

SOCIAL
PLANNING

1997

SOCIAL PLANNING COMMITTEE



504

Mayor L. Sekora

SOCIAL PLANNING COMMITTEE MINUTES

A meeting of the Social Planning Committee was held on Tuesday, January 21, 1997 at 7:30 p.m. in the Council Committee Room, with the following persons present.

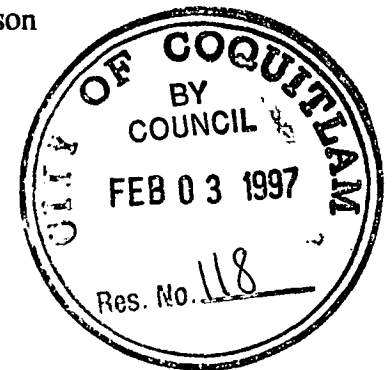
COMMITTEE MEMBERS:

PRESENT:

Councillor Diane Thorne, Chairperson
 Les Robson
 Penny Nelson
 Wendy MacIntyre
 Tom Hollosi
 Rod Santiago
 Eileen Grant
 Rob Innes, Planner

ABSENT:

STAFF:



ITEM I - INTRODUCTION/MEETING SCHEDULE

Councillor Diane Thorne opened the meeting by welcoming continuing and new members to this year's Committee. All members introduced themselves and provided a brief personal background. Staff will circulate an updated list of Committee members which will be attached to these Minutes. Councillor Thorne referred to a letter from the Society for Community Development nominating Rollie Hennessy as a potential member to this Committee. Given the Mayor's and Committee's support for this nomination, staff will contact Mr. Hennessy to invite him to the next meeting. Discussion also took place on the need for a youth representative to the Committee. Penny Nelson will approach the Centennial Secondary School Parents Group to identify potential Committee members from the student body. Potential youth representatives could also be sought through the services of the Greater Coquitlam Volunteer Centre and the City's Leisure & Parks Services.

It was decided that the regular meeting date for the Social Planning Committee will be the fourth Tuesday of every month for the first six months of 1997.

ITEM II - COMMITTEE TERMS OF REFERENCE AND MANDATE

Rob Innes briefly reviewed the Committee's Terms of Reference. He noted that the Terms were developed by the Social Planning Committee in January 1994, adopted by City Council and now form part of the City's Policy & Procedures manual. The Terms of Reference were represented for the Committee's information.

Mc

**Social Planning Committee Meeting Minutes
1997 January 21**

ITEM III - RIVERVIEW LAND USE PLANNING PROCESS

The scheduled delegation by the Riverview Horticultural Centre Society did not appear at this meeting. Councillor Thorne noted that the Society has made presentations to the Growth Management and Leisure & Parks Services Committees and remarked on their respective deliberations and recommendation. Rob Innes provided a brief overview of the Provincial land use planning process for the Riverview lands and in particular, noting the City's and the Horticultural Centre Society's roles and participation on the multi-stakeholder Advisory Committee. Rob will provide background reports which are available. A general roundtable discussion on the future of the Riverview lands followed. Staff will contact Mr. Nutchey regarding a possible tour of the Riverview lands.

Report on the Coquitlam Healthy Communities Project


Penny Nelson provided a brief overview and update on the Healthy Communities project. She highlighted the relationship of the project to the Social Planning Committee and the City. The Steering Committee and resource group structure were also highlighted. The Social Planning Committee members will be notified of future Healthy Communities Project Steering Committee meetings. The Healthy Communities Steering Committee membership list is attached to these minutes. The next meeting of the Healthy Communities Project Steering Committee is Tuesday, February 18th from 1:00 to 3:00 p.m. Location to be determined.

ITEM IV - ADJOURNMENT

The meeting adjourned at 9:00 p.m.

ITEM V - NEXT MEETING DATE

The next meeting date is Tuesday, February 25, 1997 at 7:30 p.m. in the Council Committee Room.



ROB INNES
Secretary
RI/lmc



504

Mayor L. Sekora

SOCIAL PLANNING COMMITTEE MINUTES

A meeting of the Social Planning Committee was held on Tuesday, February 25, 1997 at 7:30 p.m. in the Council Committee Room, with the following persons present.

COMMITTEE MEMBERS:

PRESENT:

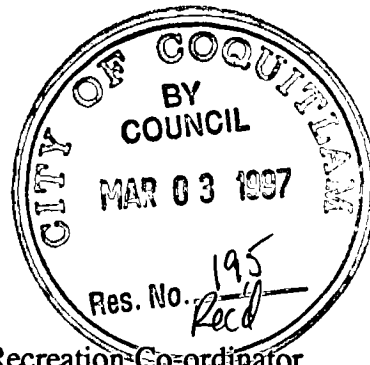
Councillor Diane Thorne, Chairperson
Les Robson
Penny Nelson
Wendy MacIntyre
Tom Hollosi
Rollie Hennessy

ABSENT:

Rod Santiago

STAFF:

Rob Innes, Planner
Ken Surovy, Youth Recreation Co-ordinator,
Leisure & Parks Services



GUEST:

Amanda Long, Member, Coquitlam Youth Council

ITEM I - MINUTES OF JANUARY 21, 1997

Penny Nelson noted that the Coquitlam Healthy Communities Steering Committee was held on Wednesday, February 19th as opposed to Tuesday, February 18th as noted in the Minutes.

MOVED BY LES ROBSON

SECONDED BY TOM HOLLOSI

That the Minutes of January 21, 1997 be received.

