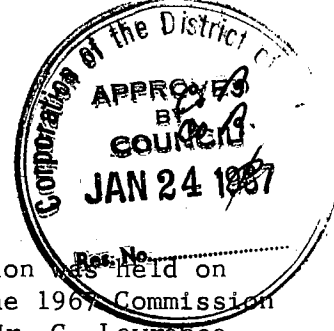


Sports Centre Comm.

Monday, January 9th, 1967

SPORTS CENTRE COMMISSION



A special meeting of the Coquitlam Sports Centre Commission was held on Monday, January 9th, 1967 at 7:30 p.m. All members of the 1967 Commission were present. Also present were Mr. Dukowski, Manager, Mr. C. Lawrence, Ass't Manager and R.A. LeClair, Municipal Treasurer.

The meeting had been called for the purpose of reviewing the 1967 Provisional Budget in order that alterations could be made prior to Council's consideration.

A detailed review of the budget followed. Following a general review of the revenue and general expenditures, it was decided to deal firstly with capital expenditures proposed.

Moved by Co. Rose seconded by Comm. Crews:

That the Public Works Department utilizing Winter Works crews plant trees on the north side of the Sports Centre to serve as a buffer between the Sports Centre and properties lying to the north at a cost not to exceed \$1,000.00 and that the provisional budget appropriation be reduced from \$2,000.00 to \$1,000.00 accordingly.

Carried.

Moved by Co. Butler seconded by Comm. Crews:

That a \$500.00 reduction be made in the provision for paving the south side parking lot.

Carried.

Moved by Co. Butler seconded by Comm. Crews:

That the provision for light installation on the south side be reduced from \$1,500.00 to \$500.00.

Carried.

Moved by Co. Butler seconded by Reeve Christmas:

That the provision for beginners' racks be increased from \$210.00 to \$320.00 so as to provide for the purchase of 40 racks.

Carried.

Moved by Co. Butler seconded by Comm. Crews:

That the total capital expenditures be confirmed at \$7,785.00.

Carried.

The meeting then went on to discuss in detail the proposed expenditures under General Maintenance, Schedule "A" to the Provisional Budget.

Moved by Co. Rose seconded by Co. Butler:

That the provision of \$600.00 for the Parks Department to carry out maintenance of flower beds be reduced to \$300.00 and that the work crews of the Sports Centre be employed to carry out the planting and care.

Carried.

Moved by Comm. Crews seconded by Reeve Christmas:

That the provision of \$200.00 for road markings be deleted from the Schedule "A" proposed expenditures.

Carried.

Moved by Comm. Crews seconded by Reeve Christmas:

That the provision for panic hardware in the amount of \$200.00 be deleted from the Schedule "A" proposed expenditures.

Carried.

Monday, January 9th, 1967, con't. (2)

Moved by Comm. Crews seconded by Co. Rose:
That the provision for road signs be reduced from \$150.00 to \$50.00 in the Schedule "A" proposed expenditures.

Carried.

Moved by Co. Butler seconded by Comm. Crews:
That the provision for replacing ballasts be reduced by \$200.00 in the Schedule "A" proposed expenditures.

Carried.

Moved by Comm. Crews seconded by Reeve Christmas:
That the provision for repairs to fence be increased by \$240.00 to a total of \$500.00 in the Schedule "A" proposed expenditures.

Carried.

Moved by Comm. Crews seconded by Co. Butler:
That the provision for improving sound system in the curling rink in the amount of \$200.00 be deleted from the Schedule "A" proposed expenditures.

Carried.

Moved by Reeve Christmas seconded by Comm. Crews:
That the 1967 Provisional Budget with amendments as directed herein be presented to Council for their consideration.

Carried.

Comm. Crews read certain letters which he had obtained regarding the expulsion of Don and Marilyn Fitzgerald from the Coquitlam Figure Skating Club. In reading the letters Comm. Crews pointed out that with the background knowledge of the information contained in these letters, that the Commission may be able to seek definite answers to queries that to this point have not been clarified.

The Municipal Treasurer circularized to each member of the Commission copies of By-Law 1106 and 1191 being the terms of reference of the Sports Centre Commission as well as a copy of the lacrosse agreement which was to come before the Commission for discussion at the January meeting.

The Manager reported having experienced a considerable amount of difficulty in controlling students on the parking lot as well as in and about the Sports Centre building.

Moved by Co. Butler seconded by Comm. Crews:
That Co. Rose take up the matter of controlling students on Sports Centre grounds with the high school's principal and with the School Board.

Carried.

Moved by Reeve Christmas seconded by Co. Butler:
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, January 26th, 1967.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held at the Sports Centre on Thursday, January 26th, 1967 at 7:30 p.m. All members of the Commission were present. Also present were Mr. Dukowski, Manager, and R.A. LeClair, Municipal Treasurer.

Comm. Killingsworth opened the meeting asking for nominations for a Chairman to serve for the year 1967.

Moved by Co. Butler seconded by Reeve Christmas:
That Comm. G. Crews be Chairman of the Coquitlam Sports Centre Commission for the year 1967.

Carried.

Comm. Crews expressed his thanks for the confidence expressed by members of the Commission.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the minutes of the Sports Centre Commission meetings held December 23rd, 1966 and January 9th, 1967 be adopted.

Carried.

Co. Rose reported having discussed with the School Board the litter problem experienced at the Sports Centre and was assured that the school principals would be advised to look into this matter.

The Manager reported a bad parking situation developed on the evening of the official opening of the Centennial High School, although he had been promised that control would be exercised by the school officials.

A delegation from the Coquitlam Figure Skating Club comprising of Mr. Gardner and Mrs. Law were present in answer to the Commission's request to discuss the matter of expulsion of Don and Marilyn Fitzgerald from the Coquitlam Figure Skating Club.

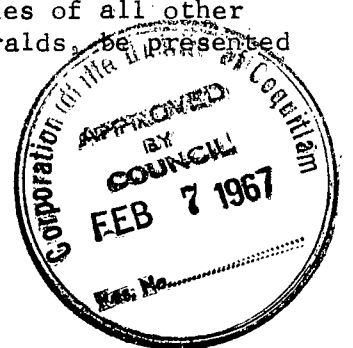
Mr. Gardner advised the Commission that the Board of Directors of the Club had voted not to supply the Commission with a copy of the letter sent by Mr. M. Johnson, their solicitor, to the Fitzgeralds outlining the reasons for their expulsion. He went on to state that while he personally would have been pleased to supply the letter, the Board of Directors considered the matter to be closed. Comm. Crews asked if the Fitzgeralds had been refused re-admission after their original expulsion. Mr. Gardner stated that the request for re-admission made by the Fitzgeralds was on condition that several members of the Board of Directors of the Coquitlam Figure Skating Club resign. Their application was turned down.

The delegation was asked by the Commission, if in the event a new application was tendered by the Fitzgeralds, that consideration would be given to its acceptance. Mr. Gardner replied that the Club would approve an application if the Fitzgeralds were prepared to comply with Coquitlam Figure Skating Club rules and the rules of the Canadian Figure Skating Association.

Mrs. Law expressed surprise that two persons would be allowed to cause such a commotion, particularly when no other members had expressed dissatisfaction with the Coquitlam Figure Skating Club's operation.

Moved by Reeve Christmas seconded by Co. Butler:
That the Coquitlam Figure Skating Club's ice time at the Sports Centre be cancelled in one month unless a copy of the letter written by Mr. M. Johnson on behalf of the Club to the Fitzgeralds, as well as copies of all other correspondence exchanged between the Club and the Fitzgeralds, be presented to the Commission.

Carried.



Thursday,
January 26th, 1967, con't.

(2)

Moved by Co. Rose seconded by Comm. Killingsworth:

That the Commission enter into no extended agreement with sports clubs unless the club's Articles of Association, Constitution and a list of the club's Board of Directors is put into the hands of the Sports Centre Manager.

Carried.

A delegation from the Coquitlam Kinsmen Club comprising of Al Gingell, John Bull and Pat Martin attended the meeting for the purpose of discussing the 1967 Coquitlam Kinsmen Family Fair. The Commission had outlined to them the preliminary preparations which were under way and advised that the dates of May 11th, 12th and 13th, 1967 had been tentatively chosen for the 1967 event. The 1967 programme was to be conducted on a "Centennial" theme. It was hoped that more variety would be provided in this year's event. The Commission was advised that the Club proposed to concentrate on promotion, leaving the matter of booth sales to professionals. The Kinsmen delegation stated that despite their limited membership, they felt that the 1967 Fair would, as a result of past experience, be a better performance. Mr. Dukowski advised the members of the Commission that the dates of May 11th, 12th and 13th would not conflict with other events at the Sports Centre.

The Chairman outlined the agreement reached on July 28th, 1966 as regards shared profits. It had been agreed that as a condition of foregoing the rental of \$1,050.00 owing for the 1966 Fair, that profits on future Fairs would be shared on a 50 - 50 basis until the \$1,050.00 was returned to the Commission and that profit sharing at that time be re-negotiated.

Moved by Co. Butler seconded by Co. Rose:

That May 11th, 12th and 13th, 1967 be reserved for the Coquitlam Kinsmen Family Fair.

Carried.

The Manager reported that of the accounts receivable reported owing at December 31st, 1966, only the following remained outstanding:

Coquitlam School Board	\$ 498.00
Monday Night Men's Curling League	360.00
Sunrise Curling Club	59.25

Moved by Co. Butler seconded by Comm. Killingsworth:

That the financial statements for the period ended December 31st, 1966 be approved.

Carried.

The Manager asked to be advised whether the capital expenditures as were detailed in the budget had been approved by Council. His Worship the Reeve advised that while capital expenditures had been tentatively approved, items of capital expenditure, until the May budget was adopted, should be referred to the Sports Centre Commission prior to commitments being made.

Moved by Co. Rose seconded by Reeve Christmas:

That an order be placed upon receipt of bids for a dehumidifier as provided for in the Provisional Budget.

Carried.

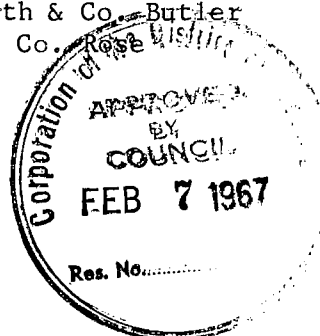
Comm. Crews then offered the following suggestion for the make-up of the 1967 standing committees:

Finance	Co. Butler & Comm. Crews
Grounds & Buildings	Comm. Killingsworth & Co. Butler
Booking & Promotion	Reeve Christmas & Co. Rose

Moved by Reeve Christmas seconded by Comm. Killingsworth:

That the committees as suggested by the Chairman be approved.

