



DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

The inaugural meeting of the District of Coquitlam Parks and Recreation Commission was held in the Council Chambers, 1111 Brunette Avenue, New Westminster, B.C., on Wednesday, January 27<sup>th</sup>, 1965. Present:

Comm. A. Bethell  
Comm. D. Doyle  
Comm. R. Macdonell  
Comm. M. Gueho

Staff: D. Cunnings  
R. Caddy  
F. Harris.

Welcome

Mr. Frank Harris, Deputy Treasurer, welcomed the members to the meeting and suggested to them that 1965 might very well be the biggest year yet for Parks and Recreation development within the District of Coquitlam.

Election of Officers

PR277 Comm. Bethell nominated Comm. Gueho as chairman and this nomination was seconded by Comm. Doyle.

Carried.

Vice Chairman

PR278 Comm. Doyle nominated Comm. R. Macdonell and this nomination was seconded by Comm. Gueho.

Carried.

Mr. F. Harris then turned the meeting over to the newly-elected Chairman.

Chairman Gueho pointed out, in his acceptance speech, that he sincerely hoped that far more direction would be given to the Department Executive Staff and that the Commission would have a co-operative and progressive year.

Commission Recording Secretary

PR279 Moved by Comm. Bethell, seconded by Comm. Doyle  
That Mrs. Rines be requested to act as the official Commission recording secretary on a salary basis.

Carried.

December 30, 1964 Minutes.

PR280 Moved by Comm. Bethell, seconded by Comm. Doyle  
That the Commission ratify the minutes of December 30<sup>th</sup>, 1964, dealing with the Blue Mountain Centennial Pool Heater contract award.

Carried.

At this point, Mr. Cunnings was excused from the meeting to participate in the Minor Hockey Jamboree.

Award to John Robinson

PR281 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That Chairman Gueho make a presentation on behalf of the Parks & Recreation Commission at the Saturday banquet, to retiring Chairman John Robinson; also, that a letter of thanks for his past services be forwarded.

Carried.

PR282 Moved by Comm. Macdonell, seconded by Comm. Doyle  
That D. Cunnings be authorized to purchase a gift, to be presented to Past Chairman John Robinson at the staff banquet on Saturday, January 30<sup>th</sup>, 1965.

Carried.

Park Capital Deletions

In view of the \$60,448 reduction in the Parks Capital Budget, the following suggestions were offered by the Parks Superintendent:

Deletions:

Mundy Park Capital: Replace back stops at N.E. & S.W. corners of Hillcrest Park (duplicated in operating section)	\$ 770.00
Dressing Room building	10,000.00
General Park Development	16,600.00
Blue Mountain Park: 1 Softball back stop (duplicated in Operating)	385.00
Brookmere Park: General Park Development	21,000.00
Sports Centre: Portable Lacrosse Box for outdoor area	3,000.00
Locations Undetermined: 2 Junior Wading Pools	10,000.00
Labour included with the above	7,700.00
	\$69,455.00

Re-locate in Budget:

Development of Ball Fields, Brookmere & Hillcrest Parks		
Material	\$ 1,307.00	
Labour	7,700.00	
	\$ 9,007.00	
TOTAL		\$ 9,007.00

TOTAL DELETIONS \$60,448.00

It was noted that the deletions from the Capital Budget eliminate most major park development and, in connection with Brookmere Park, concern was expressed for the planned development, in conjunction with the School Board, School District #43.

Moved by Comm. Bethell, seconded by Comm. Doyle  
That the Reeve and, if fitting, another member of the Finance Committee, attend the next Parks & Recreation Commission meeting, to provide some direction in Park Capital financing.

Carried.

Recreation Budget

Concern was expressed for the cuts in activity appropriations and, more specifically, with reference to swimming pool operation. It was pointed out that the heater installation in the Centennial Pool would create demands for a longer season and more extensive use; and, subsequently, a higher revenue could be anticipated. Thus, a request was made of Treasury to investigate alternate methods of presenting this budget, so as to more clearly identify revenue with expenditure, whereby a clearer picture could be submitted for Budget Committee inspection.

Hillcrest Park

Moved by Comm. Doyle, seconded by Comm. Bethell  
That R. Caddy, D. Cunnings and I. Olcay meet with Mr. Vic Parker, of the Lower Mainland Regional Planning Board, to examine the existing drainage at Hillcrest Park in the light of re-location to the north of the block.

Carried.

Commission Meeting Dates

Moved by Comm. Doyle, seconded by Comm. Bethell  
That the first Tuesday of each month be set for Commission meetings.

Carried.

Notice of Meeting

The Chairman urged that notices be mailed for each meeting.

Adjournment

286

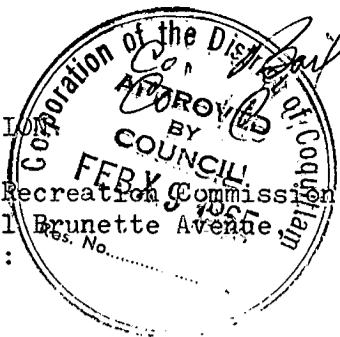
Moved by Comm. Bethell, seconded by Comm. Macdonell  
That the meeting adjourn: 10:00 p.m.

Carried.

.....CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

The regular meeting of the District of Coquitlam Parks and Recreation Commission was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue at 7:30 p.m., on Tuesday, February 2nd, 1965. Present were:



- Chairman E. M. Gueho
- Comm. A. Bethell
- Comm. R. Macdonell
- Comm. D. Doyle
- Comm. R. Spani
- Staff: R. Caddy, Parks Superintendent
- F. Harris, Deputy Treasurer
- I. Olcay, Landscape Architect
- Mrs. M. Rines, Recording Secretary

Reeve L. J. Christmas was present with Mr. Ray Spani, whom he introduced as the new Commissioner; and, after a few words of welcome, the Reeve left to attend another meeting.

Minutes

PR287

Moved by Comm. Bethell, seconded by Comm. Doyle  
That the minutes of December 2nd, December 9th, December 14th and January 27th, be adopted as circulated.

Carried.

Committees

The Chairman announced that he was appointing only two committees and that others would be appointed as the need arises, on a short term basis.

- Finance Committee: Comm. Bethell, Fenton, Co. Filiatrault
- Planning & Development Committee: Comm. Doyle, Macdonell, Spani

The function of the Finance Committee at the present time would be to study the budget and make recommendations on a priority basis, so as to give direction to the Executive Staff.

The function of the Planning Committee will be to work with the Finance Committee giving priority on projects and planning ahead.

The Chairman will sit as a member on both committees.

Budget Discussion

At this point, the Reeve returned to the meeting and general discussion took place on ways and means of developing parks. The Commission felt that a great deal of work could be done by hiring two extra men for five months, from May to September, if the money could be made available. A by-law was also discussed.

Brookmere Park

Also discussed with the Reeve was the Commission's understanding that funds from the sale of Agricultural Park on Austin Avenue were to be allocated to the development of Brookmere Park and this matter is to be investigated.

After further discussion, the paid staff was requested to leave the meeting and the following minutes were recorded by Comm. Macdonell:

PR288

Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the business meeting adjourn for a closed discussion by the Commission.

Carried.

Comm. Doyle requested a breakdown from D. Cunnings on the self-sustaining recreation programmes for general information.

Comm. Doyle requested a re-vamped program on wage scales of part-time employees.

Comm. Doyle requested an itemized list of where D. Cunnings' time is spent on a weekly or monthly basis; a list of associations he works for or with; and an inter-municipal time allotment.

The staff was then invited to return, and the following did so: R. Caddy, I. Olcay, M. Rines. D. Cunnings was also present for the remainder of the meeting.

Comm. Bethell requested that our appreciation of the Reeve's attendance at the meeting be recorded.

Before leaving, the Reeve agreed to meet with the Treasurer, to discuss a time and a possible amount of a by-law, and so inform the Commission.

Motion

PR289

Moved by Comm. Doyle, seconded by Comm. Bethell  
That we discuss the by-law at the next meeting.

Carried.

Business Arising from Minutes

The Hillcrest Playing Field was discussed, with a view to clearing a different portion.

A motion was made by Comm. Bethell that the matter be left in the hands of the Chairman and Mr. Caddy; however, the motion was not seconded.

Motion

PR290

Moved by Comm. Bethell, seconded by Comm. Spani  
That the contract be cancelled and the money be re-allocated on day-work in the developing of Hillcrest Field, subject to the contractor's agreeing, and under the direction of Mr. Caddy and the Chairman.

Carried.

Against the motion: Comm. Macdonell

Motion

PR291

Moved by Comm. Doyle, seconded by Comm. Bethell  
That the staff, Mr. Caddy, Mr. Olcay and, if necessary, Mr. Cunnings, bring to the next meeting a cost analysis and plans for this development before any contract work is done.

Carried.

Parks Superintendent's Request

Mr. Caddy presented a written request for authorization to purchase immediately the following items:

Account #8221 - 2 backstops for Hillcrest Playing Field in Mundy Lake Park	\$ 770.00
Account #8222 - 1 softball backstop for Blue Mountain Park	385.00
General - 12 Picnic tables @ \$50.00	600.00
10 Portable bleachers @ \$240.00	2,400.00
	<hr/>
	\$4,155.00
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PR292

Moved by Comm. Doyle, seconded by Comm. Bethell  
That this request be approved.

Carried.

Recreation Director's Report

PR293

Moved by Comm. Bethell, seconded by Comm. Doyle  
That this report be received.

Carried.

Correspondence

PR294

1. Notice of Sports & Fitness Conference, New Westminster, February 6<sup>th</sup>, 1965.  
Moved by Comm. Bethell, seconded by Comm. Doyle  
That a staff member be appointed to attend this meeting.

Carried.

2. Community Programmes Branch Summer Recreation School information, July 12-17, 1965  
The Commission agreed that we comply with this notice by sending a properly directed person.

3. Richmond request for information for survey:  
Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Executive Staff comply to the best of their ability.

Carried.

A letter from the Centennial Committee will be discussed at the next meeting.

The Reeve left the meeting at this time.

Mr. Cunnings answered Commissioner's questions regarding a seminar on "Parks and Leisure", to be held in Stanley Park on February 26<sup>th</sup> and 27<sup>th</sup>, and reported that further information and publicity would be forthcoming shortly.

Voucher Approval

PR296 Moved by Comm. Bethell, seconded by Comm. Macdonell  
That Recreation Department Voucher #1 in the amount of \$326.97 and Voucher #2 in the amount of \$828.21 be approved for payment.

Carried.

New Business

The Recreation Director reported that his part-time assistant has been ordered by his doctor to take a month's rest, and requested authority to try to hire a qualified person for at least two nights a week. He also urged the Commission to look into the inter-municipal set-up with a view to having a written agreement to cover same.

PR297 Moved by Comm. Doyle, seconded by Comm. Bethell  
That the Chairman, at his convenience, initiate a meeting on inter-municipal recreation with the other districts' representatives, for the purpose of discussing the inter-municipal budget.

Carried.

Commission By-law

PR298 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Chairman send a memo to Reeve and Council, suggesting that they bring the Commission up to strength, that they look into the changing of the quorum number, and that they consider, through legal counsel, if this by-law is really the organ we are presently working under.

Carried.

Adjournment

PR299 Moved by Comm. Bethell, seconded by Comm. Doyle  
That the meeting adjourn: 10:45 p.m.

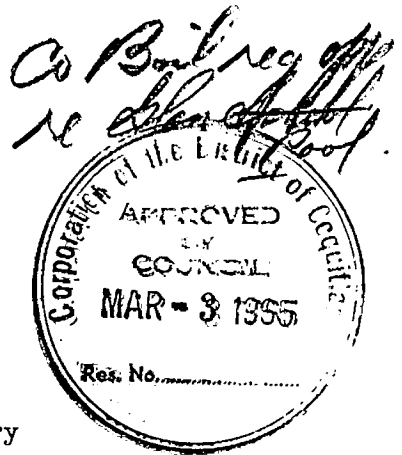
Carried.

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

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V. d

A special meeting of the District of Coquitlam Parks and Recreation Commission was held in the Council Chambers at 7:30 p.m., on Tuesday, February 16th, 1965, with the following present:

- Chairman M. Gueho
- Comm. A. Bethell
- Comm. R. Spani
- Comm. R. Macdonell
- Comm. D. Doyle
- Reeve L. J. Christmas
- Co. P. J. Filiatrault
- Staff: R. Caddy, Parks Superintendent
- I. T. Olcay, Landscape Architect
- D. Cunnings, Recreation Director
- F. Harris, Deputy Treasurer
- Mrs. M. Rines, Recording Secretary



Minutes

Moved by Comm. Bethell, seconded by Comm. Filiatrault  
 PR300 That the minutes of February 2nd, 1965, be adopted as circulated.

Carried.

Hillcrest Playing Area

The Chairman reported that Mr. Caddy had contacted the contractor, who is willing to withdraw from the contract to bulldoze the area; and the Chairman and Mr. Caddy will proceed further with arrangements.

The Reeve urged the meeting to utilize the staff for such planning, and pointed out that, in addition, Mr. V. Parker has been retained by the Municipality for planning purposes and is present in the Municipal Hall every Wednesday afternoon.

Recreation Department Personnel Policy

In answer to the Commission's request, the Recreation Director tabled job descriptions for summer staff and a copy of the wage scale that has been in effect for the past two years, and requested a policy decision dealing with personnel.

Moved by Comm. Bethell, seconded by Comm. Filiatrault  
 PR301 That the 1963-64 wage scale be adopted for the 1965 Recreation programme staff.

Carried.

Moved by Co. Filiatrault, seconded by Comm. Bethell  
 PR302 That the Recreation Director be authorized to draft the 1965 summer programme using the approved wage scale and not exceeding the amended budget appropriations for summer staff.

