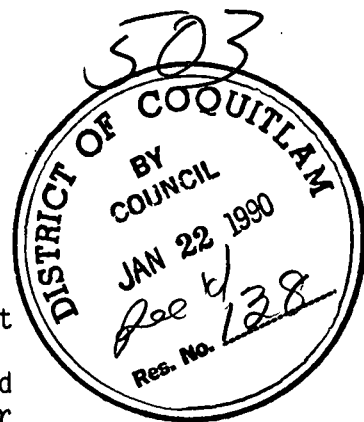


COMMITTEE ON THE DISABLED MINUTES
JANUARY 4, 1990 - 7:00 P.M.
LIBRARY BOARD ROOM



Present: Ald. E. Parker
M. Smith
Ald. W. Ohirko
Dr. C. Johnston
V. Barrett

Regrets: C. Talbot

Absent: J. Allard
L. Hauser

Staff: K. Wahamma
L. Parsons

Guest: B. Elliott

1. Agenda approved.

2. Previous Minutes Approved as Amended.

Amendments:

5. Next meeting - Thursday, January 4, 1990

3. Business Arising:

3.1 Guest: Barry Elliott - Park Administrator
Barry referred to the report from P.A. Halabuza -
Permits and Licencing, outlining the concerns
regarding accessibility requirements for the Rose
Garden/Bowling Green Site (refer to attachment).

Action: Item #1 -

- i) B. Elliott will submit a Contemplated Change Order for installing ramps to make the Horse-shoe Pitch area accessible.
- ii) B. Elliott will submit a Contemplated Change Order for installing a ramp from the patio to the Rose Garden area.
- iii) B. Elliott will submit a Contemplated Change Order to put in automatic doors at the Dogwood Pavillion entrance to the patio.

Action: Item #2 -

B. Elliott will submit a Contemplated Change Order to make the interior Rose Garden walkways the 1.5 m minimum required width.

Action: Item #3 -

B. Elliott will submit a Contemplated Change Order to add more handrails on the stairs to the Horse-shoe Pitch area and to the Rose Garden area.

Action: Item #4 -

B. Elliott will submit a Contemplated Change Order to add tactile warning strips and handrail extensions on all stairs.

M. Smith noted that the washroom doors in the Field Building were not wide enough for wheelchair access.

Action:

B. Elliott will call Building Permits and Licencing to see if the Field Building complies with 3.7 and will give us a statement regarding his findings.

The project is scheduled to be completed in June.

- 3.2 An invitation was extended to Anne Morrison, (Port Alberni Parks and Recreation) from Ald. E. Parker, to attend "Coquitlam - Planning for Access" on February 11th as the Committee's guest. Anne is delighted to come.

Action:

Ald. E. Parker will be following up on the phone call to Anne with a written invitation.

K. Wahamaa reported on the forum budget. Expenditures are estimated at approximately \$750.

Action:

K. Wahamaa will send a copy of the estimated expenditures and proposed \$1,000 budget to Ted Klassen to include in the Council's agenda, for approval.

K. Wahamma outlined the forum format and discussed its process.

C. Johnston suggested the Committee look at ways for the forum registration to run smoothly.

V. Barrett suggested increasing the Committee's profile with the local media. Discussion ensued.

Submitting press releases were suggested and inviting Rogers Cable to the forum.

Action:

Ald. E. Parker will call Rogers Cable to invite them to the forum.

Action:

L. Parsons will be responsible for submitting press releases to the media regarding the forum.

It was suggested that the Mayor be invited to the forum and introduced due to the fact the Committee is one of his formal Committees.

3.3 The invitation that was to be extended to a representative from the Design Committee for the February meeting will be extended to the March meeting.

3.4 M. Smith reported that Michael Carlton - Executive Director for the Premiere's Advisory Committee, is working with the province on the designated parking issue.

4. New Business:

4.1 A representative from the Premiere's Council on the Disabled is to be invited to a future meeting.

4.2 C. Johnston circulated the "Image" publication from the Kinsmen Rehabilitation. He referred to the articles on housing opportunities for people who are relying on respirator support.

4.3 The Committee will extend an invitation to Renato Camporese - Acting Director of Building Permits and Licensing to the February meeting.

Action:

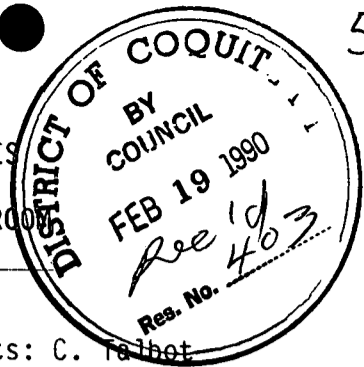
Ald. E. Parker will extend the invitation to R. Camporese.

5. Next Meeting:

Thursday, February 1, 1990 - 7:00 p.m.
Board Room - Public Library

6. Meeting adjourned - 8:22 p.m.

COMMITTEE ON THE DISABLED MINUTES
FEBRUARY 1, 1990 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARD ROOM



Present: Ald. E. Parker
M. Smith
L. Hauser
Dr. C. Johnston
Ald. W. Ohirko

Regrets: C. Falbot
J. Allard

Absent: V. Barrett
M. Wilson
L. Jaeck

Staff: K. Wahamaa
L. Parsons

- 1. Agenda approved.
- 2. Previous Minutes approved.

3. Business arising:

3.1 Action: L. Parsons will request a report from B. Elliott - Park Administrator - regarding the Contemplated Change Orders for the Rose Garden/Bowling Green site by next meeting.

3.2 Coquitlam Planning for Access: Small Group Facilitator job descriptions were distributed to Committee members. Committee members are asked to come to the forum prepared to facilitate small groups, following the directions on the job descriptions. Committee members are expected to arrive at the Social Recreation Centre, 630 Poirier, no later than 11:00 a.m., February 11th.

Ald. E. Parker reported that Council approved \$1,000.00 to be used for costs relating to the forum. Receipts are to be submitted and all expenditures recorded. Any remaining dollars are to be returned to Council.

Final details for the forum were discussed. Suggestions were made to include better representation from the old (senior) population and residents with disabilities. It was suggested that the small group facilitators ensure Coquitlam residents are fairly represented in each group.

Mayor Sekora has been invited to open the forum.

3.3 Action: E. Parker will extend an invitation to R. Camporese - Acting Director of Building Permits and Licensing - to the March meeting to address the outstanding design concerns in Coquitlam for individuals with disabilities.

3.4 E. Parker reported business cards for the Mayor and Committee members were approved by Council with changes. There will be one style of card issued to all Committee members with the municipal logo and the word "volunteer" on it. The appropriate Committee's name will also be printed on the card.

- 3.5 M. Smith informed the Committee that the Director of the Coalition of the Disabled reported that B.C. Transit's Route Selection for Wheelchair Accessible Transit Vehicles, Phase I, 1990 Report had been returned to B.C. Transit with proposed changes. B.C. Transit is willing to look at new routes. M. Smith hasn't received any feedback, to date, regarding Coquitlam route changes.

Action: Coquitlam - Planning for Access forum participants will be asked to comment on the proposed bus routes for Coquitlam.

E. Parker highlighted areas of the report that were relevant to Coquitlam residents.

- 85 buses, lift equipped, will go in service September, 1990
- Municipality will be asked to co-operate in identifying bus stops to be improved for accessibility.
- Coquitlam routes identified are:
 - #147 - Coquitlam Centre/N.W. Station
 - #148 - Ioco/N.W. Station
 - #154 - Lougheed Mall/22nd St. Station
 - #155 - Coquitlam Rec. Centre/22nd St. Station
- 22 routes identified in G.V.R.D. - 4 in Coquitlam area.
- 75 vehicles in service at one time/10 as spares.
- All stops identified with designated Handicapped symbol.

Determination of Priorities

- To be near existing concentrations of handicapped; i.e. group homes/handicapped housing.
- Routes serve major destinations; i.e. College, University, Hospitals, Care Facilities, Major Employment, Cultural/Ent. Centres, et al.
- Maximum operating hours - 7 days/week, 18 hours/day. Accessible service - lift bus on 25% scheduled trips based on 15 min. or under service; 50% scheduled trips on 15 min. to one hr. service.
- Estimation of Handi Dart service and need based on scoring system.

Tim Murphy - Supervisor, Traffic and Transportation - is working in cooperation with B.C. Transit to look at all bus routes in Coquitlam.

Action: E. Parker will invite T. Murphy to the next meeting.

Action: E. Parker will contact the Engineering Department to see if they received the "Route Selection for Wheelchair Accessible Transit Vehicles, Phase I, 1990 Report".

4. New Business:

4.1 L. Parsons' reported on the preparation for National Access Awareness Week, 1990. The Committee has met on two occasions and several subcommittees have been formed to coordinate various activities during the week. The Committee is still looking for individuals who would like to be involved in Committees. L. Parsons is taking names of interested individuals.

5. Next Meeting:

Thursday, March 1, 1990 - 7:00 p.m.
Coquitlam Public Library - Board Room
*Alderman W. Ohirko - Acting Chairperson

6. Meeting adjourned - 8:30 p.m.

COQUITLAM - PLANNING FOR ACCESS

SUNDAY, FEBRUARY 11, 11:30 A.M. - 4:00 P.M.

FORUM AGENDA

1. Introduction - Alderman Eunice Parker
2. Explanation of Day's Events - Facilitator, Kathryn Wahamaa
3. Small Group Discussions:
 - Identification of Issues
 - Strategies
4. High Tea (Substantial nourishment provided!)
5. Large Group Discussion
6. Debriefing of Small Groups
7. Guest Speakers:
 - Anne Morrison, Community Services Coordinator
Port Alberni Parks & Recreation
 - Social Planning Council Representative
8. Conclusion - Alderman Eunice Parker

GUIDELINES FOR FACILITATORS

1. Once you are in your designated small groups introduce yourself and explain your role to the group:
 - a) to ensure the group appoints a recorder and a spokesperson
 - b) to make sure everyone has the time and opportunity to give input
 - c) to keep people on task
2. Once you have explained your role have everyone introduce themselves and briefly state whether they are representing an organization or are participating as an individual.
3. Initiate and encourage discussion on each of the questions and keep discussion within the given time frames for each question (approximately 15 - 20 minutes per question). The large group facilitator will also keep track of the time and announce when it is time to move on to the next question.