Carried.



Thursday, January 26th, 1967, con't. (3)

On behalf of the Grounds & Building Committee, Co. Butler reported that progress was being made in the removal of the rock lying to the East of the Sports Centre. He went on to report that the Sports Centre parking grounds required gravelling and grading.

Moved by Comm. Killingsworth seconded by Co. Rose:
That gravelling and grading on the parking lot be carried out by the Public Works Department.

Carried.

A plan drawn by the Parks Department and offered as a suggestion by the Parks Director which would improve the appearance and design of the main planting area at the entrance of the Sports Centre was tabled and discussed. While favourable comments on the plan were expressed, it was felt that the matter would have to be left in abeyance until an estimate of cost to carry out the plan was secured. The plans and memorandum of transmission were left with Comm. Killingsworth of the Grounds & Building Committee.

A copy of the 1966 lacrosse agreement had been circularized to each member of the Commission in order that a discussion could take place at this meeting as regards the terms which might be put forward in a 1967 agreement. The Manager reported that there was to be within the next week a meeting of arena managers and that he would secure at that time the rates charged to other clubs in other arenas.

Moved by Comm. Killingsworth seconded by Co. Rose:
That the charges for the 1967 lacrosse season be 25% of gross gate receipts.

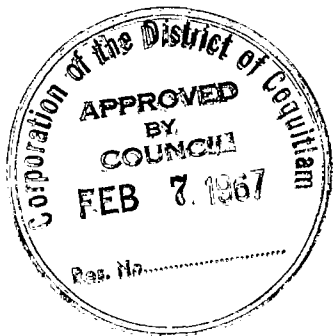
Carried.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the Adanac Lacrosse Club be invited to attend at the February meeting of the Commission to be held February 23rd, 1967 to discuss a 1967 lacrosse agreement.

Carried.

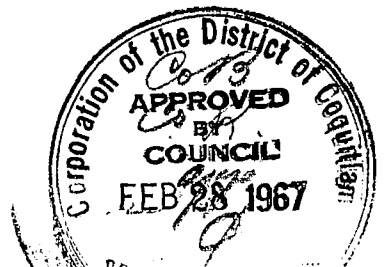
Moved by Comm. Killingsworth seconded by Co. Butler:
That the meeting adjourn.

Carried.



.....CHAIRMAN

Thursday, February 16th, 1967



SPORTS CENTRE COMMISSION

A joint meeting of the Coquitlam Figure Skating Club and the Coquitlam Sports Centre Commission was held in the club room of the Figure Skating Club at the Sports Centre at 8:00 p.m. on February 16th, 1967. All members of the Commission as well as Mr. Dukowski, Mr. Lawrence and R.A. LeClair were in attendance. Representing the Figure Skating Club were approximately ten members of the Board of Directors including Mr. Gardner, President thereof.

The meeting had been mutually arranged in order to review the correspondence exchanged between the Figure Skating Club and the Fitzgeralds. The Commission had looked forward to seeing a copy of the letter sent by the Figure Skating Club to the Fitzgeralds which outlined the reasons for the Fitzgeralds' expulsion. It was disclosed that no such letter was dispatched by the club but that the reasons had been recorded in the club's minutes.

A lengthy discussion followed. The Figure Skating Club stated that the Fitzgeralds were free to join the Coquitlam Figure Skating Club and that the Fitzgeralds would be written and invited to join the club for the 1967-1968 season.

Moved by Co. Rose seconded by Co. Butler:
That the Coquitlam Figure Skating Club be asked to write Don and Marlynnne Fitzgerald advising them that they are now eligible to join the Coquitlam Figure Skating Club for the 1967-1968 season, with a membership blank enclosed. The Commission agrees that if the said application is returned without qualification, the matter is closed. If on the other hand, the Fitzgeralds submit to the club any conditions or stipulations to their re-joining, that the Commission will support the Coquitlam Figure Skating Club in declining the Fitzgeralds' application.

Carried.

The meeting then adjourned.

.....CHAIRMAN

Wednesday, March 1st, 1967



SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held at the Sports Centre on Wednesday, March 1st, 1967 at 7:30 p.m. All members of the Commission were present save Reeve Christmas and Comm. Killingsworth. Also present were Mr. Dukowski, Manager, and R.A. LeClair, Municipal Treasurer.

Minutes Approved

Moved by Co. Rose seconded by Co. Butler:

That the minutes of the regular meeting held January 26th, 1967 and the minutes of the special meeting of the Commission held February 16th, 1967 be adopted.

Carried.

Financial Reports

The Manager was asked to give a brief review of the accounts receivable still outstanding compared to the receivables reported in the financial statements. The Manager stated that in the arena accounts, only \$60.00 remained of the outstanding accounts owing by the Longshoremens Hockey League. In respect of curling accounts, the Manager reported an outstanding amount of \$120.00 for Harbour Chines Curling Club. With the exception of the foregoing, he reported that all outstanding accounts had been cleared.

Moved by Co. Butler seconded by Co. Rose:

That the financial statements for the period ended January 31st, 1967 be approved.

Carried.

Adanac Lacrosse Agreement

The Manager was asked to give an estimate of the cost to the arena of holding lacrosse games at the Sports Centre. The Manager reported that he estimated the total cost was approximately \$109.00. The costs would be made up of items such as tickets, ticket-takers, all staff required, advance sales, preliminary advertising, as well as power and lighting. The basis for computation also took into consideration that one free practice evening per week was allowed. At the previous meeting held, the Manager had tabled with the Commission the total gate receipts during the year 1966 for senior "A" lacrosse and the breakdown between the amount retained for rental by the Sports Centre Commission as opposed to the amount remitted to the Lacrosse Commission. These figures were discussed briefly. The Manager had also circularized to each member of the Commission prior to this meeting the result of a survey of the New Westminster City Arena, Kerrisdale Arena and Victoria Arena which gave details of the amount charged for each lacrosse game.

Parking at the Sports Centre

The Manager reported that parking for Sports Centre patrons was becoming increasingly difficult to obtain because the available parking was being used to a very great extent by participants in the night school programme at the neighbouring Centennial High School. Co. Rose reported on negotiations now being carried out between the Council and the School Board to provide an alternative location for a sports race track and if an alternative location were found, that it was the School Board's intention to provide accommodation for parking on their own premises. It was reported that as plans were at the present, no provision for parking on the school grounds, other than for staff, had been provided. Co. Rose stated that while the present parking situation at the Sports Centre was deteriorating, that it appeared that the negotiations between the School Board and the Council as reported above appeared to be the only hope for improvement in the future, and that relief of the present situation may be some time in coming.

Moved by Co. Butler seconded by Co. Rose:

That authority be granted to Co. Rose to meet with the School Board to advise that a section of the parking lot would be provided for parking to facilitate school patrons and that the School Board be asked to provide the necessary personnel to control and contain parking exclusively to the area reserved.

Carried.

Wednesday, March 1st, 1967, con't. (2)

Adanac Lacrosse Agreement

A delegation comprising of Ralph Douglas, Henry Fettigan and Al. Browning representing the Coquitlam Adanacs were then invited to attend the meeting of the Commission. Comm. Crews opened the discussion advising the delegation that the Commission had resolved that for the 1967 lacrosse season, that a charge be made of 25% of gate receipts as a basis for the 1967 lacrosse agreement.

Mr. Douglas replied that the increase in the charges by the Sports Centre indicated by the resolution of the Commission would certainly mean that the operation of the club would not be possible by the present club executive. He offered to hand over management of the Coquitlam Adanacs to the Sports Centre Commission and stated that the club executive would be pleased to be relieved of its responsibility to try to maintain the club operation. In support of his contention, Mr. Douglas presented an unaudited financial statement which indicated a deficit for the operating year 1966 of approximately \$2,000.00. He pointed out that for the year 1965, a loss of approximately \$8,500.00 had been experienced. He went on to state that contrary to the popular belief that lacrosse attendance was on the up-swing, attendance records prove that the reverse was the fact. Mr. Douglas stated that he understood that the league was in a deficit position of approximately \$3,500.00. Mr. Douglas went on to state that the lacrosse league's continued operation would depend upon a serious review of general admissions charged and the improvement of team make-up on the whole. He reported that while the Coquitlam Adanacs' 1966 attendance record was much higher, that attendance at other Sports Centres have shown a considerable decline.

Co. Mark Rose, upon being excused by the Chairman, left the meeting at 8:45 p.m.

Mr. Ralph Douglas then suggested on behalf of the Adanacs that the Commission consider entry into a 1967 lacrosse agreement on the same terms as were prevalent in the 1966 lacrosse agreement, but that a provision be made for a mid-season review if attendance showed an increase. He went on to state that in any event, he would appreciate knowing the final decision of the Commission at as early a date as possible, because a change in the rates could affect the Adanacs entry into the league. It was suggested that a meeting be held some time before March 16th, 1967.

Garbage Stored in Exits

The Manager reported having had a discussion with the Fire Marshall who had expressed concern over the practice of storing garbage on a temporary basis at Sports Centre exits. The Manager suggested that a large outdoor box be constructed to overcome this problem.

Engineer Hired

The Manager reported having engaged the services of an engineer who was formerly engaged with the Heather Curling Club.

Garbage Containers on Parking Lot

Co. Butler suggested that garbage containers chained to the lamp posts be placed at intervals on the parking lot in an effort to encourage the public to use the containers.

Next Meeting

A special meeting of the Sports Centre Commission to deal with the Adanac Lacrosse Agreement was set for March 16th, 1967 at 7:30 p.m.

The next regular meeting of the Commission was set for March 30th, 1967 at 7:30 p.m.

Adjournment

The meeting then adjourned.

.....CHAIRMAN

Thursday, March 16th, 1967.

SPORTS CENTRE COMMISSION



A special meeting of the Coquitlam Sports Centre Commission was held at the Sports Centre on Thursday, March 16th, 1967 at 7:30 p.m. All members of the Commission were present save Co. Rose. Also present were Mr. Dukowski, Manager, and R.A. LeClair, Municipal Treasurer.

