



Thursday, January 20th, 1966



SPORTS CENTRE COMMISSION

The first regular meeting of the Coquitlam Sports Centre Commission for the year 1966 was held on Thursday, January 20th, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present, save Co. Hogarth. Also present were Mr. Dukowski, Manager, Mr. C. Lawrence, Ass't Manager, and R.A. LeClair, Municipal Treasurer.

Moved by Co. Clarke seconded by Co. Butler:  
That Mr. Killingsworth be nominated Chairman of the Commission for the year 1966.

Carried.

Mr. Killingsworth accepted the nomination and thereby accepted the Chair for the year 1966.

Moved by Co. Clarke seconded by Comm. Crews:  
That the standing committees for the year 1966 be as follows:

|                     |                                  |
|---------------------|----------------------------------|
| Finance             | Co. Clarke & Comm. Killingsworth |
| Grounds & Buildings | Co. Butler & Co. Hogarth         |
| Booking & Promotion | Co. Hogarth & Comm. Crews        |

Carried.

Moved by Co. Butler seconded by Co. Clarke:  
That the minutes of the meeting held December 15th, 1965 be approved as circularized.

Carried.

It was generally agreed that the standing committees in 1966 should play a greater role in expediting the Commission's business. It was felt that greater committee activity would reduce the discussion at general meetings.

At this point of the meeting, Mr. M. Bodor, representing the Kinsmen Club, addressed the meeting. The purpose of his attendance was to make a report on activities proposed in connection with the 1966 Showcase. He pointed out that it was the wish of the Kinsmen to re-name the event to Coquitlam Kinsmen Family Fair. The prime purpose of his attendance was to request that the dates May 12th, 13th and 14th, 1966, if possible, be set aside for the event. He also asked what the arena rental would be. He then went on to state that in connection with the Fair, negotiations and arrangements for the following were being made:

- a) That the Kinsmen have been in touch with F. Butcher Signs & Display for booth requirements.
- b) That a midway was planned.
- c) That the Miss Coquitlam Contest would form a part of the Fair.
- d) That a fishpond was proposed to be operated by some charitable organization.
- e) That a bike was to be given away each day.
- f) That C.K.N.W. had agreed to bring their Crystal Palace for the duration of the fair.

At this point the Commission agreed that further negotiations be referred to the standing committee for Booking & Promotion and to come up with a recommendation to the Commission of contractual arrangements, leaving the rate structure to be set by the Commission as a whole.

Thursday, January 20th, 1966

(2)

The Chairman reported having received a call from Mrs. Baird regarding the entry fee for the Valentine Bonspiel and requesting permission to operate the bar for the bonspiel on behalf of the club.

Moved by Co. Clarke seconded by Co. Butler:

That the financial statements for the period ended December 31st, 1965 be adopted as circularized.

Carried.

The Manager reported that all outstanding accounts receivable as of December 31st, 1965 were now paid.

The Manager brought forward a revised budget for the year 1966 based on a recent study by himself and Mr. Lawrence.

Moved by Co. Butler seconded by Co. Clarke:

That the Finance Committee analyse and give further consideration to the cuts imposed on the capital requirements as well as the disparity between revenue and expenditure.

Carried.

The Manager reported having received a request from the Coquitlam Ladies' Curling Club to operate a bar in connection with the Valentine Bonspiel.

Moved by Co. Clarke seconded by Comm. Crews:

That the bar be opened for the Valentine Bonspiel to be operated under the jurisdiction of the Sports Centre management.

Carried.

The Manager reported that four low temperature ballasts had been installed and that they were all working well. He stated that lights operated other than by the low temperature ballasts were operating unsatisfactorily, as in the past. He went on to state that the full replacement, as agreed, would be continued.

The Manager reported that the panic hardware on several exit doors was not functioning. He stated that he had been in touch with a supplier who had informed him that the hardware installed on the doors at the time of the building construction was of one of the cheapest varieties. He reported that the cost of replacement could range from \$569.00 to \$1,680.00.

Moved by Co. Clarke seconded by Comm. Crews:

That the Manager make a detailed report at the next meeting of the Commission of the number of doors that require panic hardware replacement.

Carried.

The Manager reported that he had experienced difficulty with a curling club as to the definition of a curling bonspiel.

Moved by Co. Clarke seconded by Comm. Crews:

That a "bonspiel" be defined as a competition open to all comers.

Carried.

The Manager reported that there was an apparent misunderstanding by the Coquitlam Minor Hockey Association as to the rate that would be charged in connection with junior hockey.

Moved by Co. Clarke seconded by Comm. Crews:

That the rate to be charged to the Coquitlam Minor Hockey Association for other than their normal time be \$18.00 per hour.

Carried.

The Manager tabled a report of attendance and cost in connection with the Coquitlam Variety Show which was held on Wednesday, December 22nd, 1965. There followed a general discussion on the variety show of features and suggested improvements for future such events.

Moved by Co. Butler seconded by Co. Clarke:  
That signs be posted in a suitable place to allow for Commission member parking places for meetings and special attraction nights.

Carried.

Moved by Co. Clarke seconded by Co. Butler:  
That the meeting adjourn.

Carried.

.....CHAIRMAN

Friday, February 25th, 1966

SPORTS CENTRE COMMISSION



The regular monthly meeting of the Coquitlam Sports Centre Commission, postponed from the regular date, was held on Friday, February 25th, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present save Co. Hogarth. Also present were Messrs. Dukowski, Lawrence and LeClair.

Moved by Co. Butler seconded by Co. Clarke:  
That the minutes of the meeting held January 20th, 1966 be adopted as circularized.

Carried.

Co. Butler asked the Manager if Mr. and Mrs. Don Fitzgerald had been refused when requesting to be informed who comprised the executive of the Coquitlam Figure Skating Club. The Manager stated there would be no reason for refusing to give out this information which was available at the office to anyone enquiring. The Secretary reported that copies of three letters had been received January 26th, 1966. He also reported that all letters received in the past were at hand should new members wish to peruse the same.

Moved by Co. Clarke seconded by Comm. Crews:  
That the Manager write Mr. and Mrs. Fitzgerald giving the following information -

- 1) the names and addresses of all executive members of the Coquitlam Figure Skating Club and
- 2) that the Sports Centre only rents ice time to the Coquitlam Figure Skating Club and that consideration would be given other clubs if ice time was available.

Carried.

In reply to questions about the financial statements, the Manager reported:

- lumber bought to cover the ice at wrestling shows was the reason repairs and maintenance figures were high in January
- Skate Shop salaries had been charged to Office Salaries and so the reason for the high rate of expenditure indicated on the January report
- two unpaid Arena accounts and three unpaid Curling accounts of those shown as outstanding in the January statement

Moved by Co. Clarke seconded by Co. Butler:  
That the financial statements for the period ended January 31st, 1966 be adopted.

Carried.

Co. Clarke asked that financial statements be prepared so as to disclose in a separate column the expenditure and revenue reported in the same month of the previous year.

The Manager reported that it was planned to accommodate 104 rinks in the Pine Tree Bonspiel. Also planned was a Senior Bonspiel with 32 rinks which event would take place in the last part of March.

The question of charging a nominal fee for entry into Bonspiel was discussed briefly. It was decided to leave this matter for later consideration - but that there be no charge for this year.

The Manager reported that curling rates charged at the North Vancouver Community Centre were much lower than other commercial rates applicable in the Lower Mainland.

Friday, February 25th, 1966

(2)

Requests to the Commission by three clubs to have the liquor bar opened during their windup bonspiels were presented.

Moved by Co. Clarke seconded by Co. Butler:

That the bar be opened during the windup bonspiels of each of the under-mentioned clubs and on dates indicated:

|                            |                             |
|----------------------------|-----------------------------|
| Knights of Columbia League | February 25th and March 5th |
| Teachers' League           | March 23rd                  |
| Harbour Chines League      | March 4th, 11th & 25th      |

Carried.

The Manager reported that Kerrisdale and Victoria Memorial Arena had not yet signed with lacrosse clubs in respect of the 1966 season. Co. Butler brought up the point that on October 7th, 1965 Mr. Ralph Douglas had been informed that negotiations for 1966 arrangements should be concluded by February 1st, 1966. It was asked that the Manager obtain figures of 1965 gate receipts from other arenas in order that comparison with our experience might be made.

Moved by Co. Clarke seconded by Co. Butler:

That a letter be sent to the Coquitlam Adanacs with copy to Mr. T. Gordon reminding the Club that it had been agreed that negotiations for the holding of lacrosse games were to have been concluded by February 1st, 1966 and advising that the use of the Sports Centre by their Club will not be allowed unless and until a satisfactory agreement has been worked out by the Club and the Commission.

Carried.