Carried.

Parks Budget

F. Harris, Deputy Treasurer, outlined deletions as discussed by the Finance Committee, with a view to using the allocations to hire extra men for the summer months.

<u>Schedule</u>	<u>Deletions Discussed</u>	<u>Deletions Approved</u>
83220	<u>Blue Mountain Park:</u>	
	Concrete foot spray	\$ 150.00
	Outdoor Shuffle Board	100.00
	300 ft. culvert- Floyd St.	1,130.00
	Block playhouse	150.00
	5 lengths cull pipe	120.00
	Re-locate checkerboard	100.00
83240	<u>Mackin Park:</u>	
	Tennis practice wall	225.00
	Foot spray	150.00
	Block playhouse	150.00
	5 lengths cull pipe	120.00
	<u>Crestwood Park</u>	
		1,823.00
		<hr/>
		\$ 4,218.00
		\$3,648.00



PR303 Moved by Comm. Bethell, seconded by Comm. Macdonell  
That the amendments be approved and the \$3,648.00 be applied to labour in  
Brookmere and Hillcrest Parks and any further adjustment in administration charges.

Carried.

Park Signs

PR304 Moved by Comm. Doyle, seconded by Comm. Filiatrault  
That "Parks being developed" signs be made and installed in necessary parks.

Carried.

Burns St. Park

The meeting agreed that, when Burns Park estimates had been completed by the staff, we procure outside estimates as well, in order to ensure that present development is being done in an economic manner.

PR305 Moved by Comm. Doyle, seconded by Co. Filiatrault  
That the Commission approve the plan for Burns St. Park and that Mr. Olcay proceed with detailed drawings.

Carried.

Centennial Project

The meeting agreed that members should bring concrete proposals to the next meeting of the Commission.

Mundy Lake Memorial Park

A plan cancellation was presented and a discussion took place on the possibility of a 30-foot perimeter road allowance.  
Commissioner Doyle moved that, at the time of complete dedication of the park, we dedicate a 30-foot perimeter road where potential subdivision areas may abut. However, the meeting agreed to leave any action on this matter until after a meeting with Mr. V. Parker, of the Lower Mainland Regional Planning Board.

Centennial Pool Heater

Mr. F. Harris tabled a verbal report, stating that the contract had been signed with Mr. V. Reinhart and copies of the contract were in the hands of the lawyer waiting for the company seal to be affixed. He suggested that Commission consider a new date of completion for the contract.

PR306 Moved by Co. Filiatrault, seconded by Comm. Bethell  
That the Municipal Clerk send a letter to Mr. Reinhart, extending the date of completion of the heater installation to April 15, 1965.

Carried.

Mr. Harris also reported that, under the Winter Works program, additional workers will be available from the Social Welfare Department, and it would be possible to amend the original application should the Parks Superintendent desire to hire additional men, to make up lost time.

PR307 Moved by Comm. Bethell, seconded by Comm. Doyle  
That Mr. Harris and Mr. Caddy make whatever arrangements are necessary to re-schedule the programme.

Carried.

Mundy Lake Plan

PR308 Moved by Comm. Doyle, seconded by Comm. Bethell  
That we adopt the plan for Mundy Lake Memorial Park, as submitted by the Lower Mainland Regional Planning Board, as our overall basic plan, ratifying the work done so far.

Carried.

Comm. Macdonell recommended that work be done on the foot-bridge over the ditch in Mundy Lake Park to make it a safer crossing.

Proposed Parks By-law

The Reeve spoke on the by-law, pointing out that it would require realistic costing, and a study of the life of each project so that it would meet Victoria's

approval. He cited, as an example, bleachers, which would not be approved on a 20-year debenture unless they were made of concrete; therefore, 10, 15 and 20-year debentures would have to be considered. The figure of \$250,000.00 was suggested as the amount of the by-law. The question of whether or not to include land purchases was to be discussed again.

PR309

Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Executive Staff, with Mr. V. Parker, draw up a report of various park projects, with a view to making it the basis for the by-law, and present this to the Commission in the very near future.

Carried.

Parks & Leisure Seminar

PR310

Moved by Comm. Doyle, seconded by Comm. Bethell  
That as many Commissioners as possible and the Executive staff attend this seminar and that monies be so allocated.

Carried.

Review of 1964 Minutes

Comm. Doyle requested the Recreation Director to complete a review of the 1964 minutes for circulation to Commissioners, outlining unfinished business.

Policy Folder

The Superintendent of Parks and the Recreation Director were requested to establish a policy folder for each Commissioner.

Adjournment

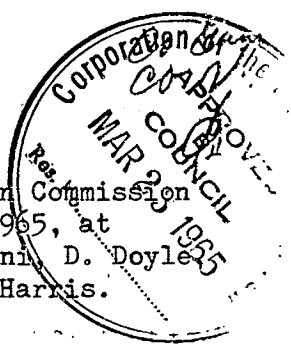
PR311

Moved by Co. Filiatrault, seconded by Comm. Bethell  
That the meeting adjourn.

Carried.

..... CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION



The regular meeting of the District of Coquitlam Parks and Recreation Commission was held in the Parks and Recreation Office on Tuesday, March 2nd, 1965, at 7:30 p.m. Present were Commissioners E. M. Gueho, J. Fenton, R. Spani, D. Doyle, R. Macdonell; and staff members R. Caddy, I. Olcay, D. Cunnings, F. Harris.

Delegations

1. Mrs. H. Schwab and Mr. Fowler, representing Glen P-T.A. and Glen & East End Ratepayers. Mrs. Schwab presented a petition in support of a swimming pool, containing over 300 names, stating that they have been asking for this facility for eight years and that they hoped to get it this year.

Mrs. Schwab also voiced appreciation of the Recreation supervision of the park during the summer months and hoped that at least the same service would be provided this year. She stated that many parents will not allow their children to go to the park even with older children, except when such supervision is provided. She mentioned that the summer bus trips were particularly appreciated by the residents.

The Commission's position was explained to Mrs. Schwab and the by-law, covering all areas of the Municipality was also explained, with the hope that the residents of the East end would support it.

Motion

PR311

Moved by Comm. Spani, seconded by Comm. Doyle  
That a copy of the proposed by-law be sent to Glen P-T.A. and East End Ratepayers, as well as to other groups.

Carried.

2. Mr. D. Bigham, Haney.  
Mr. Bigham presented a letter asking that the Commission approve his purchase of blown-down timber on park property located on Oxford Street, described as Lot A, Pt. S.E. 1/4 485, Plan 4890, for the sum of \$100.00 per thousand.

Motion

PR312

Moved by Comm. Fenton, seconded by Comm. Doyle  
That we accept the price of \$100.00 per 10,000, with the proviso that the job be under Mr. Caddy's supervision, and that it be carried out with a minimum of damage to standing timber, and that the cheque for \$100.00 be presented before the work is begun.

Carried.

3. Mr. John Bryce of Harbour Chines District appeared before Commission regarding plans for Selkirk Park, as he felt that, after five years, some action should be taken. After much discussion the Commission agreed to contact all persons concerned to see if the problem cannot finally be resolved.

The Parks Superintendent reported that work on cleaning up this park was to start very shortly.

Minutes of February 16th, 1965.

PR313

Moved by Comm. Macdonell, seconded by Comm. Fenton  
That the minutes of February 16th be adopted as circulated.

Carried.

Business Arising from Minutes

Hillcrest Playing Field- Mr. Olcay presented plan of the area with cut-outs representing soccer and baseball fields, showing possible locations; and, after discussion, it was agreed to clear the area and re-check the size for a Little League diamond; and that baseball infields are to be kept off the soccer fields in the present playing area.

If an alternate site can be provided, Mr. Caddy should level the present field but it was suggested that this be left, unless complaints are received, in order to take care of more pressing matters.

PR314 Moved by Comm. Fenton, seconded by Comm. Doyle  
That Mr. Caddy arrange to have his staff clear the area between the ditch and the trail as shown on the plan.

Carried.

Winter Works Report - Mr. F. Harris, Deputy Treasurer, reported that, after computing unexpended time, etc., it would be possible to have a crew of 18 men on Winter Works, including the eight on staff at present, but ten additional men were not available. Three will be hired on March 10<sup>th</sup> with the hope that an additional two or three men would be available in the near future.

1965 Budget - Mr. Harris expressed the hope that the budget would be completely prepared by this time next month. He reported that the amended budget totalled \$90,218.00, to which has been added \$2,000.00 as a result of the meeting with the Reeve. So far, \$89,911.00 has been allocated and, unless Commissioners put forth suggestions in the interim, the balance will be absorbed in Brookmere and Hillcrest Parks.

By-law Formulation - Mr. Harris suggested that the Chairman and one or two Commission members meet with him for briefing on financial aspects of the by-law in order to make the drafting easier. He also expressed the willingness of the Treasury Department to co-operate in any way, and pointed out that such a by-law is flexible, to the point where, if other revenues become available for projects covered by the by-law, the money could be re-directed.

Park Report - D. Cunnings reported that the staff had a fairly lengthy meeting with Mr. V. Parker who is doing a population density study; the School Board will provide school building areas in acres and this Department will do assessments, legal descriptions of parks are almost completed and site assessment would be done on all parks; presently researching all Municipal property for possible land acquisition.

Review of 1964 Minutes - was issued to Commissioners. Comm. Doyle suggested that this review be studied with a view to having items placed on the next agenda.

Policy Folder - Mr. Cunnings showed Commissioners the policy folder which will be ready for the next meeting and the question of a carrying case for each Commissioner was brought up. Mr. Cunnings is to check into this matter.

#### Correspondence

PR315 1. H. F. Hockey - March 2nd.  
Moved by Comm. Doyle, seconded by Comm. Macdonell  
That Mr. Hockey be advised that P. B. Stroyan has been hired as Engineering Consultant on the installation of the pool heater.

2. H. F. Hockey, Feb. 22nd.  
Mr. Cunnings was asked to answer this letter regarding the Works Yard.

During discussion on the Works Yard, the question of the School Board Works Yard was raised, and a decision made to place this matter on the next agenda, when it was hoped more information would be available.

3. Bill Swanson, South Coquitlam Little League, re security light in Mackin Park  
Mr. Caddy reported that he had asked the electrician to replace the light bulbs in fixtures already installed, and he felt that this would provide enough light for the Little League Equipment building and reduce vandalism.

PR316 4. J. W. Merryfield, 1589 Harbour Drive, re ski bus.  
Moved by Comm. Macdonell, seconded by Comm. Spani  
That he be advised of the policy of this Commission not to offer programmes outside of School District #43.

Carried.

5. Community Programmes Branch re Annual B.C. Recreation & Sports Conference, May 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> at the Empress Hotel in Victoria.  
Mr. Cunnings urged Commissioners to consider attendance at this Conference and Comm. Fenton reported that last year he had found it most interesting and useful and recommended that Commissioners attend.

PR317 6. Pacific North-West Recreation & Parks Conference.  
Moved by Comm. Fenton, seconded by Comm. Macdonell  
That Mr. Cunnings be authorized to attend this Conference from March 27<sup>th</sup>-31<sup>st</sup>

inclusive and Mr. Caddy be authorized to attend the Parks Conference in Victoria.

Carried.

7. Child's Own Theatre Summer Workshop

Moved by Comm. Fenton, seconded by Comm. Macdonell

That Mrs. Patricia Ek, who has been in charge of this programme, be authorized to attend.

Carried.

Other Correspondence:

Moved by Comm. Fenton, seconded by Comm. Macdonell

That the following correspondence be received and filed:

Copy of letter from F. L. Pobst to V. Reinhart extending completion of pool heater installation to April 15, 1965.

Letter of thanks from Past Chairman J. Robinson

Mrs. L. Schwab re delegation to March 2nd meeting.

B.C. Safety Council bulletin re the Mile Swim Award for Fitness.

Vouchers

PR320

Moved by Comm. Doyle, seconded by Comm. Fenton

That Voucher #3 in the amount of \$168.84 and Voucher #4 in the amount of \$1,952.10 be authorized for payment.

Carried.

New Business

PR321

Moved by Comm. Doyle, seconded by Comm. Spani

That Mr. Caddy be authorized to purchase necessary material to improve the walks around the Parks and Recreation office building.

Carried.

PR322

Moved by Comm. Macdonell, seconded by Comm. Doyle

That the car parking area at Blue Mountain Park be eliminated now that King Albert Avenue is completed and available for parking.

PR323

Moved by Comm. Macdonell, seconded by Comm. Doyle

That a letter be sent to Council requesting that a member of this Commission be considered as a member of the Arena Commission.

Carried.

Centennial Project

A committee meeting of the Commission as a whole will be held at 7:30 p.m., on Monday, March 15<sup>th</sup>, to discuss a project or projects for the Centennial.

Concession Stand, Blue Mountain Park

PR324

Moved by Comm. Fenton, seconded by Comm. Doyle

That the Commission policy be that this concession be put out to tender each year.

Carried.

Mr. Cummings was delegated to determine the policy and terms of reference of other communities and draw up a suggested tender for the next meeting.

Landscape Architect's Report

Mr. Olcay presented his plan of Burns Street Park and Commission were in agreement with the plan except for the trees and shrubs, and it was suggested that a 3-year program to cover this part of the plan might be wise. The Commission agreed that Mr. Olcay, Mr. Caddy and Mr. Cummings, after visiting Mr. H. Berger and West Vancouver Parks, make a recommendation on this part of the plan.

A bid on landscaping this park was received from Jensen & Johnsen, 530 W. 24<sup>th</sup> Ave., Vancouver 9, in the amount of \$9,392.35.

PR325

Moved by Comm. Doyle, seconded by Comm. Macdonell

That drainage and grading of Burns Street Park be done by our Parks Department, starting as soon as possible, with the possibility of having the balance of the work done at a later date.

