

Centennial '71
Committee

DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

PROGRAMME COMMITTEE MEETING - JANUARY 8, 1971



A meeting of the Centennial '71 Programme Sub-Committee was held at noon on Friday, January 8, 1971, in the Cariboo Trail Hotel, Coquitlam, B.C.

- Present were:
- R. D. Insley, Programme Chairman
 - Mrs. B. L. Peyton, Programme Committee
 - Mrs. M. Hortin, Coquitlam Figure Skating Club
 - Mrs. R. Wetaski, Coquitlam Figure Skating Club
 - Mr. G. Senay, Coquitlam Minor Hockey Association
- Staff:
- D. L. Cunnings, Exec. Secretary, Centennial '71
 - S. Shigehiro, Arena Supervisor

Introduction

Mr. D. Insley welcomed the guests and explained that the Programme Committee had asked their help in producing a "Centennial on Ice" show, to be held in the Coquitlam Sports Centre on February 13, 1971.

"Centennial on Ice" Programme

- It was agreed that the usual activities of the Sports Centre on Saturdays would be disrupted as little as possible, in order not to inconvenience the public.
- Mrs. Hortin is to have, for the next meeting, the details of the Figure Skating portion of the programme; and Mr. Senay is to have arrangements made for the Minor Hockey events.
- Mr. Shigehiro will take over all interior Arena arrangements, including adequate concession staffing.
- The meeting agreed that there should be a nominal charge, in order to maintain crowd control.
- Mr. Insley is to arrange for traffic control, making sure that a set area outside the entrance is kept clear.

Adjournment

The meeting adjourned at 2:00 p.m.

.....CHAIRMAN

[Handwritten Signature] SECRETARY

DISTRICT OF COQUITLAM, CENTENNIAL '71 COMMITTEE

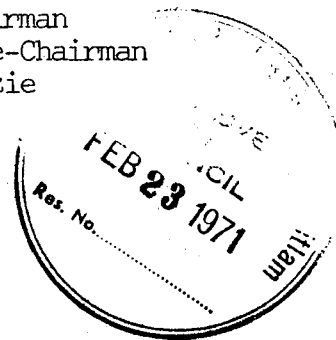
MINUTES OF MEETING #1 - JANUARY 28, 1971

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A regular meeting of the District of Coquitlam, Centennial '71 Committee was held in the Committee Room of the Municipal Hall, Thursday, January 28, 1971.

Members Present: Mr. R. Paquette, Chairman
Mr. B. Richards, Vice-Chairman
Alderman C. W. McKenzie
Mrs. M. Pocock
Mrs. K. Broomfield
Mrs. B. L. Peyton
Mr. R. D. Insley

Staff: Mr. D. L. Cunnings
Mrs. R. Howard



APPROVAL OF MINUTES:

MOVED by Alderman McKenzie; SECONDED by Mr. Richards

That the minutes of January 8 and January 26 on Sub-Committee activities be received, with the following corrections to the minutes of January 26: that the Master of Ceremonies be paid \$30.00; and that Mr. Cunnings arrange for a Centennial blazer for the Chairman.

CARRIED.

DELEGATIONS:

With reference to Mr. Hobkirk's interest in getting his school, Mountain View Elementary, provided with flags, Mr. Cunnings suggested and the Committee agreed that Mr. Hobkirk's request be put in writing to the Centennial Committee, submitting his proposals.

CORRESPONDENCE:

Joint Committee with Fraser Mills:

MOVED by Mr. R. D. Insley; SECONDED by Alderman McKenzie

That the Executive Secretary advise Fraser Mills that Victoria has given approval to the District of Coquitlam and Fraser Mills forming a joint Centennial Committee.

CARRIED.

Resignation of Mr. George Longstaff:

MOVED by Mr. B. Richards; SECONDED by Mr. Paquette

That we accept Mr. Longstaff's resignation and that the Mayor be requested to appoint a new member to the Committee.

CARRIED.

Centennial '71 Caravan:

MOVED by Mr. B. Richards; SECONDED by Mr. R. D. Insley

That we approve the agreement of Centennial '71 Caravan's coming to Coquitlam, April 30 and May 1, 1971.

CARRIED.

It was decided to go for a shopping centre site for this Caravan and further decided that Como Lake Village, being centrally located, would be an ideal location to set up this Caravan. Mr. Insley volunteered to get in touch with Mr. Bob Harder, the manager of this shopping centre to see what arrangements, fiscal and other, could be made with them. Mr. Insley also agreed to contact Mrs. Helen Abfalter, President of The Historical Society of Coquitlam to see what museum and display items she would care to submit for this event. Mr. Cunnings agreed to look into the necessary security arrangements and resultant liabilities if any, to the Municipality in holding this event--also other matters

Centennial '71 Caravan, Continued

such as accommodation for the driver and of the Committee members' participation. Mr. Insley brought up the question of publicity--transporting the children of School District No. 43 to this Caravan and was told by Alderman McKenzie that this would be the responsibility of the individual schools--also possible times to accommodate all groups (school children during the day and possibly adults on Friday and Saturday nights.)

MOVED by Mr. R. D. Insley; SECONDED by Mrs. M. Pocock

That Mayor Jack Campbell of Port Coquitlam be advised of the Centennial Caravan and that, in view of his city's sharing in the participation of this event, their City also prepare a suitable visual or graphic display--an example of this would be a gazebo.

CARRIED.

Coquitlam Schools, Special Education, B. C. Centennial Activities, letter prepared by Mr. Davidson:

Mr. Cunnings read this letter to the Committee and it was agreed that this letter be accepted as read.

(Mr. Popowich joined the meeting at 9:10 P.M.--followed by Mrs. Kay Broomfield at 9:15 P.M.)

