

LEISURE + PAPER

CITY OF

COQUITLAM



502

Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES JANUARY 8, 1996

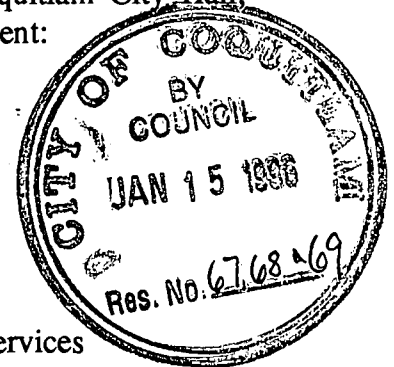
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, January 8, 1996 at 4:30 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present:

N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
R. Hicks, Director of Finance
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF DECEMBER 11, 1995

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held December 11, 1995.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Butokukan Karate 1996 Proposal

The Committee received the Report of the Director of Leisure and Parks Services dated 1995 December 20.

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502-2 Urban Salmon Habitat Program - Environmental
Coordinator Position

COUNCIL

ACTION:

DEFEATED
Res'n # 68

That Council authorize staff to apply for a partnership grant with the Ministry of Environment Lands & Parks under the Urban Fisheries Restoration Program for a cost sharing agreement related to a new Sustainable Environment Coordinator position; and that staff report on options for funding the position in ways that will not impact the budget.

502-3 Adult Female Ice Rates

The Committee agreed that staff would bring forward for the Committee's consideration a new rate specifically for adult female competitive ice users that is intermediate between the Adult Rate and the Minor Rate as one component of the Fees and Charges for 1997.

502-4 Committee Meeting Time

The Committee agreed to reschedule Leisure and Parks Services Committee Meetings to 8:00 a.m. on the second and fourth Monday of each month on a trial basis.

502-5 Senior Admission Rates to Facilities

COUNCIL

ACTION:

App'd
Res'n # 69

That staff report on the feasibility of offering facility passes for longer durations (e.g. one year) and increasing the number of tickets sold in a booklet format (e.g. from 10 at one time to 25 or 50 at one time) at a further reduced rate; and further, that for the 1997 Provisional Budget staff consider options for "preferred rate" admissions (e.g. rates based on age, disabilities, ability to pay, etc.)

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:59 p.m.

CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



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Mayor L. Sekora

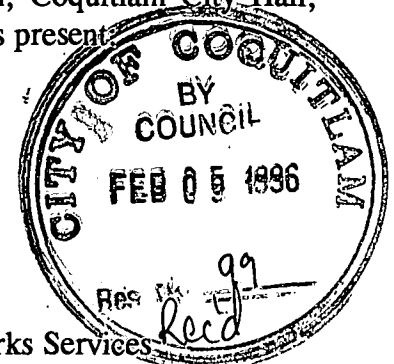
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JANUARY 22, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, January 22, 1996 at 8:05 a.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present:

N. Cook, City Manager
R. Hicks, Director of Finance
B. Elliott, Director of Leisure & Parks Services
E. Ash, Asst. Director, Community, Leisure Services
L. Cavan, Asst. Director, Major Facilities
M. Nihls, Asst. Director, Parks & Environmental Services
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF JANUARY 8, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held January 8, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Volunteer Services

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 January 15.

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502-2 Request by Minor Football to Construct a
Building in Parkland

The Committee discussed taking a more direct approach for a community club house, accelerating the repair of the Glen Drive field and the need for master planning of parks.

Mr. Allard explained the most important priorities for minor football are equipment storage and some meeting space, not necessarily a refurbished field and changing room space. Mr. Allard further explained that this would be a public building and that Coquitlam Minor Football would assist in funding this building in return for storage space and preferred use at certain times during the year.

502-3 Active Living Status Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 January 15.

ITEM IV - OTHER BUSINESS

Urban Salmon Habitat Program - Environmental Coordinator Position

The Committee recommended that staff continue the grant application for the Environmental Coordinator Position to be reconsidered during Final Budget deliberations.

Next Meeting -

The next meeting will be on Monday, February 12, 1996 at 5:00 p.m. in the Committee Room.

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 8:50 a.m.

CHAIR

Trevor Wingrove
Deputy City Clerk

CITY OF

COQUITLAM



Mayor L. Sekora

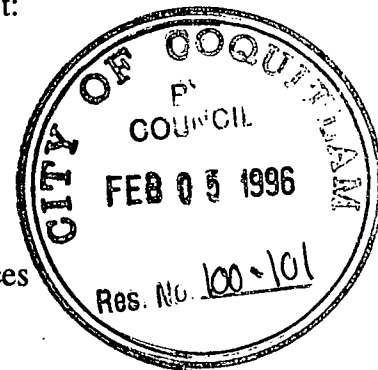
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LEISURE AND PARKS SERVICES REGULAR COMMITTEE
MEETING MINUTES
JANUARY 29, 1996

A Regular Meeting of the Leisure and Parks Services Committee convened on Monday, January 29, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
L. Cavan, Asst. Director, Major Facilities
W. Jones, City Clerk



ITEM I - NEW BUSINESS

502-1 Glen Park Fieldhouse

COUNCIL

ACTION: That Council authorize staff, in consultation with field user groups, to report on options and implications of locating and constructing a fieldhouse facility in Glen Park.

*App'd
Res'n # 101*

ITEM II - OTHER BUSINESS

Nil

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ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:14 p.m.

CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



502

Mayor L. Sekora

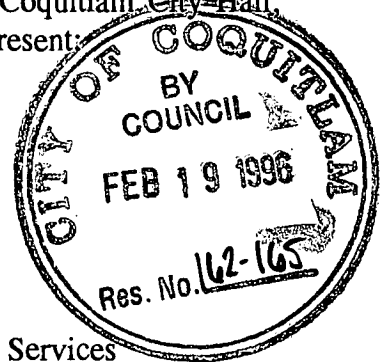
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES FEBRUARY 12, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, February 12, 1996 at 5:03 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
E. Ash, Asst. Director, Community, Leisure Services
W. Jones, City Clerk



ITEM I - MINUTES OF JANUARY 22, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held January 22, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Dogwood Liaison - Verbal Report (Councillor Hollington)

COUNCIL

ACTION:

The Committee recommends that Councillor Hollington's "draft" letter dated February 02, 1996 attached to the Report of the Director, Leisure and Parks Services dated February 07, 1996 be sent to the Dogwood Pavilion Advisory Board.

App'd
Postn #163

A small, handwritten signature or initials in the bottom right corner of the page.

502-2 Dogwood Pavilion Advisory Board Meeting Minutes of
December 13, 1995

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting held December 13, 1995.

502-3 Parks and Recreation Development Seminar for Commissioners -
March 2, 1996

COUNCIL

ACTION:

The Committee recommends that expenses for those members of Council wishing to attend the Commissioners Seminar on March 2, 1996 be approved.

*App'd
Res'n #164*

502-4 Spani Pool Concession

COUNCIL

ACTION:

That the Coquitlam Sharks Aquatic Club be authorized to operate the Spani Pool food concession during the 1996 swim season, at no charge, subject to the Club complying with all provincial and local health regulations and requirements.

*App'd
Res'n #165*

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:25 p.m.

CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



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Mayor L. Sekora

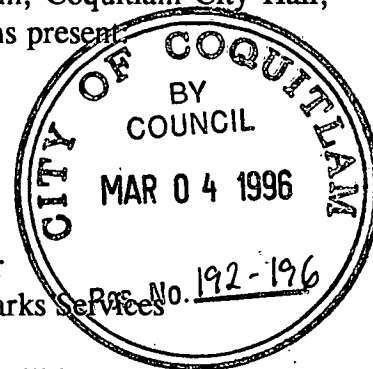
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES FEBRUARY 26, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, February 26, 1996 at 5:05 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present:

D. Buchanan, Acting City Manager
B. Elliott, Director of Leisure & Parks Services
R. Hicks, Director of Finance
L. Cavan, Asst. Director, Major Facilities
W. Jones, City Clerk



ITEM I - MINUTES OF FEBRUARY 26, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held February 26, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Meraloma/Bulldogs Rental of Glen Pool Facilities

COUNCIL ACTION:

That the Committee authorize the rental of the Glen Pool facilities to the Tri-City Meraloma Bulldog Football Club for their 1996 season subject to the standard terms and conditions of a Facility Use Agreement at an annual rate of \$350, plus any additional operating costs incurred at the facility due to their occupancy.

*App'd
Res 193*

DWB

502-2 Blue Mountain Park Concession - Lease Request

COUNCIL

ACTION:

That Council grant permission to B.J. Catering to operate the Blue Mountain Park concession outlet at no cost from May 18 to September 3, 1996 during which period B.J. Catering shall be the only group authorized to sell food in Blue Mountain Park other than City of Coquitlam events, such permission subject to B.J. Catering's compliance with all Provincial Municipal health, fire and licence requirements and provision of the necessary liability insurance coverage.

App'd
Res'n # 194

502-3 Coquitlam Field Sports Association

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 February 12.

Councillor LeClair arrived at this time.

502-4 Admission Passes for Major Facilities

COUNCIL

ACTION:

That Leisure and Parks Services expand the existing recreation facility pass options to include six month and annual passes for students, adults and seniors at Chimo Pool and the City Centre Aquatic Complex as described in the Report of the Director, Leisure and Parks Services dated February 19, 1996; and, that Leisure and Parks Services introduce photo identification cards in order to control usage of the pass card admissions.

App'd
Res'n # 195

502-5 Coquitlam Minor Football Building - Discussion with Sports Groups

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 February 19.

502-6 Request for Proposal - Food & Vending Service - CCAC

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 February 19.

502-7 Request for Proposal - Food Concession Service at Town Centre Stadium

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 February 16.

502-8 First Nite Options

**COUNCIL
ACTION:**

That the First Nite Committee be responsible for the coordination and production of First Nite 1996, rather than City staff.

That the City provide all venues for First Nite at no cost to the First Nite Committee.

That the City provide only the staff required for the safe use of City facilities during the event (skate patrols, lifeguards, facility attendants, City tent set-up/take-down, and a facility supervisor) to a maximum of \$10,000 as provided for in the 1996 operating budget.

That the Finance Committee of Council consider the elimination of \$10,000 from the 1996 revenue budget for First Nite 1996 and that any revenue from the 1996 event accrue to the First Nite Committee to help defray expenses.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:00 p.m.