Carried.

-Continued-

Brookmere Park

Mr. Olcay's report on Brookmere Park will be discussed at the next meeting.

PR326 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That salaried staff be authorized to discuss the School Board portion of this park with Mr. R. C. Smith, Secretary-Treasurer, School District #43, who would then put the plan before the Board.

Carried.

Parks Superintendent's Report

PR327 Moved by Comm. Fenton, seconded by Comm. Doyle  
That the report be accepted.

Carried.

The meeting suggested that a number of "Park being Developed" signs be made up in such a way that they could be re-used by simply painting over the park name at the top.

Recreation Director's Report

PR328 Moved by Comm. Doyle, seconded by Comm. Fenton  
That the week of March 22 to March 28<sup>th</sup> be declared as Recreation Week.

Carried.

PR329 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Recreation Director be authorized to hire summer staff as outlined in the report.

Carried.

Commissioners' Reports

Comm. Macdonell asked for direction for the Planning Committee, such as terms of reference and any projects which they would consider. However, the meeting felt that the Commission should be a committee of the whole to work on the proposed by-law.

Comm. Doyle suggested that Comm. Macdonell be Chairman of the Planning Committee this year and recommended that Commissioners should revolve as committee chairmen.

Adjournment

PR330 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That the meeting adjourn: 11:00 p.m.

Carried.

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION



A special meeting of the District of Coquitlam Parks and Recreation was held at 7:30 p.m., on Monday, March 15<sup>th</sup>, 1965, in the Parks & Recreation office. Present were:

- Chairman E. M. Gueho
- Comm. A. Bethell
- Comm. R. Spani
- Comm. R. Macdonell
- R. Caddy
- I. Olcay

The meeting was called to consider recommendations for a Centennial Project.

Centennial Project

PR331

Moved by Comm. Spani, seconded by Comm. Macdonell  
That the development of Como Lake Park be the recommended Centennial project.

Carried.

The Commission instructed Mr. Olcay to prepare three draft plans to indicate how the lake and surrounding land might be developed.

The Commission recommended this project for the following reasons:

1. It will be a permanent beautification of a natural area in the District.
2. It is centrally located.
3. It can be used by residents of all ages.
4. It is adjacent to the "Municipal Centre."

Centennial Committee Member

PR332

Moved by Comm. Macdonell, seconded by Comm. Spani  
That Mr. J. Robinson remain as the Commission member on the Centennial Committee.

Carried.

General

During general discussion of parks areas, the Commissioners present decided to note the following, for future follow-up:

1. What is the position of the "Allard" gravel pit?
2. What is the position of the ravine south of Austin Road, just east of Gatenbury?
3. What is the position regarding the "Gates" land, north of Como Lake and the "Flummerfelt" land west of Como Lake, the cancellation of road allowances west and north of Como Lake and the ownership of the lake? Mr. Pobst is to be contacted regarding legal searches and titles.

Delegation

At 9:15 p.m., Mr. D. L. March, 1865 March Way, Port Coquitlam, came to the meeting to report that Mr. Bingham, who had approval to remove blown-down timber at Oxford Park, had been removing standing timber "on a wholesale basis."

PR333

Moved by Comm. Macdonell, seconded by Comm. Spani  
That the Chairman, Mr. Caddy, Mr. Macdonell, and Mr. Cunnings visit the area in the morning (Tuesday, March 16<sup>th</sup>) to ascertain exactly what occurred and take necessary action.

Carried.

Mr. Caddy reported that he had visited the site earlier and found everything in order. The Chairman reported receiving several telephone calls from Port Coquitlam residents and Aldermen regarding this activity.

Adjournment

Moved by Comm. Bethell, seconded by Comm. Macdonell  
That the meeting adjourn: 9:30 p.m.

Carried.

.....CHAIRMAN

PARKS AND RECREATION COMMISSION



A meeting of the Council and representatives of the Parks and Recreation Commission convened in the Council Chambers April 21st at 9 p.m. Reeve in the Chair and those present being Co. Clarke, Boileau, Filiatrault, Commissioners Gueho, Doyle, Macdonnell and Bethel, and employees Harris and Pobst.

1. It was agreed that the Finance Committee to see that funds are made available so that the employee Mr. Olcay may be engaged to serve as a landscaping architect until the presentation of the Parks by-law.
2. That the explanation of the by-law covering Glen Park, Blue Mountain Park, Mundy Park, Miller Park and Burns Avenue Park, Como and North Road, along with others be included in a by-law of \$250,000 with a relaxation of \$50,000 up or down.

The matter was left with the Commission to take up with the Planner so that information will be made available as quickly as possible. Land purchase if need be, to be included in the by-law.

3. The standing of Allard gravel pit was discussed and the Clerk was to inform the Parks Commission of all data on the matter.
4. Selkirk Park was discussed and it was left with Council to investigate the legal position of the Parks Board and to once again determine the desire of the residents.
5. Brookmere Park and the purchase of 1/2 interest from Mr. Cunningham was discussed and the Municipal Clerk was asked to investigate the size of Mrs. Moffat's lot to see if an extension of the entrance might be made available.
6. Como Lake Park was discussed and the Reeve reported that Mr. Plummerfelt had offered to deed land bordering the lake to the Parks Board for park purposes as soon as he is through with it. Mr. Black's property now owned by the Municipality will also add to the area of the Como Lake properties.

Moved by Co. Filiatrault, seconded by Commissioner Macdonnell:  
That the meeting adjourn.

Carried

.....CHAIRMAN



DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

APPROVED BY  
COUNCIL  
MAY 25 1965  
Res. No.

The regular meeting of the District of Coquitlam Parks and Recreation Commission was held at 7:30 p.m., on Tuesday, May 4<sup>th</sup>, in the Committee Room of the Parks & Recreation Office. Present were: Chairman E. M. Gueho, Comm. R. Spani, Comm. R. Macdonell, Comm. J. Fenton, Deputy Treasurer F. Harris, Parks Superintendent R. Caddy, Recreation Director D. Cunnings and Mrs. M. Rines, Recording Secretary.

Delegations

1. A delegation from the Selkirk Park area appeared before Commission, asking about future plans for this park. After much discussion, the Chairman asked the men to bear with us while we determine what can be done legally regarding lease or deed on the land. The men present were willing to lease, provided the drainage problem was solved.
2. Members of the Blue Mountain Square Dance Club, a teen-aged group, were presented to the Commission and congratulated on their trophies, won in the Pacific Northwest Square Dance Festival.
3. Mr. Dale Bingham appeared before Commission, regarding blown-down timber, and Mr. Caddy recommended that he be given permission to do this.

PR345

Moved by Comm. Fenton, seconded by Comm. Spani  
That we sell the blown-down timber to Mr. Dale Bingham in the following areas: in Mundy Lake Park at the end of Austin Road, moving towards Mundy Lake; on the Catholic side of the cemetery, near the golf course; and at the new playing field site in Mundy Lake Park; as laid down by Mr. Caddy. Work is to be done under the same conditions as the previous contract, and under Mr. Caddy's strict supervision; and the price agreed upon was \$150.00.

Carried.

4. Vancouver Natural History Society: Mr. R. Wheeler and Mr. J. Hancock appeared before Commission regarding Mundy Lake Park. They stated that the area is unique, particularly around Mundy Lake, and should be preserved, with steps being taken immediately, as the public is already denuding the park of plants, etc., and there is danger of losing these ecological features which do not occur anywhere else within a radius of fifteen miles.

Mr. Wheeler offered to provide the Commission with approximate areas which should be preserved, and offered to contact their President to arrange an invitation for the Commission to join the Society on their annual field trip to Mundy Lake at the end of June. The Society will also be willing to catalogue and identify plants, birds, etc., on any trails made by the Parks Department.

PR346

Moved by Comm. Macdonell, seconded by Comm. Fenton  
That permission be given to the Vancouver Natural History Society to gather specimens in Mundy Memorial Park for purposes of identifying same.

Carried.

Minutes  
PR347

Moved by Comm. Macdonell, seconded by Comm. Fenton  
That the minutes of April 6<sup>th</sup> be adopted as circulated.

Carried.

Budget

Mr. Frank Harris presented the final budget and answered questions from Commissioners.

PR348

Moved by Comm. Fenton, seconded by Comm. Spani  
That we accept the budget as now submitted: Recreation: \$54,920.00; Parks: \$113,408.00; Cemetery: \$9,440.00; making a total of \$177,768.00.

Carried.

Planning Fees

After discussion with Mr. Harris, the Commission agreed to have Mr. Olcay present a bill twice a month, giving amounts to be charged to each park on which he has worked.

PR349 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That Mr. Olcay's charges be approved by Mr. Caddy before being submitted to  
the Treasury Department.

Carried.

Park Superintendent's Report

Mr. Caddy made a verbal report covering the following points:

Damage to Miller Road Park: The police were called in and as a result, three boys, with the co-operation of their parents, repaired the damaged fence. The extension to the present Hillcrest playing field has been seeded. The Burnaby Girl Guides have been advised that a lease is not available on Sandy Island and are satisfied.

Frank Tetu has been hired for the permanent staff.

Three Winter Works men have been kept on staff for the summer.

Blue Mountain Centennial Pool has been filled but at present the staff was working on the main pump which was not working properly.

As no company seemed interested in putting a new wall around Mackin Pool, it was felt that the Parks staff could do it next winter.

Grass cutting had started; cemetery work took up a great deal of time the previous week.

There were now eight men on staff.

Mr. Caddy also reported that the man usually hired for the summer from the Arena was not available this year and after much discussion, it was decided that Mr. Dick White would be put in charge of pools. Mr. Caddy also asked permission to hire another man to replace him.

PR350 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That the hiring of the four men as outlined by Mr. Caddy be approved.

Carried.

Mr. Caddy is also to contact Mr. Harris regarding the letting of contracts for Brookmere Park.

Recreation Director's Report

Mr. Cunnings reminded the Commissioners of the Provincial Recreation & Sports Conference starting the next day in Victoria, and again urged Commissioners to attend if at all possible. He also thanked the Commission for letting him take on the task of President of the B.C. Recreation Association during the past two years.

PR351 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That we approve Mr. Cunnings' recommendation that admission fees for Blue Mountain Centennial Pool remain the same for children and students (10¢) but that adult charges be raised from 15¢ to 25¢.

Carried.

Mr. Cunnings also reported that maps had been prepared for the by-law and suggested that a committee of Commissioners be appointed to do a further study.

Correspondence

Mr. A. Johnston, 918 Crestwood Drive re Crestwood Drive Playground:  
The meeting agreed that we acknowledge the letter and the fact that we recognize there is a problem in this park and try to improve our policing. The secretary is to write the Harbour Chines Community Association as well to ask their co-operation so that they will not lose the tennis court.

PR352 Moved by Comm. Spani, seconded by Comm. Macdonell  
That the Recreation Director and the Parks Superintendent draw up general park regulations, listing acts prohibited in parks and submit same to legal scrutiny and Council. The secretary is to advise the Recreation Director and the Parks Superintendent of this appointment under the Chairman's signature

Carried.

Recreation Conference

PR352 Moved by Comm. Fenton, seconded by Comm. Spani  
That Mr. Cunnings be authorized to attend the Provincial Recreation & Sports  
Conference in Victoria on May 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>.

Carried.

Landscape Architect's Report

Mr. Olcay presented a sketch of Blue Mountain Park, showing development of a  
pre-school play area, for study and discussion by the Commission.

The Chairman reported that he had made arrangements with Mr. Harris to have  
soundings, etc., made of Como Lake as soon as possible; and Mr. Olcay was  
requested to make a couple of sketches showing different plans which might  
be used in the development of this lake.

Blue Mountain Concession

PR353 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That Mr. Caddy, as soon as possible, arrange to have tender drawn up and advertised  
so that the concession could open as soon as possible.

Carried.

Recreation Department Voucher

PR354 Moved by Comm. Fenton, seconded by Comm. Spani  
That Voucher #9, in the amount of \$423.25, be approved for payment.

Carried.

By-law Meeting

The Chairman called a meeting of the Commission to discuss the forthcoming  
by-law, for Tuesday, May 18<sup>th</sup>, at 7:30 p.m., in the Committee Room of the  
Parks & Recreation Office.

Adjournment

PR355 Moved by Comm. Spani, seconded by Comm. Fenton  
That the meeting adjourn: 11:00 p.m.

Carried.

.....CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A special meeting of the District of Coquitlam Parks and Recreation Commission was held at 7:30 p.m., on Tuesday, May 18th, 1965, in the Committee Room of the Parks and Recreation Office. Present were: Vice-Chairman R. Macdonell, Comm. R. Spani, Comm. A. Bethell, Comm. D. Doyle; Staff: R. Caddy, D. Cunnings, I. Olcay, Mrs. M. Rines.

FR 556  
Moved by Comm. Doyle, seconded by Comm. Bethell  
That we postpone the adoption of the minutes until the regular June meeting.

Carried.

Hillcrest Playing Field

Acting Chairman R. Macdonell mentioned parking facilities at Hillcrest Park; and Mr. Caddy stated that he would have men clear the proposed parking area enough so that cars could park. It was also recommended that signs be made for both this park and Como Lake, to denote angle or parallel parking.

Mr. Caddy was also authorized to move the bleachers off the newly seeded area at Hillcrest and contact the R.C.M.P. regarding vehicles in the parks.

Once again, the need for a Parks Regulations By-law was stressed.

Parks Money By-Law

Much discussion took place on the by-law: whether or not it should include land purchases or just development of present parks..... it was agreed that the by-law should be specific as far as Council but more general as far as the public is concerned, as the eventual disposition of funds may not be as advertised..... by-law information in form of brochure was suggested.