The Manager requested that future lacrosse contracts provide that the league pay referees rather than the Sports Centre.

The Manager reported that the District of Coquitlam Firemen's Association wanted to sponsor a free time skating session if terms and time could be worked out.

Moved by Co. Butler seconded by Co. Clarke:

That providing time is available without adversely affecting commitments to others, that free time be given to the Firemen's Association.

Carried.

The Manager reported that the statutory 4% holiday pay had not been paid to the Sports Centre casual help.

Moved by Co. Butler seconded by Co. Clarke:

That holiday pay at the statutory rate of 4% be paid to all Sports Centre casual help.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:

That prices be obtained for the paving of an additional portion of the parking lot.

Carried.

The Manager tabled the budget broken down into the monthly allocations for the year 1966.

Moved by Co. Butler seconded by Co. Clarke:

That no more than \$400.00 be spent on maintenance of shrubs and landscaping and the parks superintendent be so advised.

Carried.

Friday, February 25th, 1966

(3)

The Finance Committee agreed to review the list of capital expenditures as recommended by the Manager and recommend to the next meeting the adoption of the proposal, or otherwise.

Moved by Co. Butler seconded by Comm. Crews:

That stop signs be installed on Trent Street at the entrance to the Sports Centre grounds and on the Sports Centre grounds at Trent Street and also that 20 m.p.h. signs be installed in conspicuous places on the Sports Centre grounds.

Carried.

The cost of replacing panic hardware on exit doors was left for further report.

Comm. Crews reported that the Booking & Promotion Committee had a meeting with the Kinsmen. The rental rate was discussed. No reduction was indicated by the committee.

The Manager reported having received a price of \$260.00 for the showcases.

Moved by Co. Clarke seconded by Comm. Crews:

That more prices be obtained for construction and installation of showcases.

Carried.

Moved by Co. Clarke seconded by Co. Butler:

That the meeting adjourn.

Carried.

.....CHAIRMAN

Monday, March 7th, 1966

SPORTS CENTRE COMMISSION



A special meeting of the Coquitlam Sports Centre Commission was held on Monday, March 7th, 1966 at 7:30 P.M. at the Coquitlam Sports Centre. All members of the Commission were present save Councillor Hogarth. Also present were Mr. Dukowski, manager and Mr. Lawrence, assistant manager.

The meeting was called for the purpose of discussing with the Coquitlam Adanac Club terms and conditions for the use of the Sports Centre for Senior Lacrosse for the 1966 season. A delegation comprising of Ralph Douglas and Albert Browning represented the Adanac Club. The chairman asked Mr. Douglas if they had a proposal to recommend the coming year. Mr. Douglas stated that they had not, rather that they had left this matter up to the Sports Centre Commission. He also mentioned that in a contract he would give no personal guarantee and stated the Coquitlam Adanac team was for the good of Coquitlam no matter who backed the club. Mr. Douglas said the team cost them \$8,000.00 last season and that they did not intend to pay this amount out again.

Councillor Clarke mentioned that much of this cost would not be recurring. Mr. Browning explained that the cost of uniforms and equipment was \$2,400.00 and that much of this was again recurred this year.

Mr. Douglas then stated that the club would be willing to go along with the terms of the proposed 1965 agreement as the same would have operated in the second year.

The manager then reported on receipts during the last lacrosse season. He suggested that the rate of rental should be on a percentage of gate rather than the flat rate rental as was provided for in the last draft agreement. Mr. Dukowski then went on to report on the rental rate structure which was now in force at various arenas also connected with this lacrosse league. This report was based on figures received by Mr. Dukowski at a recent meeting at the Kerrisdale Arena. Mr. Douglas challenged the accuracy of the reported figures.

Councillor Clarke advanced a proposal for consideration by the club that a charge of 15% of gross gate be the rental for the 1966 season.

Councillor Butler advanced a proposition that the terms set forth in the draft agreement last year to be prevalent for the second year of operation should form the basis of the agreement for this year. Commissioner Crews expressed agreement with the proposal of Councillor Clarke that is that 15% of the gross gate should be the rental rate. The Chairman also expressed that he was in favour of a rental rate based on 15% of the gross gate for the year 1966.

Mr. Dukowski reported direct out of the pocket expenses at each game for the year 1965 was approximately \$44.00. This of course did not include wages of the maintenance staff and other maintenance expense.

At this point Mr. Douglas stated that unless the Commission kept very close to the terms set out in the draft agreement as was proposed for the 1965, that it would not be feasible to bring lacrosse to the Coquitlam Sports Centre. Mr. Douglas brought to the attention of the Commission that all arenas in the Lower Mainland were raising the price of admission from \$1.00 to \$1.25 for adults and that the price for children would remain at \$.50. Finally, Mr. Douglas stated that he would sign a one-year contract following the terms proposed in the last contract.



Monday, March 7th, Continued.

Moved by Councillor Butler seconded by Councillor Clarke:  
That for the 1966 lacrosse season the rental shall be at the rate of \$100.00 per game plus 10% on the excess over \$15,000.00 in paid admissions during the season.

Carried.

The Chairman recorded opposition to this motion.

The meeting then set out to discuss item by item the contents on the proposed 1965 agreement. The following changes were agreed upon:

That clause numbered 2 on page 2 be re-written to make provision for the year 1966 only. On this basis items 2(a), 2(c), 2(d), and 2(e) should be omitted.

That clause numbered 3 on page 3 should make provisions for the year 1966 only.

That clause numbered 17 on page 6 be re-written to the following effect: "Payment of the aforementioned rental sum of \$100.00 per game shall be deducted by the Commission from gate receipts and the balance of the receipts shall be paid to the secretary of the league for the Adanac Club. Payment of the aforementioned 10% on excess over \$15,000.00 in paid admissions shall be deducted by the Commission in the addition to the \$100.00 per game from the gate receipts and the balance shall be paid to the secretary of the league for the Adanac Club".

That clause numbered 21 on page 6 be the subject of negotiations between Mr. Douglas and a solicitor for introduction into an agreement which may take place in 1967.

Moved by Councillor Butler seconded by Commissioner Crews:  
That another meeting of the Sports Centre Commission be held within a two week period for the finalization of the agreement between the Sports Centre Commission and the Coquitlam Adanac Club.

Carried.

Moved by Councillor Clarke seconded by Councillor Butler:  
That the meeting adjourn.

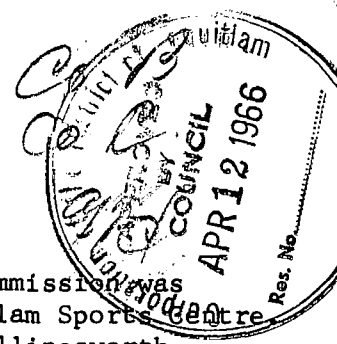
Carried.

.....CHAIRMAN

Thursday, March 24th, 1966

SPORTS CENTRE COMMISSION

The regular monthly meeting of the Coquitlam Sports Centre Commission was held on Thursday, March 24th, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present, however, Comm. Killingsworth arrived at 8:15 p.m. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and R.A. LeClair.



Moved by Co. Clarke seconded by Co. Hogarth:  
That Co. Butler act as Chairman in the absence of Comm. Killingsworth.

Carried.

A delegation comprising of four persons representing the owners of property on Foster Avenue north of the Sports Centre was present at the meeting to determine what the Commission proposed to do with respect to the following three items.

- (a) Location of the lacrosse box.
- (b) The noise emanating from the condenser.
- (c) The planting of trees on the promised buffer zone between their property and the Coquitlam Sports Centre.

The delegation was advised that the lacrosse box would be located on the south-east corner of the Sports Centre grounds. The building committee promised that the study of the noise problem emanating from the condenser would be undertaken and remedial measures sought. The Commission stated that trees would be planted in the buffer zone between the Sports Centre and the homes lying to the north.

Moved by Co. Clarke seconded by Comm. Crews:  
That a letter be written to the Parks & Recreation Commission advising of the location decided upon for the lacrosse box and asking that trees be planted on the buffer zone lying to the north of the Sports Centre with the cost of same to be absorbed by the Parks & Recreation Commission.

Carried.

Mr. Al Browning attended the meeting of the Commission to review the revised agreement between the Adanac Club and the Sports Centre Commission.

The Secretary explained that the names of the president and the vice-president still appear in the lacrosse agreement.

At this point members of the Commission agreed that the following words on page 2 of the agreement between the Coquitlam Municipal Sports Centre Commission and the Adanac Lacrosse Club be omitted:

" , that is to say, Ralph Douglas and James Douglas, President and Vice-President respectively at the date hereof"

It was also agreed that it would not be necessary to have the agreement returned to the Solicitor to have the above changes made, rather that the same should be stricken and initialled at the time of execution.

