

CITY OF

COQUITLAM



505

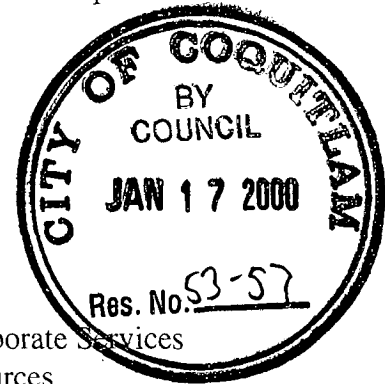
CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
JANUARY 10, 2000

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, January 10, 2000 at 2:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington
Councillor D. Chiu

Also Present: Councillor D. Thorne

Staff Present: N. Cook, City Manager
R. Hicks, General Manager Corporate Services
R. Haas, Manager Human Resources
D. Brown, Manager Legal & Bylaw Enforcement
J. Wilkie, Manager Corporate Planning
R. Innes, Planner 2
K. Lore, Committee Clerk
W. Jones, City Clerk



ITEM I - MINUTES OF SEPTEMBER 27, 1999

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held September 27, 1999.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

A handwritten signature or mark, possibly initials, located at the bottom right of the page.

ITEM III - NEW BUSINESS

505-1 Strategic Planning Process

COUNCIL

ACTION:

The Committee recommends that Council approve an integrated strategic planning process commencing in February 2000; and endorse the project management model proposed with the understanding that appropriate financial, environmental, infrastructure and other information be communicated to the public to ensure that they are well informed prior to their input being invited.

*App'd
Res'n #54*

505-2 Council Procedure Bylaw No. 3341, 2000

COUNCIL

ACTION:

The Committee recommends that Council give three readings to "Council Procedure Bylaw No. 3341, 2000."

*App'd
Res'n #55*

505-3 Mountain Bike Program

COUNCIL

ACTION

The Committee recommends that Council authorize staff to negotiate an agreement with SPOKE and the School Board to provide to the SPOKE program bikes that have been abandoned on public property and picked up by the City or its agents.

*App'd
Res'n #56*

505-4 RCMP Pay Council – 1999 Annual Report

The Committee received the report of the General Manager Corporate Services dated January 5, 2000 entitled RCMP Pay Council – 1999 Annual Report.

The Committee requested that the Superintendent RCMP be invited to the next meeting to update the Committee on the status of auxiliary members.



**COUNCIL
ACTION**

The Committee recommends that the Mayor write to the Federal Government to:

*App'd
res'n #57*

1. Strongly recommend that any substantial pay increases to the RCMP be phased in over a period of years so as not to have such significant impacts on municipalities;
2. Express Council's disappointment in the delay in the Federal Government providing its 10% share in the cost of computers for the Detachment; and
3. Express Council's concern over the government's long range planning processes with respect to the RCMP that have resulted in staffing shortages, in opening and closing the Regina training facilities and pay freezes that are now resulting in large "catch ups" that will affect municipalities.

505-5 Smart Communities Update

The General Manager Corporate Services updated the Committee on the "Smart Communities" initiative. He said the deadline for submissions to the Federal Government is January 14, 2000.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

RCMP Review of Service Delivery
Letter to E. & J. Krugel Re: Late Payment of Property Taxes

ITEM VI - NEXT MEETING

The next meeting is scheduled for February 14, 2000 at 2:00 p.m.

ITEM VII - ADJOURNMENT

The Chair declared the Meeting adjourned – 3:45 p.m.

CHAIR

Warren Jones
City Clerk



503

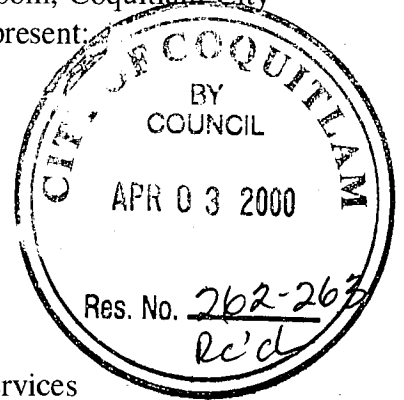
CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
MARCH 27, 2000