MOVED by Mr. R. D. Insley; SECONDED by Mrs. K. Broomfield

That we contact the Centennial Committees of Port Coquitlam and Port Moody asking them to review this letter involving our three Municipalities.

CARRIED.

It was agreed that a Sub-Committee of Mrs. Broomfield and Mr. Richards be set up to go before the Municipalities of Port Moody and Port Coquitlam to see what arrangements could be made for cost-sharing. Mr. Paquette offered to contact the Chairmen of the other two Municipalities' Centennial Committees, namely Mrs. Joan Bridge of Port Coquitlam and Mr. Hugh Roberts of Port Moody, to initially set up the sub-committee meetings. Mr. Insley suggested that Crown Zellerbach might also be approached and asked the Committee to consider this as a high level project with a total fund of \$2,400.

MOVED by Mr. B. Richards; SECONDED by Mr. R. D. Insley

That we set a maximum amount as our proposed contribution to the Special Education project as outlined in their letter.

CARRIED.

The Committee tacitly agreed that the maximum amount should be \$600.00.

Letter from L. J. Wallace of January 5, 1971 re Request for Soil Testing by Highway Department Engineers:

In reply to our request for soils tests being done by Highway Department Engineers, this letter recommended a local firm because of the time element.

Correspondence - Miscellaneous:

The following correspondence on the Agenda was approved for filing:

- (1) Letter from Mr. R. H. Gillespie of January 26, 1971 re Centenarian award to Mrs. Clara Shupe
- (2) Letter from Mr. L. J. Wallace, December 29, 1971 re approval of Centennial Project.
- (3) Memo from Mr. R. F. Marr, December 31, 1970 re Client-Architect Agreement.

OTHER BUSINESS:

Burwestcofest:

The Committee received an invoice for \$40.00 for an advertisement in the programme for the Festival of One-Act Plays, involving 11 high schools and 22 districts.

MOVED by Mrs. Broomfield; SECONDED by Alderman McKenzie

That we table this matter until further information is received, with the Secretary writing Burwestcofest advising them of this action.

CARRIED.

COMMITTEE REPORTS:

"Centennial on Ice" (Mrs. B. L. Peyton):

Discussion followed perusal of Mrs. Peyton's proposed "Centennial on Ice" budget and Mr. Cunnings commented that we delete the words: 'Courtesy of Parks and Recreation', alongside the printing costs for advertising to school children, insomuch as we have charged this Committee \$20.00 for this service.

Mrs. Peyton further stated that tickets for this event would be given out, free of charge, just to control crowds. The idea was to fill the Arena so that we would have a happy throng of people just talking about Centennial.

The cost of a P.A. system being brought in for this day would be of cardinal importance, said Mr. Cunnings, even though the cost might be as high as \$400.00--this amount, hopefully, including installation costs. Alderman McKenzie mentioned the fact that there was \$2,000.00 set aside in the Provisional Budget for just such an item but whether it could be installed by February 13th would be another matter. Mr. McKenzie proposed that if we were to get a ruling at the Executive Meeting on Tuesday, February 2 we might be able to purchase our own P.A. system for this event, as it is a badly needed piece of equipment at the Sports Centre.

MOVED by Mr. Popowich; SECONDED by Mrs. M. Pocock

That we approve this proposed "Centennial on Ice" budget and programme to be held on Saturday, February 13, 1971 at the Coquitlam Sports Centre, and that we look into the cost of medallions, flags and other items to be handed out as prizes to the winners of relay, figure skating, etc.

CARRIED.

Centennial Blazers and Slacks:

The meeting discussed at length whether or not blazers and slacks should be provided for Committee members and it was agreed that \$77.00 per person would be too expensive for the present budget. Some Committee members said they would be willing to pay for their own and Mr. Cunnings is to investigate the possibility of obtaining a blazer for the Chairman which might be altered to fit him.

MOVED by Alderman McKenzie; SECONDED by Mr. B. Richards

That the Mayor be provided with a Centennial blazer and slacks, if he so wishes and that other Committee members, who wished, could buy these at their own expense.

CARRIED.

Defeat

COMMITTEE REPORTS, Continued

Programme Sub-Committee Report by Mr. R. D. Insley:

To start with, Mr. Insley wanted to congratulate Mrs. Peyton on the very fine job she had done in co-ordinating the "Centennial on Ice" events.

Mr. Insley read out the requirements that he would need to carry out his planned events (referring to his letter of the Executive Secretary of January 27, 1971). He also said that he will be getting in touch with Mr. Vincent Yates to see what his wishes were with regard to a senior citizens' picnic.

Mr. Cunnings assured Mr. Insley at this point that the Parks and Recreation Department would make available all of its facilities.

Mr. Insley suggested a figure to work with of \$200.00, possibly including school rentals, but hoping that the \$6.00/hr. rental for week-end use would be waived in support of his activities.

Boy Scouts Special Activity Day - May 29, 1971:

MOVED by Mr. B. Richards; SECONDED by Mrs. M. Pocock

That Mr. Insley be empowered to plan an interlocking schedule with our two neighbouring municipalities, Port Coquitlam and Port Moody, with a budget of \$7,000 divided among his 13 listed events.

CARRIED.

The Committee agreed that Mrs. Broomfield, Mrs. Peyton and Mr. R. D. Insley would be a Sub-Committee to prepare a calendar of events.

NEW AND UNFINISHED BUSINESS:

Regular Committee Meeting Dates:

MOVED by Mr. R. D. Insley; SECONDED by Mr. B. Richards

That regular Committee meetings be held on the 3rd Thursday of each month: February 18; March 18; April 26 and May 20, and that all other meetings would be held at the discretion of the Chairman.

CARRIED.

Alderman McKenzie informed the Committee that he would not be able to attend these meetings and that his alternate, Alderman Tonn, would be sitting in for him for the above-mentioned meeting dates.