CHAIR

Warren Jones
City Clerk

App'd
Cbsin # 196



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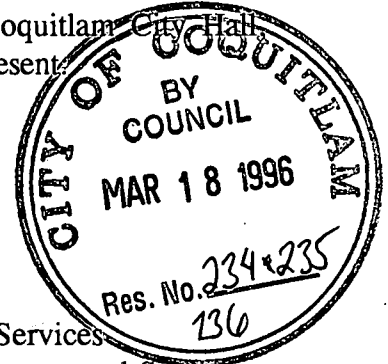
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
MARCH 11, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, March 11, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF FEBRUARY 26, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held February 26, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Skateboard Facility - Eagle Ridge Right-of-Way

The Committee received the Report of the Director, Leisure and Parks Services dated 1996 February 26 be received.

502-2 Request by Coquitlam Little League - Mackin Batting Cage

COUNCIL

ACTION:

That Council authorize the Coquitlam Little League Field Improvement Committee to construct a permanent batting cage adjacent the Upper Mackin Park Little League Baseball Field conditional on:

- App'd
Asst #235
- a) all cost for the design, tendering and installation of the batting cage be borne by Coquitlam Little League;
 - b) specifications, installation and workmanship be approved by Leisure and Parks Services;
 - c) the batting cage be available for the inclusive use of all baseball teams/leagues that are allocated field use at Mackin Park.

502-3 Coquitlam Minor Football - re: March 7th Meeting

The Committee discussed the March 7, 1996 public meeting related to the proposal to locate a fieldhouse in Glen Park and any commitments that the City may be required to make in relation to the proposal.

502-4 Westwood Plateau - Ridge Park Trails Official Opening Event

The Committee received the Report of the Director of Leisure and Parks Services dated March 1, 1996.

The Director, Leisure & Parks Services, reported that the official opening of the Ridge Park trails on Westwood Plateau will be held on March 16, 1996 from 11:00 a.m. to 3:00 p.m.

502-5 Dogwood Pavilion Advisory Board Minutes - 1996 January 12

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting held 1996 January 10.

502-6 Concession Lease - Sports Centre Upstairs Outlet

COUNCIL

ACTION: That the Coquitlam Junior "A" Lacrosse Club be granted the lease of Concession #2 including any surplus concession equipment not required by Leisure and Parks Services, from May 1, 1996 to September 15, 1996 at a cost of \$350 per month, plus GST, payable monthly and that the Club obtain the necessary liability insurance coverage and further, that the Club comply with all Provincial health regulations related to the serving of food.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:26 p.m.

CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



502

Mayor L. Sekora

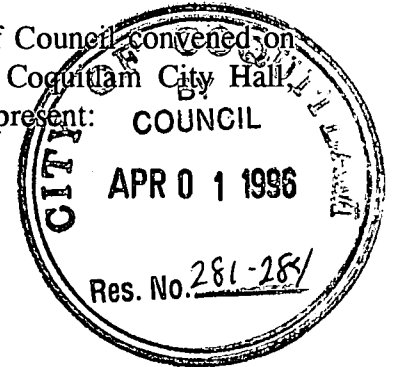
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
MARCH 25, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, March 25, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present: COUNCIL

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present:

N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF MARCH 11, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held March 11, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Brookmere Park

Mr. B. Gilhousen, 565 Brookmere Ave., appeared to express his concerns related to the condition of the playing field at Brookmere Park. He said that he has seen City vehicles driving on the field when it was very wet which resulted in damage to the field.

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502-2 Coquitlam Minor Football Proposal

COUNCIL

ACTION:

The Committee recommends that Council support the construction of multi-use recreation facilities on parkland; and that Council consider approval of the request from Coquitlam Minor Football to construct a storage and meeting room building at either Mackin Park or Mundy Park conditional on:

- a) all costs for site testing, building permits, design, tendering and installation of the building be borne by Coquitlam Minor Football;
- b) location, specifications, installation and workmanship be approved by Leisure & Parks Services;
- c) the meeting room component be available for the inclusive use of all sports groups in Coquitlam.

Councillor LeClair arrived at this time.

502-3 Mundy Park - Adoption of Master Plan

COUNCIL

ACTION:

The Committee recommends that Council adopt as a guide the "Master Plan for Mundy Park."

502-4 Emergency Preparedness Week

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 March 14.

502-5 1996 DCC Interest Fund Capital Program/Bylaw No. 3012, 1996

COUNCIL

ACTION:

That Council give three readings to "City of Coquitlam Park Land Development Cost Charge Interest Reserve Fund Expenditure Bylaw No. 3012, 1996", a bylaw to authorize the expenditure of \$196,000 in order to proceed with the Leisure & Parks Services 1996 DCC Interest Fund Capital Projects.

502-6 Town Centre Recreation Building - Mural Painting

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 March 12.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:54 p.m.

CHAIR

Warren Jones
City Clerk



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Mayor L. Sekora

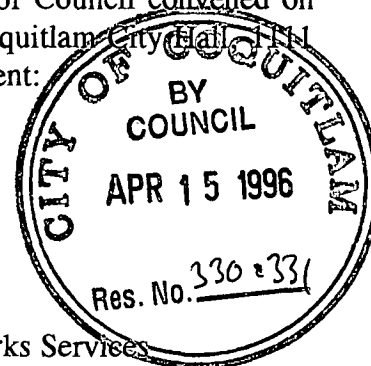
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
APRIL 09, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Tuesday, April 09, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present:

N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
L. Cavan, Asst. Director, Major Facilities
R. Hicks, Director of Finance
W. Jones, City Clerk



ITEM I - MINUTES OF MARCH 25, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held March 25, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Coquitlam Youth Skateboard Park Initiative - Eagle Ridge
Right-of-Way

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 March 28.

