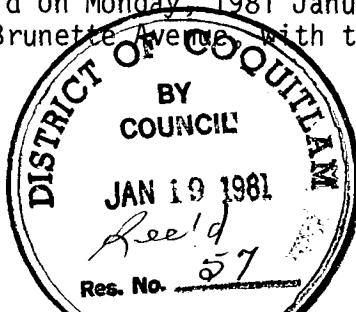


PARK AND RECREATION COMMITTEE MEETING MINUTES

A meeting of the Park and Recreation Committee was held on Monday, 1981 January 12 at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley

STAFF: D. Cummings



ITEM 502-1 Valley Outdoor Association re: Two Exclusive Cross-Country Ski Days on Burke Mountain

Mr. A.T. Murray, President of the Valley Outdoor Association and Mr. Curt Otterson spoke to their Association's letter of 1980 December 22 addressed to Mayor Tonn. Also present were representatives from the Burke Mountain Village Association and the Summit Seekers Snowmobile Club. The meeting was advised by Mr. Robert Heywood of the Burke Mountain Ski Village Association that the Park and Recreation Department's exclusive use day program on Burke Mountain attracted a half a dozen cross-country skiers and hikers in 1977, a very large turnout on one of the days in 1978 and, in 1979, the first day appeared to attract a reasonable number of people but the second day only attracted six people according to the Villagers' observations.

Mr. Roy Routley, President of the Burke Mountain Villagers Association; and Mr. Carl Lang, President of the Summit Seekers Snowmobile Club, both stated that their respective organizations were prepared to live up to the agreement reached during a 1980 May 15 meeting wherein both the Snowmobile Association and the Villagers Association agreed to restrict their own members from using the mountain on 1981 January 25 and again on 1981 March 22. However, both of these associations made it abundantly clear to the Valley Outdoor Association's representatives and the Committee that their policing activities would be restricted to their own membership and not the general snowmobiling or all-terrain vehicle users.

Mr. Murray of the Valley Outdoor Association emphasized to the Committee the importance of having at least two days during the winter season where motorized vehicles are restricted from Burke Mountain. The Burke Mountain Villagers Association president and the Summit Seekers Snowmobile Club president riveted the Committee's attention to the fact that skiers and hikers already have the exclusive use of Cypress Bowl, Grouse Mountain, and Mount Seymour, and that they, personally, were against exclusive use days on Burke Mountain but reiterated their associations' willingness to cooperate, perhaps for the last time, in 1981.

RECOMMENDATION:

*APP'D
CO. 58/81
AS APPENDIX*
"That Council authorize the Park and Recreation Director to restrict all motorized vehicles from within Burke Mountain Park, at a suitable point along the gazetted access corridor, save and except valid Burke Mountain leaseholders, on 1981 January 25 and 1981 March 22; and, further, that all signage associated to these two exclusive use days together with the monitoring of the access road control gate be the sole responsibility, both physically and financially, of the Valley Outdoor Association."

ITEM 502-2 Adventure Playground Grant Request re: Coronation Park Elementary School

RECOMMENDATION:

APP'D AS APPENDIX CO. 59/81 RE
"That the sum of \$750.00 be considered as a grant toward an adventure playground project at the Coronation Park Elementary School within the District of Coquitlam and that such an amount be reflected in the 1981 Park and Recreation Supplementary Budget list; and, further, that the Coronation Park Elementary School principal be advised to approach the City of Port Moody for a similar consideration given the fact that the subject school is geographically situated on the Coquitlam/Port Moody boundary."

*APPROVED AS
AMENDMENT
CO. REC'D.
1st 6/01/81*

ITEM 502-3 Mundy Park Fieldhouse Roof Re-Design

RECOMMENDATION:

"That the Park and Recreation Director be authorized to retain the services of Doug Wylie, Architect, to design a peaked roof for the existing Mundy Park Fieldhouse, with a view to construction taking place in 1981."

*APPROVED AS
CO. REC'D.
1st 6/01/81*

ITEM 502-4 Burke Mountain Lease Lot #298 Transfer

RECOMMENDATION:

"That title of Burke Mountain Lease Lot #298 be transferred from Steve Barker and Mary Ann Persoon of 3506 Curle Street, Burnaby, B.C. to Phillip and Sharon Gosling of 12343 New McClelland Road, Surrey, B.C."

*APPROVED AS
CO. REC'D.
1st 6/01/81*

ITEM 502-5 Place Maillardville 1981 Operating Grant Request

RECOMMENDATION:

"That Council extend the Association Habitat Maillardville's authorization to manage the Place Maillardville for the period January 1, 1981 to March 31, 1981 inclusive and that the Association receive an operational interim grant totalling $\frac{1}{4}$ of the \$25,008 operating grant made in 1980, plus 10% for a total of \$6,877 in order to allow Council budget debate on the subject; and, further, that the Municipality agree to pay for the heat, the light and the basic telephone charges as well as providing janitorial and structural maintenance associated to the building during this said period, with the Association assuming the responsibility for grounds maintenance and facility programming."

*APPROVED AS
CO. REC'D.
1st 6/01/81*

ITEM 502-6 Royal Canadian Legion, Branch 263, re: Request for Financial Assistance in Connection with 1980 Park and Recreation Concession Operation Deficit

After reviewing the Royal Canadian Legion Branch 263's letter of 1981 January 05, the COMMITTEE RECOMMENDS:

"That the grant request be denied."

