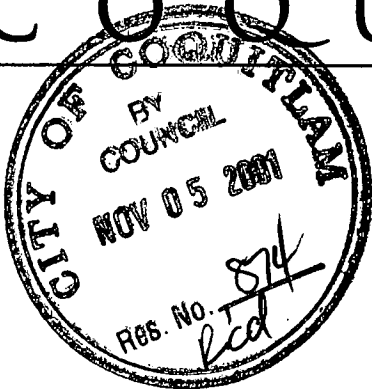




515



**GENDER EQUITY COMMITTEE**  
**REGULAR MEETING MINUTES**  
**OCTOBER 23, 2001**

The Meeting of the Gender Equity Committee of Council convened on Tuesday, September 11, 2001 at 8:00 p.m. in Room 480, City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

Committee Members Present: Councillor Louella Hollington, Chair  
Pat Cooper  
Fiona McQuarrie  
Darcel Moro  
Dennis Palmer  
Al Patterson

Absent: Keith Chong  
Don Daunais  
Meryl Davies

Staff Present: Wendy Wiederick, Gender Equity Coordinator

**ITEM I - MINUTES OF PREVIOUS MEETING**

The Committee approved the Minutes of the Gender Equity Committee Regular Meeting held September 11, 2001.

**ITEM II - BUSINESS ARISING FROM MINUTES**

**ITEM III - NEW BUSINESS**

515-1 2002 Gender Equity Goals and Objectives

The Gender Equity Committee received the report on the Leisure & Parks Services goals and objectives for 2002. The Committee suggested that staff encourage School District 43 educators to promote opportunities to engage secondary school aged girls in sport and physical activities to increase participation. The Committee suggested Leisure & Parks staff offer services or involve women athletes to speak to teachers at Professional Development Day seminars.

**ITEM IV - OTHER BUSINESS**

**ITEM V - TABLED ITEMS**

T-1 Tri-Cities Female Hockey League

The Gender Equity Committee received the report on the status of the arrangement with reallocating ice time to Tri-Cities Female Hockey League.

T-2 Volunteer Reception for Community Youth Sport Organizations

The Gender Equity Committee members received the report on the upcoming volunteer reception for community youth sport organizations and were invited to attend the evening reception in order to acknowledge the cooperation of the organizations in collecting gender equity data and on promoting the participation of young females in sport.

T-3 Community Volunteers Workshops

The Gender Equity Committee received the report on the upcoming volunteer workshops on Board Development, and Volunteers and the Law.


**ITEM VI - NEXT MEETING DATE**

Next regular meeting date: Tuesday, December 11, 2001 at 7:00 p.m.

**ITEM VII - ADJOURNMENT**

The Chair declared the meeting adjourned at 9:00 p.m.

  
\_\_\_\_\_  
W. Wiederick  
Gender Equity Coordinator

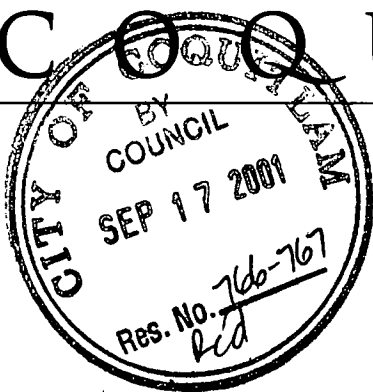
  
\_\_\_\_\_  
CHAIR

CITY OF \_\_\_\_\_

# COQUITLAM



515



GENDER EQUITY COMMITTEE  
REGULAR MEETING MINUTES  
SEPTEMBER 11, 2000

2001

The Meeting of the Gender Equity Committee of Council convened on Tuesday, September 11, 2001 at 7:00 p.m. in Room 480, City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

Committee Members Present: Councillor Louella Hollington, Chair  
Keith Chong  
Meryl Davies  
Fiona McQuarrie  
Dennis Palmer  
Al Patterson

Absent: Pat Cooper  
Don Daunais  
Darcel Moro

Staff Present: Wendy Wiederick, Gender Equity Coordinator

ITEM I - MINUTES OF PREVIOUS MEETING

The Committee approved the Minutes of the Gender Equity Committee Regular Meeting held June 12, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

ITEM III - NEW BUSINESS

515-1 2000 Gender Equity Data Collection Report

Res # 767  
App'd

**COUNCIL ACTION** That Council submit the 2000 Gender Equity Report to the Human Rights Commission.

WJ.  
13/SEP/01

The Gender Equity Coordinator presented the 2000 Gender Equity Report. The Report contains eight statistical reports that reflect the sport and physical activity measurements as required by Human Rights Special Program. These eight statistical reports summarize the data collected in 2000 for gender, age, and subsidization analysis purposes. In addition to the statistical reports, there are participation rate comparison reports for 1999 and 2000. These comparison reports are used to measure the increase in young female participation for 2000.