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502-2 Green Links Pilot Project - Eagle Ridge Right-of-Way

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 March 28.

502-3 Earth Week Activities - Council/Leisure & Parks Services
Committee Representation

COUNCIL

ACTION: That Council diarize the Earth Week special event ceremonies and advise the Executive Secretary at 664-1405 to confirm attendance.

502-4 Town Centre Area Spray Pool

The Committee received the Report of the Director of Leisure & Parks Services dated 1996 March 28.

Councillor LeClair arrived at this time.

502-5 Dogwood Pavilion Advisory Board Minutes - 1996 February 14

The Committee received the Dogwood Pavilion Advisory Board Minutes of 1996 January 10.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:29 p.m.

CHAIR

Warren Jones
City Clerk



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Mayor L. Sekora

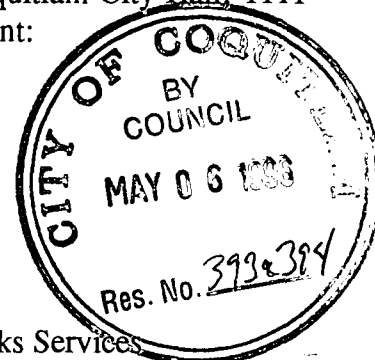
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
APRIL 22, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, April 22, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
E. Ash, Asst. Director, Community Leisure Services
R. Hicks, Director of Finance
W. Jones, City Clerk



ITEM I - MINUTES OF APRIL 09, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 09, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Coquitlam Youth Week - April 29-May 6, 1996

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 April 15.

S. Raghoobarsingh, A. Long and L. Nurani appeared on behalf of the Youth Week Steering Committee to outline activities proposed for Youth Week '96.

502-2 Arts & Cultural Policy Task Force

COUNCIL

ACTION:

The Committee recommends that Council approve the list of proposed Arts and Cultural Task Force members as specified in the Report of the Director, Leisure & Parks Services dated April 15, 1996.

App'd
Rosh 394

502-3 Fourth Annual Spring Clean-Up

The Committee agreed that Council should meet for a "clean-up" picture at Mackin Park, to assist with the promotion of the 1996 Spring Clean-Up. The Asst. Director, Parks & Environmental Services will coordinate a date and time with the Executive Secretary.

502-4 Sports Centre Dry Floor Events

The Committee received the Report of the Director of Leisure & Parks Services dated 1996 April 15.

502-5 Dogwood Pavilion Advisory Board Minutes - 1996 March 13

The Committee received the Dogwood Pavilion Advisory Board Minutes of 1996 March 13.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:40 p.m.

Warren Jones
City Clerk

CHAIR



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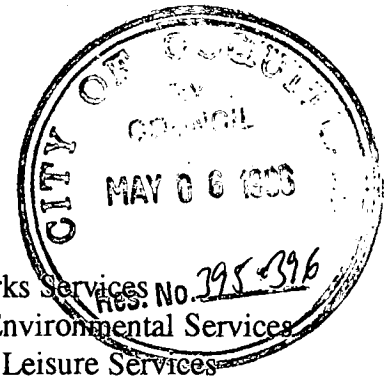
Mayor L. Sekora

LEISURE & PARKS SERVICES COMMITTEE
MEETING MINUTES
APRIL 29, 1996

A Meeting of the Leisure and Parks Services Committee of Council convened on Monday, April 29, 1996 at 5:10 p.m. in the Committee Room, Leisure & Parks Services, 640 Poirier Street, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
E. Ash, Asst. Director, Community Leisure Services
R. Hicks, Director of Finance
W. Jones, City Clerk



ITEM I - NEW BUSINESS

502-1 DCC Interest Fund Capital Program/Bylaw No. 3027, 1996

COUNCIL

ACTION: The Committee recommends that Council give three readings to "City of Coquitlam Parkland Development Cost Charge Reserve Fund Expenditure Bylaw No. 3027, 1996" in the amount of \$367,000 in order to proceed with the following projects:

- Como Lake Habitat/Drainage Improvements \$ 80,000
- Blue Mountain Park Trail Improvements \$ 25,000
- Town Centre Park -
 - General Development of East Side of Lafarge Lake \$197,000
 - Parks System Master Plan \$ 65,000
 - Fencing & landscaping at Town Centre Park*

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ITEM II - OTHER BUSINESS

Nil

ITEM III - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:54 p.m.

CHAIR

Warren Jones
City Clerk



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Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
MAY 27, 1996

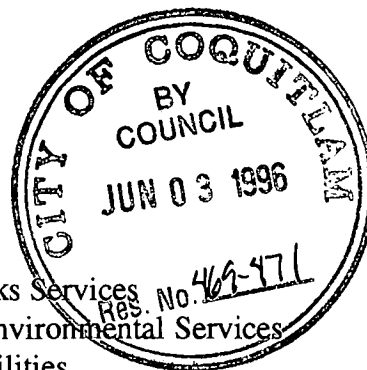
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, May 27, 1996 at 5:36 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present:

- N. Cook, City Manager
- B. Elliott, Director of Leisure & Parks Services
- M. Nihls, Asst. Director, Parks & Environmental Services
- L. Cavan, Asst. Director, Major Facilities
- E. Ash, Asst. Director, Community Leisure Services
- W. Wiederick, Recreation Program Coordinator
- W. Jones, City Clerk



ITEM I - MINUTES OF APRIL 22, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 22, 1996.

