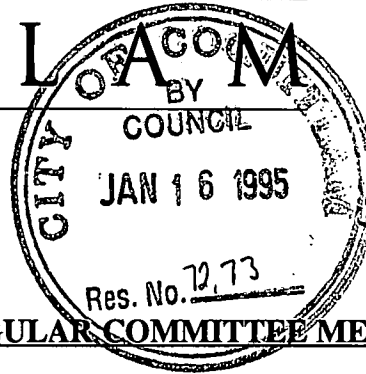


CITY OF \_\_\_\_\_

C O Q U I T L A M



502 Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**

**JANUARY 09, 1995**

A Regular Meeting of the Leisure and Parks Committee of Council convened on Monday, January 09, 1995 at 5:10 p.m. in the Dogwood Pavilion, 624 Poirier St., Coquitlam, B.C. with the following persons present:

Committee Members Present:           Councillor J. Kingsbury, Chair  
  Councillor B. Melville  
  Councillor B. Robinson

Staff Present:                            N. Cook, City Manager  
  B. Elliott, Director of Leisure & Parks Services  
  E. Ash, Asst. Director, Community Leisure Services  
  W. Jones, City Clerk

**ITEM I - APPROVAL OF MINUTES**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held December 12, 1994.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 B.C. Festival of the Arts**

The Committee received the Report of the Director, Leisure and Parks Services, dated January 4, 1995.

A handwritten signature in the bottom right corner of the page.

502-2 Eagleridge Westwood Youth Soccer Association - Use of Glen Pool

The Committee received the Report of the Director, Leisure and Parks Services, dated January 4, 1995.

502-3 Public Meeting re Pinetree Community Centre

The Committee received the Report of the Director, Leisure and Parks Services, dated January 4, 1995.

502-4 Westwood Plateau Middle School

**COUNCIL**

**ACTION:** The Committee recommends that Council endorse the use of funds in the amount of \$300,000 to be provided by Wesbild as a requirement of the Westwood Plateau Agreement, for the addition of community-use space to the Plateau Middle School.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:25 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF

**C O Q U I T L A M**



502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**

**JANUARY 23, 1995**

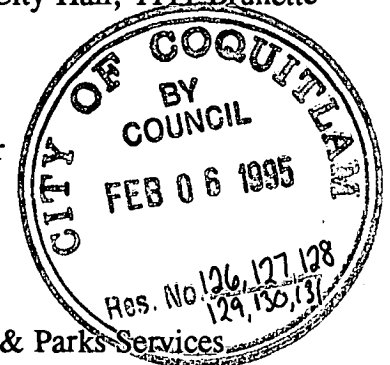
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, January 23, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present:

Councillor J. Kingsbury, Chair  
Councillor B. Melville  
Councillor B. Robinson

Staff Present:

N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
R. Hicks, Director of Finance  
M. Nihls, Parks Superintendent  
E. Ash, Asst. Director, Community Leisure Services  
W. Jones, City Clerk



**ITEM I - MINUTES OF JANUARY 09, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held January 09, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

502-1 First Night Report

The Committee received the Report of the Director, Leisure and Parks Services, titled "Coquitlam First Night Celebrations".

*M*

**COUNCIL  
ACTION**

502-2 Smoking Policy Recommendations at the Sports Centre

The Committee recommends that the smoking prohibition at the Sports Centre be expanded to include all areas of the Main Arena, Annex, lobbies and all corridor areas in the Sports Centre.

502-3 Pinetree Community Centre - Summary of Public Input

The Committee received the Report of the Director, Leisure and Parks Services, dated January 17, 1995.

502-4 B.C. Senior Games

The Committee received the Report of the Director of Leisure and Parks Services dated January 18, 1995.

502-5 Dogwood Presentation

The Committee received the Report of the Director of Leisure and Parks Services dated January 18, 1995.

**COUNCIL  
ACTION**

502-6 Place Maillardville - Grant Request

The Committee recommends that Council grant an additional \$5,500 to Place Maillardville for 1995.

**COUNCIL  
ACTION**

502-7 Blue Mountain Park Concession - Lease Request

That B.J. Foods be granted permission to operate the Blue Mountain Park concession outlet at no cost for the 1994 Spring and Summer season; and further, that they be required to comply with all Provincial and Municipal health, fire and licence requirements and obtain the necessary liability insurance coverage.

502-8 Dogwood Pavilion Advisory Board Minutes

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting dated December 14, 1994 for information.

ITEM IV - OTHER BUSINESS

502-9 Correspondence - Coquitlam Minor Hockey Association -  
Ice Allocation

The Committee received the correspondence from the CMHA dated January 18, 1995 and requested that the Director of Leisure & Parks Services write to user groups to clarify issues related to the Tappen Avenue ice facility.

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:35 p.m.

\_\_\_\_\_  
CHAIR

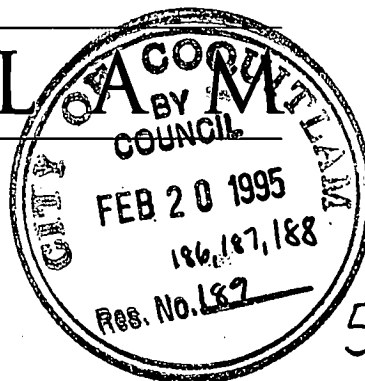
Warren Jones  
City Clerk

CITY OF

COQUITLAM



Mayor L. Sekora



**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**

**FEBRUARY 13, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, February 13, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville  
Councillor B. Robinson

Staff Present: N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
W. Jones, City Clerk

**ITEM I - MINUTES OF JANUARY 23, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held January 23, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

*ln*

**ITEM III - NEW BUSINESS**

**502-1 Daycare Buildings in Parks - Delegation**

Mrs. S. and Mr. D. Shenas, Tree of Life Montessori School, appeared to request permission to lease a portion of City parkland to place a portable for child care purposes.

**COUNCIL**

**ACTION:** The Committee recommends that staff report on the feasibility/desirability of using City parkland for daycare/childcare and similar type facilities.

**502-2 Sports Centre - Upper Concession Lease**

**COUNCIL**

**ACTION:** The Committee recommends that the Coquitlam Junior 'A' Adanac Lacrosse Club be granted the lease of Concession #2, including any surplus concession equipment not required by Leisure and Parks Services, from May 1, 1995 to September 15, 1995 at a cost of \$350 per month, plus GST, payable monthly, and that the Club obtain the necessary liability insurance coverage; and, further, that the Club comply with all Provincial health regulations related to the serving of food.

**502-3 Multicultural Initiatives**

The Committee received the Report of the Director, Leisure and Parks Services, dated February 7, 1995.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:10 p.m.

---

CHAIR

Warren Jones  
City Clerk



CITY OF

**C O Q U I T L A M**



502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**

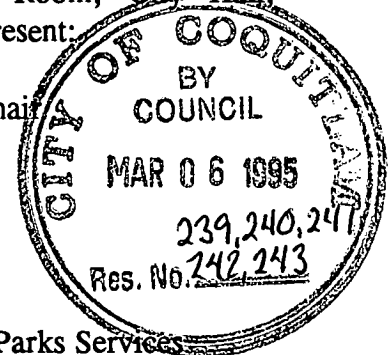
**FEBRUARY 27, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, February 27, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor B. Melville, Acting Chair

Committee Members Absent: Councillor J. Kingsbury  
Councillor B. Robinson

Staff Present: N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
E. Ash, Asst. Director, Community Leisure Services  
M. Nihls, Superintendent, Parks Operation  
W. Jones, City Clerk



**ITEM I - MINUTES OF FEBRUARY 13, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held February 13, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 Use of Parkland for Childcare and Similar Type Facilities**

The Director of Leisure and Parks Services reported that a daycare study is expected to be presented to the March 1995 Social Planning Committee Meeting. The Acting Chair suggested that the issue of daycare facilities in parks be raised by the Committee following presentation of the daycare report to the Social Planning Committee.