CARRIED

ITEM II - BUSINESS ARISING FROM MINUTES

1. Riverview Land Use Planning Process

Rob Innes reported that public reports on the Riverview land use planning process are available in a central location at the Coquitlam Public Library on Poirier Street. Rob will work with Greg Nutchey of the Riverview Horticultural Society to arrange a tour in the Spring.

Wm

ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

2. Youth Representative for the Social Planning Committee

Penny Nelson reported on her meeting with Mayor Sekora regarding appointing a youth member to the Social Planning Committee. The Mayor would like the Committee to make a recommendation to Council on youth representation as part of the School District's career and personal planning program. Penny Nelson will prepare a draft motion on this matter for the next meeting of the Social Planning Committee.

3. Healthy Communities Project

Penny Nelson reported on the Coquitlam Healthy Communities Project. Social Planning Committee members are invited to attend the initial neighbourhood meeting. The first meeting is scheduled for Thursday, March 06, 1997 at Miller Park Elementary School and Tuesday, March 11, 1997 at Walton Elementary School.

ITEM III - NEW BUSINESS

1. Youth Recreation Services - Status Report

Ken Surovy, Youth Recreational Co-ordinator with Leisure & Parks Services and Amanda Long, a member of Coquitlam's Youth Council, were present to meet and discuss youth services initiatives. Ken provided a brief background on his role with the City. In particular, he referenced accomplishments and achievements stemming from the Youth Task Force report from 1994. Over the past 18 months, most recommendations from the report have been met. Ken highlighted recent partnerships which have been initiated. These include the City working with the YMCA and School District 43 to deliver youth-at-risk programs at Miller Park Elementary School. Ken also highlighted the aspirations and directions for the proposed municipal youth services strategy. Two central elements of the strategy include providing more neighbourhood-based programs and youth involvement in planning, developing and delivering programs in the City.

Amanda Long gave a brief overview of the Youth Council and the upcoming Youth Week scheduled for May 4-11, 1997. She noted that the Council is in its second year involving ten youth who are acting in an advocacy capacity for youth on City-wide issues. She commented on the Council's Committees and highlighted the Town Centre, Social Recreation Centre and Pre-Teen Committees. Discussion on local youth employment support opportunities such as the "Career Connections" program in the Town Centre, summer initiatives and programs and current issues related with local "Raves". Committee members commended Leisure & Parks Services staff and youth on their work to date. They thanked Ken and Amanda for taking the opportunity to meet with them.

ITEM III - NEW BUSINESS cont'd/

2. Northeast Coquitlam Official Community Plan Review Process - Status Report

Rob Innes gave an overview of the Northeast Coquitlam OCP review process. He highlighted the background studies, public involvement including the role of the Community Plan Advisory Committee, the current land use planning study and next steps in the process. Rob highlighted the planning principles and design parameters that have been developed through this process. The land use options which have been developed by the consultant and the Community Planning Advisory Committee were presented.

3. Resignation of Committee Member Eileen Grant

Chairperson Thorne reported that Eileen Grant had submitted her resignation to the Social Planning Committee. This has been received by Mayor and Council.

ITEM IV - TABLED ITEMS

1. Lower Mainland Municipal Social Planning Inventory

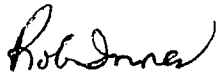
Received.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:45 p.m.

ITEM VI - NEXT MEETING DATE

The next meeting date is Tuesday, March 25, 1997 at 7:30 p.m. in the Council Committee Room.



ROB INNES
Secretary

RI/lmc



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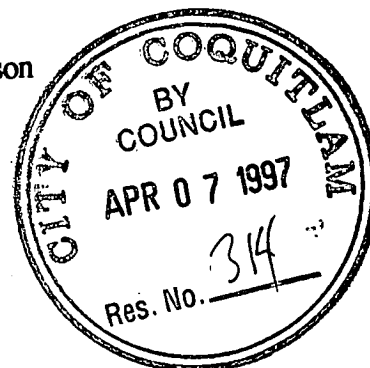
SOCIAL PLANNING COMMITTEE MINUTES

Mayor L. Sekora

A meeting of the Social Planning Committee was held on Tuesday, March 25, 1997 at 7:30 p.m. in the Council Committee Room, with the following persons present.

COMMITTEE MEMBERS:**PRESENT:**

Councillor Diane Thorne, Chairperson
 Les Robson
 Penny Nelson
 Wendy MacIntyre
 Tom Hollosi
 Rod Santiago
 Rollie Hennessy

**STAFF:**

Rob Innes, Planner

ITEM I - MINUTES OF FEBRUARY 25, 1997

MOVED BY TOM HOLLOSI
 SECONDED BY LES ROBSON

That the Minutes of February 25, 1997 be received.

CARRIED

Staff will ensure that Social Planning Committee agenda packages are circulated to Committee members during the week preceding each meeting.

ITEM II - BUSINESS ARISING FROM MINUTES**1. Social Planning Committee Youth Representative Proposal**

Penny Nelson reported on the process of identifying a potential youth representative for the Social Planning Committee. She has met with School District No. 43 staff and has suggested that the Social Planning Committee link up with the School District's "Partners in Education" program. This work experience program could prove potentially beneficial to students by gaining experience in a municipal setting. Discussion on process, timing and scheduling considerations followed. Penny

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ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

1. cont'd/

suggested that Committee members read the "Partners in Education" handbook. A copy of this is attached to these minutes. The Committee suggested that this report be included in the City Council agenda packages for the April 21, 1997 Council meeting. Chairperson Thorne will also report on this item at the April 7, 1997 Council meeting. Any questions on this issue can be directed to Penny Nelson or Councillor Thorne.

