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Mayor L. Sekora

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**MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, JANUARY 11, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARDROOM**

- Present: Councillor D. White, Chairperson
M. Smith
C. Talbot
C. Johnston
C. Paterson
A. Nelson
L. Hauser
D. McInnes
G. Wong
- Absent: L. Hodge
- Guests: D. Acaster, Coordinator of Cultural Centre
P. Halabuza, Permits & Licences Dept.



1. Agenda approved.
2. Minutes of December 7, 1995 approved. Correction is to be made under members who were present. L. Hauser's name was omitted and is to be added.
3. Business Arising:

3.1 Update on Leisure and Parks Projects

G. Wong reported that a response has been received regarding **Pinetree Community Centre**. Two issues are outstanding. P. Halabuza will be present at 8:00 p.m. to discuss the issues further and to present upon the latest plans that are now set at the 100 percent design mark.

G. Wong reported that M. Smith, C. Paterson, V. Sudra, and J. Stanley met on December 28, 1995 to discuss the **Cultural Centre**. There are a number of items to be addressed as well as responses required.

Me

G. Wong reported that a response has been received regarding **Heritage Square**. V. Sudra has recommended that the Committee meet again with the architect. The Committee can presently tour **Planet Ice** and at the end of January, Heritage Square. G. Wong reported that other Councillors are interested in touring as well. She will set up the tours and inform all Committee members and Councillors (via the Clerk's Office for the latter). She also reported that the **bollards on Poirier** have now been painted yellow for safety and visibility.

Committee Action:

That G. Wong will contact V. Sudra about a future meeting with the architect of Heritage Square. That G. Wong will arrange for a tour of Planet Ice and Heritage Square, and inform Committee members and Councillors (via the Clerk's Office for the latter).

3.2 Update on Directory of Accessible Buildings

Due to insufficient time, the item was deferred to the next Committee meeting.

3.3 Update on Accessibility Awards

G. Wong reported that it would be a good time to initiate the fifth annual accessibility awards. M. Smith, C. Talbot, and C. Paterson volunteered to sit on the sub-committee. P. Halabuza of Permits and Licences Dept. will be the staff contact.

Committee Action:

That M. Smith, C. Talbot, and C. Paterson will sit on the accessibility awards sub-committee. That P. Halabuza from Permits and Licences Dept. will be the staff contact.

3.4 Update on Lawn Bowling Club

G. Wong reported that Anne Jones of the Lawn Bowling Club has invited Committee representatives to attend a February 22nd meeting at 7:00 p.m. to discuss wheelchair lawn bowling. A. Nelson, L. Hauser, and C. Paterson volunteered to attend.

Committee Action:

That A. Nelson, L. Hauser and C. Paterson will attend the February 22nd meeting of the Lawn Bowling Club to discuss wheelchair playing.

4. New Business:

4.1 Guest: Don Acaster, Coordinator of Cultural Centre

Councillor D. White welcomed D. Acaster to the meeting. D. Acaster presented the plans of the Cultural Centre regarding the usage of the rooms. There are two eating areas: restaurant and bistro. The studio theatre can provide different configurations depending upon the event. Patrons who use wheelchairs have choices in seating: middle, back and the gallery section. There are two food preparation areas. In the late summer, additional staff will be hired. He anticipates an opening date in October of this year. The Committee thanked D. Acaster for presenting.

4.2 Guest: Perry Halabuza, Permits & Licences Dept. -
Pinetree Community Centre

Councillor D. White welcomed P. Halabuza to the meeting. Two issues that are outstanding were discussed. In regards to the emergency buttons in the unisex washrooms, the Committee's request was denied. The Committee emphasized its importance, recalling an incident that recently happened at Dogwood Pavilion where a patron fell in the disabled washroom and was not able to be detected immediately. The cost is estimated at \$500, totalling \$1,500 to cover all unisex washrooms. Councillor D. White recommended that the Committee make a request to Council to have the issue discussed at a Council Meeting. In regards to the children's washroom and a lower toilet, the Committee's request was denied. The Committee discussed whether a lower toilet was required. G. Wong will survey a number of parents who have children with disabilities. There is the possibility of relocating the washroom in the youth area washroom. Councillor D. White recommended that the Committee make a request to Council to have the issue discussed at a Council Meeting.

Other access items were discussed:

- P. Halabuza will check to see whether the front doors are hand motion sensed.
- The Committee recommended that signage be raised and be black on white; the Committee will forward the name of a company to P. Halabuza.
- The Committee is not comfortable with a one half inch total depth. P. Halabuza will check into the details because apparently the depth can be lowered depending upon how the concrete is poured.
- G. Wong suggested that P. Halabuza, if he is available, show the Committee how to read design plans.

Committee Action:

**COUNCIL
ACTION:**

That the Committee request that Councillor White discuss with Council the issue of emergency buttons for the unisex washrooms and a lowered toilet for the children's washroom at Pinetree Community Centre.

4.3 **Information-Sharing**

C. Talbot shared with the Committee information from the Status Report of the Premier's Council of the Status of Persons with Disabilities regarding accessible buildings. G. Wong will photocopy and distribute the information. D. McInnes shared with the Committee information about the Disabled Resources Directory Project in Surrey. G. Wong will take the information to a meeting on the issue. Councillor D. White shared with the Committee information about the development of two projects: Aviva Gymnasium and Henderson Centre on Lincoln and Pinetree, which includes a shopping centre and highrises.

5. Next Meeting

**Thursday, February 1, 1996 - 7:00 p.m.
Coquitlam Public Library - Boardroom**

6. Adjournment

9:00 p.m.



Mayor L. Sekora

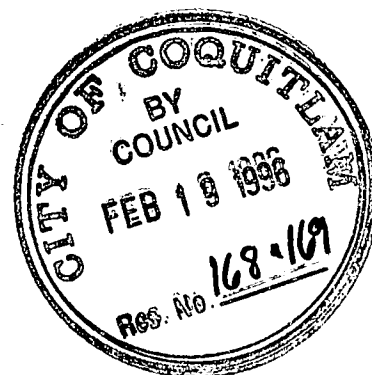
**MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, FEBRUARY 1, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARDROOM**

507

Present: M. Smith, Acting Chairperson
C. Talbot
C. Johnston
C. Paterson
A. Nelson
L. Hauser
D. McInnes
G. Wong

Absent: L. Hodge
Councillor D. White, Chairperson

Guests: R. Bhandal, Permits and Licences Dept.
R. Iredale, Architect, The Iredale Partnership



1. Agenda approved.
2. Minutes of January 11, 1996 approved.
3. Business Arising:

3.1 Update on Leisure and Parks Projects

G. Wong reported that R. Bhandal of Permits and Licences Department and R. Iredale of the Iredale Partnership would be in attendance to discuss **Heritage Square**.

G. Wong reported that the architect has responded to the following access items regarding **Pinetree Community Centre**:

The three emergency buttons and related connections are acceptable; however, the cost of this provision must be funded in ways other than by the building budget. The Committee recommended that a response wait until Councillor D. White raises the matter with Council. C. Paterson inquired about whether emergency buttons could be placed after the completion of the building when funding is secured. The children's toilet will not be lowered. G. Wong reported that she surveyed a few families regarding a lower toilet as well as the School District, and answers were varied. The Committee recommended again that a response wait until Councillor D. White raises the matter with Council.