A handwritten signature in dark ink, appearing to be 'M'.

502-2 Community Urban Forestry

**COUNCIL  
ACTION:**

The Committee recommends that Council endorse the initiation of a community-based urban forestry program in Coquitlam.

App'd  
Resn. 2410

502-3 Bid for B.C. Seniors' Games

**COUNCIL  
ACTION:**

The Committee recommends that Council decline the invitation to bid to host the B.C. Seniors Games in 1997 or 1998.

App'd  
Res. 2411

502-4 Concession Operation at the Sports Centre

**COUNCIL  
ACTION:**

The Committee recommends that based on the information received from User Groups that Sports Centre staff continue to operate the Skaters Lobby Concession during public skate hours.

App'd  
Res. 2412

502-5 1995 Parade Float - Award of Contract

The Committee recommends that the Report of the Director of Leisure and Parks Services dated February 20, 1995 be received.

502-6 Festival du Bois 1995

The Committee recommends that the Report of the Director of Leisure and Parks Services dated February 18, 1995 be received.

502-7 Spani Pool Concession

**COUNCIL**

**ACTION:**

The Committee recommends that the Coquitlam Sharks Aquatic Club be authorized to operate the Spani Pool food concession during the 1995 swim season, at no charge, subject to the Club complying with all provincial and local health regulations and requirements.

App'd  
As. 243

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:00 p.m.

  
\_\_\_\_\_  
ACTING CHAIR

Warren Jones  
City Clerk



502

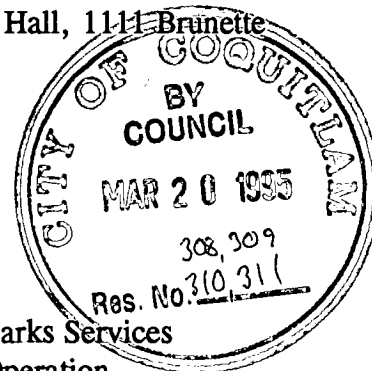
Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**MARCH 13, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, March 13, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Staff Present: N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
M. Nihls, Superintendent, Parks Operation  
W. Jones, City Clerk



**ITEM I - MINUTES OF FEBRUARY 27, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held February 27, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 Place des Arts Board Meeting - January 25, 1995 Minutes**

The Committee received the Minutes of the January 25, 1995 Meeting of the Board of Directors of the Place des Arts Society.

**502-2 Coquitlam Minor Lacrosse Association - Lacrosse Box of Boxes**

**COUNCIL  
ACTION:**

The Committee recommends that Council endorse a cooperative planning approach involving Leisure and Parks Services staff and the Coquitlam Minor Lacrosse Association to bring forward a site recommendation and a specific proposal for a covered lacrosse facility in Coquitlam.

App'd  
Res. # 309

lll

502-3 Live-In Caretakers in Parks

Ms. J. Donaghy, Friends of Mundy Park, appeared to encourage the Committee to recommend that Council include a live-in caretaker in Mundy Park.

**COUNCIL**

**ACTION:** The Committee recommends that Council not pursue a program to accommodate live-in caretakers in parks at this time.

*App'd  
Res'n # 310*

502-4 Place Fontainebleu/Place Maillardville

**COUNCIL**

**ACTION:** That Council endorse cost sharing, on a 50/50 basis between the City and the Strata of Place Fontainebleu, for the construction of a fence between Place Maillardville and Place Fontainebleu.

*App'd  
Res'n # 311*

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:30 p.m.

---

CHAIR

Warren Jones  
City Clerk



Mayor L. Sekora

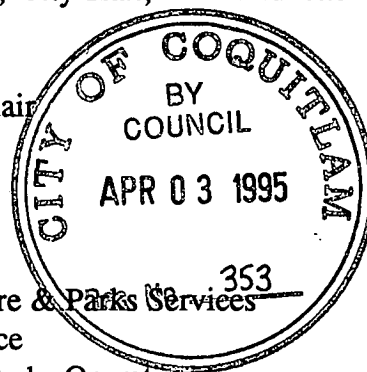
502

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**MARCH 27, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, March 27, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Staff Present: N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
R. Hicks, Director of Finance  
M. Nihls, Superintendent, Parks Operation  
L. Cavan, Assistant Dir., Major Facilities  
W. Jones, City Clerk



**ITEM I - MINUTES OF MARCH 13, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held March 13, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

Handwritten mark

**ITEM III - NEW BUSINESS**

**502-1 Delegation**

Mr. Igor Zahynacz, President, Coquitlam Track and Field Club appeared to outline a proposal for a multi-purpose indoor sports facility in the Town Centre. He said that the facility would be developed in conjunction with other sport organizations at no cost to the City. Mr. Zahyacz asked that the City support the partnership proposal to construct a multipurpose indoor sport facility.

The Committee requested that staff review the indoor facility proposal and report back to the Committee on its feasibility and desirability.

**502-2 Report of Director, Leisure and Parks Services**

The Committee received the Report of the Director, Leisure and Parks Services dated March 20, 1995, titled "Community Based Environmental Initiatives - Spring 1995".

**502-3 Minutes - Board of Directors of the Association Habitat Maillardville - March 2, 1995**

The Committee received the Minutes of the March 2, 1995 meeting of the Board of Directors of the Association Habitat Maillardville for information.

**502-4 Report of Director, Leisure & Parks Services - "Fitness Class Restructuring"**

The Committee received the report of the Director of Leisure & Parks Services titled "Fitness Class Restructuring" dated March 17, 1995.

502-5 Minutes of Dogwood Pavilion Advisory Board Meeting held January 11, 1995

The Committee received the minutes of the Dogwood Pavilion Advisory Board meeting of January 11, 1995 for information.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:23 p.m.



CHAIR

Warren Jones  
City Clerk





502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**APRIL 10, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, April 10, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1110 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Staff Present: N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
E. Ash, Asst. Director, Community, Leisure Services  
L. Cavan, Asst. Director, Major Facilities  
W. Jones, City Clerk



**ITEM I - MINUTES OF MARCH 27, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held March 27, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

502-1 Arena Board Advertising

**COUNCIL ACTION:**

The Committee recommends that the City of Coquitlam enter into a 3-year agreement with Metaphoric Media Inc. for arena board advertising and that a contract be drawn up between the two parties; and further, that advertising of alcohol and cigarettes be prohibited.

*App'd Res'm # 411*

*M*

502-2 Updated Schedule of Earth Week Activities

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 April 4.

502-3 Dogwood Pavilion Advisory Board Minutes - February 8, 1995

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting of February 8, 1995 for information.

502-4 Oxford Park - Development Request

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 April 5.

The Director of Leisure and Parks Services advised that he would bring the 10 year capital park plan back to the Committee for review.

502-5 Gender Equity Statistics

**COUNCIL**

**ACTION:**

The Committee recommends that, in consultation with the community, a policy statement including goals, objectives and strategies related to gender equity in Leisure and Parks Services be developed and implemented.

*App'd  
Res'n # 412*

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:01 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF

COQUITLAM



502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**APRIL 24, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, April 24, 1995 at 4:00 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present:

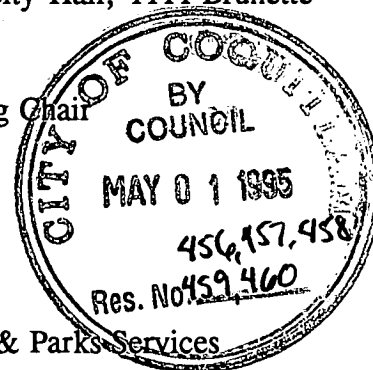
Councillor B. Robinson, Acting Chair  
Councillor B. Melville

Committee Members Absent:

Councillor J. Kingsbury

Staff Present:

N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
R. Hicks, Director of Finance  
E. Ash, Asst. Director, Community, Leisure Services  
L. Cavan, Asst. Director, Major Facilities  
W. Jones, City Clerk



**ITEM I - MINUTES OF APRIL 10, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 10, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 Delegation re: 50% Sports User Fees - G. Crews**

G. Crews, representing Sports User groups who attended the March 29, 1995 User Fee Meeting, appeared to express concerns about Council's decision to achieve a 50% recovery of sports facility costs. He said sports for youth are more important now than ever. Mr. Crews said that at the

*lu*

meeting there was some agreement that there should be some user pay philosophy, but that Council's policy goes too far. He said that they want Resolution #1399/94 rescinded and that sports user groups won't stand for Council's decision.