2. **Health Communities Project Update**

Penny Nelson reported on the two neighbourhood planning meetings held earlier in March. The meetings were held in the Miller Park/Burquitlam area and in the Walton area north of the Town Centre. The Project Co-ordinator is planning the next neighbourhood meetings. The next Steering Committee meeting is scheduled for Friday, April 11, 1997 at 1:00 p.m. in the Leisure and Park Services Administration Office. The Coquitlam Healthy Communities project brochure is attached to these minutes.

ITEM III - NEW BUSINESS

1. **Secondary Suite Review**

Discussion focused on local issues and the review process and in particular, on the Social Planning Committee's role to address the social implications of this issue. The Social Planning Committee wants to be involved through this process and suggests consideration of appointment of a Committee member to the advisory group as discussed during a Social Planning Committee meeting last summer. Rob will forward a copy of the Secondary Suites report completed by the Tenants' Rights Action Coalition to Councillor Becker and will advise Jane Pickering that the Tenants' Rights Action Coalition may be a resource to the local review process.

MOVED BY WENDY MACINTYRE
SECONDED BY LES ROBSON

That this report be received.

CARRIED

Social Planning Committee Meeting Minutes
March 25, 1997

ITEM III - NEW BUSINESS cont'd/

2. Robson Street Cemetery - Review Process Update

Councillor Thorne briefly reported an overview of the Cemetery Review Process.

MOVED BY WENDY MACINTYRE
SECONDED BY ROLLIE HENNESSY

That this report be received.

CARRIED

3. Discussion on Social Planning Committee Members' Goals and Objectives for 1997

This item was deferred to the next meeting.

ITEM IV - TABLED ITEMS

1. Report from MOSAIC Settlement Services, *Housing Needs of Ethno-Cultural Communities*, December 1996.

Received.

2. Report from MOSAIC Settlement Services, *Housing, An Information Package for New Residents in BC*, August 1996

Received.

3. Reports from Tenants' Rights Action Coalition: *Secondary Suites: A Call for Safe and Legal Housing* and *Secondary Suites: A Tenant Survey*

Received.

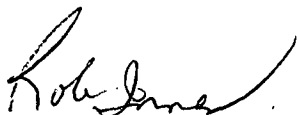
ITEM V - ADJOURNMENT

The meeting adjourned at 9:15 p.m.

Social Planning Committee Meeting Minutes
March 25, 1997

ITEM VI - NEXT MEETING DATE

The next meeting date is Tuesday, April 22, 1997 at 7:30 p.m. in the Council Committee Room.



ROB INNES
Secretary

RI/ms

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504

Mayor L. Sekora

SOCIAL PLANNING COMMITTEE MINUTES

A meeting of the Social Planning Committee was held on Tuesday, May 06, 1997 at 7:30 p.m. in the Council Committee Room, with the following persons present.

COMMITTEE MEMBERS:

PRESENT:

Councillor Diane Thorne, Chairperson
Les Robson
Penny Nelson
Wendy MacIntyre
Tom Hollosi
Rollie Hennessy
Rod Santiago



STAFF:

Rob Innes, Planner

GUEST:

Eileen Grant

ITEM I - MINUTES OF MARCH 25, 1997

MOVED BY ROLLIE HENNESSY
SECONDED BY LES ROBSON

That the Minutes of March 25, 1997 be received.

CARRIED

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ITEM II - BUSINESS ARISING FROM MINUTES

1. Social Planning Youth Representative Proposal

Penny Nelson reported on a discussions she had with School District staff regarding a youth representative for the Social Planning Committee. The Social Planning Committee wishes to secure a member which will be representative of the youth of the City. After considerable discussion, the most beneficial way to go about this is to link up with the "Partners in Education" program offered by School District #43. This would allow young students interested in gaining experience in social planning and municipal affairs to complete a work experience program. Penny Nelson will continue discussions with the School District.

MOVED BY PENNY NELSON
SECONDED BY TOM HOLLOSI

COUNCIL ACTION " That Council approve of the Social Planning Committee linking up with the "Partners in Education" program offered by School District #43 and allow the Social Planning Committee to work with the School District to implement the 'Partners in Education' program."

*Approved
Resh #4483*

CARRIED

2. Healthy Communities Project Update

Penny Nelson reported on progress to date on the Healthy Communities Project. She noted that the new community school co-ordinator for District 43 was present at the last Steering Committee meeting. Details for the next neighbourhood meetings are being resolved.

The newsletter which is attached to these Minutes, has been sent out to the Burquitlam and Miller Park neighbourhood. The next neighbourhood meeting in Miller Park is scheduled for Tuesday, May 13, 1997 at 7:00 p.m.

The next Steering Committee meeting is scheduled for Thursday May 08, 1997 at 1:00 p.m. in the McGee Room at the Social Recreation Centre.

A follow-up meeting in the Walton area is scheduled for Wednesday, May 21, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

3. Secondary Suites Study

Wendy McIntyre, the Social Planning Committee's representative on the Secondary Suites Advisory Committee, reported on the Study's progress. She highlighted the Committee's membership, schedules and time lines. The Advisory Committee and Study team are working towards an October 1997 target to present recommendations to Council. Wendy will continue to update the Committee. Staff will attempt to secure copies of a BC Government report "A Summary of Local Government Practice" for Committee members.