G. Wong reported that she was in contact with **Planet Ice**, and the manager is open to providing ice opportunities for people who use wheelchairs or who wish to use a sledge. She will meet with him next week. He recommended that the Committee visit the facility at the end of February. M. Smith recommended that the Committee secure design plans from the manager before the tour.

M. Smith reported that she was in contact with the architect of the **Cultural Complex**. Two issues are outstanding. The north ramp will now have four landing pads instead of the original three. In terms of the canopy over the main restaurant, M. Smith recommended that the length be longer than what is currently being proposed.

Committee Action:

That G. Wong will inquire about the design plans of Planet Ice with the manager. That G. Wong will inquire about the set-up of the emergency buttons at Pinetree Community Centre.

3.2 Update on Directory of Accessible Buildings

G. Wong reported that W. Wiederick of Leisure and Parks Services and a staff person from the Library on Poirier Street are working on developing a databank of community information on the computer. They are open to assisting us with the directory of accessible buildings. They will be attending the next Committee meeting to discuss the process.

3.3 Update on Accessibility Awards

M. Smith reported that she received a list of nominees from P. Halabuza of Permits and Licences Department. She met with C. Talbot and C. Paterson prior to the Committee meeting. M. Smith will be composing a letter that will be sent to potential nominees. C. Talbot will obtain last year's information from G. Wong. G. Wong will create a flyer to distribute at public facilities. The Committee recommended that a motion be made to ask Council for \$200.00 that would pay for the winning plaques.

Committee Action:

That M. Smith will compose a letter outlining the Accessibility Awards that will be sent to potential nominees. That G. Wong will forward last year's information about the awards to C. Talbot. That G. Wong will create a flyer regarding the awards to be distributed at public facilities.

Moved by M. Smith
Seconded by C. Talbot

**COUNCIL
ACTION:**

That the Committee request an amount of \$200.00 that will pay for the winning plaques of the fifth annual Accessibility Awards.

3.4 Update on Play for All Committee

G. Wong reported that the Committee met on January 11th to discuss a list of possible criteria in the selection of a park and playground for retrofitting. At the next meeting, the Committee will select a possible site and discuss various funding sources.

4. New Business:

4.1 Guests: R. Iredale, Architect, The Iredale Partnership and
R. Bhandal, Permits and Licences Department

M. Smith welcomed R. Iredale and R. Bhandal to the meeting. The following access items were discussed regarding Heritage Square.

- recommended that the interior doors be set at a low pressure
- presently hand motion doors to be used - architect will check to see whether a body motion door is possible instead
- architect requires feedback on washroom accessories regarding mounting heights as soon as possible - G. Wong will forward feedback to Permits and Licences
- recommended that the counter space be 24 inches deep
- recommended that black raised lettering on white be used for signage - recommended that the Richmond company named Armatek be used
- recommended that thresholds be flushed - architect was asked to check out the Library's threshold
- recommended that the mirror be mounted lower and tilted with the soap dispenser at the side
- architect will check that change table is a bench used for seating and set at 18 inches high from the floor to the top of the seat
- recommended that there be a recess area for soap with one shelf set high and one shelf set low
- recommended that the elevator panel be set at 1100 mm from the floor to the highest control
- recommended that emergency buttons be available for the unisex washrooms
- recommended that the toilet seat be set at 18 inches high from the floor to the top of the seat

4.2 Civic Projects

M. Smith discussed how the role of the Committee has grown regarding the input of access information for new civic projects. She recommended that Ken Wright of Permits and Licences Department be invited to a future Committee meeting to evaluate the communication lines between his Department and the Committee. Due to the increase of projects and more immediate responses required from the Committee, it is paramount that the Committee ensure that an effective communication link is formed.

Committee Action:

That G. Wong will invite K. Wright of Permits and Licences Department to a future Committee meeting.

5. Next Meeting

Thursday, March 7, 1996 - 7:00 p.m.
Coquitlam Public Library - Boardroom

6. Adjournment

9:00 p.m.

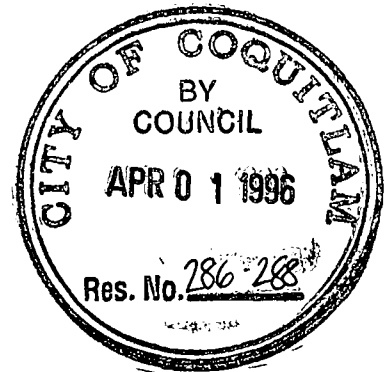


507

Mayor L. Sekora

MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, MARCH 7, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARDROOM

Present: Councillor D. White, Chairperson
M. Smith
C. Talbot
C. Paterson
A. Nelson
L. Hauser
D. McInnes
G. Wong



Absent: L. Hodge
C. Johnston

Guests: Dave McBride, Manager, Planet Ice

1. Agenda approved.
2. Minutes of February 1, 1996 approved.
3. Business Arising:

3.1 Update on Leisure and Parks Projects

G. Wong reported that herself, A. Nelson, C. Talbot, L. Hauser, and Councillor L. Hollington toured Place Des Arts on Tuesday, March 5th in the afternoon. L. Hauser reported that the only features that were outstanding at this point in construction were the following:

- towel dispensers in washrooms were not within reach - architect recommended that a second dispenser be placed at a lower height in each washroom
- entrance to underground parking appeared low - Committee will check with Permits and Licenses about actual height, Committee is concerned because there are wheelchair vans that are tall in height.

Me

Committee Action:

That G. Wong will check with Permits and Licenses about the actual height of the entrance to the underground parking of Place Des Arts.

G. Wong reported that of the two outstanding issues with Pinetree Community Centre, the emergency buttons were only approved. The lower toilet recommended for the children's washroom was turned down.

M. Smith reported that she has been in frequent contact with J. Stanley regarding the Cultural Complex. They are presently discussing the washroom accessories.

3.2 Update on Accessibility Awards

G. Wong distributed information about the Accessibility Awards to members. She reported that Council approved \$200 for the purchase of the winning plaques. C. Talbot reported that B. Low of School District 43 would like to put forth a nomination.

Committee Action:

That G. Wong will send a nomination form to B. Low of School District 43 regarding the Accessibility Awards.

3.3 Update of Play for All Committee

L. Hauser reported that the Committee met on February 13th and checked over a number of parks based upon the list of criteria. The Committee also brainstormed different funding sources and allocated each funding source to members for further research.

3.4 **Update on Lawnbowling Club**

A. Nelson reported that she and L. Hauser attended a meeting of the Lawnbowling Club on February 22nd. They spoke about how lawnbowling could be set-up for people with disabilities. A. Nelson also distributed information about wheelchair lawnbowling that was set-up in England. L. Hauser also reported that there is a chair called the Bradshaw Bowls Buggy that is suitable for use on all greens without any risk of damage to the playing surface. Cost is approximately \$2,000. The Lawnbowling Club will respond back to the Committee. M. Smith recommended that People's Court be promoted as wheelchair accessible. D. McInnes volunteered to promote the facility through the BC Paraplegic Association.