The Committee asked that Mr. Crews appear as a delegation at the May 1, 1995 Council Meeting to make his presentation to Council.

502-2 50% Cost Recovery - Sports Group User Fee Policy

**COUNCIL**

**ACTION:** The Committee recommends that phase one of the 50% cost recovery policy (10% minimum) be incorporated into 1996 Fees and Charges.

502-3 Delegation re: Highland Games/United Scottish Cultural Society

Mr. D. MacDonald of the United Scottish Cultural Society asked that Council waive the special event parking fee of \$3.00 for the Highland Dance Competition on June 23 and June 24, 1995. He said that they were not aware of the parking fee when they began planning their event.

**COUNCIL**

**ACTION:** The Committee recommends that the Special Event Parking fee of \$3.00/vehicle be implemented beginning January 1, 1996.

502-4 Town Centre Stadium Event Parking

The Committee received the Report of the Director, Leisure and Parks Services dated April 13, 1995 titled "Town Centre Stadium Event Parking."

502-5 Teen Services

**COUNCIL**

**ACTION:** The Committee recommends that Council approve the provision of expanded teen programming using temporary full-time and auxiliary staff.

502-6 Coquitlam Cheetahs' Proposal

The Committee received the Report of the Director, Leisure and Parks Services dated April 19, 1995 titled "Coquitlam Cheetahs' Proposal."

502-7 Recreation Trends in British Columbia

The Committee received the Report of the Director, Leisure and Parks Services, dated 1995 April 18 titled "Recreation Trends in British Columbia."

502-8 Tri-Cities Emergency Preparedness Week - Simulated  
Rescue Exercise at LaFarge Lake

The Committee received the Report of the Director, Leisure and Parks Services, dated 1995 April 18 titled "Tri-Cities Emergency Preparedness Week - Simulated Rescue Exercise at LaFarge Lake."

502-9 Breastfeeding Action Group

**COUNCIL**

**ACTION:** The Committee recommended that Council endorse the current non-discriminatory facility rental policy and that Leisure and Parks Services not develop a policy that regulates who may use our public facilities, beyond the procedures in place related to priority of use.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:51 p.m.

---

CHAIR

Warren Jones  
City Clerk



502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**MAY 08, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, May 08, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
 Councillor B. Melville

Committee Members Absent: Councillor B. Robinson

Staff Present: B. Elliott, Director of Leisure & Parks Services  
 R. Hicks, Director of Finance  
 E. Ash, Asst. Director, Community, Leisure Services  
 M. Nihls, Superintendent, Parks Operation  
 L. Cavan, Asst. Director, Major Facilities  
 W. Jones, City Clerk



**ITEM I - MINUTES OF APRIL 24, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 24, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 Delegation: Eagleridge Westwood Youth Soccer Association**

Mr. R. Shirra, Ms. V. Hayley and Mr. B. Hinksman of the Eagleridge Westwood Youth Soccer Association appeared to ask that field allocations be done in a more equitable manner and that more fields be constructed so that the growing need of the soccer's association members can be met. Mr. Shirra asked that all fields north of the Barnet Highway be allocated to

E.W.Y.S.A.; that Eagleridge be converted to two slightly smaller fields running east-west; that they be granted access to the washroom facilities at Town Centre Park; that two additional lighted fields be made available for practices and evening games; and, that the City develop an equitable field allocation process.

**COUNCIL**

**ACTION:**

The Committee requested that staff meet with field user groups to discuss field allocation processes and possible alternatives.

App'd  
#506

502-2 Delegation: B. Dixon, Coquitlam Bulldogs - Glen Park Projects

Mr. B. Dixon, Coquitlam Bulldogs, appeared to outline various issues related to Glen Park. He said that the field needs improving and to be lit. He asked that Council allow the Bulldogs to proceed with installing lights. Mr. Dixon asked that the club be allowed to have a beer garden at Town Centre Stadium during their home games.

The Committee asked that staff report back on the feasibility of making improvements to Glen Park Field and to lighting the field.

502-3 Delegation: H. Moon (Historical Arms Collectors Society of BC)

Mr. H. Moon, Historical Arms Collectors Society of B.C., asked that Council confirm the Society's April 26, 27 and 28, 1996 gun show booking.

**COUNCIL**

**ACTION:**

The Committee recommends that Council approve the confirmation of a facility use licence to the Historical Arms Collectors Society for their 1996 booking of the Sports Centre Complex for a Gun Show on April 26, 27 and 28, 1996.

App'd  
#507

502-4 Use of Motorized Model Boats on LaFarge Lake - Delegation:  
West Coast Prop Busters - B. Greenhald

Mr. B. Greenhald, West Coast Prop Busters, appeared to ask that radio control boating be allowed to continue on LaFarge Lake. He suggested that time limits be implemented to reduce noise complaints. Mr. Greenhald said that the boats create very little pollution and that they are working toward reducing noise from the boats. He said that they currently use LaFarge lake on Sundays, but that they plan to start using the lake on Saturdays to allow Sundays to remain quiet. Mr. Greenhald asked that Council allow a certain number of hours per year for radio control boating on LaFarge Lake.

The Committee asked that staff meet with Festival Coquitlam to discuss whether or not it wishes to continue to have model powered boats as an event during Festival Coquitlam and that staff report back on the impact of this on a power boat prohibition policy.

502-5 50% Cost Recovery - Sports Group User Fee Policy

Mr. G. Crews, representing sports user groups, said that since his earlier presentation to Council, they have received a great deal of public support. He asked that staff meet with sport user groups to discuss user fee alternatives and then report back to the Committee.

**COUNCIL  
ACTION:**

The Committee recommends that Resolution No. 1399, 1994 be rescinded and that Council direct staff to meet with sport user groups to discuss user fee options for sport facilities.

App'd  
#508

502-7 Specified Area Boulevard Maintenance Contracts

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 May 01 entitled "Specified Area Boulevard Maintenance Contracts."



502-8 Potential Sites for Golf Courses in Coquitlam

The Committee received the Report of the Director of Leisure and Parks Services and Deputy Planning Director dated 1995 May 02 entitled "Potential Sites for Golf Courses in Coquitlam."

502-9 Proposed B.C. Mobility Pole at 557 Poirier Street

**COUNCIL**

**ACTION:**

That B.C. Tel be requested to modify their plans as suggested by Leisure and Parks Services;

That B.C. Tel proceed with a public process on these plans, including review of siting options, at a meeting to be held in the Nancy Bennett Room or another room in the adjacent City facilities;

That this matter be then considered by Leisure and Parks Committee as to usage of the City land involved and proposed financial arrangements;

That staff then process the Building Permit application if and when Council agrees to such a use of land.