Centennial Ball:

The Chairman, Mr. Cunnings, Mrs. Broomfield and Mr. Richards met with the Victoria Centennial '71 Committee and were advised that the Centennial Ball would be held at the Pacific Coliseum in Vancouver on or about March 12, 1971. Committee members who wish to attend this social evening were asked to contact Mr. Paquette or Mr. Cunnings so that details could be forwarded to them.

Barkerville Budget:

Mr. Cunnings reported that the Barkerville Show's financial outcome was a deficit of \$94.12.


ADJOURNMENT:

MOVED by Mr. Richards; SECONDED by Mr. R. Paquette

That we adjourn the meeting at 10:45 P.M.

Next meeting date: February 18, 1971

CHAIRMAN



EXECUTIVE SECRETARY

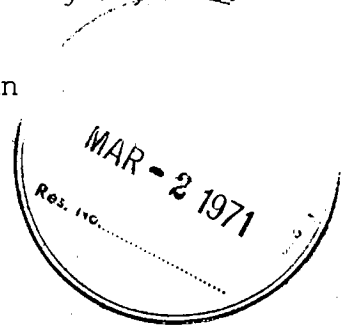
DISTRICT OF COQUITLAM, CENTENNIAL '71 COMMITTEE

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MEETING #2 - FEBRUARY 18, 1971

A regular meeting of the Coquitlam Centennial '71 Committee was held in the Council Chambers of the Municipal Hall, at 7:30 P.M. on February 18, 1971.

Members Present: Mr. R. Paquette, Chairman
Mr. B. Richards, Vice-Chairman
Alderman J. L. Torn
Mr. R. D. Insley
Mrs. K. Broomfield
Mr. F. Bouvier
Mr. F. Popowich
Mr. V. Yates



Staff: Mr. D. L. Cummings
Mrs. R. Howard

APPROVAL OF MINUTES:

Re: Boy Scouts Special Activity Day - May 29, 1971
Request to re-word the motion - minutes of Feb. 18

RES.-13 MOVED by Alderman J. L. Torn
SECONDED by Mr. B. Richards

That the motion read: "using a portion of the District of Coquitlam's Centennial '71 Budget, in conjunction with a similar amount from Port Coquitlam and Port Moody, that Mr. Insley be empowered to carry out his 13 listed events."

CARRIED.

Re: Centennial Blazer and Slacks
Correction to the Minutes of February 18, 1971

That the motion by Alderman McKenzie had been defeated, and it was agreed by the Committee that the Chairman should be the only one to be provided with blazer and slacks.

DELEGATIONS:

Coquitlam Minor Hockey Association
Re: Pup Tournament - April 9-12, 1971
Request for Financial Support - \$600 (Letter of Feb. 17)

RES.-14 MOVED by Mrs. Broomfield
SECONDED by Mr. F. Popowich

That we accept their submission and bring it up under New Business.

CARRIED.

Delegation of Mr. Al Saunders and Bert Radlgruber
Port Coquitlam Centennial Committee

This delegation appeared before the Committee and stated that our proposal of cost-sharing Centennial activities was unacceptable to them.

CORRESPONDENCE:

Letter from Mrs. Jean Burton
Re: Her Letter of Resignation

RES.-15 MOVED by Alderman J. L. Torn
SECONDED by Mr. R. D. Insley

That Mrs. Burton's letter be received and that we write her a letter of thanks.

CARRIED.

CORRESPONDENCE, Continued

Letter from Mrs. Helen S. Shaughnessy
Re: Re-issuance of the History of Coquitlam

RES.-16 MOVED by Alderman J. L. Tonn
SECONDED by Mr. B. Richards

That we table this item.

CARRIED.

Letter from Mrs. C. Monk
Re: Application for Pioneer Medallion for
Mrs. Annie Lumney

RES.-17 MOVED by Mr. Paquette
SECONDED by Mr. Vincent Yates

That we complete this application and send a letter to the B. C. Centennial Committee, Victoria, recommending its acceptance.

CARRIED.

STAFF REPORTS:

Staff Report - Mr. D. L. Cunnings
Re: Report on Recreation Staff Involvement with
Committee Celebrations

RES.-18 MOVED by Mr. R. D. Insley
SECONDED by Alderman J. L. Tonn

That we accept Mr. Cunnings' recommendations that only limited support is to be provided by municipal staff and that community groups become involved.

CARRIED.

COMMITTEE REPORTS:

"Centennial on Ice" Event
Reported by Mr. R. D. Insley in Mrs. Peyton's Absence

RES.-19 MOVED by Alderman J. L. Tonn
SECONDED by Mr. F. Bouvier

That we send a letter of thanks to Mrs. Peyton for a job well done.

CARRIED.

Sub-Committee Report by Mrs. K. Broomfield
Re: Calendar of Events

RES.-20 MOVED by Alderman J. L. Tonn
SECONDED by Mr. F. Bouvier

That we meet on March 4th to project the activities for the rest of the year, specifically to plan dates, events and costs.

CARRIED.

Report on Commemorative Building Project
by Mr. D. L. Cunnings

RES.-21 MOVED by Mr. F. Bouvier
SECONDED by Mr. B. Richards

That we agree to move the Centennial Pavilion from the Como Lake site to Mundy Park, providing (a) that the functions do not change; (b) that the golf course in Mundy Park is approved; and (c) that the Centennial project is completed by December 31, 1971.

CARRIED.

Mr. Popowich registered his negative vote.

NEW AND UNFINISHED BUSINESS:

Request for Flags - Mr. W. E. Hobkirk, Principal
Mountain View Elementary School

RES.-22 MOVED by Mr. Vincent Yates
SECONDED by Mr. R. D. Insley

That we approach the School Board and advise them to circularize their respective schools with information and cost of flags.

