

LEISURE & PARKS

1997

**LEISURE & PARKS SERVICES COMMITTEE
MINUTES**

CITY OF _____

C O Q U I T L A M



502

Mayor L. Sekora

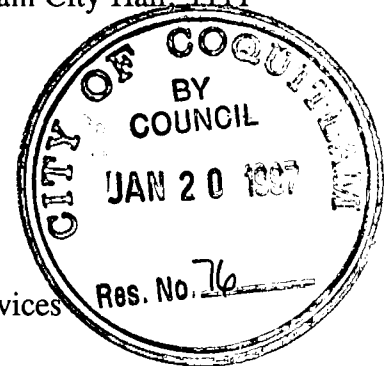
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JANUARY 13, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, January 13, 1997 at 4:35 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington
Councillor D. Thorne
Councillor B. Melville

Staff Present:

N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
J. Pickering, Planner 2
R. Hicks, Director of Finance
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF DECEMBER 9, 1996

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held December 9, 1996.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Delegation - Riverview Horticultural Centre Society

Mr. G. Nutchey, President, Riverview Horticultural Centre Society, appeared to present information on the feasibility and process for having the Riverview Lands designated as Heritage Lands. He asked that Council support the Heritage designation application.

The Committee received the Report of the Director, Leisure and Parks Services, dated December 20, 1996 titled "Briefing Notes Re: Riverview."

Me

502-2 Blue Mountain Park Concession - Lease Request

COUNCIL

ACTION:

The Committee recommends that Council grant permission to B.J. Catering to operate the Blue Mountain Park concession outlet at no cost from May 17, 1996 to September 1, 1997 during which period B.J. Catering shall be the only group authorized to sell food in Blue Mountain Park other than City of Coquitlam events, such permission subject to B.J. Catering's compliance with all Provincial Municipal health, fire and licence requirements and provision of the necessary liability insurance coverage.

*Approved
Res. No. 77*

502-3 Youth Recreation Services - Status Report

The Committee received the Report of the Director of Leisure & Parks Services dated 1997 January 09 entitled "Youth Recreation Services - Status Report."

502-4 Bid to Host the BC Festival of the Arts

The Director, Leisure & Parks Services, detailed the responsibilities and commitment required to host the BC Festival of the Arts. The Committee received the Verbal Report of the Director, Leisure & Parks Services.

ITEM IV - OTHER BUSINESS

502-5 Robinson Street Cemetery - Public Consultation

The City Manager detailed the public consultation process planned for the Robinson Street Cemetery and advised that it would soon be underway.

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:23 pm.

CHAIR

Warren Jones
City Clerk



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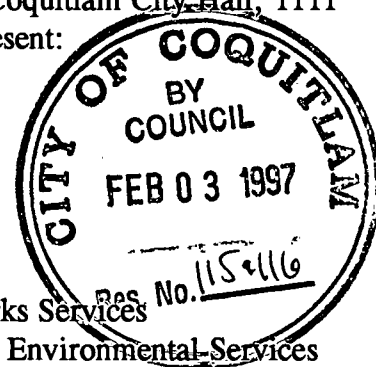
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JANUARY 27, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, January 27, 1997 at 4:30 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington
Councillor D. Thorne
Councillor B. Melville

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF JANUARY 13, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held January 27, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Delegation - Coquitlam Little League - Proposal to Install
Corporate Funded Electronic Scoreboard at Blue Mountain

Mr. Michael Waggett, Vice-President of Coquitlam Little League, appeared before the Committee to request approval of a corporate funded electronic scoreboard at Blue Mountain Park.

Mr. Waggett stated no funding was available from the City for a new electronic scoreboard so the Association sought corporate sponsorship for the project. He further stated that Coca-Cola was willing to pay for the capital cost of the scoreboard including all necessary permits and complete

installation. As well, the corporate sponsor has requested that their logo appear on the scoreboards in addition to whatever logo and/or message that the City requested and the name of the Park, and that the park sell the corporation's product at the concession.

Mr. Waggett stated that the scoreboard would be powered independently from the field lights, that the operator box would be located behind home plate and that the proposal included all electrical conduits required for the installation. He added that the scoreboard would be considered a donation to the City and the park and that Coquitlam Little League wants to work with the City in developing private partnerships and improving parks.

The Committee discussed the formation of a policy for corporate sponsorship in public facilities that may include criteria for approval including safety and appearance issues. As well, a Call for Proposals could be drafted that would include all facility and park improvements and, therefore, all beverages that the City sells. The Director of Leisure and Parks Services stated that a draft policy could be available in 4-6 weeks.

The Committee asked that the request of Coquitlam Little League and development of a corporate sponsorship policy be considered concurrently. The electronic scoreboard will ultimately require a Development Variance Permit and approval by Council, and this permit will be brought forward once a policy has been developed for Council consideration.

**COUNCIL
ACTION:**

That Council approve the request from Coquitlam Little League to install a Nevco Electronic Scoreboard at Blue Mountain Park baseball field conditional on:

- a) all costs for design, tendering, installation, application and permit fees being borne by Coquitlam Little League;
- b) installation details accompanied by stamped engineering drawings and location to be approved by the Director, Leisure & Parks Services; and
- c) score clock be available for use of all baseball teams/leagues that are allocated field use at Blue Mountain Park.

App'd
Boslin #116

That staff be directed to develop a City-wide, corporate sponsorship and advertising in parks policy for consideration by Council.

502-2 Environmental Youth Team Initiative - Mundy Park Trail
and Dock Upgrade

The Committee received the Report of the Director of Leisure & Parks Services dated 1997 January 17 entitled "Environment Youth Team Initiative - Mundy Park Trail and Dock Upgrade."

502-3 Coquitlam River Watershed Community Initiative Update

The Committee received the Report of the Director of Leisure & Parks Services dated 1997 January 17 entitled "Coquitlam River Watershed Community Initiative Update."

ITEM IV - OTHER BUSINESS

Nil

ITEM V - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:32 pm.

CHAIR

Trevor Wingrove
Deputy City Clerk



Mayor L. Sekora

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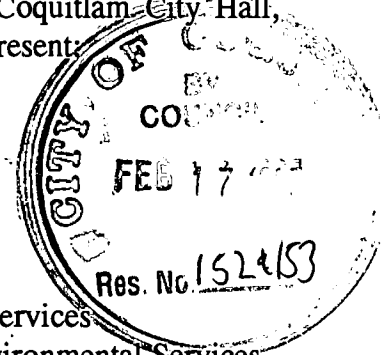
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
FEBRUARY 10, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, February 10, 1997 at 4:50 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
 Councillor D. Thorne
 Councillor B. Melville

Staff Present:

D. Buchanan, Acting City Manager
 B. Elliott, Director, Leisure & Parks Services
 M. Nihls, Asst. Director, Parks & Environmental Services
 R. Hicks, Director of Finance
 J. Wilkie, Asst. Treasurer-Budgets
 W. Jones, City Clerk



ITEM I - MINUTES OF JANUARY 27, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held January 27, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Delegation - Coquitlam Heritage Society

Ms. Margot Baur, Coquitlam Heritage Society, appeared to request that City Council confirm the use of Mackin House as a future museum upon the move of City Hall to the City Centre. Ms. Baur outlined the purpose and goals of the Heritage Society and the value of museums to communities.

