

CITY OF _____

COQUITLAM



CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
FEBRUARY 12, 2001

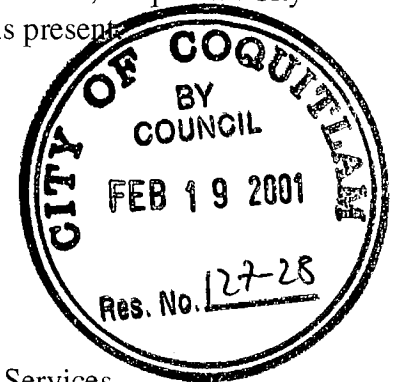
503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, February 12, 2001 at 2:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington

Also Present: Councillor J. Stangier

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
B. Elliott, General Manager Leisure & Parks Services
D. Johnson, Fire Chief
Inspector R. Hall, RCMP Coquitlam Detachment
H. Gordon, Records Management Coordinator
S. Durham, Deputy City Clerk



ITEM I - MINUTES OF NOVEMBER 20, 2000 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held November 20, 2000.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

503-1 Community Archives

The Records Management Coordinator advised the Committee that the Community Archives Feasibility Study and action plan is now complete and introduced Dr. Laura Millar to present the findings.

A handwritten signature in black ink, appearing to be "Uly".

Dr. Millar advised the Committee of the high level of interest from the citizens of Coquitlam with respect to the study. She stated that in the past there was no stable or safe place to house the community archival records.

Dr. Millar's report outlines 14 recommendations, including seven options for establishing a community archives, for consideration. She provided a brief overview of some of these options including a Community and Government Archives which would be run by a non-profit agency, a Tri-Cities Community and Government Archives, and a City-run Archives.

The Deputy City Manager advised the Committee that records are currently housed in different locations throughout City Hall and that a policy regarding record retention rules will be finalized in the near future.

Discussion ensued relative to an archives run by a non-profit agency and the need to ensure a mechanism is in place to permit the accessibility of government documents to the public according to Freedom of Information regulations.

In response to how the public could gain access to records such as photographs for exhibition purposes, Dr. Millar advised that a balance would need to exist between preservation and accessibility and any future archives would have policies and procedures regarding copying services.

The Committee discussed the option for the archives facility to be established as an operating facility by the City and perhaps passed along to a non-profit agency after a number of years.

The Records Management Coordinator advised the Committee that copies of the report have been sent to members of the Steering Committee who will forward them on their respective organizations. It was recommended that a presentation be made to the Library Board and the Coquitlam Foundation.

Dr. Millar advised the Committee that School District 43 has been consulted and it was suggested that they could perhaps provide assistance by allowing the use of their darkrooms for photo duplication services.

The Committee noted that the City's key role at the onset could be to provide space and some capital monies for an upgrade of the space. Discussion ensued relative to a possible location for the archives

Staff was requested to review location options, including 640 Poirier Street, and operating models and requirements for the archives facility.

Staff was also directed to approach School District 43 and Douglas College to encourage interest and participation in the archives facility.

The Committee was advised that Dr. Laura Millar will be presenting her findings to the public on Tuesday, March 6, 2001 at 8:00 p.m. in the Council Chambers.

503- 2 Award of Purchasing Card Contract

COUNCIL

ACTION: That Council award a five-year agreement for purchasing card services to the Bank of Montreal (BMO).

That Council authorize the General Manager Corporate Services to establish card limit values for the new program to facilitate the expansion of electronic commerce.

ITEM IV - OTHER BUSINESS


No other business.

ITEM V - TABLED ITEMS

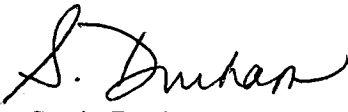
- T-1 RCMP Consultative Forum Minutes
- T-2 Local Government Grants 2001
- T-3 FCM – News Release on CRTC Decision
- T-4 Treaty Negotiation News Release
- T-5 Canadian Firearms Centre News Release
- T-6 Activity and Performance Reports for the community Youth Justice Program – January – December 2000

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 2:47 p.m.