The Manager was asked to send a letter to the Secretary of the Inter-City Lacrosse Commission in order to determine the extent of public liability insurance maintained by the Commission.

The Secretary was asked to determine whether the Municipal public liability insurance policies would cover accidents at the Sports Centre when the property was leased to others and with specific regard for lacrosse games, hockey games and wrestling matches.

Mr. Tattersfield, landscape architect, was present at the meeting of the Commission to discuss the plans and specifications of the Minor Lacrosse box which is proposed to be installed in the south-east corner of the Sports Centre grounds. Plans were circularized among Commission members and a detailed discussion then followed.

Thursday, March 24th, 1966, continued. (2)

Moved by Co. Hogarth seconded by Co. Clarke:

That the plans drawn together with specifications be approved with the suggested amendments and that the Parks Board be requested to proceed as soon as possible with the view to have the project completed by April 20th, 1966.

Carried.

Moved by Co. Clarke seconded by Co. Butler:

That Mr. Tattersfield make available to the Building Committee details of the plans and specifications for site preparation and that the necessary money be obtained from the surplus funds of the Municipality pending final budget preparation of the Sports Centre Commission.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:

That the minutes of February 25th and March 7th of the Sports Centre Commission be adopted as circularized.

Carried.

The Manager reported that the Arena accounts receivable as of February 28th, 1966 have at this date been reduced to \$550.00. Of this amount \$532.00 was owing by the Coquitlam Figure Skating Club. The Manager stated that the Figure Skating Club had indicated that they were requiring the amount of cash for pre-show expenses. The Manager further reported that the curling accounts receivable had been reduced to \$580.00 as at this date.

Moved by Co. Clarke seconded by Co. Butler:

That the financial statements for the period ended February 28th, 1966 be adopted as circularized.

Carried.

The Manager reported that the bonspiel had been a great success.

Moved by Co. Clarke seconded by Co. Hogarth:

That the Building Committee advise Messrs. Dukowski and LeClair of the estimated cost of site preparation for the lacrosse box for inclusion in the final Sports Centre Commission budget.

Carried.

Co. Clarke then stated on behalf of the Finance Committee that the figures presented by the Manager on January 20th, 1966 together with an estimate for site preparation of the lacrosse box should be considered the final budget of the Commission to be presented to Council.

Moved by Co. Butler seconded by Co. Hogarth:

That the lacrosse box be located on the south-east corner of the Sports Centre grounds.

Carried.

It was asked that the Booking & Promotion Committee look into greater advertising and promotion as a means of increasing attendance to summer-time use of the Sports Centre. It was felt that inexpensive prizes might serve as an attraction at student dances or roller skating sessions.

Moved by Co. Clarke seconded by Co. Butler:

That the Solicitor's opinion regarding F. Butcher Signs & Display Service Ltd. be received and filed.

Carried.

Moved by Co. Hogarth seconded by Co. Butler:

That the meeting adjourn.

Carried.

CHAIRMAN

Thursday, April 21st, 1966

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission was held on Thursday, April 21st, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present save Co. Hogarth and Co. Clarke. Also present were Mr. Dukowski, Manager, and Mr. Lawrence, Assistant Manager. Reeve Christmas also attended the meeting, arriving at 10:00 p.m.

A delegation comprising of Mr. W. Gardner, Mrs. Whelan and Mrs. Bjornson, representing the Coquitlam Figure Skating Club was present at the meeting to discuss problems re ice time and rates.

In requesting more ice time, Mr. Gardner stated that during the three years of the club's operation, their membership has grown from 91 the first year, to 251 skating members to date and has during these years operated on eight hours of ice time per week. The request was for an additional two hours per week. He also requested that a set schedule be maintained yearly and not be changed each year. He also suggested that the Figure Skating Club and the arena have a year to year contract. A further request was made to have the rate lowered from the present \$14.00 per hour to \$10.00 per hour, backing this request by the fact that the club was a non-profit organization and that all members save a few are from the Coquitlam area.

Discussion then followed and the Manager stated how the rate structure with the Figure Skating Club was set.

Moved by Co. Butler seconded by Comm. Crews:  
That the brief brought to the Commission meeting by the Coquitlam Figure Skating Club be left for study by the Commission members.

Carried.

Mr. Gardner stated that through two shows presented by the Coquitlam Figure Skating Club at the Sports Centre, it has done a great deal for the community. Mr. Gardner then stated why extra time was required by the Coquitlam Figure Skating Club and discussion then followed as to the exact activities of the Coquitlam Figure Skating Club.

Mr. Fullerton of Blane, Fullerton & White Ltd., insurance agents who handle the Corporation's insurance coverage, also attended the meeting. He commented on the letters circularized to the Commission members. He explained that the policy held by the Corporation is not an accident policy. He went on to explain the difference between an accident policy and the policy the Corporation actually has, pointing out that each member of the Commission and staff at the Arena is covered against personal liability. His letter of March 29th, 1966 was explained in detail.

In reference to his letter of April 5th, 1966, Mr. Fullerton stated that in paragraph 15 of page 5 of the proposed agreement between the Sports Centre Commission and the Adanac Lacrosse Club, the Commission has assumed contraction liability which could cause an additional premium charge.

Mr. Dukowski asked Mr. Fullerton if he advised that the Arena take out an accident policy re accidents that may from time to time occur during public skating sessions. Mr. Fullerton stated that the Municipality not buy an accident policy, but advise the clubs participating at the Arena, such as the Coquitlam Figure Skating Club, to carry their own accident policy which could be bought at a low premium.

Co. Butler suggested that Mr. Fullerton check out costs of an accident policy in case some serious accident happen on the ice during a public skating session.

Thursday, April 21st, 1966, continued (2)

Re the proposed agreement with the Adanac Lacrosse Club, Mr. Fullerton suggested our Solicitor get in touch with him to go over the agreement with respect to insurance coverage.

Moved by Comm. Crews seconded by Co. Butler:  
That our Solicitors contact Mr. Fullerton to review the agreement with the Adanac Lacrosse Club and the Sports Centre Commission with regard to insurance coverage.

Carried.

Mr. Dukowski stated that Mr. Tom Gordon of the Inter-City Lacrosse Commission advised him that the lacrosse commission is covered by insurance for \$25,000.00 per person, bodily and injury with a \$500,000.00 maximum and also a property damage coverage of \$5,000.00.

Moved by Co. Butler seconded by Comm. Crews:  
That the minutes of March 24th, 1966 of the Sports Centre Commission be adopted as circularized.

Carried.

Moved by Co. Butler seconded by Comm. Crews:  
That a letter be sent to any outstanding accounts asking that their account be paid in full.

Carried.

Moved by Comm. Crews seconded by Co. Butler:  
That the financial statements for the period ending March 31st, 1966 be adopted as circularized.

Carried.

Mr. Dukowski suggested that any Councillor or Commissioner wishing to go to a lacrosse game contact the Arena by 6:00 p.m. the day of the game and tickets will be set aside.

The Manager stated that since an outdoor lacrosse box has not been erected, minor lacrosse have been practicing in the Arena. Al Browning of Minor Lacrosse asked the Chairman at a private meeting for the use of the Arena for minor lacrosse on Saturdays from 9:00 a.m. to 4:00 p.m., no charge.

Moved by Co. Butler seconded by Comm. Crews:  
That a letter be sent to the Minor Lacrosse Association allowing them the use of the Arena Saturdays from the hours of 9:00 a.m. to 1:00 p.m. for the period of one month commencing April 30th, 1966 and that the Parks Board be contacted to build an outdoor lacrosse box to be started this summer.

Carried.

The Manager stated that Junior lacrosse games will be played at the Arena on Wednesday evenings. The Manager also stated that the boilers in the Sports Centre have been inspected and everything was found in order.

Mr. Dukowski also stated that if prizes for future bonspiels were bought from time to time through the year when specials were on, instead of just prior to the event, a good deal of money could be saved.

Mr. Dukowski mentioned that the arena managers' annual meeting was to take place in Kamloops this year on May 29th, 30th and 31st. He suggested that a good representation from the Commission go to the meeting.

Both Comm. Crews and Co. Butler said they would be available to attend.

Thursday, April 21st, 1966, continued. (3)

Moved by Reeve Christmas seconded by Comm. Crews:  
That the Manager, Comm. Crews, Co. Butler and the Chairman if possible attend the coming annual arena managers' meeting.

Carried.

Co. Butler asked the Reeve what actions were taken re the outside lacrosse box. The Reeve stated that the proposed portable lacrosse box at the arena site would cost about \$10,000.00 in comparison to a stationary box which would be half the cost. He went on to state that serious thought was being given to locating the lacrosse box at Hillcrest park.