DMB

502-2 Dogwood Pavilion - 20th Anniversary

The Committee received the Report of the Director of Leisure & Parks Services dated 1997 January 30 entitled "Dogwood Pavilion - 20th Anniversary."

502-3 Urban Salmon Habitat Program/Partnership Grant With Ministry
of Environment Lands & Parks for Community Programs
Coordinator Position

**COUNCIL
ACTION:**

The Committee recommends that Council authorize staff to apply for a partnership grant with the Ministry of Environment, Lands and Parks under the Urban Salmon Habitat Program in the amount of \$24,848 and, further, that the Mayor be authorized to sign the attached grant application for the subject grant.

App'd
Res'n 153

502-4 Fraser Pacific Rose Society - Community Service Recognition
Event

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 February 3 entitled "Fraser Pacific Rose Society - Community Service Recognition Event."

ITEM IV - OTHER BUSINESS

502-5 Field Maintenance

Councillor Hollington reported that she had received calls from persons concerned about the condition of some City playing fields. She asked that staff report on the status of sport field maintenance and procedures for same.

502-6 Como Lake Islet

The Committee discussed a petition received regarding the small islet located in Como Lake and asked that staff respond to the petitioners informing them of the City's position related to the islet.

ITEM V - TABLED ITEMS

- T-1 Letter from Festival du Bois requesting use of Como Lake Park and Lake for Triathlon
- T-2 Letter of Invitation from Minister of Small Business, Tourism and Culture to Host the 1999 or 2000 editions of the North B.C. Winter Games, the B.C. Disability Games and/or the B.C. Seniors' Games

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:10 pm.

CHAIR

Warren Jones
City Clerk



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Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
FEBRUARY 24, 1997

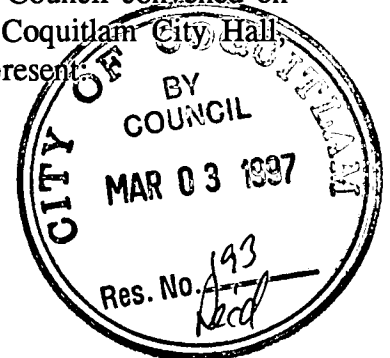
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, February 24, 1997 at 5:07 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. Thorne

Committee Members Absent: Councillor B. Melville

Staff Present:

- N. Cook, City Manager
- B. Elliott, Director, Leisure & Parks Services
- M. Nihls, Asst. Director, Parks & Environmental Services
- D. Palidwor, Design - Park Planner
- E. Ash, Asst. Director, Community Leisure Services
- R. Hicks, Director of Finance
- W. Jones, City Clerk



ITEM I - MINUTES OF FEBRUARY 10, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held February 10, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Gender Equity Report

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 February 13 entitled "Gender Equity Committee."

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502-2 First Nite Report

The Committee received the Report of the Director of Leisure & Parks Services dated 1997 February 12 entitled "Coquitlam's First Nite 1996."

502-3 Master Plan Advisory Committee

The Committee received the Report of the Director of Leisure & Parks Services dated 1997 February 17 entitled "Master Plan Advisory Committee."

ITEM IV - OTHER BUSINESS

502-4 Town Centre Spray Park

The Director, Leisure and Parks Services, informed the Committee that design options for the Town Centre Spray Park are currently being considered and that public input will be sought.

502-5 Cemetery Report Process

The Director, Leisure and Parks Services, reported that the report on cemetery services would be prepared for the March 10, 1997 Committee Meeting for the Committee's consideration and recommendation to the March 17, 1997 Council Meeting.

ITEM V - TABLED ITEMS

T-1 Cultural Task Force Meeting Minutes - January 29, 1997

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:31 pm.

CHAIR

Warren Jones
City Clerk



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Mayor L. Sekora

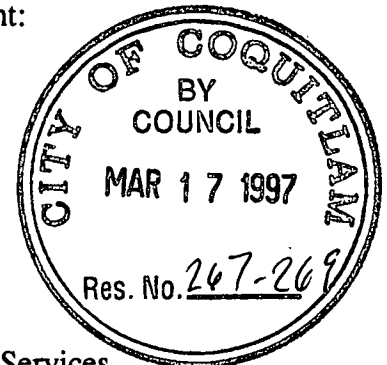
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
MARCH 10, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, March 10, 1997 at 4:05 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. Thorne
Councillor B. Melville

Also Present: Councillor J. Stangier

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
D. Palidwor, Design - Park Planner
E. Ash, Asst. Director, Community Leisure Services
R. Hicks, Director of Finance
W. Jones, City Clerk



ITEM I - MINUTES OF FEBRUARY 24, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held February 24, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Delegations - Robinson Street Cemetery Development -
Terry Greenall, Michele Chu, Wayne Cousins,
Wayne Tanaka, Helen Twarog

Mr. Terry Greenall, 620 Robinson Street, appeared to request that the City designate the Coquitlam Cemetery lands as Urban Parkland. Mr. Greenall submitted a petition of 91 persons requesting that the lands be designated as Urban Parkland. Mr. Greenall said that the forest is a wonderful place for kids and that it is important to preserve green space.

Mr. Wayne Cousins appeared on behalf of his parents who reside at 769 Foster Avenue. He said that the public process with regard to the cemetery has been inadequate and has not provided an opportunity for residents to provide proper input. Mr. Cousins said that there have not been proper studies of the site and requested that Council have detailed social, economic and environmental studies done.

Ms. Michele Chu, 757 Spruce, said that she had many concerns about the process. She said that the Task Force was not properly set up nor did it adequately represent the persons in the area. Ms. Chu said that area residents do not trust the City to keep its word.

Mr. Wayne Tanaka, 740 Spruce Avenue, said that it doesn't make sense to spend \$2.4 million on a short-term solution at the Robinson Street Cemetery. He said that the expansion could result in traffic congestion and problems. Mr. Tanaka said that the residents want the forested areas to remain as it is. Mr. Tanaka submitted a petition of 130 persons opposing the expansion of the cemetery. Mr. Tanaka said that there are some residents in the area who feel the land is not being used in accordance with the Zoning Bylaw and that they are prepared to take legal action. Mr. Tanaka submitted a brief prepared by Mr. Brian Williams who was unable to attend the meeting.

Ms. H. Twarog, 723 Ebert Avenue, said that expanding the cemetery will destroy the enjoyment that residents currently have as a result of the forested areas. She said that the community does not need any more cement in neighbourhoods.

502-2 Robinson Street Cemetery

**COUNCIL
ACTION:**

That staff initiate a rezoning application for all of the Robinson Street Cemetery lands, from the RS-1 Zone to the P-1 Zone, in keeping with the Official Community Plan and that staff report on options for protecting or restricting use of 50% of the wooded lands at the north end of the site.

The meeting adjourned at this time - 5:39 pm.

The meeting reconvened at this time - 6:37 pm. Councillors Stangier and Thorne left the meeting at this time.

*Appeal
Resin # 268*

502-3 Establishment of a Bylaw for Mackin Park Batting Cages

**COUNCIL
ACTION:**

The Committee recommends that "City of Coquitlam Municipal Lands Sale Reserve Fund Expenditure Bylaw No. 3099, 1997" in the amount of \$12,474 for contribution to the construction of batting cages at Mackin Park, be read three times.

App'd
Rosh #269

502-4 Sports Field Usage, Allocation and Maintenance

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 March 3 entitled "Sports Field Usage, Allocation and Maintenance."

502-5 United Way Grant

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 February 27 entitled "United Way Grant."