Adanac Lacrosse Agreement

The Chairman opened with remarks that the prime purpose of the meeting was to review and discuss results of the meeting with the Adanacs on March 1st, 1967 and to arrive at terms for the 1967 lacrosse agreement.

As a basis for discussion, the Treasurer offered as a suggestion the following sharing arrangement:

\$100.00 per game plus 10% of gate on excess over \$15,000.00 in paid admissions until \$26,000.00 in paid admissions had been received and

\$100.00 per game plus 25% of gate on excess over \$26,000.00 in paid admissions.

It was pointed out that on that formula, Adanacs would pay no more for rentals unless the total gate receipts rose in 1967 beyond the total gate receipts of 1966.

Moved by Co. Butler seconded by Reeve Christmas:

That the rental for the 1967 lacrosse agreement be on the following scale:

\$100.00 per game for each and every league and playoff game and

10% of all gate receipts between \$15,000.00 and \$20,000.00 and

15% of all gate receipts between \$20,000.00 and \$25,000.00 and

20% of all gate receipts over \$25,000.00.

Carried.

It was calculated that on the above basis, rentals would have brought in approximately \$350.00 more in 1966.

Moved by Comm. Killingsworth seconded by Reeve Christmas:

That if an agreement with the Adanacs is not signed on the above basis, that the Adanacs be advised that this is a final offer.

Carried.

Next Regular Meeting

Moved by Comm. Killingsworth seconded by Co. Butler:

That the next regular meeting of the Sports Centre Commission be postponed from March 30th, 1967 to April 6th, 1967.

Garbage Cans

Co. Butler stated that he would obtain suitable garbage containers for the Sports Centre parking lot at no cost to the Sports Centre.

Easter Sunday Closing Hours

The Manager asked for direction in respect of hours of business at the Sports Centre for Easter Sunday.

The Commission ordered that both the Curling and Skating rinks be closed on Easter Sunday and ordered adequate advertising of such.

Thursday, March 16th, 1967, con't. (2)

Parking at Sports Centre

Co. Butler gave a report of a meeting held with the School Board regarding recent problems encountered.

Moved by Co. Butler seconded by Comm. Killingsworth:

That the School Board provide a letter to the Sports Centre Commission outlining the arrangements arrived at over parking at the Sports Centre and that this Commission advise that they are not in favour of roping off an area, for safety reasons, and further that the Public Works Department will provide another culvert crossing to serve as an entrance to the parking lot.

Carried.

Adjournment

Moved by Comm. Killingsworth seconded by Co. Butler:
That the meeting adjourn.

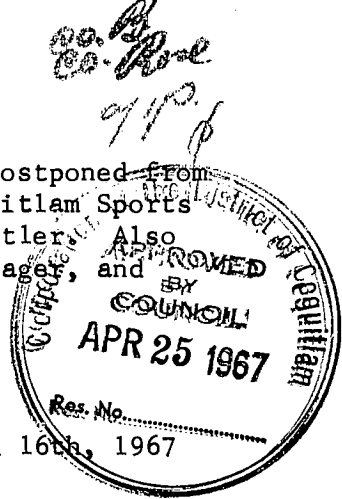
Carried.

.....CHAIRMAN

Thursday, April 6th, 1967.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission postponed from March 23rd was held on April 6th, 1967 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present save Co. Butler. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and R.A. LeClair, Municipal Treasurer.



Minutes Approved

Moved by Co. Rose seconded by Reeve Christmas:
That the minutes of the meetings held March 1st, 1967 and March 16th, 1967 be adopted.

Carried.

Financial Reports

The Manager reported that of the accounts receivable reported, owing as of February 28th, 1967, the following remained outstanding:

Longshoremen's Hockey League	\$ 300.00
Laurentian Bel-Aire Curling Club	120.00

The Treasurer reported that the figures for wages in the current report showed a higher amount than the comparative 1966 figures because for 1967 the wages were accrued to March 3rd, 1967, whilst in the 1966 figures, the wages were accrued to February 18th only.

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the financial statements for the period ended February 28th, 1967 be adopted.

Carried.

Centennial Committee Use of Sports Centre

A memorandum received from the Secretary of the Centennial Committee asking for the free use of the Coquitlam Sports Centre on the day of opening of the Centennial Social Recreation Centre for the tentative opening date of July 1st was received by the Commission. The Manager reported that since July 1st fell on a Saturday, the date would likely conflict with a scheduled lacrosse game. The request made it unclear as to the time of day the Centennial Committee required the Sports Centre and to what extent space would be required.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the Manager be in touch with the Secretary of the Centennial Committee to obtain more details as to the specific time the Sports Centre would be required and the amount of space that would fit their needs.

Carried.

1967 Final Budget

The Manager reported that due to pressure of duties, he had been unable to draft a final 1967 budget. The Treasurer reported that April 15th was the statutory date upon which all budgets were to be prepared. It was agreed that the Manager would have the budget prepared forthwith and would circularize a copy of the same to all members of the Commission prior to the meeting of April 20th, 1967.

Fire Hazards

The Manager reported having received a memorandum from the Fire Chief advising that the storage of garbage collection at exits would have to be discontinued at the earliest possible date.

Comm. Crews brought to the attention of the Manager the location of a bench near the fire alarm switch adjacent to the doors of the skating lobby concession. He stated that the location of the bench would make it possible for a small child to trigger the alarm.

Game Time Clocks

The Manager reported that the Imperial Tobacco Company had served notice that they will no longer supply or maintain game time clocks. This, he reported, came about as a change of company policy with regard to this matter. He reported that the time clock owned by the Imperial Tobacco Company at the Sports Centre had been offered to the management at the Sports Centre for a price of between \$200.00 and \$250.00. Mr. Dukowski stated that he had looked into the question of repairs and that he had found that the clock could be repaired by local technicians and that parts were available.

Moved by Co. Rose seconded by Comm. Killingsworth:
That an offer be made to the Imperial Tobacco Company of \$200.00 for the purchase of the game time clock and that the Manager attempt to sell advertising thereon.

Carried.

B.C. Arena, Auditorium & Stadium Association Meeting

The Manager reported that May 28th, 29th and 30th, 1967 had been chosen as the dates for the annual meeting of the B.C. Arena, Auditorium & Stadium Association.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the Manager, Assistant Manager, Chairman, and any other member of the Commission be delegated to attend the 1967 meeting of the B.C. Arena, Auditorium & Stadium Association.

Carried.

Parking at Sports Centre

Co. Rose asked how the arrangements with the School Board as regards parking on Sports Centre premises were working out. The Manager stated that:

- (a) the required culvert had just recently been installed
- (b) signs to be provided by the School Board were yet to be installed
- (c) desirable road markings which should be provided would be looked into.

The Chairman read a letter received from the Secretary of the School Board dated March 22nd, 1967 which set forth the school authorities understanding of the arrangements arrived at as a result of negotiations held between Co. Rose and the Secretary.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the School Board be written thanking them for the letter and advising that the Sports Centre Commission looks forward hopefully that parking provisions will be made by the School Board on their own premises.

Carried.

Liquor Permits at Sports Centre

Comm. Rose enquired into the practice of not allowing children into the curling rink lobby when the bar was open. He wondered whether the practice of not allowing children at those times came about as a result of Commission policy or whether it was the mistaken impression that children could not be allowed in areas where liquor was being served under permit. The reply was that it was the Commission's policy not to allow children into the curling lobby at times when liquor was being served primarily because permits were obtained only at bonspiel times. It was stated that at bonspiel times, many patrons had to be accommodated in the limited space available and for this reason, a policy had been established to disallow the attendance of children as a means of conserving the available space.

Comm. Rose asked to be excused at this time and left the meeting.

Television Coverage of Lacrosse Games

It was reported that a rumour was circulating to the effect that television coverage of lacrosse games at the Coquitlam Sports Centre during 1967 was a distinct possibility. The Commission were advised that according to the agreement in force for 1966 between the Adanacs and the Commission, that the Adanacs had the full control and rights over radio and television broadcasting of any of the games.

The Municipal Treasurer reported that instructions had gone forward to the solicitor to draft an agreement identical to the 1966 agreement in its terms, with the only exception being that the rates to be charged would be as were approved at the Commission's last meeting.

The Treasurer was asked to be in touch with the solicitor to obtain an opinion as to whether or not the Commission could charge a radio or television station for the rights to broadcast from the Sports Centre under the terms of the agreement as was proposed.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That before the television people were permitted to enter the premises, that a meeting be held between the Commission and the television people.

Carried.

Adanacs Financial Statement

The Treasurer was asked to be in touch with the Adanacs asking that the Commission be supplied with an audited financial statement of the operations of the Coquitlam Adanacs for the 1966 season.

Union Agreement

The Manager reported that he had spoken with Mr. Frank Proctor of the Coquitlam Civic Employees' Union. In the course of their conversation, the Manager had described to Mr. Proctor the special circumstances that surround the Sports Centre as regards casual help. He wondered whether the union agreement could make provision for a special rate which might be paid to the high school student carrying out menial tasks at the Sports Centre, other than the tasks carried out in connection with events and activities. His Worship Reeve Christmas stated that he would be pleased to take the matter up with the Bargaining Committee when they next met.

Alterations of Planting Area

A discussion took place on the best means available to install curbs and revamp the planting area at the entrance to the Sports Centre. It was agreed that this matter be left with the Manager for his early attention.

Trees on North Side of Sports Centre

The Commission noted that the time of the year was upon us when consideration should be given to the planting of trees on the north side of the Sports Centre as had been promised to the residents abutting Foster Avenue. The matter was left such that the Reeve would be in touch with the Parks & Recreation Commission to get quick action in this matter.

Minor Lacrosse

Considerable discussion ensued on the subject of minor lacrosse and the difficulties that had been experienced in the 1966 season, particularly on the subject of broken windows. The Manager reported that because the lacrosse box had not been completed, that he had been approached by the minor lacrosse association to provide practice time for the lacrosse minors.

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the minor lacrosse be permitted to use the Sports Centre free of charge until the lacrosse box was completed and that the junior lacrosse club be allowed to have a one-half hour practice preceding the senior practice free of charge and that further, a \$100.00 cash bond be posted by the Minor Lacrosse Association to guarantee the recovery by the Sports Centre of damages sustained on the Sports Centre premises and that the deposit to the extent that damages had been deducted therefrom was returned to the Association at the completion of the season.

Carried.

Thursday, April 6th, 1967.