Committee Action:

That D. McInnes will promote the wheelchair accessibility of People's Court through the BC Paraplegic Association.

3.5 **Update on Accessible Directory**

G. Wong reported that W. Wiederick was unable to attend tonight's meeting due to illness. G. Wong was in contact with the Library and the Planning Department. The Library is setting up a database regarding community organizations and they would like input from the Committee regarding questions of accessibility. The Planning Department is working towards compiling a community services directory and have invited G. Wong to a future meeting. The Committee would still like to compile a directory that would not only include City facilities but also other businesses such as restaurants, banks, movie theatres etc. The Committee recommended that we approach the Planning Department about a potential partnership. G. Wong also reported that the Office of Disability Issues finally responded to the Committee's correspondence dated November 15, 1995 on February 15, 1996. She expressed her dismay with the late response because over the course of the time, she had to telephone a number of times and was asked to fax the Committee's letter twice. The response was given by fax from a staff person versus a letter from the Director. The Committee recommended that a letter be written to convey Committee dissatisfaction.

Committee Action:

That G. Wong meet with the Library regarding the community database and questions of accessibility.

That G. Wong meet with the Planning Department regarding the possibility of compiling an accessible directory.

That G. Wong write a letter to the Director of the Office of Disability Issues regarding the Committee's dissatisfaction with the lateness of their response and the challenges experienced.

4. New Business:

4.1 Tour of Planet Ice

D. McBride took the Committee on a tour of Planet Ice. The following access items were addressed by the Committee:

- that signage for disabled parking be visible by the front entrance
- that signage be made more prominent - ie. elevator, skate rentals, washrooms
- control panels inside elevator is located too high
- accessible change room in rink 2
 - toilet paper dispenser is located too far away from toilet seat
 - no lower clothes hooks are available.
 - no soap/toiletry recesses in shower area
- that there be strips on each stair in the rink for people with visual impairments
- that the concession stand have a lower counter for easier access
- that the bottom of the staircase have strips
- that the change room in the aerobics area have a wheelchair symbol indicating access
- that the bleachers have a place for persons who use a wheelchair to sit beside their companion
- that the soap dispenser be placed at the side in the upstairs washroom

The Committee thanked D. McBride for providing the tour and for striving to ensure an accessible facility for everyone.

4.2 **Future Guests**

G. Wong reported that K. Wright from Permits and Licenses will be attending the April meeting, and that P. Halabuza will be asked to attend the May meeting.

4.3 **Information-Sharing**

M. Smith reported that Ben Ostrander who is a consultant on barrier free design spaces could be available to speak with staff from Permits and Licenses and Planning at a fee of \$200.

MOVED BY M. SMITH
AND SECONDED BY L. HAUSER

**COUNCIL
ACTION**

That the Committee request an amount of \$200 that will pay for the consulting fees of Ben Ostrander who is an expertise on barrier free design spaces.

C. Paterson raised the issue of people with disabilities who require home support whereby the staff person lives in the same home. She recommended that the home support staff person be able to legally reside in separate living quarters.

MOVED BY C. PATERSON
AND SECONDED BY M. SMITH

**COUNCIL
ACTION**

That the Committee request that Councillor D. White discuss with Council the issue of home support staff required by persons with disabilities be legally allowed to live in separate living quarters of the employers residency.

M. Smith recommended that the Committee view a video on user friendly homes by the architect, Patrick Simpson.

Committee Action:

That G. Wong contact P. Simpson of Patrick Simpson Architects regarding the video on user friendly homes.

*Agreed
Res'n #287*

*see
Res'n #288*

5. Next Meeting:

Thursday, April 4, 1996 - 7:00 p.m.
Coquitlam Public Library - Boardroom

6. Adjournment:

9:00 p.m.

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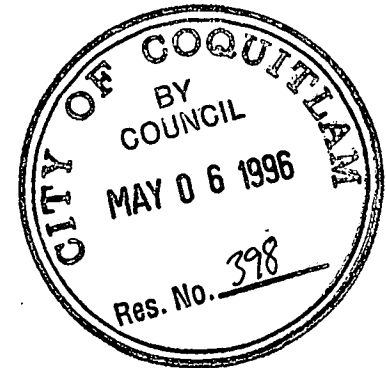


Mayor L. Sekora

**MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, APRIL 4, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARDROOM**

508

Present: M. Smith, Acting Chairperson
C. Talbot
C. Johnston
C. Paterson
A. Nelson
L. Hauser
D. McInnes



Absent: L. Hodge
G. Wong
Councillor D. White, Chairperson

Guests: K. Wright, Director of Permits & Licences

1. Agenda approved.
2. Minutes of March 7, 1996, 1996 - Correction on Page 3 - To include B.C. Wheelchair Sports in the promotion of People's Court.
3. Business Arising:

3.1 Update on Leisure and Parks Projects

L. Hauser reported that a letter had been sent to Dave McBride of Planet Ice to thank him for the tour and to highlight areas that could be improved for access. Also included were dimensions for a ramp for access to the ice rink for people who use wheelchairs. M. Smith also forwarded her notes from the tour. Any items that were not included in the letter will be forwarded to D. McBride.

Committee Action:

That G. Wong forward any additional access requests to Dave McBride of Planet Ice.

A handwritten signature, possibly "M", located at the bottom right of the page.

No report with **Pinetree Community Centre**.

L. Hauser reported that the height of the clearance of the underground parking entrance of **Place des Arts** is 7 feet at the centre and 6 feet at the ends. No changes can be made. The Committee recommended that a warning sign be posted for drivers to be made aware, especially for wheelchair vans.

Committee Action:

That G. Wong inquire with Permits and Licences about the need for a warning sign specifying the height of the entrance to the underground parking to Place des Arts.

M. Smith reported that the **Cultural Complex** is moving forward well. She would like the opportunity to tour Place des Arts if it is now wheelchair accessible.

Committee Action:

That G. Wong will check with Permits and Licences about the feasibility of M. Smith touring Place des Arts.

3.2 **Update on Accessibility Awards**

L. Hauser reported that G. Wong has sent nomination forms to B. Low of School District 43 and D. McBride of Planet Ice. She has yet to receive any submissions. She suggested a few other buildings: People's Court, Glen Elementary Playground, and the automatic doors at Dogwood Pavilion. The subcommittee will follow up with the above potential nominees.

Committee Action:

That the Accessibility Awards Subcommittee will follow up with potential nominees.

3.3 **Update of Play for All Committee**

L. Hauser reported that the Committee met on March 11th and have shortlisted to four parks. They are Mundy Park, Mackin Park, Town Centre Park, and Blue Mountain Park. The Committee plans to now consult with the community to obtain input as to which park would be most suitable for retrofitting.

3.4 **Update on Council Motions**

M. Smith reported that Council has authorized the spending of \$200.00 to pay the consulting fees of Ben Ostrander who is an expert on barrier free design spaces. She also reported that Council has directed the issue of home support staff for those persons with disabilities being legally allowed to live in separate living quarters of the employers residency to be considered in the City's secondary suite study scheduled to be undertaken this year.

