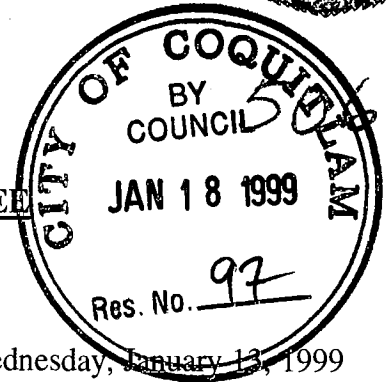


CITY OF

COQUITLAM



COMMUNITY LIAISON COMMITTEE
MINUTES



A meeting of the Community Liaison Committee was held on Wednesday, January 13, 1999 at 7:00 p.m. in the Council Committee Room, City Hall with following persons present:

COMMITTEE MEMBERS:

Councillor M. Reid, Chair
Councillor J. Stangier
Mayor J. Kingsbury (after 8:20 p.m.)
C. Brolese, NE Coquitlam Ratepayers
M. de la Ronde, Burquitlam Community Association
C. Friesen, CTCCA
M. Krenbrink, Ranch Park Community Association
J. Stockman, New Horizons Residents' Association
H. Warren, Coquitlam Arterial Route Association
D. Violette, Burquitlam Community Association

GUESTS:

Ken McCrindle, RCMP
Heather McRitchie, Block Watch

STAFF:

D. Buchanan, Assistant City Manager

ITEM I - MINUTES - NOVEMBER 18, 1998

The Minutes of the November 18, 1998 meeting were approved.

Mu

ITEM II - BUSINESS ARISING FROM MINUTES

1 Correspondence of December 16, 1998 from Tri City News

This item was received noting that it was accompanied by telephone calls to Don Buchanan and Don Violette. In addition, the publisher of Coquitlam NOW had responded by telephone calls to Don Buchanan and Don Violette.

ITEM III - NEW BUSINESS

1 Heather McRitchie - Block Watch

Ms. McRitchie circulated a folder on the Block Watch Program and then outlined the process involved in organizing it in a neighbourhood. The benefits of the Program were extensively discussed. Committee members agreed that presentations at Association meetings should take place.

2 Ken McCrindle - RCMP Liaison

Sgt. McCrindle referred to the report of the Mayor's Task Force on Safe Communities and City Vision as providing the basis for the City's support to Community-based policing. He then outlined the various programs and important roles of volunteers in their success. Many questions and comments from Committee members took place. Sgt. McCrindle concluded in noting that a \$150,000 youth employment program was being made available by Human Resources Canada which necessitated non-RCMP sponsorship and that he was seeking representation at future meetings on the initiative from Leisure & Parks Youth Services and others.

3 Setting up New Associations

Heather McRitchie agreed to pass on requests to block captains if their participation in existing and possible future Association was desired.

It was agreed that City maps would be supplied to Committee members to delineate boundaries of existing Associations.

It was further agreed that this would be the main agenda item for the February meeting.

4 Other Priorities from Issues List and Actions List

Councillor Reid asked that each member pick one or two priorities from the lists and be prepared to present these at the February Meeting.

ITEM IV - OTHER BUSINESS

1 Daniel Chiu

Councillor Reid advised that Mr. Chiu of the Tri-City Asian Community Association has offered to assist Associations if they wish such assistance.

2 Burquitlam

Don Violette reviewed the issues of a crosswalk at Como Lake Avenue and Banting and community gardens. He also noted the successful Community Police Station opening.

3 Next Meeting

The next meeting is scheduled for Wednesday, February 10th at 7:00-9:00 p.m.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:15 p.m.

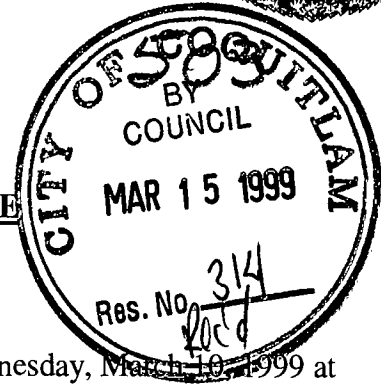


D. Buchanan
Assistant City Manager

CHAIR

CITY OF _____

COQUITLAM



COMMUNITY LIAISON COMMITTEE MINUTES

A meeting of the Community Liaison Committee was held on Wednesday, March 10, 1999 at 7:00 p.m. in the Council Committee Room, City Hall with following persons present:

COMMITTEE MEMBERS:

Councillor J. Stangier, Acting Chair
C. Brolese, NE Coquitlam Ratepayers
M. de la Ronde, Burquitlam Community Association
N. Alford for C. Friesen, CTCCA
M. Krenbrink, Ranch Park Community Association
J. Stockman, New Horizons Residents' Association
J. Thompson, Lower Lougheed Residents' Association
H. Warren, Coquitlam Arterial Route Association
D. Violette, Burquitlam Community Association
K. Wood, Eagle Ridge Residents' Association

GUESTS:

Ken McCrindle, RCMP

STAFF:

D. Buchanan, Assistant City Manager
R. Hicks, General Manager Corporate Services
S. Jiwa, Manager Information Systems

ITEM I - MINUTES - JANUARY 13, 1999

The Minutes of the January 13, 1999 meeting were approved.

ITEM II - BUSINESS ARISING FROM MINUTES

None.

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ITEM III - NEW BUSINESS

1 Y2K Public Information Program

Robin Hicks, introduced the topic and Shaukat Jiwa, Manager Information Services who then went over what the City is doing to make all systems Y2K compliant. Robin Hicks then raised the issue of what kind of public program the City should mount. He also handed over various materials on Y2K.