502-6 Outreach Services for Isolated Seniors

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 February 27 entitled "Outreach Services for Isolated Seniors."

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

T-1 Letter to Mayor Sekora from Club Aviva regarding City participation on a non-profit Board.

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:52 pm.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



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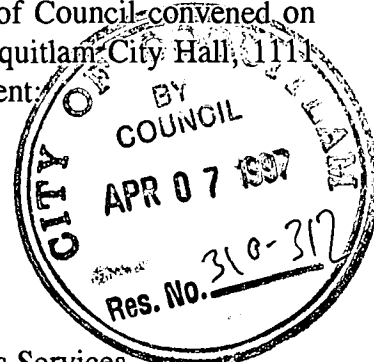
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
MARCH 24, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, March 24, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. Thorne
Councillor B. Melville

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
D. Brown, City Solicitor
W. Jones, City Clerk



ITEM I - MINUTES OF MARCH 10, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held March 10, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Utilization of DCC Funds

The Committee discussed how Parkland DCC Funds might be utilized. It was noted that the Ministry of Municipal Affairs has indicated that DCC Funds could be used to make improvements to City-owned playing fields.

COUNCIL ACTION:

The Committee recommends that funding (approximately \$200,000) from the Parkland Development Cost Charge Reserve Fund for upgrades to Mundy Fields One and Two be included in the 1997 Final Budget.

Add Res'n #311

The Director of Leisure and Parks Services reported that Mundy Field No. 4 required reseeding as a result of snow mould suffered over the winter, however, the field will be available to users. He said that after the summer season some reseeding and repairs will be necessary.

502-2 Delegation - F. Bolton - Robinson Street Cemetery

Ms. Bolton appeared to present information related to the condition and use of the lands around the Coquitlam Cemetery.

502-3 Program and Room Rental Coordination at City Facilities

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 March 14.

502-4 Concession Lease - Sports Centre Concession #2 (Upstairs)

**COUNCIL
ACTION:**

The Committee recommends that the Coquitlam Junior "A" Adanac Lacrosse Club be granted the lease of Concession #2 including any surplus concession equipment not required by Leisure and Parks Services, from May 1, 1997 to September 15, 1997 at a cost of \$350 per month, plus GST, payable monthly and that the Club obtain the necessary liability insurance coverage and further, that the Club comply with all Provincial health regulations related to the serving of food.

App'd
B. St. 3/2

502-5 Como Lake Habitat/Drainage Improvement Plans - Open House

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 March 17.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Memo to City Manager and Finance Director from Director, Leisure and Parks Services re 1997 Financial Performance at Planet Ice
- T-2 Cultural Task Force Meeting Minutes - February 26, 1997

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:00 pm.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



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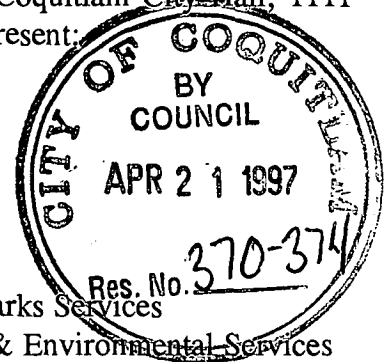
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
APRIL 14, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, April 14, 1997 at 4:30 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. Thorne
Councillor B. Melville

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF MARCH 24, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held March 24, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 New and Revised Policies re Gifts, Advertising, Corporate Sponsorship and Naming

COUNCIL

ACTION:

The Committee recommends that Council approve the new policies on "Advertising Signage in City Parks, Buildings & Facilities", on "Naming of City Parks, Buildings and Facilities" and approve the modified policies on "Corporate Sponsorship - Special Events & Celebrations" and on the "Gift Program."

App'd
Res. No. 371

16

The Committee recommends that the Coquitlam Little League be advised that the City will not agree to any more than a year-to-year commitment at the City's Blue Mountain Park Concession.

502-2 Award of Contract No. 96005 - Town Centre Park -
Park Development

**COUNCIL
ACTION:**

The Committee recommends that Council accept the lowest tender for Contract 96005 and that the City of Coquitlam enter into this contract with Double M Excavating Ltd., and such contract becoming binding upon the City of Coquitlam after it is duly executed by the Mayor and Clerk.

App'd
Rosh #372

502-3 Poirier Street Complex Lighting

The Committee recommends that staff be directed to address the poor lighting conditions which exist between the Social Recreation Centre and the Leisure and Parks Services Administration Office and to report back to the Leisure and Parks Services Committee on the matter.

502-4 Correspondence from Coquitlam Adanacs Requesting a
Grant/Credit to Host Season Opening Luncheon

**COUNCIL
ACTION:**

The Committee recommends that the request from the Coquitlam Adanacs for a \$500 rental credit or grant to host a luncheon be denied.

Rosh #373

502-5 Earth Week Activities

**COUNCIL
ACTION:**

The Committee recommends that Council receive the Report of the Director of Leisure and Parks Services dated 1997 April 2 entitled "Earth Week Activities."

The Committee recommends that the Chair of the Leisure and Parks Services Committee be included in the ceremonies related to Leisure & Parks Services functions as a standard practice.

App'd
Rosh #374

502-6 Coquitlam Youth Week Status Report - May 4-11, 1997

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 4.

502-7 Green Links Projects

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 4.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Parks, Open Space and Leisure Facilities Master Plan Advisory Committee Meeting Minutes - March 5, 1997
- T-2 Gender Equity Committee Meeting Minutes - March 25, 1997

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:30 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



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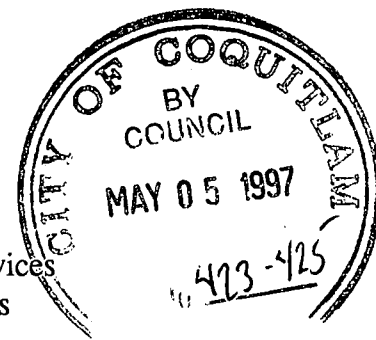
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
APRIL 28, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, April 28, 1997 at 4:30 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. Thorne
Councillor B. Melville

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
L. Cavan, Asst. Director, Major Facilities
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF APRIL 14, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 14, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Expression of Interest - Town Centre Recreation Centre

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 17.

The Director of Leisure and Parks Services advised that Expressions of Interest were received and a Request for Proposal will be sent to groups that are interested in operating the facility.

ll

502-2 Bid to Host 2000 B.C. Summer Games, 2002 B.C.
Winter/Summer Games

The Committee recommends:

COUNCIL

ACTION:

That Council support the bid to host the 2002 B.C. Summer Games.

502-3 Revised Lease for Sports Centre - Concession #2

The Committee recommends:

COUNCIL

ACTION:

That the Coquitlam Junior 'A' Lacrosse Club be granted the lease for Concession #2 including any surplus concession equipment not required by Leisure and Parks Services from May 1, 1997 to September 15, 1997, at a cost of \$400 per month plus GST, payable monthly, and that the Club obtain the necessary liability insurance coverage and further, that the Club comply with all Provincial health regulations related to serving of food.

502-4 Como Lake Wetland Plan - Public Open House

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 18.

502-5 Sports Centre Summer Event Schedule

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 11.

502-6 Outdoor Pool Schedule

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 02.

502-7 Ice Allocation at Planet Ice

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 02.

App'd
Res'n #424

App'd
Res'n #425

502-8 Gender Equity Statistics 2

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 April 21.