ITEM II - MINUTES OF APRIL 29, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 29, 1996.

ITEM III - BUSINESS ARISING FROM MINUTES

Nil

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ITEM IV - NEW BUSINESS

502-1 Maple Creek Habitat Restoration Project

That the Committee support the Salmon Habitat Restoration Project by the Department of Fisheries and Oceans, in Coquitlam River Park.

502-2 People's Courts Air Structure

COUNCIL

ACTION:

That the Mayor and City Clerk execute a Letter Agreement between the City and Urban Sport Inc. which agreement will permit the air structure over the Foster Avenue Tennis Courts to remain in place for the summer of 1996, provided that Urban Sport Inc. assumes responsibility for all utility costs and agrees to provide signage acceptable to the City advising the public that the courts are open for public play for the summer.

App'd
Res'n # 470

502-3 Youth Week Summary

The Committee received the Report of the Director of Leisure & Parks Services dated 1996 May 17.

502-4 Optimists in Action Day - June 15, 1996

The Committee received the Report of the Director of Leisure & Parks Services dated 1996 May 17.

502-5 Town Centre Area Water Spray Park

COUNCIL

ACTION:

The Committee recommends that the water spray park proposed for the City Centre area be located in Town Centre Park.

App'd
Res'n # 471

ITEM V - OTHER BUSINESS

Nil

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:20 p.m.

CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



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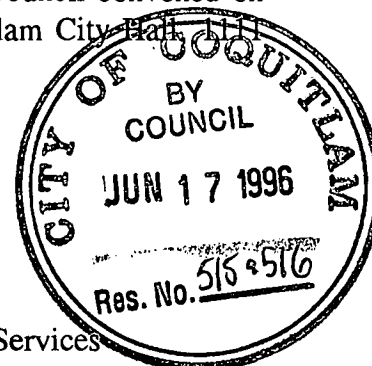
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES JUNE 10, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, June 10, 1996 at 7:27 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director of Leisure & Parks Services
W. Jones, City Clerk



ITEM I - MINUTES OF MAY 27, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held May 27, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Official Opening of Blue Jay Tot Lot - Westwood Plateau

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 May 31.

502-2 4th Annual Spring Clean-Up Campaign Debrief

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 May 31.

A handwritten signature in black ink, appearing to be 'M'.

502-3 Correspondence from Coquitlam Field Sports Association
re: Brookmere Pool Building Demolition

The Committee requested that the demolition of the Brookmere Pool Building be postponed for sixty days.

502-4 Cemetery

COUNCIL

ACTION:

The Committee recommends that a Task Force be formed to investigate and consider options for providing cemetery services and facilities in Coquitlam.

*Agreed
Resin #516*

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 7:43 p.m.

CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

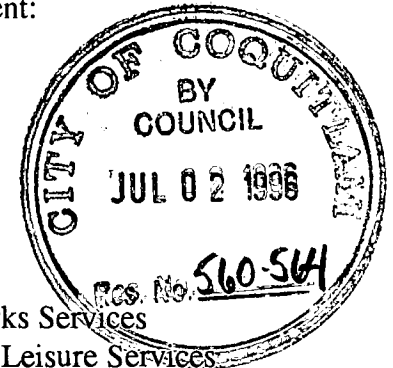
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JUNE 24, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, June 24, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present: D. Buchanan, Acting City Manager
B. Elliott, Director of Leisure & Parks Services
E. Ash, Asst. Director, Community Leisure Services
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF JUNE 10, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held June 10, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Festival Coquitlam's Teddy Bear Picnic

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 June 14.

502-2 Pitt River - Boat Launch Facilities

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 June 18.

502-3 Gender Equity Policy and Committee

COUNCIL

ACTION: The Committee recommends:

That Council approve the staff action plan related to Gender Equity as outlined in the Report of the Director of Leisure and Parks Services dated June 14, 1996; and

That Council approve the Terms of Reference for the Gender Equity Committee; and

That Council appoint a Gender Equity Committee Chair and community representatives as outlined in the Report of the Director of Leisure and Parks Services dated June 14, 1996.

ITEM IV - OTHER BUSINESS

502-4 Glen Park - Agreement to Authorize Field Light Installation
by Tri-City Football Association

COUNCIL

ACTION: The Committee recommends that the Mayor and Clerk be authorized to execute the Agreement between the City and Tri-City Football Association which agreement will permit the installation of sports field lights at Glen Park Sportsfield.

ITEM V - TABLED ITEMS

Letter from Omega Gymnastic Academy
Letter from R. Cummings re Volume Control at Town Centre Park Stadium
Facility Use Licence

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:33 p.m.

CHAIR

Warren Jones
City Clerk

Warren Jones

*App'd
Res'n #
561, 562 & 563*

*App'd
Res'n # 564*



502

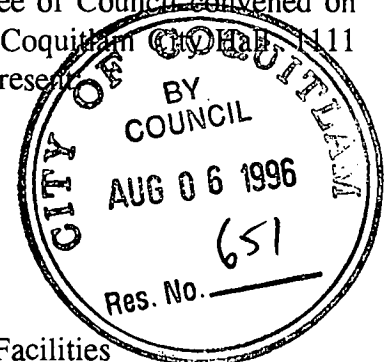
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JULY 22, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, July 22, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present: N. Cook, City Manager
L. Cavan, Asst. Director Major Facilities
E. Ash, Asst. Director, Community Leisure Services
R. Hicks, Director of Finance



ITEM I - MINUTES OF JUNE 24, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held June 24, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Canada Day 'Family Picnic' Event

The Committee received the Report of the Director of Leisure & Parks Services dated July 16, 1996 entitled "Canada Day Family Picnic Event".