AGENDA

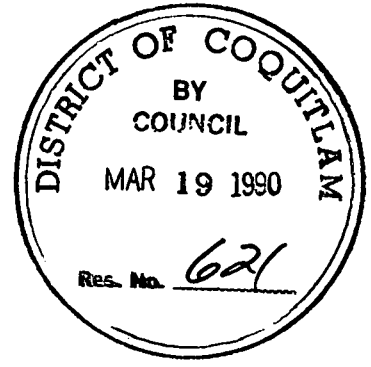
COMMITTEE ON THE DISABLED MEETING

MARCH 1, 1990 - 7:00 P.M.

BOARD ROOM - COQUITLAM PUBLIC LIBRARY

-
1. Approval of Agenda
 2. Approval of Minutes
 3. Business Arising:
 - 3.1 Report from B. Elliot
 - 3.3 Guest: R. Camporese
 - 3.5 Guest: T. Murphy
 - 3.2 Forum Review
Request for resolution from Council re:
surplus dollars from forum transferred to
National Access Awareness Week Committee.
 - 4.1 National Access Awareness Week update -
L. Parsons
 4. New Business
 5. Next Meeting
 6. Adjournment

COMMITTEE ON THE DISABLED MINUTES
MARCH 1, 1990 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARD ROOM



Present: Alderman W. Ohirko - Acting Chairperson
M. Smith
L. Hauser
Dr. C. Johnston
V. Barrett

Staff: Leanne Parsons (recorder)

Regrets: Alderman E. Parker
C. Talbot
J. Allard

Absent: M. Wilson
L. Jaeck

Guests: B. Elliott
T. Murphy
R. Camporese

- 1. Agenda approved.
- 2. Previous Minutes approved.

3. Business Arising:

3.1 Report from Barry Elliott - Park Administrator

In order not to delay construction of the Dogwood Lawn Bowling Project, B. Elliott informed the Committee he will be issuing a Change Order authorizing construction of all previous requests for Contemplated Change Order as listed except item #1a - Horseshoe Pitch Ramp, and item #1c - Automatic Doors (please refer to Appendix A). Changes to all items with the exception of items #1a and #1c will cost approximately \$20,000. B. Elliott did not authorize the additional \$16,200 for the Horseshoe Pitch Ramp and the Automatic Doors due to the fact this additional amount will put the entire project at jeopardy. The contingency fund would be depleted. The total estimated cost of the changes requested is \$36,489 (please refer to Appendix A - 2.1 and 2.2).

It was noted by members of the Committee that all handrail extensions were not the correct length.

Action: B. Elliott will include the further extension of the handrail (connector between rose garden and horseshoe pitch) in the \$20,000 Change Order.

**RESOLUTION REQUIRED
BY COUNCIL**

Motion: It was moved by C. Johnston and seconded by L. Häuser that the Council consider spending an additional \$16,000 to \$18,000 to complete the Change Orders to ensure the Dogwood Pavilion Lawn Bowling Project is accessible to all Coquitlam residents. The Change Order will include the installation of: (1) automatic doors at the Dogwood Pavilion entrance to the patio and (2) the construction of a ramp from the Horseshoe Pitch viewing area down onto the Horseshoe Pitch.

CARRIED UNANIMOUSLY

3.3 Guest: Renato Camporese - Acting Director of Building Permits and Licensing.

R. Camporese was asked by the Committee to explain the 3.7 section of the B.C. Building Code and how the District complies to and monitors the code requirements.

A variety of questions were directed to R. Camporese in relation to 3.7 and discussions ensued.

Action: The Committee requested R. Camporese to prepare a report outlining the department of Building Permits and Licensing procedures and practices in relation to the 3.7 section of the B.C. Building Code. In addition, he was requested to outline and discuss the process used regarding 3.7 when the John B Pub was built. The gas station currently under construction is expected to be included in the report, as well. Compliance to and enforcement of the 3.7 code is of particular interest to the Committee.

3.5 Tim Murphy - Supervisor of Traffic and Transportation.

T. Murphy presented the Committee with a report from Neil Nyberg (Engineering) to J.L. Tonn (Municipal Manager) in regards to B.C. Transit's Route Selection for Wheelchair Accessible Transit Vehicles, Phase I 1990 Report (please refer to Appendix B).

The Engineering Department has examined each bus stop on the four proposed accessible bus routes to determine accessibility.

Action: The Committee requested T. Murphy to report back to the Committee as to why Como Lake, from Mariner Way to North Road, does not appear on the spread sheet but does appear on the map.

The Engineering Department will be recommending to Council to authorize the Engineering Department to make accessibility improvements to bus stops along routes 154, 155, 147 and 148 to meet B.C. Transit's criteria for wheelchair accessible routes (please refer to Appendix B, 4.01). B.C. Transit determines the accessible bus routes and the District of Coquitlam determines the accessible bus stops.

The Engineering Department will also be requesting Council to approve the amount of \$12,700 of the Annual Budget and be approved for expenditure in advance of regular annual budget bylaws.

T. Murphy requested assistance from the Committee on the Disabled to determine additional access needs for additional bus stops.

Motion: It was moved by V. Barrett and seconded by C. Johnston that the Committee on the Disabled:

- (a) identify and contact individuals and groups representing Coquitlam residents with disabilities;
- (b) request their input in determining individual needs for bus stops.

CARRIED UNANIMOUSLY

Action: A letter with a copy of the proposed accessible bus routes, stops and maps attached will be written in co-operation with T. Murphy and Alderman E. Parker inviting input from individuals and groups representing Coquitlam residents. They will be requested to submit their suggestions by March 31, 1990.

Action: The Committee invited T. Murphy to attend the Committee on the Disabled's April meeting to update the Committee on the progress of the proposed accessible bus routes in Coquitlam.

3.2 Coquitlam - Planning for Access Forum Review - tabled

The Committee wishes to review the data collected from the forum on February 11, 1990 prior to being distributed to participants.

Action: A letter will be drafted by L. Parsons for Alderman Ohirko's approval in Alderman E. Parker's absence to inform forum participants, and those not in attendance, of the Committee on the Disabled's intention to review the material from the forum and will advise accordingly.

Action: L. Parsons is to make a tentative booking for May 3, 1990 at the Social Recreation Centre for a follow-up session to the forum.

All Committee members noted their appreciation to the Parks and Recreation staff for their assistance in organizing and facilitating the forum.

4.1 National Access Awareness Week Update - tabled.

4.0 New Business:

4.1 Action: L. Parsons will draft a letter for Alderman E. Parker's approval and signature to send to Anne Morrison, Port Alberni Parks and Recreation. The purpose of the letter will be to thank A. Morrison for her contributions and support at the Coquitlam - Planning for Access Forum on February 11, 1990.

4.2 C. Johnston suggested that a letter be sent to local colleges and universities and the Open Learning Agency and to make them aware of the Committee on the Disabled's presence and purpose within the Coquitlam community.

Action: L. Parsons will draft a letter for Alderman E. Parker's approval and signature to send to local colleges, universities and the Open Learning Agency. The purpose of the letter will be to make these educational institutes aware of the Committee on the Disabled presence and purpose.

5.0 . Next Meeting: Thursday, April 5, 1990 - 7:00 p.m.
Coquitlam Public Library - Board Room

6.0 Meeting adjourned - 9:30 p.m.

DISTRICT OF COQUITLAM

INTER-OFFICE COMMUNICATION

TO: Ald. E. Parker, DEPARTMENT: Committee on the DATE: 90 03 01
 Chairman Disabled
 FROM: B. Elliott DEPARTMENT: Parks & Rec. YOUR FILE:
 SUBJECT: DOGWOOD LAWN BOWLING - CHANGE ORDERS FOR OUR FILE: 102.5.1
 HANDICAPPED ACCESSIBILITY
 FOR ONWARD TRANSMITTAL TO THE COMMITTEE ON THE DISABLED

1.0 BACKGROUND

1.1 The minutes of the January 4, 1990 meeting of the Committee on the Disabled direct the writer to take various actions towards improving the accessibility of the Dogwood Lawn Bowling Project as follows:

Item #1

- a) B. Elliott will submit a Contemplated Change Order for installing ramps to make the Horseshoe Pitch area accessible;
- b) B. Elliott will submit a Contemplated Change Order for installing a ramp from the patio to the Rose Garden area;
- c) B. Elliott will submit a Contemplated Change Order to put in automatic doors at the Dogwood Pavilion entrance to the patio.

Item #2

B. Elliott will submit a Contemplated Change Order to make the interior Rose Garden walkways the 1.5 m minimum required width and change to pavers.

Item #3

B. Elliott will submit a Contemplated Change Order to add more handrails on the stairs to the Horseshoe Pitch area and to the Rose Garden area.

Item #4

B. Elliott will submit a Contemplated Change Order to add tactile warning strips and handrail extensions on all stairs.

M. Smith noted that washroom doors were not wide enough for wheelchair access.

Item #5

B. Elliott will call Building Permits and Licensing to see if the Field Building complies with 3.7 and will give us a statement regarding his findings.

1.2 In response to this request, the writer took the following action:

- a) the Landscape Architect (Guzzi, Perry & Associates) was directed to prepare a sheet of revised details which covered all items noted above;

- b) the Permits & Licences Department was requested to prepare documentation for the installation of an automatic door from Dogwood Pavilion to the Rose Garden Patio;
- c) the Permits & Licences Department was requested to provide a statement regarding the compliance of the Field Building with 3.7 of the National Building Code;
- d) the general contractor was requested to provide a quotation for the changes required by item a) above.

2.0 DISCUSSION

2.1 Prices for these contemplated changes were received from the contractor on February 22, 1990. The following information is provided regarding each item requested for action.

Item #1

- a) The Horseshoe Pitch Ramp net extra cost is \$6,203.67
- b) The Patio/Rose Garden Ramp net extra cost is \$12,225.66
- c) The cost of the automatic door is unknown. Permits & Licence advises that at least \$10,000 should be allowed for this item.

Item #2

The cost of increasing the walkway width in the Rose Garden to a 1.5 m width is \$6,483.71.

Item #3 & #4

The cost of additional handrails, extensions to handrails, and tactile warning strips throughout the project is \$1,567.67.

