



City of Coquitlam Council
and
Office of the City Clerk fonds

Arranged and Described

By

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July-September 2000

Revised August-September 2004

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This project has been made possible by financial assistance from the Government of Canada through the National Archives of Canada and the Canadian Council of Archives

CITY OF COQUITLAM COUNCIL AND OFFICE OF THE CITY CLERK
FONDS

DESCRIPTIVE INVENTORY

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City of Coquitlam Council and Office of the City Clerk fonds [textual record, textual record : microform]. -- 1891-2003; predominant 1891-1997

32 m of textual records

397 microfilm reels

Administrative history:

The position of the City Clerk was established at the first meeting of the District of Coquitlam Council on August 22, 1891 and R.D. Irvine was engaged at the salary of “not more than \$50.00 for the balance of year”. Originally the treasurer, assessor and records manager for the District, the City Clerk eventually became Municipal Council liaison with a separately appointed Treasurer. The Clerk’s chief function is to be secretary to Council, Council Select and Special Committees, to the court of property tax revision and secretary to the Board of Variance and Family Court Committee. The Clerk is responsible for Council correspondence and for civic public relations. The Clerk is also the Returning Officer for elections to Council and the School Board and is the custodian of the municipality’s bylaws. Since the Clerk’s Office has responsibility for record keeping, its records serve as one of the more diverse sources documenting Coquitlam’s development as a municipality.

The area between New Westminster and Pitt River along the Fraser River in British Columbia became settled in the pursuit of trapping, fishing and logging beginning in the 1820’s. Industry and significant settlement began with the opening of Fraser Mills sawmill on the north bank of the Fraser in the last years of the 19th century. Coquitlam comprised an area of approximately sixty-five square miles that had been surveyed by Royal Engineer A.L. Breakenridge in 1863. By the late 1880s, it became evident that the area should be incorporated into a Municipal District, and to this end, a petition was made by a majority of the landowners and pre-emptors living in the area. By letters patent dated 25 July 1891, the area was incorporated as the Corporation of the District of Coquitlam. The letters patent called for the nomination of five councillors and a reeve and the first meeting of a municipal council were assembled in Kelly’s Hall in 1891 at Westminster Junction, now within the City of Port Coquitlam. The first reeve was R.B. Kelly and the first councillors were E.A. Aitkins, James Fox, S.W. Selman, James Morrison and J. Shennan. The first City Clerk was R.D. Irvine.

In 1893, that portion of the Maple Ridge Municipality between the newly formed District of Coquitlam and the Pitt River was added to Coquitlam municipality. The City of Port Coquitlam and the District of Fraser Mills both ceded from the District of Coquitlam in 1913 in order to limit their tax liability for the development of the rapidly growing Coquitlam District and to establish their own tax base, taking just over a almost 7000 acres of land away from the Coquitlam District. Fraser Mills rejoined the District on 1 November 1971, when both districts revoked their letters patent and a new letters patent was proclaimed incorporating the area as the District of Coquitlam. Supplementary letters patent were issued in 1973 and 1986 to reflect changes in municipal boundaries. Effective 1 December 1992, the District of Coquitlam’s status was changed by new letters patent to that of a city municipality and it became known as the City of Coquitlam. Today, it is bordered by the municipalities of Port Moody, Port Coquitlam, Burnaby and New Westminster as well as the Fraser River to the south, Pitt River to the east and the Coastal

Mountains to the north. It includes the community of Maillardville, a region near Fraser Mills settled by French Canadians in the early years.

History of the municipality's bylaws indicates both the remoteness of the region and its rapid urbanization. Road taxation began in 1897, the sale of liquor was first regulated in 1909 and municipal health regulations were first passed in 1912. Coquitlam had electricity by 1911, and plans for running water began in 1916. The building of a separate fire hall in 1946 and expansion of water service in the mid-1950s indicate a particularly vigorous period of population growth. The municipality assumed responsibility for paved roads and sidewalks by 1961. Zoning changes in the 1970s and 1980s reflect a change in land use from agricultural to single-family suburban residential and low-density apartment housing. An average of two development permits was issued every month by the early eighties.

The town centre, developed in the mid 1970s, provides cultural and recreational facilities and includes a public safety building, a new City Hall, community centre, a high school and college. The population of Coquitlam has doubled from the 1970s to the present day. A dyking project began in the 1990s has eliminated the Coquitlam River flooding and bridge washouts that sometimes occurred in the last century.

City Clerks, District and City of Coquitlam

R.D. Irvine 1891-1899
John Smith 1899-1913
A. Haliburton 1913-1917
Robert Newman 1918-1927
Alan M. Shaw 1928
William Russell 1928-1947
F.L. Pobst 1947-1972
R.A. Leclair, acting clerk, 1965, 1966 1967
H.F. Hockey, acting clerk, 1967
Ted Klassen, acting clerk, 1967
Ted Klassen, 1972-1991
Sandra Aikenhead, 1991-1994
Warren Jones, 1994-2000
Trevor Wingrove, 2000-2002
Sonia Santarossa, 2002-present

Reeves and Mayors, District and City of Coquitlam

R.B. Kelly 1891-1896
E.A. Atkins 1897-1903
Ralph Booth 1904-1908
D.E. Welcher 1909-1910
James Mars 1911-1913
L.E. Marmont 1918-1922

George H. Proulx 1923
R.C. MacDonald 1924-1941
J.W. Oliver 1942-1944
L.J. Christmas 1945-1969
J.L. Ballard 1970-1971
James L. Tonn 1972-1983
Louis Sekora 1984-1998
Jon Kingsbury 1998-present

Scope and Content:

Fonds consists of records generated in the course of municipal business by the City Clerk's office and Council, including the provision of public safety, health and welfare and in the execution of public works, the licensing and the zoning of land, tax collection, assessment, and the administration of elections.