CARRIED.

New Committee Members to Fill Vacancies

RES.-23 MOVED by Mr. R. D. Insley
SECONDED by Mr. F. Popowich

That we consider Mrs. Helen Abfalter as a member of this Centennial Committee.

CARRIED.

Delegation from the Coquitlam Minor
Hockey Association

RES.-24 MOVED by Mr. F. Bouvier
SECONDED by Mr. B. Richards

That we provide this group with \$320.00 to be spent for the 320 Centennial Pin-on Tags and that an additional \$50.00 be given them to cover advertising expenses.

CARRIED.

Centennial '71 Caravan - Como Lake Village
April 30 and May 1, 1971

Mr. Insley informed the Committee that the merchants of Como Lake Village would be looking after the merchandising and pioneer's themes and that the only area left to be looked after was the security arrangements.

TABLED ITEMS:

- (1) Joint Committee - Fraser Mills;
- (2) Burwestcofest;
- (3) Re-issuance of the History of Coquitlam.

ADJOURNMENT:

The meeting adjourned at 11:30 P.M.

Next meeting date: Programme Sub-Committee Meeting
Thursday, March 4, 1971 - 7:30 P.M.
in the Committee Room

CHAIRMAN, COQUITLAM CENTENNIAL '71 COMMITTEE


EXECUTIVE SECRETARY, COQUITLAM
CENTENNIAL '71 COMMITTEE

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DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

MEETING #3 - MARCH 4, 1971

A special meeting of the District of Coquitlam Centennial '71 Committee was held in the Committee Room of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, at 7:30 p.m., on Thursday, March 4, 1971.

Present: R. Paquette, Chairman
B. Richards, Deputy Chairman
Alderman J. L. Tonn
R. D. Insley
F. Popowich
Mrs. K. Broomfield
Mrs. M. Pocock
Mrs. B. L. Peyton

Staff; D. L. Cummings, Executive Secretary



RESIGNATION OF V. YATES

The Executive Secretary reported that he had received a letter of resignation from Mr. Yates.

Res. - 24 MOVED BY ALD. TONN, SECONDED BY F. POPOWICH

That Mr. Yates resignation not be accepted and that the Chairman contact Mr. Yates to resolve his dissatisfaction and advise him that the Committee would like him to return.

CARRIED.

PROGRAMME SUB COMMITTEE

The Chairman explained that this meeting was called primarily to set guidelines for the Programme Committee. He asked Dave Insley, Chairman of the sub-committee to give a resume of reasons for the request. Mr. Insley distributed copies of a letter to the Chairman, written as a result of a sub-committee programme meeting on Monday, March 1, 1971, and asked the Committee for endorsement of the points contained therein. The letter listed the criteria for activities sponsored by the Committee:

1. That it serve the citizens
2. That it be in good taste and have moral discipline
3. That it be self-sustaining, if possible
4. That it be unusual in nature or character
5. That it bring good publicity to Coquitlam
6. That it be of wide public interest, if possible
7. That it take place within the District of Coquitlam
8. That it NOT involve District employees' time unless the employee's time would normally be allotted to that area, type of activity, supervision, etc.

The letter also noted that mutual co-operation had been agreed upon with the Port Moody and Port Coquitlam Committees where an event was of common interest to all three communities; and requested that the Coquitlam '71 Committee formulate:

1. A statement of policy re events
2. Warrant of authority re sub-committee
3. Acceptance of criteria as outlined.

The meeting discussed the points outlined in the letter at length and gave tacit approval, passing the following motion:

Res. - 24 MOVED BY D. INSLEY, SECONDED BY B. RICHARDS

That the Programme Sub-Committee be empowered to approve and expend funds to expedite Centennial functions in our Municipality to the extent of \$4,200, in accordance with the budget allocation; and that they provide the Centennial '71 Committee with a monthly expenditure report.

CARRIED.

HIRING OF PART TIME SECRETARY

Because of the Municipal staff work load, the meeting agreed that it would not be possible for the staff to attend all sub-committee meetings and accepted Mr. Insley's offer to investigate the possibility of a part-time secretary to record minutes and do correspondence. Mr. Cummings felt that an upstairs office in the Parks & Recreation building could be utilized for this.

"GOLDEN SPIKE" DAYS

Mrs. Broomfield reported on a meeting with Port Moody and reported that they were celebrating with one major event: "Golden Spike" Days - and various groups in the School District were participating. She suggested that a letter be written to thank Port Moody for asking this Committee to participate..

Mrs. Broomfield also reported that Port Moody will not contribute to the proposal contained in the School District Special Education Department's letter.

YOUTH TRAVEL PROGRAMME

A letter, dated March 3, 1971, from Centennial School was read and turned over to the Programme Sub-committee for consideration. The meeting suggested that a copy of the letter be sent to the Parks & Recreation Commission as the request for use of the Sports Centre came under their jurisdiction.

CALENDAR OF EVENTS

A proposed Calendar of Events was presented to the Committee and was approved in principle. The list will be added to and the Committee will also be advised of budget allocations where applicable.

CENTENNIAL PAVILION

In answer to questions, Ald. Tonn advised the Committee that Council had approved their recommendation to move the Pavilion to Mundy Park; that the latest starting date is May 1st, with completion in six months; and that the Pavilion would be a separate building, with this Committee approving the plans, and furnishings.

ADJOURNMENT

MOVED BY D. INSLEY, SECONDED BY F. POPOWICH

That the meeting adjourn: 9:30 p.m.

CARRIED.

.....CHAIRMAN

 SECRETARY

DISTRICT OF COQUITLAM, CENTENNIAL '71 COMMITTEE

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MEETING #5 - PROGRAMME SUB-COMMITTEE - MARCH 8, 1971

A special meeting of the Programme Sub-Committee was held at the Municipal Hall, 3:15 P.M. on March 8, 1971.

