that benefits were approximately 4.6% of gross salary as compared to approximately 19%. He further noted that labour costs within the proposed budget did not include any overtime costs as staff received time off in lieu of overtime.

Mr. Bouvier stated that Place des Arts operates with minimal staff and, as a result of 14% growth in 2001, is in critical need of additional staff and office space. He noted that new staff positions and renovations have been requested in 2003 - 2005. Mr. Bouvier stated that a new request of \$1,006 for operating costs has been submitted to continue the same level of service in 2002. He further stated that school visits and programs have been restricted by financial and staff resources.

Mr. Bouvier stated that the capital request of \$10,175 would be supplemented by \$45,000 from other corporate and charitable sources. He further stated that a modest contingency, amortization costs, outdoor maintenance caused by vandalism and external grounds maintenance are included in the capital request.

A copy of his presentation was provided to the Committee and is attached hereto and forms part of these minutes.

The Committee discussed the revenue projections for additional programs and the net cost of these enhanced services. The Committee also discussed the vandalism costs and possible approaches to address this matter.

The Executive Director - Place des Arts explained that the technology project was required as a result of the financial audit. She further noted that 65% of the facility users were Coquitlam residents.

Heritage Society – Mackin House Museum

Mr. Bernascheck presented the 2002 – 2006 Financial Plan for the Heritage Society – Mackin House Museum noting that there was one staff person with a number of dedicated volunteers who contributed more than 1,200 hours to support this facility. He stated that the 2002 proposed budget was \$76,196 and there were no additional operating or capital requests.

Mr. Bernascheck stated that a number of artifacts from Fraser Mills were being preserved. He further stated that renovations including a gift shop were planned for 2002.

The Committee discussed the role of the Heritage Society on potential work at Fraser Mills and their potential role in preserving heritage houses throughout the community.

The meeting recessed at 12:06 p.m.

The meeting reconvened at 12:22 p.m. with the following Committee Members and Council Members present: Councillor Thorne, Councillor Reid, Councillor Stangier, Mayor J. Kingsbury, Councillor Hollington and Councillor Wilson.

Evergreen Cultural Centre and Place Maillard

It was noted that the Evergreen Cultural Centre Board was unable to present due to a family emergency. The General Manager Leisure and Parks Services provided a summary on behalf of the Evergreen Cultural Centre and Place Maillard and outlined the contractual and inflationary increases and new request for 2002. He stated that the Evergreen Cultural Centre is requesting \$40,829 in addition to the 2002 proposed budget of \$537,681 and that the Place Maillard 2002 proposed budget was \$155,541 with no additional operating or capital requests. He further noted that Council has already approved a \$250,000 increase for Place Maillard that is inherent within the proposed budget.

Discussion of Cultural Organizations

The Committee asked that the cost of vandalism for City buildings including cultural organizations be determined and that a strategy to manage these costs be forwarded to a future Committee meeting.

It was noted that the insurance deductible for the City of Coquitlam was \$5,000 and that the City of Coquitlam and/or cultural organizations were responsible for paying this deductible or any costs that are not covered by this deductible.

The Committee asked that alternatives to a full-time Asian Multi-lingual Librarian position be explored.

502-2 Budget Presentation by Leisure & Parks Services

The General Manager Leisure and Parks Services provided an overview of the Leisure and Parks Services Department including the key accomplishments in 2001 and strategic goals in 2002. He presented the revenue and expenditure changes and stated that the proposed budget represented an increase of \$644,000 or a 1.02% property tax increase.

The Committee discussed the cemetery revenue and the type of plot that is being promoted and sold to create this revenue.

Mayor Kingsbury left the meeting at this time (1:05 p.m.).

The General Manager Leisure and Parks Services provided a summary of the 2002 Capital Expenditure Program as it relates to facilities, park purchase and development and trails.

Councillor Hollington left the meeting at this time (1:13 p.m.).