After discussion, the conclusions were that:

- a) A short explanation and invitation to an information meeting should be included with all tax notices.
- b) One information meeting should be held in late May also involving major utilities and the RCMP, with appropriate personnel on hand to answer questions about personal planning in regard to alarm systems, PCs etc.

2 Human Resources Canada Youth Program Funding

Sgt. McCrindle handed out what he has in mind to take advantage of this funding which would involve assisting 15 young people and leave the legacy of a Society to continue with such a program. He sought Association representation on the Steering Committee.

3 Mapping of Association Areas and Strategies for New Associations

Don Buchanan raised the first issue of boundaries which led to discussion and the following conclusions:

- a) The north boundary of the Lower Lougheed Association continuing to be Rochester Avenue leaving a gap to the north, but recognizing a distinct residential area.
- b) The Eagle Ridge Residents' Association considering Johnson Street as their east boundary.
- c) The Town Centre Association taking in the area as described in the Community Profile map from Planning and Development as the "Town Centre."

Wednesday, March 10, 1999 - Page 3
Community Liaison Committee - 7:00 p.m.

- d) The Ranch Park Association retaining its focus on the original Ranch Park Subdivision.
- e) New Horizons taking in area C4 on the Community Profile map.
- f) A new Mundy Association being organized by Harry Warren should be recognized as "in formation."

The Assistant City Manager is to prepare a map based on these conclusions for circulation at the next meeting.

As to new areas there were several different ideas:

- a) Publishing the map in the Leisure and Parks Guide to advise residents of where Associations exist and where more could be formed.
- b) Recognize that some residents simply do not see a need for a Community Association.
- c) Note that neighbourhood associations could well establish themselves within communities, not focussed on issues of relevance to Council or indeed the Community Association.
- d) Also recognize that areas such as the Northeast will change over time with groups similar to River Springs developing.
- e) That Eileen Grant of the Social Planning Committee be invited to the next meeting to advise on the "Healthy Communities" process for forming new Associations.

ITEM IV - OTHER BUSINESS

1 Community Directory

The Committee decided to invite Bob Moody of the NOW and Brian McCrystal of the Tri-City News to the next meeting, after discussion of the recent request for \$25 payments to be included in a Directory.

2 Issues Around the Table

a) Town Centre

- Criminal activity
- Association parties with passports, referred by Millennium Committee

b) Northeast

- Lack of progress on new OCP

d) Lower Loughheed

- Progress on Alderson Park (Councillor Stangier undertook to advise Joanne Thompson of status)

e) Eagle Ridge

- Trans Canada Trail on Guildford Way
- Drug problems of Eagle Ridge pool and in commercial area to south
- City policy on crossing lights (Councillor Stangier advised he would supply list of priorities)

f) Mundy Area

- Hillcrest playing field
- 4 laning of Mariner (Councillor Stangier advised decision in 1999 and construction in 2000)
- Ditch elimination (Councillor Stangier advised that 1998 projects were being complete in 1999 and this was conclusion of program.)

Wednesday, March 10, 1999 - Page 5
Community Liaison Meeting - 7:00 p.m.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:20 p.m.

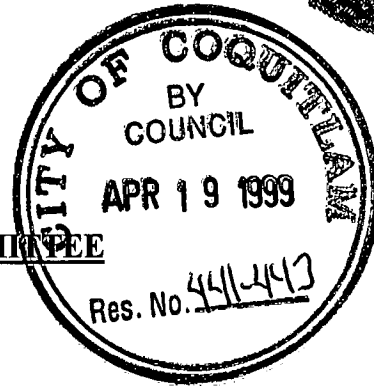


D. Buchanan
Assistant City Manager

CHAIR

CITY OF _____

COQUITLAM



COMMUNITY LIAISON COMMITTEE
MINUTES
APRIL 14, 1999

A meeting of the Community Liaison Committee was held on Wednesday, April 14, 1999 at 7:00 p.m. in the Council Committee Room, City Hall with following persons present:

COMMITTEE MEMBERS:

Councillor M. Reid, Chair
Councillor J. Stangier
M. Aquino, Westwood Plateau Community Assoc.
C. Brolese, NE Coquitlam Ratepayers
M. de la Ronde, Burquitlam Community Association
D. Wolford for C. Friesen, CTCCA
M. Krenbrink, Ranch Park Community Association
E. Falconer for J. Stockman, New Horizons Residents' Association
J. Thompson, Lower Lougheed Residents' Association
H. Warren, Coquitlam Arterial Route Association
D. Violette, Burquitlam Community Association
K. Wood, Eagle Ridge Residents' Association

GUESTS:

B. Moody, Coquitlam NOW
B. McCristall, Tri-City News
E. Grant, Social Planning Committee

STAFF:

D. Buchanan, Assistant City Manager
Ken McCrindle, RCMP

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ITEM I - MINUTES - MARCH 10, 1999

The need for corrections to the Minutes were noted:

1. The word "temporarily" should be placed after "Johnson Street" in section III 3 b) with reference to the east boundary of the Eagle Ridge Residents' Association area.
2. In the same section III 3, it should be recorded that Austin Avenue would be the south boundary of the Burquitlam Community Association area.
3. In section IV 2, there should be a reference to Burquitlam issues of Official Community Plan updating, support of Skytrain and the need for a "town hall" meeting on Skytrain.