The analysis of the young female participation rates show an increase in each of the four areas of service delivery for sport and physical activities that are reported. There was a 14.3% increase in registered program participation with the majority of the increase attributed to increased opportunities for children and preschoolers to participate in sport activities. There was a 20.2% increase in the participation of females engaged in community sports through the rental of City subsidized facilities which occurred mainly in the reallocation of City sportfields to female sport organizations. A 27.7% increase in admissions to pools, arenas and gymnasiums was recorded but much of the increase will be due to increased accuracy in data collection methodology. The analysis of the admissions data for 2000 – 2001 will reflect a truer picture of the level of increase in participation. There was a 7.9% increase in participation in casual use of outdoor facilities that could be due to better weather in the summer months of 2000.

Committee members are encouraged to review the completed report and refer any questions they may have regarding the statistics or the interpretation of the statistics to the Gender Equity Coordinator.

#### **ITEM IV - OTHER BUSINESS**

#### **ITEM V – TABLED ITEMS**

##### **515-2 Tri-Cities Female Hockey League**

A delegation from Tri-Cities Female Hockey League appeared at the Leisure and Parks Committee meeting on Monday September 10, 2001 and requested that the City provide the organization additional subsidized ice time for the 2001/2002 season for it's Coquitlam players. City Staff will be preparing a report for the Committee on how it can accommodate this request.

515-3 Survey Focusing on the Participation of Girls in Sport and Movement Programs

Committee members received the report on the survey conducted by staff on the participation of girls in sport and movement programs. The Committee has requested that the Gender Equity Coordinator access the raw data collected to analyze the responses in smaller age categories.

**ITEM VI – NEXT MEETING DATE**

Next regular meeting date: Tuesday, October 23, 2001 at 7:00 p.m.  
The first part of the meeting will be to review the 2002 Gender Equity Special Fund Application Forms.

**ITEM VII – ADJOURNMENT**

The Chair declared the meeting adjourned at 8:46 p.m.

  
\_\_\_\_\_  
W. Wiederick  
Gender Equity Coordinator

  
\_\_\_\_\_  
CHAIR

CITY OF \_\_\_\_\_

# COQUITLAM



515

**GENDER EQUITY COMMITTEE**  
**REGULAR MEETING MINUTES**  
**JUNE 12, 2001**

The Meeting of the Gender Equity Committee of Council convened on Tuesday, June 12, 2001 at 7:00 p.m. in Room 480, City Hall, 3000 Guildford Way, Coquitlam B.C. The following persons present:

Committee Members Present: Councillor Louella Hollington, Chair  
Keith Chong  
Pat Cooper  
Meryl Davies  
Darcel Moro  
Al Patterson



Absent: Don Daunais  
Fiona McQuarrie  
Dennis Palmer

Staff Present: Wendy Wiederick, Gender Equity Coordinator

**ITEM I - MINUTES OF PREVIOUS MEETING**

The Committee approved the Minutes of the Gender Equity Committee Regular Meeting held April 10, 2001.

**ITEM II - BUSINESS ARISING FROM MINUTES**

None

WJ  
13/30/01

**ITEM III - NEW BUSINESS**

515-1 2002 Gender Equity Special Fund

**COUNCIL  
ACTION**

That Council continues to use the Gender Equity Special Fund Grants Policy & Application document prepared June 2000 for the 2002 Gender Equity Special Fund Grant Process.

The Gender Equity Committee recommends that Council continue to use the same policy and application form as used for the 2001 Grant process with the following timeline to be used:

Application packages available	June 29, 2001
Completed Application received	August 31, 2001
Gender Equity Committee review	October 2001
Recommendations to Council	November 2001
Final Decision by Council	December 2001
Funds disbursed	January 2002

515-2 2000 Gender Equity Report

The Committee did not receive the 2000 Gender Equity Report as the Gender Equity Database has been unable to complete the reporting requirements. The completed report should be printed no later than June 30, 2001. The completed 2000 Gender Equity Report will be mailed to all Committee members as soon as it is ready, and Committee members are encouraged to provide their comments to the Gender Equity Coordinator for compilation. The report and the Committee member comments will be forwarded to Council by the Chair of the Gender Equity Committee at the July 16 Council Meeting.