The General Manager Leisure & Parks Services presented a summary of the Capital Expenditure Program in 2003 – 2006 and noted that major facility construction was not included in this program.

Councillor Hollington returned to the meeting at this time (1:15 p.m.).

The General Manager Leisure and Parks Services presented a number of potential community initiative projects, "late-breaking" issues and items referred to budget by Council that are not currently funded in the Financial Plan and the cost of these proposed initiatives.

The General Manager Leisure and Parks Services presented the top 3 departmental priorities and the General Management Team priorities that are not currently funded in the Financial Plan and the cost of these proposed initiatives.

The General Manager Leisure and Parks Services presented the Community Grant requests as requested by Community organizations.

The Committee asked that staff prior to further consideration of the Community Grant requests complete additional work.

ITEM V – NEW BUSINESS CONTINUED

ITEM VI – OTHER BUSINESS

Nil

ITEM VII – TABLED ITEMS

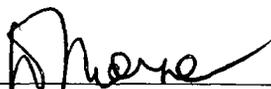
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ITEM VIII – NEXT MEETING DATE

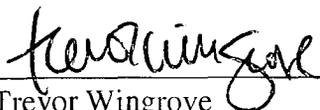
The next meeting is scheduled for November 26, 2001.

ITEM IX – ADJOURNMENT

The Chair declared the Meeting adjourned at 1:46 p.m.



CHAIR



Trevor Wingrove
City Clerk



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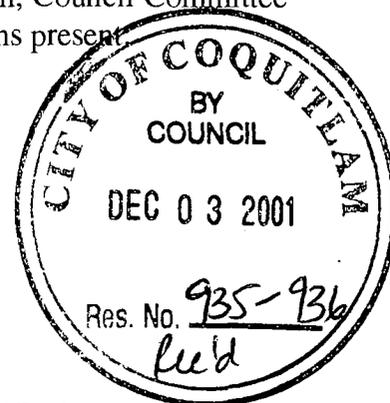
“CLOSED”
LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE MEETING MINUTES NOVEMBER 26, 2001

A “Closed” Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee convened on Monday, November 26, 2001 at 12:45 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Other Councillors Present: Councillor L. Hollington

Staff Present: W. Jones, Deputy City Manager
D. Brown, City Solicitor
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
K. Lore, Committee Clerk



ITEM I – MINUTES OF PREVIOUS MEETING

Not applicable.

ITEM II – BUSINESS ARISING FROM MINUTES

Nil.

ITEM III – NEW BUSINESS

80-1 West Coast Society for the Protection and Conservation of Reptiles –
Request to hold Reptile Show and Sale at Poirier Community Centre

The City Solicitor provided a brief overview of “City of Coquitlam Wild Animal Prohibition Bylaw No. 2994, 1996.” She advised that the Bylaw does prohibit the exhibition and display of “snakes and venomous reptiles” (as defined in “Schedule A” attached to the Bylaw) and that the City therefore has a legal right to deny the Society’s request to hold a reptile show and sale at Poirier Community Centre.

ML

COUNCIL The Committee recommends:
ACTION

Res. No. 936
App'd.

That the West Coast Society for the Protection and Conservation of Reptiles be advised that in accordance with "City of Coquitlam Wild Animal Prohibition Bylaw No. 2994, 1996" they are prohibited from holding a reptile show and sale in Coquitlam.

Councillor Stangier registered opposition.

Discussion ensued relative to the possibility of including in the Bylaw at some future point a prohibition on the breeding, sale and trade of all animals.

ITEM IV - OTHER BUSINESS

Nil.

ITEM V - TABLED ITEMS

Nil.

ITEM VI - NEXT MEETING

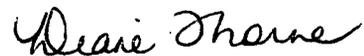
The next "Closed" Meeting of the Committee will be scheduled at the call of the Chair.