502-10 Cheetahs Track & Field Club's Proposal

The Committee recommended that staff meet with the Coquitlam Cheetahs to discuss issues and concerns raised by staff and the Committee in relation to the proposed sports facility.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 7:00 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF

# COQUITLAM



502

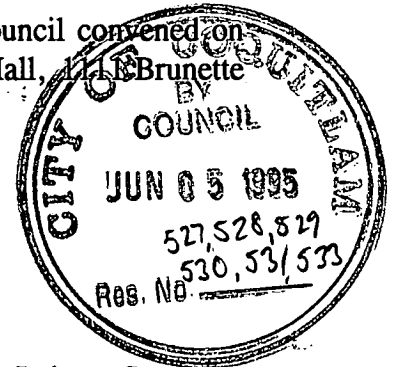
Mayor L. Sekora

## LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES MAY 23, 1995

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, May 23, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Staff Present: N. Cook, City Manager  
E. Ash, Asst. Director, Community, Leisure Services  
L. Cavan, Asst. Director, Major Facilities  
M. Nihls, Asst. Director, Parks & Env. Services  
W. Jones, City Clerk



### ITEM I - MINUTES OF MAY 08, 1995

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held May 08, 1995.

### ITEM II - BUSINESS ARISING FROM MINUTES

Nil

### ITEM III - NEW BUSINESS

#### 502-1 Delegation: Coquitlam Ambassadors - Gary Bateman

G. Bateman, S. Steele and D. Helgason, Coquitlam Ambassadors Old Timers Hockey Club, appeared to express their concern with Council's decision to increase ice costs for adult users at the Poirier and Tappen Avenue facilities.

*lh*

502-2 Delegation and Report: People's Courts - Vic Fletcher

Mr. V. Fletcher and Mr. J. Gallagher, People's Courts, appeared to request that the air structure covering the Foster Avenue Tennis Courts be allowed to remain in place during the summer of 1995.

**COUNCIL  
ACTION:**

The Committee recommends that the Mayor and Clerk be authorized to execute a Letter Agreement between the City and Urban Sport Inc. which agreement will permit the air structure over the Foster Avenue Tennis Courts to remain in place for the summer of 1995 on a trial basis, provided that Urban Sport Inc. assumes responsibility for all utility costs and agrees to provide signage acceptable to the City advising the public that the courts are open for public play for the summer.

502-3 Delegation: Coquitlam Minor Hockey Association - Meryl Tellis

Mr. M. Tellis, President, Coquitlam Minor Hockey Association, appeared to say they will do their best to meet the needs of persons in Coquitlam wishing to play minor hockey although there is not enough usable ice time available for everyone. Mr. Tellis expressed the need to ensure that the Tappen Avenue facility open on October 1, 1995. Mr. Tellis said that user groups that comprise only Coquitlam residents should get booking preferences. He said that ice rates at Poirier and Tappen Avenue should be the same. Mr. Tellis thanked staff for their work on the ice allocation process.

502-4 ESS Exercise Debriefing

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 May 05 entitled "Emergency Social Services Exercise April 8, 1995 - Debriefing."

502-5 Field Allocation Strategy

The Committee received the Report of the Director, Leisure and Parks Services dated 1995 May 15 entitled "Field Allocation Strategy."

502-6 Motorized Boats on LaFarge Lake

**COUNCIL  
ACTION:**

The Committee recommends that Council endorse the prohibition of combustion powered boats on LaFarge Lake with the exception of the June 11-12, 1995 Festival Coquitlam sponsored event.

502-7 Roller Hockey/Tennis Conflict on City Tennis Courts

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 May 12 entitled "Roller Hockey/Tennis Conflict on City Tennis Courts."

The Committee asked that staff investigate the possibility of establishing a roller hockey facility using the Centennial School tennis courts.

502-8 Earth Week and Spring Clean Up Debrief Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 May 16 entitled "Earth Week and Spring Clean Up Debrief Report."

502-9 Dogwood Pavilion Advisory Board Minutes

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting of March 8, 1995.

502-10 Sand Volleyball Court - Near Maillard Junior Secondary School

**COUNCIL**

**ACTION:** The Committee recommends that Council support the concept of developing a sand volleyball court close to Maillard Junior Secondary School and further that staff investigate an appropriate location for the court and identify the associated costs that the school would incur to install and maintain the court.

502-11 Coquitlam Bulldogs - Improvements to Glen Park

Mr. B. Dixon, Coquitlam Bulldogs, said that the Bulldogs would like to light Glen Field to enhance and expand use of the field. He said that they would like to use the field for about six hours per week and that lighting would allow other groups to use the field during evening hours.

A. Madison, New Horizons Ratepayers Association, said that they want Glen Pool re-opened and Glen Park to remain a community park. Ms. Madison said that she is unable to get her kids into swimming lessons in Coquitlam and suggested that Coquitlam residents be given preference over persons from outside Coquitlam when registering for leisure programs and lessons.

**COUNCIL**

**ACTION:** The Committee recommends that the Coquitlam Bulldogs' request for approval of field light installation, long term use agreement of the Glen Pool Building for change room/training room and capital improvements to the playing field surface be denied at this time, pending the undertaking of a master planning public consultation process for Glen Park.

502-12 Sports User Fees - Consultation Strategy

**COUNCIL**

**ACTION:** The Committee recommends that Council endorse a series of public consultation workshops during the weeks of June 19 and June 26 involving a broad cross-section of community interests to discuss user fee options for sport facilities.

The Committee asked that staff report on the feasibility of providing preferential registration for Coquitlam residents for leisure facilities and activities.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

T-1 User Fees Survey (Athletic Business)

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 6:20 p.m.

---

CHAIR

Warren Jones  
City Clerk



502

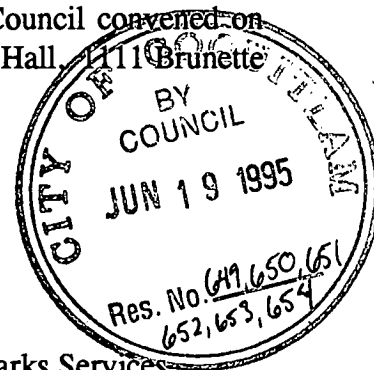
Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**JUNE 12, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, June 12, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Staff Present: N. Cook, City Manager  
B. Elliott, Director, Leisure and Parks Services  
L. Cavan, Asst. Director, Major Facilities  
M. Nihls, Asst. Director, Parks & Env. Services  
J. Wilkie, Asst. Treasurer-Budget  
W. Jones, City Clerk



**ITEM I - MINUTES OF MAY 23, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held May 23, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

502-1 Coquitlam River Fish Enhancement Project - Phase 2

**COUNCIL**

**ACTION:** The Committee recommends that Council endorse Phase 2 of the Fish Enhancement Project by the Department of Fisheries and Oceans in Coquitlam River Park.

*App'd Res'n #650*



502-2 Daycare Facilities on Parkland

**COUNCIL**

**ACTION:** The Committee recommends that the proposal from the Tree of Life Montessori School to place a building for daycare services on parkland be denied; and

*App'd  
Rashin # 651 + 652*

That staff be directed to bring forward a proposal for a major planning effort which examines facility needs, financial resources and parkland capacity to accommodate community recreation facilities over the next 5 to 10 years and that the cost of this initiative be given consideration as a component of the 1996 Annual Budget.

Councillor Robinson arrived at this time.

502-3 Ice Rates for Tappen Avenue Ice Facility

**COUNCIL**

**ACTION:** The Committee recommends that adult ice rates be reduced to \$185/\$140 (prime/non-prime) and that the minor group rate remain at \$45/\$29 (prime/non-prime).

*App'd  
Rashin # 653*

502-4 Dogwood Pavilion Advisory Board Minutes

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting of April 12, 1995.

502-5 Community Urban Forestry Initiative

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 June 5 entitled "Community Urban Forestry Initiative".

502-6 User Fees - Consultation Strategy

**COUNCIL**

**ACTION:** The Committee recommends that Council receive the Report of the Director of Leisure and Parks Services dated 1995 June 6 entitled "User Fees - Consultation Survey."

App'd  
Res'n #654

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

- T-1 Hyack Swim Club Correspondence & Response
- T-2 Child Care/Fitness Facility at Pacific Reach Correspondence

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:20 p.m.