CHAIR



Sonia Durham
Deputy City Clerk



503

CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES

March 12, 2001

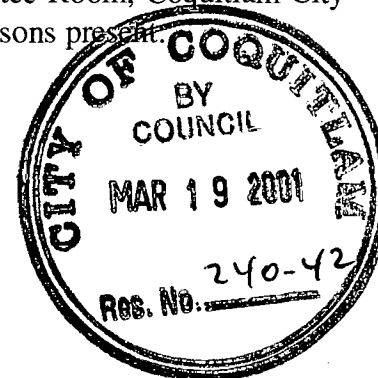
A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, March 12, 2001 at 2:05 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present.

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington
Councillor M. Reid

Also Present: Councillor D. Thorne

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
K. Roberts, Assistant Fire Chief
Insp. D. Dubolt, RCMP
D. Brown, Manager Legal & Bylaw Enforcement
P. Johnson, Assistant City Solicitor
C. Stanley, Administrations Officer, RCMP
H. Gordon, Records Management Coordinator
T. Wingrove, City Clerk

Guests: Asst. Commissioner Gary Forbes, RCMP "E" Division
Supt. Bob Stone, RCMP "E" Division



ITEM I - MINUTES OF FEBRUARY 12, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held February 12, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

503-1 Kwikwetlem First Nations Servicing Agreement

The Committee discussed the timing of capital agreement and servicing agreements with the Kwikwetlem First Nations. The General Manager Corporate Services stated that the Department of Indian Affairs and Northern Development would pay the majority of ongoing operating costs, all that the Kwikwetlem First Nations would be responsible for is the balance.

The Committee recommends:

COUNCIL

ACTION: That staff negotiate agreements for capital and operating costs simultaneously and that these agreements be forwarded to Council for future consideration.

503-2 Records Management Policies

The Committee recommends:

COUNCIL

ACTION: That Council approve the attached City of Coquitlam Records Management, Records Retention and Disposition, and Archives Management policies.

503-3 Treaty Negotiations

The Committee discussed the merits of the Treaty Advisory Committee and Treaty Commission System and the benefits of participation by the City of Coquitlam. It was noted that LMTAC was preparing a submission to the official opposition in British Columbia to determine their approach and intentions with regards to treaty negotiations. The Committee also discussed the treaty negotiate update in the City of Nanaimo.

ITEM IV - OTHER BUSINESS

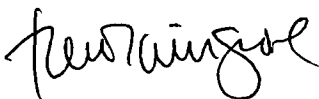
No other business.

ITEM V - TABLED ITEMS

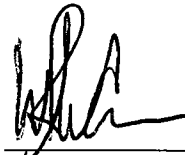
- T-1 LMMA Workshop March 15, 20001 – Crime and Drug Misuse
Prevention Strategy
- T-2 Consultants Report on Snuneymuxw First Nation Treaty Process

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 2:20 p.m.



Trevor Wingrove
City Clerk

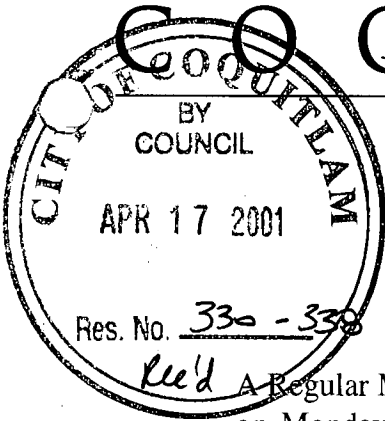


CHAIR

CITY OF _____



COQUITLAM



CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
APRIL 9, 2001

503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, April 9, 2001 at 2:04 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington

Also Present: Councillor D. Thorne

Staff Present: W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
D. Johnson, Fire Chief
Supt. R. Hall, RCMP Coquitlam Detachment
D. Brown, Manager Legal & Bylaw Enforcement
S. MacLeod, Manager Financial Services
T. Wingrove, City Clerk

ITEM I - MINUTES OF MARCH 12, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held March 12, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

WJ -
11 APR 01

ITEM III - NEW BUSINESS

503-1 Refinancing of Existing Municipal Debt

The Committee recommends:

**COUNCIL
ACTION:**

Res. 331

That Council authorize the City's Finance Department to refinance the City's current debt issues number 59, 60, 61, and 63 using the "Blend and Extend" option offered by the Municipal Finance Authority (MFA).