4. Robinson Street Cemetery

Councillor Thorne reported that Council, at its regular meeting of May 05, 1997, approved the rezoning and Memorial Park designation for the Robinson Street cemetery.

ITEM III - NEW BUSINESS

1. Emergency Social Services

Wendy McIntyre reported on a recent newspaper article regarding the City's role in Emergency Social Services. The Committee expressed interest in learning more about this aspect of disaster response. Rob Innes will contact Leisure & Parks Services staff to address Emergency Social Services at a future Social Planning Committee meeting.

2. Discussion on Social Planning Committee Members' Goals and Objectives for 1997

Rollie Hennessy facilitated a group discussion on the Social Planning Committee's goals and objectives for 1997. Committee members reviewed the Committee's activities for 1996 and highlighted ongoing work for 1997. A record of the meeting's discussion on this item is attached to these Minutes. The Committee will continue the discussion at its next regular meeting.

ITEM IV - TABLED ITEMS

1. Report from Ministry of Municipal Affairs - "Social Planning for BC Communities - A Resource Guide for Local Governments", February 1996

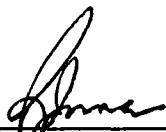
Received.

ITEM V - ADJOURNMENT

The meeting adjourned at 9:30 p.m.

ITEM VI - NEXT MEETING DATE

Tuesday, May 27, 1997
7:30 p.m.
Council Committee Room



ROB INNES
Secretary

RI/lmc

Attach.



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Mayor L. Sekora

SOCIAL PLANNING COMMITTEE MINUTES

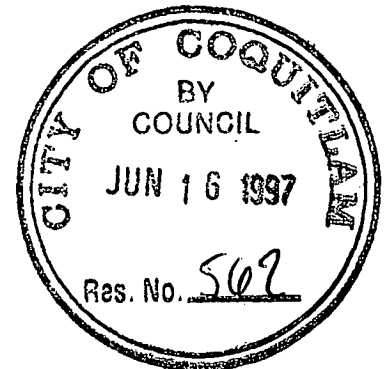
A meeting of the Social Planning Committee was held on Tuesday, May 27, 1997 at 7:30 p.m. in the Council Committee Room, with the following persons present:

COMMITTEE MEMBERS:

PRESENT: Councillor Diane Thorne, Chairperson
Wendy MacIntyre
Tom Hollosi
Rod Santiago
Rollie Hennessy

ABSENT: Les Robson
Penny Nelson

STAFF: Rob Innes, Planner



ITEM I - MINUTES OF MAY 06, 1997

**MOVED BY ROLLIE HENNESSY
SECONDED BY TOM HOLLOSI**

That the Minutes of May 06, 1997 be received.

CARRIED

ITEM II - BUSINESS ARISING FROM MINUTES

1. Social Planning Youth Representative Proposed

Councillor Thorne reported that Council supported the Social Planning Committee recommendation that the Committee link up with the "Partners in Education" program offered by School District #43 to secure a youth representative for the Committee. Penny Nelson will continue working with the School District to arrange for a student to join the Committee this fall.

Mc

ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

2. Healthy Communities Update

Wendy McIntyre reported on recent neighbourhood meetings in the Walton and Miller Park areas. A newsletter is being developed for the Walton area following the latest neighbourhood meeting which focussed on local traffic issues. The Miller Park neighbourhood meeting on May 13th was well attended. While transit issues were the focus of this meeting, several residents expressed interest in working on that neighbourhood's newsletter. Compliments were extended to Penny Nelson and Eileen Grant who co-chaired the Miller Park meeting.

3. Secondary Suite Study Update

Wendy McIntyre, the Social Planning Committee's representative on the Advisory Committee, reported on the Study's progress. The most recent meeting of May 8th provided an opportunity to review the consultants' work to date in defining secondary suites and to brainstorm issues (see attached notes). The telephone survey will soon be under way.

Rob Innes circulated copies of the Provincial Government report "Secondary Suites: A Summary of Local Government Practices" which was requested by Committee members at the last meeting.

4. Tour of Riverview Hospital Site

Rob Innes reported that he had contacted Greg Nutchey of the Riverview Horticultural Society to arrange a tour of the Riverview Hospital site for the Social Planning Committee. The tour is confirmed for Thursday, July 03, 1997. Committee members are requested to meet Mr. Nutchey at 9:00 a.m. at the front doors of the Henry Esson Young Building at Riverview. Rob will complete details for this tour and advise Committee members.

5. Parks Master Planning Process

Councillor Thorne reported on progress on the Parks Master Planning Process. She highlighted the public meetings and workshops held in early May. Approximately 4,000 households will be receiving a survey to help identify and prioritize Parks planning issues.

ITEM III - NEW BUSINESS

1. City Vision Update

Councillor Thorne reported on the City's Strategic Plan "City Vision" update process. A public workshop is scheduled for Tuesday, June 25, 1997. Location is still to be determined. Rod Santiago will attend this workshop on behalf of the Committee.

2. Lougheed Town Centre Plan Process

Councillor Thorne reported on the City of Burnaby's planning process for the Lougheed Town Centre area and in particular the plan brochure which was circulated to Coquitlam. Implications of the plan for Coquitlam were discussed. Copies of the Burnaby brochures are attached to these Minutes.