---

CHAIR

Warren Jones  
City Clerk



502

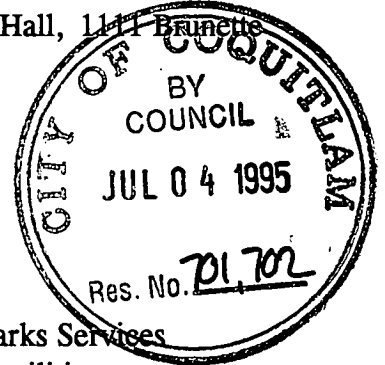
Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**JUNE 26, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, June 26, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Staff Present: N. Cook, City Manager  
B. Elliott, Director, Leisure and Parks Services  
L. Cavan, Asst. Director, Major Facilities  
E. Ash, Asst. Director, Community, Leisure Services  
W. Jones, City Clerk



**ITEM I - MINUTES OF JUNE 12, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held June 12, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 1995/96 Curling Season**

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 June 21 entitled "1995/96 Curling Season."

502-2 Fall/Winter 1995/96 Soccer Field Allocation

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 June 21 entitled "Fall/Winter 1995/96 Soccer Field Allocation."

502-3 1995/96 Ice Allocation Schedule

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 June 21 entitled "1995/96 Ice Allocation Schedule."

502-4 Sports Centre Main Arena 'Mezzanine Level' Food  
Concession - Lease By Coquitlam Minor Hockey Association

The Committee deferred consideration of this item to the July 10, 1995 Committee Meeting.

502-5 Dogwood Pavilion Advisory Board Minutes

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting of May 10, 1995.

502-6 Tournament Ice Rates

**COUNCIL**

**ACTION:**

The Committee recommends that the tournament ice rate for 1996 be set at the hourly base operating cost for the Sports Centre; and that the Coquitlam Ambassadors be advised that the rate to be charged for their 1996 tournament will be set at the City's base operating cost for the Sports Centre and will be in the range of \$73.00-\$75.00 per hour.

App'd  
Asst. 702

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

T-1 B.C. Athletics Press Release - Town Centre Stadium

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:05 p.m.

---

CHAIR

Warren Jones  
City Clerk



502

Mayor L. Sekora

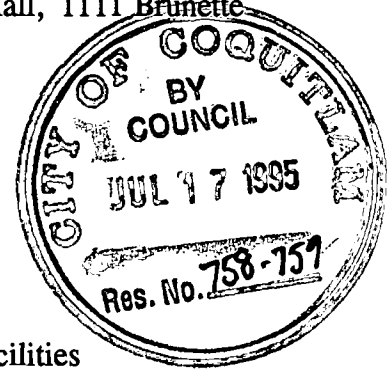
**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**JULY 10, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, July 10, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville

Committee Members Absent: Councillor B. Robinson

Staff Present: N. Cook, City Manager  
L. Cavan, Asst. Director, Major Facilities  
E. Ash, Asst. Director, Community, Leisure Services  
J. Wilkie, Asst. Treasurer-Budgets  
R. Hicks, Director of Finance  
W. Jones, City Clerk



**ITEM I - MINUTES OF JUNE 26, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held June 26, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

502-1 Sports Centre Main Arena 'Mezzanine Level' Food Concession -  
Lease by Coquitlam Minor Hockey Association

**COUNCIL  
ACTION:**

That the Coquitlam Minor Hockey Association be permitted to lease and operate Sports Centre Concession #2 (Upper Concession), including any surplus concession equipment not required by the Leisure and Parks Services Department for the period September 1995 to March 31, 1996 at a rental rate of \$350 per month, plus G.S.T., payable monthly, providing that the organization complies with Provincial health regulations relating to the serving of food.

*App'd  
Resin # 759*

502-2 Youth at Risk - Impact and Benefits of Physical Activity  
and Recreation on Canadian Youth-At-Risk

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 June 23 entitled "Youth at Risk - Impact and Benefits of Physical Activity and Recreation on Canadian Youth-At Risk."

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

T-1 Letter from Eagle Ridge Elementary School

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 4:34 p.m.

\_\_\_\_\_  
CHAIR

Warren Jones  
City Clerk



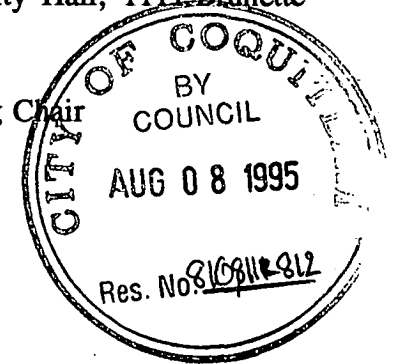
502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**JULY 24, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, July 24, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present:	Councillor B. Robinson, Acting Chair Councillor B. Melville
Committee Members Absent:	Councillor J. Kingsbury
Also Present:	Mayor L. Sekora
Staff Present:	N. Cook, City Manager L. Cavan, Asst. Director, Major Facilities M. Nihls, Asst. Dir., Parks & Environmental Services W. Jones, City Clerk



**ITEM I - MINUTES OF JULY 10, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held July 10, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 Golf Proposal - GVRD Landfill Site**

Messrs. Bergeron, Wadge and Doyle, Coquitlam Golf and Recreation Association appeared to discuss the feasibility of developing a golf facility on the GVRD landfill site. Mayor Sekora indicated that the GVRD may be willing to lease the site at a nominal rate to the City. Mayor Sekora said that the GVRD Board will be discussing the issue on July 28, 1995.

*u*



**COUNCIL**

*Amended & app'd  
Res'n # 811*

**ACTION:** The Committee recommends that staff report on the feasibility of leasing the old GVRD landfill site for golf course purposes and if deemed feasible that staff prepare a proposal call for Council's considerations for developing and operating a golf facility.

502-2 Dogwood Pavilion's Annual General Meeting

**COUNCIL ACTION:** The Committee recommends that the "PROPOSED CHANGES AND ADDITIONS TO THE DOGWOOD PAVILION POLICY AND PROCEDURES DPP. 4-7" as outlined in the Report of the Director, Leisure and Parks Services dated July 17, 1995 be approved.

*App'd  
Res'n # 812*

502-3 Community Urban Forestry Initiative Update

The Committee received the report of the Director, Leisure and Parks Services dated July 18, 1995 titled "Community Urban Forestry Initiative".

ITEM IV - OTHER BUSINESS

Nil

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:05 p.m.

\_\_\_\_\_  
CHAIR

Warren Jones  
City Clerk



502

Mayor L. Sekora

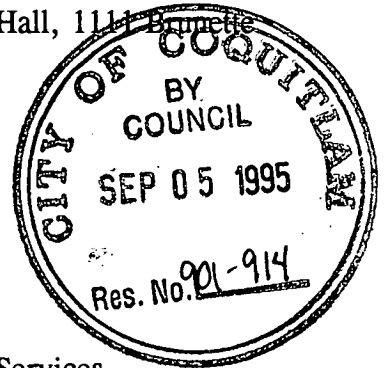
**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**AUGUST 28, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, August 28, 1995 at 4:55 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Robinson  
Councillor B. Melville

Also Present: Mayor L. Sekora

Staff Present: D. Buchanan, Director, Corporate Services  
B. Elliott, Director, Leisure & Parks Services  
L. Cavan, Asst. Director, Major Facilities  
E. Ash, Asst. Director, Community Leisure Services  
C. Haire, Business Services Manager  
J. Wilkie, Asst. Treasurer-Budgets  
W. Jones, City Clerk



**ITEM I - MINUTES OF JULY 24, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held July 24, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

*Handwritten mark*

**ITEM III - NEW BUSINESS**

**502-1 Dogwood Pavilion Advisory Board Minutes**

The Committee received the Dogwood Pavilion Advisory Board Minutes of June 14, 1995.