Present were: Mrs. B. L. Peyton
Mrs. K. Broomfield
Mr. R. D. Insley

MAR 23 1971
Res. No. 658

CORRESPONDENCE:

It was agreed by the Programme Sub-Committee to write the following letters:

"Centennial Caravan":

- (a) to Port Coquitlam Centennial '71 Committee re confirming visit of Caravan to Como Lake Village, April 30 and May 1, 1971;
- (b) to Port Moody re Caravan driver's accommodation;
- (c) to L. J. Wallace, B. C. Centennial Committee, re Caravan supervision and hours -- extension for school children;
- (d) to District #43 - re announcement of Caravan;
- (e) to Como Lake Village merchants confirming Caravan's arrival.

Miscellaneous Correspondence:

- (f) to the Chamber of Commerce re donation of Secretary.

NEW BUSINESS:

The following expenditures were approved by the Programme Sub-Committee:

- (a) request from Mr. R. Thompson, Centennial Band, Saturday, March 13, 1971 for (50) small flags

50 x 35¢	\$17.50
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- (b) for Buckingham Travellers - Centennial School:

37 Centennial flags at 35¢	\$12.95	
37 Centennial Medallions @ 32¢	11.84	
37 lapel pins	1.15	\$25.94

- Mr. Insley agreed to handle the distribution of up to 750 lapel pins, presently on hand, to the Seattle boys visiting Coquitlam during the week-end of March 13 and 14, 1971; and also he would look after the printing, locally, of a card reading: "Welcome to Coquitlam".
- Upon receipt of the Centennial "goods" from Victoria, it was agreed by the Programme Sub-Committee to start a sales campaign.
- The Programme Sub-Committee agreed that Mr. Paquette was to order blazer and slacks. He is to welcome the Buckingham Quebec Travellers officially and present the Centennial '71 mementoes with suitable "Welcome to Coquitlam" card.
- It was agreed by the Programme Sub-Committee to give each school in the School District No. 43 a 8-1/2" decal for their front doors.
- An invitation was accepted from Ranch Park Elementary School by the Programme Sub-Committee to attend their Spring Concert, March 10 and 11th and to take along Centennial flags and the B. C. Centennial record.
- With reference to the Centennial Caravan, the Programme Sub-Committee agreed to set up a sales/display booth in the courtyard of the "Caravan" to sell souvenirs, April 30 and May 1, 1971.

ADJOURNMENT: The meeting adjourned at 4:50 P.M.

CHAIRMAN, COQUITLAM CENTENNIAL '71 COMMITTEE

EXECUTIVE SECRETARY, COQUITLAM CENTENNIAL '71 COMMITTEE

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DISTRICT OF COQUITLAM, CENTENNIAL '71 COMMITTEE

MEETING NO. 8 - MARCH 15, 1971

A special meeting of the Programme Sub-Committee was held in the Committee Room of the Municipal Hall on Monday, March 15, 1971 at 4:00 P.M.

Present were: Mr. R. D. Insley, Programme Sub-Committee Chairman
Mrs. B. L. Peyton
Mrs. K. Broomfield

APR - 6 1971

Res. No.

CORRESPONDENCE:

A letter was received from "Guides Catholiques du Canada" requesting 4,000 Centennial '71 lapel pins to sell on the street. It was agreed by this Sub-Committee not to donate these items. It was also agreed that we write a letter thanking them for their letter and advising them that the pins are \$7.50 per 250, and we would be against the idea of street sales unless a pin was "given" along with some other item of sale; and that they may purchase the pins through us.

NEW AND UNFINISHED BUSINESS:

Centennial Calendar of Events:

It was agreed by this Committee to close off on March 25th for activities up to and including July 30, 1971.

Centennial '71 Caravan:

The budgetted amount of \$160.00 was approved, this being for the driver's meals, accommodation, etc. Mr. Insley is to coordinate this event.

May Day:

The Programme Sub-Committee was informed that Mrs. Alice Gamache may act as coordinator of the May Day celebrations this year.

Mother of the Year Presentation:

Mrs. Broomfield advised the Programme Sub-Committee that the Enterprise newspaper will sponsor a "Mother of the Year - Centennial '71"; and the Committee agreed to a suitable presentation to the mother in the amount of \$15.00 or \$20.00.

Purchase of Sales Items:

- (1) Balloons - The Programme Sub-Committee decided to purchase 3,000 balloons, to be used at various Centennial '71 celebrations, from Specialty Sales (D. Dahlberg) at a cost of approximately \$40/M(\$120.00), entitled:

"Coquitlam District Salutes Centennial '71"

Mr. Insley will look after the ordering of these balloons.

- (2) Sports Award Certificate (Centennial '71):

The Programme Sub-Committee approved a proposal to order 1,500 of these certificates from Victoria.

R. D. Insley - Sub-Committee
CHAIRMAN, COQUITLAM CENTENNIAL '71 COMMITTEE

SECRETARY, COQUITLAM CENTENNIAL '71 COMMITTEE

Minutes of the Program Sub-Committee
Monday, March 22nd, 1971,
Municipal Hall 10:30 AM - 12:30 PM

APR - 6 1971
Res. No.

Mrs. K. Broomfield, Mr. D. Insley and guest Mr. Donald Filippelli.

Meeting was called to discuss District Celebration Days, July 16 and 17

Proposed that the committee working in conjunction with various local groups undertake to host the following events, timetabled to avoid overlapping.