Moved by Co. Butler seconded by Comm. Crews:  
That the Council be asked for an additional \$2,000.00 for improvement on grounds and parking area at the Sports Centre.

Carried.

Comm. Crews stated that the speed limit signs at the arena entrances have not yet been erected. Co. Butler stated that they would be erected by this coming weekend.

Moved by Co. Butler seconded by Comm. Crews:  
That the Chairman and Mr. LeClair have the authority to get the lacrosse agreement signed before April 30th, 1966 and that a letter to this effect be sent to the Adanac Lacrosse Club.

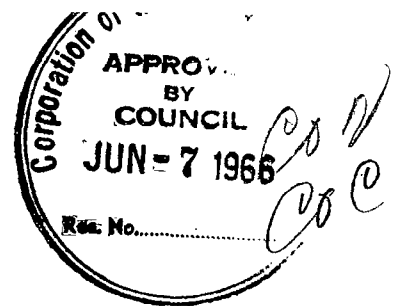
Carried.

Moved by Co. Butler seconded by Reeve Christmas:  
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, May 19th, 1966



SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on Thursday, May 19th, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present save Co. Hogarth and Co. Butler. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and R.A. LeClair, Municipal Treasurer.

Moved by Co. Clarke seconded by Comm. Crews:

That the minutes of the Sports Centre Commission meeting held April 21st, 1966 be adopted as circularized.

Carried.

The Municipal Treasurer reported having circularized to all members of the Commission the brief presented by the Coquitlam Figure Skating Club which had been presented to the Commission at their meeting held April 21st, 1966. He also reported having circularized copies of the petition from "Parents of Boys in Coquitlam Minor Hockey" and signed by Mr. S.A. Kidd to all members of the Commission.

Moved by Co. Clarke seconded by Comm. Crews:

That each member of the Sports Centre Commission receive from the Manager a copy of the annual winter activity report and the average weekly schedule of winter activities.

Carried.

The Municipal Treasurer reported that the agreement between the Coquitlam Sports Centre Commission and the Adanac Lacrosse Club had not yet been signed. He stated that on May 12th, 1966 Mr. Ralph Douglas had telephoned advising that he had obtained insurance. Mr. Douglas had stated that it was his intention to refer the insurance and the contract to his solicitors and that if all was in order, the contract would be signed.

The Manager was instructed to withhold making payment to the Inter-City Lacrosse League until the execution of the agreement had been concluded.

The Manager reported that the Blue Mountain Curling Club was disputing their \$90.00 account with the Sports Centre. The Manager was instructed by the Commission to insist upon an early payment by the Blue Mountain Curling Club of this account.

The Manager went on to state that the Coquitlam Minor Hockey Association account in the amount of \$566.50 had not been paid as well as the Coquitlam Minor Hockey Association account for Junior "B" Division in the amount of \$61.00 had not been paid. In this connection, the Manager agreed to write a letter to the Coquitlam Minor Hockey Association asking them to pay their account and if assistance was required, that a request be forwarded to the Municipal Council.

Moved by Co. Clarke seconded by Comm. Crews:

That the financial statements for the period ended April 30th, 1966 be approved as circularized.

Carried.

The Manager reported having received a letter from Carlberg Jackson Associates, Architects, which transmitted an account of Rich, Webster & Co. in the amount of \$1,313.77. Accompanying the letter also was a cheque in the amount of 50% of the above account which they had previously agreed to pay.

Moved by Co. Clarke seconded by Comm. Crews:

That the account of Rich, Webster & Co. in the amount of \$1,313.77 be paid.

Carried.

The Manager reported having received a report from the General Accident Assurance Company of Canada which pointed out that inspections had been carried out at the Sports Centre which found the boilers and ammonia compressors and pumps to be in good order. However, the report drew to the attention of the management that an untidy condition was found on the arena premises.

Thursday, May 19th, 1966, continued. (2)

Moved by Co. Clarke seconded by Comm. Crews:  
That the Manager write a letter to the General Accident Assurance Company of Canada explaining the reason for the untidy conditions which they found existed on the date of their inspection.

Carried.

On being questioned, the Manager reported that no prices had been received to erect a sound barrier to baffle the noise from the condenser. He went on to state, however, that it was proposed to erect a suitable sound barrier in the very near future.

Comm. Crews asked that the speed sign at the Poirier Street entrance to the Sports Centre grounds be made to face in a different direction to avoid any misunderstanding of the intent of the sign.

Moved by Comm. Crews seconded by Co. Clarke:  
That the Minor Lacrosse Association be permitted to use the arena between 8:00 a.m. and 1:30 p.m. each Saturday and for two hours during the week for the balance of the season and that the Manager so advise the Association.

Carried.

Comm. Crews reported that negotiations had been carried out and an offer had been received to erect a showcase in the lobby of the Sports Centre.

Moved by Co. Clarke seconded by Comm. Crews:  
That plans of the proposed showcase be presented to the Building Committee for their approval prior to the installation of same.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:  
That the meeting adjourn.

Carried.

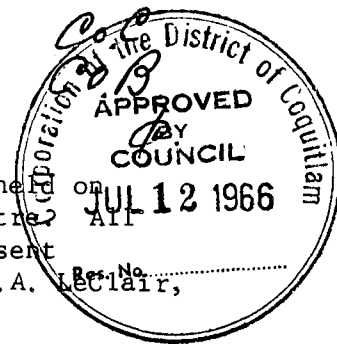
.....CHAIRMAN



Thursday, June 23rd, 1966

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on Thursday, June 23rd, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission save Co. Hogarth were present. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and R.A. Leclair, Municipal Treasurer.



Moved by Comm. Crews seconded by Co. Clarke:  
That the minutes of the meeting held May 19th, 1966 be adopted as circularized.

Carried.

A delegation consisting of Mr. Pat Martin and Mr. M. Bodor attended the meeting of the Commission as delegates of the Kinsmen Club. Mr. Martin acted as spokesman and informed the Commission that the Coquitlam Kinsmen Family Fair held at the Sports Centre had suffered a loss of approximately \$1,375.00. He stated that he was appearing before the Commission to ask that the rental of \$1,050.00 owing to the Coquitlam Sports Centre Commission be waived.

Moved by Co. Clarke seconded by Co. Butler:  
That the Sports Centre Commission agrees to forego the rent for this year subject to the Kinsmen meeting with the Finance Committee of the Commission to arrive at a mutually agreed percentage of profit sharing in future years of such events.

Carried.

It was asked that the Finance Committee report to the Commission at the next meeting on the results of the meeting to be held with the Kinsmen.

Moved by Co. Butler seconded by Comm. Crews:  
That the Sports Centre Commission authorizes Mr. Dukowski, with the approval of the Kinsmen Club, to assist in any way he can with an attempt to have the Butchart account reduced.

Carried.

Mr. Les Abbott introduced Mr. Russell, spokesman for the South-East Coquitlam Ratepayers' Association, who in turn introduced six additional delegates of the Association to the meeting. Mr. Russell pointed out that permission to attend was asked in order to obtain an answer from the Commission to the questions posed in a petition which had been directed to the Reeve and Council in April of this year which had been referred to the Sports Centre Commission. A summary of the content of the letter with emphasis placed on the three points detailed in the letter was given by Mr. Russell. Using as an example the schedule for the week ended February 27th, 1966, he stated that the Association felt that the time allotted for Minor Hockey could be increased from 14 hours to 26 hours. He concluded his submission by stating that the Association wanted agreement in principal that the Commission and management agree that the amount of time, that is 26 hours, would be available to Minor Hockey in the next winter season.

The Chairman summarized the Commission's feelings by stating that they were pleased to have received from the Association their observations and that the facts presented to the Commission would be studied and that the delegation would be advised of the Commission's deliberations at an early date.

Moved by Co. Butler seconded by Co. Clarke:  
That a special meeting of the Commission be held on Monday, June 27th, 1966 for the purpose of discussing the 1966-67 Winter Schedule.

Carried.

Thursday, June 23rd, 1966, continued. (2)

Comm. Crews put forward as a suggestion that all future delegations be asked to present in writing a copy of the proposition or petition which was to be made and that copies be made available to the Commission, and that if the Manager supplies information to such delegations, that the Commission receive copies thereof.

The Treasurer reported that he had been in frequent contact with Mr. R. Douglas in order to obtain the signed agreement between the Adanac Club and the Sports Centre Commission. He pointed out that Mr. Douglas was experiencing some difficulty in receiving assurance that the insurance policy that they had obtained would cover the club's liability. When last in touch with Mr. Douglas on June 22nd, the Treasurer was advised that the agreement should soon come forward.

Moved by Co. Butler seconded by Comm. Crews:  
That the Treasurer contact Mr. Douglas to state that the Commission are anxious to have the agreement signed in order that the monies be released.