ITEM IV - OTHER BUSINESS

502-9 Westwood Plateau Golf

The Committee requested that the response from Mr. R. Zien to the correspondence of the Mayor dated 1997 April 21 be forwarded to the Leisure and Parks Services Committee for their information.

502-10 GVRD Parks

The Committee requested that staff determine the lease status of GVRD Parks within the City of Coquitlam.

502-11 Como Lake Road Widening

The Committee requested that staff bring forward a report to the next Leisure and Parks Services Committee that illustrates the existing road right-of-way and proposed road widening plan in relation to existing trees at Mundy Park adjacent to Como Lake Road.

502-12 Bicycle Path System

The Committee requested that staff bring forward a report that outlines the comprehensive bicycle path plan in Coquitlam.

ITEM V - TABLED ITEMS

- T-1 Volunteer Newsletter, April '97 - *The Volunteer View*
- T-2 1996 Annual Cemetery Report
- T-3 Leisure & Parks Services - Newspaper Clipping

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:44 pm.

Councillor L. Hollington
CHAIR

Trevor Wingrove
Deputy City Clerk



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Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
MAY 12, 1997

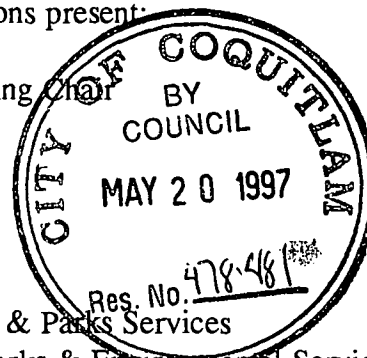
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, May 12, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor B. Melville, Acting Chair
Councillor D. Thorne

Committee Member Absent: Councillor L. Hollington

Staff Present:

- N. Cook, City Manager
- B. Elliott, Director, Leisure & Parks Services
- M. Nihls, Asst. Director, Parks & Environmental Services
- D. Palidwor, Park Planner
- T. Murphy, Supervisor of Traffic and Transportation
- A. Kersey, Engineering Technologist 2
- R. Innes, Planner 2
- W. Jones, City Clerk



ITEM I - MINUTES OF APRIL 28, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held April 28, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Como Lake Widening/Mundy Park

T. Murphy, Supervisor of Traffic and Transportation, and A. Kersey, Engineering Technologist 2, appeared to inform the Committee of plans to widen Como Lake Avenue and the proposed public processes with respect to the project.

502-2 Clearnet Cellular Antenna

Mr. B. Elliott, Clearnet, appeared to request approval to place a cellular antenna and an equipment storage building on and below a BC Hydro Tower located on the east side of Mundy Park.

The Committee recommends:

**COUNCIL
ACTION:**

That Council authorize staff to approve a request by Clearnet Cellular to install cellular telephone antenna and electrical equipment storage building on and within a BC Hydro tower located within BC Hydro statutory right-of-way located on the east side of Mundy Park, subject to the following conditions being met at no expense to the City:

- App'd
Res'n #480*
- a) Proof of Insurance naming City safe and harmless for any liability related to the installation and existence of the electrical equipment on City land;
 - b) Clearnet Cellular to pay the City a fee of \$1,000 per annum (or some other rate to the satisfaction of Council) for the right to gain access onto the right-of-way to check and monitor equipment when required;
 - c) Clearnet Cellular to be responsible for applying for and paying the full cost of all necessary permits, licences and approvals related to installing and maintaining the cellular equipment on BC Hydro's tower;
 - d) Clearnet Cellular to provide legible copies or other reasonable evidence that Clearnet Cellular has obtained all necessary and sufficient rights, licences, consents, permits, or authorizations from BC Hydro to install and maintain electrical equipment on their tower;
 - e) Clearnet Cellular to provide landscape screening around the base of tower to screen equipment storage building;
 - f) Clearnet Cellular to secure necessary approvals from Traffic and Transportation section of Engineering Department for gaining and constructing service vehicle access from Mariner Road right-of-way to the base of tower and to modify access to the tower if necessary at such time that future parking and/or other park improvements are constructed as part of the overall Mundy Park Master Plan;

g) other conditions deemed appropriate by City Council.

502-3 Northeast Coquitlam Parks & Open Space Plan

M. Nihls, Assistant Director, Parks and Environmental Services, and R. Innes, Planner, appeared to present information on the Parks and Open Space component of the Northeast Coquitlam.

502-4 Bramble Park Opening

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 May 2.

502-5 Offer by Wesbild Holdings and Parklane Homes to Provide
a Park Playground at Noons Creek Park

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 May 2.

502-6 Spani Pool Concession

The Committee recommends:

COUNCIL

ACTION:

That the Coquitlam Sharks Aquatic Club be authorized to operate the Spani Pool food concession during the 1997 swim season, at no charge, subject to the Club complying with all provincial and local health regulations and requirements.

*Appd
Resm R481*

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Letter from Coca-Cola Bottling Ltd. to Coquitlam Little League re Sponsorship of Scoreboard at Blue Mountain Park
- T-2 Newspaper Clipping
- T-3 Letter from R. Zien re Green Fees at Westwood Plateau

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:50 pm.

Councillor B. Melville
ACTING CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JUNE 9, 1997

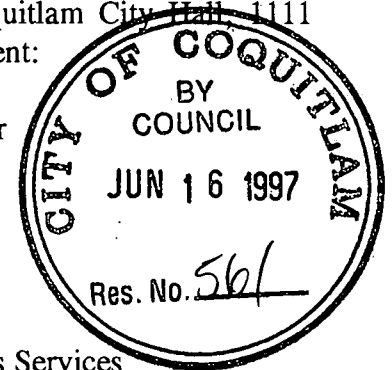
A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, June 9, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor B. Melville, Acting Chair
 Councillor D. Thorne

Committee Member Absent: Councillor L. Hollington

Staff Present:

N. Cook, City Manager
 B. Elliott, Director, Leisure & Parks Services
 M. Nihls, Asst. Director, Parks & Environmental Services
 L. Cavan, Asst. Director, Major Facilities
 R. Hicks, Director of Finance
 W. Jones, City Clerk



ITEM I - MINUTES OF MAY 12, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held May 12, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Oxford Heights Park Development - Delegation

Ms. L. Borzillo, 3308 Abby Lane, appeared to request that Council proceed with the development of the Oxford Heights Park. She said that the area is in desperate need of park facilities. Ms. Borzillo said that there are many children in the area and that there are no developed park facilities within easy walking distance. The Director, Leisure and Parks Services said that park development is not planned to proceed until 1998 and 1999.

The Meeting recessed at this time - 4:37 p.m.

The Meeting reconvened at this time - 6:13 p.m.

502-2 Optimists in Action Day/Greenstreets Canada Tree Planting

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 May 29.

502-3 Ladies 1997 Curling Zone Playdowns

The Committee deferred consideration of this item.

502-4 North Bramble Park - Vegetation Management Plan

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 May 30.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Letter from GVRD re Northeast Sector Greenways Plan
- T-2 Letter from the Eagle Ridge Residents' Association
- T-3 Letter from Vanier Elementary School re New Playground
- T-4 Dogwood Advisory Board Minutes - 1997 April 09
- T-5 Parks, Open Space & Leisure Facilities Master Plan Advisory Committee Meeting Minutes - April 15, 1997
- T-6 Parks, Open Space & Leisure Facilities Master Plan Advisory Committee Meeting Minutes - May 13, 1997
- T-7 Newspaper Ads

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - _____ pm.