ITEM VII - ADJOURNMENT

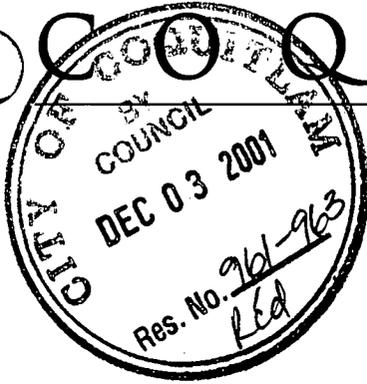
The Chair declared the "Closed" portion of the Meeting adjourned at 1:05 p.m. The Committee then reconvened in a Meeting open to the Public.



Kerri Lore
Committee Clerk



CHAIR



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
NOVEMBER 26, 2001

502

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, November 26, 2001 at 12:00 p.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor M. Reid
Councillor J. Stangier

Also Present: Councillor L. Hollington

Guests: A. Fenrick } West Coast Society for the Protection &
G. Watson } Conservation of Reptiles
S. Edgar, Pipeline BMX

Staff Present: W. Jones, Deputy City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks and Open Spaces
D. Leavers, Manager Leisure Services West Division
K. Lore, Committee Clerk

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held November 13, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil.

ITEM III - NEW BUSINESS

502-1 Delegation: Pipeline BMX Association

Mr. S. Edgar, Pipeline BMX Association, appeared before the Committee to request funding from the City for completion of the BMX facility located at Town Centre Park.

Mr. Edgar noted that the City had approached the National BMX Association to seek their assistance in preparing a plan for a BMX facility in Coquitlam and that the Society had assumed that they would be given a budget to work with. It was noted that the Pipeline BMX Association was born out of the National BMX Association and that there are currently no Coquitlam residents on the Executive of the Pipeline BMX Association.

The Manager Parks and Open Spaces provided an update on the status of the track. He noted that the site has been cleared and approximately 80% of the track has been shaped, but that the finishing touches are still needed (i.e. bleachers, water, sewer).

Staff were directed to work with the Association to continue with the project and to help in the formation of a Coquitlam or Tri-Cities based Executive which could take over management of the local Association.

502-2 Delegation: West Coast Society for the Protection and Conservation of Reptiles (WCSPCR)

Ms. A. Fenrick and Mr. G. Watson, West Coast Society for the Protection and Conservation of Reptiles (WCSPCR), appeared before the Committee to request that the Society be permitted to hold a reptile show and sale at Poirier Community Centre in July 2002.

Ms. Fenrick noted that the Society has held shows at the Richmond Nature Park, Lynn Canyon Ecology Centre, Science World and various schools throughout the Lower Mainland. She advised that they have held two shows and one sale in Coquitlam, to which the turnout was very good. She noted that the shows are educational and that the sales showcase local breeders who adhere to strict rules concerning the health and well being of the animals. It was also noted that the Society promotes a domestic breeding program and that there are thus, no "wild caught animals."

In reference to the City's "Wild Animal Prohibition Bylaw No. 2994, 1996" Mr. Watson noted that the Society's purpose when holding a show is to

provide knowledge so that people will understand and appreciate the value of reptiles in the natural environment and *not* to have their animals “perform tricks, fight or participate in performances by the show for the amusement or entertainment of an audience.”

Copies of the presentation and letters of reference were provided for distribution, copies of which are available for viewing in the City Clerk’s Office.

Councillor Reid arrived at the Meeting (12:31 p.m.).

**ITEM IV – RESOLUTION IN ACCORDANCE WITH SECTION 242.3 OF THE
*LOCAL GOVERNMENT ACT***

MOVED BY COUNCILLOR STANGIER
AND SECONDED

That in accordance with section 242.3 of the *Local Government Act* the Committee Meeting be closed to the public at this time in order that the Committee may give consideration to the following matters, that in accordance with section 242.2 of the *Local Government Act*, may be considered by the Committee in a meeting closed to the public:

- 1) One item that relates to law enforcement, if the Council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an Act, regulation or bylaw; and
- 2) Any other item, that may come before the Committee that may in accordance with section 242.2 of the *Local Government Act* be considered by the Committee in a meeting closed to the public.