Carried.

The Treasurer tabled with the Commission advice received from Blane, Fullerton & White Ltd. that an endorsement to the Municipal liability policy had been received to cover an agreement between the Coquitlam Municipal Sports Centre Commission and the Adanac Lacrosse Club which was to be dated May 5th, 1966.

A letter from Blane, Fullerton & White Ltd. dated the 30th of May, 1966 outlining the conditions under which medical expense coverage could be secured was read to the Commission meeting.

Moved by Co. Clarke seconded by Co. Butler:  
That the offer suggested by Blane, Fullerton & White Ltd. to cover medical expenses be turned down.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:  
That the financial statements for the period ended May 31st, 1966 be adopted as circularized.

Carried.

The Manager reported that the Minor Lacrosse Association were using the Arena on an average of between 13 and 14 hours per week. He went on to state that this rental is being recorded at a nominal rate of \$5.00 per hour pending the receipt from the Municipal Council of a \$1,000.00 grant.

Moved by Co. Butler seconded by Co. Clarke:  
That the report of the Manager regarding the use of the Sports Centre by the Minor Lacrosse Association be accepted.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:  
That the Minor Lacrosse Association be written to by the Manager to the effect that the Commission will hold the Association responsible for damages within the building during the time the premises are being used for minor lacrosse.

Carried.

The Manager reported having been in touch with the Adanac Club advancing a proposition that a lacrosse cabaret dance be held at the Sports Centre for the purpose of assisting, promoting and help finance all categories of lacrosse in the district. Details were outlined in a statement dated June 16th, 1966 and left with each member of the Commission.

Thursday, June 23rd, 1966, continued. (3)

Moved by Co. Clarke seconded by Co. Butler:  
That the cabaret dance proposed be proceeded with provided that the same is sponsored by the Adanac Club.

Carried.

The Manager presented for consideration of the Commission a statement "Proposed Schedule of Winter Rates", and "Proposed Schedule of Summer Rates".

Moved by Co. Clarke seconded by Co. Butler:  
That the following rates be in force.

Carried.

ARENA

PROPOSED SCHEDULE OF WINTER RATES

PUBLIC SKATING:

Before 1 p.m. - 15¢ or (4 for 50¢) - Adults 25¢  
Before 6 p.m. - 25¢ or (5 for 1.00) - Adults 35¢  
After 6 p.m. - Gen. Adm. 60¢ or (4 for 2.00)

Special Public Skating Sessions:

Tiny Tots & Beginners - (1½ hrs.) - 15¢ or (4 for 50¢) - Adults 25¢  
Family Skating (child with adult) - Gen. Admission 25¢ each  
Student Jamboree: - General Admission 40¢  
Sunday Afternoon: - 35¢ or (5 for 1.50) - adults 50¢  
Sunday Evening: (Adults only - 21 & over) - Gen. Adm. 65¢ or (5 for 3.00)

SKATING PARTIES:

Before 6 p.m. - 15¢ ea. (min. 1½ hrs.) - Against guarantee of \$15.00 per hour  
After 6 p.m. - 40¢ ea. (min. 1½ hrs.) - Against guarantee of \$30.00 per hour

HOCKEY PRACTICES:

Before 9 a.m. - \$14.00 per hour  
9 a.m.-6 p.m. - \$16.00 per hour  
After 6 p.m. & Sat. - Sun. & Holidays - \$20.00 per hour

MINOR HOCKEY:

Up to Noon - \$ 6.00 per hour  
Noon to 6 p.m. - 8.00 per hour  
6 p.m. to midnight-10.00 per hour

FIGURE SKATING:

Up to Noon - \$ 10.00 per hour  
Noon to 6 p.m. - 14.00 per hour  
After 6 p.m. - 18.00 per hour  
Season Rate - 14.00 per hour  
Patch Sessions - 1.00 per hour per person (min. 50¢ per session)

SKATE SHOP:

Skate Rentals - .35¢  
Skate Sharpening - .50¢  
Skate Exchange - 1.00 Service Charge  
Checking - .10¢  
Cushion Rentals - .25¢

PROPOSED SCHEDULE OF SUMMER RATES

PUBLIC SKATING:

General Admission - 50¢

Skate Shop:

Skate Rentals - 25¢  
Checking - 10¢

PROPOSED SCHEDULE OF SUMMER RATES (con't)

SKATING PARTIES: - (2½ hrs.)

|            |   |                                  |
|------------|---|----------------------------------|
| Up to 50   | - | 50¢ each (min. \$25.00)          |
| 50 to 75   | - | 45¢ each (min. \$33.75)          |
| 75 to 100  | - | 40¢ each (min. \$40.00)          |
| 100 to 125 | - | 35¢ each (min. \$43.75)          |
| 125 to 150 | - | 30¢ each (min. \$45.00)          |
| Over 150   | - | 25¢ per person (not retroactive) |

SUMMER BUILDING RENTALS:

ARENA:\*\*\$350.00 per day - \$100.00 per day set up and dismantle against 15% gross gate or Mgr.'s recommend.

Church Groups, Charity and Service Clubs.

\* \$275.00 per day - \$75.00 per day set up and dismantle

Note: Includes available facilities.

CURLING RINK: \$150.00 per day - \$50.00 per day set up and dismantle. \*\* Against 15% gross gate or Mgr.'s recommendation.

Church groups, Charity, and Community Service Clubs.

\* \$75.00 per day - \$25.00 per day set up and dismantle.

Note: A deposit of 33 1/3% with booking.

\* - Includes available facilities.

\* \* - Includes available facilities set up.

PROPOSED SCHEDULE OF RATES

CURLING RINK

LEAGUE DRAWS: - (Including league playoffs)  
- Minimum 11 weeks -

Before 6 p.m. (except Sat. & Sun.) - \$ 6.00 per sheet

After 6 p.m. and Sat. & Sun. - \$ 10.00 per sheet

SPECIAL RATES:

|                     |   |  |
|---------------------|---|--|
| High School Curling | - | \$ 6.00 per person per season          |
| Senior Citizens     | - | .50¢ per game per person               |
| Practice Ice        | - | 1.25 per person per game (min. \$5.00) |

BONSPIELS:

Registered Leagues:

|                  |   |                   |
|------------------|---|-------------------|
| 2 a.m. to 6 p.m. | - | \$ 3.50 per sheet |
| 6 p.m. to 2 a.m. | - | 5.00 per sheet    |

Non-Registered Leagues:

|                  |   |                   |
|------------------|---|-------------------|
| 2 a.m. to 6 p.m. | - | \$ 5.50 per sheet |
| 6 p.m. to 2 a.m. | - | 7.50 per sheet    |

Note: Minimum 4 sheets per draw.

SPECIAL SERVICE:

|              |   |     |
|--------------|---|-----|
| Checking     | - | 15¢ |
| Broom Rental | - | 15¢ |

Thursday, June 23rd, 1966, continued. (5)

A letter dated June 23rd, 1966 from the Parks & Recreation Department regarding a trial summer operation of the Blue Mountain Park concession was read to the Commission.

Moved by Co. Clarke seconded by Comm. Crews:

That the Coquitlam Sports Centre Commission are prepared to take over the Blue Mountain Park concession stand on the following conditions:

1. That the concession granted be for a period of no less than five years.
2. That the concession operation be at the complete discretion of the Coquitlam Sports Centre Commission.
3. That the Coquitlam Sports Centre Commission is prepared to provide the Coquitlam Parks & Recreation Commission with an annual statement of revenue and commodity analysis.

Carried.

The Manager reported that the Parks & Recreation Commission would be conducting their annual swimming registration at the Sports Centre on Friday, June 24th and Saturday, June 25th. The Manager tabled with the Commission the report of summer activities at the Arena for the months of April and May. Also tabled was a statement setting forth the average weekly revenue, not including public skating sessions during winter season.

Each of the Commissioners who had attended the Arena Managers' Convention reported that they were favourably impressed with the content and proceedings at that convention. The convention had been found informative and it was suggested that in future years, Commission members should consider attending this convention.

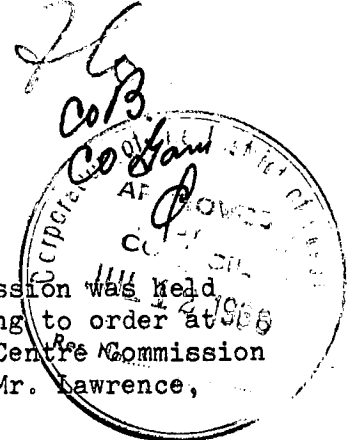
Moved by Co. Clarke seconded by Comm. Crews:

That the meeting adjourn.