**ITEM VI - NEXT MEETING DATE**

Cancellation of Tuesday, August 14, 2001 meeting.  
Next regular meeting: Tuesday, September 11, 2001 at 7:00 p.m.  
Cancellation of Tuesday, November 13, 2001 meeting.  
New meeting date: Tuesday October 23, 2001 at 7:00 p.m.

**ITEM VII - ADJOURNMENT**

The Chair declared the meeting adjourned at 7:30 p.m.

  
\_\_\_\_\_  
Wendy Wiederick  
Gender Equity Coordinator

  
\_\_\_\_\_  
CHAIR



CITY OF

COQUITLAM



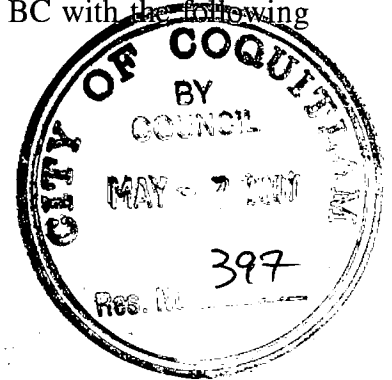
**GENDER EQUITY COMMITTEE REGULAR MEETING MINUTES**

**APRIL 10, 2001**

515

The Meeting of the Gender Equity Committee of Council convened on Tuesday, April 10, 2001 at 7:00 p.m. in Room 480, City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

Committee Members Present: Councillor Louella Hollington, Chair  
Pat Cooper  
Meryl Davies  
Fiona McQuarrie  
Dennis Palmer  
Al Patterson



Absent: Keith Chong  
Don Daunais  
Darcel Moro

Staff Present: Wendy Wiederick, Gender Equity Coordinator

**ITEM I - MINUTES OF PREVIOUS MEETING**

The Committee approved the Minutes of the Gender Equity Committee Regular Meeting held February 13, 2001.

**ITEM II - BUSINESS ARISING FROM MINUTES**

**ITEM III - NEW BUSINESS**

515-1 2000 Program (Level One) Participation Rates

The Gender Equity Coordinator presented the results of the participation statistics gathered in 2000 for sport and physical activity programs offered through Leisure and Parks Services. The preliminary results show a 10% increase in young female participation rates with preschool programming showing the most distinct increases. Copies of the presentation are attached to these minutes.

*Me*

515-2 Move Your Bones – A Pro D Day Workshop for Girls

The Committee received the report on the upcoming “Move Your Bones” Pro-D Day activity for young girls. The Committee would like to encourage staff to keep offering these one day format opportunities and suggested the following as possible topics of interest for future consideration:

- Eating disorders
- Juvenile obesity
- Vegetarianism
- Self esteem
- Meditation/Yoga
- Vitamins & Nutrition for PMS

515-3 Policy Revision Process Update

The Committee received the draft copies of the policy and procedure documents currently being reviewed by Leisure and Parks Services. The management team for Leisure and Parks Services will be meeting to discuss the proposed policies in April and final revisions should be completed by May. The Gender Equity Committee made suggestions to the format and content of the four policies and the management team will consider their suggestions when discussions take place. It is anticipated that the Gender Equity Committee will be sent final drafts before the June Committee meeting to see the final version of the policies before they are sent forward to Leisure, Parks, Environment, and Cultural Services Committee for consideration.

**ITEM V – TABLED ITEMS**

515-4 Correspondence from Ariel Trampoline Club

The Committee received correspondence from the Ariel Trampoline Club thanking the City of Coquiltlam for the Gender Equity Special Fund Grant that they received in 2001.

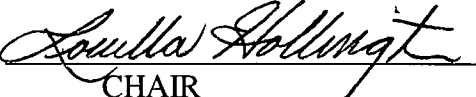
**ITEM VI - NEXT MEETING DATE**

Next regular meeting date: Tuesday, June 12, 2001 at 7:00 p.m.

**ITEM VII - ADJOURNMENT**

The Chair declared the meeting adjourned at 9:20 p.m.