(4)

Insurance Reports

The Treasurer tabled a copy of the General Accident Assurance Company of Canada Scottish-Canadian Assurance Corporation report of machinery inspection carried out February 13th, 1967. The report stated that the equipment was found to be in satisfactory working condition.

Christmas Hamper Fund Bingo

His Worship Reeve Christmas asked if the Commission would look with favour upon a proposition that a group such as the Legion sponsor a bingo in aid of the Christmas Hamper Fund. The reply was that the Commission looked with favour upon any use that the Sports Centre can be put to, and particularly with such events as bingo.

Adjournment

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, April 20th, 1967.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on April 20th, 1967 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the Commission were present. Also present were Mr. Dukowski, Manager, and Mr. Lawrence, Assistant Manager.

Minutes

The Manager stated that the Coquitlam Junior Lacrosse Club is allowed 1½ hours practice time before the Senior Club and not ½ hour as recorded in the last minutes.

Moved by Comm. Killingsworth seconded by Reeve Christmas:

That the minutes of the meeting held April 6th, 1967 be adopted as amended.

Carried.

Financial Reports

Comm. Crews inquired why the income was down and the expenses were up.

The Manager stated that most of the difference was in the wages in building and administration. Whereas, in 1966 an earlier cut-off dated was used for compiling figures for the statement than in 1967.

Comm. Crews brought to the attention that concession and bar sales were up yet the gross profit is down.

Moved by Co. Rose seconded by Co. Butler:

That the statement of Revenue and Expenditures for concession and bar from January 1st, 1967 to March 31st, 1967 be tabled until the next meeting of the Arena Commission and the statement be divided into three categories as suggested by the Manager being food concession, refreshment bar and catering.

Carried.

Union Agreement

Reeve Christmas stated that he had talked to the Union Bargaining Committee with reference to the Sports Centre hiring of high school students to carry out menial tasks other than those of events and activities. He stated the Union has no objection that these students be hired at a lower wage as long as they are not replacing a regular man.

The Manager reported outstanding accounts receivables in the Arena of \$1,035.00, \$885.00 of this being Minor Hockey. He also reported that there are no outstanding accounts in the Curling Rink.

Moved by Comm. Killingsworth seconded by Reeve Christmas:

That the Financial Statements for the period ending March 31st, 1967 be adopted.

Carried.

1967 Final Budget

The Manager reported no change in Schedule "A" or Capital Expenditures as laid out in the Provisional Budget.

The Manager also mentioned that an increase in rates must be considered to offset additional expenditures.

Comm. Crews asked why in 1966 the actual expenses were down from those set out in the budget.

The Manager replied that some of the work budgeted for had not been completed.

Co. Rose stated that the Sports Centre is somewhat like a park and a break even point is all that should be expected.

Moved by Co. Butler seconded by Reeve Christmas:

That the 1967 budget be adopted as circularized.

Carried.

His Worship Reeve Christmas stated that before any large amounts allocated on the budget be spent, that the Manager wait for final approval of the Council, May 10th, 1967.

Fire Marshall Charges

The Manager reported that charges laid by the Provincial Fire Marshall were withdrawn.

Garbage Containers

The Manager reported that garbage containers for the parking lot will be in place Monday, April 24th. Mr. Fry from Centennial School was contacted and asked that he see that the students co-operate and use said garbage containers.

Obscene Literature Destroyed

Mr. Dukowski reported destruction and obscene literature on the exit doors and stairways on the south side of the Arena. Also five exit light fixtures costing a total of \$88.75 have been broken on the north side of the Sports Centre.

Lights Broken

Moved by Comm. Killingsworth seconded by Co. Rose:
That screen fixtures be purchased to put over exit lights to protect them from damage.

Carried.

Centennial Committee Use of Sports Centre

The Manager reported that the Centennial Committee request the use of the Curling Rink, free of charge, on July 1st, 1967.

Moved by Co. Butler seconded by Reeve Christmas:
That the Centennial Committee be allowed the free use of the Curling Rink July 1st, 1967.

Carried.

Lacrosse

Mr. Dukowski said that two complimentary reserved seats will be set aside for each commissioner for lacrosse games, and will be held until 5:00 p.m. day before the game.

Mr. Dukowski also stated that he was in contact with the Beta Sigma-Phi usherettes and is happy to say they will be available for lacrosse games at the Sports Centre.

Extra Seating

Mr. Dukowski also said that extra seats can be erected at the east end of the arena and he has clearance from the Fire Chief.

Centennial Hike Committee

The Manager read a letter from the Centennial Hike Committee requesting use of the Sports Centre parking lot, concessions and washrooms, as a starting and finishing point of a fifteen mile hike to take place June 4th, 1967. The letter also requested 10% of net profit from the concession sales be remitted to the Hike Committee to help offset expenses.

Moved by Co. Rose seconded by Co. Butler:
That a letter be sent to Mr. Fuller of the Centennial Hike Committee stating that the Sports Centre Commission would be glad to participate in this event and that 10% of our net profit from concession sales, after overhead is deducted, will be forwarded to them as a special Centennial consideration.

Carried.

Saanich Representatives

The Manager reported receiving a letter of thanks from the Saanich Reeve on behalf of the Members of Council thanking him for the time he spent giving them a tour of our complex.

Sports Timer

The Manager reported receiving a letter of acceptance from the Imperial Tobacco Company for an offer of \$200.00 to purchase the Arena Sports Timer and terminate their contract servicing said Timer.

Moved by Co. Rose seconded by Co. Butler:

That the Imperial Tobacco Company be written a letter to the effect that the Sports Centre Commission terminates their contract on the date of the issuance of the cheque for \$200.00 purchasing the Arena Sports Timer; and thank them for their past co-operation.

Carried.

Television Coverage of Lacrosse Games

Mr. Lawrence reported on behalf of Mr. LeClair that word was received from our solicitors to the effect that under the present agreement between the Sports Centre Commission and Coquitlam Adanac Lacrosse Club, full control and rights over radio and television broadcasting is given to the Adanacs and that no charges by the Commission can be made.

Moved by Co. Butler seconded by Comm. Killingsworth:

That the Manager charge the television broadcasting company for any space or power and any extra expense occurred by television broadcasts.

Carried.

Building Repairs

The Manager reported that following the winter activities that an unusually heavy expenditure in regard to repair of Arena fence, dressing rooms and doors, has resulted.

Promotion

Co. Rose stated that extra promotion be looked into, such as door prizes, live bands, etc., to help promote skating sessions in the Fall.

The Manager stated that Roller Skating starts May 2nd, 1967 and Student Dances in the Curling Rink on May 12th, 1967.

Arena Association Convention

Comm. Crews mentioned the difference in amounts allowed to Commissioners compared with that given Councillors when attending a convention.

Moved by Co. Butler seconded by Co. Rose:

That any Commissioner attending the Arena Association convention be allowed the same expense as allocated to a Councillor.

Carried.

Adjournment

Moved by Co. Butler seconded by Comm. Killingsworth:

That the meeting adjourn.

Carried.

The Manager then took the members of the Commission on a quick tour of the Sports Centre showing repairs and painting being done in preparation for summer activities.



.....CHAIRMAN

Thursday, May 18th, 1967.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on May 18th, 1967 at 7:30 p.m. at the Coquitlam Sports Centre. A formal meeting could not take place, as only Co. Butler and Comm. Crews were present and, therefore, no quorum could be formed. Also present were Mr. Dukowski, Manager, and Mr. Lawrence, Assistant Manager.

The Chairman called the meeting to order at 8:00 p.m.

The Chairman stated he was not happy with the attendance at the meetings and requests that anyone that intends to be absent from future meetings notify the Secretary or Chairman immediately.

Boy Scouts "Cook-Out"

The Manager read a letter from the Boy Scouts of Coquitlam requesting loan of Sports Centre benches and plywood tables for their annual "Cook-Out" June 3rd, 1967 at Blue Mountain Park.

Co. Butler recommended that said benches and tables be loaned to the Scouts.

Junior Adanacs

Mr. Dukowski mentioned that Jr. "B" lacrosse games as well as Jr. "A" games will be played in the Arena Wednesday evenings. The Jr. "B" game to commence at 6:30 p.m. and the Jr. "A" game at 8:30 p.m.

Coquitlam Figure Skating Club

The Manager referred to the circularized letter from the Coquitlam Figure Skating Club requesting ice time for the 1967-68 season.

The Commission members present dealt with it and referred the matter back to the Manager to look into it further.

Watchtower Arena Rental

The Manager reported that the Watchtower request rental of the Arena on September 8th, 9th and 10th, 1967. A rental rate of \$250.00 per day was quoted to them.

Comparison Arena Rates

The Manager distributed forms showing a comparison of rates for ice skating and hockey ice rental charges now in effect by arenas in the Lower Mainland.

Adanac Financial Statement

Mr. Lawrence mentioned that the Secretary reported that as of yet he has not received the 1966 financial statement requested from the Senior Adanacs. As a result, gate receipts due to them have been withheld.

Concession and Bar Report

A breakdown in concession and bar circularized with the financial statements showing inventory errors was discussed. It was pointed out that errors in the March 31st, 1966 concession inventory were a main cause for difference in profit. Also the Manager stated that some costs have gone up in the past few months, but retail price has remained the same.

Adjournment

Co. Butler moved the meeting adjourn at 9:10 p.m.

.....CHAIRMAN

Thursday, May 25th, 1967.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on May 25th, 1967 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the commission were present with the exception of Reeve Christmas. Also present were Mr. Dukowski, Manager, and Mr. Lawrence, Assistant Manager.

Minutes

Moved by Coun. Butler and seconded by Comm. Killingsworth:
That the minutes of the meeting held April 20th, 1967 be adopted.

Carried

Commission Meeting Attendance

The Chairman quoted from the circularized memorandum notes of the meeting held May 18th, 1967 and mentioned he was unhappy with the attendance at the regular commission meetings.

Financial Reports

Moved by Coun. Butler seconded by Comm. Killingsworth:
That the financial statement for the period which ended April 30th, 1967 be adopted.

Carried

Bingo

The manager reported that the Optimist Club will sponsor a Bingo Game to be held in the Arena June 26th, 1967. The Arena rental rate will be \$275.00. There will be fourteen \$100.00 prize games played and a final fifteenth game for a prize of \$1,000.00.

Minor Lacrosse

The fact that a lacrosse box had still not been erected and all Minor Lacrosse was being played in the Arena, was briefly discussed.

