

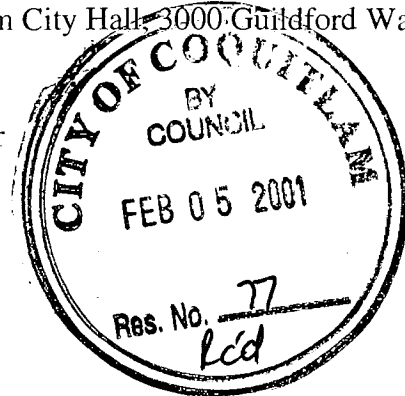


512

ECONOMIC DEVELOPMENT COMMITTEE
REGULAR MINUTES
January 23, 2001

A Meeting of the Economic Development Committee convened on Tuesday, January 23, 2001 at 6:30 p.m. in the Council Boardroom 480, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Mayor Jon Kingsbury, Chair
Councillor Daniel Chiu
Craig Hodge
Henderson Trotman
Bob Mason
Dan Roberge
Tony Osachoff
Olen Vanderleeden



Committee Members Absent: Richard Stewart
Marion Lochhead
Gordie Cartwright
Bruce Clayman
Molly Liping
Steven Armstrong

Staff Present: Warren Jones, Deputy City Manager
Robin Hicks, General manager Corporate Services
Don Allan, Manager Economic Development and Public Affairs

ITEM I - MINUTES OF November 28, 2000

The Committee approved the Minutes of the Economic Development Committee Meeting held November 28, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

512-1 Verbal Report of Manager Economic Development & Public Affairs-
Progress Report

Manager Economic Development & Public Affairs provided the Committee with an update on economic development activities since the 2000 November 28 Committee meeting.

512-2 Smart Communities

The Smart Communities Report was carried over to the next meeting.

512-3 Business & Commercial Tax Rates

General manager of Corporate Services provided the Committee with tax rate comparisons among competing municipalities.

The General Manager of Corporate Services will prepare a report on the impact of increasing the variance of tax rate services from 0.5% to 1% between Class 6 and Residential Class properties.

ITEM IV - OTHER BUSINESS

Asia Pacific Subcommittee

Councillor D. Chiu suggested that an Asia Pacific Subcommittee be established.

Staff will prepare Terms of Reference for discussion at the next Committee meeting.

Future Agenda Items

Future agenda items suggested by Committee included:

- 1) Home Based Business – what are the regulations and what can we do to attract more?
- 2) Smart Choices
- 3) Welcoming new businesses to the City.
- 4) Employment Matching.
- 5) Promoting Livability as a means of attracting business.

ITEM V- TABLED ITEMS

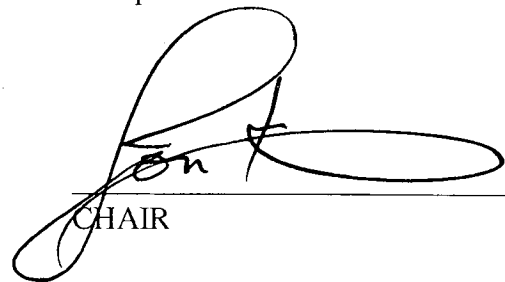
Nil

ITEM VI- NEXT MEETING

The next meeting will be called at the discretion of the chair.

ITEM VII - ADJOURNMENT

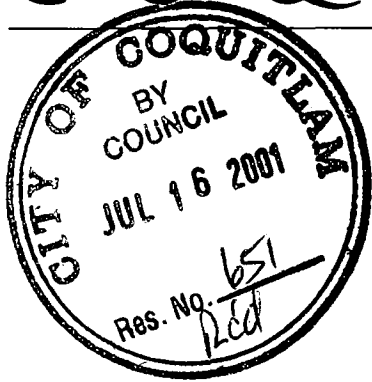
The Chair declared the Meeting adjourned – 7:25 p.m.


CHAIR

Don Allan
Manager Economic Development & Public Affairs



512



ECONOMIC DEVELOPMENT COMMITTEE
REGULAR MINUTES
July 10, 2001

A Meeting of the Economic Development Committee convened on Tuesday, July 10, 2001 at 6:30 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

Committee Members Present: Mayor Jon Kingsbury, Chair
Councillor Daniel Chiu
Stephen Armstrong
Bruce Clayman
Marion Lochhead
John Mineghello
Tony Osachoff

Committee Members Absent: Craig Hodge
Henderson Trotman
Bob Mason
Olen Vanderleeden
Richard Stewart
Gordie Cartwright
Molly Liping

Staff Present: Warren Jones, Deputy City Manager
Joe Sulmona, Manager Community Planning

ITEM I – MINUTES OF JANUARY 23, 2001

The Committee approved the Minutes of the Economic Development Committee Meeting held January 23, 2001.

ITEM II – BUSINESS ARISING FROM MINUTES

Nil

ITEM 111 – NEW BUSINESS

512-1 Report of Deputy City Manager – Home Operations

The Committee reviewed municipal bylaws and policies related to home occupation uses. The committee agreed that the size allowed for home base businesses needs review and that Council should consider allowing some degree of vehicular and pedestrian traffic to home based businesses.

Mr. Osachoff suggested that in newer urban residential developments Council should consider encouraging portions of development to cater to “7-24” home based businesses.