There is no cost associated with providing 3'-0" doors rather than 2'-10" doors at washroom entrances.

Item #5

A memo (Attachment #1) has been received from P. Halabuza of Permits & Licences, indicating that the field building complies with Section 3.7 of the National Building Code.

2.2 The total cost of the requested changes are as follows:

Contractor Quotation for the Contemplated Change Orders	\$26,489.71
Automatic Door (Allowance)	<u>10,000.00</u>
<u>TOTAL:</u>	<u>\$36,489.71</u>

2.3 A final analysis of the budget has not yet been completed by the writer, but a preliminary analysis indicates that, without additional funding, it may not be possible to undertake all of the contemplated changes.

- 2.4 In order not to delay construction, the writer intends to issue a change order authorizing construction of all items except Item #1a) (Horseshoe Pitch Ramp). This change order will leave the project budget with a minor contingency to handle the inevitable changes required to handle unknowns as construction proceeds.
- 2.5 The necessity for a formal ramp to the horseshoe pitch area is, in the writer's opinion, questionable. Should the Committee insist on this addition, it will be necessary to seek Council authorization for additional funds. The quoted price for the automatic door may also necessitate additional funding.

3.0 RECOMMENDATION

- 3.1 That the Committee on the Disabled receive this report for information and provide the Park Administrator with direction regarding the necessity of providing a formal ramp connection to the Horseshoe Pitch Area.



Park Administrator

/js

DISTRICT OF COQUITLAM

INTER-OFFICE COMMUNICATION

TO: B. ELLIOTT DEPARTMENT: PARKS & RECREATION DATE: 1990 01 08
FROM: P.A. HALABUZA DEPARTMENT: PERMITS & LICENCES YOUR FILE:
SUBJECT: 624 POIRIER STREET OUR FILE:
ACCESSIBILITY FOR THE DISABLED

Further to our memo of December 14, 1989, the Handicap Access to and into the Washroom Building is acceptable, as shown.

Hoping the above completes the information you need for this project.

Yours truly,



P.A. HALABUZA, A.Sc.T.
Building Inspector 2

PAH/blh

DISTRICT OF COQUITLAM

INTER-OFFICE COMMUNICATION

TO: B. ELLIOTT DEPARTMENT: PARKS & RECREATION DATE: 1989 12 19
FROM: P. A. HALABUZA DEPARTMENT: PERMITS & LICENCES YOUR FILE:
SUBJECT: 624 POIRIER STREET OUR FILE:
ACCESSIBILITY FOR THE DISABLED

This report was requested by Mr. R. White, Director of Permits & Licences, to check for requirements for the disabled to this site. After a plan check and a site visit, the following items concern me about this project's compliance to accessibility requirements of Section 3.7. of the 1985 B.C. Building Code:

- (1) There is a lack of access, for the disabled, to a main entrance to the horseshoe pits and the patio above the rose garden.
- (2) The interior rose garden walkways are 1.2m in width and not 1.5m minimum required width.
- (3) There are insufficient handrails on the stair to the horseshoe pitch area and to the rose garden area.
- (4) There are a lack of tactile warning strips and handrail extensions on all stairs.

Hoping the above information helps you in the completion of the above project.



P.A. HALABUZA, A.Sc.T.
Building Inspector 2

PAH/blh

D I S T R I C T O F C O Q U I T L A M

Inter Office Memo

TO: J.L. Tonn, Municipal Manager DEPARTMENT: Administration DATE: 1990 February 15
FROM: Neil Nyberg DEPARTMENT: Engineering FILE:
SUBJECT: ACCOMMODATING WHEELCHAIR ACCESSIBLE TRANSIT VEHICLES OUR FILE: 09 01 03
 PHASE I 1990

FOR COUNCIL

Reference: A. B.C. Transit Letter 1989 December 13 (Clerk's Action Report #33)

1.00 BACKGROUND

1.01 At the 1989 December 14 regular meeting of the Committee for the Disabled, the following Resolution was passed:

"That the Committee request Council to write a letter to B.C. Transit requesting (that) Coquitlam receive an adequate number of the new accessible buses."

1.02 On December 31, Council received Reference A, a letter announcing four accessible routes in Coquitlam (No.'s 147, 148, 154 and 155) and a target date for start of service in September 1990.

1.03 In early 1990, eighty-five wheelchair accessible transit vehicles will be purchased by B.C. Transit from Motor Coach Industries. Eighty-five units will comprise approximately 10 per cent of B.C. Transit's fleet. Each wheelchair accessible transit vehicle will be equipped with a ramp which could be lowered at transit stops. (see attached sketch) Each transit vehicle will have capacity for two patrons sitting in wheelchairs.

1.04 Selected routes must meet the following standards:

- . Accessible routes will utilize normal vehicle types. Where a route would require a different vehicle type, it will be eliminated from further consideration.
- . Accessible service should be provided on a minimum of 25 per cent scheduled trips on those routes more frequent than every 15 minutes and on 50 per cent of trips for those routes with headways between 15 minutes and one hour.
- . Accessible routes should have a minimum of 25 per cent of stops accessible at start up.

1.05 In Phase I, four routes are proposed for implementation in September 1990:

- | | |
|------|--|
| #147 | Coquitlam Center/New Westminster Station |
| #148 | Ioco/New Westminster Station |
| #154 | Lougheed Mall/22nd Street Station |
| #155 | Coquitlam Recreation Center/22nd Street Station. |

1.06 B.C. Transit requested assistance in identifying bus stop improvements as one of four categories:

- . Accessible without modification
- . Could be made accessible with minor improvements
- . Could be made accessible with major improvements
- . Not accessible.

1.07 District staff, in conjunction with B.C. Transit, have now examined all bus stops along the four selected accessible routes. The stops have been categorized as requested by B.C. Transit. This report summarizes the findings of the bus stop survey and recommends approval of funding to improve the access at enough stops to meet the 25 per cent target of B.C. Transit for the selected routes. Approval of funding is required in advance of the 1990 Annual Budget to meet the "in service" target date of September 1990 for the accessible routes.

2.00 DISCUSSION

2.01 There are a total of 117 bus stops within Coquitlam on the four transit routes selected by B.C. Transit. Of these stops:

- . 11 are accessible;
- . 31 require minor improvements;
- . 21 require major improvements; and
- . 43 are not accessible.

2.02 To complete all stops needing improvement would cost about \$60,000. This level of funding would provide seventy-four accessible stops or 63 per cent of all stops on the selected routes. However, to meet the minimum 25 per cent criterion, only forty stops require improvement. The minimum program would cost only \$12,700.

TABLE 2.1 MINIMUM TRANSIT STOP ACCESSIBILITY IMPROVEMENTS

<u>Route</u>	<u>No. of Stops</u>	<u>Cost Estimate</u>
#154	20	\$ 7,000
#155	8	1,100
#147	8	2,000
#148	4	<u>600</u>
Subtotal		\$10,700
Contingency		<u>2,000</u>
TOTAL		\$12,700

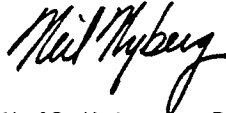
2.03 The program in Table 2.1 provides accessible stops which are equally spaced along the route and near appropriate destinations such as commercial areas, medical centers, civic complexes and high density residential areas. Since the number and location of potential patrons tends to vary with time, one approach would be to proceed with the minimum necessary to start the program, then add stop improvements as specific travel needs are identified. This approach has been used successfully in establishing locations for sidewalk ramp retrofitting.

3.00 CONCLUSIONS

- 3.01 Forty accessible bus stops on the selected transit routes of B.C. Transit need improvements costing \$12,700. The stops would be equally spaced and near appropriate destinations.
- 3.02 To meet the "in service" target date of September 1990, funding for this work would be required prior to budget approval.
- 3.03 An appropriate strategy for adding an additional thirty-four stops to the 'accessible' inventory would be to determine travel needs and patterns along the four transit designated routes.

4.00 RECOMMENDATIONS

- 4.01 That the Engineering Department be authorized to make accessibility improvements to bus stops along routes 154, 155, 147 and 148 to meet B.C. Transit criteria for wheelchair accessible transit routes.
- 4.02 That the amount of \$12,700 (Account 532331-146) of the 1990 Annual Budget be approved for expenditure in advance of regular annual budget bylaws.
- 4.03 That the additional access needs for additional stops be determined with the assistance of the Committee for the Disabled.

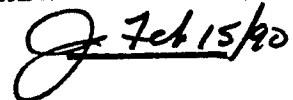


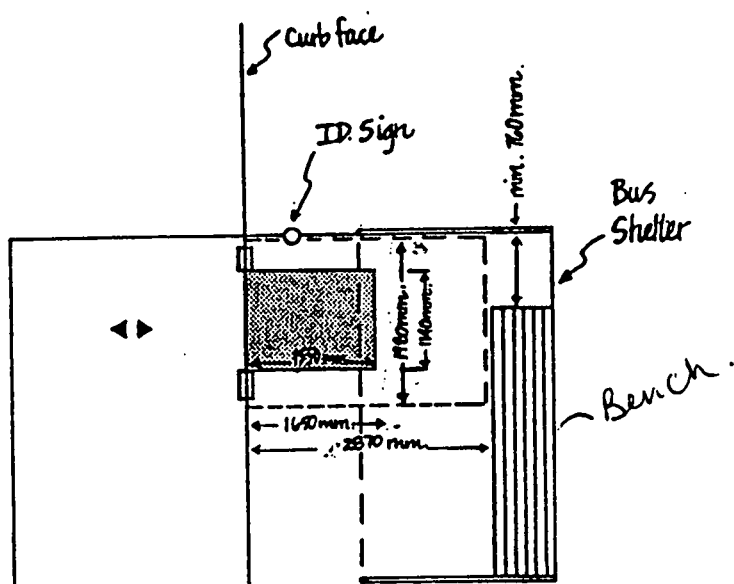
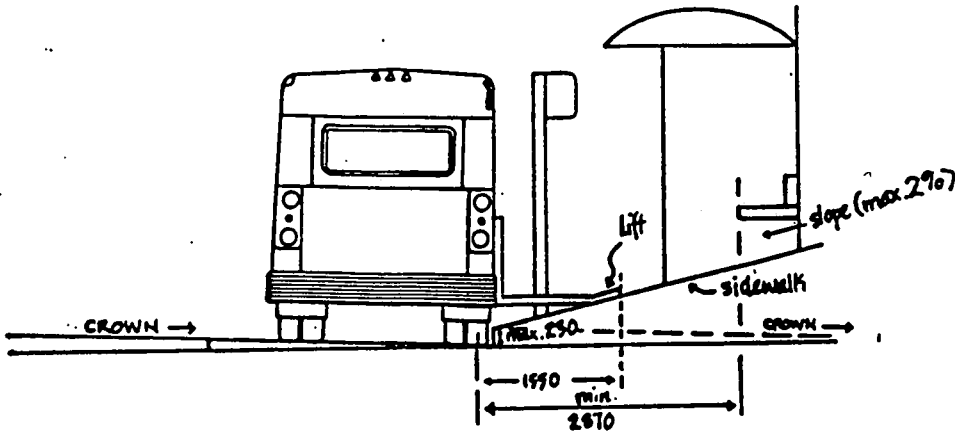
Neil Nyberg, P. Eng.
Municipal Engineer