Records include the City of Coquitlam's [bylaws](#), [correspondence](#), [regular](#) and [executive council minutes](#) and their [indexes](#), [Council committee minutes](#), [security dockets](#) composed of legal documents, [public hearing minutes](#); [city manager's reports to Council](#).

Notes:

Source of supplied title proper:	Title based on contents of the fonds
Restrictions:	Some restrictions - see series descriptions for details
Finding Aids:	Descriptive inventory available (file level control).
Accruals:	Further accruals are expected
Location:	City Clerk's Office, City of Coquitlam

Clerk's Office files [textual record : microform] : [1891-1994]. – Microfilmed 1962-1995

397 microfilm reels : negative, silver halide ; 16mm

Series consists of Clerk's correspondence arranged alphabetically by subject. Subjects range from permit applications, auctions, air pollution, budgets, electrical and water service, elections, finance, garbage disposal, the Historical Society, insurance claims, the library, parks, public hearings, schools, recreation, superannuation, voters' lists, tax assessment and zoning. Alphabetic miscellaneous files proceed each letter block and in some years as a block of "miscellaneous A-Z" files are located together at the beginning of annual block.

Earliest material was filmed in 1961 and subsequent filming was done roughly on an annual basis. Filming was done in batches, with closed files pulled for filming and active ones carried forward to the next year. Specific titles of filmed files are listed along with notes regarding their annual status (i.e. pulled or brought forward), in a series of annual indexes. An index to the individual microfilm reels was created in the 1990s.

Notes:

Source of supplied title proper:	Title taken from Clerk's Office files index series
Access restrictions:	Access subject to the provisions of the Freedom of Information and Protection of Privacy Act (RSBC 1996, ch. 165). See Records Management Coordinator for details
Finding aids:	Annual file indexes are maintained by the Clerk's Office and transferred regularly to archives
Location:	Reels 1-56, 89-95, 195-202, 224-251, 305-311, 346-352, 456-504, 550-566, 623-657, 725-742, 824-838F, 891-899, 950-961, 997-1010, 1035A-1044A, 1070-1086, 1115-1119A, 1252-1271, 1534-1612

[File List](#)

Clerk's Office files indexes [textual record]. -- 1968-1995

4 cm of textual records

Series consists of annual file lists used in conjunction with the Clerk's Office files series, arranged chronologically. Also includes a list of microfilm contents for the correspondence filmed between 1962 and 1986. The first several reels' contents are specifically listed reel by reel; after 1974, reel numbers are simply annotated on copies of the file indexes.

Index to the microfilm was created in the 1990s.

Notes:

Source of supplied
title proper:

Title based on contents of series

Dates of Creation:

1969 and 1986 indexes do not appear to have survived

Access Restrictions:

Open

Location:

Box 175

[File List](#)

Bylaws [textual record]. -- 1891-2003

8.3 m of textual records

Series consists of all bylaws passed, signed and sealed by Municipal Council, the governing body of the City of Coquitlam. Includes some bylaws that did not get past the final reading. Bylaws are pertinent to all aspects of municipal government including taxation, land and building regulation, public health and safety, culture and recreation, licensing and public works. Series includes appendices such as maps and engineering drawings. Arranged chronologically.

Early bylaws are bound in volumes; later ones are filed individually. The bylaws are numbered sequentially, but numbering begins again at #1 in 1971 when the District of Fraser Mills amalgamated with the District of Coquitlam. In some references the original bylaw numbers are preceded by the letter "A" to distinguish them from the more recent bylaws.

Notes:

Source of supplied
title proper:

Title based on contents of series

Physical description:

The first 46 bylaws are handwritten

Originals and
reproductions:

Microfilm copy of bylaws 1 to 1500 exists

Access restrictions:

None

Finding aids:

Electronic index is maintained by the City Clerk's Office

Location:

Boxes 66-114, 194-202, 222-227

Images: Images are available using the city's online [Council Bylaw Library search](#)

Bylaws predating 1991 were scanned with the financial assistance of the Government of Canada through the national archives of Canada and the Canadian Council of Archives

[File List](#)

Regular Council minutes [textual]. -- 1891-1997

2.8 m of textual records

Series consists of the minutes of City Council meetings, the official record of the discussion and decision-making activities of the governing body of the City of Coquitlam. The minutes address all aspects of local municipal government, including municipal taxation, land and building regulation, public health, safety, culture and recreation, and public works. Confidential or sensitive issues are addressed in Executive Council meetings, the minutes of which are maintained as a separate series. Arrangement of minutes is chronological.

Notes:

Source of supplied title proper:

Title based on contents of series

Dates of Creation:

1897-1908 and 1964 minutes have not survived.

Physical Description:

Handwritten until 1918

Originals and reproductions:

Microfilm copy exists for 1891 to 1954 and 1964 minutes

Location:

Boxes 1-18, 205-208, 222

Images:

Images are available using the city's online [Council Minutes Library search](#)

Minutes predating 1991 were scanned with the financial assistance of the Government of Canada through the national archives of Canada and the Canadian Council of Archives

[File List](#)

Executive Committee minutes [textual record]. -- 1971-1997

65 cm of textual records

Series consists of the minutes of meetings of the Executive Committee of Council. The meetings deal with confidential issues and, as such, are “in camera” or closed to the public. The issues addressed include those related to personnel, labour relations, property security, law enforcement, litigation affecting the municipality, and land acquisition or disposal. Meetings are attended by Council members and required staff, including City Manager, Municipal Solicitor, and departmental directors or general managers.