With these additions, the Minutes of March 10, 1999 were approved.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

1 Bob Moody of NOW and Brian McCristall of Tri-City News

Bob Moody spoke first and circulated material on "How to Write a Press Release," and a form for Coming Events notification. Then Brian McCristall reviewed how he saw the role of a community newspaper in general and in relation to Associations.

2 Eileen Grant on "Healthy Communities" Process for Establishing New Associations

Eileen Grant went over the history of the initiative and her role on the Social Planning Committee since 1994. She noted that funding was now shifted to the Health Region and should possibly be pursued. Ideas which came from the discussion were:

- a) that a letter to the Provincial Government on funding should be sent;
- b) that a workshop or workshops for Associations should be considered possibly in cooperation with the Public Library, similar to what is established for Vancouver volunteer organizations.

Eileen Grant was then invited to come back to the May 12th meeting to review funding in more detail.

3 Ken McCrindle - RCMP Liaison

a) Volunteer Event

Ken McCrindle advised that a June 17 volunteer appreciation event was being organized for the 12,000 volunteers, including 9,000 in Block Watch.

b) Eagle Ridge

Ken Wood and Ken McCrindle described the proposed "neighbourhood stroll" concept for the vicinity of Eagle Ridge Pool.

c) Youth at Risk Initiative

Ken McCrindle advised that this was proceeding.

4 Map of Association Areas

The Committee discussed and recommended:

**COUNCIL
ACTION:**

That one page in the Fall Active Living Guide be purchased at a cost of \$500 to publish the map of Association areas and contact telephone numbers.

Modifications to the draft map were then reviewed:

a) expanding the Ranch Park area to encompass Harbour Village east of Mariner and down to the Riverview Heights boundary.

b) adding in the Westwood Plateau Community Association area with David Avenue being its south boundary and Pipeline Road its east limit.

Agreed
Res. # 442

ITEM IV - OTHER BUSINESS

The Chair went around the table for issues to be raised:

a) Burquitlam

- Tri-City web site
- need for advice on insurance
- on Y2K issue - no mail out required and no general meeting

b) Westwood

- programs with Parent Advisory Councils
- 40 members

c) Town Centre

- Millennium Committee request on Community parties from Claudette Friesen circulated

d) Northeast

- on Y2K issue - believe enough information in hands of public already
- OCP progress

e) Mundy Area

- old Firehall site - Como Lake Avenue and Thermal Drive - community centre?
- help on a newsletter needed

f) Lower Lougheed

- park proceeding

g) Eagle Ridge

- no Y2K information or meeting needed
- July 1st celebration
- need to check on feasibility of banners along Guildford Way, Falcon to Lansdowne
- need for community information board at Eagle Ridge Pool
(The Assistant City Manager undertook to check this out with Operations and Leisure and Parks.)
- escapes from Forensic Institute

**COUNCIL
ACTION:**

*Need
to
#4143*
That Council authorize a letter to go to the appropriate authorities expressing concerns with escapes from the Forensic Institute and how this issue is being addressed.

The Chair then raised items:

- g) an inventory of photography is going to be assembled to assist the film industry
- h) the Millennium Committee will be recommending production of passports, holding of community parties, publication of an events calendar in newspapers and a big New Year's Eve celebration
- i) Next Meeting

This was confirmed as being set for May 12 in the Council Committee Room at 7:00 p.m. with Eileen Grant reviewing funding.

In response to the Chair's request as other agenda items - the issue of liability insurance for Associations was brought up again. The Assistant City Solicitor or City Solicitor will be invited to attend to discuss this matter.

Wednesday, April 14, 1999 - Page 6
Community Liaison Committee - 7:00 p.m.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:00 p.m.



D. Buchanan
Assistant City Manager

CHAIR

CITY OF _____

COQUITLAM

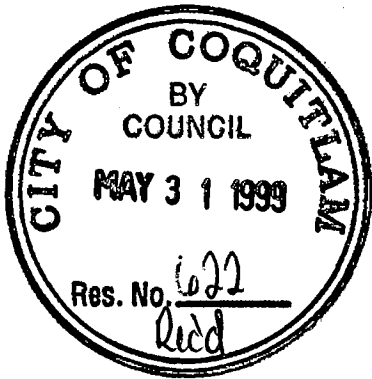


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COMMUNITY LIAISON COMMITTEE
MINUTES
MAY 12, 1999

A meeting of the Community Liaison Committee was held on Wednesday, May 12, 1999 at 7:03 p.m. in the Council Committee Room, City Hall with following persons present:

COMMITTEE MEMBERS:



- Councillor M. Reid, Chair
- K. Wood, Eagle Ridge Residents' Association
- D. Hebelwhite for M. Aquino, Westwood Plateau Community Association
- C. Brolese, NE Coquitlam Ratepayers
- D. Violette, Burquitlam Community Association
- D. Alford for C. Friesen, CTCCA
- M. Krenbrink, Ranch Park Community Association
- E. Falconer for J. Stockman, New Horizons Residents' Association
- J. Thompson, Lower Lougheed Residents' Association
- H. Warren, Mundy Park Area Association
- D. Violette, Burquitlam Community Association

GUESTS:

- E. Grant, Social Planning Committee

STAFF:

- B. Elliott, General Manager Leisure and Parks Services
- Sgt. K. McCrindle, RCMP
- T. Wingrove, Deputy City Clerk

ITEM I - MINUTES - APRIL 14, 1999

The Committee received the Minutes of April 14, 1999.