*APPROVED AS
CO. REC'D.
1st 6/01/81*

ITEM 502-7 Park and Recreation Referendum Project Staging Recommendations

Pursuant to Council Resolution #1488/80 which speaks of the Referendum Committee's project staging recommendations being referred back to the Park and Recreation Committee for further study, the Committee reviewed the attached Referendum Project Staging Program, together with the operating impact comparison sheet, and RECOMMENDS:

"That Council adopt the Referendum Project Staging as set forth hereunder:

| | <u>1981</u> | <u>1982</u> |
|-----------------------------------|-------------|-------------|
| Hickey Tennis Courts | \$139,057 | \$139,057 |
| Mackin Park Perimeter Development | 230,800 | 288,500 |
| Dogwood Pavilion Addition | 288,500 | 288,500 |
| Chimo Pool Addition | 288,500 | 288,500 |
| Sports Centre Addition | 288,500 | 288,500 |
| Burquitlam Recreation Complex | --- | 461,600 |
| Blue Mountain Park Tennis Courts | 86,550 | |
| | <u>1983</u> | <u>1984</u> |
| Burquitlam Rec. Complex | \$577,000 | |
| Town Ctre Park Develop. | 384,282 | \$384,282 |
| Parking Lot-Mundy Pk. | | 96,936 |
| | | <u>1985</u> |

ITEM 502-8 Recreation Facilities Assistance Program

The meeting was advised by the Park and Recreation Director that under the Public Recreational Facilities Act, each of the Park and Recreation Referendum projects would be considered on their own merit for a grant not to exceed 1/3 of the cost of construction or equipping of the public recreation facility or \$400,000, whichever is less. The meeting was also advised by the Director that grant funds under the Recreation Facilities Act could be used to (1) lessen the fiscal impact on the taxpayers or (2) augment the approved debenture funds and, thus, reduce the annual inflationary impact (estimated to be 20% per year) on the contract price of the proposed public recreation facility.

RECOMMENDATION:

*APP'D
B/E
Co. Feb 6/81*
"That the Park and Recreation Director attend the offices of the Director of the Recreation Facilities Assistance Program in Victoria, B.C., as soon after Council approves of a Park and Recreation Referendum staging timetable in order to meet the May 1st, 1981 deadline for applications under the Recreation Facilities Assistance Program."

ITEM 502-9 Town Centre Ratepayers Association Public Meeting - 1981 February 17

RECOMMENDATION:

*APP'D
B/E
Co. Feb 6/81*
"That the Park and Recreation Director be authorized to attend the 1981 February 17 public meeting of the Town Centre Ratepayers Association together with Alderman Mitchuk to discuss Park and Recreation facility and program plans for the Town Centre area population."

ADJOURNMENT - The meeting adjourned at 9:00 p.m.


D.L. Cummings
Executive Secretary

Ald. Mitchuk
Chairman

#502

PARK & RECREATION COMMITTEE MEETING MINUTES

A meeting of the Park and Recreation Committee was held on Tuesday, 1981 May 19 at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley
Ald. Parks

STAFF: D. Cummings
R. Munro



ITEM 502-1 Delegation from the Dogwood Pavilion Advisory Board

The Committee heard from a three-man delegation headed by Mr. Bob Brand, President of the Dogwood Pavilion Advisory Board which urged the Committee to recommend to Council that the planned Dogwood Pavilion expansion commence in 1981 in concert with Council Resolution #64 carried unanimously in January of 1981.

ITEM 502-2 Lease of Outdoor Food Concessions by Royal Canadian Legion, Coquitlam Branch #263

The Committee reviewed the Park and Recreation Director's memorandum of 1981 May 13 and RECOMMENDS:

NOT PROCEDED WITH LEGION WITHDRAWAL REQUEST TO OPERATE CONCESSIONS
"That the Blue Mountain Park and the Spani Pool concessions be leased to the Royal Canadian Legion, Branch #263, at no charge, from June 1st to September 1st, 1981."

ITEM 502-3 Review of 1981-85 Five Year Capital Budget and Park and Recreation Referendum Staging

The Committee reviewed the Five Year Park and Recreation Capital Expenditure Program Budget, approved by Council on May 11, 1981, together with the Referendum Project Staging set forth under Council Resolution #64-1981 January 19. The Park and Recreation Director also tabled with the Committee an Operating Impact Analysis Report, dated 1981 May 18, which was discussed in detail.

RECOMMENDATION:

RES CO. 464/81
"That Council proceed with the Referendum Project Staging as unanimously adopted under Council Resolution #64 on January 19, 1981."

ITEM 502-4 Housekeeping Amendment to Miller Park, Parkland and Ranch Park Maintenance Agreement

RECOMMENDATION:

"That Clause 4 on page 2 of the said agreement which reads as follows:

- APP'D RES CO. 464/81*
4. The Owner shall, at its cost save and except the cost of water used for irrigation of the said improvements, which shall be to the District's account, maintain the said improvements to a reasonable standard for the joint use by the parties to this agreement.