503-2 Fire Department – Pre Incident Planning Deployment of Records

The Fire Chief stated that wireless technology to retrieve emergency pre-incident plans was not supportable at this time and that funding was available from the 2001 Annual Budget. It was further noted that the cost included the "ruggedized" laptops, cost to install and service and colour printers.

The Committee recommends:

**COUNCIL
ACTION:**

Res. 332

That Council approve a proposal from the Fire Department for the purchase of eight laptop computers complete with in-vehicle printers for a cost of \$86,000; and

That Council approve a transfer of funding from Remote Fire Inspections Project for \$50,000 and a transfer of approximately \$36,000 from labour savings to fund the purchase of eight laptop computers.

503- 3 Traffic Fine Revenue Sharing Report

The Committee received the Report from General Manager Corporate Services entitled "Traffic Fine Revenue Sharing" dated April 02, 2001 for information.

503-4 Officers Amendment Bylaw No. 3438, 2001

The Committee recommends:

**COUNCIL
ACTION:**

Res. 333

That Council give first three readings to "City of Coquitlam Officers Amendment Bylaw No. 3438, 2001."

503-5 Policy for Liquor License Applications – Increased Capacity and
Designated Food Optional (DFO) Areas

The Committee recommends that Council consider the following recommendation as outlined in the April 5, 2001 Report of City Clerk entitled “Policy for Liquor License Applications – Increased Capacity and Designated Food Optional (DFO) Areas”:

COUNCIL

ACTION: That Council:

*Res. 33A -
33B
see min*

- 1) approve the approach for liquor license applications as outlined in the report from the City Clerk dated April 5, 2001 entitled “Policy for Liquor License Applications – Increased Capacity and Designated Food Optional (DFO) Areas”;
- 2) approve a fee of \$100 and the application process for Designated Food Optional Area applications; and
- 3) consider the Outdoor Patio Endorsement application from the Royal Canadian Legion #263, 1025 Ridgeway Avenue.

ITEM IV - OTHER BUSINESS

503-6 Labour Relations Bureau – Pay Equity

Councillor Hollington stated that a workshop to address pay equity will be conducted in order to provide input and comments to the Ministry of Attorney General.

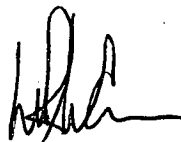
ITEM V - TABLED ITEMS

Nil

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 2:24 p.m.

Trevor Wingrove
Trevor Wingrove
City Clerk



CHAIR

CITY OF _____

COQUITLAM



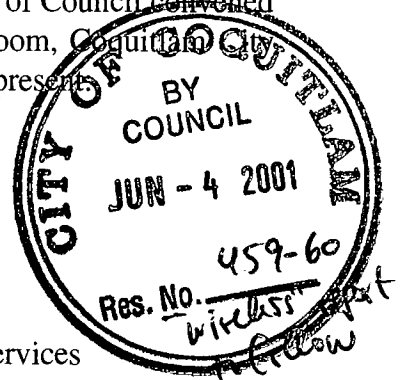
CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
MAY 14, 2001

503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, May 14, 2001 at 8:00 a.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington
Councillor M. Reid

Staff Present: W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
Supt. R. Hall, RCMP Coquitlam Detachment
Cpl. M. Alexander, RCMP Coquitlam Detachment
S. Durham, Deputy City Clerk



DEMONSTRATION - MOBILE WORK STATION (POLICE CAR)

Inspector Ric Hall introduced Constable Jim Screen who made a presentation to the Committee regarding the new mobile workstations that will be placed in police cars.

ITEM I - MINUTES OF APRIL 9, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held April 9, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

A handwritten signature in the bottom right corner of the page.