3. United Way's "Special Project" Program

Rod Santiago reported on the United Way's "Special Project" funding program. Program brochures are attached to the Minutes. Rod encouraged Committee members to distribute this brochure to local agencies which may be seeking funding for innovative and new programs. Rod also reported on the Provincial Government's "Healthy Beginnings" program which is providing \$150,000 to the Simon Fraser Health Region for preventative health programs. Information on this program is attached to these Minutes.

4. Discussion on Social Planning Committee Members' 1997 Goals and Objectives

The Committee continued its discussion on its goals and objectives for 1997. A record of this discussion is attached to these Minutes.

5. Future Meeting Dates

The Committee discussed the summer meeting schedule. The next meeting of the Committee is June 24, 1997. The July meeting will be held on Tuesday, July 15, 1997. There will be no August meeting. The September meeting is scheduled for September 23, 1997.

Social Planning Committee Meeting Minutes
May 17, 1997

ITEM IV - TABLED ITEMS

1. Brochure from Maple Ridge Social Planning Advisory Committee, April 1997


Received

ITEM V - ADJOURNMENT

The meeting adjourned at 9:45 p.m.

ITEM VI - NEXT MEETING DATE

The next meeting date is Tuesday, June 24, 1997 at 7:30 p.m. in the Council Committee Room.



ROB INNES
Secretary

RI/lmc



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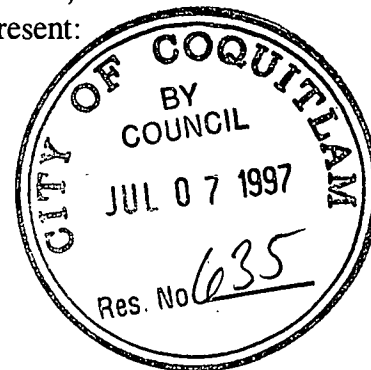
Mayor L. Sekora

SOCIAL PLANNING COMMITTEE MINUTES

A meeting of the Social Planning Committee was held on Tuesday, June 24, 1997 at 7:30 p.m. in the Council Committee Room, with the following persons present:

COMMITTEE MEMBERS:

PRESENT: Councillor Diane Thorne, Chairperson
Wendy MacIntyre
Tom Hollosi
Rod Santiago
Rollie Hennessy
Les Robson
Penny Nelson



STAFF: Laurie Cavan, Assistant Director, Major Facilities, Leisure & Parks Services
Al Kersey, Design & Construction Division, Engineering
Christine Carter, Manager, Community Planning

ITEM I - MINUTES OF MAY 27, 1997

MOVED BY LES ROBSON
SECONDED BY ROLLIE HENNESSY

That the minutes of May 27, 1997 be received.

CARRIED

ITEM II - BUSINESS ARISING FROM MINUTES

1. Tour of Riverview Hospital Site - Thursday July 3, 1997 - 9:00 a.m.

The Committee discussed the upcoming tour of the Riverview Hospital grounds. The Committee noted their concern that it may be difficult to locate the Henry Esson Young building on the property. Christine Carter agreed to provide a map of the Riverview Hospital site to members of the Committee.

WLS

Social Planning Committee Minutes
1997 June 24

ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

2. Healthy Communities Update - Penny Nelson

Penny Nelson reported that a project coordinator has been hired to work with two project areas: Miller Park and Walton neighbourhoods. The project coordinator has prepared a successful newsletter for the Miller Park neighbourhood and has participated on a panel regarding traffic in the Walton neighbourhood. Over the summer the coordinator will be meeting with residents to seed the beginning of a community association, and will be preparing a newsletter for the Walton neighbourhood.

3. Secondary Suite Study Update - Wendy MacIntyre

Wendy MacIntyre reported that the secondary suites survey results had been presented to the Secondary Suites Committee. She stated that 1039 randomly selected residents completed a 10 minute telephone survey gauging their opinions on secondary suites. The results revealed that 64 percent of those surveyed supported secondary suites with conditions; 23 percent supported secondary suites without conditions; and 12 percent of respondents were opposed to secondary suites.

Wendy provided the Social Planning Committee with a copy of the survey questionnaire and requested that each member complete one and give it to her to pass on to the Planning Department. It was explained that the consultants working on the secondary suites study are interested in comparing Committee responses with those recorded during the telephone survey.

ITEM III - NEW BUSINESS

1. City of Coquitlam's Emergency Social Services Program - Laurie Cavan, Assistant Director, Major Facilities, Leisure & Parks Services

Laurie Cavan gave a presentation to the Committee on the City's Emergency Social Services Program. Laurie explained the criteria used by the City to deem an emergency, and gave an overview of Emergency Social Services procedures and responsibilities.

The overheads from Laurie's presentation have been attached to the minutes.

Social Planning Committee Minutes
1997 June 24

ITEM III - NEW BUSINESS cont'd/

2. Public Participation Processes e.g. Como Lake Avenue Widening - Councillor Thorne

Councillor Thorne reported that the District of North Vancouver has prepared a publication on public involvement processes and framework. She stated that the document is a model for public involvement and that the Committee may wish to give consideration to endorsing a similar report.

The Committee supported the concept in principle, however, were of the opinion that an investigation into current public processes and an assessment of other municipalities processes was required

The members have agreed to contact the following communities over the summer and report back to the Committee in September. Committee members were assigned the following municipalities:

Councillor Thorne - Burnaby
Rollie Hennessy - Richmond
Tom Hollosi - Maple Ridge
Penny Nelson - Kelowna
Rod Santiago - Seattle
Wendy MacIntyre - Victoria

City staff were requested to provide information on current City of Coquitlam public processes. Staff agreed to submit the following information to the Committee:

Al Kersey - Engineering Department public process information
Christine Carter - Planning Department public process information.