Item 502-4 Continued

shall be deleted from the agreement and a new clause 4 as hereinafter stated shall be substituted therefor:

4. The District shall maintain the said playing fields to a reasonable standard for the joint use by the parties and the Owner shall contribute to the cost of such maintenance by November 30th of each year the average cost per acre that the Board budgets in its annual budget for the care of grass play areas in the School District multiplied by the number of acres in each playing field. It is understood that the District will bear the cost of water used for sprinkling."

and that such agreement shall become binding upon the District when duly executed and delivered for and on behalf of the Corporation by the Mayor and Municipal Clerk, who are specifically authorized to sign the same, and to affix the corporate seal thereto, and to deliver the same and that all as the Act and Deed of the District of Coquitlam."

ITEM 502-5 Authorization for Park and Recreation Director to Act as a Resource Person at the B.C. Recreation Facilities Association Conference June 2nd, 1981 in Penticton, B.C.

RECOMMENDATION:

"That the Park and Recreation Director be authorized to participate as a resource person at the 1981 B.C. Recreation Facilities Association Conference in Penticton, B.C., with all expenses being borne by the B.C. Recreation Facilities Association."
APP'D
Co. RES 406/81

ITEM 502-6 Widgeon Lake Diversion Proposal

RECOMMENDATION:

"That Council invite the G.V.A.D. to present its Widgeon Lake Diversion Proposal to a Committee of the Whole of Council in June of 1981."
APP'D
Co. RES 409/81

ADJOURNMENT - The meeting adjourned at 8:30 p.m.


D.L. Cummings
Executive Secretary

Ald. Mitchuk
Chairman

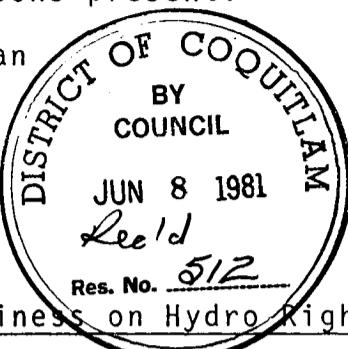
PARK & RECREATION COMMITTEE MEETING MINUTES

#502

A regular meeting of the Park and Recreation Committee was held on Monday, 1981 June 01, at 7:30 p.m., in the Council Committee Room, at 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley

STAFF: D. Cummings



ITEM 502-1 - Delegations

a) Pinnacle St. Residents re Rowdiness on Hydro Right-of-Way Abutting Pinnacle St.

A Mr. C.W. Dowler of 2962 Pinnacle St. and Mr. David Wong of 2946 Pinnacle St. addressed the Committee on the matters raised in Mrs. Moffat's letter of June 1st, 1981 and Mr. Chris W. Dowler's letter of June 1st, 1981. The meeting was advised that unlicenced motor-bikes and a wide variety of 4-wheel drive licenced vehicles were entering the B.C. Hydro right-of-way off of Pinnacle, Surf and Spuraway Streets. The delegation requested that barricades be erected across the Hydro right-of-way abutting the Hydro pumping station and that the Municipality study the barricade situation at the south end of Pinnacle Street.

RECOMMENDATION:

"Subject to the terms and conditions of the B.C. Hydro right-of-way lease on the eastern edge of Mundy Park, that Council authorize the Park and Recreation Department to erect concrete barricades across the narrow neck of the B.C. Hydro right-of-way abutting the pumping station in the north-east corner of Mundy Park and that the Municipal Engineering Department be requested to study and recommend a solution to the barricade problem at 2946 Pinnacle Street, including appropriate signage; and, further, that the R.C.M.P. be requested to impound unlicenced motorbikes found in the subject area under Coquitlam's Street and Traffic By-law No. 699."

B
APP'D
Co. RES 210/81

b) Watson-Donald + Ernest re Burquitlam Referendum Project (Interview)

Further to the Park and Recreation Director's request of May 19, 1981 regarding what the Committee's policy would be regarding interviewing of architects/consultants for the referendum tennis court projects, the Burquitlam recreation complex, and the Town Centre Park track and field facility, the meeting heard from Mr. Keith Watson-Donald and Michael Ernest, Architects of the firm Watson-Donald + Ernest who spoke to their conceptual drawings of the planned Burquitlam indoor recreation complex that was commissioned by the 1980 Park and Recreation Referendum Committee. The architects spoke of past and current projects that their firm has been involved with; and, in answer to a question regarding the extension of Emerson Street, the architects felt that there may be a more economical way of connecting Emerson to Smith Avenue while still retaining the strip of trees along the eastern edge of the site. Regarding

Item 502-1 b) Continued

current projects, the architects advised that they have been retained by the City of Port Moody to design the new integrated City Hall and, as well, the firm is overseeing construction of a public library they design for the City of Chilliwack. The architects also spoke of a number of recreation facilities that they have been involved with in the Lower Mainland area. Moreover, both men advised the Committee that they had extensive sports background and were currently active in a wide array of athletic activities.

RECOMMENDATION:

*TABLED - Sess
RES #514/81*
"That the architectural firm of Watson-Donald + Ernest be retained by Council as project architects for the Burquitlam recreation complex - Phase I."

ITEM 502-2 - Meridian Heights Farmers' Institute Lease Renewal

RECOMMENDATION:

*3 Readings
512, 513
+ 517, 81*
"That By-law #1140, 1981, a by-law to authorize the granting of a lease to the Meridian Heights Farmers Institute of certain real property owned by the Municipality, be placed before Council for consideration to three readings of By-law #1140, 1981."