Reid

ITEM II - BUSINESS ARISING FROM MINUTES

The Committee asked that Community Association information be included on the City of Coquitlam Home Page.

The Committee asked that a copy of the correspondence with regards to the escapes from the Forensic Institute be forwarded to the next Committee Meeting.

The Chair provided a brief update on work completed by the Millennium Committee and the Sexually Exploited Youth Task Force, and how the community associations may support the work of these Committees.

ITEM III - NEW BUSINESS

1 Eileen Grant - Funding for Associations

Ms. E. Grant provided background information for grant applications through the Federal Government and Ministry of Justice and Community Mobilization grant opportunities for innovative approaches to community safety. She stated that the Ministry of Attorney General has eight different programs with grant fund opportunities for community initiatives related to public safety.

Ms. Grant stated that Revenue Canada has posted some guidelines for society registration and tax implications. She noted that the Fraser North Council for Children and Youth are soliciting input for spending priorities in subsequent budgets. She further stated that Capilano College had grant opportunities for children's programs that Community Associations may want to consider.

Ms. Grant stated that many foundations exist in Greater Vancouver for both community development and capital construction projects. She further stated that partners and letters of support are important considerations for grant applications and that VanCity Credit Union offers seed funding.

Ms. Grant stated that the waiting list for casinos was approximately three years long, that other requirements may exist and that the funds available are significant but have declined in recent years.

The General Manager Leisure and Parks Services stated that the Community Associations could access a database of grant opportunities at City Hall upon request.

The Committee thanked Ms. Grant for this information and her contributions to the work of the Community Liaison Committee.

2 Barry Elliott - Insurance for Associations

The General Manager Leisure and Parks Services advised that the City staff would not support providing insurance for Community Associations due to the significant cost involved. He stated that sports groups have access to single event insurance through a local insurance provider through the Sports-Can program and that Party Alcohol liability insurance is available for single events but does not include general liability insurance.

K. Wood noted that annual general liability insurance is available through Sport B.C. that includes an Annual General Meeting and one or two events for \$100 and includes volunteers.

The Committee asked for clarification of the liability insurance coverage for volunteers working at the Burquitlam Community Gardens.

E. Grant stated that insurance needs can be further investigated through Legal Assistance Specialist for not-for-profit organizations.

Sgt. McCrindle stated that volunteers at Community Police Stations are covered by either RCMP or City insurance depending on the nature of the claim.

ITEM IV - OTHER BUSINESS

The Chair went around the table for issues to be raised:

a) Westwood Plateau

- Bramble Park 30km/h signs must be replaced and enforcement stepped up in this area
- Update needed on additional blacktop lift on Panorama Drive
- Springs adjacent to Noon's Creek and David are overflowing and may prove dangerous in winter months

b) Town Centre

- noted that an assault recently occurred on Pacific Drive

Sgt. McCrindle stated that the RCMP are willing to attend Association meetings to provide personal safety information.

c) Ranch Park

- update on Dewdney Trunk Road and Lougheed Highway intersection improvements required

d) New Horizons

- provided a Youth Park update that has been successful to date and noted increased youth on Nestor Street
- concerns in the area related to the Coquitlam River bridge crossing

d) Burquitlam

- traffic calming boundaries and road widening criteria must be explained

H. Warren noted that the traffic calming boundaries follow the Neighbourhood Road Program and major geographical boundaries.

- community police station needs computers, radio equipment and bikes
- street widening and street repairs policy must be explained
- Marie de la Ronde has resigned from the Burquitlam Community Association and no longer represents the Association on the Committee
- sewage line has been installed for the Burquitlam Community Gardens

e) Mundy Park Area

- 100% deduction for computer equipment from Revenue Canada is available as a result of Year 2000
- Directors for the Community Association are being assembled and elections will take place
- Community Centre will likely be a major project for the Community Association

f) Eagle Ridge

- a report of staff for crossing lights priorities and light pole banners information must be forwarded to the Committee
- the Community Information board has been installed at Eagle Ridge Pool and City staff were thanked for their assistance
- met with Southlands (7-11) and property manager to address crime adjacent to 7-11
- talked to Student Council to get assistance in addressing this issue and was very impressed
- RCMP, merchants, students and media will be needed to address this matter
- volunteers for crime watch/neighbourhood stroll program are coming forward
- median behind bus stop on Guildford looks great but could be thinned out and lights activated in swimming pool parking lot for safety reasons
- Community Association would work with staff for evening programs at Eagle Ridge Pool such as the Moonlight Swim

Sgt. McCrindle stated that the RCMP role in addressing larger community safety issues such as youth crime and loitering in Eagle Ridge is one of reducing hurdles and opening doors. He stated that the Eagle Ridge Residents' Association has driven the campaign and has kept him abreast of developments. He added that the RCMP will provide training for crime watch/neighbourhood stroll programs and maintain this training for residents.

Sgt. McCrindle stated that the Youth At Risk initiative has been approved and 14 youth aged 18-24 will be employed in the community for a six month period.

The Chair noted that grant funding will be investigated at the Federation of Canadian Municipalities conference with colleagues from Calgary, Toronto, Hamilton and Regina. She noted that the Skytrain Town Hall Meeting has been cancelled at this time as RTPO staff did not respond to the City's request.

H. Warren stated that he would collect information from the Cities of Calgary and Edmonton with regards to community associations and report back to the Committee.

ITEM V - NEXT MEETING

The next meeting is scheduled for June 9, 1999 at 7:00 p.m.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:16 p.m.