Notes:

Source of supplied
title proper:

Title based on contents of series

Access restrictions:

Access subject to the provisions of Freedom of Information and Protection of Privacy Act (RSBC 1996, ch. 165). See Records Management Coordinator for details

Location:

Boxes 19-21, 209-210

[File List](#)

Council resolutions indexes [textual record]. -- [circa 1913], 1 June 1952-1990

2.1 m of textual records

Series consists of Council resolutions indexed alphabetically by subject with pertinent resolutions numbers listed after each topic. Resolutions that arise from regular and executive council meetings are numbered consecutively on an annual basis. For the year 1952, the Council resolutions are arranged according to name, place and department; in subsequent years, they are alphabetized by subject. The indexes were made by the Clerk's office contemporaneously with the minutes using their own indexing vocabulary.

The indexes take the form of bound volumes until 1962, 3"x5" index cards for the years 1963 to 1982 and small three ring binders for 1983-1990.

Notes:

Source of supplied
title proper:

Title based on contents of series

Access restrictions:

Open

Location:

Boxes 160-174

[File List](#)

Council Committee minutes [textual record]. -- 1946-1997

5.2 m of textual records

Council committees were struck as early as 1892. They were appointed by the reeve and could consist of only one councillor or could be composed of the whole council with one particular councillor designated as chairman. Early committee written reports were contained within the body of regular council minutes. Separate committee and commission minutes indicate the expansion of administrative complexity in the 1950's, 60's, 70's and 80's. An example is the Town Planning Commission, which was established in 1946 and consisted of five appointed members and a chairman, a representative from Council, a parks commissioner and on occasion, the mayor as a member at large. Subcommittees of the Town Planning Commission included Zoning and Major Roads subcommittees and a steering committee composed of the mayor and chairman.

Series consists of the minutes of Council committees including the Board of Variance, Parks and Recreation Committee (by the mid-1990s the Leisure and Parks Services Committee), Land Use Committee (originally the Town Planning Commission), Bargaining Commission, Burke Mountain Commission, Civil Defence Commission, Committee of the Whole, Court of Revision, Financial Commission, Historical Society Commission, Joint Council for Three Municipalities Committee, Land Sale Commission, Library Commission, Safety Committee, Sanitation Committee, Street Lighting Commission, Public Hearings from 1959 to 1978, Public Works Committee, Water Commission and the Zoning Board of Appeal.

Arrangement is chronological, by year. Committee minutes were bound each year in no particular order except in 1975 and 1990, when they were arranged alphabetically by committee name.

Notes:

Source of supplied
title proper:

Title based on contents of series

Access Restrictions: Access subject to the provisions of Freedom of Information and Protection of Privacy Act (RSBC chapter 165). See Records and Information Management Analyst for details

Location: Boxes 31-65, 211-221

[File List](#)

Public Hearing minutes [textual record]. -- 1978–1996

1.4 m of textual records

Series consists of the minutes of public hearings that usually concern zoning law changes. Public hearings are open to the public and are attended by the Mayor and Council and appropriate staff including the Planning Director, Municipal Engineer, Municipal Clerk and their deputies. Arrangement of the records is chronological. Prior to 1978, public hearing minutes were kept as part of Committee and Commission minutes, and began in 1959.

Zoning and land use legislation cannot be adopted without a public hearing to address their possible effects on property owners. The minutes are the legally required reports on these hearings.

Notes:

Source of supplied title proper: Title based on contents of series
Access restrictions: Open
Location: Boxes 22-29, 203-205, 220

[File List](#)

Security dockets [textual records]. -- 1891–1999, predominant 1961-1999

5.4 m of textual records

Series consists of legal documents sent to the Clerk's Office or signed and sealed by Council and registered under the Clerk's docket system. Such records include public works contracts, service agreements, deeds, development permits, development variance permits, subdivision permits, zoning and rezoning permits, grant documents and insurance policies, as well as some supporting correspondence. Each docket was given a unique docket number by the Clerk's Office and filed numerically. Generally speaking, the dockets are the original records corresponding to Council resolutions dealing with the acceptance of agreements or approval of permits. The first two dockets contain records relating to the District's incorporation.

Notes:

Source of supplied title proper: Title based on contents of series
Access restrictions: Access subject to the provisions of Freedom of Information and Protection of Privacy Act (RSBC chapter 165). See Records and Information Management Analyst for details
Finding aids: Electronic index is maintained by the City Clerk's Office
Location: Boxes 136-159, 176-193

[File List](#)

Manager's reports [textual record]. -- 1967-1990

2.8 m of textual records

Series consists of municipal manager's reports written for each meeting of the Council and providing both summaries and recommendations regarding various municipal administrative matters of the day. The position of city manager was created by bylaw 1410 in 1966, when Ray LeClair was promoted from city clerk to city manager.

Topics of the manager's report range from internal administrative memos on personnel matters to bylaw development. The manager's reports refer to and comment upon nearly every topic that would concern a municipal administration.

Notes:

Source of Supplied

Title Proper:

Title based on contents of series

Access Restrictions:

Access subject to the provisions of Freedom of Information and Protection of Privacy Act (RSBC chapter 165). See Records and Information Management Analyst for details

Accruals:

No further accruals are expected

Location:

Boxes 115-135

[File List](#)