512-2 Report of Deputy City Manager – Tax Rates

The Committee received the report of the Deputy City Manager dated June 18, 2001 entitled 2001 Tax Rates.

Mayor Kingbury requested that hotel tax rates be reviewed to ensure that they are competitive with neighbouring municipalities.

512-3 Report of Mayor Kingsbury-Asia Pacific Convention and Trade Fair

Mayor Kingsbury provided details on the city’s two recent trade delegations to China and the recent visit of Coquitlam’s Sister City Laizhou to Coquitlam and the Lower Mainland. He described some of the opportunities for business and trade and the importance of establishing relationships as a precursor to establishing formal business relationships with China. Mayor Kingsbury said the City has taken a small but important step in establishing economic development potential with China. A segment of the CBC program “Business Week” where the Laizhou delegation was highlighted was played for the Committee.

Councillor Chiu said that the Asia Pacific Trade and Convention Fair was well received by the participants and that it was another example of the City working hard to promote economic development and business.

OTHER BUSINESS

512-4 Highway #7 Signage

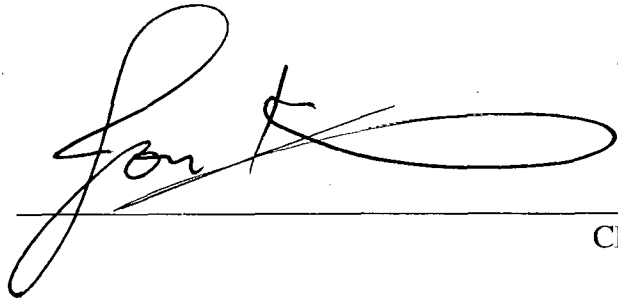
Mayor Kingsbury asked that signage on Highway #7 be improved to better direct people to Coquitlam and the major facilities in Coquitlam (e.g. Coquitlam Town Centre, Douglas college, City Hall, RCMP, Town Centre Park, etc.).

512-5 Manager Economic Development

Mayor Kingsbury reported that the City is in the process of recruiting a Manager Economic Development.

ADJOURNMENT

The meeting adjourned at 7:35 p.m.

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CHAIR

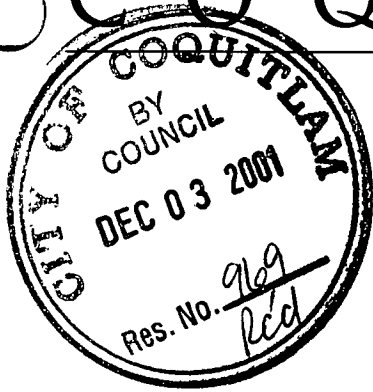
W. Jones
Deputy City Manager

CITY OF _____

COQUITLAM



512



ECONOMIC DEVELOPMENT COMMITTEE
REGULAR MINUTES
November 20, 2001

A Meeting of the Economic Development Committee convened on Tuesday, November 20, 2001 at 7:30 a.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Mayor Jon Kingsbury, Chair
Craig Hodge
Marion Lochhead
Bob Mason

Committee Members Absent: Steve Armstrong
Gordie Cartwright
Bruce P. Clayman
Molly Liping
John Meneghello
Tony Osachoff
Dan Roberge
Richard Stewart
Henderson Trotman
Olen Vanderleeden

Staff Present: Warren Jones, Deputy City Manager
Al Ordge, Manager Economic Development
Joe Sulmona, Manager Community Development
Neil Nyberg, General Manager Operations
Jennifer Wilkie, Manager Corporate Planning

Also present: Bill Brown, Smart Choices Society of BC Board

ITEM I - MINUTES OF JULY 10, 2001

The Committee approved the Minutes of the Economic Development Committee Meeting held July 10, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

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ITEM III - NEW BUSINESS

512-1 Introduction of Economic Development Manager – Al Ordge

Mayor Kingsbury introduced and welcomed the New Manager Economic Development, Mr. Al Ordge.

512-1 City Wide Official Community Plan

The Manager Community Planning appeared to update the Committee on the City Wide Official Community Plan process and Strategic Transportation Plan. He said that the City Wide OCP will incorporate the five existing OCPs into one more comprehensive plan.

512-3 Development Cost Charges Update

The General Manager Operations appeared to outline the findings and recommendations of the Development Cost Charge Task Force. He said that Council will be considering options for DCC reductions in the near future.

512-4 Smart Choices Update

Mr. B. Brown, Vice Chair, Smart Choices Society of BC, and the Manager Corporate Planning appeared to update the Committee on the Smart Choices Project. Mr. Brown invited the Committee to consider appointing two representatives to the Smart Choices Business Advisory Board. Mr. Brown complimented Ms. Wilkie for her tremendous work on the project.

ITEM IV - OTHER BUSINESS

Nil

ITEM V- TABLED ITEMS

Nil

2001 November 20 – Page 3
Economic Development Committee Meeting – 7:30 a.m.

ITEM VI- NEXT MEETING

The next meeting will be called at the discretion of the Chair.

ITEM VII - ADJOURNMENT

The Chair declared the Meeting adjourned – 8:50 a.m.


CHAIR

Al Ordge
Manager Economic Development