ITEM III - NEW BUSINESS

Presentation – Road Racing

Corporal Mark Alexander made a presentation to the Committee regarding Road Racing and explained the three types of racing that are currently taking place in the Lower Mainland; hat racing, organized drag racing and pick-up racing.

Staff was requested to review possible initiatives with the Fire and Police Departments to limit drag racing.

Corporal Alexander advised the Committee of a Street Legal Drag Racing Series at Mission Raceway Park that was established five years ago to serve as an entry level opportunity for first time racers and as a safe alternative to illegal street racing. A brochure was distributed to the Committee.

The Committee discussed other alternatives to discourage street racing such as the design of roads and barriers to give the road the appearance of being narrower.

Councillor Reid departed the meeting (8:45 a.m.)

503-1 GVWD Seymour Filtration Plant DBO Contract

The Committee received the report regarding the GVWD Seymour Filtration Plant DBO Contract.

503-2 Joint Protective Services Committee Meeting with Port Coquitlam

The Committee agreed it would be useful to have a meeting with Port Coquitlam to discuss the BC Policing Study and Strategic Plan.

503-3 BC Policing Study Update

Staff was requested to report to a future Council Meeting on the decision-making process for the BC Policing Study.

503-4 Drainage Development Cost Charges Bylaw 3427, 2001

The Committee recommends:

COUNCIL

ACTION: That Council give three readings to “City of Coquitlam Town Centre Drainage Development Cost Charge Reserve Fund Expenditure Bylaw No. 3427, 2001.”

ITEM IV – OTHER BUSINESS

1. Sister-City Agreement with Laizhou City


The Committee requested that this item be placed on a future Council meeting agenda for further discussion.

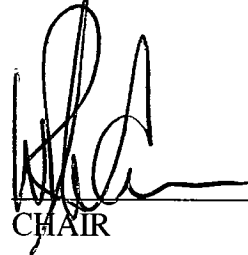
ITEM V - TABLED ITEMS

Lower Mainland First Nations Governance Symposium June 7, 2001
Burns Lake – Burns Lake Indian Band Servicing Issues
Referendum Defeat – Nelson Community Centre
Kelowna – BC Gas Franchise Agreement
Lower Mainland Regional Action Plan for Alcohol and Drug Misuse
RCMP - Photo Radar Coquitlam
- RCMP Consultative Forum June 8, 2001
- Letter from Mayor Kingsbury responding to correspondence from
Ministry of Attorney General – Police Services Division
BC Crime Prevention Seminar
RCMP Youth Academy
Police Services Review-Surrey

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 9:15 a.m.


Sonia Durham
Deputy City Clerk


CHAIR

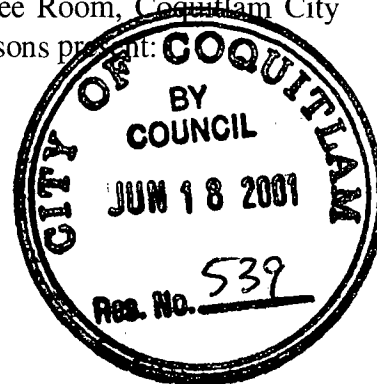


CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
JUNE 11, 2001

503

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, June 11, 2001 at 2:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington
Councillor M. Reid



Other Council Members Present: Councillor D. Thorne

Staff Present: W. Jones, Deputy City Manager
D. Johnson, Fire Chief
R. Hicks, General Manager Corporate Services
T. Mickelson, Communications Officer
T. Wingrove, City Clerk

ITEM I - MINUTES OF APRIL 9, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held May 14, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

503-1 RCMP – BC Policing Study Update

The General Manager Corporate Services provided a historical review of the BC Police Study and the role of local government in long term financial planning and accountability and delivery of police services.

The Committee discussed the merits of the work completed to date and the governance model that may be adopted as a result of the BC Police Study.

*W. J.
13/5/01*

The Committee received the report of the General Manager Corporate Services dated 2001 June 06 and entitled “BC Police Study.”