Councillor B. Melville
ACTING CHAIR

Warren Jones
City Clerk



502

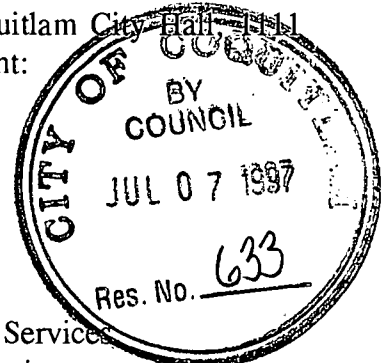
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JUNE 23, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, June 23, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor D. Thorne
Councillor B. Melville

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
M. Nihls, Asst. Director, Parks & Environmental Services
W. Jones, City Clerk



ITEM I - MINUTES OF JUNE 9, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held June 9, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Place Maillardville - Delegation/Presentation

S. Sullivan and I. Shodin appeared on behalf of the Association Habitat Maillardville to update the Committee on the goals of, and activities at Place Maillardville.

Handwritten initials

502-2 Play for All Committee

The Committee received the Report of the Director of Leisure and Parks Services dated June 12, 1997.

502-3 Mundy Park Bicycle Trail

The Committee discussed issues around the Mundy Park bicycle trail and access to trail systems.

ITEM IV - OTHER BUSINESS

502-4 Douglas Fir Tree

The Committee discussed the issue of a large Douglas Fir tree located on property at the Southeast corner of Walton and Erskine.

ITEM V - TABLED ITEMS

- T-1 Letter from Ministry Responsible for Multiculturalism, Human Rights and Immigration re British Columbia Multiculturalism History Fair/ Multiculturalism Week
- T-2 Cultural Task Force Minutes - May 28, 1997
- T-3 Cultural Task Force Minutes - June 11, 1997
- T-4 Dogwood Advisory Board Minutes - May 14, 1997
- T-5 Parks, Open Space & Leisure Facilities Master Plan Advisory Committee Meeting Minutes - June 3, 1997
- T-6 Letter to Coquitlam Lawn Bowling Club dated June 13, 1997
- T-7 Newspaper Ads

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:15 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



502

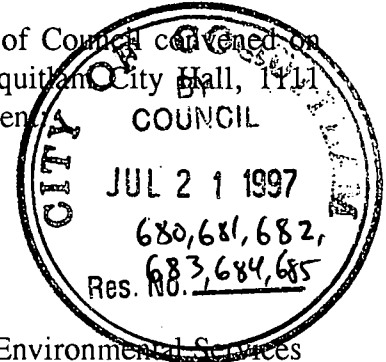
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JULY 14, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, July 14, 1997 at 4:30 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
 Councillor D. Thorne
 Councillor B. Melville

Staff Present: M. Nihls, Asst. Director, Parks & Environmental Services
 L. Cavan, Asst. Director, Major Facilities
 J. Wilkie, Asst. Treasurer-Budgets
 W. Jones, City Clerk



ITEM I - MINUTES OF JUNE 23, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held June 23, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 DCC Interest Bylaw

COUNCIL

ACTION: The Committee recommends that "City of Coquitlam Parkland Development Cost Charge Interest Reserve Fund Expenditure Bylaw No. 3121, 1997" be given three readings.

DMS

502-2 Northeast Sector Greenways Plan

COUNCIL

ACTION: The Committee recommends that Council endorse the Northeast Sector Greenways Planning initiative proposed by the GVRD and that City staff provide input and assistance as required.

502-3 Dogwood Pavilion's Annual General Meeting - June 25, 1997

COUNCIL

ACTION: The Committee recommends that Council approve the motion approved by the membership attending Dogwood Pavilion's Annual General Meeting on 1997 June 25 to add a second Vice-President position to the Advisory Board and to amend DPP 4-7 with the necessary changes to include a second Vice-President position.

502-4 Town Centre Tennis Courts - Access Control

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 June 30. The Committee discussed issues related to charging fees for access to outdoor tennis courts.

502-5 Vandalism to Park Property

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 June 27.

502-6 Junior, Adult and Senior Ladies Curling Zone Playdowns

COUNCIL

ACTION:

- 1) The Committee recommends that Council authorize a blended ice rental rate of \$24.00 per draw per sheet be created for the Ladies Zone Playdowns;
- 2) The Committee recommends that in the 1998 fees and charges process, staff recommend an ice rental rate for the junior curling program and bonspiel rates.

502-7 Pinnacle Indoor Skate Park

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 June 30.

502-8 Coquitlam Farmers' Market and Festival

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 July 3.

502-9 Registration Figures for Various Groups at the Sports Centre

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 July 3.

502-10 Maple Creek Habitat Restoration Project

The Committee received the Report of the Director of Leisure and Parks Services dated 1997 July 3.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Letter from S. D'Souza dated June 13, 1997 and response from Barry Elliott dated June 19, 1997
- T-2 Dogwood Advisory Minutes - June 11, 1997
- T-3 Newspaper Ads

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:00 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk

CITY OF

COQUITLAM



502

Mayor L. Sekora

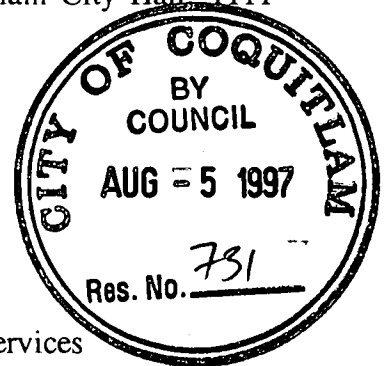
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
JULY 28, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, July 28, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville

Committee Members Absent: Councillor D. Thorne

Staff Present: N. Cook, City Manager
B. Elliott, Director, Leisure & Parks Services
W. Jones, City Clerk



ITEM I - MINUTES OF JULY 14, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held July 14, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Delegation - Town Centre Seniors re Pay Parking

Ms. D. Norton, Chairperson, Ms. A. Bebington, Vice Chair, Mr. G. Hodson, Secretary and Mr. A. Vereugde appeared on behalf of the Town Centre Seniors to request that the Town Centre Seniors be exempt from paying parking at the new Pinetree Community Centre. Mr. Hodson outlined the rationale for providing free parking for seniors.

AK

502-2 Parkland Development DCC Fund

The Committee received the Report of the Director, Leisure & Parks Services, dated July 22, 1997 entitled "Parkland Development DCC Fund."

502-3 Coquitlam Youth Week '97 Summary Report: May 4-May 11, 1997

The Committee received the Report of the Director, Leisure & Parks Services dated July 21, 1997 entitled "Coquitlam Youth Week '97 Summary Report: May 4 - May 11, 1997"

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

T-1 Newspaper Ad - Pinnacle Skate Park

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 4:38 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

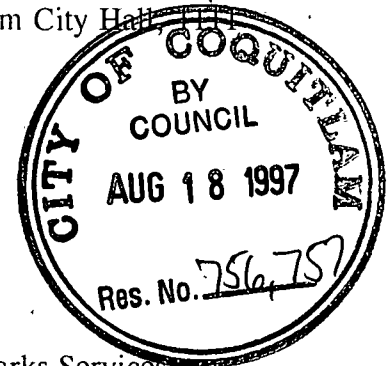
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
AUGUST 11, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, August 11, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville

Committee Members Absent: Councillor D. Thorne

Staff Present: N. Cook, City Manager
B. Elliott, General Manager, Leisure & Parks Services
E. Ash, Asst. Director, Community Leisure Services
R. Daykin, Superintendent-Parks Operations
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF JULY 28, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held July 28, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 GVRD Delegation: Rick Hankin, Manager, Regional Parks;
Paul Skydt, Administrator of Planning & Research;
Freida Schade, Area Superintendent

Mr. Hankin provided an overview of the GVRD Parks including an inventory of the land holdings and costs for the provision of these parks. He further outlined the anticipated growth of GVRD Parks from 1997-2005 and the capital and operating investments into the park system. Mr. Hankin further provided information on the partnership program and revenue projects that are important for the ongoing maintenance and development of regional parks.