CHAIR

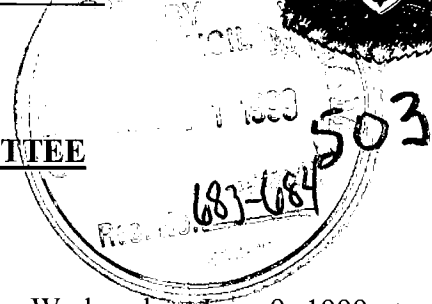
T. Wingrove
Deputy City Clerk

CITY OF _____

COQUITLAM



COMMUNITY LIAISON COMMITTEE
MINUTES
JUNE 9, 1999



A meeting of the Community Liaison Committee was held on Wednesday, June 9, 1999 at 7:00 p.m. in the Council Committee Room, City Hall with following persons present:

COMMITTEE MEMBERS:

- Councillor M. Reid, Chair
- K. Wood, Eagle Ridge Residents' Association
- D. Hepplewhite for M. Aquino, Westwood Plateau Community Assoc.
- C. Brolese, NE Coquitlam Ratepayers
- D. Alford for C. Friesen, CTCCA
- M. Krenbrink, Ranch Park Community Association
- J. Thompson, Lower Lougheed Residents' Association
- H. Warren, Mundy Park Area
- D. Violette, Burquitlam Community Association
- J. Stockman, New Horizons Residents' Association (at 8:30 p.m.)

STAFF:

- N. Nyberg, General Manager Operations
- B. Elliott, General Manager Leisure and Parks Services
- C. Bennet, Volunteer Coordinator
- K. McCrindle, RCMP
- D. Buchanan, Assistant City Manager

ITEM I - MINUTES - MAY 12, 1999

The Committee received the Minutes of May 12, 1999.

ITEM II - BUSINESS ARISING FROM MINUTES

1. Farmers Market - Poirier Street/Sports Centre

B. Elliott advised that Associations were welcome to attend a table at this event on Sundays. This is to be coordinated through Gwen Lang at 933-6027.

RAH
14.06.99

2. Insurance

C. Bennet circulated material on insurance for volunteers and community groups in response to questions at the May 12 meeting.

K. McCrindle raised a concern with policing volunteers and the insurance policy for accidents and liability. After discussion the Chair indicated that she would raise the matter with the City Solicitor about her contacting the Ministry of the Attorney General.

C. Bennet and B. Elliott responded to other questions.

C. Bennet and B. Elliott left at this time.

ITEM III - NEW BUSINESS

1. Forensic Institute

A letter from the Director of the Institute was received and discussed.

2. Neil Nyberg

A presentation was made by N. Nyberg which described the responsibilities of the Operations Department. He went on to look at road issues examining the economics involved. He then answered questions on various related matters. This included traffic calming and pedestrian crossing protection. Materials were handed out on these subjects. Further questions then followed.

N. Nyberg suggested that a representative of ICBC be invited to attend on their programs related to traffic safety and the Committee agreed with this.

N. Nyberg then reviewed the concept of warrants for installation of traffic devices, this also being used for crossing protection.

Falcon Drive, the Bernatchey-Brunette intersection, and other locations were raised as examples of problem areas by members.

3. Updated Association Map

D. Buchanan circulated the map and there was agreement on the boundaries of areas, plus input on telephone numbers and contacts for the Associations. The plan is to be adapted for placing in the Active Living Guide.

4. Ken McCrindle

The changes in the Detachment in terms of reductions in members assigned to community policing were reviewed and the shortfall in terms of RCMP members generally. This led to strong concerns being expressed about what is occurring.

The Committee recommends:

**COUNCIL
ACTION:**

That Council more vigorously pursue the issue of the RCMP member shortfall with senior governments and the media.

ITEM IV - OTHER BUSINESS

The Chair briefly reviewed Skytrain, Transit and Northeast OCP issues and then went around the table for issues to be raised by Associations:

- a) Westwood
Speeding on Johnson and other streets
- b) Lower Lougheed
Start date for Alderson Park
- c) New Horizons
Meeting regarding the Coquitlam River Crossing issue
- d) Eagle Ridge
 - . Community Summit meeting - June 8, 1999
 - . Future educational meeting on drug issue
 - . Youth Action Teams (pamphlet to be circulated)
 - . Outdoor Pool - CPTED shrub clearing and need to expedite with Leisure & Parks
 - . Squatters on BC Hydro R/W between Guildford Drive and Eagle Ridge Park
 - . News insert for Associations in Tri-City News
(J. Stockman volunteered to follow up with Brian McCrystal on costs involved.)

- e) Burquitlam
 - . 604 Connect - computers for Associations (description to be circulated)
 - . Station location at Burquitlam
 - . Grant for organic gardens and other donations
 - . Car wash August 28, 1999
 - . Membership drive
 - . FACES Festival in Blue Mountain Park - Why Community Associations cannot have location

- f) Northeast
 - OCP Public Hearing

- g) Mundy Park Area
 - Still organizing Association

ITEM V - NEXT MEETING

The next meeting is scheduled for July 14, 1999 at 7:00 p.m. with the agenda to have the "round the table" session at the beginning with the Mayor being invited to discuss the policing issue and an ICBC representative be invited to attend on safety programs at 8:15 p.m.

It was decided that no meeting would be held in August.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:40 p.m.