TPM:mnb

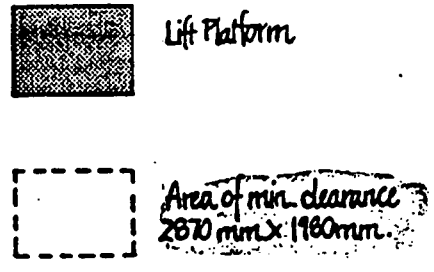
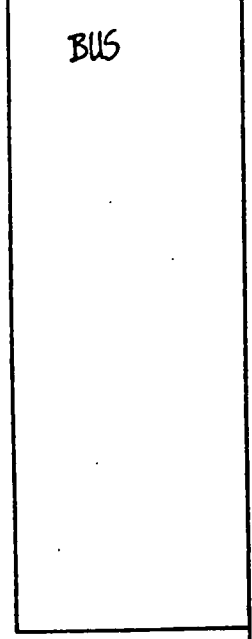
Attachments (2)

MANAGER APPROVED





DIRECTION OF TRAVEL ↑
SLOPE ↑



Requirements for Bus Stop Accessible to Wheelchair Users



Vancouver Regional Transit System

CROWN →

WHEELCHAIR ACCESSIBLE BUS STOPS

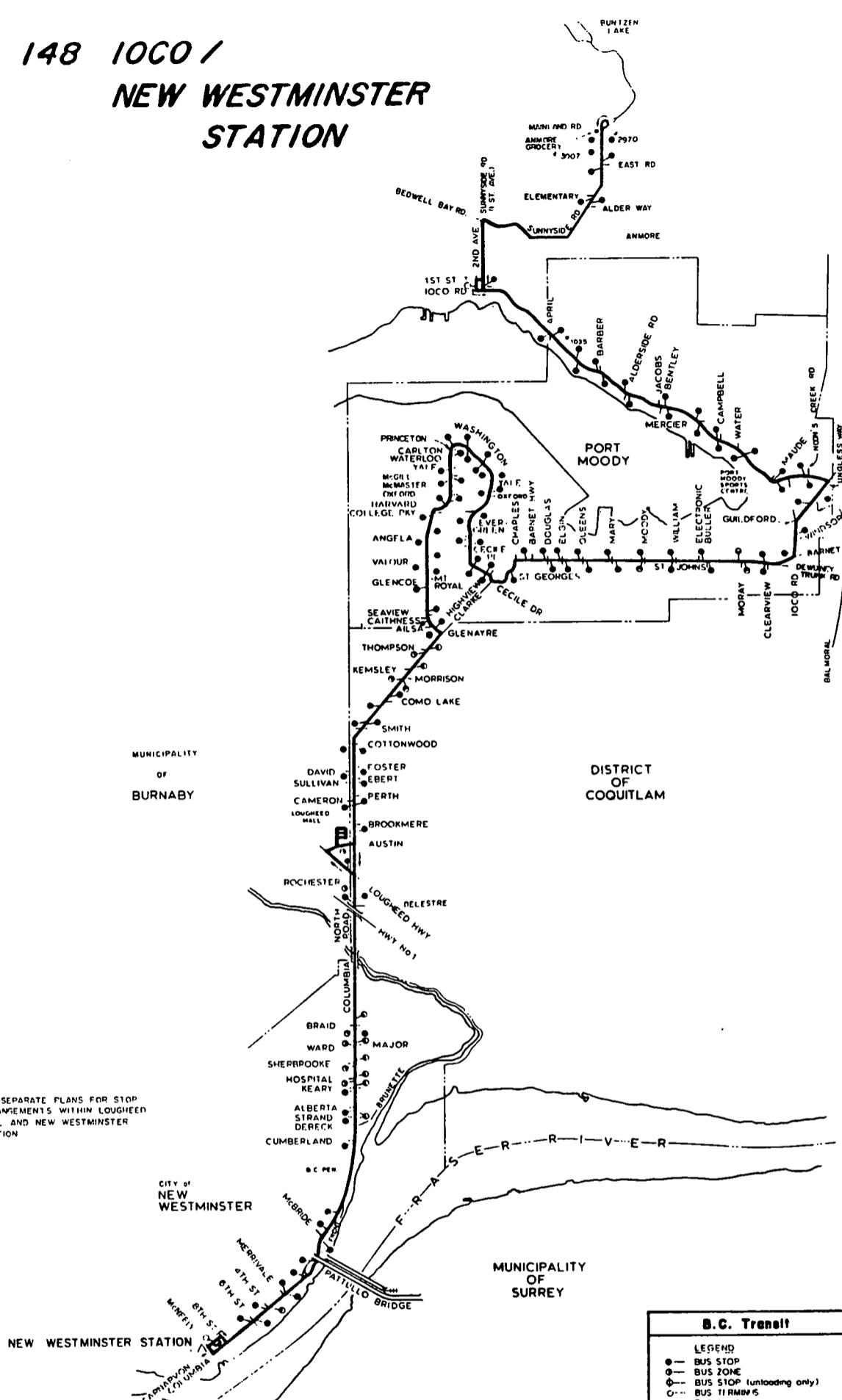
ROUTE	LOCATION	ACCESSIBLE NO CHANGE REQUIRED	ACCESSIBLE MINOR CHANGE \$0 - \$300	ACCESSIBLE MED. CHANGE \$300 - \$600	ACCESSIBLE MAJOR CHANGE \$600 - \$2000	NOT ACCESSIBLE	SLIDE #	NOTES
#155	N SIDE BRUNETTE, W OF MARMONT	X					1 - 1	
	N SIDE BRUNETTE, W OF NELSON		X				1 - 2	REQ. EXTENSION TO CONCRETE S/W
	N SIDE BRUNETTE, E OF BOILEAU		X				1 - 3	REQ. EXTENSION TO CONCRETE S/W, CHK PL
	N SIDE BRUNETTE, E OF LOUGHEED	X					1 - 4	
	N SIDE BRUNETTE, W OF BLUE MNTN					X		
	N SIDE BRUNETTE, W OF BERNATCHY					X		
	S SIDE BRUNETTE, E OF BERNATCHY					X		
	S SIDE BRUNETTE, E OF BLUE MNTN					X		
	S SIDE BRUNETTE, E OF LOUGHEED	X						RELOCATE BUS BENCH
	S SIDE BRUNETTE, E OF WOOLRIDGE					X		
	S SIDE ALDERSON, E OF NELSON					X		
	E SIDE MARMONT, N OF ALDERSON					X		
	E SIDE MARMONT, S OF DELESTRE					X		GRADE IN EXCESS OF 8%
	E SIDE MARMONT, N OF THOMAS					X		GRADE IN EXCESS OF 8%
	S SIDE ROCHESTER, E OF MARMONT				X			1 - 5 REQ. BACKFILL, RETAINING WALL, ASPHALT PAD
	S SIDE ROCHESTER, E OF LAVAL			X				1 - 6 ELIMINATE BUS BAY, BUS MUST STOP IN TRAVEL LANE
	E SIDE SCHOOLHOUSE, OPPOSITE MADORE			X				1 - 7 REQUIRES ASPHALT PAD
	E SIDE SCHOOLHOUSE, N OF AUSTIN			X				1 - 8 REQUIRES ASPHALT PAD
	E SIDE SCHOOLHOUSE, N OF KING ALBERT					X		REQ. CULVERT CROSSING, FILL, POSS. RETAIN. WALL, ASPHALT PAD
	S SIDE WINSLOW, E OF SCHOOLHOUSE			X				1 - 9 REQUIRES ASPHALT PAD
WINSLOW TERMINAL, EASTBOUND	X						1 - 10 SHELTER CLEARANCE MINIMAL	
#155	WINSLOW TERMINAL, WESTBOUND	X						
REVERSE	W SIDE SCHOOLHOUSE, S OF WINSLOW			X			1 - 11	REQ. BACKFILL, POSS RETAINING WALL, ASPHALT PAD
	W SIDE SCHOOLHOUSE, S OF KING ALBERT		X				1 - 12	REQ. ASPHALT PAD, TRIM CEDAR HEDGE
	W SIDE SCHOOLHOUSE, S OF AUSTIN	X						
	N SIDE ROCHESTER, W OF SCHOOLHOUSE			X			1 - 13	REQ. ASPHALT PAD, BUS MUST STOP IN TRAVEL LANE
	N SIDE ROCHESTER, W OF LAVAL			X			1 - 14	REQ. ASPHALT PAD, BUS MUST STOP IN TRAVEL LANE
	W SIDE MARMONT, S OF ROCHESTER					X	1 - 15	GRADE IN EXCESS OF 8%
	W SIDE MARMONT, S OF DELESTRE					X		GRADE IN EXCESS OF 8%
	N SIDE ALDERSON, W OF MARMONT	X						BUS MUST STOP IN TRAVEL LANE
	W SIDE NELSON, S OF ALDERSON					X		REQ. RETAINING WALL, RAILING, ASPHALT PAD
	#154	S SIDE BRUNETTE, E OF NELSON				X		
S SIDE BRUNETTE, E OF KING EDWARD	X							
S SIDE BRUNETTE, E OF BEGIN			X			1 - 16	REQ. 1.2m x 2 CONCRETE S/W EXTENSION	
S SIDE BRUNETTE, E OF LAVAL					X			
S SIDE BRUNETTE, E OF CASEY			X			1 - 17	REQ. ASPHALT PAD EXTENSION TO FENCE	