Motion

PR357  
Moved by Comm. Bethell, seconded by Comm. Doyle  
That costs be estimated for the parks for which we have plans, and that plans and estimated costs be provided for the balance, as follows, to form the basis of the proposed by-law:

Parks planned & costed: Burns lark  
Parks planned: Miller, Blue Mountain, South West corner of Mundy Park  
To be planned: Glen, Dawes Hill, Montgomery, Rochester gravel pit, athletic complex at north-east corner of Mundy Park.

Carried.

Landscape Architect's Resignation

A letter was read from Mr. I. Olcay, stating that he would be unable to act as consulting landscape architect to the Commission after May 31st, as he had accepted a position in Ottawa with the Department of Natural Resources.

The Chairman expressed thanks of the Commission to Mr. Olcay for the work he had done and the interest he had shown in the Department.

Mr. Olcay, in voicing his appreciation for the kindness and co-operation shown him, urged the Commission to consider bringing the Department-Commission structure up to date to make for more efficient operation, particularly in the field of having one person in charge, as he had found that this had created problems for him in his work with this Department.

The Commission members felt that they could investigate this and make recommendations to Council.

Lacrosse Box

The question of including a portable lacrosse box in the by-law was discussed; and Mr. Cunnings recommended the parking lot on the north side of the Arena as the location for this.

558  
Moved by Comm. Doyle, seconded by Comm. Spani  
That Mr. Cunnings decide the location and development costs for a lacrosse box



in the Arena Area.

Carried.

Moved by Comm. Doyle, seconded by Comm. Spani  
That one person be appointed to co-ordinate all the people working for the by-law for the presentation of their reports and material for the by-law.

This motion is to be left for the regular meeting, and was brought out of discussion on the necessity for Commissioners to work on the by-law because of the small staff available to gather all information.

School Areas for By-law

Development of school grounds in the Parkland-Harbour View area, Baden-Powell and Montgomery Schools areas was discussed as part of the by-law, but the meeting felt that before going any further, we must first have the costs on the parks as earlier moved.

PR359

Moved by Comm. Doyle, seconded by Comm. Spani  
That D. Cunnings be empowered to bring down a report re developing the use of school grounds for park purposes, and that policy for future development be recommended.

Carried.

Mr. Cunnings and Mr. Caddy were also directed to file the Brookmere Plan and discuss same with the School Board.

It was also recommended that a letter be sent to the School Board, asking them to entertain the thought of having one of their members as a liaison officer. It was recommended that we establish a policy regarding the type of liaison we would like to have made with their representative.

Mr. Cunnings suggested that this Commission invite school board members to tour Richmond, in order to gain information of joint development and use.

Adjournment

Moved by Comm. Doyle, seconded by Comm. Spani  
That the meeting adjourn.

Carried.

During an informal session immediately following the meeting, Mr. Caddy was requested to advertise tender bids for the Blue Mountain Park concession; and there was further discussion on the by-law with regards to construction, such as a change house in Mundy Park, and with regard to contacting sports groups to ask for suggestions or to enlist their aid in getting the by-law passed; the Senior Citizens were also discussed.

.....CHAIRMAN



DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A meeting of the District of Coquitlam Parks & Recreation Commission was held in the Council Chambers of the Municipal Hall on Tuesday, June 15<sup>th</sup>, 1965, at 8:15 p.m., with the following present:

Chairman E. M. Gueho  
Comm. R. Spani  
Comm. J. Fenton  
Co. P. J. Filiatrault  
R. Caddy, Parks Superintendent  
D. Cunnings, Recreation Director  
Mrs. M. Rines, Recreation Dept.

PR361 Moved by Co. Filiatrault, seconded by Comm. Fenton  
That flowers be sent to Comm. R. Macdonell, who is ill, on behalf of the Commission.

Carried.

Park Vandalism

PR362 Moved by Comm. Spani, seconded by Comm. Fenton  
That Mr. Cunnings be authorized to draft a municipal by-law to control vandalism in the parks, and that copies of by-laws be obtained from New Westminster and other lower mainland cities.

Carried.

PR362 Moved by Comm. Fenton, seconded by Comm. Spani  
That no female staff be left alone on parks without the assistance of a male adult.

Carried.

Junior Pools

Discussion followed on pools, and Mr. Cunnings is to report on costs of maintaining the various types of pools, such as that in Mackin as against that in Blue Mountain Park.

By-law Co. Filiatrault strongly recommended a Commission meeting to discuss the by-law: what should be in the by-law and how much money should be allotted to various areas, with rough estimates being made at the beginning, so that priorities may be set.

A meeting with the Advisory Planning Board was requested so that they could concur with the plans.

The staff is to make recommendations to the Commission and have drawings of various types of pools, buildings, playing fields, etc.

Regional Park Authority

It was pointed out that before deciding on items for the by-law, it would be necessary to decide which parks would come under this Authority. The Commission is to decide whether to hand Mundy Park over or develop it gradually; and the feeling of the Commission was that it would not be fair to the tax payers to develop the whole park in the immediate future.

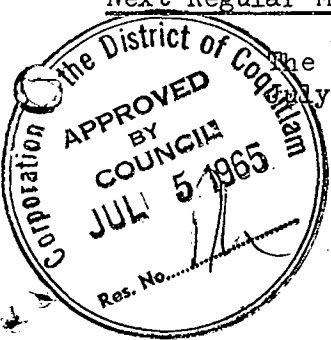
Planning Committee

The planning Committee, composed of R. Macdonell, Comm. Spani and Comm. Doyle will meet with the staff on Tuesday, June 29<sup>th</sup>. It was pointed out that this Committee would have to meet frequently before bringing recommendations to the full Commission, and that the Commission would have to meet three or four times before bringing the by-law to Council; therefore, time was of the essence, as as the by-law should be finalized two or two and one-half months before being put to the voters in December.

Next Regular Meeting

The next regular meeting of the Commission will be held at 7:30 p.m., on Tuesday July 6<sup>th</sup>, 1965.

- continued -



Blue Mountain Park Concession

Mr. Cunnings reported that only one application had been received for this concession: from Mr. V. Woods, bidding \$25.00 per month. As Mr. Woods had not picked up the specifications, he was called into the office, given a set, and had since written a letter agreeing to same.

The concession had opened and both Mr. Caddy and Mr. Cunnings reported violations of the specifications.

PR363 ' Moved by Comm. Fenton, seconded by Comm. Spani  
That Mr. Cunnings be authorized to investigate having the Arena staff service the building; and, if possible, then the Chairman and Mr. Cunnings be empowered to cancel the agreement with Mr. Woods; if not possible, then Mr. Cunnings is to write Mr. Woods about the violations, pointing out that there should never be more than two operators in the concession stand at any time.

Carried.

Parks Superintendent's Report

Moved by Co. Filiatrault, seconded by Comm. Fenton  
That the report be accepted.

Carried.

Co. Filiatrault complimented the staff on the Winter Works projects, and the meeting seconded the compliment.

Staff Changes

Moved by Comm. Spani, seconded by Comm. Fenton  
That Mr. Caddy be empowered to make staff changes as he sees fit.

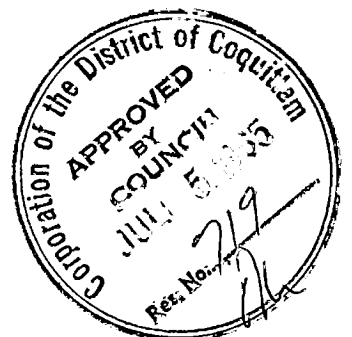
Carried.

Adjournment

Moved by Co. Filiatrault, seconded by Comm. Spani  
That the meeting adjourn: 10:00 p.m.

Carried.

.....CHAIRMAN



DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

The regular meeting of the District of Coquitlam Parks and Recreation Commission was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, at 7:30 p.m., on Tuesday, July 6<sup>th</sup>, 1965. Present were:

Commissioners E. M. Gueho, R. Macdonell, J. Fenton, Co. P. J. Filiatrault  
Staff: F. Harris, D. Cunnings, R. Caddy, M. Rines.

Minutes  
PR367

Moved by Comm. Fenton, seconded by Comm. Macdonell  
That the minutes of May 4<sup>th</sup>, May 18<sup>th</sup> and June 15<sup>th</sup> be adopted as circulated, with D. Cunnings being instructed to contact the Arena Commission regarding a lacrosse box.

Carried.

Co. Filiatrault had brought a request from Council for clarification of the lacrosse box item, and it was explained that this Commission was considering construction of a portable lacrosse box and hoped to get permission to erect same on the arena parking lot.

The staff was questioned about a parks by-law regarding damage, etc., and it was explained that all material had been turned over to Comm. Macdonell, who had offered to pick out pertinent items.

Comm. Fenton reported he had received several complaints regarding the washrooms in Blue Mountain Park, as had the office and the Parks Superintendent, and the playground staff is to co-operate with the Parks Department in clearing the washrooms of people to facilitate the cleaning of the washrooms in the afternoon by the Parks staff.

In response to questions, Mr. Cunnings explained that Junior Pool staff do not allow toddlers into the pool until their parents arrive to watch them also. He also explained that usually there were no partitions in dressing rooms because this was just more wall space to write upon; however, it was possible to install curtains and some pools in other areas had these. He recommended tile in dressing rooms as lipstick washed off easily.

Committee Expenditures

PR368 Moved by Co. Filiatrault, seconded by Comm. Fenton  
That the Deputy Treasurer's report be accepted with thanks.

Carried.

Salary Scale

PR369 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That in our preparations for hiring future staff, we consider the current labour rate for male and female adults.

Carried.

Voucher Approval

PR370 Moved by Co. Filiatrault, seconded by Comm. Fenton  
That the following Recreation Department vouchers be approved:  
Voucher #17 in the amount of \$670.33 and #18 in the amount of \$40.00.

Carried.

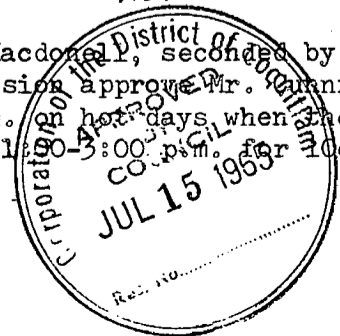
Blue Mountain Centennial Pool

The Recreation Director reported that from May 9 - June 30<sup>th</sup>, paid patrons at the pool numbered 16,757.

PR371 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That this Commission approve Mr. Cunnings directive to pool staff to empty the pool at 3:00 p.m. on hot days when there was a line-up; therefore, students could swim from 1:00-3:00 p.m. for 10¢ and another group from 3:00-5:00 p.m. for 10¢.

Carried.

- Continued -





The Recreation Director reported that the playground program at Blue Mountain Park had been hampered by the extra guarding needed on the pool, but that pools are being supervised well. In response to question, he agreed that loud hailers would be used at the junior pools to enable the staff to be heard.

Mr. Cunnings also pointed out that because of shifts, there were times when only two guards were on duty at the Centennial Pool and he had authorized the staff to have the children sit on the deck while they took a coffee break.

Other playground programs were going well with the exception of Hillcrest, where the response had been poor.

Inter-Municipal Pool Staff

The Recreation Director requested Commission's consideration of inter-municipal pool maintenance men, possibly next year with two men looking after all pools. This matter had been brought up by Port Moody who were anxious to have a qualified person looking after their filtered pool. It was suggested that Port Moody send a man to Coquitlam to be trained by the Parks staff.

Because Mr. Caddy was willing, the meeting agreed to a two-week trial period, when R. White of the Parks staff would check Glenayre Pool in Port Moody.

Parks Superintendent's Report

PR372 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That we accept the Park Superintendent's report.

Carried.

Comm. Fenton suggested buying more drums to be used as garbage receptacles and that they be painted. Mr. Caddy reported that this was being done.

By-law Report

Mr. Cunnings reported on the first meeting of the By-law Planning Committee, pointing out the planning regions covered so far. Having been requested by this Committee to secure the services of P. B. Stroyan for two park sites, he asked for a motion by Commission to officially authorize this action, for it committed the Municipality to a debt, and he and Mr. Caddy had already viewed both Hillcrest Playing Field and Laurentian Park with Mr. Stroyan. In discussion following this, Mr. Harris pointed out that preliminary costs such as this would be recovered by the by-law, and there was further discussion on whether Brookmere or Hillcrest drains should be installed immediately. Co. Filiatrault pointed out that if it was necessary to change the slope of the bank in Brookmere Park, this should be done before drains were installed. He also felt that Municipal employees should be covered by a motion.

PR373 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That D. Cunnings be authorized to retain the services of Mr. Stroyan to submit a rough plan of playing fields for Mundy, Laurentian and Brookmere Parks.

Carried.

The meeting agreed that any further details should be left to the by-law planning committee.

Como Lake

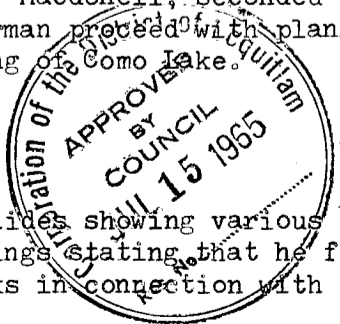
The Chairman requested the meeting to consider draining Como Lake immediately, because of the dry weather; however, the meeting felt that this should be left until an engineering survey had been made, as requested in earlier meeting.

PR374 Moved by Comm. Macdonell, seconded by Co. Filiatrault  
That the Chairman proceed with plans to get technical advice necessary relating to the draining of Como Lake.

Carried.

Slides of Parks.

A series of slides showing various park scenes was shown to the Commission, with Mr. Cunnings stating that he felt they would be useful to Commissioners in giving talks in connection with the by-law; and he hoped that they would



useful as "before" and "after" pictures. During the showing, he made the following recommendations:

That fire signs, such as those available from the Forestry Office in downtown Port Moody, be installed around the two lakes and entrances to Mundy Memorial Park.