Friday, July 16th -	Evening - Curling Rink -	Bavarian Beer Garden & Dance
	Evening - Tennis Courts-	Square Dancing or Teen Dance
Saturday, July 17th	0900 Hrs Blue Mtn Park	Pancake Breakfast
	0930 " " "	Form-up Parade
	1000 Hrs " " "	Parade begins (route yet to be established)
	1045 Hrs streets-Sports Centre	Parade arrives
		Arts & Crafts Displays
		(Kinsmen) ?? Kiddies Carnival
		Band Concerts
	1300 Hrs Curling Rink	English Music Hall and Party for Senior Citizens (entertainment by John & Lee Holt and others-Beer & refreshments)
	1600 Hrs Close Curling Rink	transfer tables to Arena
	1900 Hrs ARENA	CENTENNIAL BALL BEGINS (\$20/Couple -Proceeds to Sr. Citizens Lodge)
		Smorgasbord, Refresh and Dance
		Don Filippelli to Chair Comm.
	2000 Hrs Tennis Courts	Teen Dance or Square Dance
	2350 Hrs In locale	Fire Dept. FIREWORKS DISPLAY
	2400 Hrs Close Tennis Courts	--disperse youth
Sunday Morning	0100 Hrs Close CENTENNIAL BALL	-----disperse
	1000 Hrs Clean-up crew to area and Arena.	

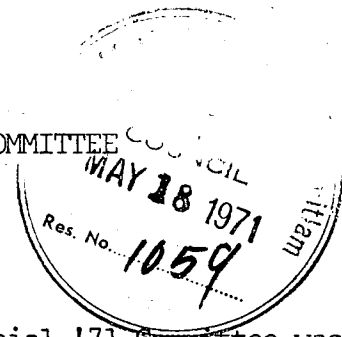
The Sub-Committee agreed with the feasibility of such an ambitious week-end program. This matter we feel should be discussed with the Centennial '71 Committee and Parks & Recreation Committee to verify availability of facilities. Local citizens and organized Clubs to assist in organizing and execution of program.

L. Insley
Chairman of Sub-Committee

Secretary

DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

MEETING # 4 - MAY 4, 1971



503

A special meeting of the District of Coquitlam Centennial '71 Committee was held in the Committee Room of the Municipal Hall, 1111 Brunette Avenue, on Tuesday, May 4, 1971, at 5:00 p.m.

Pursuant to Section 5 (e) - there being no quorum present - the secretary announced to the members present that the meeting stood adjourned.

Present: Chairman R. Paquette
K. Broomfield

Staff: D. L. Cunnings, Executive Secretary

..... CHAIRMAN

..... SECRETARY

DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

MEETING #5 - MAY 6, 1971

504
Council
May 18
Res 1060

A special meeting of the District of Coquitlam Centennial '71 Committee was held in the Council Chambers of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C., at 4:00 p.m., on Thursday, May 6, 1971, as a result of a request from Mayor and Council.

Present were:

Mayor J. L. Ballard
Mr. F. Popowich
Mrs. B. L. Peyton
Mr. V. Yates
Mr. R. D. Insley
Mr. F. Bouvier
Mrs. K. Broomfield

Staff:

D. L. Cunnings, Executive Secretary
Mrs. M. Rines, Recording Secretary

INTRODUCTION

Mayor Ballard stated that Council had become concerned about the feelings within the Centennial Committee and had asked him to meet with the Committee to resolve any problems which he could. He explained that the last few months had been very hectic ones for both Council and Committee, but that Council felt, because of the opportunities offered by the special Federal-Provincial Loan, that the Centennial project would be more meaningful and of more service to the Municipality if it were built in conjunction with the special loan projects. Because of the defeat of the Mundy Park Golf Course referendum, the Committee and Council were now faced with another decision on the Centennial building, and he urged the Committee members to now support the project and work for it in order to meet the necessary deadlines to have the building completed for this Centennial year. He then invited comments from the Committee members.

PROGRAMME SUB COMMITTEE REPORT

Mr. Insley, as Chairman of this sub-committee, reported to the Mayor that this had been a very active part of the Centennial Committee, bringing in various resource people to help them with different events.

BUILDING PROJECT

Mr. Cunnings outlined the history of the Centennial project, including the problems of building on the original site at Como Lake Park, the proposed move to Mundy Park and now the recommendation by Council that the Committee consider locating the Adult Recreation Centre at the Social Recreation Centre on Poirier Street, and this relocation was discussed at length.

Mr. Bouvier stated that he felt the Committee had decided upon a function for the Centennial project and this function had not changed, but the Committee was still faced with finding a suitable location. He felt that the location on Poirier Street was a good one.

Mr. Popowich stated that he felt the Social Recreation Centre was the only way out for the Committee at this time; Mrs. Peyton stated that she had always favoured the Social Recreation Centre and hoped that the addition would be along the same architectural lines as the original building.

Mr. Yates stated that, in order of preference, he would pick the following locations: South of Austin Avenue, Blue Mountain Park, and then the extension to the Social Recreation Centre.

Mr. Insley favoured a separate building adjacent the Social Recreation Centre, and Mrs. Broomfield agreed with this proposal, because she felt that others, including students, could still use the original building while an adult function was taking place in the new building.

APPOINTMENT OF CHAIRMAN

As Mr. Paquette, Chairman of the Centennial Committee, was out of town and so unable to attend this meeting; and as the Deputy Chairman P. B. Richards had just submitted his resignation from the Committee, the Executive Secretary suggested the appointment of a Chairman for this meeting.

MOVED BY D. INSLEY, SECONDED BY V. YATES

That F. Popowich act as Chairman for this meeting.

CARRIED.

RELOCATION OF CENTENNIAL PROJECT

MOVED BY F. BOUVIER, SECONDED BY MRS. L. PEYTON

That this Committee agree to move the functions of an Adult Recreation Centre, as previously decided upon, to the Poirier Street area, near the Social Recreation Centre.

CARRIED UNANIMOUSLY.