Moved by Coun. Rose seconded by Comm. Killingsworth:

That in the event that the Arena becomes responsible for the facilities for Minor Lacrosse for the 1967 season that the Arena receive compensation for this service and resulting Arena maintenance at least equal to the amount (\$1,000.00) made available in 1966. Last year's rate being \$5.00 per hour.

Carried

Senior "A" Lacrosse

Moved by Co. Butler seconded by Comm. Killingsworth:

That lacrosse funds due to the Coquitlam Adanacs be held until the 1967 agreement has been signed.

Carried

Arena Electrical Power

The manager mentioned that a new transformer, costing in the neighbourhood of \$350.00, would be needed for power required by the Kinsmen Show, June 8th, 9th and 10th, 1967.

Moved by Co. Rose seconded by Co. Butler:

That the manager be authorized to approach Channel '8' and the Kinsmen, or any other rental bodies, to assist the commission in increasing the power capacity of the Arena so that functions requiring extra lighting may be accommodated.

Carried

Thursday, May 25th, 1967.

(2)

Arena Electrical Power

Comm. Killingsworth registered opposition.

Centennial Dance

The manager reported contacting an orchestra for the Centennial Dance to be held in the curling rink June 30th, 1967, but as of yet has not heard from the Centennial Committee.

A brief discussion about the dance then took place.

Moved by Co. Butler seconded by Comm. Killingsworth:
That Co. Rose be authorized to find an orchestra for the Centennial Ball.

Carried

Centennial Cup Lacrosse Game

Comm. Crews brought to attention a letter from the Centennial Committee re an Annual Centennial Cup Lacrosse Game, the first to be played July 8th, 1967. He noted that the letter did not have terms of reference for future years as to who would play these games.

Moved by Co. Butler seconded by Co. Rose:

That this Commission meet with the Centennial Committee to discuss the terms of reference in respect to the Centennial Cup Game and all subjects pertaining to the use of the Arena facilities.

Carried

Sports Centre Break-In

The Chairman read a letter from the Municipal Treasurer regarding the Break-In to Arena office on May 22nd, 1967.

Co. Butler mentioned that Reeve Christmas requested discussion be withheld until a future meeting at which he may be in attendance.

The Chairman requested that management notify the Chairman immediately in the future of any happenings of an important nature.

The Chairman stated that he respects the wishes of Reeve Christmas that discussion be withheld to a later meeting.

Flowered Area

Co. Butler suggested that a curb be constructed around the flowered area in front of the Sports Centre.

The Chairman stated he contacted Reeve Christmas regarding trees to be planted on buffer zone on the north side of the Sports Centre. He reported that Reeve Christmas stated that at the present time there was no staff available.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the building committee be empowered to plant screening shrubbery on said buffer zone.

Carried

School Parking

Moved by Co. Rose seconded by Co. Butler:
That a sign be painted by the Municipal sign painter, in Centennial High School colours, and erected in the Sports Centre Parking lot. Said sign shall read as follows:

School Parking

"WELCOME KIDS"
to ARENA PARKING
PLEASE HELP US KEEP IT CLEAN

Carried

Adjournment

Moved by Co. Rose seconded by Comm. Killingsworth:
That the meeting adjourn.

Carried

.....CHAIRMAN



Thursday, June 22, 1967

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on June 22, 1967 at 7:30 p.m. at the Coquitlam Sports Centre. All members of the commission were present with the exception of Coun. Rose. Also present were Mr. R.A. LeClair, Municipal Treasurer, Mr. Dukowski, Manager and Mr. Lawrence, Assistant Manager.

Minutes

Moved by Co. Butler and seconded by Reeve Christmas:
That the minutes held May 25th, 1967 be adopted.

Carried

Centennial Dance

Mr. J. Clarke, Chairman of the Centennial Dance Committee arrived at the meeting to cordially invite the commission members to the Centennial Ball at the Coquitlam Sports Centre, Friday, June 30th, 1967.

Minor Hockey

The Chairman read a letter he received from the Coquitlam Minor Hockey Association asking to attend the June meeting of the Coquitlam Sports Centre Commission to discuss Minor Hockey requirements for the coming winter season.

A delegation from the Coquitlam Minor Hockey Association comprising of Mr. Eric Hale, President and Mr. Ken West, Bantam Division Manager were present at the meeting to discuss Minor Hockey difficulties.

Mr. Hale first expressed thanks from the Coquitlam Minor Hockey Association for past co-operation from the commission and arena management. He then read a brief on last year's operation and gave each member of the commission a copy of Coquitlam Minor Hockey Association Financial Statement for operations from Sept 1, 1966 to June 15, 1967.

Mr. Hale stated that last year Coquitlam Minor Hockey sponsored 35 teams. Enrolment in 1967 - 1968 season is expected to be approximately 700 boys which would facilitate 8 more teams. Three main objectives were mentioned, these were:

1. Four additional hours of ice time or they would be forced to restrict registration.
2. One or two hours of prime time required for Junior teams.
3. With their financial support limited, they would request continued financial support from Coquitlam Municipal Council.

Mr. West mentioned that on numerous Saturday and Sunday mornings last season, dressing rooms and seating areas had empty and broken beer bottles.

He was assured by the Chairman that this problem would not occur next year. The Chairman also assured the delegation the Commission would discuss all matters presented to them and would advise the Minor Hockey association of their decisions.

Financial Statement

Mr. LeClair mentioned that there was a typographical error in the building expenditures of May 31, 1967 statement. Comparative figures for 1966 should read \$21,011.00 and not \$2,101.00.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the financial statement for the period ending May 31, 1967 be adopted.

Carried

Minor Lacrosse

The Manager reported he was having difficulty in obtaining \$100.00 cash bond from the Coquitlam Minor Lacrosse Association. He also reported that numerous windows have been broken since lacrosse started. Most of this breakage occurring while teams are outside building and throwing balls at side of arena.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the Manager contact Minor Lacrosse officials and advise them that unless the conduct of players outside the arena does not improve that the arena facilities would not be available to them.

Carried

The Manager stated that Coquitlam Minor Lacrosse Association has requested the use of the arena score clock for their house league games.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the arena score clock only be used during inter-league games and not house league games.

Carried

Adanac Agreement

The Manager reported that the 1967 Lacrosse agreement between the Coquitlam Adanac Lacrosse Club and the Coquitlam Sports Centre Commission has been signed by both parties.

The Chairman asked Mr. LeClair if he had received an audited statement from the Adanac Lacrosse Club re 1966 season.

Mr. LeClair said he had not. He stated that he received a call from Mr. Ralph Douglas of the Adanac Club, May 29, 1967 expressing difficulty in supplying the Arena Commission with an audited statement.

Centennial Cup Lacrosse Game

The Manager reported receiving a letter from the Centennial Cup Lacrosse Game Committee on June 13, 1967 advising him that a trophy has been purchased for the game on July 8, 1967.

Kinsmen Family Festival

The Manager reported he was disappointed in the fair compared to last year. He expressed belief that there was lack of interest and also reported that no one from the Kinsmen kept him posted of their progress prior to the fair opening.

Optimist Bingo

The Manager reported that all was in readiness for the Giant Bingo game, Monday, June 26, 1967 sponsored by the Centennial Optimist Club of Coquitlam.

Centennial Walk

The Manager read a letter of thanks from the Centennial Walk Committee. He also reported a voucher for \$3.82 has been issued for their share of concession sales as per minutes of April 20, 1967.

Defogger

Mr. Dukowski mentioned that a first quote for a new defogger for the curling rink has been received from Canadian Ice Machine Company to the amount of \$3510.00.

Thursday, June 22, 1967

The Manager read a letter from Mr. Procter, President of Municipal Union stating that while Mrs. Hudson, office employee at Sports Centre, was in charge of the Sports Centre while the Manager and Assistant Manager ~~were~~ both absent at a convention; that she should be paid the difference of wage between her's and the Assistant Manager during this time.

Mr. LeClair reported receiving a phone call from Mrs. Hudson, during the time both Manager and Assistant were absent, re how to handle the cash for a coming up roller skating session; He dispatched Mr. Harris to come up to the Sports Centre to assist her.

Mr. Dukowski stated that instructions on how to handle the cash were given to her before his departure to the Arena Managers Convention.

Moved by Reeve Christmas seconded by Co. Butler:

That Mrs. Hudson be paid the difference in wages between her's and the Assistant Manager for three days during which time she was in charge of the Sports Centre. Also that a note be sent to the President of the Union that his request was complied with.

Electric Transformer

The Manager reported dispute with Convention Unlimited on overloading Arena power supply during Kinsmen Family Fair, and would not let them use our existing power at that time. An extra transformer has since been purchased from Redl Electric to handle situations where extra power is required. The cost is not immediately known but should be in the area of \$650.00. The transformer is now hooked up on a temporary basis.

Watch Tower

The Manager reported the Jehova Witnesses will hold their convention this year at Queens Park Arena.

Painting of Sports Centre

Moved by Co. Butler seconded by Comm. Killingsworth that tenders be sent out to get quotes on painting of exterior of Sports Centre. Also to contact Mr. Hockey for his departments assistance in drawing up the specs.

Carried

Trees for Buffer Zone

Reeve Christmas stated that it would be wise to wait till fall before planting trees on buffer zone on the North Side of Sports Centre property.

Dressing Rooms

The Manager reported water in dressing room #4 seeping through the exterior wall from excessive watering of plants. He expressed thought that drain tile may be plugged.

After a brief discussion it was the general conception that it was caused only from overwatering and would occur even if the drain tiles were in good shape.

Minor Lacrosse

The Chairman confirmed with Reeve Christmas that Municipal Council has set aside \$1000.00 for rental for use of the arena by Minor Lacrosse.

Sports Centre Theft

Mr. LeClair reported on the break-in and theft from the Sports Centre Office safe on May 22, 1967. He also discussed the banking procedures of the Sports Centre and insisted on frequent bank deposits. He stated that the insurance adviser recommended a floor type safe (class 2 money chest) to be installed. Also that an alarm system be installed to guard against break-in.

Thursday, June 22, 1967

Moved by Comm. Killingsworth seconded by Co. Butler:
That a safe as recommended by the insurance adviser, class #2 money chest, be installed and that the Manager be authorized to purchase same.

Carried

Commission Secretary

Mr. LeClair stated that due to lack of time available to him that he would no longer be able to attend commission meetings and act as secretary to the Sports Centre Commission. He suggested that Mr. Lawrence take over as secretary and that Mr. Richard Ramsay, from the Municipal Hall attend the meetings as a financial adviser and take the minutes in Mr. Lawrence's absence.