CLERK'S OFFICE FILES

Title	Dates of Creation	Reel
A's (General) : [1891-1961]	1962	M0001
A's (General) to Advisory Planning (Specific) : [1891-1961]	1962	M0002
Associated Engineering Services Ltd. (Specific) to Bourne, DeBrissay & Bourne : [1891-1961]	1962	M0003
Bourne (Specific) : [1891-1961]	1962	M0004
HM Baine (Specific) to BC Electric (Specific) : [1891-1961]	1962	M0005
BC Electric (Specific) to Messers Burnett & McGugan (Specific) : [1891-1961]	1962	M0006
Pickup of A's & B's (General) from 1926 to 1928, to Commercial Sprayers and Decorations : [1891-1961]	1962	M0007
Commercial Sprayers and Decorations (Specific) : [1891-1961]	1962	M0008
Skip Outs; B's (General) from Oct. 4, 1926 to Dec. 1, 1926; C's (General) from April. 7 1926 to July 3, 1928; C's (General) from Sept. 27, 1913 to July 1915 : [1891-1961]	1962	M0009
D's (General) Nov. 1892 : [1891-1961]	1962	M0010
D's (General) Oct. 13, 1929 : [1891-1961]	1962	M0011
D's (General) Oct. 1949 to E's (General) March 1948 : [1891-1961]	1962	M0012
E's (General) March 2, 1948 to "F" Finance file : [1891-1961]	1962	M0013
"F" 1935 Finance files to "G" (General) : [1891-1961]	1962	M0014
F's (General) May 5, 1950 to G's (General) Feb. 12, 1960 : [1891-1961]	1962	M0015
G's (General) Feb. 18, 1960 to H's (General) May 19, 1955 : [1891-1961]	1962	M0016
H's (General) May 19, 1955 to K's (General) Aug. 18, 1928 : [1891-1961]	1962	M0017
I's (General) Aug. 10, 1928 to I's (Specific) May 15, 1955 : [1891-1961]	1962	M0018
I's (Specific) May 15, 1955 : [1891-1961]	1962	M0019
L's (General) July 20, 1954 to M's (General) March 19, 1952 : [1891-1961]	1962	M0020
M's (General) March 19, 1952 to M's (Specific) Apr. 24, 1961 : [1891-1961]	1962	M0021
M's (Specific) Apr 24, 1961 to L's (Specific) Feb 12, 1959 : [1891-1961]	1962	M0022

L's (Specific) Feb. 12, 1959 to Mc's (Specific) : [1891-1961]	1962	M0023
Mc's (General) Jan. 28, 1945 to N's (General) Mar. 26, 1931 : [1891-1961]	1962	M0024
N's (General) Mar. 26, 1931 to P's (General) Jan. 29, 1957 : [1891-1961]	1962	M0025
P's (General) : [1891-1961]	1962	M0026
P's (Specific) Mar. 28, 1938 to Parks (Specific) 1929 to 1960 : [1891-1961]	1962	M0027
Parks (Specific) 1929 to 1960, to U's (General) 1950 : [1891-1961]	1962	M0028
U's (General) 1950 - one letter; R's (General); R's (Specific) 1939 : [1891-1961]	1962	M0029
R's (Specific) 1939 to R's (Specific) 1949 : [1891-1961]	1962	M0030
R's (Specific) 1949 to S's (General) 1951 : [1891-1961]	1962	M0031
S's (General) 1951 to S's (Specific) 1952 : [1891-1961]	1962	M0032
S's (Specific) 1952 to S's (Specific) 1951/1961 : [1891-1961]	1962	M0033
S's (Specific) 1951/61 to T's (Specific) 1953 : [1891-1961]	1962	M0034
T's (Specific) 1953 to T's (Specific) 1959 : [1891-1961]	1962	M0035
T's (Specific) 1959 to U's (Specific) 1958 : [1891-1961]	1962	M0036
U's (Specific) 1958 to V's (Specific) 1945 : [1891-1961]	1962	M0037
V's (Specific) 1945 to W's (General) 1947 : [1891-1961]	1962	M0038
W's (General) 1947 to W's (Specific) 1961 : [1891-1961]	1962	M0039
A - W (General) to Assessor of Probate : [1945-1962]	1963	M0040
BC Assessors Assoc. to Flood : [1945-1962]	1963	M0041
Flood to General and Byelection, 1944 : [1945-1962]	1963	M0042
Election, 1945 to Election 1962 : [1945-1961]	1963	M0043
A (General) to Chamber : [1961-1962]	1963	M0045
Christmas to Hobbis : [1961-1962]	1963	M0046
Holiday to Insurance : [1961-1962]	1963	M0047
Card index 1963, Letters indexed : [1963]	1965	M0051
Letters indexed, Assessor to Dotten : [1963]	1965	M0052
Hampton to Parks : [1963]	1965	M0053
Parks to Social : [1963]	1965	M0054
Social to Wunderlich; Air to BC : [1963-1964]	1965	M0055
BC to Sewer : [1964]	1965	M0056
Civil to Water : [1964]	1965	M0089

A (General) to Columbia : [1965]	1966	M0090
Community to Land : [1965]	1966	M0091
Land to Port : [1965]	1966	M0092
Port to Winter : [1965]	1966	M0093
Women's to UBCM; Air to Stepp : [1965]	1966	M0094
Social to Land : [1965]	1966	M0095
Card indexed letters to Advisory : [1966]	1967	M0195
Advisory to Finance : [1966]	1967	M0196
Finance to Sanitary : [1966]	1967	M0197
Sanitary to Winter : [1966]	1967	M0198
Winter to Local : [1966]	1967	M0199
Local to Regional : [1966]	1967	M0200
Regional to Vancouver : [1966]	1967	M0201
Vernon to Zoning : [1966]	1967	M0202
Acquisition to Centennial : [1967]	1968	M0224
Centennial to Impounded : [1967]	1968	M0225
Impounded to Municipal : [1967]	1968	M0226
Municipal to Safeway : [1967]	1968	M0227
Sanitation to Sparks : [1967]	1968	M0228
Strathloch to Vancouver : [1967]	1968	M0246
Vancouver to Zoning : [1967]	1968	M0247
LIP, Zoning : [1967]	1968	M0249
A (General) to Canadian : [1968]	1969	M0250
Canadian to Como : [1968]	1969	M0251
Bargaining to Engineer : [1968]	1969	M0305
Engineer to Greater : [1968]	1969	M0306
Greater to Leader : [1968]	1969	M0307
Licence to Port : [1968]	1969	M0308
Port to Regional : [1968]	1969	M0309
Regional to UBCM : [1968]	1969	M0310
UBCM to Zoning : [1968]	1969	M0311
Indexed letters to Applications : [1969]	1970	M0346
Applications to Colburn : [1969]	1970	M0347
Chamber to Impounded : [1969]	1970	M0348