MOVED BY F. BOUVIER, SECONDED BY MRS. L. PEYTON

That the Executive Secretary be given permission to have the architect start working on this project immediately.

CARRIED.

COMMITTEE VACANCIES

The Secretary reported that he had received that day a letter of resignation from Mr. P. B. Richards; and that this would be forwarded to the Mayor's office for acknowledgement. Mayor Ballard suggested that the Committee recommend a number of people to fill the vacancies on the Committee and appointments would be made promptly.

Mr. Yates, after some discussion, agreed to remain on the Committee.

Mr. Insley noted that he had been appointed chairman of the sub-committee to get the programme underway; he felt that this had been done and would now prefer to be on the building committee, recommending that Mrs. Broomfield take over as chairman of the Programme Sub-committee.

ADJOURNMENT

MOVED BY F. BOUVIER, SECONDED BY MRS. L. PEYTON

That the meeting adjourn: 5:10 p.m.

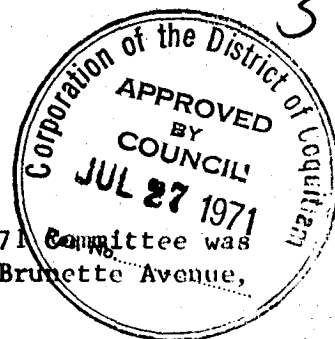
CARRIED.

.....CHAIRMAN

[Handwritten Signature].....SECRETARY

DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

MEETING #6 - May 27, 1971



The regular meeting of the District of Coquitlam Centennial '71 Committee was held on Thursday, May 27, 1971 in the Committee Room at 1111 Brunette Avenue, Coquitlam, B. C. at 7:55 P.M.

Present were: Mr. R. Paquette, Chairman
Mrs. K. Broomfield
Mr. R. D. Insley
Mrs. B. L. Peyton
Mrs. M. Pocock
Mr. V. Yates
Mr. F. Popowich

Staff: D. L. Cunnings, Executive Secretary

Minutes of May 6, 1971 moved by Mr. V. Yates, seconded by Mrs. B. L. Peyton that the minutes of May 6, 1971 be adopted as circulated.

SENIOR CITIZENS BANQUET

Celebrations sub-committee chairman D. Insley reported that 550 Coquitlam Senior Citizens attended this function.

COQUITLAM KINSMAN LETTER - MAY 25, 1971

Moved by V. Yates seconded by Mrs. B. L. Peyton that the clubs request for financial assistance with reference to costumes be declined. Carried.

SCHOOL DISTRICT 43 SPECIAL EDUCATION GRANT REQUEST - JANUARY 28, 1971

Moved by V. Yates seconded by D. Insley that this meeting reaffirm its earlier decision to expend \$600.00 contingent upon both the Cities of Port Moody and Port Coquitlam contributing their respective sums under the Simon Fraser Cost Sharing Formula. Carried.

SPIRIT OF THE FRASER VALLEY - LONDON TO VICTORIA AIR RACE

Moved by F. Popowich seconded by V. Yates that this request be denied for the lack of funds. Carried.

OTHER CORRESPONDENCE

Moved by V. Yates seconded by F. Popowich that the remaining items of correspondence be received and filed. Carried.

CENTENNIAL COMMITTEE REPLACEMENTS

The meeting suggested the following names for consideration by Mayor and Council:

Mr. Robert Hudson
Mrs. Ethel Bohemier
Mrs. Betty Heffelfinger
Mr. D. Hartley
Mrs. Oldfield
Mrs. Marg Sheriff

The Chairman requested the Executive Secretary to forward the above list for consideration by the Mayor.

CENTENNIAL COMMEMORATIVE PROJECT

Moved by D. Insley seconded by Mrs. Pocock that this Committee give approval to the preliminary plan and request the Joint Building Committee to strive for 3500 square feet of floor space in the main Centennial Room.

NEXT MEETING

June 17, 1971.

SUGGESTED AGENDA ITEMS

- Amended Budget
- Architectual Rendering
- Vacation Dates
- Centennial Ball Report

ADJOURNMENT

Moved by Mrs. L. Peyton seconded by Mr. D. Insley. Meeting adjourned. Carried.

.....CHAIRMAN

[Handwritten Signature].....SECRETARY

505

DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

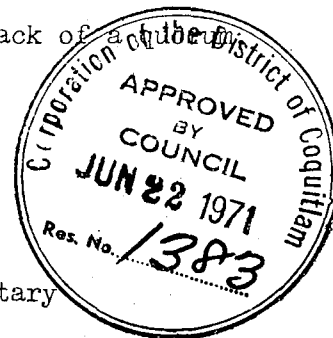
MEETING #6 - MAY 27, 1971

A meeting of the District of Coquitlam Centennial '71 Committee was held in the Committee Room of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C., on Thursday, May 27, 1971, at 7:30 p.m.

The meeting had to adjourn at 8:00 p.m., due to a lack of a quorum.

Present were: R. Paquette, Chairman
K. Broomfield
D. Insley
Mrs. L. Peyton
Mrs. M. Pocock

Staff: D. L. Cummings, Executive Secretary



.....CHAIRMAN

D. L. Cummings SECRETARY

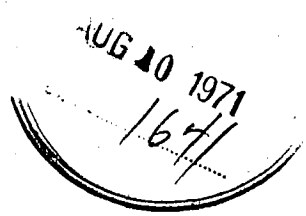
DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

MEETING #7 - July 22, 1971

The regular meeting of the District of Coquitlam Centennial '71 Committee was held on Thursday, July 22, 1971, in the Committee Room of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C., at 7:30 p.m.