503-2 GVWD Seymour Filtration Plant DBO Contract

The Committee discussed the nature of the position already taken by City Council and the public consultation opportunity that was being hosted by the Greater Vancouver Regional District (GVRD) on June 13 and 14. It was noted that a summary of public consultation would be obtained from GVRD staff and forwarded for Council consideration.

The Committee received the Report of the General Manager Corporate Services dated 2001 June 07 and entitled “GVWD Seymour Filtration Plant DBO Contract.”

503-3 2002 – 2006 Financial Plan Survey

The Committee received the Report of the General Manager Corporate Services dated 2001 June 06 and entitled “2002 – 2006 Financial Plan Survey.”

503-4 Wireless Transmission Issues

The Committee asked that staff bring forward additional information with regards to wireless transmission including use of repeater stations, use of low level towers, health risks, land use and regulatory matters and future market and technology issues.

ITEM IV – OTHER BUSINESS

Nil.

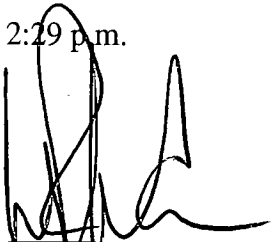

ITEM V - TABLED ITEMS

- T-1 City of Surrey – Corporate Report
- T-2 E-Comm letter dated May 23, 2001 re: Financial Statements

- T-3 Fraser-Burrard Community Justice Society letter dated May 15, 2001
re: First Quarter Activity Report for the Community Youth Justice
Program
- T-4 CIBC Observations – April-May 2001 Issue re: Highlights

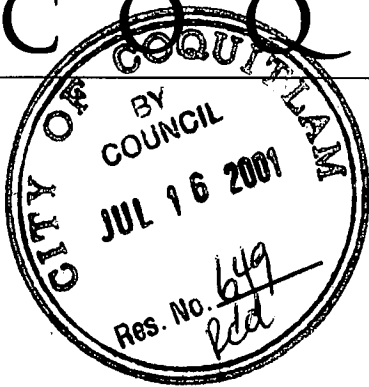
ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 2:29 p.m.


CHAIR
Trevor Wingrove
City Clerk



503



CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
JULY 9, 2001

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, July 9, 2001 at 4:18 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
T. Wingrove, City Clerk
S. Durham, Deputy City Clerk

ITEM I - MINUTES OF JUNE 11, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held June 11, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

503-1 BC Police Study – Lower Mainland District Officer Position

The Committee recommends:

**COUNCIL
ACTION:**

That Council endorse the RCMP's appointment of Assistant Commissioner Gary Forbes as Lower Mainland District Officer.

That Council appoint Mayor Jon Kingsbury or a member of the Corporate and Protective Services Committee to the RCMP/Mayors Consultative Forum.

That Council appoint Robin Hicks, General Manager Corporate Services to act as the City representative to the Lower Mainland Policing Advisory Committee.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

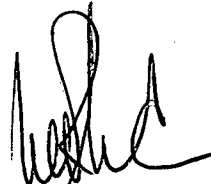
T-1 BC Gas Franchise Agreement

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 4:20 p.m.



Sonia Durham
Deputy City Clerk



CHAIR

CITY OF

COQUITLAM



503



CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
SEPTEMBER 10, 2001

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Monday, September 10, 2001 at 2:00 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor M. Reid, Deputy Chair
Councillor L. Hollington

Also Present: Councillor D. Thorne

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
D. Johnson, Fire Chief
Insp. D. Debolt, RCMP, Coquitlam Detachment
R. Adams, Manager Information & Communications Technology
L. Guenther, Training & Organizational Development Advisor
K. McDonnell, Administration Operations Supervisor, Coquitlam RCMP
S. Durham, Deputy City Clerk

ITEM I - MINUTES OF JULY 09, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held July 09, 2001.

m

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

503-1 LMTAC – Treaty Negotiations and Fisheries Discussion Paper

Councillor Thorne arrived at the meeting (2:03pm).

The Committee discussed the matter between the Kwikwetlem First Nations and the Greater Vancouver Regional District regarding access to the watershed and it was agreed that although it is important to keep track of this, it is a matter between the two parties.