ITEM 502-3 - Lease of Outdoor Concessions within Municipal Parks 1981 Season

RECOMMENDATION:

*APP'D B:
Co. RES
#518/81*
"That the Bel Air Celtic Soccer Team be granted permission to lease the Blue Mountain Park and the Spani Pool concessions for the 1981 summer season (June 1st to August 31st, 1981) at a rate of \$50.00 per month per concession, payable in advance, and, further, that the team be advised that it must comply with all health regulations related to the handling of food."

ITEM 502-4 - Ozada/Nestor Pathway Lighting Review

The meeting tabled this item until Committee members had personally observed the lighting conditions referred to in Mr. Saenger's letter of 1980 December 08.

ITEM 502-5 - Dacre Park Tennis Courts (Trust Fund)

RECOMMENDATION:

*APP'D B:
Co. RES
#519/81*
"That the Park and Recreation Director advise the Bayside Properties Ltd. that perhaps funds would be released from the trust account in 1982 assuming that a park master plan study has been completed by that date."

ITEM 502-6 - Rental Group Fee Reduction for Facility Use -
1981 January 30 through May 03

The Committee reviewed with the Director the problems that faced rental groups during the 1981 labour dispute and RECOMMENDS:

*b
b
APP'D Res
Co. # 520/81*
"That the rental groups which used the facilities of the Centennial Room and the McDonald-Cartier Room, during the CUPE strike (1981 January 30 to 1981 May 03 inclusive), be granted a 25% reduction of the normal rental fee."

ITEM 502-7 - Right of Non-Residents to Enroll in Public Recreation Programs - Exclusion Policy

After carefully reviewing this matter with the Park and Recreation Director and being advised by the Director that Council cannot likely do indirectly that which it cannot do directly, the COMMITTEE RECOMMENDS:

*Co. Res
See Co. # 521/81*
"That Council Resolutions #1262 and #1263 of October 14, 1980, be repealed."

ITEM 502-8 - Renewal of Port Coquitlam and District Hunting and Fishing Club Lease

RECOMMENDATION:

*Co. Res
See Co. # 522/81*
"That Council endorse the renewal of the Port Coquitlam and District Hunting and Fishing Club lease subject to a clause being included that would ensure free public access to the Club parking area from time to time and under such terms and conditions that are mutually acceptable to both the Hunting and Fishing Club and the Director of Parks & Recreation."

ITEM 502-9 - Review of Blue Mountain Park Washroom Renovations Plan

The Director informed the meeting that while there is no provision or intention to proceed with the suggested renovations in 1981, the Committee is being requested to authorize the attached plans to be placed before the Design Committee for its review.

RECOMMENDATION:

*APP'D Res
Co. # 523/81*
"That the proposed alterations and additions to the Blue Mountain Park service building as prepared by Laurence Redpath, Architect, be placed before the District's Design Committee for its consideration."

ITEM 502-10 - Funding of Park and Recreation Referendum Projects (Land Sale Reserves)

The Committee requested the Park and Recreation Director to invite the Municipal Treasurer to the June 15th, 1981 meeting of the Park and Recreation Committee regarding Council Resolution #465 of 1981 May 25.

ADJOURNMENT - The meeting adjourned at 9:30 p.m.

D. L. Cummings
D. L. Cummings,
Executive Secretary

Ald. Mitchuk,
Chairman

502

PARK & RECREATION COMMITTEE MEETING MINUTES

A regular meeting of the Park and Recreation Committee was held on Tuesday, 1981 June 30, at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley
Ald. Parks

STAFF: D. Cummings

ITEM 502-1 - Fee Waiver Request - Coquitlam Adanacs Lacrosse Team

Inasmuch as the community group rate for recreation facility rentals is already a preferred status (50% of the private/commercial cost), the COMMITTEE RECOMMENDS:

B¹ "That the Coquitlam Adanacs Lacrosse Team's request to waive the preferred rental fee of \$90.00 for the MacDonald-Cartier Room rental be denied."

ITEM 502-2 - Fee Waiver Request - C.U.P.E. Local 386

Inasmuch as this request does not meet the eligibility criteria set forth in the Grants Policy approved by Council on 1981 June 22. The COMMITTEE RECOMMENDS:

B² "That the C.U.P.E. Local 386 request for free use of the MacDonald-Cartier Room be denied."

ITEM 502-3 - Petition to Extend Rollerskating Program Through the Summer of 1981

The Committee reviewed the Sports Centre Program Manager's memorandum and, in light of the alternative use conflict, the COMMITTEE RECOMMENDS:

B³ "That the public rollerskating program not be extended through the 1981 summer in light of the higher and better use generated from alternative planned sports camp programs."

ITEM 502-4 - Softball Tournament and Liquor Licence Request - Poco Gold Men's Fastball Team

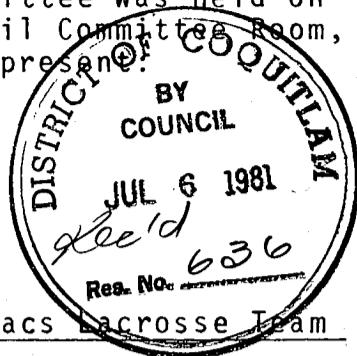
RECOMMENDATION:

B⁴ "That the Poco Gold Men's Fastball Team request to use the Blue Mountain baseball field for a softball invitational tournament and special occasion liquor licence be denied, and that the team be offered Mundy Park - without a special occasion liquor licence - to facilitate the planned softball invitational tournament."