D. Buchanan
Assistant City Manager

CHAIR

CITY OF

C O Q U I T L A M



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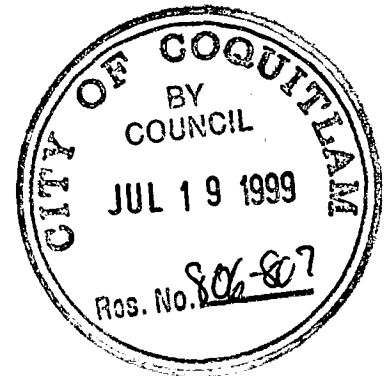
COMMUNITY LIAISON COMMITTEE
MINUTES
JULY 14, 1999

A meeting of the Community Liaison Committee was held on Wednesday, July 14, 1999 at 7:05 p.m. in the Council Committee Room, City Hall with following persons present:

COMMITTEE MEMBERS: Councillor M. Reid, Chair
Mayor J. Kingsbury
K. Wood, Eagle Ridge Residents' Association
C. Brolese, NE Coquitlam Ratepayers
M. Krenbrink, Ranch Park Community Association
J. Thompson, Lower Lougheed Residents' Association
H. Warren, Mundy Park Area
J. Stockman, New Horizons Residents' Association

STAFF: T. Wingrove, Deputy City Clerk

GUESTS: Ms. L. Bond
Ms. K. Frederici, ICBC
Ms. M. Johnson, ICBC
Ms. A. Wong, ICBC
Mr. J. Tyler, ICBC



ITEM I - MINUTES - JUNE 9, 1999

The Committee received the Minutes of June 9, 1999.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

1. ICBC and Safety Programs

Ms. K. Frederici, Ms. M. Johnson, Ms. A. Wong and Mr. J. Tyler of ICBC attended the Committee Meeting to provide information on ICBC services and programs in the Coquitlam area and opportunities that exist for Community Associations.

Ms. M. Johnson outlined the road improvement program that exists to address road safety engineering, safety conscious planning and sustainable safety. She stated that the road safety engineering program improves road safety through engineering and planning and includes investment in road improvements that will recognize a benefit-cost ratio of 2:1 within two years. She stated that safety conscious planning ensures that safety is an explicit priority in land use and transportation planning by serving as a safety advocate, developing best practices and empowering practitioners.

Ms. A. Wong provided a partnership summary of ICBC investment in Coquitlam since 1993 that includes \$468,250 of a total cost of \$1,558,000 in study and implementation projects. She noted that the \$42,000 investment at Schoolhouse and Winslow intersection has recognized a 5:1 return on investment for ICBC.

It was noted that accident and claim data was available from ICBC, that ICBC was involved in safety assessments of proposed Skytrain stations, that Coquitlam was included in the sidewalk crossing pilot program and that ICBC staff are acting as safety advocates for the Cape Horn interchange project by Ministry of Transportation and Highways.

Ms. Frederici outlined the Way to Go Program that addresses traffic safety around schools and has other community benefits. She stated that the walking school bus is funded by ICBC with local Autoplan brokers and information has been forwarded to all Parent Advisory Committees (PACs). She noted that the response from all PACs in Coquitlam would be forwarded to the Committee for follow-up. She further stated that crimewatch equipment is available for use in community policing stations by volunteers.

Ms. Johnson provided a summary of speed limit and traffic safety considerations and the role of environmental factors and signage.

Ms. Johnson stated that ICBC may contribute costs to upgrade diamond sign grades for street signs, has entered into an agreement to cost-share with the City of Surrey for larger signal heads and will evaluate safety benefits of traffic calming measures and contribute to capital costs if the grant request meets the benefit-cost ratio. She further stated that strong yellow-green signs are being considered for school zones by ICBC and that a large 30 km/h sign for school zones has been installed in Coquitlam and will be rotated by City staff.

Councillor Reid thanked ICBC for their informative presentation and asked that they be invited to a subsequent Committee meeting in 1999.

2. RCMP Staffing Shortages

Mayor Kingsbury advised that Coquitlam is currently 12 members short but excluding short-term leaves of absence this shortfall is six members. He noted that Councillor Stangier is addressing this matter on behalf of City Council and the community and is working with other municipalities and levels of government to resolve the staffing shortage issue.

It was noted that the RCMP staff shortages have affected police services in the community including crime watch training.

Councillor Reid asked that a staff report addressing the RCMP staffing shortfall be forwarded to the next Community Liaison Committee Meeting.

3. Association Issues - Around the Table

(i) New Horizons

- Meeting with City staff to address the proposed Northeast OCP and the proposed David-Pathan and Lincoln connector.
- Speeding issues on Gabriola and Dunkirk.
- Community Association advertising rate at local newspapers.

(ii) Lower Lougheed

- Alderson Park update.

(iii) Northeast

- Northeast Official Community Plan.

(iv) Mundy Park Area

- First meeting of Mundy Park Area Community Association would take place in September.
- Animal Control Bylaw and treatment of vicious dogs.

The Committee recommends:

**COUNCIL
ACTION:**

That the City Solicitor be directed to examine potential changes to the Animal Control Bylaw that would establish a separate and higher licencing fee for vicious dogs and report back to City Council on its feasibility.

(v) Ranch Park

- Nothing to report.

(vi) Eagle Ridge

- BC Hydro Right-of-Way maintenance south of Guildford Way.
- Canada Day celebration

(vii) Burquitlam

- Burquitlam Community Gardens update.
- Community Police Station and policing resources in this area.
- Barbed wire use on Smith and Cottonwood.