3.5 **Update on Accessible Directory**

L. Hauser reported that G. Wong met with representatives from the Planning Department. They morally support the project. They would like to see a collaborative effort between Planning, Library, Leisure and Parks Services, and Corporate Services. They recommended two options: *Option A* would involve seeking funding from the City. *Option B* if no City funding is available would be to seek a collaborative effort with the above Departments and to focus upon access to civic buildings. C. Johnston volunteered to research funding sources. The Committee recommended that a tentative budget be drawn up. C. Talbot volunteered to inquire with Surrey Community Resources about prices since they have already put together a directory.

Committee Action:

That C. Johnston will research funding sources.

That C. Talbot will inquire with Surrey Community Resources about prices.

3.6 **Update on Lawnbowling Club**

A. Nelson reported that she wrote a letter to one of the lawn bowling clubs in England to inquire about the buggy that can be used directly on the greens.

3.7 **Update on Curb Cuts**

L. Hauser reported that G. Wong provided C. Mohoruk of Traffic with a list of requests from the Committee. Community requests are on a first come, first serve basis. Traffic will be looking into a solution for the Blue Mountain/Austin location. The Committee would like to see the proposal, and also a list of outstanding requests.

Committee Action:

That G. Wong will inquire with Traffic about the Blue Mountain/Austin location, and the list of outstanding requests for curb cuts.

4. New Business:

4.1 Guest: K. Wright, Director of Permits and Licences

M. Smith thanked K. Wright for attending the meeting. The purpose of the meeting was to review the communication process between Permits and Licences and the Committee regarding the design of new civic buildings. K. Wright emphasized that V. Sudra must be part of the process. The Committee recommended that any changes be channeled directly to C. Paterson and M. Smith with a copy to G. Wong. The Committee also stressed that architects report any significant changes as well. In addition, the Committee volunteered to incorporate its own access standards with the new building code 3.7 for the benefit of Permits and Licences.

Committee Action:

That any changes in the design plans of civic buildings be channeled directly to C. Paterson and M. Smith with a copy to G. Wong.

That the Committee incorporate its own access standards with the new building code 3.7 for the benefit of Permits and Licences.

4.2 Recycling Depot

L. Hauser reported that the Engineering Department is planning the development of four recycling depots. One is already in the planning stages to be located at the Works Yard. Design plans were circulated for viewing. The Committee wished to inquire with Engineering about the possibility of lowering the bins for easier access for people who use wheelchairs.

Committee Action:

That G. Wong will inquire with Engineering about the feasibility of lowering the recycling bins for easier access for people who use wheelchairs.

4.3 **Water Spray Park**

L. Hauser reported that the Parks Department has invited a representative from the Committee to attend a planning meeting for a proposed water spray park in the Town Centre area. L. Hauser has volunteered to attend on April 11th.

4.4 **Chimo Achievement Centre**

L. Hauser reported that Geri Briggs-Simpson of Chimo Achievement Centre has invited the Committee to attend an orientation of the B.C. Transit buses that are now equipped with new wheelchair lifts on April 9th from 11:00 a.m. to 1:00 p.m. in front of the Social Recreation Centre.

5. **Next Meeting:**

Please note the change in date.

**Thursday, May 9, 1996 - 7:00 p.m.
Coquitlam Public Library - Boardroom**

6. **Adjournment:**

9:00 p.m.



507

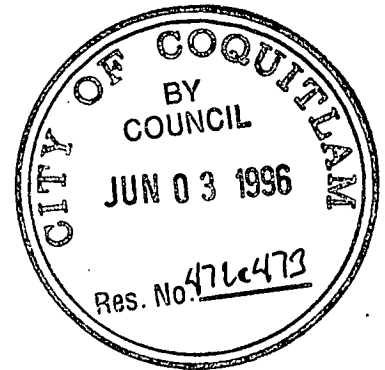
Mayor L. Sekora

MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, MAY 9, 1996 - 7:00 P.M.
SOCIAL RECREATION CENTRE - GALT ROOM

Present: Councillor D. White, Chairperson
M. Smith
C. Johnston
C. Paterson
L. Hauser
D. McInnes
G. Wong

Absent: L. Hodge
C. Talbot

Guests: P. Halabuza, Permits & Licences



1. Agenda approved.
2. Minutes of April 4, 1996:
Correction on Page 3 (3.4) - M. Smith did not report on the Council Motion, and that B. Ostrander is an expert on barrier free buildings;
Correction on Page 4 (4.1) - To add the following: It was also noted that failure to consult the Committee could result in higher costs and delays.

Moved by M. Smith
Seconded by D. McInnes

Adopted as amended.

3. Business Arising:

3.1 Update on Leisure and Parks Services Projects

G. Wong reported that V. Sudra from Permits and Licences had inquired about the emergency button sign that is to be mounted in the wheelchair washroom at **Place des Arts**. M. Smith had recommended that the sign have a wheelchair symbol with the wording, emergency button, and with black lettering on white background. She also reported that M. Smith and C. Paterson may now tour the site. They are to contact V. Sudra and give him a few days for set-up.

G. Wong reported that a second letter has been drafted for **Planet Ice** regarding additional access items from M. Smith. M. Smith will review and send back to G. Wong.

No report with **Pinetree Community Centre** and **the Cultural Complex**.

3.2 **Update on Accessibility Awards**

G. Wong reported that three submissions have been made. M. Smith will meet with C. Paterson and C. Talbot about the selection of winners and follow-up with other nominees. The Committee discussed possible presentation sites. Councillor D. White recommended that the presentation of awards take place at Place des Arts prior to the Council Meeting on June 17th.

Committee Action:

That G. Wong will check with Place des Arts about the feasibility of holding the presentation of the Accessibility Awards.

3.3 **Update of Accessible Directory**

M. Smith reported that C. Talbot will have the cost outs of the Accessible Director from Surrey for the next meeting. C. Johnston reported that he can present to the Coquitlam Foundation on behalf of the Committee once a budget is confirmed. M. Smith reported that the City of Burnaby put together an accessible directory for civic buildings. G. Wong volunteered to research the cost of the Burnaby directory.

Committee Action:

That G. Wong will research the cost of the City of Burnaby accessible directory.

3.4 **Update on Lawnbowling Club**

G. Wong reported that she, L. Hauser, and A. Nelson met to discuss possible guidelines for the participation of lawn bowling for people who use wheelchairs. A draft copy will be forwarded to the Lawn Bowling Club for review.

3.5 **Update on Curb Cuts**

G. Wong distributed copies of outstanding curb cut requests from C. Mohoruk of the Traffic Department. The Blue Mountain and Austin location will require capital funding and will be proposed in next year's budget.

3.6 **Water Spray Park**

L. Hauser reported that she attended the public meeting regarding the proposed water spray park in the Town Centre area on April 11th. Another meeting will be held in the future to attract more residents from the community.