It was agreed confirmation of this event should be reviewed at budget time when all events are considered.

502-2 New Field at Town Centre Park

COUNCIL

ACTION: That Council endorse the continued pursuit by staff of an affordable synthetic surface for the new field at Town Centre Park.

The Director was requested to do a cost comparison between all weather grass and synthetic surfaces from maintenance and renewal perspectives.

502-3 Brookmere Pool Buildings

COUNCIL

ACTION: That the Coquitlam City Soccer Association be allowed to continue use of the Brookmere Pool Buildings subject to completion of a Park Master Plan and that the Coquitlam Soccer Association pay internal operating and maintenance costs.

It was agreed staff would examine the roof and do minimal work on the roof as required.

502-4 Coquitlam Little League Request to reallocate Funds

COUNCIL

ACTION: That Council authorize the reallocation of \$23,407.00, as contained in Funding By-Law No. 2385, 1992 for structural and security improvements of the existing building at the Upper Mackin Park Little League baseball field and to assist in the funding of batting cages by Coquitlam Little League.

502-5 1997 Canadian Figure Skating Championship

COUNCIL

ACTION: That Council consider the request from the organizing committee of the 1997 Canadian Figure Skating Championships that the City host a hospitality event in conjunction with the Championships to be held on February 6 to 9 in Vancouver.

502-6 Sports Centre Main Arena 'Mezzanine Level' Food Concession -
Lease by Coquitlam Minor Hockey Association

COUNCIL

ACTION: That Coquitlam Minor Hockey Association be permitted to lease and operate Sports Centre Concession #2 (Upper Concession) for the period September 1996 to March 31, 1997 at a rental rate of \$350 per month, plus G.S.T. (subject to change as of January 1997), payable monthly, providing that the organization complies with Provincial health regulations relating to the serving of food.

ITEM IV - OTHER BUSINESS

502-7 Omega Gymnastics

Keith Chong made a presentation on behalf of Omega Gymnastics. He highlighted activities of the Club and noted its exceptional quality in training national caliber athletes. He reviewed the Clubs twenty-five year history in Coquitlam and the large number of gymnasts involved. He said that because of the demand for an Omega type facility the City should get involved financially. He stated Omega wanted equity with other sports in Coquitlam and with gymnastics in other communities. He also suggested the need for gender equity. Mr. Chong asked for a grant or permissive exemption (both pursuant to the Municipal Act) or a fee for service. He said users pay \$60 - \$270 per month and that about 75% of users are from the City of Coquitlam.

It was agreed that staff would prepare a report on the three options outlined by Mr. Chong, including how a fee for service approach might work and what involvement the City might have for the amount of Property Taxes (approximately \$23,000). The report is to be submitted to a meeting of the Committee in August.

ITEM V - TABLED ITEMS

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:45 p.m.

CHAIR

N. A. Cook
City Manager



502

Mayor L. Sekora

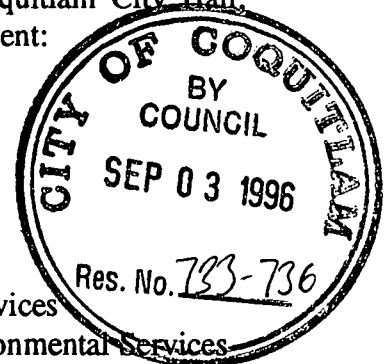
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
AUGUST 26, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, August 26, 1996 at 5:00 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present: B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
D. Buchanan, Acting City Manager
W. Jones, City Clerk



ITEM I - MINUTES OF JULY 22, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held July 22, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Cemetery Capacity Plan - Consultant Proposals

COUNCIL ACTION:

The Committee recommends that staff be authorized to expend up to \$10,000 for services by Eikos Planning Inc. for preparation of cemetery concept plans and that Council authorize staff to enter into negotiations with Eikos Planning Inc. with respect to preparation of plans and processes for the existing developed portion of the Robinson Cemetery and the "non-treed" area of the site.

App'd Res'n #734

DMB

502-2 Special Events - 1996

That Committee received the Report of the Director, Leisure and Parks Services dated 1996 August 16 entitled "Special Events - 1996."

502-3 Affordable Summer Recreation Programs

That Committee received the Report of the Director, Leisure and Parks Services dated 1996 August 15 entitled "Affordable Summer Recreation Programs." Councillor Hollington requested that staff table an evaluation of the programs with the Committee.

502-4 Omega Gymnastics

**COUNCIL
ACTION:**

The Committee recommends that staff report on the feasibility of giving a permissive tax exemption to the Omega Gymnastics Academy Society in light of the fact that the section of the building they lease is zoned differently from other parts of the building.

*App'd
Resta # 735*

502-5 Elizabeth Fry Society of Greater Vancouver

**COUNCIL
ACTION:**

The Committee recommends that Council endorse a continuing partnership with the Elizabeth Fry Society.

*App'd
Resta # 736*

502-6 Town Centre Parking

The Acting City Manager reported that in accordance with the City/School District/Douglas College agreement, Douglas College had installed parking ticket dispensers at the Town Centre parking lot.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:12 p.m.