- Present were: Mr. R. Paquette, Chairman
- Mrs. B. L. Peyton
- Mrs. M. Pocock
- Mr. V. Yates
- Mr. F. Popowich
- Mr. F. Bouvier
- Mrs. M. Oldfield
- Mrs. M. Sheriff

Staff: D. L. Cunnings, Executive Secretary



APPROVAL OF MINUTES

MOVED BY MR. YATES, SECONDED BY MR. BOUVIER

That the minutes of the regular meeting of May 27, 1971, be adopted as circulated.

CARRIED.

CORRESPONDENCE

- Alex. M. Blake, Fire Department - The meeting received and filed this letter, and instructed that the Executive Secretary direct a letter to the District of Coquitlam Fire Department, expressing the Centennial Committee's sincere appreciation for the fine displays provided by the Department during the Centennial Family Fair in Blue Mountain Park on July 18, 1971.
- Mayor Ballard, re Centennial Ball - The meeting instructed the Executive Secretary to receive and file this complimentary letter from His Worship.
- Centennial Ball Chairman -

MOVED BY MR. POPOWICH, SECONDED BY F. BOUVIER

That a congratulatory letter be mailed to Mr. D. Filippelli, Chairman of the Centennial '71 Committee.

CARRIED.

- Municipal Treasurer, June 3, 1971 - The meeting directed that this letter be received and filed.
- Dept. of Education, June 17, 1971 - The meeting requested that this Centennial '71 Correspondence Course information be received and filed.
- Centennial '71 Poster Contest Cash Awards -

MOVED BY MR. BOUVIER, SECONDED BY MR. POPOWICH

That the expenditures as set forth in Mrs. I. Turnbull's letter to the Executive Secretary, dated July 8, 1971, be approved.

CARRIED.

APPOINTMENT OF DEPUTY CHAIRMAN

MOVED BY MR. YATES, SECONDED BY MRS. POCOCK

That Mr. F. Popowich be appointed Deputy Chairman of the District of Coquitlam Centennial '71 Committee, pursuant to Section 4(a) of the Committee's Terms of Reference.

CARRIED.

STATEMENT OF EXPENDITURES & RECOVERIES TO JULY 21, 1971

The meeting noted with concern that \$4,735.65 had been expended within the \$5,000 appropriation for celebrations.

Remedial Action: The Executive Secretary strongly recommended that the Programme Sub-Committee be advised to make no further expenditures without first receiving approval of the Central Committee, since only \$265.00 remained in this Celebrations account.

MOVED BY MR. BOUVIER, SECONDED BY MRS. SHERIFF

That the District of Coquitlam Centennial '71 Programme Sub-Committee be advised in writing that no further merchandise should be purchased unless and until the individual or organization placing an order for merchandise produces a cheque to cover the cost of acquisition; and, further, that a committee of two from the Central Committee be established to meet with both Mr. Dave Insley, Chairman of the Sub-Committee, and Mr. Robert Hudson, in charge of merchandising, with a view to rendering as much assistance as possible, to ensure that the items presently on inventory are sold.

CARRIED.

USE OF PARK & RECREATION DEPARTMENT CONCESSION STANDS

The Executive Secretary suggested that the Centennial sales items could be merchandised through the various concession outlets in Blue Mountain and Mundy Parks and the Coquitlam Sports Centre; and the Sub-Committee, consisting of Mr. R. Paquette and Mrs. M. Oldfield agreed to suggest this possibility to both Mr. Insley and Mr. Hudson.

CENTENNIAL BUDGET EXPENDITURES (GENERAL)

The meeting requested the Executive Secretary to direct a letter to the Chairman of the Centennial Sub-Committee, advising this group that all funds coming under their jurisdiction have been exhausted; and that a copy of the statement of expenditures and recoveries to July 21, 1971, be transmitted to them as well.

PIONEER MEDALLION PROBLEMS

The Executive Director informed the meeting that the Parks & Recreation office was experiencing some problems with senior citizens requesting pioneer medallions long after the termination date as set forth by the Provincial Committee. The meeting - after considerable discussion - requested the Executive Secretary to check with the Victoria Centennial office, to see if they would entertain, at this late date, requests for additional medallions.

DISTRICT OF COQUITLAM CENTENNIAL '71 COMMITTEE

MEETING #8 - NOVEMBER 17, 1971

A meeting of the District of Coquitlam Centennial '71 Committee was held at 7:30 p.m., on Thursday, November 17, 1971, in the Committee Room of the Municipal Hall, 1111 Brunette Avenue, Coquitlam, B.C.

As no quorum was present by 8:00 p.m. as stipulated, the Secretary declared the meeting adjourned. Present at this time were:

- Mr. F. Popowich, Deputy Chairman
- Mr. R. Hudson
- Mrs. M. Pocock
- Mr. F. Bouvier
- Mrs. M. Oldfield
- Mrs. M. Rines, Recording Secretary.



Mr. D. L. Cunnings, Executive Secretary, was in attendance for twenty minutes, before leaving for another meeting.

SUB-COMMITTEE MEETING

The members present decided to have a meeting, with a view to making recommendations to the Committee for the next meeting.

EXTENSION OF TIME FOR BUILDING COMPLETION

MOVED BY F. BOUVIER, SECONDED BY R. HUDSON

That we recommend that a letter be written to Victoria, requesting an extension of time for the Centennial Pavilion construction.

CARRIED.

ADDITIONAL PIONEER MEDALLION APPLICATIONS

The meeting recommended that Mr. Yates be requested to expedite the applications.

BUDGET DISCUSSION

The Committee discussed both the Statement of Expenditures and the Amended Budget and requested clarification on some items for the next meeting.

NAMING OF BUILDING

The meeting suggested that this item be discussed on the next agenda, along with the naming of the two rooms.

ADJOURNMENT

MOVED BY MRS. POCOCK, SECONDED BY F. BOUVIER

That the meeting adjourn: 10:20 p.m.

CARRIED.

.....CHAIRMAN

D. L. Cunnings SECRETARY