**502-2 Association Habitat Maillardville Meeting Minutes**

The Committee received the Association Habitat Maillardville June 29, 1995 Meeting Minutes.

**502-3 1996 Fees and Charges Issue Papers**

The Committee received the Report from the Director, Leisure & Parks Services dated August 23, 1995 titled "1996 Fees & Charges - Issue Papers."

**502-4 1996 Fees and Charges - General**

The Committee received the Report from Director, Leisure & Parks Services dated August 21, 1995 titled "User Fees & Charges - General."

**502-5 User Fees - Results of Public Consultation Process**

The Committee received the Report from Director, Leisure & Parks Services dated August 23, 1995 titled "User Fees - Results of Public Consultation Process."

Mayor Sekora left the meeting at this time.

502-6 1996 Fees and Charges - Recreation Program Rates

**COUNCIL**

**ACTION:**

The Committee recommends that the wording of the existing policy section related to Program Fees and Charges be modified, as outlined in the Report of the Director of Leisure and Parks Services dated August 22, 1995, to more accurately reflect Leisure and Parks Services' approach to setting fees for our programs, and that the new wording be included in the 1996 Fees and Charges Policy.

*App'd  
Res'n # 902*

502-7 1996 Fees & Charges - New User Fees For Various Sports Groups

**COUNCIL**

**ACTION:**

The Committee recommends:

- 1) That the policy direction to achieve (over 5 years) a 50% recovery of the costs to the City to maintain miscellaneous organized sports venues be abandoned.
- 2) That a flat fee per participant per season be introduced in 1996 to help defray the costs to the taxpayers of Coquitlam associated with the maintenance of sports fields and miscellaneous organized sport venues.
- 3) That the flat fee be reviewed on an annual basis as a component of the Leisure and Parks Services Fees & Charges Policy but that no long term program associated with increasing this user fee be adopted.
- 4) That the flat fee be structured to provide a greater subsidy to children/youth than to seniors and a greater subsidy to seniors than to adults.
- 5) That the flat fee be waived for participants in any sport who have, or whose family has, a limited income.
- 6) That the flat fee per participant, per season for the use of City-operated sports venues be established as follows:

*App'd  
Res'n # 903*

<u>Organized Sport Group Type</u>	<u>Child/Youth</u>	<u>Adult</u>	<u>Senior</u>
Soccer, Football, Baseball/Softball, Cricket, Other Field Sports, Lawn Bowling and Track & Field	\$2	\$15	\$10
Field Archery, Croquet/Bocce, Tennis and Outdoor Box Lacrosse	\$1	\$ 6	\$ 4

- 7) That these new fees come into effect as of January 1, 1996 except in the case of sports groups which have a sports season which begins in 1995 and overlaps into 1996, in which case the fees shall come into effect for the 1996/97 season.

502-8 1996 Fees and Charges - Tournament & Non-Sport Event Rates

**COUNCIL  
ACTION:**

The Committee recommends that the existing fee for athletic tournaments be adjusted to include non-sports events and variable rates as itemized in the Report of the Director, Leisure and Parks Services dated August 22, 1995, and that this fee structure be included in the 1996 Fees & Charges Policy.

*App'd  
Res'n # 904*

502-9 1996 Fees and Charges - Seniors - Age Category Consistency for Admission to Facilities

**COUNCIL  
ACTION:**

The Committee recommends that the seniors' admission rate be consistently offered to all individuals aged 65 years plus and further the current practice that allows Dogwood Members aged 50 to 64 years access to all City facilities at seniors' rates be discontinued.

*App'd  
Res'n # 905*

502-10 1996 Fees and Charges - Seniors Admission Rates to Facilities

**COUNCIL  
ACTION:**

*Appeal  
Res'n #906*

The Committee recommends that the seniors' admission rate be increased to the level of the student rate over a three-year period, and that phase one of that increase be included in the 1996 Fees and Charges Policy.

502-11 1996 Fees & Charges - Facility Rates

**COUNCIL  
ACTION:**

*Appeal  
Res'n #907*

The Committee recommends:

- 1) That the Facility Cost Recovery target ratios itemized in the Report of the Director, Leisure & Parks Services dated August 23, 1995 be included in the 1996 Fees & Charges Policy.
- 2) That the Facility Admission Rates itemized in the Report of the Director, Leisure & Parks Services dated August 23, 1995 be included in the 1996 Fees & Charges Policy.
- 3) That the Facility Rental Rates itemized in the Report of the Director, Leisure & Parks Services dated August 23, 1995 be included in the 1996 Fees & Charges Policy.

502-12 1996 Fees & Charges - Sharks Swim Club Subsidy

**COUNCIL  
ACTION:**

*Appeal  
Res'n #908*

The Committee recommends that the City slowly phase in charges for coaches/guards to the Sharks Swim Club and that beginning in 1996, the Sharks Swim Club be charged the regular hourly rental rate for swim clubs as outlined in the 1996 Fees and Charges Schedule.

502-13 1996 Fees & Charges - Resident/Non-Resident Fees

**COUNCIL  
ACTION:**

The Committee recommends:

- 1) That the premium currently charged to non-residents for room rentals remain in place in 1996.
- 2) That the premium currently charged to out-of-city sports groups for major facility rentals remain in place in 1996.
- 3) That the matter of a premium for non-resident membership at Dogwood Pavilion and Town Centre Seniors be referred to the Advisory Board and Executive of these organizations for consideration.
- 4) That the 1996 Admission Rates be the same for both residents and non-residents.
- 5) That the 1996 Program/Lesson Set Rates be the same for both residents and non-residents.

*App'd  
Res'n #909*

502-14 1996 Fees & Charges - Room Rental Rates

**COUNCIL  
ACTION:**

The Committee recommends that the rates for General Indoor Facilities (Room Rentals) be adjusted as itemized in the Report of the Director, Leisure and Parks Services dated August 23, 1995 and that the new rates be included in the 1996 Fees & Charges Policy.

*App'd  
Res'n #910*

502-15 1996 Fees & Charges - Liability Insurance

**COUNCIL  
ACTION:**

The Committee recommends:

- 1) That Coquitlam Leisure & Parks Services purchase a Master Liability Insurance Policy to sell to sports and non-sports organization who utilize City of Coquitlam facilities; and

*Referred back to  
L.P.S. Committee  
Res'n #911*

- 2) That this insurance program be administered by Leisure and Parks Services; and further
- 3) That the fee assessed to groups that need the insurance coverage cover the cost and administration of the policy.

502-16 1996 Fees & Charges - Refund Policy

**COUNCIL  
ACTION:**

The Committee recommends that Council approve the refund policy as detailed in the Report of the Director, Leisure and Parks Services dated August 23, 1995.

*App'd  
Res'n # 912*

502-17 1996 Fees & Charges - Access Passes

**COUNCIL  
ACTION:**

The Committee recommends that the Facility Access Pass, currently available only to adults, be made available to children and youth of families who are in financial need as a component of the 1996 Fees and Charges Policy.

*App'd  
Res'n # 913*

502-18 1996 Fees & Charges - Town Centre Stadium Event Parking

**COUNCIL  
ACTION:**

The Committee recommends that the proposal to charge a \$3.00 per car per day parking fee at all major special events at Town Centre Park not be included in the 1996 Fees and Charges Policy.