That the outdoor bathroom be removed from Good Neighbour Park.

That all garbage cans be brightly painted.

That more maintenance be provided for park facilities.

Parks Staff Schedule

A schedule showing various duties of parks staff for the week was distributed and showed clearly that, during summer months, there was very little time for the men to work on capital projects.

Lower Mainland Parks Advisory Board Dinner

Mr. Cunnings suggested that a committee be formed to organize this dinner on July 29<sup>th</sup> at the Golf Club. The committee would have to arrange for a guest speaker, head table guests, displays, program, etc.

PR-75

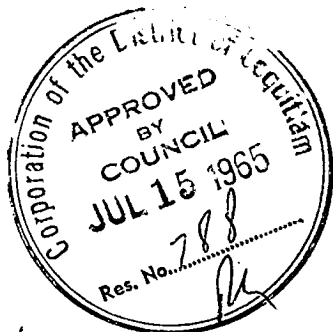
Moved by Co. Filiatrault, seconded by Comm. Fenton  
That Mr. Cunnings contact Mayor Hope and Reeve Christmas the following morning to check on plans for the banquet.

Mr. Cunnings offered to have his staff gather material for wall displays, such as maps, etc., as he would be on holidays during the latter part of July.

Adjournment  
PR376

Moved by Comm. Macdonell, seconded by Comm. Fenton  
That the meeting adjourn: 10:30 p.m.

Carried.

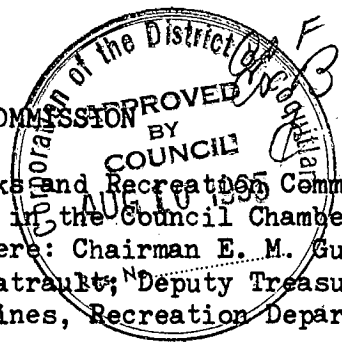


.....CHAIRMAN

Wed-3003

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

The regular meeting of the District of Coquitlam Parks and Recreation Commission was held on Tuesday, August 3rd, 1965, at 7:30 p.m., in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue. Present were: Chairman E. M. Gueho, Comm. R. Macdonell, Comm. A. Bethell, Co. P. J. Filiatrault, Deputy Treasurer F. Harris; R. Caddy, Parks Superintendent; Mrs. M. Rines, Recreation Department.



Delegations

Re: Subdivision Plan 1230 - area bounded by Hickey Street, Austin Avenue and Mundy Park. Co. Filiatrault explained that this subdivision had been passed by Council, but had been brought back for further discussion and approval, as the subdivision shows a 33-foot road allowance fronting the park, and Mr. Fleming had requested that the Commission approve and dedicate another 33 feet. During discussion, a suggestion was made that possibly other lots of equivalent value could be traded, so that there would be access to the park at this point from Austin Avenue.

Motion Moved by Co. Filiatrault, seconded by Comm. Bethell  
PR377 That the most recent maps of the area covering Hillcrest, Hickey north from Austin to park borders be obtained by Thursday and that this Commission reconvene on this matter only at 7:30 p.m., Thursday, August 5th.

Carried.

Minutes of July 6, 1965.

PR378 Moved by Comm. Macdonell, seconded by Co. Filiatrault  
That the minutes of July 6, 1965, be adopted as circulated.

Carried.

Special Council Meeting

It was announced that Council is having a special meeting on Monday night, August 9th, to deal with various matters and among various Commissions, the Parks & Recreation Commission had been invited to attend, as two items to be discussed will be a swimming pool for the Glen area and the cost of the Works Yard in Mundy Park.

Parks Money By-law

Mr. Caddy is to check again with Mr. P. B. Stroyan in an effort to have figures ready before the meeting next Wednesday, August 11th, with representatives of the School Board and the Planning Commission.

Co. Filiatrault reported on three lots which J. M. McCullough was to pay for, as this had been designated as park land. Negotiations have again been actively resumed recently.

Motion Moved by Comm. Bethell, seconded by Comm. Macdonell  
PR379 That the outstanding debt with respect to Mr. McCullough be brought to the attention of the Reeve and Council and that they take the necessary steps to collect their just due; and that this matter be discussed at the joint meeting on Monday evening.

Carried.

Correspondence

1. Letter of thanks from the Knights of Columbus: received and filed.
2. Coquitlam Boy Scouts re reserving Blue Mountain Park for June 4, 1966: the Secretary is to advise them to re-submit this to the 1966 Commission.

Money By-law Committee Minutes

PR380 Moved by Co. Filiatrault, seconded by Comm. Bethell  
That the Money By-law Committee meeting minutes of July 12th be adopted as circulated.

Carried.

During discussion of the minutes, it was requested that the purchase of the Allard Gravel Pit and extra land from Crown Zellerbach for park purposes be put on the agenda for Monday evening.

It was also requested that school population maps be obtained from the School Board, if possible, particularly for Glen and Parkland Schools.

Parks Superintendent's Report

PR381 Moved by Comm. Macdonell, seconded by Co. Filiatrault  
That the Park Superintendent's report be adopted as circulated.

Carried.

Brookmere Park

Mr. Caddy was requested to put a log at the entrance to Brookmere Park, or block the entrance in some way, to discourage people throwing garbage in the park.

Theft of Equipment

Mr. Caddy reported that two chain saws had been stolen from the shed in Blue Mountain Park. As the key had been taken as well, he had installed a new lock on the door. Mr. F. Harris is to check the insurance coverage.

Recreation Department Report

PR382 Moved by Comm. Macdonell, seconded by Comm. Bethell  
That the Recreation Department Report be adopted as circulated.

Carried.

Recreation Department Voucher

PR383 Moved by Comm. Bethell, seconded by Co. Filiatrault  
That Voucher #21, in the amount of \$818.44, be approved for payment.

Carried.

Schedule of Committee Expenditures

PR384 Moved by Comm. Bethell, seconded by Comm. Macdonell  
That we receive this report as presented by Mr. Harris.

Carried.

Proposed Parks Regulations By-law

During discussion of this proposed by-law, the following suggestions were made:

1. (8) Starting fires.... "except where written permission is given by Commission and/or Superintendent," to be added.
- (10) Dog under control... "as per the Municipal By-law".
6. Change age to 18 years.
15. Omit "that are considered unsafe by the Commission and/or the Superintendent".
18. & 19. To be deleted.
25. Penalty in such case.. "shall be as provided in Municipal, Provincial or Federal Acts."
- 26.(2), 27. and 28. - Suggestion that they be placed at the beginning of the by-law.

PR385 Moved by Comm. Bethell, seconded by Comm. Macdonell  
That this proposed by-law be forwarded to Reeve and Council, with a request that it be sent to their solicitor for drafting.

Carried.

- Continued -

The meeting approved a vote of thanks to Comm. Ray Macdonell for his work in drafting this by-law.

Como Lake Draining

The Chairman reported that he had a talk with Dr. Black, who could see no difficulties arising should Como Lake be drained. Mr. Gueho also felt that it would make the study of the lakeshore much easier, and requested the Commission to move that the lake be drained.

PR386 Moved by Co. Filiatrault, seconded by Comm. Macdonell  
That Como Lake be drained to the level of the syphon.

Carried.

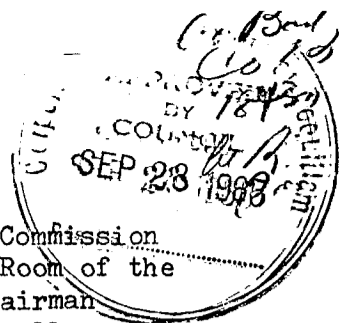
Adjournment

PR387 Moved by Co. Filiatrault, seconded by Comm. Bethell  
That the meeting adjourn: 10:00 p.m.

Carried.

.....CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION



A special meeting of the District of Coquitlam Parks & Recreation Commission was held on Wednesday, August 18th, at 7:30 p.m., in the Committee Room of the Parks & Recreation Office, 1111 Brunette Avenue. Present were: Chairman E. M. Gueho, Co. P. J. Filiatrault, Comm. D. Doyle, Comm. R. Macdonell, Comm. A. Bethell, Comm. R. Spani; Staff: R. Caddy, D. Cunnings.

Subdivision Report

Co. Filiatrault gave a verbal report on Council's decision regarding the property represented by Mr. Fleming which is contiguous to the southern boundary of Mundy Park, which will now contain a subdivision with eighteen lots and a 50-foot perimeter road between the southern boundary of the park and the subdivision development proper.

Parks Capital Works & Property Acquisition Report

Committee Chairman R. Macdonell discussed each of the Planning Regions as they related to land acquisition and capital development programs, which resulted in the following additions and deletions being made:

Planning Region #1 - Recommendation: Acquisition of one park site containing not less than three acres. It was the consensus of opinion that this request be dropped from the formal by-law request to Council.

Planning Region #2 - Recommendation: That the development of Burns Park be completed at a cost of \$24,000.00 and that land acquisition in the amount of \$5,000.00 for property contiguous to the eastern boundary of the park be entertained. The Chairman requested that this land acquisition request be placed in the "immediate" category because of the importance and the exigency of the matter. The meeting however, requested the Planning Committee to re-evaluate its capital works proposal in the amount of \$24,000.00 and report their findings to subsequent Commission meetings.

Planning Region #3 - Recommendation: That a junior pool be constructed in Mackin Park, including a heater, at a cost of \$16,000.00 to replace the existing circular pool. Further, that Council be requested to consider entering into negotiations with Fraser Mills anent the properties south of Brunette Street and contiguous to the western boundary of Millside School. The meeting concurred with the land acquisition proposal but suggested the junior pool should be replaced with monies from our annual capital works budget.

Planning Region #4 - Recommendation: That the Allard Gravel Pit be acquired for park and playing field purposes at an estimated cost of \$15,000.00. The meeting instructed the Planning Committee to place the \$15,000.00 allocated for possible Gravel Pit acquisition into the upper portion of Montgomery Park.

Planning Region #5 - No recommendation.

Planning Region #6 - No recommendation.

Planning Region #7 - No recommendation.

Planning Region #8 - Recommendation: That 18 acres of senior athletic playing fields be developed in the Mundy Park region at a cost of \$5,000.00 per acre, or a total of \$90,000.00, and that the Municipality be requested to dedicate approximately ten acres of Municipal land in the area directly north of the Sports Centre. The meeting concurred with both these proposals.

Planning Region #9 - It was recommended that a capital expenditure of \$19,000.00 for a playground and junior pool on the Parkland School site be entertained, along with the acquisition of three parcels of property contiguous to the northern boundary of the Parkland School, at an estimated cost of \$39,800.00 and the acquisition of the remaining private parcels of property contiguous to the perimeter of Como Lake, in the amount of approximately \$47,000.00. The meeting requested the Planning Committee to delete both the land acquisition proposal contiguous to Parkland School and the playground-junior pool complex. Further, that Como Lake land acquisition proposal be placed on the land acquisition proposal list for Council's consideration.

Planning Region #10 - Recommendation: That the Brookmere Park development be brought to fruition in accordance with the plan, representing a capital cost of \$60,000.00 and that land acquisition encompassing three parcels of property contiguous to the Brookmere Park boundaries, in the approximate amount of \$9,500.00 be considered, along with an acquisition program in the central portion of Planning Region #10, involving either the K. H. & E. Pallant property at 698 Robinson Road, at an estimated cost of \$23,000.00; or the E. C. Moore property, Block 22, D.L. 41, Plan 25943, at an approximate cost of \$44,310.00. The meeting considered the land acquisition proposal encompassing Brookmere Park as "immediate" and that the other two properties in the central region of P.R. #10, be placed on the land acquisition proposal list which shall be appended to the by-law submission to Council.

Planning Region #11 - Recommendation: That Lot 1, Block 11, DL9, Plan 16791, contiguous to Tyndall Street Park be acquired for park purposes, at an estimated cost of \$3,500.00. The meeting turned down this recommendation but recommended negotiations should be opened with the Municipality of Burnaby anent a possibility of an inter-municipal park being established on the Burnaby side of North Road in the general area of Tyndall Street Park.

Planning Region #12 - No recommendation.

Planning Region #13 - Recommendation: That the upper portion of Miller Road Park be developed in accordance with the landscape architect's plan in the amount of \$50,000.00; and that land acquisition involving Pt. of W. Half-7, D.L. 367 Plan 6125, 1¼ acres, at an approximate cost of \$13,300.00 and Pt. of Lot D, S.E. Pt. A. E. Half-E. Half 7, DL367, SK 14523, 1¼ acres, at approximately \$13,300.00 be acquired for park purposes. These two stated parcels are contiguous to the southern boundary of Miller Road Park and adjacent the Secondary School area. The Committee also recommended that land acquisition should be seriously considered in the Harbour View School area, namely, Pt. of Rem W½ 15 D1. 368 Plan 1265, at an estimated cost of \$11,000.00; and Pt. of Lot 67 D1. 368 Plan 27585, at an estimated cost of \$3,000.00. These two said parcels are contiguous to the southern boundary of the Harbour View Elementary School.

The Commission requested the Planning Committee to place the land acquisition suggestions for the property south of Miller Road Park in the "immediate" category and the property south of Harbour View School into the land acquisition appendix for Council's further consideration. Because of limited road access into Miller Road Park, the Commission also requested the Planning Committee to re-evaluate the need for a junior swimming pool in the Miller Road Park.

Planning Region #14 - No recommendations.

Planning Region #15 - Recommendation: That a \$125,000.00 outdoor swimming pool be constructed along the northern boundary of Munday Park, facing Como Lake Avenue.

Motion Moved by Comm. Bethell, seconded by Co. Filiatrault  
That two \$100,000.00 outdoor swimming pools be placed in the proposed by-law with one to be located on the property adjacent the Millside Elementary School, subject to Council securing this land, and the other to be located along the northern boundary of Mundy Park.