4. **New Business:**

4.1 **Guest: P. Halabuza, Permits and Licences Department**

Councillor D. White thanked P. Halabuza for attending and for showing the Committee how to read design plans. P. Halabuza distributed copies of the Disabled Reference Guide and Understanding Blueprints. He also showed the Committee the revised copy of the Building Access Handbook for People with Disabilities. Councillor D. White recommended that each member be given their own copy. P. Halabuza went through the design plans of the Public Safety Building, explaining the various symbols and schedules. The Committee inquired about the design plans since this is the first time that they were being viewed. P. Halabuza reported that the design plans are at the 90% planning stage. The Committee recommended that they inquire with K. Wright of the Permits and Licences Department about providing input.

Committee Action:

That G. Wong will inquire with the Clerk's Office about the purchasing of the Building Access Handbook for People with Disabilities.

That G. Wong will inquire with K. Wright of the Permits and Licences Department about the Public Safety Building and input from the Committee.

4.2 **Information-Sharing**

Councillor D. White reported that the following buildings are being planned: Glen Eagle Secondary School, City Hall, and housing units with Wesbild. He also reported that an inquiry was made from Christmas Manor about the need for a bench for the residents to use when they go on walks. Before the walk is completed, the residents are tired and could benefit from the availability of a bench on their walk route. The Committee recommended that a request be made to Council for the payment of a bench.

Moved by M. Smith
Seconded by D. McInnes

**COUNCIL
ACTION:**

That the Committee request money to pay for a bench for the residents of Christmas Manor to access when they go on their walks.

App
Res'n
473

5. **Next Meeting:**

**Thursday, June 6, 1996 - 7:00 p.m.
Coquitlam Public Library - Boardroom**

In the event of a library strike, the meeting will be held in the Galt Room of the Social Recreation Centre, 630 Poirier Street.

6. **Adjournment:**

9:00 p.m.



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Mayor L. Sekora

**MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, JUNE 6, 1996 - 7:00 P.M. - SOCIAL RECREATION CENTRE
MONDAY, JUNE 17, 1996 - 7:00 P.M. - PLACE DES ARTS**

Present:

June 6, 1996 - Councillor D. White, Chairperson
M. Smith
C. Talbot
C. Paterson
G. Wong

June 17, 1996-M. Smith
C. Talbot
C. Paterson
D. McInnes
L. Hauser
G. Wong

Guests: Randy Scott, Project Manager, Dominion Construction
Doug Gifford, Designer, Grant and Sinclair
Representatives from Wesbild
Representatives from Jobco
Eric Tiessen, Planning Department



1. Agenda approved.
2. Minutes of May 9, 1996 approved
3. Business Arising:

3.1 Update on Leisure and Parks Services Projects

M. Smith reported that she has a few additions to add to *Planet Ice* regarding access features. G. Wong will forward to D. McBride, Manager of *Planet Ice*.

G. Wong reported that *Place Des Arts* is holding a grand opening on June 15, 1996.

No Report on *Cultural Complex and Pinetree Community Centre*.

Committee Action:

That G. Wong will forward M. Smith's comments on access features to D. McBride, Manager of *Planet Ice*.

3.2 **Update on Accessibility Awards**

M. Smith reported that the presentation of the Accessibility Awards will take place on Monday, June 17, 1996 at 6 p.m. in the Main Hall of *Place Des Arts*. G. Wong reported that she will look into the refreshments and media with the Clerk's Office. C. Talbot reported that she will look into the plaques. M. Smith reported that she will look after the speech.

Committee Action:

Regarding the Accessibility Awards, that G. Wong will look after the refreshments, media, and display of winning buildings. That C. Talbot will look after the plaques. That M. Smith will look after the speech.

3.3 **Update of Accessible Directory**

The Committee recommended that the directory be an idea for a summer '97 project. D. McInnes volunteered to look into costs.

Committee Action:

That D. McInnes will look into the cost of compiling an accessible directory.

3.4 **Update on Lawnbowling Club**

G. Wong reported that the Lawn Bowling guidelines have been revised and approved by the Lawn Bowling Club. The next step will involve the promotion of the opportunity.

Committee Action:

That G. Wong will promote wheelchair lawn bowling in the community.

Committee Action:

That G. Wong will promote wheelchair lawn bowling in the community.

3.5 **Update on Play for All Committee**

L. Hauser reported that the Committee hold an awareness display at the Teddy Bear Picnic on June 9, 1996. There was an overwhelming support for accessible parks and playgrounds. Town Centre Park was the most frequently chosen park by the public. The Committee will meet again shortly to discuss whether further community consultation is required.

3.6 **Update on Christmas Manor**

G. Wong reported that she inquired with the Activity Coordinator of Christmas Manor. There used to be a bench for the residents to access when going on their walks, but it was removed due to people playing around with it. A motion was made at the last meeting to find a new bench. G. Wong will inquire with the Clerk's Office to see whether money was approved.

Committee Action:

That G. Wong will inquire with the Clerk's Office regarding the approval of money for the purchase of a bench for the residents of Christmas Manor to access.

3.7 **Update of Ben Ostrander Presentation**

M. Smith reported that the presentation was well received by the City Departments and housing developers. She recommended that a second presentation on private sector housing be given in the fall.

Moved by M. Smith
Seconded by C. Talbot

**COUNCIL
ACTION:**

That the Committee request \$200 for the services of Ben Ostrander who will present on private sector housing in the fall of 1996.

4. New Business:

4.1 **Guest: Randy Scott, Project Manager, Dominion Construction
Doug Gifford, Designer, Grant and Sinclair**

The Committee welcomed R. Scott and D. Gifford to the meeting. They presented on the design plans of the new City Hall. Access highlights included:

- 4 elevators available inside - they lead down to the parking lot
- library entrance is off of plaza with no grade change
- main floor has automatic doors
- Council Chambers has wheelchair seating - audience seating has a sloped walkway leading to Council seating with a 1 in 16 slope
- parking is located close to doors with a drop off out front

R. Scott and D. Gifford will forward design specifics to K. Wright. They will visit again in the fall and requested that the Committee forward their own access standards to their office by the summer.

Committee Action:

That G. Wong will forward the Committee's access standards to the architects of the new City Hall by the summer.

4.2 **Guests: Representatives from Wesbild and Jobco
Eric Tiessen, Planning Department**

The Committee welcomed the representatives from Wesbild and Jobco, and E. Tiessen to the meeting. Councillor D. White presented the historical background regarding the construction of six accessible market units at

1506 Eagle Mountain Drive. Discussion ensued about possible funding options. Councillor D. White proposed a solution that the Committee endorsed, but they wish to emphasize that this is a special circumstance and not a precedent setting model.

Moved by M. Smith
Seconded by C. Talbot

COUNCIL

ACTION: That the Committee endorses Councillor D. White's proposed solution to development Variance Permit DVP-6-95 Proposed 39 Unit Townhouse Development at 1506 Eagle Mountain Drive.

4.3 **B.C. Transit**

C. Paterson reported that she inquired with B.C. Transit regarding the Vancouver Region Custom Transit Advisory Committee and their inquiry about a Coquitlam resident sitting on the Committee. Since the location of meetings is in Vancouver, the Committee recommended that C. Paterson inquire about the feasibility of changing the location to better accommodate people who live outside of Vancouver.