ROUTE	LOCATION	ACCESSIBLE	ACCESSIBLE	ACCESSIBLE	ACCESSIBLE	NOT	SLIDE #	NOTES
		NO CHANGE REQUIRED	MINOR CHANGE \$0 - \$300	MED. CHANGE \$300 - \$600	MAJOR CHANGE \$600 - \$2000	ACCESSIBLE		
	S SIDE BRUNETTE, E OF SCHOOLHOUSE					X		
	S SIDE BRUNETTE, E OF LAURENTION					X		
	S SIDE BRUNETTE, E OF CAYER		X				1 -18	REQ. ASPHALT PAD
	S SIDE BRUNETTE, W OF DAWES HILL				X			REQ. FILL, RETAINING WALL, FULL ASPHALT PAD
	W SIDE BRUNETTE, S OF PETERSON		X				1 -19	REQ. ASPHALT PAD
	W SIDE BRUNETTE, S OF HILLSIDE					X		
	S SIDE CAPEHORN, W OF MUNDY		X				1 -20	REQ. ASPHALT PAD, LANDSCAPING REMOVAL
	E SIDE MUNDY, N OF HILLSIDE					X		
	E SIDE MUNDY, N OF DANSE HILL				X			REQ. FILL, RETAINING WALL, ASPHALT PAD
	E SIDE MUNDY, N OF PALLISER			X			1 -21	REQ. FILL, ASPHALT PAD
	E SIDE MUNDY, S OF PARADISE					X		
	E SIDE MUNDY, AT KUGLER				X			REQ. CULVERT CROSSING, FILL, ASPHALT PAD
	E SIDE MUNDY, S OF AUSTIN				X			REQ. CULVERT CROSSING, FILL, ASPHALT PAD
	E SIDE HILLCREST, N OF AUSTIN		X				1 -22	REQ. ASPHALT PAD EXTENTION
	E SIDE HILLCREST, S OF KING ALBERT					X		
	E SIDE HILLCREST, N OF WINSLOW		X				1 -23	REQ. ASPHALT PAD
	N SIDE FOSTER, W OF HILLCREST	X						BUS MUST STOP IN TRAVEL LANE
	N SIDE FOSTER, W OF MIDVALE					X		
	N SIDE FOSTER, W OF LINTON		X				1 -24	REQ. 1.2m^2 CONCRETE EXTENTION TO BACK OF S/W
	N SIDE FOSTER, MIDBLOCK LINTON/POIRIER		X				1 -25	REQ. 1.2m^2 CONCRETE EXTENTION TO BACK OF S/W
	W SIDE POIRIER, S OF FOSTER		X				1 -26	REQ. CONCRETE EXTENSION TO S/W
	E SIDE SCHOOLHOUSE, N OF WINSLOW				X			REQ. CULVERT CROSSING, FILL, FULL ASPHALT PAD
	N SIDE FOSTER, W OF SCHOOLHOUSE				X			REQ. CULVERT CROSSING, REGRADING, ASPHALT PAD
	N SIDE FOSTER, W OF GATENSBURY			X				REQ. SMALL RETAINING WALL, ASPHALT PAD
	N SIDE FOSTER, W OF PORTER		X				1 -27	REQ. ASPHALT PAD, HEDGE ENCROACHMENT
	N SIDE OF FOSTER, W OF COLINET			X			1 -28	REQ. FILL, SMALL RETAINING WALL, ASPHALT PAD
	N SIDE COTTONWOOD, W OF BLUE MNTN		X				1 -29	REQ. ASPHALT PAD
	N SIDE COTTONWOOD, W OF SPRICE					X		
	N SIDE COTTONWOOD, W OF ROBINSON				X			REQ. CULVERT CROSSING, FULL ASPHALT PAD
	N SIDE COTTONWOOD, W OF FAIRVIEW		X				1 -30	REQ. 1.3m^2 CONCRETE PAD EXTENSION TO S/W
	N SIDE COTTONWOOD, E OF WHITING WAY		X				1 -31	REQ. 1.3m^2 CONCRETE PAD EXTENSION TO S/W
	W SIDE WHITING WAY, S OF COTTONWOOD		X				1 -32	REQ. 1.3m^2 CONCRETE PAD EXTENSION TO S/W
#148	E SIDE NORTH RD, N OF DELESTRE					X		
	E SIDE NORTH RD, N OF AUSTIN					X		
	E SIDE NORTH RD, S OF CAMERON		X				1 -33	REQ. ASPHALT PAD EXTENSION
	E SIDE NORTH RD, N OF SULLIVAN			X			1 -34	REQ. SMALL RETAINING WALL AND ASPHALT PAD

ROUTE	LOCATION	ACCESSIBLE NO CHANGE REQUIRED	ACCESSIBLE MINOR CHANGE \$0 - \$300	ACCESSIBLE MED. CHANGE \$300 - \$600	ACCESSIBLE MAJOR CHANGE \$600 - \$2000	NOT ACCESSIBLE	SLIDE #	NOTES
	W SIDE MUNDY,S OF HILLSIDE				X			REQ. CULVERT CROSSING,RETAINING WALL, FULL ASPHALT PAD
	N SIDE CAPEHORN,W OF MUNDY					X		
	E SIDE BRUNETTE,N OF HILLSIDE					X		
	E SIDE BRUNETTE,S OF WILTSHIRE					X		
	N SIDE BRUNETTE,W OF DAMES HILL							TEMPORARY STOP, ACCESSIBILITY UNKNOWN AT THIS TIME
	N SIDE BRUNETTE,W OF CAYER					X		
	N SIDE BRUNETTE,W OF LAURENTIAN		X					2 -13 REQ. ASPHALT PAD EXTENSION
	N SIDE BRUNETTE,W OF SCHOOLHOUSE			X				REQ. CONCRETE PAD EXT.TO S/W,POSS. SMALL RETAINING WALL
	N SIDE BRUNETTE,W OF LAVAL		X					REQ. PAD EXTENSION, RELOCATE BUSBENCH
#147	S SIDE BARNET HMY,E OF 1000 RD					X		
	S SIDE BARNET HMY,E OF FALCON					X		
	S SIDE BARNET HMY,E OF LANSDOMNE		X					REQ. ASPHALT PAD EXTENSION
	S SIDE BARNET HMY,W OF MARINER		X					REQ. ASPHALT PAD EXTENSION
	E SIDE PINETREE,N OF LOUGHEED HMY		X					REQ. ASPHALT PAD EXT.,RELOCATE BUSBENCH/LANDSCAPING
	E SIDE PINETREE,S OF LINCOLN				X			REQ. ASPHALT PAD EXTENSION,RETAINING WALL,CHK PL
	N SIDE BARNET HMY,W OF PINETREE	X						
	N SIDE BARNET HMY,W OF JOHNSON		X					REQ. ASPHALT PAD EXTENSION TO FRONT OF S/W
	N SIDE BARNET HMY,W OF LANSDOMNE					X		
	N SIDE BARNET HMY, W OF FALCON					X		

ROUTE	LOCATION	ACCESSIBLE	ACCESSIBLE	ACCESSIBLE	ACCESSIBLE	NOT	SLIDE #	NOTES
		NO CHANGE REQUIRED	MINOR CHANGE \$0 - \$300	MED. CHANGE \$300 - \$600	MAJOR CHANGE \$600 - \$2000	ACCESSIBLE		
	E SIDE NORTH RD,N OF FOSTER		X				1 -35	REQ. ASPHALT PAD EXTENSION
	E SIDE NORTH RD,S OF COTTONWOOD	X						
	E SIDE CLARKE RD,N OF SMITH		X				1 -36	REQ. CONCRETE PAD EXTENSION TO S/W
	E SIDE CLARKE RD,N OF COMO LAKE		X				1 -37	REQ. CONCRETE PAD EXTENSION TO S/W
	E SIDE CLARKE RD,S OF MORRISON					X		
	E SIDE CLARKE RD,N OF MORRISON				X			REQ. GRADE CHANGE,HEDGE ELIMINATION,ASPHALT PAD
	E SIDE CLARKE RD,N OF CHAPMAN					X		
	N SIDE GLENAYRE,W OF CLARKE		X				2 - 1	REQ. CONCRETE PAD EXTENSION TO S/W, RELOCATE BUSBENCH
REVERSE	S SIDE GLENAYRE,W OF CLARKE		X				2 - 2	REQ. CONCRETE PAD EXTENSION TO S/W,RELOCATE BUSBENCH
	W SIDE CLARKE RD,S OF THOMPSON					X		
	W SIDE CLARKE RD,S OF MORRISON					X		
	W SIDE CLARKE RD,S OF COMO LAKE		X				2 - 3	REQ. ASPHALT PAD EXTENSION,CHECK PL
	W SIDE CLARKE RD,N OF SMITH					X		
#154	S SIDE COTTONWOOD,E OF WHITING WAY		X				2 - 4	REQ. CONCRETE PAD EXTENSION TO S/W
REVERSE	S SIDE COTTONWOOD,BTN WHITING/FAIRVIEW				X			REQ. GRADE CHANGE,RETAINING WALL, FULL ASPHALT PAD
	S SIDE COTTONWOOD,E OF FAIRVIEW					X		
	S SIDE COTTONWOOD,E OF ROBINSON				X			REQ. LOG REMOVAL,RETAINING WALL,FULL ASPHALT PAD
	S SIDE COTTONWOOD,E OF SPRICE			X			2 - 5	REQ. FULL ASPHALT PAD
	S SIDE COTTONWOOD,W OF HAILEY		X				2 - 6	REQ. ASPHALT PAD EXTENSION
	S SIDE FOSTER,W OF COLINET				X			REQ. RETAINING WALL,FILL, FULL ASPHALT PAD
	S SIDE FOSTER,E OF PORTER			X				REQ. FILL TO ROAD LEVEL, FULL ASPHALT PAD
	S SIDE FOSTER,E OF GATENSBURY			X			2 - 7	REQ. FULL ASPHALT PAD, POSS. RETAINING WALL
	W SIDE SCHOOLHOUSE,S OF FOSTER					X		
	E SIDE POIRIER AT COQ. REC. CENTRE		X				2-8,2-9	REQ. REMOVING CURB SECTION BETWEEN S/W AND PL
	S SIDE FOSTER,E OF POIRIER				X			REQ. CULVER CROSSING, GRADE CHANGE, FULL ASPHALT PAD
	S SIDE FOSTER,E OF LINTON		X				2 -10	REQ. ASPHALT PAD EXTENSION
	S SIDE FOSTER,E OF MIDVALE					X		
	W SIDE HILLCREST,S OF FOSTER							TOO MUCH SNOW TO EVALUATE, WILL INSPECT AGAIN
	W SIDE HILLCREST,S OF WINSLOW		X					REQ. ASPHALT PAD
	W SIDE HILLCREST,S OF KING ALBERT		X				2 -11	REQ.ASPHALT PAD
	W SIDE MUNDY,S OF AUSTIN					X		
	W SIDE MUNDY,BTWN AUSTIN/GALE					X		
	W SIDE MUNDY,S OF GALE					X		
	W SIDE MUNDY,S OF MONTERAY					X		
	W SIDE MUNDY,N OF PALLISER		X				2 -12	REQ. ASPHALT PAD EXTENSION,TREE TRIMMING
	W SIDE MUNDY,S OF DAWES HILL				X			REQ. 1m RETAINING WALL,FILL, GRADE CHANGE,ASPHALT PAD