Carried.

Glen Park - Recommendation: That one \$18,000.00 junior pool, including a chlorinator, filter and heater be sited in this park. The Commission concurred with this Committee recommendation.

Mundy Park Senior Athletic Playing Field Area - The Commission requested the Planning Committee and staff to further study this matter and bring in an alternative site recommendation to the next meeting.

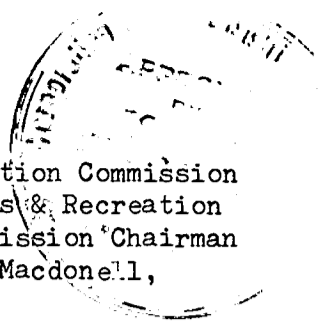
Adjournment

Moved by Comm. Bethell, seconded by Co. Filiatrault  
That the meeting adjourn.

Carried.

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A special meeting of the District of Coquitlam Parks and Recreation Commission was held on Monday, August 30<sup>th</sup>, 1965, at 7:30 p.m., in the Parks & Recreation Office Committee Room, 1111 Brunette Avenue. Present were Commission Chairman E. M. Gueho, Comm. A. Bethell, Co. P. J. Filiatrault, Comm. R. Macdonell, Comm. D. Doyle; Staff: R. Caddy, K. Maxwell, D. Cunnings.



Introductions

Mr. Caddy introduced his assistant, Mr. Kevin Maxwell, to the Commissioners, and informed the meeting that Mr. Maxwell would be Acting Superintendent while he was on vacation during the first three weeks of September.

By-law Report

Chairman M. Gueho requested Comm. R. Macdonell, Planning Committee Chairman, to read out the Planning Committee's report and requested step-by-step discussion on each matter.

Junior Pools

The Recreation Director was asked to give the dimensions of these pools and he reported to the Commission that the pools would be 30'x60', with a depth varying from two to three feet.

Pool Heaters

It was tacitly agreed by the meeting that heaters should most certainly be installed in the junior pools.

Mundy Park Senior Playing Field Development

Comm. Bethell expressed his regret that no money was allocated for the development of the Rochester Gravel Pit in the Maillardville area and, subsequently, suggested that the \$90,000.00 allocated for senior playing fields in the Mundy Park area be re-directed to development of this pit. Again, it was tacitly agreed by the meeting that monies should remain for playing field development in the Mundy Park area.

Operating Costs

The Chairman requested Mr. Caddy to secure the up-to-date operating costs of one of our junior pools and our Centennial pool.

Motion

Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Parks Capital Works Planning Committee Report be adopted, save the facility locations being mentioned for Mundy Park; and that an additional \$19,000.00 be added to the proposal, to facilitate playing field development on the land adjacent the Millside Elementary School.

Carried.

Final By-law Report

The meeting requested the staff to finalize the report in preparation for the September 7<sup>th</sup> meeting of the Parks and Recreation Commission; and a subsequent joint Council-Commission meeting.

Adjournment

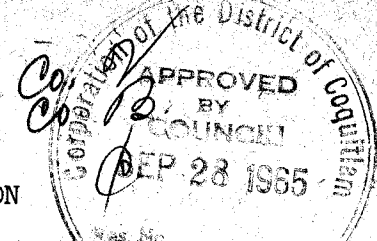
Moved by Comm. Bethell, seconded by Comm. Macdonell  
That the meeting adjourn.

Carried.

.....CHAIRMAN



DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION



The regular meeting of the District of Coquitlam Parks & Recreation Commission was held at 7:30 p.m., on Tuesday, September 7<sup>th</sup>, 1965, in the Committee Room of the Parks and Recreation Office, with the following present: Chairman E. M. Gueho, Comm. R. Macdonell, Comm. J. Fenton, Comm. R. Spani, Comm. D. Doyle, Comm. A. Bethell. Staff: K. Maxwell, D. Cunnings, F. Harris, Mrs. M. Rines.

Parks Superintendent's Report

PR392 Moved by Comm. Fenton, seconded by Comm. Doyle  
That the Parks Superintendent's report be adopted as circulated.

Carried.

Lighting at Blue Mountain Park

At the request of the Commission, Mr. K. Maxwell is to investigate the possibility of providing improved lighting at Blue Mountain Park with larger light bulbs, with a view to enabling the soccer practice board to be used in the evenings.

Burns Park

Mr. K. Maxwell, Acting Parks Superintendent, reported that he hoped to have the drainage installed in Burns Park and the area seeded this Fall.

September Parks Schedule

Mr. Maxwell reported that he and Mr. Caddy had discussed the grading and seeding of the southern end of the tennis court and the area south of the junior pool, in Mackin Park, with a view to doing this work after completing Burns Park. He was warned by the Chairman not to do too much in the pool area until the by-law was approved, as it was possible that the junior pool would be demolished.

At present, while the machinery is in use at Burns Park, the men are working on the picnic area in Hillcrest and it, too was almost ready for seeding.

Mr. Maxwell also reported that an area in Good Neighbour Park could be seeded this Fall, providing that the three temporary workers, due to be laid off September 10<sup>th</sup>, could be kept on staff until the end of the month. Mr. F. Harris advised that he would try to give a budget report by Friday, with a view to providing monies necessary to keep the three men on staff.

Paint Sprayer

Mr. Maxwell reported that the Municipality had bought a new paint sprayer and wished Commission's re-action to acquiring the old one, or renting same. Mr. Harris advised that there was an interested buyer for this equipment and, after discussion, Commission felt that it would be better to buy a new sprayer, at less cost, which would meet our needs; and ordered this item put in the capital budget for next year.

Survey Equipment

The Parks Department last year borrowed an almost new transit from staff member L. Guerrier, for six months. As a result of discussion, K. Maxwell was instructed to meet with Mr. F. Harris on this matter and make a report to the next meeting of Commission on payment to Mr. Guerrier.

Minutes of August 3, 1965

PR393 Moved by Comm. Macdonell, seconded by Comm. Doyle  
That the minutes of August 3, 1965, be adopted as circulated.

Carried.

Comm. A. Bethell arrived at the meeting: 8:40 p.m.

Correspondence

1. J. S. Crawford - re Mundy-Dawes Hill Recreation Area. The staff was instructed to investigate the situation, especially as to Vancouver Water Board plans, and advise Mr. Crawford of the results; also, to add that the Cape Horn Elementary

Schools Grounds were being developed, which would provide additional playing fields in the area.

2. Mr. & Mrs. T. Steemers - re Parcels 19 and 12 being held for park development. The staff was instructed to reply, thanking them for their interest and advising that this area is under consideration for future development.

3. W. M. Lane - re buying a strip of park land, to provide buffer zone between his house and the park. The Chairman reported that he had talked to Mr. Lane on the telephone and advised him that it is the policy to leave such a buffer zone when developing parks. The staff was instructed to advise Mr. Lane that Council would have the final decision on this matter but, as the area is still under planning, we cannot at this time make a recommendation to Council.

4. J. Delawsky - re Burns Park Plan. Staff is to acknowledge letter and advise that we are not putting up any buildings in this park at the present time.

5. Blue Mountain Soccer Club - Staff is to grant their request for use of the concession on week-ends, during soccer games, and to include in the letter a list of rules and regulations which must be adhered to.

Mr. Maxwell reported that the concession building had been broken into over the past week-end, and Mr. Harris promised to look into insurance coverage on this.

6. Donald Fraser - re payment for watch repair. Commission turned down the request, asking that it be pointed out that the sign at the pool clearly states articles are left at the owner's risk.

7. Mrs. G. Morisset - re path from Blue Mountain to Sir Frederick Banting School. Commission instructed that her letter be acknowledged and referred to Council.

Other correspondence received and filed:

Memo from F. L. Pobst - Selkirk Park leasing for private use to be investigated.  
Memo from F. L. Pobst - re Allard Gravel Pit - negotiations should be carried on with new owner.

Memo from F. L. Pobst - re Mrs. Moffat's acreage in D.L.5.

Vancouver Sun - attendance figures for Sun Free Swim Classes

E. Ibsen Brodersen - Landscape Consultant's Function

Sir Richard McBride School - thanks re school outing to Blue Mountain Pool

Coquitlam Swim Club - thanks for assistance from Commission and staff.

Community Programmes Branch, Dept. of Education - advising of \$10.00 grant increase for July-September, to cover expenses to the Provincial Recreation Conference in Victoria.

#### Winter Works Committee

Mr. K. Maxwell is to meet with Mr. F. Harris to consider Winter Works projects. Two suggestions were made by Commission: beautification of the stream in Mackin Park and the thinning of the treed portion of the Hillcrest area in Mundy Memorial Park.

#### Recreation Director's Report

The Recreation Director reported verbally that a total of 57,036 people had passed through Blue Mountain Centennial Pool during the 1965 season.

He also requested a capital purchase of a used P.A. system from the Columbia-Dodge Baseball Club, at a cost of \$200.00.

PR394 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That this purchase be authorized.

Carried.

#### Parks Capital Works Programme

Discussion took place on the land acquisition lists and it was decided to delete, before presentation to Council, the three pieces of land shown on Map #11, covering Planning Region #9. All other land acquisitions would be left for discussion with Council.

Also, because a number of capital works programs are dependent upon the acquisition of lands listed in the "Immediate" category, members of Commission will stress these acquisitions in discussion with Council; in particular, Map #1, Burns Park; Map #2, "Adjacent Millside Elementary School"; Map #4, Brookmere Park.

The meeting was advised that the Planning Committee had left, in the "Future" category, sites such as the Allard Gravel Pit, which well may be pointed out as alternative acquisition areas.

PR395 Moved by Comm. Bethell, seconded by Comm. Fenton  
That the Parks Capital Works Programme report, save the three properties shown on Map #11, covering Planning Region #9, be adopted for presentation to Council.

Carried.

Publicity

PR396 Moved by Comm. Fenton, seconded by Comm. Spani  
That the 11 pictures of parks presented by Mr. Cunnings be paid for and that a further four to six pictures, 16x20", of developed portions of parks be ordered, to make the presentation complete.

Carried.

Hillcrest Playing Area

D. Cunnings is to check into the matter of an auto which seems to have been abandoned in the Hillcrest area of Mundy Park.

Meeting with Council

The meeting agreed that a joint Commission-Council meeting should be held as soon as possible, and the matter was left with the Chairman and the Recreation Director.

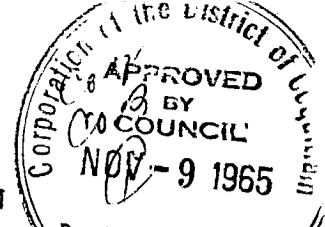
Adjournment

PR397 Moved by Comm. Bethell, seconded by Comm. Macdonell  
That the meeting adjourn: 10:30 p.m.

Carried.

..... CHAIRMAN

# 2995.20



DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A Committee Meeting of the District of Coquitlam Parks & Recreation Commission, dealing with budget, was held on October 5, 1965, in the Committee Room of the Parks & Recreation Office. Present: Chairman E. M. Gueho, Comm. D. Doyle, Comm. R. Macdonell; Staff: R. Caddy, D. Cunnings, K. Maxwell, F. Harris, Deputy Treasurer.

Amended Recreation Budget

It was suggested by the Committee that an amended Recreation Budget in the amount of \$50,682.00 be recommended to Council for their consideration.

Recreation Capital Reserve

The meeting requested the Treasurer to place the \$700.00 appropriation for a 16 mm. projector in a special reserve account, to be expended when the need arises.

Parks Operating & Capital Amended Budget

Within the limits of the budget, the following amendments are to be included in the Parks Budget, as recommended by the Finance Committee:

Paint Spray Machine - That \$100.00 be allocated for the rental of the Municipal Paint Spraying Machine.

Drain Tile - That 285 feet of 8-inch drain tile, at a cost of \$175.00, be allocated in the budget for the Hillcrest Playing Field area.

New Hillcrest Drainage Ditch - That \$375.00 be placed in the budget to facilitate this project.

Soccer Practice Lights - That \$300.00 be allocated in the budget for the installation of soccer practice lights at the Blue Mountain Park Soccer Field.

Culverting - That \$800.00 be placed in the budget to allow culvert to be installed along Floyd Avenue, adjacent Blue Mountain Park.

Mackin Park Pool Re-furbishing - That \$2,200.00 be placed in the budget to allow for the necessary improvements. The Committee also recommended that Mr. Stroyan, Consulting Engineer, or the Municipality's Consulting Engineers, be retained to draft the necessary specifications and supervise the installation.

Associated Engineering - The Deputy Treasurer recommended that Mr. Cunnings approach the Municipal Engineer, Mr. Hockey, anent the possibility of the Parks & Recreation Department utilizing some of the monies allocated for consultative services by the said firm.

Paint Spray Machine Attachments - The Committee recommended that \$380.00 be placed in the budget to facilitate purchasing the necessary appurtenances for weed spraying, etc.

8-inch Drain Tile - That \$700.00 be placed in the budget to allow for an 8-inch perimeter drain tile to be installed along the East and North perimeters of Brookmere Park.

Transit - That \$100.00 be allocated for the purchase of this item.

Co. P. J. Filiatrault entered the meeting at this point. Subsequently, the Chairman called to order the Parks and Recreation Commission meeting of October 5, 1965. Members present: Chairman E. M. Gueho, Comm. D. Doyle, Comm. R. Macdonell, Co. P. J. Filiatrault; Staff: D. Cunnings, K. Maxwell, R. Caddy and F. Harris, Deputy Treasurer.

Brookmere Park

PR398

Moved by Comm. Doyle, seconded by Comm. Macdonell That Mr. Stroyan, Consulting Engineer, or Associated Engineering, be retained to draft the necessary excavating and filling plans, to reduce the height of the north and east banks, providing our own Municipal Engineering Department cannot provide us with this service.