The Committee also discussed the need for the Kwikwetlem First Nations to maintain and repair the road as it affects the response time for emergency vehicles and damages equipment. Staff was directed to look into this further.

**COUNCIL
ACTION:**

That Council provide positive support for the Local Government Fisheries Discussion paper endorsed by the full LMTAC membership on June 27, 2001.

503-2 Customer Service

The Committee recommends:

**COUNCIL
ACTION:**

That the report of the Deputy City Manager dated August 30, 2001 entitled “Customer Service Task Team” be received for information and referred to the Community Liaison Committee for comment.

503-3 Hotel Tax and Tourism Development

The Committee received the report from the General Manager Corporate Services entitled “Hotel Tax and Tourism Development” dated September 5, 2001.

Res# 758
+ Res# 759
(see mins)

Res# 760

503-4 Portable Building Donation for Fire/Rescue Training

The Committee recommends:

Res # 761
**COUNCIL
ACTION:**

That the Fire/Rescue Department be authorized to proceed with the acquisition of one 20' X 52' doublewide portable "office building" at no capital cost to the City as it will be donated by the Coquitlam Christian Centre at 2665 Runnel Drive, Coquitlam, BC.

ITEM IV - OTHER BUSINESS

No items presented

ITEM V - TABLED ITEMS

T-1 Como Lake Speeding

The Chair advised the Committee that the RCMP have responded by correspondence and provided statistics regarding this matter.

Staff was requested to provide statistics as to whether there has been an increase in accidents on Como Lake since it has been widened.

T-2 Fraser Burrard Community Justice Society Provincial Submission

T-3 Fraser-Burrard Community Justice Society – Program Report

Staff was directed to provide statistics of those youth who, despite already having been through the program, are suspected of committing another crime.

Staff was also directed to schedule for a future meeting a presentation regarding the Fraser-Burrard Community Justice Society Program and its effectiveness:

T-4 RCMP Pay Council Report – Preliminary 2001 Findings

T-5 Burns Lake – Indian Band Utility Servicing

T-6 RCMP – Canada Labour Code

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 2:34 p.m.

VII – RECONVENE

A Regular Meeting of the Corporate and Protective Services Committee of Council reconvened on Monday, September 10, 2001 at 3:35 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor M. Reid, Deputy Chair
Councillor L. Hollington

Also Present: Councillor D. Thorne

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
R. Hicks, General Manager Corporate Services
R. Adams, Manager Information & Communications
Technology
S. Durham, Deputy City Clerk

VIII – PRESENTATION – URBAN NETWORKS AND BC NET

Ron Dewhurst, Vice President, Technical Services, Urban Networks, appeared before the Committee to inform Council that his company is expanding its fibre optic network in Vancouver and eastwards into Burnaby and Simon Fraser University. He stated that they plan to build public infrastructure to allow for fair and open competition.

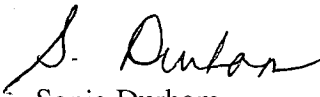
Tim Devlin from BC Net and Simon Fraser Computing Services Department appeared before the Committee to provide information regarding the building of an Optical Research Advanced Network in BC and to establish transit exchanges which would eliminate complicated data transmission routes.

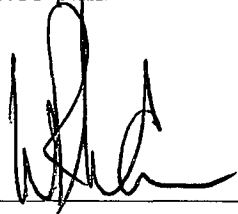
Staff was directed to provide a report to the Committee regarding this proposal and invite the presenters back to a future meeting.

Councillor Hollington departed the meeting (4:13 p.m.).

ITEM IX - ADJOURNMENT

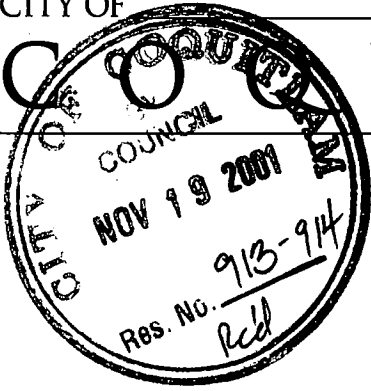
The Chair declared the Meeting adjourned – 4:15 p.m.