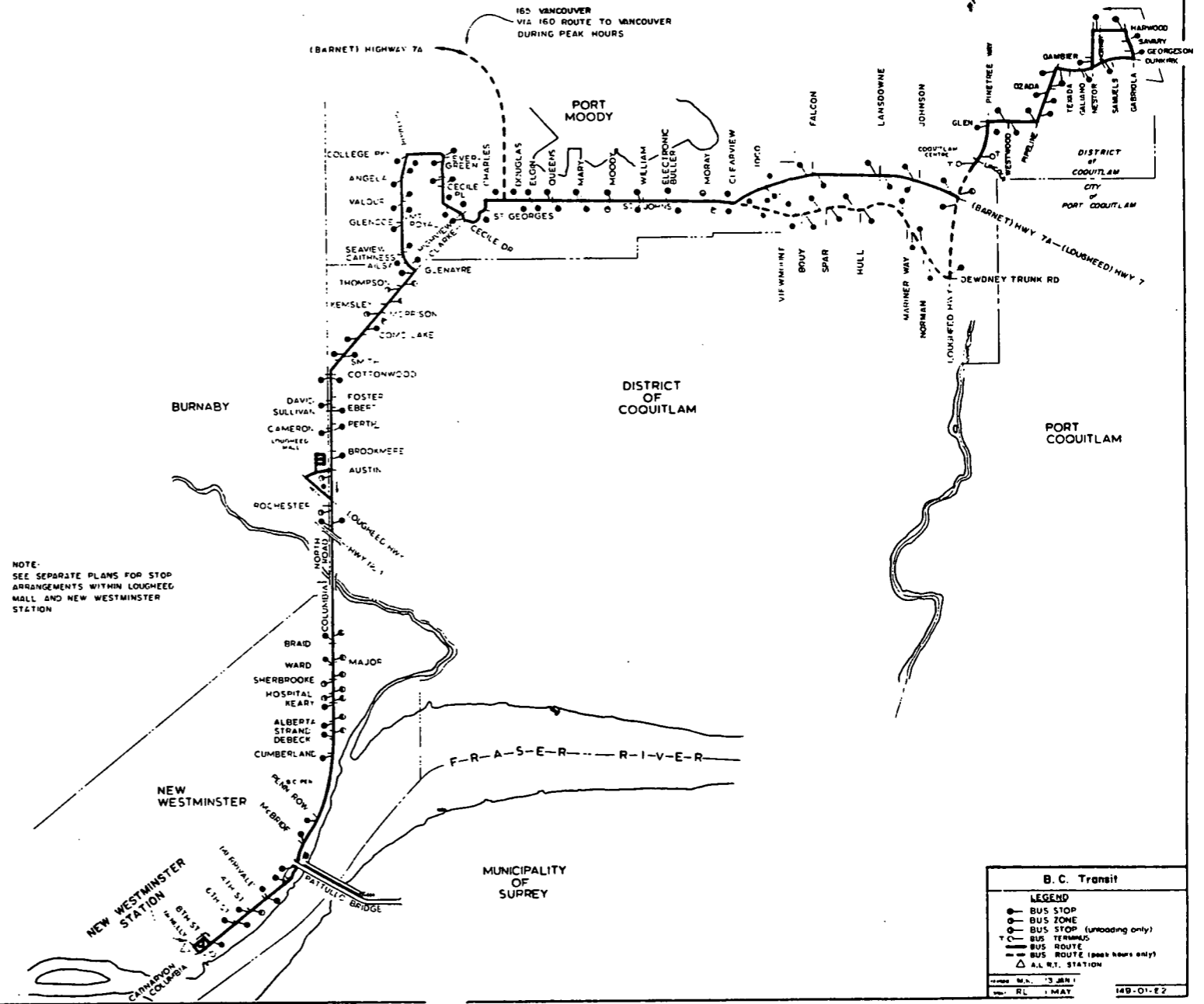
148 1000 / NEW WESTMINSTER STATION

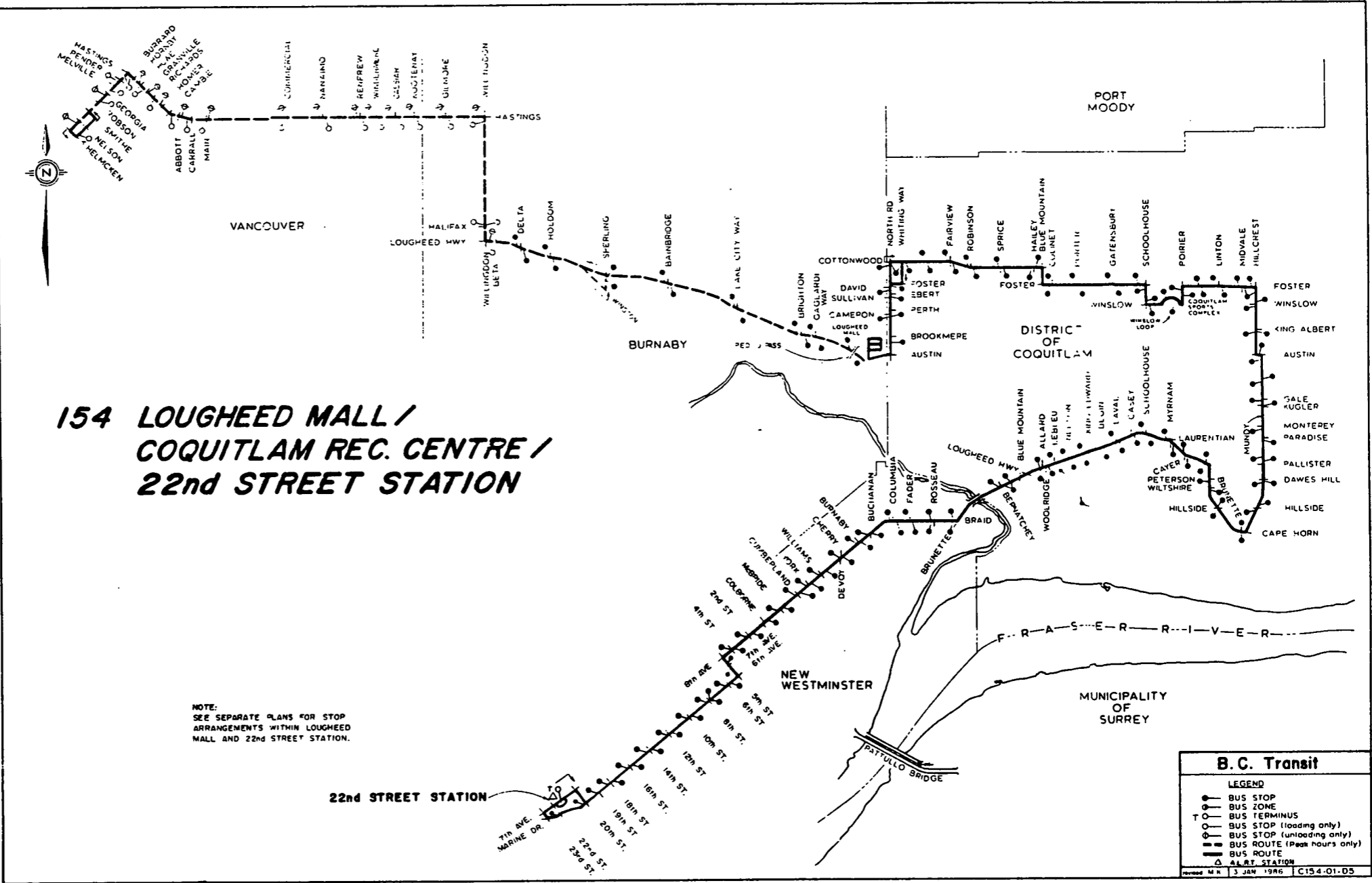


NOTE
SEE SEPARATE PLANS FOR STOP
ARRANGEMENTS WITHIN LOUGHEED
MALL AND NEW WESTMINSTER
STATION

B.C. Transit		
LEGEND		
●	BUS STOP	
○	BUS ZONE	
○	BUS STOP (unloading only)	
○	BUS TERMINUS	
—	BUS ROUTE	
△	A.L.R.T. STATION	
<small>DATE: 3 JUN 1985</small> <small>REV: RL MAY 79 C148-01-D1</small>		

147 COQUITLAM CTR./NEW WEST'R STN. 165 LAFARGE PARK/COQUITLAM CTR.





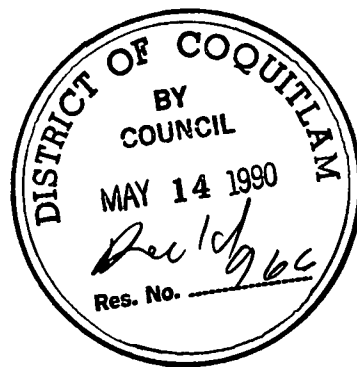
**154 LOUGHEED MALL /
COQUITLAM REC. CENTRE /
22nd STREET STATION**

NOTE:
SEE SEPARATE PLANS FOR STOP
ARRANGEMENTS WITHIN LOUGHEED
MALL AND 22nd STREET STATION.