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, March 27, 2000 at 2:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington
Councillor D. Chiu

Also Present: Councillor D. Thorne

Staff Present: N. Cook, City Manager
R. Hicks, General Manager Corporate Services
R. Haas, Manager Human Resources
L. Anderson, Deputy Fire Chief
R. Hall, Superintendent RCMP
G. Jackson, Business & Tax Services Manager
S. MacLeod, Manager Financial Services
W. Jones, Deputy City Manager



ITEM I - MINUTES OF JANUARY 10, 2000

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held January 10, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

503-1 Assessment Authority Update, Al Didrikson, BC Assessment, Area Assessor to Present

Mr. A. Didrickson, BC Assessment, Area Assessor, appeared to update the Committee on issues and processes related to municipal assessments. Mr. Didrikson said that the Assessment Authority has identified approximately 2,300 units in Coquitlam that may be impacted by water penetration.

503-2 Council Benefits Report

COUNCIL

ACTION: The Committee recommends that consideration of "Council Benefits" be referred to 2000 Budget deliberations.

503-3 RCMP – 1999 Annual Report, Crime Prevention and Victim's Assistance Program

The Committee received for information the "1999 Annual General Report" of the RCMP Crime Prevention/Victim Assistance Program.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

1. RCMP Detachment vacancy and member movement update
2. Pre-Incident Fire Planning Project
3. Letter from Mayor on RCMP contract
4. Proceeds of Crime Report

ITEM VI - NEXT MEETING

The next meeting is scheduled for May 8, 2000 at 2:00 p.m.

Res.
263
at

ITEM VII - ADJOURNMENT

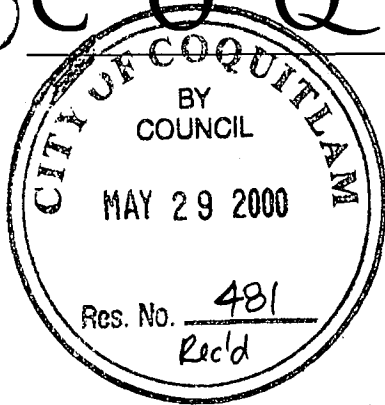
The Chair declared the Meeting adjourned – 2:47 p.m.

CHAIR

Warren Jones
Deputy City Manager

CITY OF _____

COQUITLAM



CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
MAY 23, 2000

503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, May 23, 2000 at 2:36 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington
Councillor D. Chiu

Also Present: Councillor M. Wilson

Staff Present: N. Cook, City Manager
R. Hicks, General Manager Corporate Services
W. Jones, Deputy City Manager
S. MacLeod, Manager Financial Services
S. Jiwa, Manager Information Services

ITEM I - MINUTES OF MARCH 27, 2000

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held March 27, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

M

ITEM III - NEW BUSINESS

505-1 Acceptable Use of Information and Communications Technology
Report

The Committee referred consideration of the Report of the General Manger Corporate Services, entitled "Acceptable Use of Information and Communication Technology" to the May 23, 2000 Closed Committee Meeting.

505-2 Direct Democracy Report

The Committee requested that staff report further on how direct democracy for municipalities might be envisioned by the Provincial Government.

505-3 Smart Communities

The General Manager Corporate Services updated the Committee on the Smart Choices Program.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

1. T-1 Smart Communities – Letter from Minister of Industry
2. T-2 Letter from Canada Customs and Revenue Agency
3. T-3 RCMP New Releases

ITEM VI - NEXT MEETING

The next meeting is scheduled for June 12, 2000 at 2:00 p.m.

ITEM VII - ADJOURNMENT

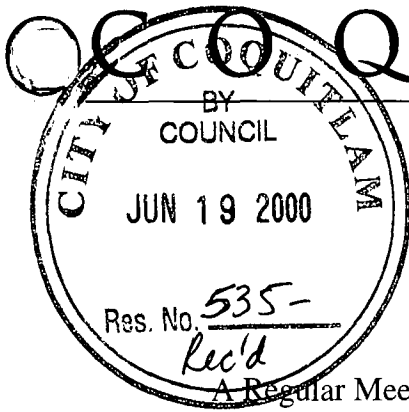
The Chair declared the Meeting adjourned – 2:55 p.m.