Sonia Durham
Deputy City Clerk



CHAIR

CITY OF



COQUITLAM



503

CORPORATE AND PROTECTIVE SERVICES
COMMITTEE MEETING MINUTES
NOVEMBER 13, 2001

A Regular Meeting of the Corporate and Protective Services Committee of Council convened on Tuesday, November 13, 2001 at 3:07 p.m. in the Council Committee Room, Coquitlam City Hall, 3000 Guildford Way, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor W. LeClair, Chair
Councillor L. Hollington
Councillor M. Reid
Mayor J. Kingsbury

Also Present: Councillor D. Chiu
Councillor J. Stangier
Councillor D. Thorne
Councillor M. Wilson

Staff Present: N. Cook, City Manager
W. Jones, Deputy City Manager
D. Johnson, Fire Chief
K. Roberts, Deputy Fire Chief
Inspector Schwartz, RCMP Coquitlam Detachment
Inspector Dubolt, RCMP Coquitlam Detachment
S. McLeod, Manager Financial Services
L. Swanson, Budgets Manager
K. MacDonell, Administration/Operations Supervisor
T. Wingrove, City Clerk

ITEM I - MINUTES OF SEPTEMBER 10, 2001 MEETING

The Committee approved the Minutes of the Corporate and Protective Services Committee Meeting held September 10, 2001.

ITEM II - BUSINESS ARISING FROM MINUTES

No business arising.

ITEM III - NEW BUSINESS

503-1 2002 Budget Presentations

Fire/Rescue Department

The Fire Chief provided an overview of the Fire/Rescue Department including key accomplishments in 2001 and strategic goals in 2002. He presented the revenue and expenditure changes and stated that the proposed budget represented an increase of \$799,000 or a 1.33% property tax increase. He finally presented the 2002 Capital Expenditure Program and projects proposed for 2003 – 2006.

It was noted that revenue may be available for dispatch work to other local governments.

Corporate Services

The Manager Financial Services provided an overview of the Corporate Services Department including key accomplishments in 2001 and strategic goals in 2002. She presented the revenue and expenditure changes and stated that the proposed budget represented a decrease of \$459,000 or 0.77% property tax decrease.

The Committee discussed the use of voice response and Internet to allow access by residents and businesses to City programs and services.

The Manager Financial Services presented the 2002 – 2006 Capital Expenditure Program, priority initiatives and General Management Team priorities and the cost of these proposed initiatives that are not currently funded in the Financial Plan.

Mayor Kingsbury left the meeting at this time (3:45 p.m.).

City Manager's Office

The Deputy City Manager provided an overview of the City Manager's Office including key accomplishments in 2001 and strategic goals in 2002. He presented the revenue and expenditure changes and stated that the proposed budget represented an increase of \$343,000 or a 0.57% property tax increase.

Mayor Kingsbury returned to the meeting at this time (3:51 p.m.).

The Deputy City Manager presented the 2002 – 2006 Capital Expenditure Program, priority initiatives and the General Management Team priorities and cost of these proposed initiatives that are not currently funded in the Financial Plan.

Councillor Chiu arrived at the meeting at this time (3:56 p.m.).

503-2 Eagle Mountain Road Access

The Committee recommends:

**COUNCIL
ACTION:**

That due to the risk of forest fire, pollution of streams and injury to persons, all necessary steps be taken to close vehicular access to the Eagle Mountain access road north of the Hydro electric power lines above the end of Plateau Boulevard within the boundaries of the City of Coquitlam adjacent to Crown Land.

Res NO.
914
Appeal

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 MFA Dividend re: MFA distributes record-breaking dividend to participating local governments in BC
- T-2 MFA – New Executive Director re: MFA's top job changing hands
- T-3 Letter from Eunice Parker dated September 22, 2001 re: Water Filtration Plan Contract
- T-4 Letter to GVRD re: Coquitlam Lake Watershed
- T-5 Letter from GVRD re: Coquitlam Lake Watershed

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned – 4:03 p.m.



CHAIR


Trevor Wingrove
City Clerk