Committee Action:

That C. Paterson inquire with B.C. Transit about the feasibility of relocating the V.R.C.T.A.C. meetings.

4.4 **Disabled Parking Spaces**

M. Smith inquired about the B.C. Transition article on the bylaw enforcement of disabled parking spaces. The Committee recommended that the article be sent to the City's Bylaw Enforcement Officers and that they be invited to attend a future Committee meeting along with Marlene Franks from S.P.A.R.C.S.

Committee Action:

That G. Wong will send the B.C. Transition article on the bylaw enforcement of disabled parking spaces to the City's Bylaw Enforcement Officers and ask the staff to attend a future Committee meeting along with Marlene Franks from S.P.A.R.C.S.

5. Next Meeting:

**Thursday, September 5, 1996 - 7:00 p.m.
Coquitlam Public Library - Boardroom**

6. Adjournment:

9:00 p.m.

CITY OF

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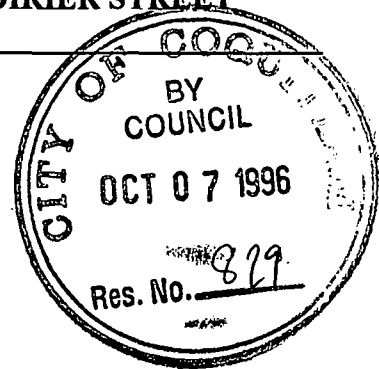


503

Mayor L. Sekora

**MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, SEPTEMBER 5, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY BOARD ROOM - POIRIER STREET**

Committee Members Present: M. Smith
C. Talbot
C. Paterson
D. McInnes
L. Hauser
C. Johnston
C. Riedyk
G. Wong



Guests: Marlene Franks - SPARC
Ken Wright, Director of Permits and Licences

ITEM 1 - GUEST: MARLENE FRANKS, SPARC

Marlene Franks spoke to the Committee regarding Physically Disabled Parking Program and how cities such as Prince George have developed a workable program. She also presented the group with the disabled parking sign which is to be adopted throughout British Columbia.

Ken Wright, Director of Permits and Licences, was requested by the Committee to draft a set of recommendations, after discussions with the City Solicitor, which would outline a program for Coquitlam that is similar to the one in Prince George, and which would aid Coquitlam in drafting a bylaw. Ken Wright will bring this draft back to the Committee.

ITEM II - MINUTES OF JUNE 17, 1996

Minutes of the Meeting held on Monday, June 17, 1996 were adopted as circulated with the exception of the change to 4.2, where it reads Jobco, it should read Jabco.

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ITEM III - BUSINESS ARISING FROM MINUTES

503-1 Update of Leisure and Parks and City Projects

Pinetree Centre, Cultural Complex - nothing new.

Gwen Wong to contact Don Acaster, Manager of the Evergreen Cultural Centre, to arrange a tour for the Committee.

City Hall - Merle Smith met with Paul Grant, Architect, during the summer.

Place des Arts - Information circulated on outstanding access issues.

503-2 Update on Accessible Directory

Information will be forthcoming from Surrey, he is pulling together a budget. When Dina McInnes has the information she will forward it to Cob Johnston.

503-3 Update on Lawn Bowling Club

The accessible lawn bowling was promoted, but there was not much interest. The balls were too heavy for many of the people interested. We will need to look at an assistive device to make this sport accessible.

503-4 Update on Play for All Committee

Lorraine Hauser reported to the group that the Committee will be meeting again starting September 17th. During the summer months they attended two local events with a display to gauge public opinion on the idea of an accessible playground.

Councillor Dave White indicated that a preliminary report on the Town Centre Recreation Complex was coming to the Recreation Committee Meeting on Monday and Gwen Wong should get a copy of this for the Committee. It has information on playgrounds.

Dave Palidwor from Leisure and Parks Services will be invited to the next meeting to talk about the changes to be made at Town Centre Park and accessibility.

503-5 Update of Bench for Christmas Manor

Gwen Wong is to check with Engineering to see if a bench has been placed, as requested, on Guilby Street.

503-6 Update on Ben Ostrander Presentation

The Committee has the funds for the second presentation. A program will be developed and then we hope to get developers out to the presentation.

503-7 Update on BC Transit Meetings

The Committee will forward the name of an individual who may be interested in sitting on this Committee, as requested by BC Transit.

503-8 Parking Meeting

A meeting is to be held in September on the issue of parking in the Town Centre area of Coquitlam. Gwen Wong will let the Committee know when meeting is, so that someone from our group can attend.

503-9 List of Committee Members

A list of Committee Members was circulated.

ITEM IV - OTHER BUSINESS

Items for next meeting agenda - Bus Stop Access

Gwen Wong is on vacation - her replacement is Jade Lunoch.

Mayor's Committee for People with Disabilities
Thursday, September 5, 1996

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ITEM V - NEXT MEETING

The next meeting will be held on Thursday, October 3, 1996 - 7:00 p.m. - at the Coquitlam Public Library Boardroom on Poirier Street, Coquitlam.

CHAIR

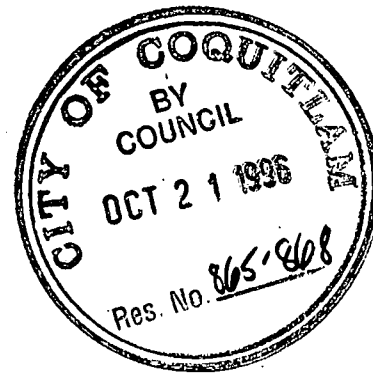
L. Hauser
Secretary



MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES
MEETING MINUTES
THURSDAY, OCTOBER 3, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY BOARD ROOM - POIRIER STREET

Mayor L. Sekora

- Committee Members Present: Councillor D. White
 M. Smith
 C. Talbot
 C. Paterson
 D. McInnes
 L. Hauser
 C. Johnston
 C. Riedyk
 G. Wong



ITEM I - MINUTES OF JUNE 17, 1996

Minutes of the Meeting held on Thursday, September 5, 1996, were adopted as circulated with the exception of the following changes:

Item I should include enforcement and fine of disabled parking stalls.

Item III - 503-1 - should read that Merle Smith spoke with Paul Grant, Architect, during the summer. Under Place des Arts, in addition, the Committee will ask for an update from Perry Halabuza of Permits and Licences regarding his memo dated June 19, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

503-1 Update on Parking Enforcement

G. Wong circulated information from Marlene Franks of the Social Planning and Research Council of B.C. regarding the parking enforcement program in Prince George. Important points included standardized parking signs that designate disabled parking, enforcement of disabled parking in private lots, and enforcement through the issuance of parking fines. G. Wong also reported that K. Wright of Permits and Licences recommended that a survey be carried out by his staff to collect information about the issue. The Committee responded that the survey not be completed because the disabled parking issue is evident. Councillor D. White recommended the following motions that were supported unanimously by the Committee:

Moved by M. Smith
Seconded by C. Talbot

COUNCIL

*Appl
Resln #866*
ACTION: That Council adopt the standardized parking signs that designate disabled parking (as outlined in item 65 of the Prince George Physically Disabled Parking Program).