*Qped
Resh #807*

The Committee received the Report of General Manager Leisure & Parks Services dated 1999 May 03 with regards to Millennium Projects - Neighbourhood Events and a map of Community Associations with contact information that will be included in the Active Living Guide and City of Coquitlam Home Page.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - NEXT MEETING

The next meeting is scheduled for September 8, 1999.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:46 p.m.

CHAIR

Trevor Wingrove
Deputy City Clerk

CITY OF _____

COQUITLAM



COMMUNITY LIAISON COMMITTEE
MINUTES
SEPTEMBER 8, 1999

510

A meeting of the Community Liaison Committee was held on Wednesday, September 8, 1999 at 7:12 p.m. in the Council Committee Room, City Hall with following persons present:

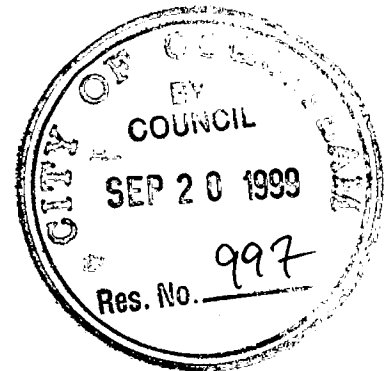
COMMITTEE MEMBERS:

- Councillor M. Reid, Chair
- Councillor J. Stangier
- K. Wood, Eagle Ridge Residents' Association
- C. Brolese, Northeast Coquitlam Ratepayers Assoc.
- D. Violette, Burquitlam Community Association
- J. Thompson, Lower Lougheed Residents' Association
- J. Stockman, New Horizons Residents' Association
- C. Reid, Mundy Park Area on behalf of H. Warren

STAFF: T. Wingrove, Deputy City Clerk

ITEM I - MINUTES - JULY 14, 1999

The Committee received the Minutes of July 14, 1999.



ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

1. **Delegation - Susan Teed - Community Calendar Presentation**

Ms. S. Teed, Mr. J. Coglon and Ms. M. Washington appeared before the Committee to provide information on the Community Event Calendar and Home Page for the Tri-Cities area. Ms. Teed stated that Community Associations could advertise in this calendar free-of-charge and that one month's notice was required. She stated that distribution would begin in Port Coquitlam first and then Coquitlam and Port Moody and that the first edition would likely be available in November.

Me

It was noted that Community Associations representatives would bring this information back to their members and that information of this nature would be provided by the City Clerk's Office.

2. Printing for Community Associations

The Committee received the Report of City Clerk dated 1999 August 23 procedures and guidelines for Community Association with regards to printing.

It was noted by the Committee that any and all printing assistance was most appreciated by the Community Associations.

3. ICBC Update

Councillor Reid reported that ICBC had approved a grant for \$750 to manufacture two school zone signs for use in the community. The Committee discussed the ultimate use and placement of these signs and the role of the City staff.

It was noted that the Community Associations have been discouraged from using the larger "cut-out" of children that is posted at crosswalks. The Committee asked that staff report back on this matter and consider endorsing the use of the "cut-outs" in school zones.

4. All-Candidates' Meetings

It was noted that any Community Associations who wished to host an All-Candidates Meeting should coordinate the event through the City Clerk's office.

It was further noted that the Burquitlam Community Association have scheduled November 7 and 17 for All-Candidates' Meetings.

5. RCMP Update

Councillor Reid advised that Sgt. McCrindle was leaving the Coquitlam Detachment. She read from a message from Sgt. McCrindle that indicated daytime incidents of break and enter and theft from vehicle was occurring in the Ranch Park area and asked that the Ranch Park and Mundy Park area associations become involved.

The Committee suggested that a media campaign, Blockwatch information and Student Action Team grant opportunities be provided to the neighbourhood with PAC involvement.

ITEM IV - OTHER BUSINESS

Liquor Licence Applications

The Committee discussed the existing process for reviewing liquor licence applications and the impact on neighbourhoods.

New Horizons

- Traffic calming on Ozada
- Community association sign board installation

Eagle Ridge

- requested to co-sponsor a "Smart Growth" workshop
- BC Hydro Right-of-way on Guildford Drive in poor repair

Mundy Area

- Inaugural Community Association Meeting plans

Northeast

- Northeast Official Community Plan discussion

Burquitlam

- Computer grants
- Vegetation salvage in Port Moody
- Citizens for Coquitlam discussion
- Other printing needs for community associations
- Garage sale on September 25 at 564 Ebert Avenue
- Fund-raiser on October 05 at Rhinos Pub with raffle draw
- Demonstration gardens construction
- Communities in Bloom judges noted that Burquitlam Community Garden was very highly rated

ITEM V - NEXT MEETING

The next meeting is scheduled for October 13, 1999.

The Committee asked that Halloween safety and traffic signage information be included on the next Committee Agenda.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:02 p.m.