.....CHAIRMAN

Wednesday, June 29<sup>th</sup>, 1966.

SPORTS CENTRE COMMISSION



A special meeting of the Coquitlam Sports Centre Commission was held on Wednesday, June 29, 1966. The Chairman called the meeting to order at 7:30 p.m. at the Sports Centre. All members of the Sports Centre Commission were present. Also present were Mr. Dukowski, Manager and Mr. Lawrence, Ass't. Manager.

The meeting had been called to revise the Arena winter schedule in efforts to provide Minor Hockey with more ice time.

The Manager presented four proposed schedules giving Minor Hockey a variation of five to seven hours additional ice time. The Manager also explained how these hours were derived, and also that some hockey clubs now enjoying ice time at the Arena had to be dropped in order to give Minor Hockey more time. A major portion of extra time for Minor Hockey was on Sunday mornings. The Manager also presented a comparison sheet showing that these new proposed schedules could possibly cause a loss of about \$ 2,000.00 or more in hockey revenue per season.

Co. Clarke suggested that we do not drop local hockey clubs to favor more ice time for Minor Hockey.

Comm. Crews pointed out that in the clubs being dropped that no proof has been shown to him that the majority of the members were residents of Coquitlam.

Co. Hogarth pointed out that in figuring out individual time under present conditions, what with the registration of Minor Hockey being so large, the average boy gets approximately only thirteen minutes ice time each per week.

The Chairman stated that he thought our main responsibility was to the younger children in our community more so than to the adults.

Co. Clarke said that the Arena was built to service the entire community and not just Minor Hockey.

After considerable discussion the following motions were put forth.

Moved by Co. Hogarth seconded by Comm. Crews:  
That the proposed Schedule No. 4 be used as a basis in drawing up the 1966-67 winter schedule.

CARRIED

Moved by Co. Clarke seconded by Co. Butler:  
That Minor Hockey and the Coquitlam Figure Skating Club be written that the Sports Centre Commission has found this extra ice time for their clubs and that Arena ice time is now completely saturated and under present conditions it would be impossible to allocate further additional time to their clubs. Also that the Arena may expropriate any time found necessary for special events, giving the club in question ample notice.

CARRIED

Moved by Co. Clarke seconded by Comm. Crews:  
That the Minor Hockey club be advised that the scheduling of Arena ice time is the sole responsibility of the Sports Centre Commission and Management.

CARRIED

Moved by Co. Butler seconded by Co. Hogarth:  
That the meeting adjourn.

CARRIED

.....CHAIRMAN

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SPORTS CENTRE COMMISSION

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CARRIED

Moved by Co. Clarke seconded by Comm. Crews:  
That the Minor Hockey club be advised that the scheduling of Arena ice time is the sole responsibility of the Sports Centre Commission and Management.

CARRIED

Moved by Co. Butler seconded by Co. Hogarth:  
That the meeting adjourn.

CARRIED

.....CHAIRMAN

Thursday, July 28th, 1966

SPORTS CENTRE COMMISSION

Finance Committee

A meeting of the Finance Committee of the Sports Centre Commission was held on Thursday, July 28th, 1966 at the Sports Centre at 7:00 p.m. Present were Comm. Killingsworth, Co. Clarke, Mr. Dukowski and R.A. LeClair.

The purpose of the meeting was to arrive at a mutually agreed percentage for future events of the Coquitlam Kinsmen Family Fair as a condition of the Commission foregoing the rental owing of \$1,050.00 by the Kinsmen to the Sports Centre for the 1966 Family Fair.

It was agreed subject to ratification by the Commission that the net profit of future Coquitlam Family Fairs be shared on a 50 - 50 basis between the Kinsmen and the Sports Centre Commission until the rental for 1966 of \$1,050.00 is returned to the Sports Centre and at that time, that the profit sharing be re-negotiated.

When at 7:30 p.m. it appeared that no quorum would be present for the general meeting to follow, the Finance Committee asked the Manager to bring forward any items that he may be seeking direction on.

The Manager stated that Mr. A. Browning, Manager for the Adanacs, had booked time at the Sports Centre for a preliminary game on July 30th and that there were no set prices for such preliminary games, as the same were not envisioned at the time of the drawing up of the agreement.

The Manager was instructed that the Adanacs be charged an additional \$50.00 for the use of the Sports Centre for the preliminary game scheduled on July 30th.

The Manager reported having received a visit from an official of the Department of Labour drawing to his attention that labour statutes required a minimum pay of four hours for any casual help. The Manager stated that he had replied to the official that the Sports Centre would discontinue the hiring of young casual helpers and would not in the future violate the requirements of that statute.

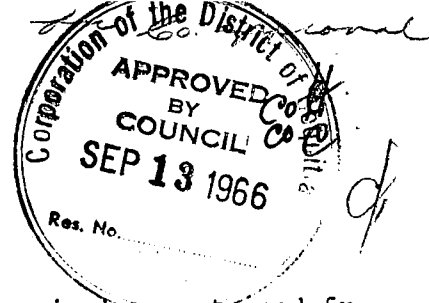
The meeting then adjourned.

.....CHAIRMAN





Thursday, August 25th, 1966



SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission postponed from August 18th was held on August 25th, 1966 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present save Co. Clarke. Also present were Mr. Lawrence, Assistant Manager and R.A. LeClair, Municipal Treasurer.

Prior to the meeting, Commissioners Killingsworth, Crews and Co. Butler, as well as Mr. Lawrence and Mr. LeClair inspected the Zamboni storage shed which was being constructed attached to the Sports Centre on the east side of the building. Mr. Lawrence stated that some controversy had arisen and that the Building Inspector required additional information concerning the construction.

Moved by Comm. Crews seconded by Co. Butler:  
That the minutes of the Sports Centre Commission as circularized and mentioned hereunder be adopted:

- Minutes of the regular meeting held June 23rd, 1966
- Minutes of the special meeting held June 29th, 1966
- Minutes of the Finance Committee held July 28th, 1966

Carried.

Comm. Crews, noting the contents of the Finance Committee minutes of July 28th, asked if there had been any consideration given to the possibility that future Coquitlam Family Fairs may result in a loss. He noted that the provision had been made for an understanding in connection with the Fair, should profits result. The Secretary stated that losses sustained in the future would be the subject of discussions at the time same occurred.

Moved by Co. Butler seconded by Comm. Crews:  
That the financial statements for the period ended June 30th, 1966 be approved.

Carried.

Moved by Co. Butler seconded by Co. Hogarth:  
That a letter be sent to the Blue Mountain Curling Club stating that all the correspondence between the Club and the Sports Centre pertaining to the 1965-66 arrangements for their Club to curl at the Sports Centre had been reviewed and the Commission had concluded that the \$90.00 shown as owed by the Club was correct.

Carried.

Moved by Co. Hogarth seconded by Comm. Crews:  
That the financial statements for the period ended July 31st, 1966 be approved.

Carried.

Mr. Lawrence reported that the attendance at lacrosse games was better this season than it had been in the previous season. For this reason, the \$15,000.00 gate attendance figure had been surpassed. As a result of the foregoing, the Sports Centre's share of gate receipts in the last few games had almost doubled.

Mr. Lawrence reported that the curling portion of the Sports Centre would be rented to the Royal Canadian Legion on Saturday, August 27th, for the purpose of holding a dance. The fee charged in this connection, he reported, was \$75.00 for rent plus a 10¢ corkage fee on the activities at the bar.

Moved by Co. Hogarth seconded by Co. Butler:  
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, September 29th, 1966

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission, postponed from September 22nd, 1966, was held on September 29th at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present save Co. Hogarth. Also present were Mr. Dukowski, Mr. Lawrence and R.A. LeClair, Municipal Treasurer.

Moved by Co. Clarke seconded by Co. Butler:  
That the order of business be altered and that delegations and representations be heard first.

Carried.

Mr. Henry Abfalter, representing the Blue Mountain Curling Club, appeared before the Commission. He stated his reasons why the Blue Mountain Curling Club objected to the charge of \$90.00 still owing to the Sports Centre by that club. Considerable discussion on the matter followed.

Moved by Co. Clarke seconded by Co. Butler:  
That the Blue Mountain Curling Club debt of \$90.00 to the Sports Centre stand and that the same be paid by the club as and when they can.

Carried.

Mr. and Mrs. Fitzgerald attended the meeting of the Sports Centre Commission and discussed several matters that they felt would lie within the jurisdiction of the Sports Centre Commission. In the main, the grievance that they brought forward was that they were expelled from the Coquitlam Figure Skating Club without reason.

Moved by Co. Butler seconded by Comm. Crews:  
That this Commission request that a confidential written report be received from the Coquitlam Figure Skating Club outlining the reasons, if any, as to why Mr. and Mrs. Fitzgerald are denied membership in the Coquitlam Figure Skating Club and why their original membership was cancelled.