CHAIR

Warren Jones
Deputy City Manager

CITY OF

COQUITLAM



503

CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
JUNE 12, 2000

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, June 12, 2000 at 2:52 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington
Councillor D. Chiu

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
J. Wilkie, Manager Corporate Planning
D. Johnson, Fire Chief
D. Allan, Economic Development & Public Affairs Manager
R. VonSacken, Manager Emergency Program

ITEM I - MINUTES OF MAY 23, 2000

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held May 23, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

Me

ITEM III - NEW BUSINESS

505-1 Joint Emergency Liaison Committee Annual Report

The Committee received the Report of Deputy City Manager dated June 01, 2000 entitled Joint Emergency Liaison Committee Annual Report.

505-2 Report of Emergency Preparedness Week 2000

The Committee received the Report of Manager Emergency Program dated May 29, 2000 entitled Report of Emergency Preparedness Week (EP Week) 2000.

505-3 Printing Services for Community Organizations

The Committee received the Report of Committee Clerk dated June 5, 2000 entitled Providing Printing Services for Sports/Community Groups.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

ITEM VI - NEXT MEETING

The next meeting is scheduled for July 10, 2000 at 2:00 p.m.

ITEM VII - ADJOURNMENT

The Chair declared the Meeting adjourned – 3:28 p.m.

CHAIR

Warren Jones
Deputy City Manager

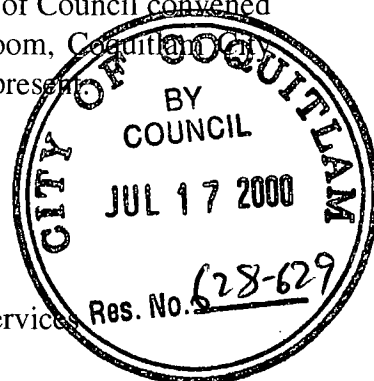


CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
JULY 10, 2000

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, July 10, 2000 at 2:08 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington

Staff Present: N. Cook, City Manager
R. Hicks, General Manager Corporate Services
W. Jones, Deputy City Manager
D. Johnson, Fire Chief
R. VonSacken, Manager Emergency Program
S. MacLeod, Manager Financial Services
G. Jackson, Business & Tax Services Manager
T. Wingrove, City Clerk



ITEM I - MINUTES OF JUNE 12, 2000

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held June 12, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

505-1 Emergency Program Update

The Committee received the Report of Manager Emergency Program dated 2000 July 4 entitled Emergency Program Update.

505-2 Investment Policy

The Committee recommends:

COUNCIL

ACTION: That Council adopt the City of Coquitlam Investment Policy attached to the Report of General Manager Corporate Services dated 2000 July 6 entitled Investment Policy.

505-3 British Columbia Policing Study

The Committee received the Report of General Manager Corporate Services dated July 7, 2000 entitled British Columbia Policing Study.

The Committee discussed the differences between RCMP and municipal police forces and noted that Council needs to become more knowledgeable in policing matters and priorities. It was agreed that policing services should be a future Council Workshop item and that the 5-year Strategic Plan for the Coquitlam Detachment and some comparative information for crime statistics also be forwarded for discussion.

ITEM IV - OTHER BUSINESS

Fraser-Burrard Community Justice Society

The Committee noted there were a number of communities who were participating in the Community Youth Justice Program but have not yet paid membership dues and that participation may be limited to those who have made a financial contribution. It was further stated that a program evaluation and report template has been drafted and circulated for information.

ITEM V - TABLED ITEMS

T-1 Victim Assistance Program Annual Report

ITEM VI - NEXT MEETING

The next meeting is scheduled for September 11, 2000 at 2:00 p.m.

ITEM VII - ADJOURNMENT

The Chair declared the Meeting adjourned – 3:15 p.m.