M

Ms. F. Schade provided information on the Regional Parks that are commonly used by Coquitlam residents.

Belcarra Park: Ms. Schade stated that a new roadway to the park has been constructed in order to develop forest access to the forested trail portion of the park and to relieve local roads of regional park traffic. Future development of this park includes a new picnic area, restoration of a heritage building and opening of three beaches by 2004. She added that an overflow parking lot may be considered prior to this date. She added that the trail system for Buntzen Ridge may be considered for expansion by GVRD Parks.

Widgeon Marsh: Ms. Schade explained that access to the park from Quarry Road was closed to the public except for special occasions that are scheduled in advance. She stated that expansion was planned for 2005 with appropriate public consultation.

Colony Farm: Ms. Schade stated that GVRD Parks took title of this park on 1996 December 24 and currently includes one full-time staff person. She stated that the Colony Farm Task Force is evolving into a Park Association and implementing the principles of the Colony Farm Land Use Plan. She further detailed some short-term plans for the park including marsh development, hedge row planting, tree planting and maintenance for wildlife development. Ms. Schade further stated that day park development, trail and bridge maintenance were scheduled for 2002.

Minnekhada and Minnekhada Farm: Ms. Schade stated that a crown grant was received to restore and service the farm site and provide public access to these facilities, although only a portion of the improvements were currently funded and that the GVRD was seeking partnerships for this work. She added that minor building and drainage improvements were being completed now and that equestrian facilities were being considered for the future.

Mr. P. Skydt provided information on the GVRD Greenways Plan objectives and outlined the planning timeframe for the Greenways Plan and a preliminary list of the participating agencies.

Mr. Hankin outlined the role of GVRD Parks in the context of provincial and municipal parks. He further stated that ongoing park improvements would be funded as GVRD Parks was able to take on additional operating and maintenance costs associated with the improvement.

502-2 Trans Canada Trail

**COUNCIL
ACTION:**

That Council endorse the proposed Trans Canada Trail route in Coquitlam.

502-3 Vandalism to Park Property

The Committee received the Report of the General Manager, Leisure and Parks Services dated 1997 August 1.

Councillor Hollington asked that this item be brought forward to the appropriate Community Policing Committee to discuss the merits of soliciting assistance from local community groups in patrolling the park.

502-4 Vending at Pinetree Community Centre

The Committee received the Report of the General Manager, Leisure and Parks Services dated 1997 July 30.

502-5 Expansion of Mackin Park Fieldhouse by Coquitlam Minor
Football Association

The Committee received the Report of the General Manager, Leisure and Parks Services dated 1997 August 1.

Councillor Melville asked that staff provide a report on the batting cage construction at Mackin Park and score board installation at Blue Mountain Park.

App'd
Res'n #757

502-6 Naming of North Park - Official Name: Hampton Park

The Committee received the Report of the General Manager, Leisure and Parks Services dated 1997 August 1.

ITEM IV - OTHER BUSINESS

CCAC - Locker Opening Procedure

The General Manager, Leisure and Parks Services, provided an overview of the recent theft at CCAC and stated that new procedures are being developed to address this issue.

ITEM V - TABLED ITEMS

- T-1 BC Special Olympics - 1997 Provincial Summer Games
- T-2 Newspaper Ad

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:45 p.m.

Councillor L. Hollington
CHAIR

Trevor Wingrove
Deputy City Clerk

CITY OF

COQUITLAM



502

Mayor L. Sekora

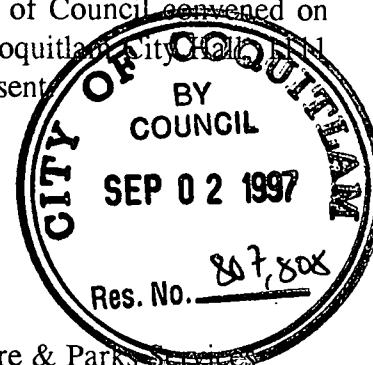
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
AUGUST 25, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, August 25, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville
Councillor D. Thorne

Staff Present:

N. Cook, City Manager
B. Elliott, General Manager, Leisure & Parks
E. Ash, Asst. Director, Community Leisure Services
R. Daykin, Superintendent-Parks Operations
L. Cavan, Asst. Director, Major Facilities
W. Jones, City Clerk



ITEM I - MINUTES OF AUGUST 11, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held August 11, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Pinetree Community Centre - Fees and Charges

COUNCIL

ACTION: The Committee recommends that Council approve the interim Fees & Charges at the Pinetree Community Centre for the period September through December 1997 as described in the Report of the General Manager, Leisure & Parks Services dated August 18, 1997.

A handwritten signature in black ink, appearing to be "L. Sekora".

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

T-1 Newspaper Ad

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 4:26 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



502

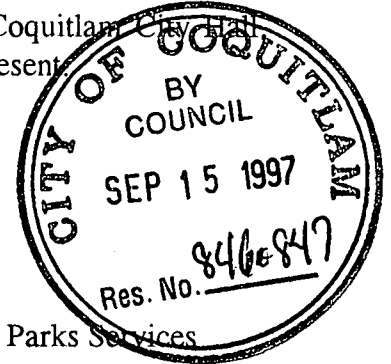
Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
SEPTEMBER 08, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, September 08, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present.

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville
Councillor D. Thorne

Staff Present: N. Cook, City Manager
B. Elliott, General Manager, Leisure & Parks Services
W. Jones, City Clerk



ITEM I - MINUTES OF AUGUST 25, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held August 25, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Sports Centre Main Arena 'Mezzanine Level' Food
Concession - Lease by Coquitlam Minor Hockey Association

The Committee recommends that:

COUNCIL ACTION:

Council authorize the Coquitlam Minor Hockey Association to lease and operate Sports Centre Concession #2 (Upper Concession) for the period September 15, 1997 to March 31, 1998 at a rental rate of \$400 per month, plus GST (subject to change as of January 1998), payable monthly, providing that the organization complies with Provincial health regulations relating to the serving of food.

App'd Res # 847

ML

502-2 Coquitlam Lawn Bowling Club

The Committee recommends that the request by the Coquitlam Lawn Bowling Club for additional social, storage and clubhouse space be referred for consideration during 1998 budget deliberations.

502-3 Treefest '97

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 September 02.