Moved by C. Johnston
Seconded by C. Paterson

COUNCIL

*Appl
Resln #867*
ACTION: That Council draft a bylaw similar with the Prince George Physically Disabled Parking Program that will see penalties in public areas as well as with public parking on private property.

503-2 Update on Leisure and Parks Projects

The Committee will have a tour of the Cultural Complex on Thursday, October 17, 1996 at 6:00 p.m. G. Wong will confirm with members.

Anticipated opening of Pinetree Community Centre is mid August 1997. The Centre is being managed by the School District. Plumbing should be put in by April 1997.

The Committee has been directed to work with the architects for the design of City Hall. We are to forward any concerns to V. Sudra and K. Wright of Permits and Licences Dept.

The Justice Building is scheduled to open in February 1997. The Committee has been asked to set up a tour in January 1997 with Dominion Construction. G. Wong will confirm for the Committee.

G. Wong distributed copies of the Town Centre area regarding development. She reported that Dave Palidwor of Parks and Environmental Services will present at a future Committee Meeting. Councillor D. White reported that there will be an emphasis on accessibility.

503-3 Update on Accessible Directory

D. McInnes reported that her contact in Surrey has yet to provide information on the budget of Surrey's accessible directory. The information should be available within the week which she will then forward to C. Johnston.

503-4 Update on Play For All Committee

L. Hauser reported that the attendance at the last two Play For All Committee was low. Since many of the parents are unable to attend evening meetings but are still interested in the issue, the core committee will meet during the day and connect with the parents on important issues through the telephone or computer. Since the Town Centre area is now being developed, the Committee has decided to retrofit Blue Mountain Park.

503-5 Discussion of Ben Ostrander Presentation

G. Wong reported that \$200 has been approved from Council to offer a second presentation from Ben Ostrander on housing. The Committee recommended that the workshop be scheduled in early January of 1997. M. Smith will check with B. Ostrander about possible dates and emphasized that developers be invited early.

503-6 Update on Committee Access Standards

M. Smith reported that the access standards are near completion. She will forward a copy to the architects of City Hall. L. Hauser, G. Wong, M. Smith, and C. Paterson will meet in the future to discuss the formatting of the standards.

503-7 Discussion of Together Against Violence Month

G. Wong reported that Together Against Violence Month is happening for the month of November. She inquired about whether the Committee wishes to sponsor an event for individuals with disabilities again with Chimo Achievement Centre. She also reported that the Justice Institute has a copy of a video called Charting New Waters, Violence Against Women with Disabilities. The Committee recommended that the video be viewed first and that a trained facilitator be hired to lead the session with options for an afternoon and evening.

Moved by M. Smith
Seconded by C. Talbot

COUNCIL

ACTION: That the Committee approach Council about the funding of a trained facilitator to lead a self-defence workshop for individuals with disabilities in the amount of \$100.

503-8 Update on Parking Meetings

G. Wong reported that Tim Murphy and Liz Silva of Engineering Dept. will be attending the November Committee meeting to discuss the parking situation in the Town Centre area.

503-9 Update on B.C. Transit

C. Riedyk reported that Larry Bidy from Chimo Achievement Centre has been invited by the group to attend future B.C. Transit meetings. G. Wong will confirm with Geri Briggs-Simpson about his representation.

503-10 Update on Lawn Bowling

M. Smith inquired about wheelchair lawn bowling. G. Wong reported that though it was promoted over the summer, there were few inquiries. She believes that the activity is not well received because the balls are very heavy, and individuals have the opportunity to bowl at other accessible locations; i.e. carpet bowling, bowling alley. The Committee recommended that there be closure on the issue. G. Wong will continue to promote in the spring. If individuals require an assistive device, they will be referred to Tetra.

ITEM III - OTHER BUSINESS

Accessible bus stops will be deferred to the next meeting.

G. Wong reported that she is sitting on the following planning committees:

International Wheelchair Tennis Festival scheduled for People's Courts on August 8-10, 1997 and B.C. Special Olympics Summer Games on July 11-13, 1997

ITEM IV - NEXT MEETING

The next meeting will be held on Thursday, November 7, 1996 - 7:00 p.m. - at the Coquitlam Public Library Boardroom on Poirier Street, Coquitlam.

CHAIR

G. Wong
Secretary

CITY OF

COQUITLAM



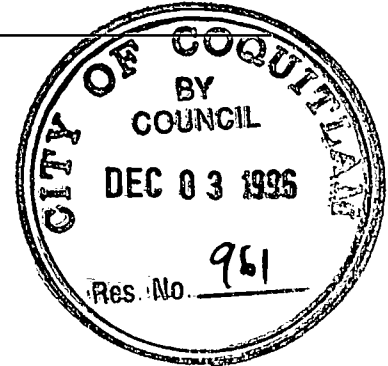
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MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES Mayor L. Sekora
MEETING MINUTES
THURSDAY, NOVEMBER 6, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY BOARD ROOM - POIRIER STREET

Committee Members Present: Councillor D. White
M. Smith
D. McInnes
C. Riedyk
G. Wong

Committee Members Absent: L. Hauser
C. Talbot
C. Johnston
C. Paterson

Guests Present: T. Murphy, Engineering Dept.
L. Silva, Engineering Dept.
E. Bowes, Leisure and Parks Services



ITEM I - BUSINESS ARISING FROM MINUTES

503-1 Update on Leisure and Parks Projects

P. Halabuza from Permits and Licences will update the Committee on his memo dated June 19, 1996 regarding Place des Arts.

The Committee will maintain a list of outstanding access items with the Cultural Complex.

The design plans for the Town Centre Water Spray Park is forthcoming.

No reports with Pinetree Community Centre and the Justice Building.

503-2 Update on Accessible Directory

G. Wong reported that before C. Johnston seeks funding for the compilation of an accessible directory, the Committee needs to provide approximate costs. The Committee recommended that two staff be hired over the summer period. If the City is able to provide office space and equipment, only the cost of printing needs to be estimated. G. Wong will draft a budget and forward to C. Johnston.

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503-3 Update on Play for All Committee

G. Wong reported that the Committee met on October 17th and confirmed the following projects: creation of an access guidelines handbook for parks and playgrounds, retrofitting of Blue Mountain playground, and input into Parks and Environment Master Plan and the upgrading of Mundy Park playground.

503-4 Discussion of Ben Ostrander Presentation

G. Wong reported that B. Ostrander is available to lead a workshop on residential housing in late January of 1997. M. Smith will be in contact with B. Ostrander.

503-5 Update on Committee Access Standards

M. Smith reported that the access standards are in the process of completion.

503-6 Discussion of Together Against Violence Month

G. Wong reported that she was able to locate a speaker of facilitate a crime prevention workshop in sponsorship with Chimo Achievement Centre. The workshop is scheduled for Monday, November 25th from 1:00 - 2:30 p.m. in the Centennial Room of Chimo Pool. The Committee recommended that an evening workshop be offered in the spring when it is lighter out.

503-7 Update on Parking Enforcement

Councillor D. White reported that Council has approved the following motions: standardized signage for disabled parking stalls, and the development of a bylaw similar with the Prince George Parking Enforcement Program. He presented a copy of the signage that will be posted in parking lots. He also reported that S.P.A.R.C. is designing a new disabled parking permit.