There was a general discussion regarding the status of the Como Lake Road widening. Al Kersey explained that the recommendations from the various Committees will be referred to Council for the July 7, 1997 meeting.

Social Planning Committee Minutes
1997 June 24

ITEM III - NEW BUSINESS* cont'd/

3. Regional Operating Officer, Ministry of Children and Family Services

The Committee inquired into the status of the Ministry of Children and Family Services goals and objectives. Staff were directed to invite the Regional Operating Officer to the September meeting.

ITEM IV - ADJOURNMENT

The meeting adjourned at 9:40 p.m.

ITEM V - NEXT MEETING DATE

The next meeting date is Tuesday, July 15, 1997 at 7:30 p.m. in the Council Committee Room.



CHRISTINE CARTER
Secretary

* These items were addressed at the beginning of the meeting out of consideration to the guest speaker



504

Mayor L. Sekora

SOCIAL PLANNING COMMITTEE MINUTES

A meeting of the Social Planning Committee was held on Tuesday, July 15, 1997 at 7:30 p.m. in the Council Chambers, with the following persons present:

COMMITTEE MEMBERS:

PRESENT: Councillor Diane Thorne, Chairperson
Wendy MacIntyre
Tom Hollosi
Les Robson
Penny Nelson

STAFF: Rob Innes, Planner



ITEM I - MINUTES OF JUNE 24, 1997

Penny Nelson noted that the reference to the Healthy Communities update should be amended to reflect the fact that the project co-ordinator organized rather than participated in the panel discussion regarding traffic in the Walton neighbourhood.

**MOVED BY TOM HOLLOSI
SECONDED BY LES ROBSON**

That the Minutes of June 24, 1997 be received as amended.

CARRIED

ITEM II - BUSINESS ARISING FROM MINUTES

1. Healthy Communities Update

Penny Nelson reported on the Healthy Communities process. The project co-ordinator has met with Miller Park area residents who want to schedule a fall meeting to continue the discussion on transit and transportation issues affecting the area. The Miller Park participants are in a process of forming a neighbourhood association. Community gardens and the community school initiative are also being pursued. Newsletters are being prepared for both pilot neighbourhoods. There was discussion that the timing of another meeting in the Miller Park area should be co-ordinated with the joint Coquitlam/Port Moody LRT planning study. Staff will

ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

1. Healthy Communities Update cont'd/

advise Committee members and the Healthy Communities Project Co-ordinator on the timing of that particular study process.

2. Youth Representative on Social Planning Committee

Penny Nelson reported on progress of securing a Youth Representative for the Social Planning Committee. Penny has been in contact with School District staff and will continue so during the summer. If she is unable to make arrangements with the School District, she will approach Leisure & Parks Services to see if there is still interest from any of the youth committee/Council members.

ITEM III - NEW BUSINESS

1. Town Centre Seniors Parking

Councillor Thorne referred to a letter which has been sent to the Social Planning Committee by the Town Centre Seniors Executive, raising issues related to pay parking at the new Pinetree Way Community Centre. Considerable discussion on a number of issues including fairness and equity of a parking policy followed. Councillor Thorne also reported that she has received several letters on the subject. The Committee agreed that it needed more information on the Town Centre Parking Policy. Possible solutions such as parking passes were discussed. It was concluded that more discussion on this issue and other Town Centre planning and transportation issues should occur at the Committee's September 1997 meeting. Staff will send any written information that is currently available on the Town Centre Parking Policy to Tom Hollosi and Les Robson in advance of the meeting.

**2. Society for Community Development - Together Against Violence Initiative
November 1997**

Councillor Thorne reported on a letter sent to the Committee by the Chair of the Tri City Area Together Against Violence Initiative seeking support for this year's initiatives. It was concluded that the Committee will assist in distributing ribbons and print material and attending events. Staff will write on behalf of the Committee, a letter to the Chair of the local initiatives indicating the Committee's support.

Social Planning Committee Meeting Minutes
July 15, 1977

ITEM III - NEW BUSINESS cont'd/

3. Secondary Suites Review Process

Concerns were raised regarding a recent real estate advertisement which indicated the potential for a secondary suite, when the City is currently reviewing its Secondary Suites policy.

ITEM IV - TABLED ITEMS

1. Community Animation Program BC Newsletter, May 1997

Received.

ITEM V - ADJOURNMENT


The meeting adjourned at 9:05 p.m.

MOVED BY DIANE THORNE
SECONDED BY LES ROBSON

CARRIED

ITEM VI - NEXT MEETING DATE

The next meeting date is Tuesday, September 23, 1997 at 7:30 p.m. in the Council Committee Room.



