

EMERGENCY
PLANNING

1997

**EMERGENCY PLANNING COMMITTEE
MINUTES**



506

Mayor L. Sekora

EMERGENCY PLANNING COMMITTEE MEETING MINUTES

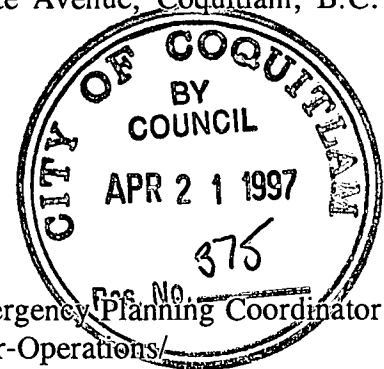
April 15, 1997

A Meeting of the Emergency Planning Committee convened on Tuesday, April 15, 1997 at 3:00 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Mayor Lou Sekora, Chair
Councillor B. Melville
Councillor J. Stangier

Staff Present:

N. Cook, City Manager
N. Nyberg, City Engineer/Emergency Planning Coordinator
B. Lee, Assistant City Engineer-Operations/
Emergency Planning Coordinator
R. Von Sacken, Northeast Sector Emergency Program Mgr.
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF MARCH 18, 1996

The Committee approved the Minutes of March 18, 1996 Emergency Planning Committee Meeting.

ITEM II - NEW BUSINESS

506-1 Emergency Planning Coordinator's Report

The Committee received the Report of the Assistant City Engineer-Operations/Emergency Planning Coordinator dated 1997 April 09.

The Assistant City Engineer-Operations/Emergency Planning Coordinator highlighted some issues within the Report dated 1997 April 09. He also provided a copy of the Overview of the National Counter-Terrorism Plan in Canada and the Report of the Joint Emergency Liaison Committee which are available at the City Clerk's office.

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The Assistant City Engineer-Operations/Emergency Planning Coordinator also briefed the Committee on the Neighbourhood Emergency Preparedness Program Guide and its implications for local groups such as H.E.R.O.S.

The Committee asked for a cost and feasibility report for a neighbourhood captain's training program and awareness strategy as a result of the Neighbourhood Emergency Preparedness Program Guide.

506-2 Northeast Sector Emergency Program Manager
Verbal Report

The Northeast Sector Emergency Program Manager provided a status report on H.E.R.O.S., amateur radio volunteers, Search and Rescue, Northeast Sector Emergency Program (NESEP) training and other NESEP activities and liaison functions.

506-3 RECC Wide Area Radio System

The Assistant City Engineer-Operations/Emergency Planning Coordinator stated that five successful bids were submitted for the provision of a Wide Area Radio System. He stated that the plan and design components were now under review and that a cost review and award of contract would take place in August, 1997. He further stated that installation and operation would begin in 1998 and the system would include the Coquitlam area by 1999. He added that the new systems would also include data transmission using the wide area radio network.

506-4 Emergency Preparedness Week (April 28 - May 3, 1997)

The Northeast Sector Emergency Program Manager outlined the proposed schedule of events for Emergency Preparedness Week to be held at the Coquitlam Centre on May 2-3. A draft copy of this schedule will be forwarded to Council and the finalized program distributed publicly as soon as possible.

ITEM III - OTHER BUSINESS

Nil

ITEM IV - TABLED ITEMS

Copy of letter to Honourable Doug Young, Minister of National Defence
from Mayor Sekora dated 1997 April 10

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 4:12 p.m.

CHAIR

Trevor Wingrove, Deputy City Clerk
Secretary