ITEM 502-5 - Burke Mountain Lease Lot #67

RECOMMENDATION:

B⁵ "That the Park and Recreation Director advise the lessee, Mr. G. Faichuk, that the Park and Recreation Committee of Council has no objections to an attempt being made to sell and rebuild on Burke Mountain Lease Lot #67."



ITEM 502-6 - Lease of Former Auto-Weld Building - Town Centre Park

RECOMMENDATION:

APP 10 R 35 Co 6 42/81
"That Council enter into a month-to-month lease agreement with the Boys Scouts of Canada, subject to an indemnification clause, for the sum of \$1.00 to facilitate use of the former Auto-Weld building in the Town Centre Park for boys scouts construction projects."

ITEM 502-7 - New Westminster & Coquitlam District Society for the Retarded - Philosophy Statement

The COMMITTEE RECOMMENDS adoption of the following philosophy statement for leisure services regarding people with special needs in the District of Coquitlam:

- APP 10 R 35 Co 6 43/81*
1. Participants should be involved in leisure activities in the least restrictive setting possible.
 2. Community agencies have a responsibility to provide leisure activities for all people and ensure that the support personnel necessary for success are provided.
 3. Cost to the participant should be no more than the cost of similar programs, offered in the community. For adults on Gain, costs should be low enough not to be a deterrent to participation.
 4. Participants must be consulted concerning activities and should be members of the Organizing Committee.
 5. It is the responsibility of community agencies to be aware of barriers to participation in leisure activities (physical, transportation, lack of training, lack of volunteer support, etc.) and to assist the individual to overcome these barriers."

ITEM 502-8 - Mariner Park

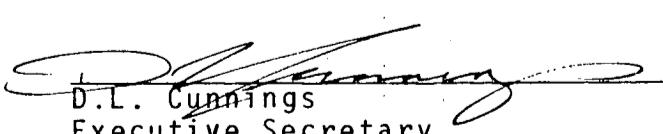
The Committee reviewed with the Park and Recreation Director development plans for Mariner Park dating back to 1973 and instructed staff to modify the 1973 plan - which contains items not warranted at this time - to ensure that an adequate buffer zone is reflected along the northern edge of Mariner Park and that the existing rustic trail system be complemented with additional trails to facilitate a fitness circuit; and, further, that the overall park development be undertaken with a view to user safety.

ITEM 502-9 - 1981 Canadian Park/Recreation Association's Annual Conference, August 9-13, Calgary, Alta.

In light of the exemplary recreation facilities in the City of Calgary and the important lessons that could be learned from visiting such facilities, the COMMITTEE RECOMMENDS:

"That the Park and Recreation Director be authorized - within the limits of the 1981 conference provision - to attend the 1981 Canadian Park/Recreation Association's Annual Conference in Calgary, Alberta, August 9 to 13, 1981."

ADJOURNMENT - The meeting adjourned at 8:25 p.m.


D.L. Cummings
Executive Secretary

Ald. Mitchuk
Chairman

#502

PARK & RECREATION COMMITTEE PARK TOUR MEETING

A Park and Recreation Committee Park Tour meeting commenced from the Municipal Hall parking lot at 1845 hours, Wednesday, 1981 July 15, with the following persons present:

COMMITTEE:

Ald. Mitchuk, Chairman

STAFF:

D. Cummings

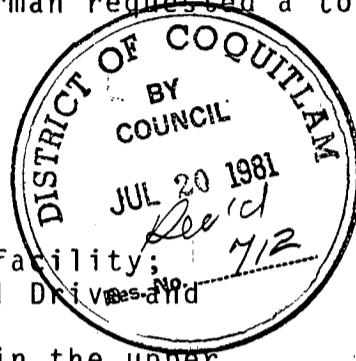
ITEM 502-1 - Lack of Quorum

Inasmuch as there was not a quorum, the Chairman requested a tour of the parks in any event.

ITEM 502-2 - Park Tour

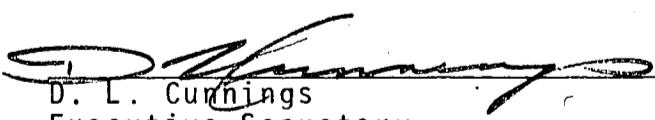
The tour included a visit to:

- 1) the Fraser River Park boat launching facility;
- 2) Scott Creek linear park between Runnel Drive and Lansdowne Street;
- 3) the B.C. Hydro right-of-way situated in the upper reaches of the Eagle Ridge housing development;
- 4) Coquitlam River Park west of the Coquitlam river, off of Ozada Street and Dunkirk Street;
- 5) the Coquitlam River Park east of the Coquitlam River, off of Shaughnessy Street;
- 6) the leave strip river bank area between the east bank of the Coquitlam River and the Oxbow Springs recreation complex;
- 7) the Dacre Avenue park extension lands abutting the CPR main line;
- 8) the McLean Park, off of Lazy A;
- 9) the Mariner Park/Ranch Park Elementary School site;
- 10) the Hydro right-of-way abutting Mundy Park/Pinnacle Street;
- 11) the northern half of the internal trail system of Mundy Park, including both lakes;
- 12) the Crane Street parkette, off of Orland Drive; and,
- 13) Como Lake Park.