CHAIR

Warren Jones
City Clerk



502

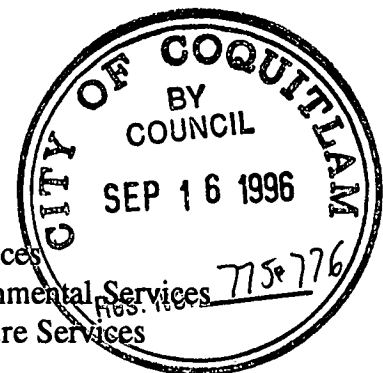
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
SEPTEMBER 09, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, September 09, 1996 at 6:14 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White
Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
E. Ash, Asst. Director, Community Leisure Services
W. Jones, City Clerk



ITEM I - MINUTES OF AUGUST 26, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held August 26, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 The Coquitlam Watershed Community Initiative - Public Forum -
October 10, 1996

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 August 30 entitled " The Coquitlam Watershed Community Initiative - Public Forum - October 10, 1996

Handwritten signature

502-2 Town Centre Park Development Plan Status

The Committee received the Report of the Director, Leisure and Parks Services dated 1996 August 30 entitled "Town Centre Park Development Plan Status."

502-3 Como Lake Habitat/Drainage Improvement Project Status

The Committee received the Report of the Director, Leisure and Parks Services dated 1996 August 30 entitled "Como Lake Habitat/Drainage Improvement Project Status."

502-4 Fourth Annual City of Coquitlam Garden Achievement Program

The Committee recommends that Council recognize and present Garden Achievement Program certificates to the 1996 award winners, at the Regular Meeting of Council on September 16, 1996.

502-5 Skate-O-Rama Jama '96 - August 17, 1996

The Committee received the Report of the Director, Leisure and Parks Services dated 1996 August 26 entitled "Skate-O-Rama Jama '96 - August 17, 1996."

502-6 Parks, Open Space & Leisure Facilities Master Plan -
Request for Proposal

COUNCIL

ACTION:

The Committee recommends that Council approve the Request for Proposal for the Parks, Open Space and Leisure Facilities Master Plan, as outlined in the Report of the Director, Leisure and Parks Services dated September 07, 1996.

*Res'n #776
App'd*

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 7:13 p.m.

CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

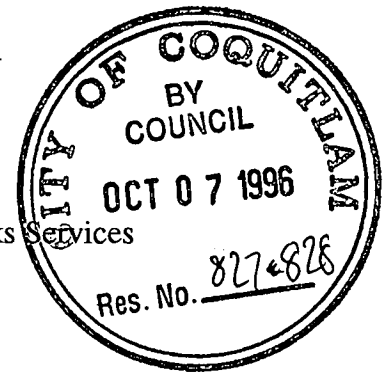
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
SEPTEMBER 23, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, September 23, 1996 at 6:02 p.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
W. Jones, City Clerk



ITEM I - MINUTES OF SEPTEMBER 09, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held September 09, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Bramble Tot Lot Official Opening

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 September 13 entitled " Bramble Park - Tot Lot and Washroom Official Opening."

Ms

502-2 Festival of Trees

The Committee received the Report of the Director, Leisure and Parks Services dated 1996 September 12 entitled "Festival of Trees Event."

502-3 Dogwood Pavilion Policy D.P.P. 4-7 - Proposed Revisions

The Committee requested that the Director, Leisure and Parks Services communicate with the Advisory Board in relation to the policy on page 2(b)(iv) and bring it back to the Committee for further consideration.

502-4 Renewing the Recreation/Education Partnership -
Statement of Principles

**COUNCIL
ACTION:**

That Council adopt the "Statement of Principles" dated August 7, 1996 regarding the partnership between School District No. 43 and the City of Coquitlam.

502-5 PNE Site Update

Councillor White provided a brief update on the status of relocating the PNE site.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Bulletin from the American Park & Recreation Society
"Preventing Youth Crime: New Prisons or Parks & Recreation Programs?"
- T-2 Letters from Mr. Dave Morrison dated September 6 and September 12, 1996 and responses dated September 13 and September 16, 1996

*Appl
Res'n # 825*

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:28 p.m.

CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



502

Mayor L. Sekora

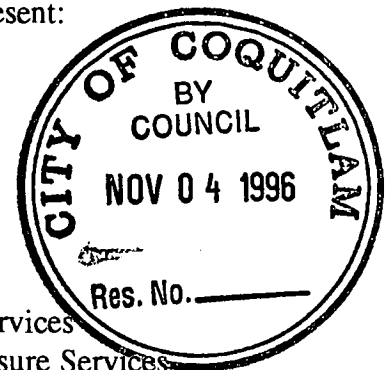
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
OCTOBER 28, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, October 28, 1996 at 9:05 a.m. in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. White

Committee Members Absent: Councillor B. LeClair

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
E. Ash, Asst. Director, Community Leisure Services
L. Cavan, Asst. Director, Major Facilities
W. Jones, City Clerk



ITEM I - MINUTES OF SEPTEMBER 23, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held September 23, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Summer Program Wrap-Up

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 October 21 entitled "Summer Program Wrap-Up."

502-2 Festival of Trees Event

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 October 21 entitled "Festival of Trees Event."

file

502-3 Salmon Come Home Event

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 October 19 entitled "Salmon Come Home Event."

502-4 Outdoor Pool Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1996 October 21 entitled "Outdoor Aquatic Facilities Information Report."