*App'd  
Res'n # 914*

**ITEM IV - OTHER BUSINESS**

Nil



**ITEM V - TABLED ITEMS**

- T-1 Letter from Minister of Housing, Recreation and Consumer Services
- T-2 Letter from City of Langley - Parks & Recreation Commissioner Seminar

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 7:05 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF

**C O Q U I T L A M**



502

Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**SEPTEMBER 11, 1995**

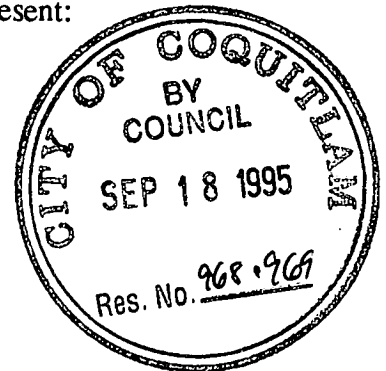
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, September 11, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville

Committee Member Absent: Councillor B. Robinson

Also Present: Councillor L. Hollington

Staff Present: N. Cook, City Manager  
B. Elliott, Director, Leisure & Parks Services  
E. Ash, Asst. Director, Community Leisure Services  
M. Nihls, Asst. Director, Parks & Environmental Services  
W. Jones, City Clerk



**ITEM I - MINUTES OF AUGUST 28, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held August 28, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

A handwritten signature in black ink, appearing to be "M".

ITEM III - NEW BUSINESS

502-1 Healthy Communities Initiative Proposal

The Committee recommends:

**COUNCIL**

**ACTION:**

That Council support the concept and principles of Healthy Communities and support community health and well-being priorities during the development and implementation of City policies and programs;

That Council recognize the importance of, and commit to interdepartmental consultation and cooperation as part of a Healthy Community;

That Council support the incorporation of community priorities into local decision making processes; and

That Council support the Healthy Communities Initiative Grant application to undertake a neighbourhood development initiative.

502-2 City Parade Float - Invitation Holiday Bowl Parade, San Diego, Ca.

The Committee received the report of the Director of Leisure and Parks Services dated 1995 August 28 entitled "City Parade Float - Invitation Holiday Bowl Parade, San Diego, Ca."

502-3 Pinnacle Creek - Habitat Improvements

The Committee received the report of the Director of Leisure and Parks Services dated 1995 September 1 entitled "Pinnacle Creek - Habitat Improvements."

502-4 Fin Donnelly - Homecoming Celebration

The Assistant Director, Community Leisure Services, informed the Committee of the "Homecoming Celebration Reception" planned for September 23, 1995 from 3:00 p.m. to 7:00 p.m. at Maquabeak Park to recognize Fin Donnelly's Fraser River "Swim for Life."

App'd  
Reslu # 969

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

Nil

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:07 p.m.

---

CHAIR

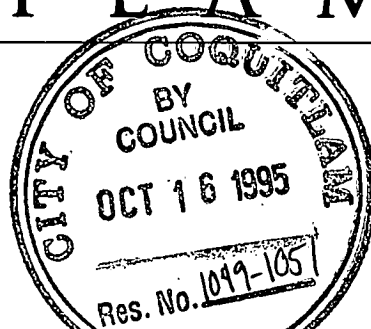
Warren Jones  
City Clerk

CITY OF

COQUITLAM



Mayor L. Sekora



502

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**OCTOBER 10, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Tuesday, October 10, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville  
Councillor B. Robinson

Staff Present: D. Buchanan, Director, Corporate Services  
B. Elliott, Director, Leisure & Parks Services  
M. Nihls, Asst. Director, Parks & Environmental Services  
W. Jones, City Clerk

**ITEM I - MINUTES OF SEPTEMBER 11, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held September 11, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

DMR  
09/11

**ITEM III - NEW BUSINESS**

502-1 BC Tel Mobility - Mono Pole on Poirier Recreation Centre Site

Mr. R. Carlson, B.C. Tel Mobility, and G. Longhurst, National Land Consultants, were present to respond to questions raised by the Committee.

**COUNCIL**

**ACTION:**

The Committee recommends that Council approve the lease of City-owned land between the Sports Centre Parking Lot and the Poirier Library for construction of a mono pole by BC Tel Mobility, subject to the requirements and conditions of a building permit and the holding of a public open house; and further, that Council authorize staff to enter into negotiations with BC Tel Mobility regarding the conditions and costs of a lease for said land for subsequent consideration by Council.

502-2 Festival of Trees

The Committee received the report of the Director of Leisure and Parks Services dated 1995 October 2 entitled "Festival of Trees."

502-3 Dogwood Pavilion Advisory Board Recommendation  
Regarding Membership Fee

**COUNCIL**

**ACTION:**

The Committee recommends that the City maintain the Dogwood Pavilion Membership Fee at the same rate for residents and non-residents; and that the membership fee for 1996 be increased from \$12.00 to \$13.00 (including GST), and that this be a joint membership fee with the Town Centre Seniors.

App'd  
Res'n # 1050

App'd  
Res'n # 1051

**ITEM IV - OTHER BUSINESS**

502-4 Meraloma Bulldogs Junior Football Club

The Committee referred consideration of the correspondence from the Tri-City Meraloma Bulldogs Junior Football Club dated September 12, 1995 to the City/School Board Liaison Committee.

**ITEM V - TABLED ITEMS**

T-1 Letter from J. Stockman, President, New Horizons Residents Assoc.  
T-2 Letter from M. Vollans, President, Dogwood Advisory Board

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:38 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF \_\_\_\_\_

**C O Q U I T L A M**



502

Mayor L. Sekora

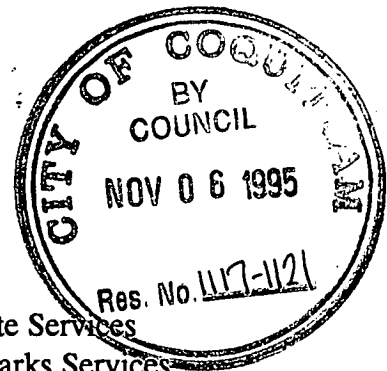
**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**OCTOBER 23, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, October 23, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville  
Councillor B. Robinson

Also Present: Councillor D. White

Staff Present: N. Cook, City Manager  
D. Buchanan, Director, Corporate Services  
B. Elliott, Director, Leisure & Parks Services  
M. Nihls, Asst. Director, Parks & Environmental Services  
R. Hicks, Director of Finance  
L. Cavan, Asst. Director, Major Facilities  
E. Ash, Asst. Director, Community Services  
D. Acaster, Cultural Centre Manager  
W. Jones, City Clerk



**ITEM I - MINUTES OF OCTOBER 10, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held October 10, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

A handwritten signature or initials, possibly 'MS', written in dark ink.



**ITEM III - NEW BUSINESS**

**502-2 1996 Fees & Charges - Liability Insurance**

**COUNCIL**

**ACTION:**

The Committee recommends that Coquitlam Leisure & Parks Services purchase a Master Liability Insurance Policy to sell to sports and non-sports organizations who utilize City of Coquitlam facilities; and that this insurance program be administered by Leisure and Parks Services; and further that the fee assessed to groups that need the insurance coverage cover the cost and administration of the policy.

App'd  
Res'n # 1118

**502-3 Tri-Cities Female Ice Hockey Association - Ice Rates**

Mr. L. Coughlan, Tri-Cities Female Ice Hockey Association, appeared to request that ice rates for adult female ice hockey not be increased to the adult rate.

**COUNCIL**

**ACTION:**

The Committee recommends that the adult ice rental rates be consistent for both male and female groups.

App'd

**502-1 Arts & Cultural Development Plan**

**COUNCIL**

**ACTION:**

The Committee recommends that Council approve the establishment of a Task Force on Arts & Culture, with a mandate to develop an Arts and Cultural Policy for Coquitlam.

App'd  
Res'n # 1121

**502-4 Community Urban Forestry Association**

The Committee received the Report of the Director, Leisure and Parks Services dated 1995 October 16 entitled "Coquitlam Urban Forestry Association."