  
\_\_\_\_\_  
Wendy Wiederick  
Gender Equity Coordinator

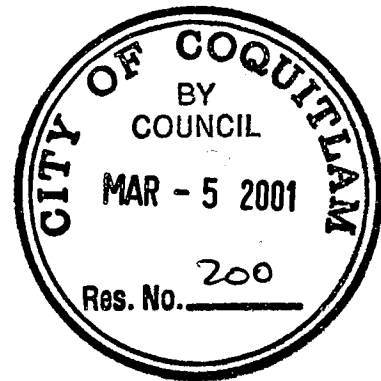
  
\_\_\_\_\_  
CHAIR



**GENDER EQUITY COMMITTEE REGULAR MEETING MINUTES**  
**FEBRUARY 13, 2001**

The Meeting of the Gender Equity Committee of Council convened on Tuesday, February 13, 2001 at 7:00 p.m. in Room 480, City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair  
K. Chong  
P. Cooper  
M. Davies  
F. McQuarrie  
D. Moro  
D. Palmer



Absent: D. Daunais  
A. Patterson

Staff Present: S. Borthwick, Acting Manager Leisure Services East Division  
W. Wiederick, Gender Equity Coordinator

**ITEM I - MINUTES OF PREVIOUS MEETING**

The Committee approved the Minutes of the Gender Equity Committee Regular Meeting held November 14, 2000.

**ITEM II - BUSINESS ARISING FROM MINUTES**

**ITEM III - NEW BUSINESS**

515-1 Tax Exemption Report

Gender Equity Committee received the report from the Collections and Cash Manager regarding the City of Coquitlam process for tax exemption requests. Discussion focused on what changes would be in effect at the end of the five year Gender Equity Agreement to ensure that the systemic

barrier to non-profit predominately female sport groups who do not have access to City facilities would be removed. Concerns were expressed regarding how recipients of the Special Fund would fare once the term of the grant have expired.

The Gender Equity Committee directed staff to prepare correspondence to the Omega Gymnastic Academy encouraging them to apply for a tax exemption as outlined in the Collections and Cash Manager's report.

515-2 Policy Revisions for Leisure & Parks Services Report

The Committee received the report on the status of the Policy revisions and suggested that Leisure & Parks Services staff ensure that the policy statements contain action-oriented language in order to have substance in ensuring systemic barriers are removed.

515-3 2001 Goals & Objectives – Facility Strategies

The Committee received the report on 2001 action plans related to gender equity. The Committee discussed the importance of marketing the opportunities for females in a variety of ways to ensure Leisure & Parks Services is reaching the entire community. It was suggested to include the private schools in the community in any fax/mail outs which might traditionally only go to public schools. P. Cooper offered to speak at a Leisure and Parks Marketing Committee meeting regarding effective media releases. It was also suggested to use an electronic subscription method once Smart Communities technology is in place.

515-4 Believe In Yourself – A Conference For Girls

The Committee received the report on the Conference for Girls and endorsed the concept of this type of promotion for girls to be involved in physical activity. The Committee would hope that more conferences would be planned based on the success of this one. It was also suggested that Leisure & Parks Services staff follow up with programming for girls in the areas of Yoga and Tai Chi given the interest from registrants.

515-5 New Girls Sport Programs

The Committee received the report on the new girls sport programs offered in co-sponsorship with Leisure & Parks Services.

515-6 Calendar

The Committee requested that the 2001 Gender Equity Committee calendar be attached to the minutes for members who did not receive in December 2000.

515-7 City Website

Committee members are encouraged to view the Gender Equity web page on the City of Coquitlam website. Information on Gender Equity, the Special Fund and any new female programs are posted on the web page. The web page can be found at [www.city.coquitlam.bc.ca/leisure\\_activities](http://www.city.coquitlam.bc.ca/leisure_activities)

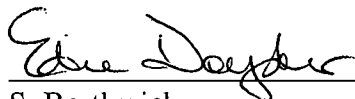
**ITEM V – TABLED ITEMS**

**ITEM VI – NEXT MEETING DATE**

Next regular meeting date: Tuesday April 10, 2001 at 7:00pm.

**ITEM VII - ADJOURNMENT**

The Chair declared the meeting adjourned at 8:40 p.m.



\_\_\_\_\_  
S. Borthwick  
Acting Manager Leisure Services East Division

\_\_\_\_\_  
CHAIR