Directions to Staff - the Chairman requested the Park and Recreation Director to arrange a subsequent tour of parks involving all members of the Park and Recreation Committee with a view to incorporating a number of park improvements into the 1981 Amended Budget or the 1982 Provisional Budget.

The tour was completed at 2145 hours.


D. L. Cummings
Executive Secretary

Ald. Mitchuk
Chairman

#52

PARK & RECREATION COMMITTEE MEETING MINUTES

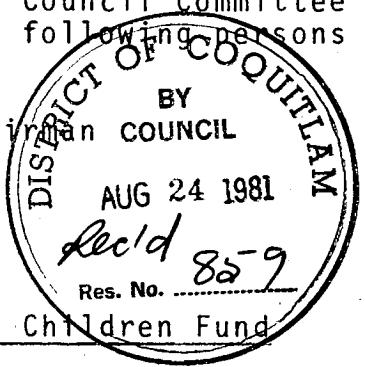
A regular meeting of the Park and Recreation Committee was held on Monday, 1981 August 17, at 7:30 p.m., in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, with the following persons present:

COMMITTEE:

Ald. Mitchuk, Chairman COUNCIL
Ald. Parks

STAFF:

A. Saenger



ITEM 502-1 - Fee Waiver Request - B.C. Save the Children Fund

The Committee reviewed the request presented in person by Mrs. B. Glegg and Mrs. V. Thomson of the B.C. Save the Children Fund for a fee waiver on the rental of the Centennial Room. They were advised of Council's policy for a reduced rate for community groups.

RECOMMENDATION:

AS BY APP'D P.D.P. 8/21/81 AMEND R.S. + 8/21/81 C.R. Res. A
"That the B.C. Save the Children Fund request to waive the preferred rental fee of \$175.00 for the Centennial Room be denied; however, should the event prove to be a financial loss to the organization, the Committee will place a fee waiver request before Council for consideration."

ITEM 502-2 - Centennial High School Graduation Ceremony - Use of Coquitlam Sports Centre

The Committee reviewed the letter from Centennial High School confirming that this year's graduation ceremonies would be held in the Coquitlam Sports Centre on Friday, 1981 September 25. The question of a rental fee will be discussed at a later date.

ITEM 502-3 - Letter from Strata Corporation NW939

The Committee discussed the letter from Strata Corporation NW939 requesting assistance from the Park and Recreation Department in the furnishing of their recreation areas.

COMMITTEE DIRECTION: The Committee recommended that this item be tabled and reconsidered at a later date when the full Committee is present.

✓ ITEM 502-4 - Letter of Complaint from Residents of Gabriola Drive

The Committee discussed the complaints from residents of Gabriola Drive and possible development of the area between the street and the Coquitlam River. The Acting Director advised that no plan for the development of the park area existed at present. The need for in-house capability to prepare park plans was discussed and THE COMMITTEE RECOMMENDS:

*TABLED
SEN RES
8/21/81*
"That the District of Coquitlam hire a Park Technician at amended budget time to facilitate the preparation of in-house park development plans."

ITEM 502-5 - Letter from Mr. Walsh - Condition of Scott Creek at Runnel Drive

The Committee reviewed Mr. Walsh's letter outlining the unsightly condition of Scott Creek at Runnel Drive. The Acting Director reported that Genstar is considering cleaning up the area but a final commitment from the company has not yet been made.

ITEM 502-5 - Continued

As an interim measure, THE COMMITTEE RECOMMENDS:

"That 'No Refuse Dumping' signs be installed along Scott Creek at Runnel Drive to curb the dumping of materials in the area."

ITEM 502-6 - Letter from Mrs. Hopkins - Blue Mountain Tennis Court

The Committee reviewed Mrs. Hopkins' letter requesting the Blue Mountain tennis court resurfaced AND RECOMMENDS:

*APP'D
Amendm't
Co. 864/81
B7a*
"That the existing tennis court be retained and that a sum of \$2,000 be ~~extended~~ included in the amended budget to facilitate the resurfacing of this court."

ITEM 502-7 - Letter from Mrs. E. Becker - Lack of Playground Facilities in Mundy Park

The Committee discussed Mrs. Becker's letter and the consensus of opinion was that this type of situation could easily be overcome if the Department had in-house planning capabilities.

ITEM 502-8 - River Springs Strata Soccer Field Proposal

The Committee received this report for information.

ITEM 502-9 - Letter from School District #43 (Coquitlam) re Joint Agreements

The Committee reviewed the letter received from School District #43 (Coquitlam) confirming their willingness to meet with the Park and Recreation Committee to discuss joint agreements.

RECOMMENDATION:

*B7
APP'D
Co. 865/81
C7*
"That staff draw up an agenda for a meeting between the Board of School Trustees and the Park and Recreation Committee to discuss joint agreements to include consideration of a) joint planning of facilities; b) cost of maintenance for school playing fields for the last five years showing the department's cost and the share paid by the School Board, and c) possible new formula for cost sharing."