502-4 Mariner Park - Tree Removal

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 September 02.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

T-1 Newspaper Ad

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 4:40 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

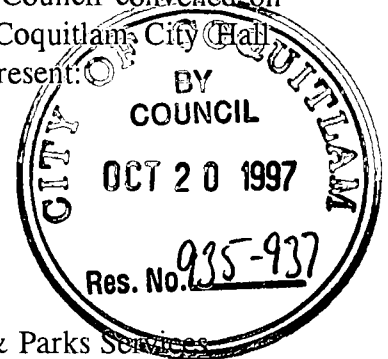
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
OCTOBER 14, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Tuesday, October 14, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville
Councillor D. Thorne

Staff Present:

N. Cook, City Manager
B. Elliott, General Manager, Leisure & Parks Services
R. Hicks, General Manager, Corporate Services
W. Jones, City Clerk
E. Ash, Asst. Director, Community Leisure Services
M. Nihls, Asst. Director, Parks & Environment Services
L. Cavan, Asst. Director, Major Facilities
J. Rowledge, Coordinator Senior Services



ITEM I - MINUTES OF SEPTEMBER 08, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held September 08, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Dogwood Pavilion Video Presentation

Mr. F. Bull appeared on behalf of the Dogwood Advisory Board to introduce the Dogwood Pavilion Video that was played for the Committee.

Councillor Hollington congratulated Mr. Bull and all those involved in the production at the excellent video.

502-2 Town Centre Recreation Centre - Facility Use Agreement

COUNCIL

ACTION:

The Committee recommends that Council approve the Facility Use Agreement as negotiated with Eagleridge Westwood Youth Soccer Association and the Coquitlam Cheetahs Track and Field Club.

*App'd
Res'n # 936*

502-3 1998 Fees and Charges

COUNCIL

ACTION:

The Committee recommends that Council approve the approach outlined in the Report of the General Manager Leisure and Parks Services dated October 14, 1997 as the basis upon which to develop the 1998 Fees and Charges.

*Deferred to
Nov. 03/97
Res'n # 937*

502-4 Green Links Projects - Fall 1997

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 October 6.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Recreation Rendezvous Brochure
- T-2 Local Newspaper Advertisements

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:33 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES OCTOBER 27, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, October 27, 1997 at 4:46 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor B. Melville, Acting Chair
Councillor D. Thorne

Committee Member Absent: Councillor L. Hollington

Staff Present: B. Elliott, General Manager, Leisure & Parks Services
R. Hicks, General Manager, Corporate Services
E. Ash, Asst. Director, Community Leisure Services
M. Nihls, Asst. Director, Parks & Environment Services
W. Jones, City Clerk



ITEM I - MINUTES OF OCTOBER 14, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held October 14, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Cultural Policy & Plan

COUNCIL ACTION:

The Committee recommends that Council give consideration to the policy recommendations of the Cultural Policy Task Force as follows:

1. That the City expand the role of Leisure & Parks Services and the Leisure & Parks Services Committee to include responsibility for arts and culture in Coquitlam, and that a staff position within Leisure & Parks Services be considered as a component of the 1989 budget. (See Policy Issue #1, page 8 of the Cultural Policy & Plan.)

*see Resl's
976-987*

mm

2. That the name "Leisure & Parks Services" be changed to "Leisure, Parks & Cultural Services" and that the name "Leisure & Parks Services Committee" be changed to "Leisure, Parks & Cultural Services Committee." (See Policy Issue #1, page 8.)
3. That a Cultural Advisory group be established to act as an advocate for cultural activities in the community and that staff liaise with the advisory group. (See Policy Issue #2, page 10.)
4. That community-based task forces be created to assist when the City is planning new cultural facilities and, further, that all such task forces include representation from, and report to, the Leisure, Parks & Cultural Services Committee. (See Policy Issue #3, page 12.)
5. That the City continue to support efforts within the Arts Community to increase participation and foster an appreciation and understanding of the cultural life in the community. (See Policy Issue #4, page 14.)
6. That the City continue to support access to cultural activities for persons with disabilities. (See Policy Issue #5, page 16.)
7. That the City continue to implement its Multiculturalism Policy. (See Policy Issue #6, page 17.)
8. That the City commit to consultation with and employment of local artists for its projects and celebrations, given equivalent competency and cost factors. (See Policy Issue #7, page 18.)
9. That the Leisure, Parks & Cultural Services Committee ensure that a diverse range of instructional cultural programs are provided by the agencies supported by the City and through cooperative partnerships with other agencies. (See Policy Issue #8, page 20.)
10. That the City develop strategies to encourage aesthetic, environmental and heritage improvements to the community. (See Policy Issue #9, page 22.)
11. That the City encourage the development of cultural tourism in recognition of its economic and intrinsic community benefits. (See Policy Issue #10, page 24.)

12. That the City continue to fund and encourage funding from the private sector, the federal and provincial governments and other sources to support cultural services in the community. (See Policy Issue #11, page 26.)

502-2 Sportsfield Sustainability

COUNCIL

ACTION:

That Council receive the Report of the General Manager Leisure and Parks Services dated 1997 October 20 and that the matter be referred to 1998 budget deliberations for consideration.

Appd
Resin # 974

502-3 Junior, Adult & Senior Ladies Curling Zone Playdowns

COUNCIL

ACTION:

The Committee recommends that the blended rate of \$24 per draw per sheet be maintained for the Curling Zone Playdowns.

Appd
Resin # 975

502-4 Community Development Initiative

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 October 20.

502-5 Outdoor Pool Attendance Report

The Committee received the 1997 outdoor pool attendance and recovery rate comparisons for information.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

T-1 Family Week Advertisement

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 6:05 p.m.

Councillor B. Melville
ACTING CHAIR

Warren Jones
City Clerk



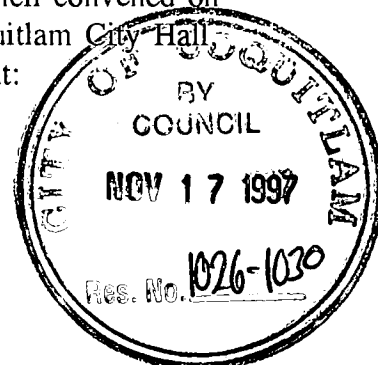
502

Mayor L. Sekora

LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
NOVEMBER 10, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, November 10, 1997 at 4:00 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville
Councillor D. Thorne



Staff Present: N. Cook, City Manager
B. Elliott, General Manager, Leisure & Parks Services
M. Nihls, Manager, Parks & Environmental Services
L. Cavan, Manager Major Facilities
W. Jones, City Clerk

ITEM I - MINUTES OF OCTOBER 27, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held October 27, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Delegation - Coquitlam Sharks Triathlon

Ms. C. Brown and Mr. J. Brown appeared on behalf of the Coquitlam Sharks to request that the City assist the Club by reducing or waiving the cost of providing street preparation services for the Coquitlam Shark's Triathlon.

COUNCIL

ACTION:

The Committee recommends that consideration of the Coquitlam Sharks request for funding assistance for the triathlon be referred to the 1998 budget for consideration.

*App'd
Res'n # 1027*

502-2 Tree Cutting Permit Application 97-004:
2950 Panorama Drive, Access Road

The Committee deferred consideration of Tree Cutting Permit 97-004, to the November 24, 1997 Leisure & Parks Services Committee meeting.

502-3 Tree Cutting Permit Application 97-005:
1950 King Albert Avenue

COUNCIL

ACTION:

The Committee recommends that Council approve Tree Cutting Permit 97-005, subject to the terms and conditions of the permit.

*App'd
Res'n # 1028*

502-4 Minor Hockey - Grant Request

COUNCIL

ACTION:

The Committee recommends that Council refer the request from the Coquitlam Minor Hockey Association for direct financial support for consideration during the 1998 Budget process.