502-5 Dogwood Pavilion Board Minutes - 1996 September 11

The Committee received the Minutes of the Dogwood Pavilion Advisory Board Meeting held 1996 September 11.

ITEM IV - OTHER BUSINESS

502-6 Bid to Host the 1999 or 2000 B.C. Festival of the Arts

COUNCIL

ACTION: The Committee recommends that representatives from Place des Arts, Evergreen Cultural Centre Commission, Library Board, School District No. 43 and Leisure and Parks Services meet to advise and make a recommendation to City Council on the feasibility of hosting the B.C. Festival of Arts in 1999 or 2000.

*Rec'd
Rostin #893*

ITEM V - TABLED ITEMS

T-1 Invitation to Submit Bid to Host the 1999/2000 B.C. Festival of the Arts

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 9:46 a.m.

CHAIR

Warren Jones
City Clerk

CITY OF _____

COQUITLAM



502

Mayor L. Sekora

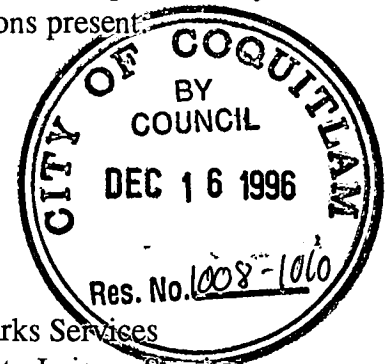
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES DECEMBER 09, 1996

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, December 09, 1996 at 7:30 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington
Councillor D. Thorne

Committee Members Absent: Councillor B. Melville

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
E. Ash, Asst. Director, Community Leisure Services
L. Cavan, Asst. Director, Major Facilities
R. Daykin, Parks Superintendent
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF OCTOBER 28, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held October 28, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Burke Mountain Naturalists - Delegation

Ms. E. Golds, representing the Burke Mountain Naturalists, appeared before the Committee to address a number of issues with regards to DeBouville Slough. Ms. Golds provided a description of the DeBouville Slough that included the significance and use of the area.

M

Ms. Golds also advised the Committee of some recent issues of concern to the Burke Mountain Naturalists, namely: the need to establish a heron protection area in the area; the absence of wildlife protection buffers on Crown land; the lack of signage at DeBouville Slough; and the absence of hedgerow protection at adjacent farms.

Ms. Golds also asked that the two groups work together to protect wildlife habitat and passive recreation values through the development of a management plan for DeBouville Slough. She stated that this management plan would ideally include public access to dykes, land acquisition for parking, small improvements to facilities, a "DeBouville Slough Day," include the Burke Mountain Naturalists in the Northeast Official Community Plan process, address concerns with the possible bridge crossing across Pitt River and inclusion of the Katzie Nation in this area.

Ms. Golds asked that the Management Plan also include: improvements to signage; identification of Crown lands in order to establish habitat protection areas; replacement of perch poles; establish a stewardship group for the area that includes property owners; approach the Nature Trust about possible purchases of significant wetland habitat and private property.

The City Manager asked that staff report back to the Committee on the implications of developing the Management Plan for DeBouville Slough as requested by the Burke Mountain Naturalists.

502-2 Town Centre Park Master Plan - Public Review

The Director of Leisure & Parks Services outlined the updated concept plan for Town Centre Park and specifically noted changes from the original plan that was adopted in 1986.

**COUNCIL
ACTION:**

That Council adopt the updated Concept Plan for Town Centre Park as a guide for future development of the Park.

*App'd
Res'n 1009*

502-3 1997 Fees & Charges

COUNCIL

ACTION:

That Council approve the 1997 Leisure & Parks Services Fees and Charges as contained in the Report of the Director of Leisure & Parks Services dated November 20, 1996 to include a single 10% increase for ice rental fees for 1997.

Councillor Hollington asked that a long-term plan with respect to fees and charges be returned for Committee consideration.

502-4 Dogwood Pavilion Policy D.P.P. 4-7

COUNCIL

ACTION:

That Council endorse the changes to D.P.P. 4-7, attached to the Report of the Director of Leisure & Parks Services dated 1996 November 20.

502-5 Dogwood Board/Staff Joint Planning Committee

The Committee discussed the Report of the Director of Leisure & Parks Services dated 1996 November 28 entitled "Dogwood Board/Staff Joint Planning Committee."

COUNCIL

ACTION:

That the Chairs of the Finance Committee and Leisure & Parks Services Committee, the Director of Leisure & Parks Services, and Assistant Director-Community Leisure Services schedule a meeting with the Dogwood Board/Staff Joint Planning Committee.

502-6 Leisure & Parks Services Marketing Plan

The Committee received the Report of the Director of Leisure & Parks Services dated 1996 November 28 entitled "Leisure & Parks Services Marketing Plan."

502-7 Cultural Task Force Minutes - October 16, 1996

The Committee received the Minutes of the Cultural Task Force Meeting of October 16, 1996.

Rest'n App'd #990

App'd Rest'n #1010

502-8 Gender Equity Committee Minutes - October 29, 1996

The Committee received the Minutes of the Gender Equity Committee Meeting of October 29, 1996.

Councillor Hollington asked that the Minutes for the Cultural Task Force and Gender Equity Committees be provided in a more formal format consistent with other Council committees.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 9:15 p.m.

CHAIR

Trevor Wingrove
Deputy City Clerk