Carried.

Mr. Fitzgerald went on to state that he was not aware that the Coquitlam Figure Skating Club had ever supplied the Commission with a financial statement concerning the Figure Skating Club's financial affairs. This he felt was not in keeping with the practice carried on by other skating clubs in other communities. He pointed out that he believed that the Coquitlam Figure Skating Club had received a grant of \$184.00 from the Commission and that this was grounds for requiring a financial statement. In this connection, the Manager replied that the Commission had made no grant to the Coquitlam Figure Skating Club. The Manager stated that accounts receivable in the amount of approximately \$184.00 were carried over from one season to another, but that this account had been settled in the following season.

Mr. Fitzgerald then asked if members of the Commission were aware of a reason why Mr. Gardner was being retained as president of the Coquitlam Figure Skating Club. Members of the Commission replied that they were not aware of any reason other than perhaps that Mr. Gardner was satisfying the membership, and in any event, the Commission would not want to become involved in the internal affairs of the Coquitlam Figure Skating Club.

Moved by Co. Clarke seconded by Comm. Crews:  
That the minutes of the meeting held August 25th, 1966 be adopted.

Carried.

Thursday, September 29th, 1966, con't (2)

Moved by Co. Clarke seconded by Co. Butler:  
That the financial statements for the period ended August 31st, 1966 be approved.

Carried.

Manager Reports

Re: Western Amateur League

It was reported that admission to Western Amateur League games would be at the rate of 75¢ for adults and 25¢ for children. Shared gates were to be on the basis that the first \$50.00 received would be for the Commission while the next \$50.00 would be to the League and the balance over \$100.00 would be split on a 50 - 50 basis.

Re: Commercial Hockey

The Manager stated that final arrangements had not been completed. However, he stated that general admission would be 25¢. He pointed out that it was the management's aim to negotiate on a basis of a minimum of \$20.00 per hour with a split on gate receipts.

Re: Minor Hockey

The Manager requested direction as to policy of the Commission as regards the use of the time clock by minor hockey.

Moved by Co. Clarke seconded by Co. Butler:  
That the use of the time clock by minor hockey be restricted to inter-city games only.

Carried.

Moved by Co. Butler seconded by Comm. Crews:  
That subject to the approval of the Commission, that a sign by a commercial enterprise be permitted, which sign is to state that it is in support of minor hockey.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:  
That the Booking and Promotion Committee together with the assistance of the Manager work out details for the 1966 annual Christmas party.

Carried.

The Manager read a letter received from the Board of School Trustees asking for permission to use parking facilities at the Sports Centre during daylight hours.

Moved by Co. Clarke seconded by Comm. Crews:  
That the School Board be advised that the Commission will permit parking, supervised by the School Board, during daytime hours Monday to Friday, both inclusive, and that such parking be restricted to the southern area of the Coquitlam Sports Centre parking facilities, and that it be made clear that parking will not be permitted on Saturdays or Sundays at any time, nor during evenings through the week other than daylight hours, to accommodate school activities.

Carried.

The Manager reported an offer either to lease or purchase a read-o-graph sign.

Moved by Co. Clarke seconded by Comm. Crews:  
That Co. Butler approach the Manager of the Shell station at the corner of Blue Mountain and Austin Streets in order to work out a possible arrangement for the operation of a read-o-graph sign on that corner.

Carried.

Thursday, September 29th, 1966, con't. (3)

Comm. Crews brought to the attention of the Manager the fact that a number of Sports Centre signs at various locations in the Municipality were no longer standing.

A letter from the Royal Canadian Legion, referred to the Sports Centre Commission by the Municipal Council, was read to the meeting. The letter dated September 6th, 1966 protested a corking charge made by the administration of the Sports Centre.

Moved by Co. Clarke seconded by Co. Butler:  
That the Royal Canadian Legion be written a letter stating that the corking charge is a standard one and that the Commission has no intention to change this practice.

Carried.

Comm. Crews asked for an expression of views of members of the Commission on the subject of the Commission's purchases being made locally.

Moved by Co. Clarke seconded by Comm. Crews:  
That the Manager supply the Commission with a list of maintenance commodities purchased for items of expenditure over \$100.00 per year.

Carried.

Comm. Crews asked the members of the Commission to give consideration to and conduct research on a matter of rates of rental being charged for lacrosse. The Manager was asked to determine what rates were being charged for lacrosse by other arenas.

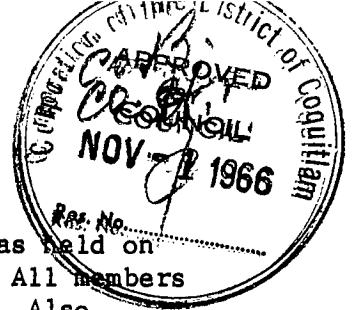
Moved by Co. Butler seconded by Co. Clarke:  
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, October 20th, 1966.

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission was held on Thursday, October 20th, 1966 at the Sports Centre at 7:30 p.m. All members of the Commission were present save Co. Hogarth and Co. Butler. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager and R.A. LeClair, Municipal Treasurer.

Moved by Co. Clarke seconded by Comm. Crews:  
That the minutes of the meeting held September 29th, 1966 be adopted.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:  
That the financial statements for the period ended September 30th, 1966 be approved.

Carried.

Moved by Co. Clarke seconded by Comm. Crews:  
That the \$1,050.00 account owing by the Kinsmen Club be deleted from the accounts receivable of the Coquitlam Sports Centre.

Carried.

The Treasurer, on behalf of the Finance Committee, stated that amended budgets, if amendments were necessary, should be supplied to him before November 1st, 1966.

The Treasurer also announced that the 1967 Provisional Budget should be brought forward to the next meeting of the Commission in order that the same can be included in the 1967 Provisional Budget for the Municipality.

The Manager reported having been approached by a representative of the Lougheed Shopping Centre with a proposal that the shopping centre would be prepared to lease during the winter period to the Coquitlam Sports Centre the ice facilities which they propose to construct at their shopping centre. The Manager went on to state that the ice surface which the shopping centre would have to lease could accommodate six sheets of curling ice.

Moved by Co. Clarke seconded by Comm. Crews:  
That the Manager continue his discussion with the Lougheed Shopping Centre representative and that he receive more details on the proposal which is being advanced.

Carried.

The Manager reported that he had sent a letter to the School Board advising that the Commission would be prepared to permit parking on the Coquitlam Sports Centre grounds in accordance with the minutes of the Commission of September 29th, 1966.

The Manager reported that he had been in discussion with officials of the School District in connection with the use of the concession at the Sports Centre by students at Centennial High. Preliminary talks in this connection were held because it was felt that the cafeteria facilities at the Centennial High School would not be ready at the time the school was to be opened.

Moved by Comm. Crews seconded by Co. Clarke:  
That the terms and conditions upon which the School Board's use of the Coquitlam Sports Centre concession facilities be received from the School Board by the Commission in writing.

Carried.

Thursday, October 20th, 1966, con't. (2)

The Manager reported that dissatisfaction had been expressed by the Coquitlam Figure Skating Club over the change in the hours allocated to the club for their use. Mr. Dukowski stated that an official protest had not yet been launched but that the matter would be further considered by the club.

At the request of the Commission, Mr. LeClair read the letter which was sent to Mr. Gardner which asked of the Coquitlam Figure Skating Club the reasons, if any, as to why Don and Marilyn Fitzgerald were being denied membership in the Coquitlam Figure Skating Club and why their original membership was cancelled. The reply dated October 17th, 1966 and signed by Barbara Shillington was then read.

Moved by Co. Clarke seconded by Comm. Crews:

That a letter be sent to the Coquitlam Figure Skating Club stating that this Commission is a public body and are required to investigate accusations of residents and that their officers be requested to appear at the next meeting of the Commission to be held November 24th, 1966. Failure to do so could result in the cancellation of time allocated to the Coquitlam Figure Skating Club at the Coquitlam Sports Centre.

Carried.

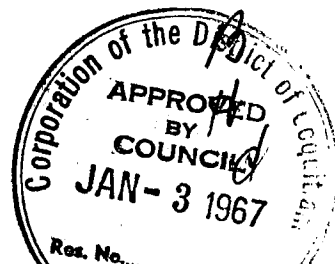
Moved by Co. Clarke seconded by Comm. Crews:  
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, November 24th, 1966

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission was held on Thursday, November 24th, 1966 at the Sports Centre at 7:30 p.m. All members of the Commission were present save Chairman Comm. Killingsworth. Also present were Mr. J. Dukowski, Manager; Mr. C. Lawrence, Assistant Manager, and R.A. LeClair, Municipal Treasurer.