Moved by Co. Butler seconded by Reeve Christmas:
That Mr. Lawrence be secretary of the Arena Commission and Mr. Ramsay as financial adviser to the Commission.

Carried

Minor Hockey

Moved by Co. Butler seconded by Comm. Killingsworth:
That the Manager look into Minor Hockey requests and see if more time can be made available to them.

Carried

Minor Hockey Lockers

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That Minor Hockey's request that the Sports Centre help pay for lockers installed off Dressing Room No. 1 be tabled till later in the year to see if arena budget can handle same.

Carried

The members of the Sports Centre Commission expressed congratulations to Mr. Le Clair on his appointment of Manager of the Municipality and thanked him for all his past assistance.

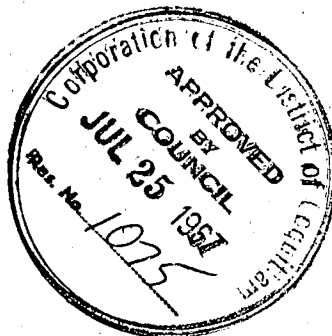
Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the next Sports Centre Commission meeting be held August 3rd, 1967.

Carried

Moved by Co. Butler seconded by Reeve Christmas:
That the meeting adjourn.

Carried

..... CHAIRMAN



[Faint, illegible circular stamp]

RECEIVED
JUL 19 1967
Corp. of the
District of Columbia

[Handwritten marks and symbols along the right margin]

Thursday, August 3rd, 1967.

SPORTS CENTRE COMMISSION

The regular meeting of the Coquitlam Sports Centre Commission was held on August 3rd, 1967 at the Coquitlam Sports Centre. All members were present with the exception of Co. Butler. Also present were Mr. Dukowski, Manager, and Mr. Ramsay of the Treasury Department.

Minutes

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the minutes of the meeting held June 22nd, 1967 be adopted.

Carried.

Delegations

Mr. J. Clarke, Chairman of the Centennial Committee, appeared before the Commission to make three proposals, as follows:

1. The Centennial Committee wishes to donate centennial trophies for minor league hockey and assist financially by purchasing additional time.
2. Sponsor and promote, with the assistance of the Manager, Mr. Dukowski, a centennial bonspiel and donate the necessary trophies. He suggested this be made an annual event.
3. Wind-up centennial year by assisting with the arena's annual Christmas party by engaging additional outstanding skating talent.

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the Commission be prepared to accept the proposals.

Carried.

Mr. Clarke requested the assistance of the arena manager. Mr. Dukowski pointed out that at this time of the year their schedule is heavy, but he will assist wherever possible. He then suggested that Comm. Killingsworth assist with the minor hockey promotion.

Moved by Reeve Christmas seconded by Co. Rose:
That Comm. Killingsworth work with Mr. Dukowski in the promotion of the Centennial Minor Hockey Jamboree.

Carried.

Financial Statements

Comm. Crews requested that a breakdown of capital expenditures be shown in future financial statements.

Reeve Christmas mentioned that lacrosse revenue to June 30th appeared low in comparison with the expected final budget.

Comm. Crews stated that the \$4,000.00 budgeted for included the anticipated \$1,000.00 grant from Council which has not been received.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the financial statements for the period ending June 30th, 1967 be adopted.

Carried.

Reports from Manager

Rates: The Manager submitted a schedule outlining rates for admissions, rentals and concessions now in effect and also outlining a recommended rate structure to be effective in September, 1967. He stated that rates had not changed since the Centre was opened, while costs have gone up substantially.

The Commission went over in detail the proposed rates and revised them where desirable.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the following rates be effective commencing in September, 1967:

<u>Public Skating:</u>	<u>Arena</u> <u>1967 Rates</u>
<u>Monday to Saturday</u>	
Before 1:00 p.m.	25¢ - Adults 50¢
Before 6:00 p.m.	25¢ (5/1.00) Adults 50¢
After 6:00 p.m.	General admission 65¢
<u>Special Sessions</u>	
Tiny Tots	15¢ - Adults 35¢
Family Skating	General 35¢ each
Student Jamboree	General 50¢
Sunday Afternoon	50¢
Sunday Evening	75¢ or \$15.00 Season Pass not transferable (adults only)
<u>Minor Hockey</u>	
	(Up to Noon \$6.00 per hour)
	(Noon - 6:00 p.m. \$8.00 per hour)
	(6:00 p.m. to Mid. \$10.00 per hour)
<u>Figure Skating Club</u>	\$14.00 per hour
<u>Commercial & Gen. Hockey Practices</u>	
8:00 a.m. - 6:00 p.m.	\$20.00 per hour
6:00 p.m. - Mid. & Weekends	25.00 per hour
Mid. - 4:00 a.m.	15.00 per hour
4:00 a.m. - 8:00 a.m.	10.00 per hour
<u>Special Services Skate Shop</u>	
Rentals	40¢
Sharpening	50¢
Checkroom	10¢

Carried.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the following curling rink ice rates, as submitted, be accepted and that the Commission give the Manager authority to decrease said charges if he finds that they are high in comparison to those rates charged by other rinks:

<u>League Draws & Playoffs</u>	<u>Curling Rink</u> <u>1967 Rates</u>
Before 6:00 p.m. (Exc. Sat. & Sun.)	\$8.00
After 6:00 p.m. & Sat. & Sundays	12.00
Saturdays 4:00 p.m. - 7:00 p.m.	8.00
Sundays 4:00 p.m. - 7:00 p.m.	8.00
<u>Special Rates</u>	
High School Curling	6.00 per person per season or .50 per person per game
Senior Citizens	8.00 per person per season or .50 per person per game
Practice Ice	1.25 per person (Min. \$5.00)
<u>Bonspiels</u>	
<u>Regular Leagues:</u>	
2:00 a.m. - 6:00 p.m.	3.50
6:00 p.m. - 2:00 a.m.	5.00
<u>Non - Registered Leagues:</u>	
2:00 a.m. - 6:00 p.m.	6.00
6:00 p.m. - 2:00 a.m.	8.00
<u>Special Service:</u>	
Checking	.15
Broom Rental	.15

Carried.

Moved by Reeve Christmas seconded by Co. Rose:
That the following proposed rates be in force:

Proposed Rates

<u>Beverages</u>	
Coffee	.10
Chicken or Beef-in-a-Mug	.15
Hot Chocolate or Tea	.15
<u>Sandwiches (Cold)</u>	
Cheese	.35
Tomato & Lettuce	.35
Devilled Egg	.40
Ham	.45
Tuna	.45
Cheese & Tomato	.45
Salmon	.50
Ham & Cheese	.55
Ham & Tomato	.55
TOASTED 10¢ EXTRA	.10
<u>Hot Sandwiches</u>	
Egg (Scrambled or Fried)	.45
Ham or Bacon	.55
Ham or Bacon & Tomato	.60
Ham or Bacon & Egg	.65
TOASTED 10¢ EXTRA	.10
<u>Breakfast Menu</u>	
Juice: Tomato - Orange - Grapefruit - small	.15
- large	.25
Toast, Jam & Coffee	.25
Do-nuts	.08
1 Egg (any style) served with Toast, Jam & Coffee	.55
2 Eggs (any style) served with Toast, Jam & Coffee	.75
2 Eggs with Bacon, Ham or Sausage & Toast, Jam & Coffee	1.00

Carried.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the following rates for concession sales be in force:

<u>Item</u>	<u>Sale Price</u>
Hamburgers	.40
Hot Dogs	.30
Hot Drinks	.15
Hot Chocolate	.15
Cold Drinks	.10
Cold Drinks	.20
Popcorn	.15
Cracker Jack	.10
Potato Chips	.15
Peanuts - salted	.10
Peanuts - shell	.15
Chocolate Bars	.05
Chocolate Bars	.10
Candy Bags	.10
Cough Drops	.05
Lifesavers	.10
Gum	.10
Ice Cream	.15
Cigarettes	.45
Cigars	.10
Cigars	.12
Cigars	.16
Matches	.01
Aspirin	.25
Bromo	.15
Rolaids	.25
Kleenex	.05
Kotex	.10

Carried.

Ice Makers School

The manager requested permission to have one of his employees attend Ice Makers School in Victoria on September 7th and 8th of this year.

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the Manager's request be granted.

Carried.

Minor Lacrosse

The Manager advised that the minor lacrosse club requested playing time in the arena for the 1968 season.

After some debate the Manager was directed to deal with the club, keeping in mind that some principal games will be permitted in the arena if the outdoor box is not adequate.

Minor Hockey

The Manager reported that he had met with Mr. Hale subsequent to the last meeting between the minor hockey league and the Commission. The Manager stated that through schedule adjustments, it may be possible to meet some of their requests for more ice time.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the Manager make an effort to accommodate the association's request for increased ice time for Junior "B" Hockey.

Carried.

The Manager reported that the de-humidifier would cost approximately \$3,500.00 according to a quotation submitted by Canadian Ice Machines. The bid does not include a trade-in allowance. He suggested that a consulting engineer be engaged to investigate the problem.

The Commission recommended that before any bid is accepted, Associated Engineering Services Ltd. be asked for their recommendations regarding the suitability of this machine.

The Manager stated that he had received a bid to paint the exterior of the Sports Centre from Douglas Paints. The quotation was:

<u>Main Arena</u>		
(a) wood	\$1,630.00	
(b) concrete	<u>410.00</u>	\$2,040.00
<u>Curling Rink</u>		<u>725.00</u>
TOTAL		<u>\$2,765.00</u>

Moved by Co. Rose seconded by Reeve Christmas:
That additional selective tenders be obtained.

Carried.

The Manager reported that a snow fence will be obtained at no rental cost. The fence will be installed along the light standards, prior to the fall term to assist Centennial School parking.

A letter from Crown Zellerbach of Canada was read by the Manager. The company expressed concern that the Sports Centre was not paying their invoices as promptly as is desirable.

The problem was discussed briefly. Reeve Christmas mentioned that the Municipal Manager was aware of the situation and was reviewing the possibility of improving present procedures.

Thursday,
August 3rd, 1967

(5)

The Manager read a letter from Channel 8 T.V. in which they express thanks to the management and staff and indicate that they are discontinuing telecasts for the balance of the season due to other commitments.