Impounded to Mathewson : [1969]	1970	M0349
Mathewson to Public : [1969]	1970	M0350
Public to Zoning : [1969]	1970	M0351
Zoning to XYZ : [1969]	1970	M0352
Indexed letters to BC : [1970]	1974	M0456
Building to Burquitlam : [1970]	1974	M0457
Canadian to Design : [1970]	1974	M0458
Equipment to Fire : [1970]	1974	M0459
Fire to Insurance : [1970]	1974	M0460
Licence to Inter-municipal : [1970]	1974	M0461
Linton to Managers : [1970]	1974	M0462
Managers to Managers : [1970]	1974	M0463
Managers to Municipal : [1970]	1974	M0464
Municipal to Parks : [1970]	1974	M0465
Parks to Public : [1970]	1974	M0466
Public to RCMP : [1970]	1974	M0467
RCMP to School : [1970]	1974	M0468
School to Vancouver : [1970]	1974	M0469
Vancouver to Wildwood; Board of Variance : [1970]	1974	M0470
Watercourse easements; File index to Building : [1970-1971]	1974	M0471
Building to Chamber : [1971]	1974	M0472
Columbia to Court : [1971]	1974	M0473
Coquitlam to Election : [1971]	1974	M0474
Election to Fire : [1971]	1974	M0475
Fire to Greater : [1971]	1974	M0476
Greater to J Misc. : [1971]	1974	M0477
J Misc. to Managers : [1971]	1974	M0478
Managers to Pollution : [1971]	1974	M0479
Pollution to Public : [1971]	1974	M0480
Public to Trailer : [1971]	1974	M0481
Trailer to Vancouver : [1971]	1974	M0482
Vancouver to Zoning, Board of Variance; file index to Allard : [1971-1972]	1974	M0483
Assessment to Capital : [1972]	1974	M0484

Capital : [1972]	1974	M0485
Centennial to D Misc. : [1972]	1974	M0486
D Misc. to Election : [1972]	1974	M0487
Election to GVRD : [1972]	1974	M0488
GVRD to Insurance : [1972]	1974	M0489
Insurance to Managers : [1972]	1974	M0490
Managers to Municipal : [1972]	1974	M0491
3M to Public : [1972]	1974	M0492
Public to Subdivision : [1972]s	1974	M0493
Subdivisions to Zoning, Board of Variance : [1972]	1974	M0494
Board of Variance; 1973 File Index to Canada : [1972-1973]	1974	M0495
Canadian to Council : [1973]	1974	M0496
Council to F Misc. : [1973]	1974	M0497
F Misc. to GVRD : [1973]	1974	M0498
GVRD to J Misc. : [1973]	1974	M0499
K Misc. to Parks : [1973]	1974	M0500
Parks to Public : [1973]	1974	M0501
Public to Simon : [1973]	1974	M0502
Subdivisions to Board of Variance : [1973]	1974	M0503
Board of Variance : [1973]	1974	M0504
File Index to Budget : [1974]	1975	M0550
Budget to Capital : [1974]	1975	M0551
Capital to Government : [1974]	1975	M0552
Government to Greater : [1974]	1975	M0553
Court to Fire : [1974]	1975	M0554
Fire to GVRD : [1974]	1975	M0555
GVRD to Justice : [1974]	1975	M0556
Joint to Landlord : [1974]	1975	M0557
Landlord to Local : [1974]	1975	M0558
Local to Managers : [1974]	1975	M0559
Managers to Municipal : [1974]	1975	M0560
Municipal to Parks : [1974]	1975	M0561
Parks to Public : [1974]	1975	M0562
Public to Sewer : [1974]	1975	M0563