B.C. Transit	
LEGEND	
●	BUS STOP
○	BUS ZONE
T	BUS TERMINUS
○	BUS STOP (loading only)
○	BUS STOP (unloading only)
—	BUS ROUTE (Peak hours only)
—	BUS ROUTE
△	ALRT STATION
<small>Revised M.R. 3 JAN 1986 C154-01-D5</small>	

COMMITTEE ON THE DISABLED MINUTES
MAY 3, 1990 - 7:00 P.M.
COQUITLAM PUBLIC LIBRARY - BOARD ROOM

Present: Alderman E. Parker
Alderman W. Ohirko
M. Smith
V. Barrett
J. Allard
A. Jones (Douglas College Student)



Staff: Leanne Parsons (recorder)

Regrets: L. Hauser
Dr. C. Johnston
C. Talbot

Absent: M. Wilson
L. Jaeck

1. Agenda approved as amended.
New Business addition: School District #43 Budget funds allotted to the Disabled.
2. Previous Minutes approved.
3. Business Arising:
 - 3.5 L. Parsons reported that the Como Lake accessible bus route map distributed by T. Murphy at the March meeting was in error. Como Lake is not one of the four accessible bus routes. They are as follows:
 1. #147 - Coquitlam Centre/New Westminster Station
 2. #148 - Ioco/New Westminster Station
 3. #154 - Lougheed/22nd Street Station
 4. #155 - Coquitlam Rec.Centre/22nd Street Station

Action: E. Parker is to invite T. Murphy and a B.C. Transit representative to the next meeting to update the Committee on the accessible bus routes and shops.

Action: A letter and questionnaire is to go out to consumers and organizations representing people with disabilities to receive feedback on the proposed accessible bus routes. L. Parsons and T. Murphy are to complete the letter and send it out by May 11.

- 3.2 A draft letter and forum package was presented to the Committee by M. Smith and L. Parsons, for the Committee's approval. The letter and package will be distributed to all forum participants inviting them to participate in a follow-up meeting on Tuesday, June 12 at 7:00 p.m.

All Committee members are to be at the Dogwood Pavilion, 629 Poirier Street, Mike Butler room at 6:30 p.m. to be debriefed.

Discussion regarding a fee for the meeting's facilitator ensued.

Action:

L. Parsons is to approach K. Wahamaa about facilitating the meeting under District time as pre-approved banked overtime. L. Parsons will inform E. Parker as to K. Wahamaa's decision.

It was suggested that L. Parsons facilitate the June 7th meeting as an alternative to K. Wahamaa's decision.

- 4.2 Action: A. Jones (Douglas College practicum student) will draft a letter to local colleges informing them of the Committee on the Disabled and upcoming activities of National Access Awareness Week.

- 4.0 L. Parsons and E. Parker presented the Committee with copies of the application for the Five Star Community Award sent to Ottawa on April 28, 1990.

There was some discussion around the amount of time involved to put together the information. Having the information available in a document will be of value to Committee members to raise levels of awareness.

- 4.4 L. Parsons reported that the Parks staff does not have any photographs on file, to date, of the construction stages of the Dogwood Lawnbowling Green project. An effort will be made by Parks to develop a picture file.

4.6 L. Parsons reported that the LaFarge Lake beautification project is under the Engineering Department's jurisdiction due to the fact it is the result of a drainage project.

B. Elliott (Parks Dept.) has proposed to the Engineering Department that they include an accessible fishing pier in the design.

4. CORRESPONDENCE

4.1 A letter was received from the Celebrate Coquitlam - A Community for Everyone Committee thanking the Committee on the Disabled for recommending to Council that the surplus funds from the community forum be distributed to the National Access Awareness Week Committee.

5. NEW BUSINESS

5.1 The existing Terms of Reference for the Committee on the Disabled were reviewed. It was moved by V. Barrett and seconded by M. Smith that the suggested changes to the existing Terms of Reference be adopted.

5.2 L. Parsons updated the Committee on National Access Awareness week events for May and June. The committee has been very active.

5.3 J. Allard suggested that School District No. 43's budget funds allotted to the disabled are not being distributed as appropriated.

Action: E. Parker will write a letter to the School Board asking for a cost breakdown by function regarding the funds allotted to the disabled.

5.4 It was noted by J. Allard that no politicians or Committee on the Disabled members were in attendance at the recent Special Olympics Provincial Swim Meet.

6. NEXT MEETING

Thursday, June 7, 1990
7:00 p.m.
Coquitlam Public Library - Board Room

7. ADJOURNMENT: 9:10 p.m.

AGENDA

COMMITTEE ON THE DISABLED MEETING

JUNE 7, 1990 - 7:00 P.M.

BOARD ROOM - COQUITLAM PUBLIC LIBRARY

1. Approval of Agenda
2. Approval of Minutes
3. Business Arising:
 - 3.5 Guests: T. Murphy - Engineering Department
B.C. Transit Representative

Report re: letter & questionnaire
to consumers about proposed accessible
bus routes - L. Parsons
 - 3.2 Forum Followup meeting update
Tuesday June 12
 - 4.2 Letter to local Colleges and Universities
 - 4.6 Report re feasibility of accessible
fishing piers - D. Cunnings
 - 5.3 Letter to School Board - E. Parker
4. Correspondence
5. New Business
6. Next Meeting
7. Adjournment

TERMS OF REFERENCE

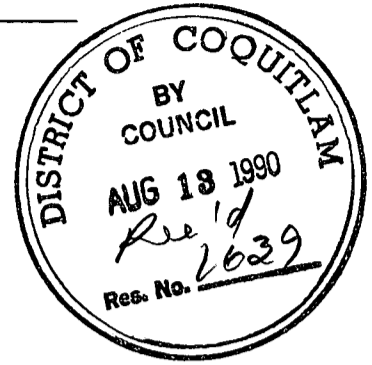
1. To advise Municipal Council, mainly through its various Standing Committees, on matters presently under consideration which affect the disabled.
2. To respond to any matters concerning the disabled which may be referred to the committee by Council or by Standing Committees of Council.
3. To monitor Municipal services and facilities to ensure that the needs of the disabled are considered.
4. To work cooperatively with Municipal Departments, Boards and Commissions whose activities affect the disabled and to provide advice and information to them.
5. To circulate information on matters affecting the disabled.
6. To encourage and facilitate feedback through existing channels from the disabled.
7. To bring to Council matters identified by the Committee as requiring action by the Municipality.

STRUCTURE AND COMPOSITION

- NAME:** District of Coquitlam - Mayor's Committee on the Disabled
- MEMBERS:** 2 Aldermen appointed by the Mayor
Private citizens appointed by Council on the recommendation of the Mayor
- The members are to be appointed on the basis of their knowledge of and interest in the needs of the disabled and not on the basis of disability or membership in a particular agency.
- TERM:** 1 Year
- CHAIRMAN:** Alderman - appointed by the Mayor
- MEETINGS:** Once a month
- VOTING:** All members
- REPORTING:** To Council, through the Standing Committees, or directly where appropriate
- OBJECTIVES:** to make the Municipality more livable for its disabled residents by the removal of physical and social barriers which impede their full participation in all aspects of city life.

505

COMMITTEE ON THE DISABLED MINUTES
JUNE 7, 1990 - 7:00 p.m.
COQUITLAM PUBLIC LIBRARY - BOARD ROOM



Present: Alderman E. Parker
C. Talbot
V. Barrett
G. Briggs-Simpson
M. Smith

Staff: L. Parsons (recorder)

Regrets: L. Hauser

Absent: Alderman Ohirko
J. Allard
M. Wilson
L. Jaeck

1. Agenda approved.
2. Previous minutes approved.
3. Business arising:

3.5 Guest: T. Murphy from the District's Engineering Department presented the committee with a video demonstrating B.C. Transit's new accessible buses. Handouts were distributed listing the bus stops that are currently accessible in Coquitlam.

Action: L. Parsons will look into the possibility of submitting an article for the District's Newsletter community input re: accessible bus routes. L. Parsons updated the committee on the letter and questionnaire sent to consumers and organizations representing people with disabilities requesting feedback on the proposed accessible bus routes. T. Murphy is accepting responses until June 15.

3.2 L. Parsons was directed by B. Munro to facilitate the Planning For Access - Community Forum follow up meeting on Tuesday, June 12 as an alternative to Kathryn Wahamaa.

4.2 Letters were mailed out to local colleges and universities informing them of the Committee of the Disabled and upcoming events of National Access Awareness Week. Letters are on file and copies are available from L. Parsons.

4.0 E. Parker informed the committee that Coquitlam was not successful in receiving the Five Star Awards from the Secretary of State in Ottawa. Committee members expressed their disappointment, but felt it was a worthwhile exercise to submit the application. A list of the communities that were recipients of the award is available from L. Parsons.

Action: L. Parsons will write a letter to the National office requesting feedback about Coquitlam's Five Star Award Application.

- 5.2 L. Parsons updated the committee on National Access Awareness Week events to date. The School Awareness program was very successful. Nineteen Schools hosted Kids On The Block performances; eleven schools had an opportunity to experience an awareness circuit and eight schools participated in a poster contest.

Action: E. Parker will contact all committee members to arrange coverage for the Committee On the Disabled's table at the Resource Fair on Saturday, June 16.

- 5.3 E. Parker presented the letter sent to her from S. W. Urdahl, School District #43, in response to the committee's letter requesting a cost breakdown by function re: the funds allotted to the disabled. Refer to attachment.

Action: V. Barrett will follow up on the letter from S. W. Urdahl, School District #43.

4.0 CORRESPONDENCE

- 4.1 Letter from S. W. Urdahl, School District #43.
Letter from Gary Weiner, Secretary of State.

5.0 NEW BUSINESS

- 5.1 letter was submitted by C. Johnston, written by two M.L.A.'s (Nanaimo/Ladysmith) addressed to the Honorable Rita Johnson - Minister of Transportation and Highways re: accessibility for electric wheelchairs on the B.C. Ferries. Discussion ensued.

- 5.2 The committee will not be meeting for the months of July and August. Meetings will be at the call of the chairperson, if necessary.