Finance

In connection with the Family Fair, the Chairman directed the Manager to forward a letter to the Kinsmen requesting their report and financial statements.

The Chairman requested action be taken for the improvement and paving of the entrance to the arena.

Moved by Co. Rose seconded by Reeve Christmas:
That the Manager be empowered to engage municipal maintenance men to complete the said work.

Carried.

The Chairman reported that the Senior Adanacs Lacrosse Club's financial statements as submitted to the Commission included only operations in this arena.

The question of the appointment of a Secretary for the Commission was discussed.

Moved by Co. Rose seconded by Reeve Christmas:
That Mr. R. Ramsay be appointed as Secretary on a probationary basis and that he be paid overtime in accordance with the Union Agreement.

Carried.

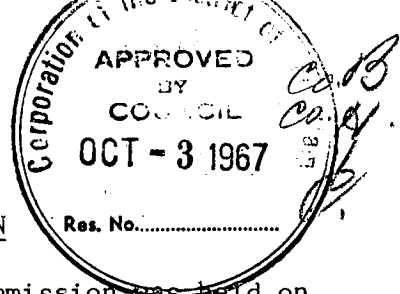
Moved by Comm. Killingsworth seconded by Co. Rose:
That the meeting be adjourned.

Carried.

.....CHAIRMAN



Thursday, September 7th, 1967



SPORTS CENTRE COMMISSION

Res. No.

The regular meeting of the Coquitlam Sports Centre Commission was held on September 7th, 1967 at the Coquitlam Sports Centre. All members were present with the exception of Co. Butler and Co. Rose. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and Mr. Ramsay, Secretary.

Minutes

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the minutes of the meeting held August 3rd, 1967 be adopted.

Carried.

A letter of thanks from Don and Marilynne Fitzgerald was read to the Commission. They expressed appreciation for the manner in which their recent dispute with the Coquitlam Figure Skating Club was settled by the Commission and the directors of the figure skating club.

Financial Statements

A report of 1967 lacrosse revenue with its comparative 1965 and 1966 season totals was presented for examination.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the financial statements for the period ending July 31st, 1967 be adopted.

Carried.

Reports from Manager

The Manager reported receiving a Report of Activities from the Coquitlam Minor Hockey Association for the 1966-67 season and that copies have been distributed to all members of the Commission.

It was reported that painting of the Sports Centre was progressing satisfactorily. The contract was awarded to C & R Painting & Decorating at a cost of:

<u>Main Arena</u>		
(a) wood	\$ 1,250	
(b) concrete	<u>450</u>	\$ 1,700
<u>Curling Rink</u>		<u>675</u>
		<u>\$ 2,375</u>

Report on De-Humidifier

A letter from D.W. Thomson & Company Ltd. was read by the Manager. The letter outlined the problems involved in proper equipment selection and provided only general recommendations. The Commission expressed general dissatisfaction with the report because of its lack of specific recommendations.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the Manager contact other arenas to investigate their refrigeration equipment. Also that the Manager question the qualifications of the writer of the report.

Carried.

The necessity of hiring a qualified refrigeration engineer was discussed. The Manager stated that this position would be advertised for shortly.

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That the background of all future candidates for employment be investigated through the R.C.M.P.

Carried.

Thursday, September 7th, 1967. (2)

The Manager mentioned that although he had received numerous complaints about the increase in curling rates, general acceptance was indicated.

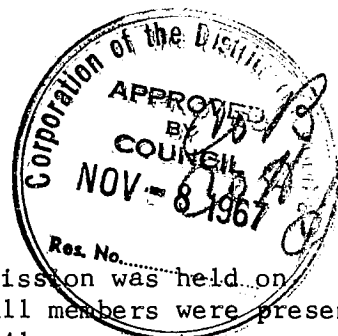
Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, September 21st, 1967

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission was held on September 21st, 1967 at the Coquitlam Sports Centre. All members were present with the exception of Co. Butler and Reeve Christmas. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and Mr. Ramsay, Secretary.

Minutes

With reference to the minutes of September 7th, 1967, the Manager stated that only inquiries, not complaints, were received about the increase in curling rates.

Moved by Comm. Killingsworth seconded by Co. Rose:
That the minutes of the meeting held September 7th, 1967 be adopted as amended.

Carried.

Financial Statements

Co. Rose asked whether the amount of \$700.00 cash on hand was warranted. The Manager stated that this amount was necessary especially during busy periods. This cash float is composed of a petty cash fund of \$200.00 which the Manager is responsible for, and a cash float of \$500.00 which is entrusted equally to Mr. Lawrence and Mrs. Hudson.

Moved by Comm. Killingsworth seconded by Co. Rose:
That the financial statements for the period ending August 31st, 1967 be adopted.

Carried.

Reports from Manager

The Manager mentioned that the painting of the Sports Centre was completed satisfactorily. He also mentioned receiving from Mr. Sloan, Business Manager of the Painters' Union, a complaint that union members were not hired to do the painting. The Manager explained that union shops were invited to bid on the job, but their tenders were not the lowest.

The Manager read a letter from the Municipal Engineer who, upon advisement from the R.C.M.P., requested that the Sports Centre directional sign at the corner of Blue Mountain Street and Lougheed Highway be removed or relocated, as it was obstructing the vision of traffic.

The Manager reported receiving five applications for the position of refrigeration engineer. As none of these applicants were suitable, the Manager requested that he be allowed to hire the former engineer on a temporary basis to maintain the equipment until permanent qualified help could be found.

This request was unanimously denied by the Commission.

The Commission recommended that management engage professional help when necessary to alleviate the problem.

Family Fair

It was mentioned that should the Coquitlam Kinsmen Club fail to sponsor the 1968 Family Fair scheduled for early May, the Sports Centre would consider operating the Fair in conjunction with any other interested service club.

The Manager stated that garbage containers were being damaged and litter was being scattered as a result of the actions of students who park on arena grounds.

Moved by Co. Rose seconded by Comm. Killingsworth:
That if, in the opinion of the Manager, the litter problem is not relieved by the next Sports Centre Commission meeting, the School Board be requested to employ someone to keep the lot clean.

Carried.

Moved by Comm. Killingsworth seconded by Co. Rose:
That the School Board be asked to purchase garbage containers if those presently in the parking lot are damaged further.

Carried.

It was reported that arena skating and curling registration this year was on a par with last year's enrollment.

The Chairman mentioned that some people had complained to him about the increase in skating rates on Sunday afternoons. The rates increased from 35¢ for children and 50¢ for adults to a general admission of 50¢.

Grounds & Building

The condition of the signs surrounding the Sports Centre was brought up.

Moved by Co. Rose seconded by Comm. Killingsworth:
That all Sports Centre signs be refurbished and replaced if necessary, according to the Manager's discretion. Work to be assigned to the Municipal sign department.

Carried.

Moved by Co. Rose seconded by Comm. Killingsworth:
That the Commission recommend to Council that some of the culverts removed as a result of installation of storm sewers be utilized in front of the Sports Centre.

Carried.

New Business

Co. Rose raised the question of the feasibility of removing ice to make the arena available for other activities during the skating season.

The Manager advised that a machine capable of clearing the ice and replacing it within 24 hours could be purchased at a cost of approximately \$4,000.00 to \$5,000.00.

Arising from the foregoing discussion it was
Moved by Co. Rose seconded by Comm. Killingsworth:
That the Manager invite a delegation from a refrigeration company to appear before the next meeting of the Commission to provide professional advice in this connection. The acquisition of this machine is being considered in lieu of the purchase of the de-humidifier presently provided for in this year's budget. The object is to give the arena more flexibility in the utilization of its facilities during winter months.

Carried.

The Chairman recommended that Council consider supplying the Manager and Assistant Manager with jackets and crests that would identify them with the Sports Centre.

Moved by Comm. Killingsworth seconded by Co. Rose:
That the meeting be adjourned.

Carried.

.....CHAIRMAN

Thursday, October 19th, 1967

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission was held on October 19th, 1967 at the Coquitlam Sports Centre. All members of the Commission were present with the exception of Reeve Christmas and Co. Rose. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and Mr. Ramsay, Secretary.

Minutes

Moved by Comm. Killingsworth seconded by Co. Butler:
That the minutes of the meeting held September 21st, 1967 be adopted.

Carried.

Delegations

A delegation consisting of the Executive of the Coquitlam Figure Skating Club appeared before the Commission to discuss complaints received from club members, namely:

1. Insufficient heating in the club room
2. Unsanitary conditions and inadequate first aid facilities
3. Unsatisfactory skating hours - allotted times were from 3:00 to 4:00 p.m., but school children could not arrive before 3:30 p.m., losing over one-half hour of paid time

The delegation then requested more "patch" time required to improve the more advanced skaters.

Heating

The manager advised the delegation that the furnace servicing the club room was burned out and he had ordered repair parts on September 21st, 1967 but these have not been received to date. Electric heaters are being used in the meantime to provide some relief.

Unsanitary Conditions

The manager stated he was unaware of unsanitary conditions in the club room. He mentioned that prior to their first session, club members asked the maintenance man for material to clean the room themselves. This was supplied with the manager's permission.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the Sports Centre janitors be instructed to maintain cleanliness in the club room, provided that the arena would not be held responsible for any loss incurred as a result of club property being left in the room.

Carried.

First Aid

Referring to the first aid room, the manager advised that clubs are expected to provide their own first aid supplies.

Club Key

It was mentioned by the assistant manager that he had discovered that an interior master key entrusted to the President of the Figure Skating Club had been used to cut an additional key for issuance to another member. The club was informed that this practise was against regulations and the additional key was promptly turned in to the Sports Centre.

Ice Time

The Manager stated that the regular ice time paid by the club is designated as 4:00 to 6:00 p.m. only. Patch time is made available for individuals from 3:00 to 4:00 p.m. at a rate of 75¢. The regular rate for ice time is \$1.50 per hour, therefore, one-half hour of ice time is actually free of charge if taken advantage of.

Thursday, October 19th, 1967

(2)

It was then recommended that the executive approach the club members with a view of having the club rent ice time and arrange their own patch time under these conditions.

The delegation said that they would discuss this recommendation with the members and contact the manager once they reach a decision.

1968 Family Fair

Mr. George Hamilton addressed the Commission to propose the promotion of a Family Fair for May 9th, 10th & 11th, 1968. He distributed a "suggested program" to all the Commission members.