Sewer to Union : [1974]	1975	M0564
Union to Winter : [1974]	1975	M0565
Winter to Zoning; Board of Variance : [1974]	1975	M0566
A Misc. to Burke : [1975]	1976	M0623
Building to Consultants : [1975]	1976	M0624
Conventions/conventions to Council : [1975]	1976	M0625
Council to Election : [1975]	1976	M0626
Engineered to Glen : [1975]	1976	M0627
Government to GVRD : [1975]	1976	M0628
GVRD to Gravel : [1975]	1976	M0629
Gravel to Local : [1975]	1976	M0630
Local to Managers : [1975]	1976	M0631
Managers to Pigeons : [1975]	1976	M0632
Planning to Public : [1975]	1976	M0633
Public to Safety : [1975]	1976	M0634
School to Union : [1975]	1976	M0635
UBCM to Board of Variance : [1975]	1976	M0636
Board of Variance to Woodland : [1975]	1976	M0637
File indexes to Barnet : [1976]	1977	M0638
Barnet to Columbia : [1976]	1977	M0639
Community to Committee reports : [1976]	1977	M0640
Committee reports : [1976]	1977	M0641
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File index	1973	175	6
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File index	1976	175	9
File index	1977	175	10
File index	1978	175	11
File index	1979	175	12
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File index	1985	175	18
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File index	1988	175	20
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Bylaws 30 to 46	1907-1911	66	2
By-laws 47-169	24 Jan. 1911-24 Dec. 1922	66	3
By-laws no. 179 to no. 345	6 Feb. 1923-12 Feb. 1934	67	1
By-laws no. 343 to no. 498	12 Jul. 1934-23 June 1947	68	1
By-laws no. 500 to no. 613	14 July 1947-24 Nov. 1952	69	1
By-laws 614-784	15 Dec. 1952-1 Mar. 1956	69	2
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892-999 : [bylaw numbers]]	1959-1960	71-72	N/A
1000-1099 : [bylaw numbers]	1961-1962	72-73	N/A
Index to bylaws 1023-1100	1961-1962	73	6
1100-1199 : [bylaw numbers]	1963-1964	73	N/A
Index to bylaws 1101-1170, 1171-1260	1963-1964	73	78
1200-1299 : [bylaw numbers]	1964-1965	73-74	N/A
1300-1399 : [bylaw numbers]	1966	75-77	N/A
1400-1499 : [bylaw numbers]	1966-1967	77-78	N/A
1500-1599 : [bylaw numbers]	1967-1968	78-80	N/A
1600-1699 : [bylaw numbers]	1968-1969	80-81	N/A
1700-1799 : [bylaw numbers]	1969-1970	81-82	N/A
1800-1899 : [bylaw numbers]	1970-1971	82-83	N/A
1900-1999 : [bylaw numbers]	1971	83-85	N/A
2000-2042, 0001-0099 : [bylaw numbers]	1971-1972	85-86	N/A
0100-0199 : [bylaw numbers]	1972-1973	86-88	N/A
0200-0299 : [bylaw numbers]	1973	88-89	N/A
0300-0399 : [bylaw numbers]	1973	89-90	N/A
0400-0499 : [bylaw numbers]	1974	90-91	N/A
0500-0599 : [bylaw numbers]	1975-1976	91-93	N/A
0600-0699 : [bylaw numbers]	1976	93-94	N/A
0700-0799 : [bylaw numbers]	1977	94-95	N/A
0800-0899 : [bylaw numbers]	1978	95-96	N/A
0900-0999 : [bylaw numbers]	1979	96-98	N/A
1000-1099 : [bylaw numbers]	1980	98-99	N/A
1100-1199 : [bylaw numbers]	1981	99-100	N/A
1200-1299 : [bylaw numbers]	1982	100-101	N/A
1300-1399 : [bylaw numbers]	1983	101-102	N/A
1400-1499 : [bylaw numbers]	1984	103-104	N/A
1500-1599 : [bylaw numbers]	1985	104-105	N/A
1600-1699 : [bylaw numbers]	1986	105-107	N/A
1700-1799 : [bylaw numbers]	1987	107-108	N/A
1800-1899 : [bylaw numbers]	1988	108-109	N/A

1900-1999 : [bylaw numbers]	1989	109-110	N/A
2000-2099 : [bylaw numbers]	1989	110-112	N/A
2100-2199 : [bylaw numbers]	1990	112-113	N/A
2200-2278 : [bylaw numbers]	1990	113-114	N/A
2300-2399 : [bylaw numbers]	1991-1992	194	N/A
2400-2499 : [bylaw numbers]	1992-1993	195	N/A
2500-2599 : [bylaw numbers]	1993	196	N/A
2600-2699 : [bylaw numbers]	1993	197	N/A
2700-2799 : [bylaw numbers]	1993-1994	198	N/A
2800-2899 : [bylaw numbers]	1994-1995	199	N/A
2900-2999 : [bylaw numbers]	1995-1996	200-201	N/A
3000 : Zoning bylaw	1996	201	N/A
3001-3109 : [bylaw numbers]	1996-1997	201-202	N/A
3110-3199 : [bylaw numbers]	1997-1998	202, 222-223	N/A
3200-3299 : [bylaw numbers]	1998-1999	223-224	N/A
3300-3399 : [bylaw numbers]	1999-2000	224-225	N/A
3400-3499 : [bylaw numbers]	2000-2002	225-226	N/A
3500-[3558] : [bylaw numbers]	2001-2003	226-227	N/A

N/A = See bylaws database for specific bylaw locations

REGULAR COUNCIL MINUTES

Title	Dates of Creation	Box	File
Council minutes	1891-1896	1	1
Minutes	1909-1912	1	2
Council minutes	1913-1914	1	3
Council minutes	1915-1917	1	4
Minute book	1918-1919	2	1
Council minutes	1920-1925	2	2
Council minutes	1926-1930	2	3
Council minutes	1931-1935	3	1
Council minutes	1936-1940	3	2
Council minutes	1941-1945	3	3
Council minutes	1946-1948	4	1
Council minutes	1949-1950	4	2
Council minutes	1951-1952	4	3
Council minutes	1953-1954	5	1
Council minutes	1955-1957	5	2
Council minutes	1958-1959	6	1
Council minutes	1960-1961	6	2
Minutes	1962	7	1
Minutes	1963	7	2
Council minutes	1965	7	3
Council minutes	1966	8	1
Council minutes	1967	8	2
Council minutes	1968	9	1
Council minutes	1969	9	2
Council minutes	1970	10	1
Regular Council minutes	1971	10	2
Regular Council minutes	1972	11	1
Regular Council minutes	1973	11	2
Regular Council minutes	1974	11	3
Regular Council minutes	1975	12	1
Regular Council minutes	1976	12	2
Regular Council minutes	1977	12	3
Regular Council minutes	1978	13	1
Regular Council minutes	1979	13	2
Regular Council minutes	1980	13	3
Regular Council minutes	1981	14	1
Regular Council minutes	1982	14	2
Regular Council minutes	1983	14	3
Regular Council minutes	1984	15	1
Regular Council minutes	1985	15	2
Regular Council minutes	1986	15	3
Regular Council minutes	1987	16	1
Regular Council minutes	1988	16	2
Regular Council minutes	1989	17	1
Regular Council minutes	1990	18	1
Regular Council minutes	1991	205	1