CHAIR

Trevor Wingrove
City Clerk

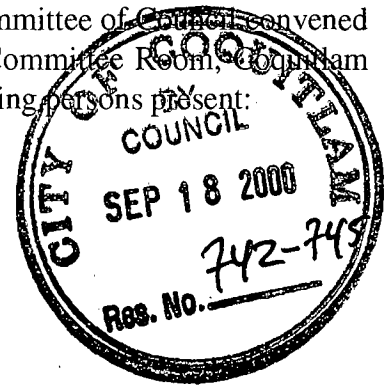


CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
SEPTEMBER 11, 2000

503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, September 11, 2000 at 2:09 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington
Councillor D. Chui



Also Present: Councillor Thorne

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
R. Haas, Manager Human Resources
R. VonSacken, Manager Emergency Program
Inspector D. Debolt, RCMP Coquitlam Detachment
Inspector C. Schultz, RCMP Coquitlam Detachment
T. Wingrove, City Clerk

ITEM I - MINUTES OF JULY 10, 2000

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held July 10, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

505-1 Delegation – Susanna Steinitz and Nancy Maloney Restorative
Justice Program

Ms. Steinitz and Ms. Maloney appeared before the Committee to provide an activity report and performance report for the Fraser-Burrard Community Justice Society – Community Youth Justice Program.

Ms. Maloney stated that Port Moody was committed to finding the program and that consideration would be given this evening in Port Coquitlam.

Ms. Steinitz stated that the referrals included both offenders and victims and that their relationship with the police was positive and being further developed. She advised that some school presentations have been completed and that this approach has been helpful to date.

The Committee asked that participating local governments be given a deadline for funding and that repeat offenders be formally reported to Council to ensure the program's accountability.

The Committee Recommends:

**COUNCIL
ACTION:**

That Council not appoint a Council member to the Fraser-Burrard Community Justice Society and that the society report to Council through Corporate and Protective Services on a quarterly basis.

RCMP Update

Inspector Debolt introduced Inspector Laurence Schultz who was recently commissioned to the Coquitlam Detachment.

Inspector Debolt noted that the Restorative Justice Program is being supported by the RCMP and that staff time and court time would be reduced. He stated that the RCMP could collect information on repeat offenders and provide this information to Corporate and Protective Services Committee. He further suggested that the police investigator participate in the case meetings.

It was noted that RCMP staff participation was not requested by the Restorative Justice Program in order to not place a further burden on police resources.

Inspector Debolt stated that he would follow-up with E-Division for disbursement of forfeited funds and that the RCMP did not have an ideal police to population target that was considered optimal.

503 – 2 Direct Democracy Report

The Committee recommends:

COUNCIL

ACTION: That Council continue with referenda initiated by Council only at this time.

505-3 Emergency Program Update

The Committee received the Report of General Manager Emergency Program dated August 29, 2000 entitled Emergency Program Update.

The Manager Emergency Program advised that the fee for service agreement with Port Moody has been finalized.

The Committee discussed the training and advertising needs for the Emergency Program and their role in the program success.

505 – 4 Smart Choices Project

The Committee recommends:

COUNCIL

ACTION: That Council approve an advance of \$15,000 to Smart Choices Society of British Columbia for the purpose of opening a bank account and financing initial administrative expenses.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 WCB Annual Contribution to Coquitlam Fire/Rescue
- T-2 Corporate Donation to Coquitlam Fire Department
- T-3 Ministry of Attorney General – Forfeited Funds
- T-4 Request for RCMP Member Increase from Coquitlam and Port Coquitlam Citizen Advisory Committee on Policing
- T-5 RCMP Consultative Forum June 23, 2000

ITEM VI - NEXT MEETING

The next meeting is scheduled for October 10, 2000 at 2:00 p.m.

ITEM VII - ADJOURNMENT

The Chair declared the Meeting adjourned – 3:13 p.m.