ITEM 502-10 - Hillcrest School All-weather Field Proposal - Bel Aire Soccer Association

The Acting Director reported briefly on the feasibility of the proposal and indicated on a sketch the possible layout of the field.

RECOMMENDATION:

*B7
APP'D
Co. 865/81*
"That staff be in communication with the School Board to obtain the Board's permission to go ahead with the project before plans are drawn up."

ITEM 502-11 - Mariner Park Development Proposal

The Committee reviewed the Acting Director's proposal for the development of Mariner Park AND RECOMMENDS:

ITEM 502-11 - Continued

"That the Acting Director's proposal for the development of Mariner Park be accepted and the work started at the earliest possible date."

ITEM 502-12 - Lane - Southwest Section of Brookmere Park

The Committee discussed the Acting Director's report on the possibility of sealing the lane portion of the southwest section of Brookmere Park AND RECOMMENDS:

*Tabled B
Res + 8/81*
"That the lane located in the southwest section of Brookmere Park be retained by the District of Coquitlam."

ITEM 502-13 - Request by Boxing Group to Use Former Autoweld Facilities for Training

The Committee reviewed the Acting Director's memorandum outlining a request by the local boxing group to utilize a portion of the Autoweld building for training purposes AND RECOMMENDS:

*App'd B
Co. Res 8/81*
"That the Boxing group, headed by Mr. Dave Thompson, be allowed to use the Autoweld building for training purposes providing that the scouts are able to share the said facility without conflict."

ITEM 502-14 - Planner's Report on Burke Mountain Trail Riders Equestrian Proposal

The Committee discussed the Planner's report on the possible establishment of an equestrian park in the District of Coquitlam wherein he advises that the Coquitlam River Park location is not a viable one for such a development. Since there are no park development plan proposals for this site in existence, the Committee once again saw the need for in-house planning capabilities.

RECOMMENDATION:

*App'd B
Co. Res 8/81*
"That the Municipal Planner's report on the Burke Mountain Trail Riders Equestrian Proposal be accepted."

ITEM 502-15 - Special Occasion Liquor Licence - Atlantic Can-Am Race - August 22-23, 1981

RECOMMENDATION:

*App'd B
Co. Res 8/81*
"That the request from the Atlantic Can-Am Race organization for a Special Occasion Liquor Licence be approved for August 22nd and 23rd, 1981, at Westwood Race Track and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch; this approval being subject to suitable site arrangements being made with the R.C.M.P. with respect to security and control."

ADJOURNMENT - The meeting adjourned at 9:00 p.m.

A. Saenger
A. Saenger, Acting
Executive Secretary

Ald. Mitchuk, Chairman

#502-1

DISTRICT OF COQUITLAM

Inter-Office Communication

| | | | | |
|----------|--|-------------|----------------------------|-------------------|
| TO: | Mr. D. Cummings | DEPARTMENT: | Parks and Recreation Clerk | DATE: July 3 1981 |
| FROM: | T. Klassen | DEPARTMENT: | | YOUR FILE: |
| SUBJECT: | Grant Request - Coquitlam Group of B.C. Save the Children Fund | | | OUR FILE: |

Attached is a letter from the Coquitlam Group of British Columbia Save the Children Fund in which they seek a waiver of rental fee on the Centennial Room at the Recreation Centre.

Would you please have this matter placed before your Committee for consideration.

I have not replied to the group because of the postal strike, so you may wish to be in contact with them by telephone if you require any further information.



T. Klassen,
Municipal Clerk

TK/ll

/attach:

RECEIVED

JUL 03 1981

Parks & Recreation Dept.
District of Coquitlam

CLERKS REFERENCE NUMBER... 22

All Correspondence between Departments
or Council should carry this number.

909 Thermal Dr.,
Coquitlam, B.C.
V3J 6R4

July 2, 1981

Mayor Tonn,
District of Coquitlam,
Municipal Hall,
1111 Brunette St.,
Coquitlam, B.C.

Dear Mayor Tonn and Members of Council;

The Coquitlam Group of British Columbia Save the Children Fund are planning a Craft And Home Business Fair for the 7th November, 1981, 9:00 in the morning till 2:30 in the afternoon.

We are requesting the waiver of the usual rental fee of \$175.00 (plus the \$75.00 deposit) for this booking in the Coquitlam Recreational Centre, Centennial Room. The Save the Children Fund is a charitable organization and funds raised through the Fair will go toward needy children of Third World Countries.

We are anxious to proceed with plans for the Fair and waiver of the fees would be greatly appreciated. Thanking you in advance for your consideration.

Yours truly

B. Glegg - S. Glegg

Betty Glegg
Representative for Coquitlam
Save the Children Fund

Phone Number 416 - 0668



booking confirmation

NAME OF GROUP: Save the Children Fund
ADDRESS: 909 Terminal Drive, Coquitlam, B.C. V3J 6R4
APPLICANT: Mrs. W. Glegg PHONE 461-0668

| | | | |
|------------|-------------------------------|--|---------------|
| FACILITY | CENTENNIAL/CHIMO LOUNGE | | |
| DATE | Saturday November 7, 1981 | TIME | 9AM - 2:00 PM |
| DEPOSIT | \$ 75.00 | Payable within two weeks from date of confirmation | |
| RENTAL FEE | \$ 16.00/Hr. X 5Hrs.= \$80.00 | Due two weeks prior to function | |
| FUNCTION | Fund Raising bazaar | ATTENDANCE | |

SPECIAL REQUIREMENTS

SET-UP: You must contact the program clerk at least two week prior to your function to arrange a set-up.