Regular Council minutes	1992	206	1
Regular Council minutes	1993	207	1
Regular Council minutes	1994	208	1
Regular Council minutes	1995	208	2
Regular Council minutes	1996	206	2
Regular Council minutes	1997	222	1

EXECUTIVE COMMITTEE MINUTES

<i>Title</i>	<i>Dates of Creation</i>	<i>Box</i>	<i>File</i>
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Executive Committee minutes	1974-1977	19	2
Executive Committee minutes	1978-1979	19	3
Executive Committee minutes	1980-1982	20	1
Executive Committee minutes	1983-1985	20	2
Executive Committee minutes	1986-1987	20	3
Executive Committee minutes	1988	21	1
Executive Committee minutes	1989	21	2
Executive Committee minutes	1990	21	3
Executive Committee minutes	1991	209	1
Executive Committee minutes	1992	209	2
Executive Committee minutes	1993	209	3
Executive Committee minutes	1994	210	1
Executive Committee minutes	1995	210	2
Special in-camera minutes	1996	210	3
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Name : [index to Council resolutions]	1 June 1952-31 Dec. 1952	160	3
Index to Council minutes : department	1953	160	4
Department continued : [index to Council resolutions]	1953	160	5
Index to Council minutes : place	1953	160	6
Index to Council minutes : name	1953	160	7
Index Council resolutions	1954-1957	161	1
Index Council resolutions	1958-1959	162	1
Index Council resolutions	1960-1961	162	2
Index minutes	1962	163	1
Council resolution index	1963	164	N/A
Council resolution index	1963-1964	165	N/A
Council resolution index	1965-1966	166	N/A
Council resolution index	1966-1967	167	N/A
Council resolution index	1967-1969	168	N/A
Council resolution index	1969-1970	169	N/A
Council resolution index	1971-1973	170	N/A
Council resolution index	1973-1976	171	N/A
Council resolution index	1977-1982	172	N/A
Council resolution index	1983	173	1
Council resolution index	1984	173	2
Council resolution index	1985	173	3
Council resolution index	1986	173	4
Council resolution index	1987	174	1
Council resolution index	1988	174	2
Council resolution index	1989	174	3
Council resolution index	1990	174	4

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Title	Dates of Creation	Box	File
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Library Board minutes	1984-1990	30	2
Board of Administration – Jack Cewe Park	1985-1989	62	1
Town Planning Commission	1946-1957	31	1
Advisory Planning Commission minutes	1959-1966	61	1
Advisory Planning Commission minutes	1967-1972	61	2
Advisory Planning Commission minutes	1973-1976	61	3
Advisory Planning Commission minutes	1985-1989	62	1
Committee minutes	1959-1961	31	2
Committee minutes	1962-1963	32	1
Committee minutes	1965	33	2
Minutes	1964	33	1
Committee minutes	1966	34	1
Committee minutes	1967	34	2
Committee minutes	1968	35	1
Committee minutes	1969	36	1
Committee minutes	1970	37	1
Committee minutes	1971	38	1
Committee minutes	1972	39	1
Committee minutes	1973	40	1
Committee minutes	1974	41	1
Committee minutes, A-E	1975	42	1
Committee minutes, F-Z	1975	42	2
Committee minutes, volume 1	Jan. 1976-June 1976	44	1
Committee minutes, volume 2	Jan. 1976-June 1976	44	2
Committee minutes	July 1976-Dec. 1976	43	1
Committee minutes	July 1976-Dec. 1976	45	1
Council Committee minutes	Jan. 1977-June 1977	46	1
Council Committee minutes	July 1977-Dec. 1977	46	2
Committee minutes	July 1977-Dec. 1977	47	1
Committee minutes	Jan. 1978-June 1978	47	2
Committee minutes	July 1978-Dec. 1978	48	1
Committee minutes	1979	48	2
Park and Recreation Committee minutes and Planning and Development minutes	1979	62	2
Committee minutes	Jan.1980-Dec. 1980	49	1
Committee minutes	Jan. 1980-June 1980	49	2
Committee minutes	July 1980-Dec. 1980	50	1
Committee minutes	1981	50	2
Committee minutes	1982	51	1
Committee minutes	Jan. 1983-June 1983	52	1
Committee minutes	July 1983-Dec. 1983	52	2
Committee minutes	Jan. 1984-June 1984	53	1
Committee minutes	July 1984-Dec. 1984	53	2
Parks and Recreation, Land Use Committee minutes	1984	62	3
Committee minutes	Jan. 1985-June 1985	54	1

Committee minutes	July 1985-Dec. 1985	54	2
Parks and Recreation, Land Use Committee minutes	1985	63	1
Committee minutes	1986	55	1
Parks and Recreation, Land Use Committee minutes	1986	63	2
Committee minutes	Jan. 1987-June 1987	56	1
Committee minutes	July 1987-Dec. 1987	56	2
Parks and Recreation, Land Use Committee minutes	1987	63	3
Committee minutes	Jan. 1988-June 1988	57	1
Committee minutes	July 1988-Dec. 1988	57	2
Parks and Recreation, Land Use Committee minutes	1988	64	1
Committee minutes	Jan. 1989-June 1989	58	1
Committee minutes	July 1989-Dec. 1989	58	2
Parks and Recreation, Land Use Committee minutes	1989	64	2
Committee minutes, A-C	1990	59	1
Committee minutes, D-E	1990	60	1
Committee minutes, F-Z	1990	60	2
Parks and Recreation, Land Use Committee minutes	1990	65	1
Committee minutes, A-D	1991	211	1
Committee minutes, E-T	1991	211	2
Land Use Committee minutes	1991	212	1
Committee minutes, A-F	1992	212	2
Committee minutes, L-S	1992	213	1
Land Use Committee minutes	1992	213	2
Committee minutes, A-S	1993	214	1
Board of Variance minutes	1993	214	2
Design Committee minutes, Land Use Committee	1993	214	3
Parks and Recreation Regular Committee minutes	1993	215	1
Subdivision Committee minutes	1993	215	2
Committee minutes	1994	216	1
City of Coquitlam annual budget	1994	215	3
Board of Variance minutes	1994	217	1
Land Use Committee minutes	1994	216	2
Leisure & Parks Services Committee minutes	1994	217	2
Land Use Committee minutes, Subdivision Committee & Design Committee	1995	217	3
Leisure & Parks Committee minutes and other committee minutes	1995	218	1
Board of Variance minutes	1995	218	2
In camera committee minutes : Land Use Committee, Leisure & Parks Services Committee	1995	221	1