ROB INNES
Secretary

RI/ms



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Mayor L. Sekora

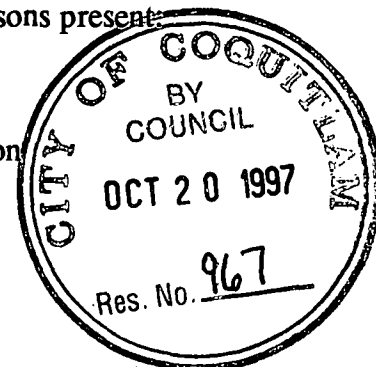
SOCIAL PLANNING COMMITTEE MINUTES

A meeting of the Social Planning Committee was held on Tuesday, October 28, 1997, at 7:30 p.m. in the Council Committee Room, with the following persons present:

COMMITTEE MEMBERS:

PRESENT:

Councillor Diane Thorne, Chairperson
 Wendy MacIntyre
 Tom Hollosi
 Rollie Hennessey
 Rod Santiago
 Jordie Ashford
 Amanda Long
 Penny Nelson



GUESTS:

Judy Hayes, Regional Operating Officer, Ministry for Children and Families - Simon Fraser Region

STAFF:

Rob Innes, Planner
 Geri Briggs-Simpson, Leisure & Parks Services

ITEM I - MINUTES OF JULY 15, 1997

Received

ITEM II - BUSINESS ARISING FROM MINUTES

1. Healthy Communities Update

Penny Nelson reported on project progress. She noted that funding for this project ends at the end of this year. Money needs to be disbursed by December 31, 1997. For the benefit of the new Committee members, she provided a brief history of the project. The last Steering Committee meeting focused on laying out work plans for completing this project. Penny reported on progress of establishing the neighbourhood associations in the Burquitlam and Town Centre areas. Members of the Steering Committee and the Project Co-ordinator will be meeting with the Regional Health Board at its regular meeting in December 1997.

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ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

2. Secondary Suites Study

Wendy McIntyre provided an update on the Secondary Suites Study process. She reported on survey results and the recent process of reviewing and exploring options for regulations, policy, zoning, fees and charges related to secondary suites. A memo which invites Social Planning Committee members to two public Open Houses on November 12th and November 13th was circulated. It is anticipated that a report with recommendations on secondary suites will be forwarded to City Council by year-end.

ITEM III - NEW BUSINESS

1. Ministry for Children and Families - Simon Fraser Region - Judy Hayes

Judy Hayes, Regional Operating Officer with the Ministry for Children and Families, gave a brief presentation which included an overview of the Ministry. She highlighted the Ministry's history, formation, mission statement, guiding principles, transition issues, administrative features and regional planning objectives and strategies. Judy reviewed the configuration of services provided by the Ministry. Services which are now being provided by the Ministry have come from the Ministry of Health, Ministry of Womens Equality, Ministry of Education, Skills & Training, Ministry of Attorney General and the Ministry of Social Services. Conceptually, the Ministry sees itself as providing key services to children and families. Judy circulated material highlighting the Ministry's mission, programs, services and new proposed service delivery system. This material is attached to these Minutes.

Questions from the Committee focused on the public participation process, income assistance program and how the City could assist the Ministry. The Ministry is proposing that a Planning Committee comprised of Ministry staff, and representatives for the School District, area municipalities and the local voluntary sector be established. Judy encouraged the Municipality to appoint a member to this Committee. Councillor Thorne suggested that Judy send a letter to the Mayor requesting an appointee to this Committee. It was suggested that Judy emphasize that the Ministry is looking for local perspective on Social Planning and/or Leisure & Parks Services. Judy also briefly reviewed the contract and program restructuring process. The first meeting of the proposed Planning Committee is tentatively scheduled for November 25, 1997.

ITEM III - NEW BUSINESS cont'd/

2. Leisure & Parks Services Community Development Project "Picket Fences"

Geri Briggs-Simpson, Program Co-ordinator with the City's Leisure & Parks Services, gave an overview of the Leisure & Parks Services Community Development Project called "Picket Fences". This project is aimed at getting residents and neighbours communicating together and identifying ways that Leisure & Parks Services can better serve the community. The Westwood Plateau and the area around the Social Recreation Centre on Poirier Street have been identified as the two pilot neighbourhoods for the project. A number of techniques including questionnaires and focus groups will be used to generate discussion and to solicit local input and information.

ITEM IV - OTHER BUSINESS

1. Town Centre Parking

Penny Nelson reported on concerns expressed to her from Town Centre area residents with regards to the City's policy on pay parking. Town Centre area residents wanted to reinforce with Council the impact of the new parking policy. They stressed that some residents may not be able to afford area programs and services in addition to paying for parking.

On behalf of the Town Centre Seniors Group, Tom Hollosi reported that the City's intent to allocate 30 free parking spaces is commendable but suggested that a card be issued so that empty parking spots could be used at night. Rob will confirm the hours of free parking at the Aquatic Centre. In response to questions from Councillor Thorne and Tom Hollosi, staff will provide information on intersection improvements at King Edward and Brunette Avenue as well as Mariner Way and Hickey Street.

2. Spirit of Community Awards - Society for Community Development

Councillor Thorne reported that the Society for Community Development's "Spirit of Community Awards" event is scheduled for Wednesday, October 29, 1977, at 7:00 p.m. in Port Moody City Hall.

Social Planning Committee Meeting Minutes
October 28, 1977

ITEM IV - OTHER BUSINESS cont'd/

3. Joint Family Court Committee Public Forum on Changes to the Justice System

Councillor Thorne reported that the Joint Family Court Committee is holding a Public Forum on changes that the Attorney General has made to the justice system. The forum is scheduled for 7:00 p.m. on Thursday, November 06, 1997 at Port Moody City Hall.

4. Resignation of Committee Member - Les Robson

Councillor Thorne reported that Les Robson has resigned from the Committee because of his move to the City of Port Coquitlam.