Trevor Wingrove
City Clerk

CHAIR



CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
NOVEMBER 20, 2000

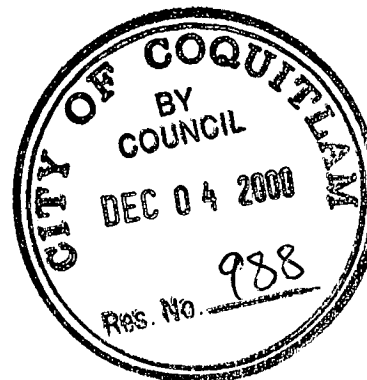
503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, November 20, 2000 at 12:05 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor M. Reid, Chair
Councillor L. Hollington

Also Present: Councillor K. Becker
Councillor J. Stangier
Councillor D. Thorne
Councillor M. Wilson

Staff Present: N. Cook, City Manager
S. McLeod, Acting General Manager Corporate Services
Inspector R. Hall, RCMP Coquitlam Detachment
D. Brown, City Solicitor
J. Wilkie, Manager Corporate Planning
T. Wingrove, City Clerk
S. Durham, Deputy City Clerk



ITEM I - MINUTES OF SEPTEMBER 11, 2000 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held September 11, 2000

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

505-1 Delegation – SPCA – Animal Care Shelter

The following were present to appear as a delegation before the Committee: Brian Nelson, BCSPCA Vancouver Regional Branch; Douglas Hooper, Executive Director, BCSPCA Vancouver Regional Branch; Stephen Hubbart, Director of Community Relations & Financial Development, BCSPCA; and Slade Dyer, Consultant.

u

Councillor Wilson arrived at the meeting and Councillor Stangier departed the meeting.

Mr. Nelson provided an overview of the services provided to the City of Coquitlam by the SPCA and the desire to continue in the City as the shelter provider and operator. He also provided responses to questions about the SPCA role in animal control for the City. Mr. Nelson provided a submission of his presentation, a copy of which is attached hereto and forms a part of these minutes.

Mr. Nelson advised that the SPCA would be willing to build a facility on City land, investigate a partnership with the City or enter into a year to year contract to provide services. Mr. Nelson also indicated that the SPCA will look at the needs of each municipality and perhaps provide two facilities on this side of the river.

Discussion ensued relative to the provincial mandate of the SPCA to provide humane services and respond to injured wildlife calls.

Mr. Hooper advised that the proposed regional facility in Pitt Meadows has run into some obstacles because of a covenant placed on the Pitt Meadows Airport land that the SPCA would like to lease for the facility.

Discussion ensued relative to the SPCA supporting a spay/neuter program. The SPCA was asked to write a letter to Council indicating it is in favour of a bylaw legislating the mandatory spaying and neutering of dogs.

The SPCA also indicated it would be willing to enter into a year to year contract with the City to provide services.

Councillor Becker departed the meeting.

Mr. Hooper presented the following four options for the Committees' consideration with respect to the provision of animal control services:

- 1) accept the decision of Council to establish a City-owned facility and continue to provide humane services in the City;
- 2) work with the City as advisors, at no cost, to develop a pound in the City and ensure that standard practices are met;
- 3) once Option 2 has been completed, enter into an animal control contract with the City to operate the facility for up to 5 years; or

- 4) once Options 2 and 3 have been investigated, work with the City to build a facility on City land. The SPCA would hold a capital fundraising drive in the community for a state of the art facility.

Mr. Huddart advised members that the SPCA is looking to compile a package for each municipality pushing for more progressive legislation as an opportunity to educate and promote pet care.

Councillor Wilson departed the meeting.

Recess

The Committee recessed from 1:20 p.m. to 1:30 p.m.

505– 2 Verbal Report of Manager of Corporate Planning – Smart Choices Update

The Manager Corporate Planning informed the Committee that the project management costs are being finalized which will lead to an agreement with the federal government. She also advised that the Communication Strategy has not yet been launched and that the City is continuing to work with its partners.

ITEM IV - OTHER BUSINESS

1. Mayor's Meeting – RCMP

Councillor Reid advised that at the recent Mayor's Meeting regarding the RCMP, discussion ensued relative to compensating officers depending on the duties performed and whether an increase in RCMP officers at a detachment would increase the number of administrative RCMP officers at that detachment.

It was requested that an organization chart be provided by the RCMP at a future meeting and that outstanding issues with the RCMP be addressed.

ITEM V - TABLED ITEMS

T-1 Community Youth Justice Program – Quarterly Report

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 1:50 p.m.



Sonia Durham
Deputy City Clerk

CHAIR