CHAIR

Trevor Wingrove
Deputy City Clerk



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COMMUNITY LIAISON COMMITTEE
MINUTES
OCTOBER 13, 1999

A meeting of the Community Liaison Committee was held on Wednesday, October 13, 1999 at 7:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, with following persons present:

COMMITTEE MEMBERS: Councillor M. Reid, Chair
Councillor J. Stangier
K. Wood, Eagle Ridge Residents' Association
C. Brolese, Northeast Coquitlam Ratepayers Assoc.
D. Violette, Burquitlam Community Association
M. Krenbrink, Ranch Park Community Association
J. Stockman, New Horizons Residents' Association
H. Warren, Mundy Park Area
D. Daunais, Westwood Plateau Community Association

STAFF: Sgt. J. Simpson, Coquitlam RCMP Detachment
M. Gagnon, Recreation Program Coordinator –
Community Development Services
A. Wood, Manager Infrastructure Management
R. Graham, Recreation Services Coordinator
T. Wingrove, Deputy City Clerk

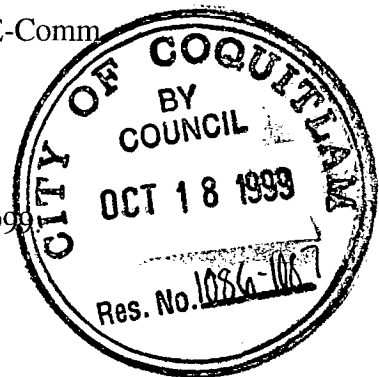
GUEST: Sgt. K. McCrindle, RCMP E-Comm

ITEM I - MINUTES - SEPTEMBER 8, 1999

The Committee received the Minutes of September 8, 1999.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil



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ITEM III - NEW BUSINESS

1 Ken McCrindle

Councillor Reid thanked Sgt. McCrindle for his contributions to the Community Liaison Committee and the community on behalf of Committee members.

2 Community Development Services

The Recreation Services Coordinator introduced M. Gagnon, Recreation Program Coordinator, Community Development Services and explained the mandate and principles of community development as identified by the City of Coquitlam.

The Committee discussed the role of community associations in Coquitlam, potential partnership opportunities with the City of Coquitlam and the possible mandate of the Committee in the future.

The Committee asked that Leisure and Parks Services staff be invited to a future meeting to provide information on booking meeting rooms and facilities.

3 Ranch Park Area

Sgt. Ken McCrindle introduced Sgt. J. Simpson who will be attending Community Liaison Committee meetings as RCMP representative. He outlined the daytime break-and-enters and theft from vehicles in this area and suggested that community associations could take a lead role in addressing this problem.

The Committee discussed the availability of crime information in community association boundaries and the role of associations in assisting the RCMP and addressing these concerns.

It was noted that many home insurance companies offer discounts for those who participate in a block watch program and that this cost-savings should be better publicized to Coquitlam residents.

It was further noted that a report may be available from the RCMP in the future to provide a map with general crime information.

Sgt. Simpson, H. Warren and M. Krenbrink agreed to discuss the next steps in addressing property crime in the Ranch Park area.

3 Halloween Safety

The Committee discussed a number of Halloween Safety issues that could be undertaken by Community associations.

4 Traffic Signage Information

The Committee received the Report of the General Manager Operations dated 1999 October 7.

The Manager Infrastructure Management provided information on diamond grade signs that are being considered for use in the City of Coquitlam. He stated that an application has been made to ICBC that would see certain signs upgraded to diamond grade with routine maintenance activities. He further explained the use of fluorescent school area signs, rolling silhouette signs and road sense signs.

It was noted that a report detailing treatment of school zones in the City of Coquitlam would be forwarded to the Community Liaison Committee and that 50 km/h signs would be installed on Guildford Way.

The Manager Infrastructure Management stated that he would investigate two crosswalks on Guildford Way that were not adequately lit in the evening and report back to the Community Liaison Committee.

The Committee discussed the role of education of drivers and use of signage.

The Manager Infrastructure Management stated that he would provide information on street signs, cost and use of school zone signs.

The Committee asked that ICBC also be invited to the next meeting to provide information on road signs and school zones.

ITEM IV - OTHER BUSINESS

Round-the-table

Mundy Park

- summary of community league organizations in Alberta and Saskatchewan with report to Community Liaison Committee to follow
- request report on direct democracy bylaw to Community Liaison Committee
- request report from Leisure and Parks Services on use of use of infra-red sprinklers to protect sports fields

New Horizons

- telephone at New Horizons corner store
- letter to the Mayor dated 1999 October 09 with regards to completion of the Town Centre Youth Park

The Committee recommends:

COUNCIL

ACTION:

That City Council refer this correspondence to Leisure, Parks, Environment and Cultural Services to provide additional information and consideration for completing the Town Centre Youth Park in the 2000 capital budget process.

- role of Community Liaison Committee in providing a history of neighbourhoods
- kiosk sign in New Horizons area

Eagle Ridge Residents' Association

- BC Hydro Row is slowly being cleaned up
- report to School Trustees meeting to discuss problems at Gleneagle Secondary

Town Centre

- leaky condos rally at City Hall on November 27 with mock trial
- Millennium calendar and special events publication

Agg'd
Resin # 1087

Burquitlam Community Association

- community association boundaries discussion
- community gardens fundraising update
- RTPO Open House update
- City Council's advocacy of Burquitlam Community Association's concerns in Clarke Road area re Skytrain
- supports use of street signs in community associations
- All Candidates' Meetings on November 10 and 17

Westwood Plateau Community Association

- All Candidates' Meeting on November 4
- would be interested in ideas and assistance from more mature and established associations especially newsletter
- complaints about underground spring
- church construction difficulties

Northeast Coquitlam Ratepayers' Association

- condition of Victoria Drive
- Victoria Park Hall sign is requested for the facility; noted that 1934 is the base date for this facility
- All Candidates' Meeting on November 18
- newsletter assistance

It was noted that Pinetree Secondary and Douglas College may have students available for desk top publishing work for newsletters.

ITEM V - NEXT MEETING

The next meeting is scheduled for December 8, 1999.

ITEM VI - ADJOURNMENT

The meeting adjourned at 9:15 p.m.

CHAIR

Trevor Wingrove
Deputy City Clerk