The main points included in the program were:

1. Arena rental offered - \$1,000.00
2. A complete midway will be supplied
3. A one hour show will be presented - to include the Mills Brothers, a first-class comedy act, and an animal act for the children
4. A local service club will be asked to sponsor the Fair in return for a share of the receipts

Mr. Hamilton then mentioned that he had several years experience promoting and managing similar attractions and offered various business references.

Moved by Co. Butler seconded by Comm. Killingsworth:

That the Commission be prepared to accept the proposal as submitted and that the Promotion Committee meet with Mr. Hamilton at the earliest opportunity to make suitable arrangements.

Carried.

De-Humidifier

Mr. George Williams of Burrard Refrigeration addressed the Commission to introduce a new type of de-humidifier which he felt would suit the Sports Centre curling rink. This machine (Cargocaire de-humidifier) is smaller and less expensive than conventional equipment. After explaining the operational features, he stated that two units are usually necessary with six sheets of ice. The cost would be approximately \$2,300.00 each and delivery could be expected within two weeks. No demonstrators were available but a one year guarantee was given.

The Commission requested Mr. Williams to submit a price on one machine only.

Mr. Williams then reported on equipment that would be capable of removing and replacing arena ice within 24 hours. He estimated that such facilities would cost over \$100,000.00.

It was decided that this expenditure would no longer be considered by the Commission.

Kinsmen

A delegation from the Coquitlam Kinsmen Club consisting of Mr. R.C. Coulter and Mr. W. Reid were present at the meeting.

The club's financial statement covering 1967 Family Fair activities was presented to the Commission. The statement showed:

Expenses	\$ 6,715.56
Revenue	<u>5,606.25</u>
Net Loss	<u>\$ 1,109.31</u>

Mr. Coulter mentioned that a substantial portion of booth rentals had not been collected to date.

The delegation then reported that due to the losses suffered in two consecutive years, the Kinsmen would not sponsor future Family Fairs.

It was stated that the Kinsmen were financially unprepared to pay the \$1,050.00 rental owing to the Sports Centre and it is requested that this debt be waived.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the Commission accept the Kinsmen's financial statement and that a copy be referred to Council.

Carried.

Financial Statements

The Manager commented on the statement of revenue and expenditures for Concessions and Bar. He stated that the gross profit percentage was down 3.4%. .5% of this was found in understated inventory valuations. Management is investigating this problem in an effort to resolve this condition.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the financial statements for the period ending September 30th, 1967 be adopted.

Carried.

Special Meeting

Moved by Co. Butler seconded by Comm. Killingsworth:
That a special meeting be held on Thursday, November 2nd, 1967 to discuss certain pressing matters including the 1967 Amended Budget and the Sports Centre - Centennial School parking problem.

Carried.

Ushering Services

The Manager requested approval to issue a cheque in the amount of \$100.00 to the Beta-Sigma-Phi Usherettes for providing ushering services during 1967 lacrosse games.

Moved by Comm. Killingsworth seconded by Co. Butler:
That the Manager be authorized to issue a cheque in accordance with his request.

Carried.

The Manager reported that he was advised by Redl Electric that unless lights were completely changed once a year, the ballasts will burn out.

The Manager mentioned being informed by Reeve Christmas that people were complaining about the increased selling price of potato chips and popcorn.

The Chairman then submitted a list of rates charged by other arenas which showed that Coquitlam's prices on chips, popcorn and hotdogs were equal with the Vancouver Forum but higher than most other arenas.

The Assistant Manager reported that 1967 sales on these items were down substantially in comparison with 1966 sales for the same period.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the problem of concession rates be reviewed at the special meeting scheduled for November 2nd, 1967.

Carried.

It was reported that during Friday night skating, young individuals were known to be consuming liquor in and around the arena and also that fighting has occurred several times.

The Manager stated that the R.C.M.P. Auxiliary have agreed to assist the Sports Centre in controlling this problem.

Thursday, October 19th, 1967

(4)

It was reported that dressing rooms had been broken into during hockey games and that the thieves had entered through windows.

Moved by Comm. Killingsworth seconded by Co. Butler:
That metal screens be purchased and installed over the windows.

Carried.

Co. Butler mentioned that a number of old trees located behind the Sports Centre were rotting and should be removed.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the alder trees in the rear of the Sports Centre be removed.

Carried.

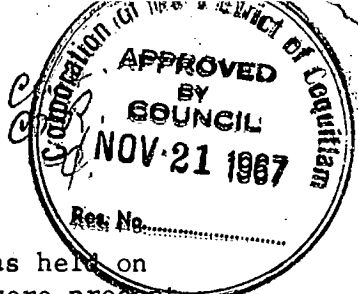
The Chairman asked that Comm. Killingsworth contact Mr. Caddy of the Parks Board to have new trees planted.

Moved by Co. Butler seconded by Comm. Killingsworth:
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, November 2nd, 1967



SPORTS CENTRE COMMISSION

A special meeting of the Coquitlam Sports Centre Commission was held on Thursday, November 2nd, 1967. All members of the Commission were present. Also present was Mr. Dukowski, Manager. The meeting was called to order at 6:50 p.m.

Carried.

Free Ice Time:

A letter addressed to the Arena Commission from the Coquitlam Ladies Curling Club was read. The club requested free ice time for the playoffs to enter the Fraser Valley Zone Playdowns.

Moved by Co. Butler seconded by Comm. Killingsworth:
That their request be denied.

Carried.

The purchase of a de-humidifier for the curling rink was discussed.

Moved by Co. Rose seconded by Co. Butler:
That the Sports Centre purchase a cargoaire de-humidifier from Burrard Refrigeration provided the testimony requested by the Manager is received to confirm the service and quality of the machine.

Carried.

Moved by Co. Rose seconded by Reeve Christmas:
That if a second de-humidifier is ordered within six months of delivery of the first unit, the full price for the two units be \$4,684.00 including tax and delivery.

Carried.

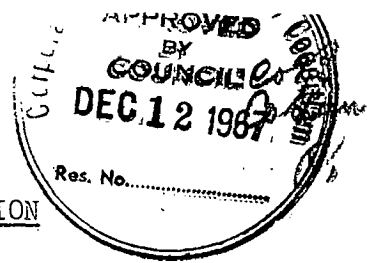
Moved by Co. Butler seconded by Comm. Killingsworth:
That the meeting adjourn.

Carried.

.....CHAIRMAN

Thursday, November 23rd, 1967

SPORTS CENTRE COMMISSION



The regular meeting of the Coquitlam Sports Centre Commission was held on November 23rd, 1967 at the Coquitlam Sports Centre. All members of the Commission were present with the exception of Co. Rose and Co. Butler. Also present were Mr. Dukowski, Manager, Mr. Lawrence, Assistant Manager, and R.J. Ramsay, Secretary.

Minutes

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That both the minutes of the meeting held October 19th, 1967 and minutes of the special meeting held November 2nd, 1967 be adopted.

Carried.

Correspondence

A letter addressed to the Arena Commission from Mr. G. McCormack was read. Mr. McCormack outlined the circumstances whereby his ten year old daughter received a slight head concussion as a result of an accident in the skating rink. He felt the arena staff was guilty of some negligence.

The Commission Secretary's reply, as reported by the Manager, was then read. Mr. McCormack was assured that the arena ice monitor had attended to his daughter immediately after her fall and she did not appear to be seriously injured. The Manager expressed regret over the unfortunate consequences of the accident.

The Secretary read a letter from the Coquitlam Minor Hockey Association who were requesting that the Arena Commission pay half the cost of installing lockers in the arena. The full cost was \$410.06.

The Manager stated that management had previously agreed to pay half the cost of the lockers, upon ratification by the Commission.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the Sports Centre pay \$205.03 to the Minor Hockey Association to cover half the cost of the lockers. This amount to be included in the 1968 provisional budget.

Carried.

A letter from the Coquitlam Ladies Curling Club was read. This letter stated that the club was cancelling ice times for the club playdowns, the Club Invitational and their Annual Valentine Bonspiel.

The Manager reported that he had recently been in touch with Gladys Mathers, Zone Representative for the Lower Fraser Valley Ladies Curling Association, who told him that certain members and teams wished to enter the zone playdowns. They were willing to pay the regular price of \$16.00 for each rink.

Financial Statements

The Chairman asked if the wages reported on month-end statements could be adjusted to reflect true wage expense up to that date. Under present reporting procedures, wages are reported according to payroll cut-off dates. Mr. Ramsay was asked to report on this problem at the next meeting.

It was mentioned that the arena was nearing its general maintenance budget ceiling and that Zamboni maintenance was over-expended.

The Manager stated that the unexpected expense of Zamboni motor replacement accounted for the over-expenditure.

He also stated that the metal screens ordered for dressing room windows would cost approximately \$600.00.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the financial statements for the period ending October 31st, 1967 be adopted.

Carried.

Manager Reports

De-Humidifier

The Manager reported that he had received a number of favourable responses from eastern curling rinks presently using Cargocaire de-humidifiers.

The Commission instructed the Manager to obtain a letter of financial commitment from Burrard Refrigeration.

Christmas Party

The Manager advised the Commission that the Children's Annual Christmas Party was scheduled to be held Friday, December 15th, 1967. He then requested permission to hire a dog act and a skating clown to entertain at the event.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the Manager's request be granted.

Carried.

1968 Family Fair

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the Manager contact Mr. Hamilton to make necessary arrangements in preparation for the Fair. Also that he be asked to secure the sponsorship of a local service club by December 31st, 1967, if possible.

Carried.

Kinsmen Arena Rental

It was reported that Council had authorized the write-off of the Kinsmen Arena Rental amounting to \$1,050.00.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That, before the year end, the Arena Commission apply to Council for a grant of \$1,050.00 in lieu of rent, for reasons of budget.

Carried.

New Business

Reeve Christmas mentioned that old age pensioners of the District had expressed a desire to attend certain hockey games at the arena. Considering the low income of many of these pensioners, he felt they should be allowed to view hockey games free of charge.

Moved by Reeve Christmas seconded by Comm. Killingsworth:
That persons presenting old age pensioner cards be allowed admission to Intermediate Hockey League games free of charge and that the Manager advise the Old Age Pensioners Club of this decision.

Carried.

Thursday, November 23rd, 1967

(3)

December Meeting

It was decided by the Commission that the regular meeting for December be held on Wednesday, December 20th, 1967.

Moved by Comm. Killingsworth seconded by Reeve Christmas:
That the meeting adjourn.

Carried.

.....CHAIRMAN