*App'd
Res'n # 1029*

502-5 Reallocation of 1997 Approved Capital Funds

COUNCIL

ACTION:

The Committee recommends that Council authorize the reallocation of funds originally designated for electrical upgrades at the Poirier Recreation Centre (\$32,000) for the replacement of the Mike Butler Room floor at Dogwood Pavilion.

*App'd
Res'n # 1030*

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Leisure & Parks Services Newspaper Ads
- T-2 Letter from Ministry of Environment, Lands and Parks re Enclosure
of Roadside Ditches, and other Watercourses

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 4:55 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



502

Mayor L. Sekora

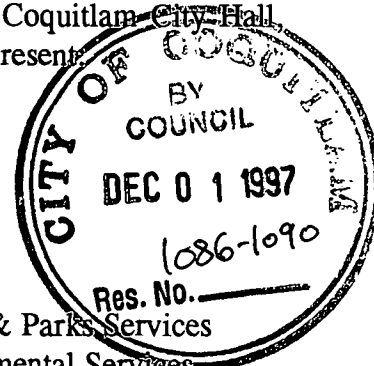
LEISURE & PARKS SERVICES REGULAR COMMITTEE MEETING MINUTES
NOVEMBER 24, 1997

A Regular Meeting of the Leisure and Parks Services Committee of Council convened on Monday, November 24, 1997 at 4:15 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor L. Hollington, Chair
Councillor B. Melville
Councillor D. Thorne

Staff Present:

N. Cook, City Manager
B. Elliott, General Manager, Leisure & Parks Services
M. Nihls, Manager, Parks & Environmental Services
L. Cavan, Manager Major Facilities
E. Ash, Asst. Director Community Leisure Services
W. Jones, City Clerk



ITEM I - MINUTES OF NOVEMBER 10, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held November 10, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 Mundy Park Bicycle Path and Parking Lot

COUNCIL

ACTION: The Committee recommends that Council affirm the inclusion of the perimeter recreational bicycle path along Como Lake Avenue as an integral component of the Mundy Park Master Plan, and that placement of a gravel sub-base be authorized from the 1997 budget.

A handwritten signature in dark ink, appearing to be 'MS'.

COUNCIL

ACTION: The Committee recommends that the parking lot at Como Lake Avenue and Baker Drive for Mundy Park access be deleted from the Mundy Park Master Plan.

502-2 Park Gift Program

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 November 14.

502-3 25th Anniversary of Chimo Pool

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 November 20.

502-4 Security at CCAC and Chimo Pool

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 November 20.

502-5 Tree Cutting Permit Application 97-004: Panorama Drive,
Access Road

COUNCIL

ACTION: The Committee recommends that Council approve Tree Cutting Permit 97-004, subject to the terms and conditions of the permit.

502-6 Urban Salmon Habitat Program - Grant

COUNCIL

ACTION: The Committee recommends that Council authorize staff to apply for a partnership grant with the Ministry of Environment Lands & Parks under the Urban Salmon Habitat Program in the amount of \$40,000.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Article - Public-Private Partnerships in Richmond - Arenas and Aquatics
- T-2 Streamside Protection Workshop

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:27 p.m.

Councillor L. Hollington
CHAIR

Warren Jones
City Clerk



Mayor L. Sekora

**LEISURE & PARKS SERVICES & ENVIRONMENT REGULAR
COMMITTEE MEETING MINUTES
DECEMBER 8, 1997**

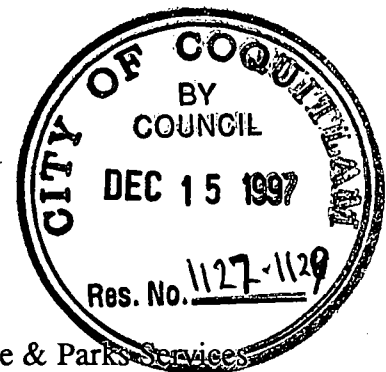
502

A Regular Meeting of the Leisure and Parks Services and Environment Committee of Council convened on Monday, December 8, 1997 at 4:12 pm in the Committee Room, Coquitlam City Hall, 1111 Brunette Avenue, Coquitlam, B.C. with the following persons present:

Committee Members Present: Councillor D. Thorne, Chair
Councillor J. Kingsbury
Councillor B. Melville

Other Councillors Present: Councillor J. Stangier

Staff Present: N. Cook, City Manager
B. Elliott, General Manager Leisure & Parks Services
M. Nihls, Manager Parks & Environmental Services
E. Ash, Manager Leisure Services East
T. Wingrove, Deputy City Clerk



ITEM I - MINUTES OF NOVEMBER 24, 1997

The Committee approved the Minutes of the Leisure and Parks Services Regular Committee Meeting held November 24, 1997.

ITEM II - BUSINESS ARISING FROM MINUTES

Nil

ITEM III - NEW BUSINESS

502-1 West Coast School of Mountain Biking/Mountain Biking
Clubs of School District No. 43

Mr. J. Tvergyak and Ms. J. Jones appeared before the Committee to request permission to construct a 1.25 km mountain bike trail under the BC Hydro right-of-way adjacent to Mundy Park. Mr. Tvergyak stated that the trail would serve as a teaching/training area for District No. 43 mountain bike clubs and open to all residents. He also provided a summary of the project

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and stated that it has been supported by BC Hydro. He further stated that the benefits to students and the community was tremendous and asked for the City's support of this proposal.

Ms. J. Jones, Director of the West Coast School of Mountain Biking, provided a brief overview of the sport of mountain biking and the involvement of students and residents generally in the province of British Columbia and the City of Coquitlam. Ms. Jones outlined the possible construction approach to the trail system and stated that there was no need for additional facilities or lights with the bike trail proposal.

Mr. Tvergyak stated that the proposed bike trail would be designed by students in consultation with City staff and with due consideration to the liability concerns of the City.

Ms. Jones stated that the trail could be designed at an easier to intermediate level with all "obstacles" inside the loop or have varying difficulties of "obstacles" constructed as part of the trail itself. She added that the West Coast School of Mountain Biking used portable obstacles and, from her perspective, the first approach was preferred. She further stated that the level of difficulty would not be challenging enough for elite competitions but rather for recreational use.

The Committee recommends:

**COUNCIL
ACTION:**

*32 Resha
#1128*

That Council support the concept of a bike trail at no cost or unusual liability exposure to the City subject to approval of the configuration by Parks and Environmental Services and support by the School District and BC Hydro.

502-2 First Nite

The Committee received the Report of the General Manager Leisure and Parks Services dated 1997 December 1.

It was noted that \$7,500 was allocated in 1997 for the First Nite event and \$10,000 for 1998.

502-3 Robinson Memorial Park - Short Term Capital Loan
Authorization Bylaw No. 3171, 1997

The Committee recommends:

COUNCIL

ACTION: That "City of Coquitlam Short Term Capital Loan Authorization Bylaw No. 3171, 1997" be read three times.

ITEM IV - OTHER BUSINESS

Nil

ITEM V - TABLED ITEMS

- T-1 Newspaper Ad
- T-2 Community Development Initiative
- T-3 Connecting Coquitlam Communities Questionnaire

ITEM VI - ADJOURNMENT

The Chair declared the Meeting adjourned - 5:19 p.m.

Councillor D. Thorne
CHAIR

Trevor Wingrove
Deputy City Clerk

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25/4 #1129