6. NEXT MEETING

Thursday, September 6, 1990
7:00 p.m.
Coquitlam Public Library - Board Room

7. ADJOURNMENT: 9:00 p.m.

COMMITTEE ON THE DISABLED MINUTES
JUNE 7, 1990 - 7:00 p.m.
COQUITLAM PUBLIC LIBRARY - BOARD ROOM

Present: Alderman E. Parker
C. Talbot
V. Barrett
G. Briggs-Simpson
M. Smith

Staff: L. Parsons (recorder)

Regrets: L. Hauser

Absent: Alderman Ohirko
J. Allard
M. Wilson
L. Jaeck

- 1. Agenda approved.
- 2. Previous minutes approved.
- 3. Business arising:

3.5 Guest: T. Murphy from the District's Engineering Department presented the committee with a video demonstrating B.C. Transit's new accessible buses. Handouts were distributed listing the bus stops that are currently accessible in Coquitlam.

Action: L. Parsons will look into the possibility of submitting an article for the District's Newsletter community input re: accessible bus routes. L. Parsons updated the committee on the letter and questionnaire sent to consumers and organizations representing people with disabilities requesting feedback on the proposed accessible bus routes. T. Murphy is accepting responses until June 15.

3.2 L. Parsons was directed by B. Munro to facilitate the Planning For Access - Community Forum follow up meeting on Tuesday, June 12 as an alternative to Kathryn Wahamaa.

4.2 Letters were mailed out to local colleges and universities informing them of the Committee of the Disabled and upcoming events of National Access Awareness Week. Letters are on file and copies are available from L. Parsons.

4.0 E. Parker informed the committee that Coquitlam was not successful in receiving the Five Star Awards from the Secretary of State in Ottawa. Committee members expressed their disappointment, but felt it was a worthwhile exercise to submit the application. A list of the communities that were recipients of the award is available from L. Parsons.

Action: L. Parsons will write a letter to the National office requesting feedback about Coquitlam's Five Star Award Application.

5.2 L. Parsons updated the committee on National Access Awareness Week events to date. The School Awareness program was very successful. Nineteen Schools hosted Kids On The Block performances; eleven schools had an opportunity to experience an awareness circuit and eight schools participated in a poster contest.

Action: E. Parker will contact all committee members to arrange coverage for the Committee On the Disabled's table at the Resource Fair on Saturday, June 16.

5.3 E. Parker presented the letter sent to her from S. W. Urdahl, School District #43, in response to the committee's letter requesting a cost breakdown by function re: the funds allotted to the disabled. Refer to attachment.

Action: V. Barrett will follow up on the letter from S. W. Urdahl, School District #43.

4.0 CORRESPONDENCE

4.1 Letter from S. W. Urdahl, School District #43.
Letter from Gary Weiner, Secretary of State.

5.0 NEW BUSINESS

5.1 letter was submitted by C. Johnston, written by two M.L.A.'s (Nanaimo/Ladysmith) addressed to the Honorable Rita Johnson - Minister of Transportation and Highways re: accessibility for electric wheelchairs on the B.C. Ferries. Discussion ensued.

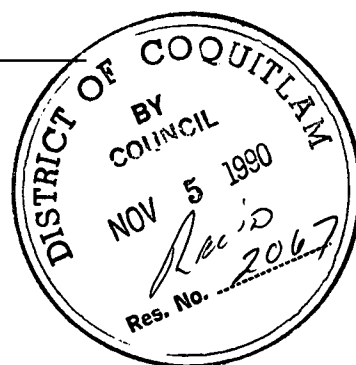
5.2 The committee will not be meeting for the months of July and August. Meetings will be at the call of the chairperson, if necessary.

6. NEXT MEETING

Thursday, September 6, 1990
7:00 p.m.
Coquitlam Public Library - Board Room

7. ADJOURNMENT: 9:00 p.m.

COMMITTEE ON THE DISABLED MINUTES
OCTOBER 11, 1990 - 7:00 P.M.
DOGWOOD PAVILION



Present: Alderman E. Parker
M. Smith
L. Hauser
Dr. C. Johnston
C. Talbot
J. Allard
G. Briggs-Simpson

Staff: L. Parsons

Guests: Melanie Marchant
Barry Elliott

Regrets: V. Barrett

Absent: Alderman W. Ohirko
L. Jaeks
M. Wilson

1. Agenda approved.
2. Minutes approved as amended.

Amendment: C. Johnston was present at September 6th meeting

3. Business Arising:

5.10 Guests: B. Elliott - Park Administrator
M. Marchant - Architect
B. Elliott and M. Marchant presented the architect's drawings for the Town Centre Stadium seating, concessions and ceremonial plaza.

There was discussion about the washrooms for the disabled. It was suggested that single and separate washroom units are preferable to large cubicles in existing public washrooms. It was agreed that unit washrooms were not feasible in the current stadium layout.

The following recommendations were made to M. Marchant and B. Elliott in regards to the stadium, concession and ceremonial plaza:

1. - that thresholds have a graduated lip, 1/2" being too high and 1/4" preferred.
- that extended thresholds be installed, if necessary.
2. - that, wherever possible, 8% grades be brought down to 5% grades.

3. - that four ramps be installed at the ceremonial plaza.

- that one rest stop be installed on each ramp.

It was suggested that the slope of the parking lot be taken into consideration when reviewing the site.

ACTION: E. Parker is to make the Design Committee aware of the C.O.D.'s recommendations that yellow paint be used to assist people with visual impairments in anticipating thresholds or rises.

There was discussion about how the Committee On The Disabled can be more involved in initial planning stages for facility and park developments. The committee felt that their input would be more valuable in the preliminary planning stages. It was suggested that a sub committee of the Committee On the Disabled be formed to review all development plans. This would leave more time at regular meetings to discuss other issues.

ACTION: E. Parker is to suggest to P. Olynyk that a sub committee be formed to formally review facility and park development plans in initial planning stages and make recommendations to the Design Committee and/or have a Committee On The Disabled representative appointed to the design committee.

MOTION: It was moved by J. Allard and seconded by C. Talbot that the Committee On the Disabled be shown the most recent drawings during future verbal and visual presentations of project developments.

MOTION CARRIED.

#3.2 Community Forum Followup - tabled

5.1 Setting Goals and Objectives - tabled

3.5 District Newsletter Article.

L. Parsons reported that an article has been written and submitted for the next District Newsletter.

It was suggested that an article be written and submitted by a committee member for the next District Newsletter.

- 4.0 Letters to the Department of Secretary of State in Ottawa.
L. Parsons read the letter from Dennison Moore, Chief of Staff, on behalf of Honourable Gary Weiner, in response to two letters written in regards to Coquitlam's application for the Five Star Community Award. The letter outlined some areas that our community may want to concentrate on in the upcoming year. The letter is on file and available for reference.

MOTION: It was moved by L. Hauser and seconded by C. Talbot that the information contained in the letter be directed to Council requesting that Council consider the areas outlined by Secretary of State.

MOTION CARRIED

ACTION: L. Parsons is to draft a letter to Council for E. Parker's approval and signature.

- 5.2 Accessible Bus Media Reception Report - E. Parker reported that there were not as many people present as expected but the event was well received.

ACTION: E. Parker is to write a letter to B.C. Transit commending P. McDaniel, Demonstration Coordinator, for a job well done.

- 5.3 Follow up letter to School District #43 V. Barrett absent - tabled

- 5.4 Update re: Request for Resolution from Council - \$100.00 reimbursement to B.C. Coalition for the participation of M. Smith in the Barrier Free Design Seminar. E. Parker reported that the request was approved.

- 5.5 Update re: Request for Resolution from Council - warning lights for Poirier Street Pedestrian Safety Project.

E. Parker read a memo from N. Nyberg - Engineering outlining the standards set by the Motor Vehicle Act in regards to mounting heights of traffic signals. The memo also referred to the approach angle of the sidewalk ramp on Poirier Street.

ACTION: L. Parsons is to write a memo to N. Nyberg on behalf of the Committee requesting him to respond to the following questions.

1. When will the modifications to the curb cuts on the Poirier Street (Rec.Centre) Pedestrian crossing and the ramp to Chimo Pool be completed; and by whom; and at cost to whom, the District or Contractor?

2. How did these problems get overlooked and how can it be avoided from happening again.
3. Were people with visual impairments taken into consideration when planning the size and placement of the concrete bumper posts located at the pedestrian crossing on Poirier Street.

5.7 L. Parsons reported that Mayor Sekora responded verbally to the Committee's request to extend the Chairmanship of the Committee to a two year term. L. Parsons wrote a memo thanking Mayor Sekora for his verbal commitment.

4. CORRESPONDENCE

4.1 Letter from R. Davies commending Parks and Recreation staff and volunteer for sensitivity to son's special needs during Summer Craze program. Letter is on file for reference.

ACTION: L. Parsons is to submit a "note of thanks" to R. Davies in the next District Newsletter.

4.2 Letter from C. Anthony, P.A.C.O.E. re: a community lecture night with Dr. Lou Brown from Madison, Wisconsin on October 18, 1990. It was suggested that M. Wilson be delegated to attend. The committee agreed to pay the \$5.00 fee for a committee member to attend Dr. Brown's lecture.

5. NEW BUSINESS

5.1 C. Johnston reported that the Dogwood Pavilion's Hearing Impaired group discussed the fact that single, widowed women are living in apartment dwellings that have no warning system devices (ie. fire alarms, evacuation strategies). It was suggested that the committee bring this matter to P. Olynyk's and Council's attention, recommending that audio and visual warning systems be mandatory in multiple apartment dwellings.

5.2 L. Hauser reported that a woman, Diane Calwell (944-9105) informed her that the curb cuts in the Coquitlam Centre and Pinetree Village areas are not accessible.

ACTION: L. Parsons is to refer the information from Diane Calwell to T. Murphy - Engineering.

- 5.3 M. Smith donated a copy of The Buck Stops Here video production and manual to the committee to be put on file at the Coquitlam Public Library, Poirier Street.
- 5.4 M. Smith reported that she is not receiving copies of the minutes.

6. NEXT MEETING

*Please note: At the time these minutes were written the next meeting is "to be announced". Alderman E. Parker and Alderman Ohirko will both be at an all candidates meeting on November 1.

7. ADJOURNMENT - 9:10 p.m.