Committee Regular minutes	1996	218	3
Regular minutes : Land Use, Design, Subdivision	1996	219	1
In-camera committee minutes	1996	221	2
Committee minutes : A-G	1997	219	2
Committee minutes : H-M	1997	220	1
Committee minutes : M-Z	1997	220	2
In-camera committee minutes	1997	221	3

PUBLIC HEARING MINUTES

<i>Title</i>	<i>Dates of Creation</i>	<i>Box</i>	<i>File</i>
Public hearing minutes	Jan 1978 -Dec 1978	22	1
Public hearing minutes	Jan. 1979-July 1979	22	2
Public hearing minutes	Aug. 1979-Dec. 1979	23	1
Public hearing minutes	1980	23	2
Public hearing minutes	Jan. 1981-July 1981	24	1
Public hearing minutes	Aug. 1981-Dec. 1981	24	2
Public hearing minutes	1982	25	1
Public hearing minutes	1983	25	2
Public hearing minutes	1984-1985	26	1
Public hearing minutes	Jan. 1986-Sept. 1986	26	2
Public hearing minutes	Oct. 1986-Nov. 1986	27	1
Public hearing minutes	27 Nov. 1986	27	2
Public hearing minutes	1987	28	1
Public hearing minutes	1988	28	2
Public hearing minutes	1989	29	1
Public hearing minutes	1990	29	2
Public hearing minutes	1991	220	3
Public hearing minutes	1992	203	1
Public hearing minutes	1993	203	2
Public hearing minutes	1994	204	1
Public hearing minutes	1995	204	2
Public hearing minutes	1996	205	1

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1905	N/A	
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1916	184	9
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1922	184	12
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1924	184	14
1925	184	15
1927	184	16

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1986	185	26
1987	185	27
1988	185	28
1989	185	29
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2008	186	6
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2011	186	9
2015	186	10
2016	186	11
2019	186	12
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2051	186	32
2052	186	33
2053	186	34
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2056	187	3
2057	187	4
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2060	187	6
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2064	187	8
2065	187	9
2066	187	10
2068	187	11

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2093	187	24
2094	187	25
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2107	188	3
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2143	188	24
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2145	189	2
2146	189	3
2147	189	4
2150	189	5

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2172	189	19
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2179	190	2
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2202	191	3
2203	191	4
2204	191	5
2205	191	6
2209	191	7
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Docket No.	Box No.	File No.
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2212	191	10
2213	191	11
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2228	191	24
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2254	192	22
2255	192	23
2256	192	24
2257	192	25
2258	193	1
2259	193	2

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2263	193	4
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2284	193	24
2285	193	25
2286	193	26
2287	193	27
2288	193	28
2289	193	29
2290	193	30
2302	193	31

Docket No. Box No. File No.

MANAGER'S REPORTS

Title	Dates of Creation	Box	File
Manager's reports	1967-1968	115	1
Manager's reports	Jan. 1969-Apr. 1969	116	1
Manager's reports	May 1969-Aug. 1969	116	2
Manager's reports	Sept. 1969-Oct. 1969	117	1
Manager's reports	Nov. 1969-Dec. 1969	117	2
Manager's reports	Jan. 1970-Apr. 1970	118	1
Manager's reports	May 1970-Dec. 1970	118	2
Manager's reports	Jan. 1971-June 1971	119	1
Manager's reports	July 1971-Dec. 1971	119	2
Manager's reports	Jan. 1972-Apr. 1972	120	1
Manager's reports	May 1972-Dec. 1972	120	2
Manager's reports	Jan. 1972-June 1973	121	1
Manager's reports	July 1973-Dec. 1973	121	2
Manager's reports	Jan. 1974-July 1974	122	1
Manager's reports	Aug. 1974-Dec.1974	122	2
Manager's reports	Jan. 1975-July 1975	123	1
Manager's reports	July 1975-Dec. 1975	123	2
Manager's reports	1976	124	1
Manager's reports	Jan. 1977-Aug. 1977	124	2
Manager's reports	Aug. 1977-Dec. 1977	124	3
Manager's reports	Jan. 1978-Mar. 1978	125	1
Manager's reports	Apr. 1978-July 1978	125	2
Manager's reports	Aug. 1978-Dec. 1978	126	1
Manager's reports	Jan 1979 – May 1979	126	2
Manager's reports	June 1979-Dec. 1979	127	1
Manager's reports	Jan. 1980-June 1980	127	2
Manager's reports	July 1980-Dec. 1980	128	1
Manager's reports	Jan. 1981-June 1981	128	2
Manager's reports	July 1981-Dec. 1981	129	1
Manager's reports	1982	130	1
Manager's reports	1983	131	1
Manager's reports	1984	132	1
Manager's reports	1985	132	2
Manager's reports	1986	133	1
Manager's reports	Jan. 1987-July 1987	134	1
Manager's reports	Aug.1987-Dec. 1987	134	2
Manager's reports	1988	135	1
Manager's reports	1989	135	2
Manager's reports	Jan. 1990-Aug. 1990	135	3