ITEM V - TABLED ITEMS

1. Healthy Communities: The Process - 1997
2. Celebrating Healthy Communities in Southwestern British Columbia - 1997
3. Seattle Neighbourhood Planning Guidelines - Summary

ITEM VI - ADJOURNMENT

The meeting adjourned at 10:10 p.m.

ITEM VII - NEXT MEETING DATE

The next meeting is scheduled for is Tuesday, November 25, 1997 at 7:30 p.m. in the Council Committee Room. Topic - Planning & Development Department public participation processes.



ROB INNES
Secretary

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SOCIAL PLANNING COMMITTEE MINUTES

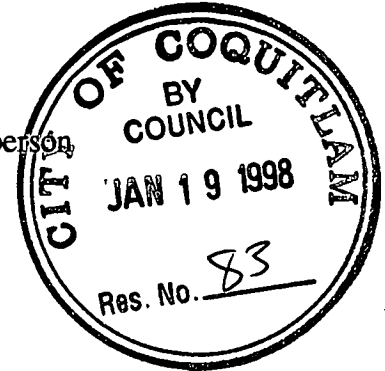
Mayor L. Sekora

A meeting of the Social Planning Committee was held on Tuesday, December 2, 1997, at 7:30 p.m. in the Council Committee Room, with the following persons present:

COMMITTEE MEMBERS:

PRESENT:

- Councillor Diane Thorne, Chairperson
- Wendy MacIntyre
- Tom Hollosi
- Rollie Hennessey
- Rod Santiago
- Jordi Ashworth
- Amanda Long
- Penny Nelson



STAFF:

Rob Innes, Planner

ITEM I - MINUTES OF OCTOBER 28, 1997

MOVED BY ROLLIE HENNESSEY
SECONDED BY TOM HOLLOSI

That the Minutes of October 28, 1997 be received.

CARRIED

ITEM II - BUSINESS ARISING FROM MINUTES

1. Healthy Communities Update

Penny Nelson reported that the Healthy Communities Project will be drawing to a close by year-end. The project co-chairs are working with the project co-ordinator in completing a draft final report on the project by December 5, 1997. Penny recognized Bill Marshall's work in establishing the community associations in Burquitlam and the Town Centre area. The project Steering Committee is meeting on December 10, 1997 to review the final report and to discuss its distribution. It is anticipated that the report will be finished by Christmas. Two newsletters are also being prepared and will be distributed in early 1998. The final report will be reviewed by the Social Planning Committee in early 1998.

ITEM II - BUSINESS ARISING FROM MINUTES cont'd/

2. Secondary Suites Study

Wendy MacIntyre, as Social Planning Committee representative on the Secondary Suites Study Advisory Group reported that a draft study report has been completed. It is anticipated that recommendations will be reviewed by City Council in January 1998. Wendy highlighted potential implications of some recommendations and commended all Advisory Group members for their efforts.

3. Intersection Improvements

Rob Innes reported on the traffic related questions raised by the Committee at its last meeting. A work request based on the Social Planning Committee's concerns regarding traffic operational concerns at the King Edward and Brunette Avenue intersection has been relayed to the City's Operations Department. Staff will report back on the status of this work request in January 1998.

4. The Ministry for Children and Families - Simon Fraser Region - Community Resource Advisory Group

Councillor Thorne reported on the initial planning meeting involving local community resource groups and the Ministry of Children and Families. She and Deb Day represented the City of Coquitlam. The next meeting is planned for February, 1998.

5. Family Court Committee - Restorative Justice Forum

Councillor Thorne reported on the Family Court Committee's recent Forum on Restorative Justice. Approximately 75 - 80 people were in attendance. Councillor Thorne also reported that there is a vacancy on the Coquitlam Family Court Committee. Persons with experience on youth and justice issues may be interested in sitting on this committee.

ITEM III - NEW BUSINESS

1. Planning and Development Department Public Participation Processes and Discussion on Processes from Other Municipalities

The Committee reviewed material circulated in the agenda package plus materials on public participation from other municipalities. General discussion which focused on current participation processes and related concerns and on a process to develop a

ITEM III - NEW BUSINESS cont'd/

citizen participation framework for Coquitlam followed. Rob will circulate copies of the District of North Vancouver's Public Information framework. Councillors Thorne and Hollington will meet with Planning and Development Department staff to discuss the issue. Staff will also circulate copies of the Provincial Government's "Community Greenways" report and the Lougheed Town Centre Plan to Committee members. Staff will identify if there are any video or other resources which would assist the Committee in its review of this issue. Potential sources include Portland, Seattle or the City of Vancouver.

2. Youth Week - 1998

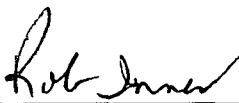
Amanda Long reported on regional and local planning initiatives for the 1998 Youth Week which is scheduled for May 3 to 9, 1998. The 1998 project will be a collaborative effort between Coquitlam, Port Moody and Port Coquitlam.

3. Tri-Cities Co-ordinating Committee on Violence Against Women in Relationships

Councillor Thorne reported on the recent referral to Council from the Tri-Cities Co-ordinating Committee on Violence Against Women in Relationships. The Mayor has referred consideration of implementation of a Zero Tolerance Policy to the 1998 Social Planning Committee. Staff will contact the co-ordinating Committee and any other sources for statistics related to this issue.

ITEM IV - ADJOURNMENT

The meeting adjourned at 9:25 p.m.



ROB INNES
Secretary
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