Carried.

Winter Works Projects for 1965-66

Mr. Harris informed the meeting that one man off Unemployment Insurance had been provided for in the budget, to replace Mr. K. Maxwell, who will become a Winter Works foreman.

W. Project

That the Mundy Rask Road project be deleted and that monies be applied to the general beautification of the boulevards and parking lots, in the vicinity of the Hillcrest Playing Field area.

Special Commission Meeting

The Chairman requested a special meeting of the Commission on Wednesday, October 13th, 1965, at 7:30 p.m., to discuss unfinished business.

Proposed Capital Works & Money By-law

Co. Filiatrault recommended to the meeting that staff should proceed in having a preliminary draft drawn for the said by-law, and have it taken to Victoria for approval in principal.

The Chairman requested Mr. Cunnings to proceed on Co. Filiatrault's recommendation.

Cemetery Rock-Picker

R398 Moved by Comm. Doyle, seconded by Comm. Filiatrault  
That a rock-picker be hired, at a cost of \$600.00, to clean off the cemetery area.

Carried.

Contractural Services

The meeting requested the Deputy Treasurer to place \$2,500.00 in the budget for consultative engineering and landscape architectural fees.

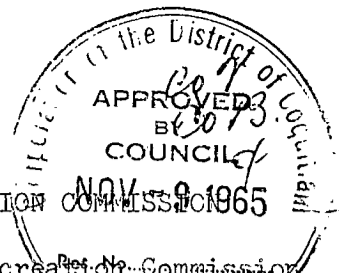
Budget

The meeting recommended that the above park amendments be approved, subject to their remaining within the original approved budget total, less \$294.00, which has been transferred to the Equipment Department Account, to facilitate the purchase of a bucket for the Park Department's digger.

PR400 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the meeting adjourn.

Carried.

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION



A special meeting of the District of Coquitlam Parks & Recreation Commission was held on Wednesday, October 13<sup>th</sup>, 1965. Present: Chairman E. M. Gueho, Co. P. Filiatrault, Comm. A. Bethell, Comm. R. Spani, Comm. R. Macdonell, Comm. D. Doyle. Staff: R. Caddy, D. Cunnings, F. Harris.

Minutes of August 18<sup>th</sup> & 30<sup>th</sup>, Sept. 7<sup>th</sup> and Oct. 5<sup>th</sup>, 1965.

PR401 Moved by Comm. A. Bethell, seconded by Comm. R. Macdonell  
That the minutes be adopted as circulated.

Carried.

Business Arising from Minutes

Associated Engineering Ltd.

The Director reported to the meeting that Mr. D. Whelen and Mr. J. Tudor, of Associated Engineering, had inspected Brookmere Park, Mackin Park, and Como Lake Park, along with Committee Chairman E. M. Gueho and the Parks and Recreation Administrative staff.

The meeting was further advised that, for engineering work, the Municipality, as client, would be charged on a per diem basis, using the minimum fees established by the Association of Professional Engineers.

Correspondence

Crestwood Park complaint.

PR402 Moved by Comm. Spani, seconded by Comm. Bethell  
That a letter be sent to the Harbour Chines Community Association, with a copy to Mr. A. Johnston, 918 Crestwood Drive, advising that, because of the numerous problems arising from the tennis court in Crestwood Park, it is the intention of the District of Coquitlam Parks and Recreation Commission, to seek Council's approval to have the said court removed and the park re-designed, with a view to meeting the needs of the pre-school and elementary school children only.

Carried.

Coquitlam Swim Club.

PR403 Moved by Co. Filiatrault, seconded by Comm. Doyle  
That the Commission authorize the Treasury Department to refund the said club a total amount of \$87.61, c/o Mr. L. A. Miles, Treasurer, Coquitlam Swim Club, 811 Edgar Ave., Coquitlam, New Westminster, B.C.

Carried.

Mr. J. Husband, Colin D. McQuarrie & Co., re recreational contract

PR404 Moved by Comm. Macdonell, seconded by Comm. Doyle  
That Mr. Husband's letter be received and filed.

Carried.

Sir Frederick Banting Secondary School, re Blue Mountain Pool

PR405 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Director reply to this letter, stating that, in all likelihood, the present policy anent the use of the Blue Mountain Pool by public schools would be followed in 1966.

Carried.

Blue Mountain Park Custodial and Flood Lights

PR406 Moved by Comm. Spani, seconded by Comm. Macdonell  
That the Commission enter into an agreement with the B.C. Hydro for the rental of three flood lights, on a six-months basis, or a one-year basis if necessary.

Carried.

Amended Parks Budget

PR407 Moved by Comm. Bethell, seconded by Co. Filiatrault  
That an amended Parks Budget, in the amount of \$118,019.00, and a Cemetery  
Amended Budget, in the amount of \$10,004.00, be recommended to Council for their  
approval.

Carried.

1965 Winter Works Budget

The Deputy Treasurer pointed out to the meeting that the Municipal costs for  
Winter Works for 1965 total \$2,975.00, which are reflected in the Parks Budget  
of \$118,019.00.

Amended 1965 Winter Works Budget

PR408 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the 1965 Winter Works Budget be approved as amended at this date.

Carried.

1966 Winter Works Budget

As a result of considerable discussion, the Chairman tabled this matter until  
a later date, and requested both Commissioners and staff to give it their most  
serious consideration.

Parks Capital Works By-law Report

The meeting requested the Director to delete the park acquisition site entitled  
"Freeway Area", from the presentation to Council, and all present parks shown  
on the report maps be coloured in green.

Joint Meeting

The Chairman advised the members that a joint meeting with Council will be  
held on Tuesday, October 19<sup>th</sup>, 1965, at 7:30 p.m., to present the Parks Capital  
Works by-law report.

Adjournment

PR409 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the meeting adjourn.

Carried.

APPROVED  
BY  
COUNCIL  
NOV - 9 1965  
Res. No. ....

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A joint meeting of the District of Coquitlam Municipal Council and the Parks and Recreation Commission was held on Tuesday, October 19<sup>th</sup>, 1965, at 7:30 p.m., in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue.

Council Present: Co. R. Gamache, Acting Reeve; Co. R. Boileau, Co. P. Filiatrault, Co. M. Butler, Co. J. W. Clarke.

Parks & Recreation Commission members present: Chairman E. M. Gueho, Comm. R. L. Spani, Comm. D. Doyle, Comm. R. Macdonell,

Staff: F. Pobst, R. LeClair, F. Harris, D. Cunnings.

Purpose

The purpose of the meeting was to receive the proposed Parks Capital Works and Land Acquisition Programme Report, and discuss same.

Opening Remarks

Chairman E. M. Gueho introduced Comm. R. Macdonell, Planning Sub-Committee Chairman, who in turn presented the two-part report.

Swimming Pools

Council was advised that an indoor pool was not considered in this report, because of the high costs of such facilities. It was suggested, however, that an indoor pool might well be considered as an inter-municipal project in the very near future.

Agricultural Park, Austin Avenue.

The Commission gave tacit acceptance to the suggestion that Council should sell this property and apply the monies derived from this sale to the purchase of land adjacent Como Lake.

Small Parks

Co. R. Boileau pointed out to the meeting that he decried the fact that there were so many of these small parcels of land in our present parks system, and questioned the purpose of such small sites.

Parks Standards

Council was urged to read over the table of park area and service standards contained in the report.

Page 5 Detail

Co. Clarke requested the Parks and Recreation staff to submit a breakdown of items (c) and (d). The same request was made with reference to item (e).

Next Joint Meeting

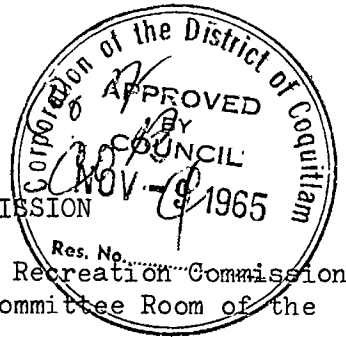
The next next meeting will be held on Monday, October 25<sup>th</sup>, at 7:30 p.m., in the Council Chambers. The purpose of this meeting will be to determine what portions of the report will go to by-law and on what date.

Adjournment

The special joint meeting adjourned at 9:00 p.m.

.....CHAIRMAN





DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A special meeting of the District of Coquitlam Parks and Recreation Commission was held on Tuesday, October 19<sup>th</sup>, at 9:30 p.m., in the Committee Room of the Parks & Recreation Department, 1111 Brunette Avenue.

Present: Chairman E. M. Gueho, Comm. D. Doyle, Comm. R. Spani, Comm. R. Macdonell. Staff: D. Cunnings.

Landscape Architect

PR410 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That a landscape architect be retained to provide general site plans for the Glen Park, the senior sports field area in Mundy Park, and the Millside complex.

Carried.

Land Acquisitions

Comm. R. Spani urged the Commission to discuss with Council on September 27<sup>th</sup> the feasibility of acquiring Block 19, south of the Montgomery School complex, as a possible park site. The meeting concurred with Mr. Spani's recommendations and the Chairman requested Mr. Cunnings to see that this item of business is on the agenda for the October 27<sup>th</sup> meeting.

Good Neighbour Park

The meeting requested information as to the disposition of the monies that accrued from the sale of half of Good Neighbour Park to the School Board.

Adjournment

PR411 Moved by Comm. Spani, seconded by Comm. Macdonell  
That the meeting adjourn.

Carried.

.....CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

City of Coquitlam  
Municipal Council  
NOV 23 1965  
except  
No. 10

A special joint meeting of the District of Coquitlam Municipal Council and the Parks & Recreation Commission was held in the Council Chambers, 1111 Brunette Avenue, at 7:30 p.m., on Monday, October 25<sup>th</sup>, 1965, to discuss the proposed Parks Improvement By-law.

Present: Acting Chairman Co. M. Butler, Co. J. Vallance, Co. R. Boileau, Co. J. P. Clarke, Co. P. J. Filiatrault.

Commission members present: Chairman E. M. Gueho, D. Doyle, R. L. Spani, R. Macdonell.

Staff: F. L. Pobst, R. LeClair, F. Harris. D. Cummings

Consulting Landscape Architect Mr. P. Tattersfield.

By-law Sub-Committee Chairman Mr. R. Macdonell acted as the spokesman for the Parks and Recreation Commission and Mr. Tattersfield's detailed reports were discussed.

Winter Works

The meeting requested the Treasury Department to look into this matter, with a view to re-trenching on expenditures.

Contracts

Tacit acceptance was given to the suggestion that all major capital developments be done under contract.

By-law Staging

Again, it was tacitly agreed that the by-law should be staged over a 4-year period.

Additional Monies

On a motion of Council, the by-law was increased from \$525,000.00 to \$700,000.00 to facilitate both immediate land acquisition requirements and the development of some passive recreation areas in our parks system.

Debentures

The Treasurer suggested that debentures would be sold under four series.

Debenture Costs

The meeting concurred with the Treasurer's request that the debenture costs be included in the overall by-law total. It was suggested that \$1,000.00 would suffice for this purpose.

Publicity

The Commission was requested to draft a question and answer sheet and an advertising budget, to be presented to Council in the very near future.

Victoria Delegation

The meeting authorized His Worship the Reeve, Co. P. J. Filiatrault and the necessary staff to travel to Victoria, in order to discuss the by-law with the Municipal Affairs officials.

Coquitlam River

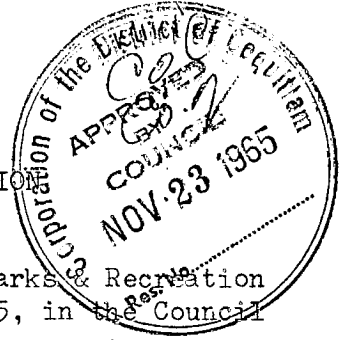
Co. Boileau requested the Parks and Recreation Commission to give serious consideration anent the development of swimming pools in the Coquitlam River for the summer of 1966. The Councillor also pointed out to the meeting that such pools would have to be re-dug each year.

Adjournment

The meeting adjourned at 8:45 p.m.

.....CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION



A joint meeting of the District of Coquitlam Council and Parks & Recreation Commission was held at 7:30 p.m., Tuesday, November 2, 1965, in the Council Chambers of the Municipal Hall.

Present were:

Reeve J. Christmas, Co. P. Filiatrault, Co. J. Vallance, Co. R. Boileau, Co. J. P. Clarke.

Commission Chairman E. M. Gueho, Comm. J. Fenton, Comm. R. L. Spani, Comm. D. Doyle, Comm. R. Macdonell

Staff: F. L. Pobst, R. LeClair, D. Cunnings, R. Caddy, Mrs. M. Rines.

Chairman Gueho asked Council for information regarding the new proposal which had been made and Mr. R. LeClair, Treasurer, explained, outlining four methods of financing the by-law.

After discussion with Council, the Commission withdrew for a short meeting, and, upon returning, Chairman Gueho informed Council that the Commission was unanimous in the feeling that Case #3 - a by-law for \$600,000.00, plus land acquisitions from General Revenue over a 3-year period - would be the method they favoured; and that they preferred to have the by-law put to the voters in December. The Scheme of Scheduling as presented was also approved by Commission.

Motion Moved by Co. Clarke, seconded by Co. Vallance

That the Parks Board By-law be drawn up as in Case #3 of the Treasury Report for December 11<sup>th</sup> presentation.

Carried.

The meeting was duly adjourned.

The District of Coquitlam Parks & Recreation Commission, following the above meeting, met at 9:20 p.m., in the Committee Room of the Parks & Recreation Department, with the following members present: Comm. E. M. Gueho, Comm. J. Fenton, Comm. R. Spani, Comm. R. Macdonell, Comm. D. Doyle; Staff: R. Caddy, D. Cunnings, Mrs. M. Rines.