CARRIED UNANIMOUSLY

The Regular Meeting of the Leisure, Parks and Cultural Services Committee reconvened in a Meeting open to the Public at 1:05 p.m. with all members of the Committee and Councillor Hollington present.

ITEM V – NEW BUSINESS CONTINUED

502-3 Batting Cage/Storage Facility at Blue Mountain Park

COUNCIL ACTION The Committee recommends:

*RES. NO. 962
APPEL*

That Council authorize the Coquitlam Little League to enclose with vertical metal siding the batting cage structure at Blue Mountain Park, subject to applying for and satisfying permit conditions required by the Planning and Development Department, and as specified in the report of the General Manager Leisure and Parks Services dated November 21, 2001.

502-4 Great Tree Hunt Program Proposal

COUNCIL ACTION The Committee recommends:

*RES. NO. 963
APPEL*

That this report be forwarded to the Environment Committee and that the Committee select a representative for the Steering Committee.

That this report be forwarded to the Community Liaison Committee and that the Committee select a representative for the Steering Committee.

That following input from the Environment and Community Liaison Committees the "Great Tree Hunt Program Proposal" be forwarded to the Leisure, Parks and Cultural Services Committee and Council for endorsement.

ITEM IV – OTHER BUSINESS

Nil.

ITEM V – TABLED ITEMS

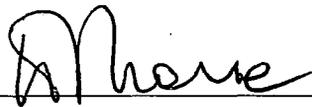
- T-1 Information Report – Tree of Memories
- T-2 Information Report – Public Art Policy Development Work Plan Proposal
- T-3 Information Report – Millennium Trail Official Opening Ceremony
- T-4 ESS Volunteer Newsletter – November 2001
- T-5 Evergreen Cultural Centre – Newspaper Clippings

ITEM VI - NEXT MEETING DATE

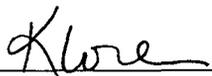
The next meeting is scheduled for December 10, 2001.

ITEM VII - ADJOURNMENT

The Chair declared the Meeting adjourned at 1:34 p.m.



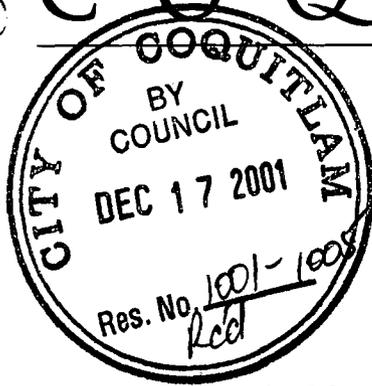
CHAIR



Kerri Lore
Committee Clerk

CITY OF _____

COQUITLAM



LEISURE, PARKS & CULTURAL SERVICES (LPCS)
COMMITTEE REGULAR MEETING MINUTES
DECEMBER 10, 2001

502.

A Regular Meeting of the Leisure, Parks & Cultural Services (LPCS) Committee of Council convened on Monday, December 10, 2001 at 8:00 a.m. at the City of Coquitlam, Council Committee Room, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor B. LeClair, Chair
Councillor M. Wilson

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure and Parks Services
M. Nihls, Manager Parks & Open Space
D. Leavers, Manager Leisure Services West
P. Kabatoff, Cemetery Manager
S. Durham, Deputy City Clerk

ITEM I - MINUTES OF PREVIOUS MEETING – NOVEMBER 26, 2001

The Committee approved the Minutes of the Leisure, Parks and Cultural Services Committee Meeting held November 26, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

502-1 Centennial Gymnasium Presentation

The General Manager Leisure and Parks Services presented the plans for the double gymnasium to be built at Centennial Secondary School. The gymnasium would consist of the following:

- one main court with bleachers to be used for spectator games or two full-size basketball courts
- an office for community use
- a multi-purpose room

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- an outdoor accessible washroom - this washroom will be maintained by the City.
- storage room
- elevator access to second storey.