Moved by Co. Butler seconded by Co. Hogarth:  
That Co. Clarke act as chairman of the meeting.

Carried.

Moved by Comm. Crews seconded by Co. Butler:  
That the minutes of the meeting held October 20th, 1966 be adopted.

Carried.

A representation comprising Mr. Gardner, Mrs. Annette and Mrs. Law of the Coquitlam Figure Skating Club attended the meeting. The Commission had asked that a representation from that Club be on hand at this meeting for the purpose of discussing the circumstances surrounding the expulsion of Don and Marilyn Fitzgerald from the Coquitlam Figure Skating Club and why they were now denied membership.

Mr. Gardner, spokesman for the group, gave a description of the event which lead to the expulsion. He explained that while reasons in writing had not been supplied the Fitzgeralds prior to the expulsion, that reasons had been given in a number of telephone conversations. He went on to state that the Fitzgeralds had been invited to defend themselves before the Executive of the Club but that they had declined the invitation.

Mr. Gardner stated that reasons given and the method employed to cancel the Fitzgeralds' membership were dispatched to the Canadian Figure Skating Association in Ottawa and the B.C. Coast Section of the Association. He stated that a meeting was arranged with the Coast Section of the Association for the purpose of discussing the membership cancellation, but that Mr. and Mrs. Fitzgerald failed to attend.

Finally, Mr. Gardner said that a letter was written by Mr. M. Johnson, Solicitor for the Club, to the Fitzgeralds stating that if they wished to abide by the rules of the Coquitlam Figure Skating Club, that they would be re-admitted. Mr. Gardner stated that he would be pleased to supply the Commission with a copy of the letter written by Mr. Johnson.

In answer to questions posed, Mr. Gardner stated that regular annual meetings of the Club membership were held. At these meetings, retiring members elect members to comprise the Executive of the Club for the next year. He stated that Financial Statements were presented to the meetings and that the financial position of the Club was very satisfactory.

Moved by Co. Hogarth seconded by Co. Butler:  
That a letter be sent to Mr. and Mrs. Fitzgerald stating that the Commission have had a meeting with a committee of the executive of the Coquitlam Figure Skating Club and were advised that on they were written by Mr. Johnson, Solicitor for the Club, to the effect that they were invited to re-apply for membership to that Club and that a copy of the letter written by Mr. Johnson be supplied. The letter written to state that the Commission considers this matter closed.

Carried.

Moved by Co. Butler seconded by Comm. Crews:  
That the financial statements for the period ended October 31st, 1966 be approved.

Carried.

Thursday, November 24th, 1966, con't. (2)

The Manager reported that accounts receivable reported as of October 31st and remained outstanding at this date were as follows:

Arena

|                     |          |
|---------------------|----------|
| Girls' Hockey Club  | \$ 14.00 |
| Holland Hockey Club | 40.00    |

Curling

|              |        |
|--------------|--------|
| Apron League | 90.00  |
| Hotel League | 110.00 |

Moved by Comm. Crews seconded by Co. Butler:  
That the Provisional Budget presented by the Manager be tabled for further consideration at the next meeting.

Carried.

The Manager reported:

- that he was considering a reallocation of ice time presently reserved for figure skating patch sessions. He felt that poor attendance to patch sessions resulted in revenue totaling \$4.50 in October and \$21.00 to date in November.
- that the School Board had enquired of what facilities might be available at the Sports Centre to provide activities until the gymnasium at Centennial School was completed. He reported looking into making use of all dead ice time to accommodate the School Board at a price of \$6.00 per hour for the skating rink and \$4.00 per sheet of curling ice.

Moved by Co. Butler seconded by Co. Hogarth:  
That the Manager's action in quoting \$6.00 per hour for the skating rink and \$4.00 per sheet of curling ice to the School Board be approved.

Carried.

The Manager reported that for the Christmas Party to be held December 16th, the following were to be featured:

- Figure Skating Show
- Minor Hockey Show
- Costume Parade
- Clowns on Skates
- Choirs

The Manager advised that the school authorities were to organize Student Patrols to supervise Centennial School daytime parking on the Sports Centre parking ground.

Moved by Comm. Crews seconded by Co. Butler:  
That the Manager write to the school authorities to emphasize the need to enforce cleanliness on Sports Centre grounds.

Carried.

The Manager was reminded that he should secure from the school authorities the condition for the use of concessions in writing.

Co. Butler reported having taken up the question of location of a proposed Readograph at a Chamber of Commerce meeting. Consensus of that meeting indicated such a sign should be located at the Sports Centre.



Thursday, November 24th, 1966, con't. (3)

The next meeting date was tentatively set for December 22nd or 23rd. The final date to be announced by the Manager.

Moved by Co. Hogarth seconded by Co. Butler:  
That the Finance Committee review the Provisional Budget presented earlier by the Manager for transmittal to Council at an early date.

Carried.

Moved by Comm. Crews seconded by Co. Hogarth:  
That the meeting adjourn.

Carried.

.....CHAIRMAN

\* Note: As of December 14th, 1966 a copy of the letter promised by the Figure Skating Club members has not been received.

Friday, December 23rd, 1966.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on Friday, December 23rd, 1966 at 6:00 p.m. All members of the Commission were present save Co. Hogarth. Also present were Mr. Dukowski, Manager, Mr. C. Lawrence, Assistant Manager and R.A. LeClair, Municipal Treasurer.

Moved by Co. Clarke seconded by Comm. Crews:  
That the minutes of the meeting held November 24th, 1966 be adopted.

Carried.

Co. Clarke pointed out that for the first time it appeared that the Sports Centre revenues would cover all operating expenses as well as the capital expenditures undertaken during the year. In commenting on the financial statements to November 30th, he pointed out that while all of the operating expenditures were not yet recorded, he felt certain that the 1966 operation would prove to be the most successful yet.

Moved by Co. Clarke seconded by Comm. Crews:  
That the financial statements be approved as presented.

Carried.

The Commission had received a copy of the provisional budget as was to be presented to Council at the inaugural meeting to be held January 3rd, 1967. Co. Clarke indicated that the Commission should consider including in their budget a provision for depreciation of the ice plant. He felt that the ice plant would depreciate much quicker than the building and that no doubt one day the Municipality would be faced with either major repairs or the requirement to renew the plant and that funds at that time should be available.

Moved by Comm. Crews seconded by Co. Butler:  
That a special meeting of the Commission should be held on January 9th, 1967 to discuss the provisional budget in detail and if necessary to send an addendum to the Municipal Council for their consideration prior to the adoption of the provisional budget.

Carried.

The Manager reported on outstanding accounts as of December 23rd and pointed out that the curling outstanding accounts amounted now to \$90.00 whilst those of the arena totaled \$196.00.

The Manager gave a brief report on the Family Christmas Review.

Moved by Co. Butler seconded by Comm. Crews:  
That the management and staff be commended for their work and be congratulated on their achievements in putting on the Family Christmas Review.

Carried.

Co. Clarke suggested that the Coquitlam Centennial Committee be asked to partake in the 1967 Christmas Review. He pointed out that in centennial year, it was that committee's hope that all celebrations should include the "Centennial" theme. On behalf of the Centennial Committee, Co. Clarke asked the Commission to consider granting the use of the Sports Centre free of charge in order that a centennial ball might be held in a spacious area.

Moved by Co. Butler seconded by Co. Clarke:  
That the Sports Centre Commissioners and senior management staff of the Sports Centre be provided with centennial jackets and that the provision for securing same be included in the Centennial Committee's budget.

Carried.

The Manager reported that the contractor who applied the roofing on the Zamboni storage shed had encountered difficulties in the completing of that project. The difficulties encountered were first to the down spout coming from the main building and causing leaks in the new building which could not have been prevented by the contractor.

Friday, December 23rd, 1966, con't. (2)

Moved by Co. Clarke seconded by Co. Butler:  
That the contractor's extra costs in the amount of \$55.00 in providing a roof for the Zamboni shed be paid.

Carried.

Moved by Comm. Crews seconded by Co. Butler:  
That a vote of sincere thanks be extended to Co. Clarke for his leadership and efforts as well as the help provided to the Commission in the initial years of the Coquitlam Sports Centre Commission.

Carried.

The Chairman, Comm. Killingsworth, praised Co. Clarke for his assistance and the leadership that he had shown, particularly in the financial policies of the Commission. The Chairman went on to thank all members of the Commission and management for the co-operation and devotion to duty that they had shown in 1966.

Comm. Crews asked that the lacrosse agreement be placed on the Commission's agenda for their meeting to be held January 20th, 1967.

Moved by Comm. Crews seconded by Co. Butler:  
That the meeting adjourn.

Carried.

.....CHAIRMAN