Minutes

PR412

Moved by J. Fenton, seconded by Comm. Spani

That the minutes of October 13 and October 19<sup>th</sup> be approved as circulated.

Carried.

Correspondence

Works Yard - Mr. Caddy recommended that two acres in the north-west corner of the Municipal Works Yard be set aside for a parks works yard.

PR413

Moved by Comm. Fenton, seconded by Comm. Doyle

That a letter be sent to J. Hockey asking that these two acres be set aside.

Carried.

Evening Courses being taken by Parks Staff -

PR414

Moved by Comm. Macdonell, seconded by Comm. Fenton

That K. Maxwell and R. Whyte be re-imbursed upon the successful completion of their course, as per the letter from F. Harris; and that staff members take separate courses hereafter.

Carried.

By-law Publicity Committee

The Chairman appointed Comm. D. Doyle as Chairman of the By-law Publicity Committee, with Comm. Spani, Comm. Fenton and Comm. Macdonell as members.

It was agreed that there should be a press release after the third reading of the by-law on Tuesday, November 9<sup>th</sup>, 1965.

Treasury Report

1. Winter Works Committee to have 1966 Winter Works Program within 14 days.  
Committee Chairman: E. M. Gueho, with A. Bethell and R. Spani as members.
2. 1966 Provisional Budget due last week in November.  
The staff is to prepare this, with the Committee adding or deleting.
3. It was recommended to the Winter Works 1966 Committee that this work be very much in conjunction with the by-law.

PR415 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That the Treasury Dept. report be accepted.

Carried.

Parks Superintendent's Report

PR416 Moved by Comm. Doyle, seconded by Comm. Fenton  
That the Parks Superintendent's Report be adopted as circulated.

Carried.

Recreation Director's Report

PR417 Moved by Comm. Doyle, seconded by Comm. Spani  
That the Recreation Director be authorized to purchase four table tennis tables, one Stenorette case, and one desk chair as listed under Account #8040.

Carried.

Associated Engineering Report

Complete topography report on Brookmere in a few days; in the Millside area, the recommendation is that we request Council to acquire one or two houses and that we do not go south of the lane, because of peat conditions.

The Company has a specialist coming out from Regina to handle the Mackin Pool refurbishing.

The fees for Associated Engineering are coming from unexpended Public Works monies, but the meeting agreed that we must ascertain the costs for Brookmere Park and the Millside area before going any further. Discussion took place on the relationship of the landscape architect and engineering services, and the meeting agreed that there must be a prime consultant.

Beautification of Entrance to Municipality

Comm. Macdonell reported that he had contacted various people and companies regarding the beautification of North Road, as an entrance to the Municipality.

PR418 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That we write Mr. V. A. Drew, Regional Right-of-Way Agent, Department of Highways, requesting that the Residue of lots 1, 2, and 3, Plan 8726, South of the North Road overpass, be set aside as a park development.

Carried.

Voucher Approval

PR419 Moved by Comm. Doule, seconded by Comm. Fenton  
That Voucher #31, in the amount of \$1,809.10 and voucher #32, in the amount of \$965.76, be approved for payment.

Carried.

Park Study

The meeting authorized the staff to make a study of the small parks and bring recommendations to the next Commission meeting as to which parks would be suitable for selling for housing, consolidating, etc.

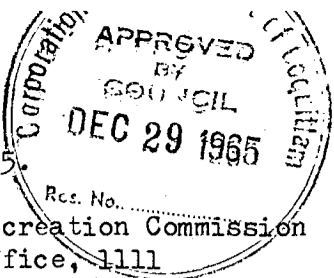
Adjournment

PR420 Moved by Comm. Fenton, seconded by Comm. Doyle  
That the meeting adjourn.

Carried.

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

December 14, 1965.



The regular meeting of the District of Coquitlam Parks and Recreation Commission was held in the Committee Room of the Parks and Recreation Office, 1111 Brunette Avenue, at 7:30 p.m., on Tuesday, December 14<sup>th</sup>, 1965.

Present: Chairman E. M. Gueho, Commissioners D. Doyle, J. Fenton, R. L. Spani, R. Macdonell; Staff: F. Harris, R. Caddy, D. Cunnings, Mrs. M. Rines.

Minutes of November 2nd, 1965.

PR421 Moved by Comm. Fenton, seconded by Comm. Doyle  
That the minutes of November 2, 1965, be adopted as circulated.

Carried.

Minutes of November 23rd, 1965.

PR422 Moved by Comm. Fenton, seconded by Comm. Doyle  
That the Inter-Municipal Committee Meeting minutes of November 23rd, 1965, be adopted as circulated, with the new salary scale being incorporated in the 1966 Recreation Budget.

Carried.

Inter-Municipal Commission

After discussion, it was decided to hold a special meeting in the New Year, to explore the possibilities of an Inter-Municipal Commission.

1966 Provisional Budget

Mr. F. Harris, Deputy Treasurer, led the discussion on the 1966 Provisional Budget.

Equipment- It was explained by Mr. Harris that large items, such as vehicles, were bought through the Equipment Budget and the figures shown in Departmental budgets were the average cost per year to the Department.

Recreation Budget - Mr. Cunnings was requested to draw up an administration chart, showing the staff set-up for both pools and parks, with categories and salaries.

The meeting agreed that playground-junior pool programmes should be reduced to ten weeks and the new Glen and Mundy Memorial Park Pools be programmed for a ten-week period also.

Motion  
PR423 Moved by Comm. Spani, seconded by Comm. Fenton  
That the Recreation Department Budget be revised as outlined, with regard to summer programmes, and that the staff be authorized to submit same to Council.

Carried.

Future Discussion

It was agreed that pool admission charges and methods of operating concession stands would be discussed at a future meeting.

Parks Budget - The meeting agreed that the amounts shown for erection of park signs in Colby and Como Lake Parks should be deleted; and that the sign for Mundy Park should read "Mundy Memorial Park."

Mr. Harris advised the meeting that provision had been made for one maintenance man for the summer months, but that adjustments, if necessary, could be made at the time of the final budget, should completion of by-law projects warrant such action.

- Continued -

Motion

PR424 Moved by Comm. Macdonell, seconded by Comm. Fenton  
That the Parks Budget be approved as submitted, except for the park signs for  
Coby Park and Como Lake Park, which are to be deleted; and with further modifications  
to be made in the final budget.

Carried.

Correspondence

The following correspondence was received and filed:

- Notice re Great Lakes Park Training Institute, Feb. 21-25, 1966.
- Notice re Pacific Northwest Recreation & Park Conference, April 17-20, 1966.
- Letter of thanks from Coquitlam Carol Concert Committee.
- F. L. Pobst re consent re two sewer easements through Miller Park.
- F. L. Pobst: copy of letter to B.C. Hydro re gas service damage.

Lloyd Lahit: The Secretary was to advise him to contact the Minor Hockey Association regarding the borrowing of goalie equipment for his girls' hockey team.

H. F. Hockey - re gravel removal from the Coquitlam River & Island.  
This matter will be discussed at the next meeting.

F. L. Pobst: copy of letter from Mr. Hockey re W. W. Lane.  
The Secretary was asked to advise Mr. Lane that we are unable to take any action on the matter of selling him a piece of park property until we have full plans for Laurentian Park.

Blue Mountain Soccer Club: The Secretary was requested to thank the Club for their support of the parks by-law.

Western Canada Turfgrass Association: It was recommended that Mr. Caddy look into membership in this Association.

Prime Consultant for By-law Projects

Mr. Cunnings was asked to arrange a meeting with Mr. P. Tattersfield on December 21st or 22nd, so that Commission members could hear his presentation.

Motion

PR425 Moved by Comm. Fenton, seconded by Comm. Macdonell  
That the invoice submitted by Philip Tattersfield & Associates, in the amount of \$442.50, be approved for payment.

Carried.

PR426 Moved by Comm. Macdonell, seconded by Comm. Doyle  
That the invoice from R. Yzerman for parks by-law advertising be paid.

Carried.

Parks Superintendent's Report

PR427 Moved by Comm. Fenton, seconded by Comm. Doyle  
That the Parks Superintendent's report be adopted as circulated.

Carried.

Soil Analysis Report

PR428 Moved by Comm. Doyle, seconded by Comm. Spani  
That the Soil Analysis Report for Como Lake be received and filed.

Carried.

Recreation Department Voucher

PR429 Moved by Comm. Macdonell, seconded by Comm. Doyle  
That the Recreation Department Voucher #33, in the amount of \$1,955.11,  
be approved for payment.

Carried.

\* Programme Supervisor

PR430 Moved by Comm. Doyle, seconded by Comm. Spani  
That John Hale's position as Programme Supervisor be confirmed, with termination  
on December 24<sup>th</sup>.

Carried.

→ Parks Regulations By-law

Mr. Cunnings was to check on the progress of the proposed parks regulations  
by-law which has been submitted to Council.

Parks By-law

The Recreation Director thanked the members of the Commission for their  
support during the past few months, noting that a great deal of their time  
and effort had gone into the successful vote on the by-law.

PR431 Moved by Comm. Doyle, seconded by Comm. Macdonell  
That Mr. Cunnings be instructed to place a small advertisement in the papers,  
thanking the people of the District of Coquitlam for their confidence in the  
Parks and Recreation Commission.

Carried.

\* PR432 Moved by Comm. Spani, seconded by Comm. Macdonell  
That the meeting adjourn: 11:00 p.m.

Carried.

.....CHAIRMAN

DISTRICT OF COQUITLAM PARKS & RECREATION COMMISSION

A special Parks and Recreation Commission meeting was held on Tuesday, Dec. 21st, 1965, at 11:00 a.m., in the Committee Room of the Parks and Recreation Department office, 1111 Brunette Avenue.

Present: Chairman E. M. Gueho, Comm. D. Doyle, Comm. R. Macdonell, Comm. R Spani; Staff: R. Caddy, D. Cunnings; Guest: P. Tattersfield, Consulting Landscape Architect.

Purpose

This special meeting was called for the express purpose of interviewing Mr. Philip Tattersfield as a possible candidate for the position of prime consultant for the projects encompassed in the Parks Services Borrowing By-law #1317, 1965.

The Commissioners present raised the following questions:

1. As Prime Consultant, would you recommend and oversee, and be ultimately responsible, for the work of Consulting Civil, Electrical, Structural and Soil Engineers, who will be required, to varying degrees, on many of these by-law projects?

Answer: Yes. For example, we would recommend a structural engineer who we know has had considerable experience in the structural design of many Municipal swimming pools in the Greater Vancouver area. The particular engineer, Mr. D. Hatch, of Simcoe Engineering Ltd., I know, has done the structural engineering for the Richmond Municipal Pool, the C.C. Brown Pool in Burnaby, and some of the outdoor pools in Burnaby, along with the Royal Roads Military College Pool in Esquimalt, not to mention the numerous private and commercial pools with which he and his firm have been involved.

2. Would you be prepared to utilize portions of existing plans available to this Department, through the services of the Vancouver Board of Parks and Public Recreation, the Burnaby Recreation Department and other Municipal Parks and Recreation Departments in the Greater Vancouver area?

Answer: Yes. The Vancouver Board of Parks and Public Recreation have already offered Mr. Cunnings and me access to their Planning Department files and have also extended an invitation to tour their numerous facilities, with a view to having their strengths and weaknesses pointed out to us.

3. Could you, if you became Prime Consultant, give full supervision to all by-law projects?

Answer: Yes, from start to finish.

4. Would you involve the Commission in the general planning, to assure us that what is being planned is in complete harmony with the Commission's feelings?

Answer: One presupposes that a co-operative effort is absolutely essential, for I do not pretend to understand all the local park problems indigenous to this area and, furthermore, I am a great believer in "two heads are better than one."

5. What are some of the projects you have done in other areas?

Answer: The landscape work on the recently revised P.N.E. racetrack, the layout and design of the P.N.E. Loggers' Pavilion and auxiliary areas, the District of North Vancouver's Parks By-law projects. These include numerous playing fields, baseball fields, swimming pools, pitch and putt areas, picnic areas, landscaped areas and lighted field areas. A 480-acre modern subdivision golf course development - Botham, Washington; Saanich Municipality parks and civic centre area; Delbrook Garden Apartments and ancillary swimming pool areas.

6. What would be your overall fee for this \$500,000.00 by-law, including all the necessary structural, mechanical, and electrical engineering?

Answer: I would quote an overall fee based on this \$500,000.00 expenditure, of \$24,039.00, or 4.8%, providing the two junior pools are designed the same, also the two senior pools. I should like to point out that this quotation of \$24,039.00 does not take into consideration any structural requirements for unstable soil conditions, if these were to exist on any one of the building sites.

- Continued -



Conclusion

Regarding a recommendation to Council in January of 1966 anent the appointment of a Prime Consultant, the meeting gave tacit acceptance to having the Commission recommend Mr. Philip Tattersfield, of Philip Tattersfield & Associates Landscape Architects Limited, 1240 West Pender Street, Vancouver 1, B.C., as the Prime Consultant for the Parks Services By-law #1317, 1965.

Resolutions

PR433 Moved by Comm. Macdonell, seconded by Comm. Doyle  
That Associated Engineering Ltd. be requested to carry out test holes in the Mundy Memorial Park pool site location, subject to consulting funds being available.

Carried.

Brookmere Park

PR434 Moved by Comm. Spani, seconded by Comm. Doyle  
That Mr. Tattersfield be requested to supply detailed information regarding the number of cubic yards of earth to be removed from the north and east banks of Brookmere Park and, concomitantly, the necessary gradients, based on the topog study supplied; this information to be available on December 23rd, 1965.

Carried.

Adjournment

PR435 Moved by Comm. Macdonell, seconded by Comm. Spani  
That the meeting adjourn.

Carried.

.....CHAIRMAN