The General Manager Leisure and Parks Services informed the Committee that no additional washrooms or change rooms will be built. Users would have access to the existing change rooms. The daytime staff parking will be made available to the community in the evenings. It was noted that the availability of parking will be an issue that will be addressed in the operating agreement.

The General Manager Leisure and Parks informed the Committee that the gymnasium will be reserved primarily for community use on weeknights and weekends.

It is anticipated that the project will be tendered in January/February with the bulk of the construction to take place during the summer months. A completion date of September 2002 is targeted.

Before making a similar presentation to Council, staff was requested to determine whether this capital project has been approved by the Ministry, ensure that all issues are identified and determine if the budget is adequate.

It was also requested that Bill Low, Project Manager, appear before the Committee to discuss all outstanding details.

The Committee received the verbal report of the General Manager Leisure and Parks Services.

502-2 Lighting Levels at Blue Mountain and Mundy #4 Baseball Fields

The Manager Parks and Open Spaces informed the Committee that an electrical engineer has been commissioned to conduct a review of the lighting levels at the Blue Mountain and Mundy #4 Baseball Fields. The current lighting levels in the fields are below both the recreational and competitive level of design.

The Manager Parks and Open Spaces also informed the Committee that Coquitlam Reds Minor Baseball has requested that the lighting levels be upgraded to the competitive level.

Staff will examine options to upgrade the lighting in these fields.

The Committee received the verbal report of the Manager Parks and Open Spaces.

502-3 Cemetery Fees and Charges Amendment Bylaw No. 3483, 2001

The Cemetery Manager advised that the fees have not increased over the past three years.

The Committee recommends:

**COUNCIL
ACTION:**

That Bylaw No. 3483, 2001, a bylaw to amend Schedules "A" and "B" stipulating the fees charged for products and services provided at Robinson Memorial Park, be read a first, second and third time.

*RES NO. 1002
APPD*

502-4 Community Use of Meeting Room Space

The Manager Leisure Services West Division provided an overview of the report.

The Committee discussed ensuring Council has access to meeting space in the event of an emergency meeting and expressed concern regarding wear and tear of the furniture and equipment.

The Committee recommends:

**COUNCIL
ACTION:**

That Council authorize the addition of City Hall to the inventory of community meeting spaces available for public use, and adopt the attached procedures and fee schedule to apply to its use in 2002.

*RES NO. 1003
APPD*

502-5 Request from Coquitlam City Soccer Association to Place a Portable Building at Hartley Park

The General Manager Leisure and Parks Services provided an overview of the report.

The Committee discussed who will be responsible for the removal and disposal of the portable and whether this was the best location for the portable.

The Committee recommends:

COUNCIL

ACTION:

*RES NO. 1004
APPD*

That Council authorize the Coquitlam City Soccer Association (CCSA) to place a portable building at Hartley Park subject to applying for and satisfying permit conditions required by the Planning and Development Department and as specified in the report of the General Manager Leisure and Parks Services dated December 6, 2001 and specify that the Coquitlam City Soccer Association be responsible for the removal and disposal of the portable building.

502-6 Mundy Lake Aeration

The General Manager Leisure and Parks Services advised the Committee that a study was conducted and it was determined that the cost of aerating the lake would be high with minimal benefits.

The Committee recommends:

COUNCIL

ACTION:

*RES NO. 1005
RCD*

That the report of the General Manager Leisure and Parks Services dated December 3, 2001 entitled "Mundy Lake Aeration" be received for information.

ITEM IV – OTHER BUSINESS

No items presented.

ITEM V – TABLED ITEMS

- T-1 Information Report – Youth Committees and Councils Update
- T-2 Newspaper Ad

ITEM VI – NEXT MEETING DATE

The next meeting is scheduled for January 14, 2002.

ITEM VII – ADJOURNMENT

The Chair declared the Meeting adjourned at 9:10 a.m.



CHAIR


Sonia Durham
Deputy City Clerk