503-8 Update on Christmas Manor

G. Wong reported that Engineering Dept. is checking into whether a bench was provided for the residents of Christmas Manor by Sydney and Guilby.

503-9 Update on B.C. Transit

G. Wong reported that L. Bibby of Chimo Achievement Centre is interested in participating on the Vancouver Region Custom Transit Advisory Committee (V.R.C.T.A.C.) but location is an issue. The Committee recommended that a letter be sent to V.R.C.T.A.C. expressing the need for rotation of meetings at different municipalities to accommodate individuals who do not live in Vancouver. G. Wong will write the letter on behalf of the Committee.

ITEM II - OTHER BUSINESS

503-10 Guests: T. Murphy & L. Silva - Engineering Department

L. Silva presented information on Town Centre parking and the issue of how to control parking in that area. The Committee provided input with regards to people with disabilities. Engineering has held a number of community meetings and will send an official report to Council in December. L. Silva will forward a copy to the Committee. C. Riedyk inquired about the status of the curb cut program. T. Murphy reported that the list is ongoing. Typically, actual users are given a higher priority. Engineering will forward a list of curbs to be done in September of 1997 to the Committee beforehand.

503-11 Guest: E. Bowes - Leisure and Parks Services

E. Bowes presented information on the development of Town Centre, specifically for 1997 and any future items. When the design plans are finalized, he will return for a future meeting with the Committee.

ITEM III - NEXT MEETING

The next meeting will be held on Thursday, December 5, 1996 - 7:00 p.m. - at the Coquitlam Public Library Boardroom on Poirier Street, Coquitlam.

CHAIR

G. Wong
Secretary



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MAYOR'S COMMITTEE FOR PEOPLE WITH DISABILITIES Mayor L. Sekora
MEETING MINUTES
THURSDAY, DECEMBER 5, 1996 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY BOARD ROOM - POIRIER STREET

Committee Members Present: C. Paterson
C. Johnston
M. Smith
D. McInnes
C. Riedyk
L. Hauser
C. Talbot
G. Wong



Committee Members Absent: Chairperson

Guests Present: Jacqueline Beaudreault, Practicum Student,
Leisure & Parks Services

ITEM I - BUSINESS ARISING FROM MINUTES

503-1 Update on Leisure and Parks Projects

No report with Pinetree Community Centre.

A tour of the Justice Building will be set up in January of 1997. Members preferred a weekday evening after 6:00 pm. G. Wong will confirm with K. Wright of Permits and Licences.

Members discussed the memo written by P. Halabuza regarding Place des Arts. Members had questions with Items 1 and 3. G. Wong will ask for clarification from P. Halabuza.

A list of outstanding access items regarding the Cultural Complex was generated by the Committee. The Committee recommended that the next meeting be held at the Cultural Complex with a representative from Permits and Licences for the purpose of highlighting these features. G. Wong will confirm meeting with members. Jennifer Stanley, architect with the Cultural Complex, requested that the Committee write a letter to Permits and Licences to express preference over the present configuration with the grab bars in the showers. Currently the grab bars do not meet B.C. Building Code requirements. Mr. Smith will write the letter.

503-2 Update on Play For All Committee

L. Hauser reported that the Committee evaluated Blue Mountain Park and will next consult with families regarding priorities. Afterwards a fundraising plan will be devised outlining amount of money required for specific access items. G. Wong reported that the Parks and Environmental Section is recruiting residents to sit on their Master Plan Advisory Committee. The Committee recommended that one of our members apply to ensure that access for all is included in all aspects of the Master Plan. L. Hauser volunteered to apply as a Coquitlam resident. The Committee recommended that a support letter be written and submitted along with L. Hauser's application. M. Smith and G. Wong volunteered to write the support letter on behalf of the Committee.

503-3 Discussion of Ben Ostrander Presentation

M. Smith reported that the workshop on residential housing with B. Ostrander will be conducted in March of 1997.

503-4 Discussion of Together Against Violence Month

C. Paterson reported that the Together Against Violence Workshop co-sponsored with Chimo Achievement Centre was well attended by Chimo participants as well as the community. The facilitator was very knowledgeable about the issue, especially with violence and women with disabilities. G. Wong reported that a few residents from the community recommended that the workshop be offered again in the spring when the evening is lighter out.

503-5 Update on Christmas Manor

G. Wong reported that the Traffic Department has placed an order of two benches to be located on either side of Guilby Street for use by the residents of Christmas Manor.

503-6 Update on Parking Enforcement

G. Wong reported that she is waiting for an update from K. Wright, Permits and Licences, regarding the Parking Enforcement Program.

503-7 Update on B.C. Transit

G. Wong reported that a representative from the Vancouver Region Custom Transit Advisory Committee (V.R.C.T.A.C.) contacted her regarding the correspondence from the Committee. The V.R.C.T.A.C. representative will raise the issue of location of meetings at the January gathering.

503-8 Update on Accessible Directory

G. Wong circulated a tentative letter addressed to Coquitlam Foundation regarding the purpose of an accessible directory and accompanying costs. C. Johnston will present the letter to Coquitlam Foundation at their December 11th meeting.

503-9 International Wheelchair Tennis Festival

G. Wong reported that Jerome Bouvier who is the chairperson of the International Wheelchair Tennis Festival wrote a letter to the Committee regarding the request for funding from Council. The Committee recommended that Jerome Bouvier appear as a delegate at a future Council Meeting.

503-10 Update on Town Centre Parking

G. Wong reported that she is waiting for an update from L. Silva of Engineering regarding the parking issue at Town Centre.

503-11 Update on Accessible Bus Stops

C. Riedyk inquired about the status of accessible bus stops in Coquitlam. The Committee recommended that T. Murphy of Engineering be invited to a future meeting. C. Riedyk volunteered to obtain a map of accessible bus stops in Coquitlam from B.C. Transit.

ITEM II - OTHER BUSINESS

503-12 Future Meeting Topics

M. Smith facilitated discussion about future meeting topics. The following issues were raised: private housing; education (invite new director of Student Services with School District No. 43); employment (D. McInnes will check into a contact person); and health care (C. Johnston will update Committee).

503-13 Other Mayor's Committees for People with Disabilities

G. Wong reported that the Port Moody Committee put forward a list of access items for Council to approve but with the stipulation that no costs be attached from Council. She recommended that representatives from Port Moody and Port Coquitlam attend a future meeting to discuss joint ventures and issues of concern.

503-14 Capilano College Courses on Attendant Care

D. McInnes reported that Capilano College will be offering courses on attendant care; i.e. how to hire an attendant in January of 1997. She will fax the flyer of information to G. Wong.

503-15 Committee Member Job Descriptions

M. Smith recommended that the Committee compile a job description of the role and responsibilities of a member. The information will then assist the Mayor when appointment time for the different Committees occur in December.

ITEM III - NEXT MEETING

The next meeting will be held on Thursday, January 9, 1997 - 7:00 p.m. - at the Coquitlam Public Library Boardroom on Poirier Street, Coquitlam.

CHAIR

G. Wong
Secretary