502-5 Association Habitat Maillardville Meeting Minutes

The Committee received the Minutes of the Association Habitat Maillardville Meeting held September 28, 1995.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

T-1 Letter to Northeast Ratepayers Association

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:45 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF

**C O Q U I T L A M**



502

Mayor L. Sekora

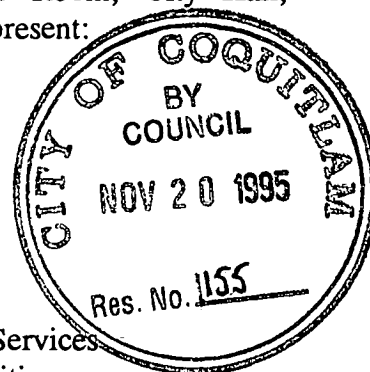
**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**NOVEMBER 14, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Tuesday, November 14, 1995 at 4:30 p.m. in the Committee Room, City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville

Committee Members Absent: Councillor B. Robinson

Staff Present: N. Cook, City Manager  
B. Elliott, Director, Leisure & Parks Services  
L. Cavan, Asst. Director, Major Facilities  
E. Ash, Asst. Director, Community Services  
W. Jones, City Clerk  
D. Solberg, First Nite Celebration Coordinator  
K. Survy, Youth Services Coordinator



**ITEM I - MINUTES OF OCTOBER 23, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held October 23, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

*NS*

**ITEM III - NEW BUSINESS**

502-1 Youth Program Status Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 November 06 entitled "Youth Services - Status Report."

502-2 First Nite

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 November 06 entitled "Coquitlam's First Nite Celebration."

502-3 In-Line Skating and Tennis Court Usage - Information Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 November 06 entitled "In-Line Skating and Tennis Court Usage - Information Report."

502-4 Outdoor Pool Information Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 November 06 entitled "Outdoor Pool Information Report."

502-5 Dogwood Pavilion Advisory Board Minutes - 1995 September 13

The Committee received the Dogwood Pavilion Advisory Board Minutes of 1995 September 13.

502-6 Meeting with Dogwood Advisory Board - November 27, 1995

**COUNCIL**

**ACTION:** That the November 27, 1995 Leisure and Parks Services Committee Meeting be held at 4:30 p.m. at Dogwood Pavilion and that all Council be invited to attend to meet with the Dogwood Advisory Board.

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:00 p.m.

---

CHAIR

Warren Jones  
City Clerk

CITY OF

# COQUITLAM



Mayor L. Sekora

502 A

## LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES NOVEMBER 27, 1995

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, November 27, 1995 at 4:30 p.m. at the Dogwood Pavilion, 624 Poirier St., Coquitlam, B.C. with the following persons present:

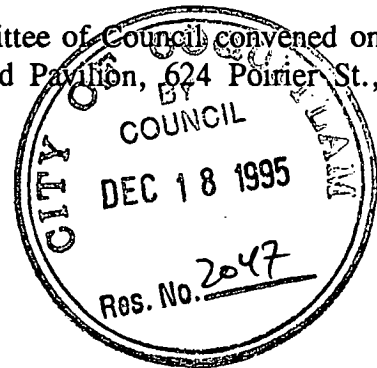
Committee Members Present: Councillor J. Kingsbury, Chair  
Councillor B. Melville  
Councillor B. Robinson

Also Present:

Mayor L. Sekora  
Councillor D. White  
Councillor L. Hollington  
Dogwood Pavilion Advisory Board

Staff Present:

N. Cook, City Manager  
B. Elliott, Director, Leisure & Parks Services  
E. Ash, Asst. Director, Community Services  
J. Rowledge, Dogwood Pavilion Coordinator, Sr. Services  
M. Nihls, Asst. Dir., Parks & Environmental Services  
S. Borthwick, City Centre Aquatic Manager  
W. Jones, City Clerk



### ITEM I - MINUTES OF NOVEMBER 14, 1995

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held November 14, 1995.

### ITEM II - BUSINESS ARISING FROM MINUTES

Nil

*ll*

**ITEM III - NEW BUSINESS**

502-1 Leadership - Dogwood Pavilion Players

M. Vollans, Chair, Dogwood Pavilion Advisory Board, welcomed everyone to the meeting. Dogwood Pavilion Players performed a skit and presented information on "shared servant leadership."

502-2 Miscellaneous Issues - Dogwood Advisory Board

M. Vollans introduced members of the Dogwood Pavilion Advisory Board. Mr. P. Philly, Treasurer, presented information related to Dogwood Pavilion. He said that Dogwood members are concerned about the City's commitment to continued financing and asked that the City approve Dogwood's shared financing principles currently in place. Mr. Philly outlined Dogwood's goals and objectives, 1995 activities, future directions and goals and budget considerations. He said that Dogwood desires the following:

1. Written confirmation of Dogwood's current shared financing principles;
2. Annual or semi-annual meetings with City Council;
3. Consideration of early discussions with Leisure and Parks Services regarding proposed changes to funding, staffing, capital programs and program services; and
4. Continued gerontology training for Dogwood staff to enable them to keep their skills updated and effective.

Mayor Sekora and Councillor Hollington left at this time.

502-3 Dogwood Pavilion Advisory Board Meeting Minutes  
of October 11, 1995

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting Minutes of October 11, 1995.

502-4 Festival of Trees

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 November 21 entitled "Festival of Trees."

502-5 Sustainability

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 November 22 entitled "Sustainability."

**ITEM IV - OTHER BUSINESS**

Nil

**ITEM V - TABLED ITEMS**

T-1 Letter from Hyack Swim Club re Pool Rates

**ITEM VI - ADJOURNMENT**

The Chair declared the Meeting adjourned - 6:25 p.m.

---

CHAIR

Warren Jones  
City Clerk





502 B

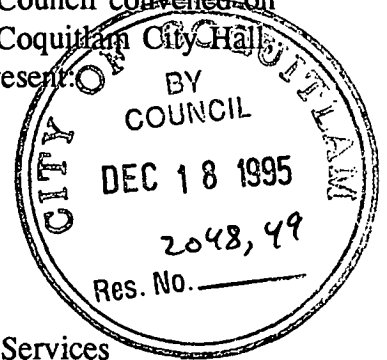
Mayor L. Sekora

**LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES**  
**DECEMBER 11, 1995**

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, December 11, 1995 at 4:30 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair  
Councillor B. LeClair  
Councillor D. White

Staff Present: N. Cook, City Manager  
B. Elliott, Director of Leisure & Parks Services  
R. Hicks, Director of Finance  
L. Cavan, Asst. Director, Major Facilities  
T. Wingrove, Deputy City Clerk



**ITEM I - MINUTES OF NOVEMBER 27, 1995**

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held November 27, 1995.

**ITEM II - BUSINESS ARISING FROM MINUTES**

Nil

**ITEM III - NEW BUSINESS**

**502-1 Delegation - Mr. Jack Touhey, Hyack Swim Club - CCAC Rates**

Mr. J. Touhey of the Hyack Swim Club addressed the Committee with regards to the rental rates at the City Centre Aquatic Complex. He asked that the Committee consider lowering the rental rates for the Hyack Swim Club so they were the same as public admission to the facility.

502-2 Gender Equity Action Plan

The Director of Leisure and Parks Services and Asst. Director, Community Services, presented the Gender Equity Action Plan for Committee consideration. The Committee had a brief discussion regarding some of the issues that the City would be facing with gender equity issues.

**COUNCIL**

**ACTION:** The Committee recommends that Council approve the Leisure and Parks Services Gender Equity Action Plan dated December 05, 1995.

**ITEM IV - OTHER BUSINESS**

Mr. F. Bull of Dogwood Pavilion addressed the Committee about the elimination of a clerical position at the facility. He asked that Council consider leaving the staff person in the present office in order to use the equipment and software programs that Dogwood Pavilion members had purchased and allow continuity in service to the membership.

**ITEM V - ADJOURNMENT**

The Chair declared the Meeting adjourned - 5:10 p.m.

---

CHAIR

Trevor Wingrove  
Deputy City Clerk