CLEAN-UP: The tables should be cleared and the kitchen should be cleaned.

FOOD: If serving food, you must obtain a "PERMIT TO CATER" from the Public Health Inspector, S.F.H.U. at 644 Pairier Street, Coquitlam - Telephone 939-9261.

"YOU MUST VACATE THE ROOM BY 3:00 PM."

Remember to contact the program clerk when the final payment is made to arrange for the room set-up.

1981 06 30

Date

R. Munro
Recreation Program Manager



CENTENNIAL SCHOOL

Grades 11 & 12 PRINCIPAL: W.L. Melville

570 Poirier Street, Coquitlam, B.C. Telephone 936-7205

SCHOOL DISTRICT NUMBER 43 (Coquitlam)

#502-2

10 July, 1981.

RECEIVED

JUL 15 1981

Mr. D. L. Cummings,
Director of Parks & Recreation Dept.
District of Coquitlam, District of Coquitlam
1111 Brunette Avenue,
Coquitlam, B. C.
V3K 1E8.

RECEIVED

JUL 15 1981

District of Coquitlam
Administration

Dear Don:

Re: Use of Arena - September 25, 1981

This is to confirm your kind consideration of our request to use the arena for our graduation ceremony in September. As this is a very big event in Coquitlam, and it now has outgrown our gymnasium, it will be nice to host our parents and students in our arena.

We will now proceed to publicize that the event will take place in the arena on Friday, September 25, 1981, at 8:00 p.m.

Gary Scott will be in touch with your staff to work out the details.

Many thanks.

Yours sincerely,

W.L. Melville

W. L. Melville,
Principal.

WLM/bt

c.c. Stan Shigahiro
Mayor Tonn
Gary Scott

#502-3

April 23, 1981.

District of Coquitlam,
1111 Brunette Avenue,
Coquitlam, B. C.
V3K 1E9

Attention: Alderman Ray Mitchuk

Dear Sir:

I would like to request the assistance of your department with the furnishing of our recreation area. Our Strata Corporation is the River Springs Strata and consists of 471 homeowners. Because of the nature of our Strata, we were required to build a recreation centre and to develop areas for playgrounds and parks. We have recently taken over the building and grounds and have no equipment at all. We would appreciate it if you could assist the Chairman of our Recreation Committee. The Chairman is Doug Lauder and we will be only too happy to meet with you to discuss this further.

Yours truly,

STRATA CORPORATION NW939

Henry Seward
Henry Seward,
Council Chairman.

HS/js

*River Seward municipal
Did not provide any
for the area in the park
Ree
Let us see what should be done
out right ZNL Blank*

Apr
April 29, 1981

Henry Seward
Council Chairman
Strata Corporation NW939
c/o 1217 Parkland Drive
Port Coquitlam, B.C.
V3E 1B4

464-2388

Dear Mr. Seward:

I acknowledge receipt of your letter of April 23, 1981 a copy of which for easy reference is attached.

I suggest your Corporation make a formal application for a "one shot" grant, to Council specifying the purpose, accompanied by a financial statement, addressed to the Municipal Manager with a copy to me.

All factors considered I would be pleased to make an appropriate motion.

Yours truly,

ORIGINAL SIGNED BY
R. J. MITCHUK

R. J. Mitchuk,
Chairman - Parks and
Recreation Committee
District of Coquitlam

RJM/sm

502-4

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Ald. R. Mitchuk, DEPARTMENT:
Chairman, Parks & Recreation Committee

FROM: A. Saenger, Acting Park and DEPARTMENT:
Recreation Director

SUBJECT: Complaints by Residents of Gabriola Drive

DATE: Aug. 13, 1981.

YOUR FILE:

OUR FILE:

Numerous residents living on Gabriola Drive have put in complaints with the Engineering Department and the Parks and Recreation Office that the area across the school towards the river is used as a garbage dump for garden refuse.

The land in question is park area. Unfortunately, no plans for development do exist. It would be advisable to prepare preliminary plans for the area involved and discuss them with the residents at a public meeting before the plans are finalized and funding for the project is sought. Any development of the area between the street and the Coquitlam River would greatly enhance the community.

A. Saenger
Acting Park and Recreation Director.

AS/js
Attach.
c.c. D. Cummings

#502-4

**DISTRICT of COQUITLAM
ENGINEERING DEPARTMENT**

COMPLAINT

NO. 4832

*P.R. Committee Item***ORIGINAL**

Return To Engineer's Dept.

FILE:

TO:

Public Works Water Works Sewerage Sanitation *PARKS AND RECREATION*

Instructions By

Engineer's Remarks:

INSTRUCTIONS:**FOREMAN:**See Originator Investigate and Report Take Necessary Action

ADDRESS

230 Savoury

| | |
|----------------|---|
| Date July 7/81 | Phone 464-4058 |
| Time 11:00 | A.M. <input type="checkbox"/> P.M. <input checked="" type="checkbox"/> |

Name

Mrs. Shaw

In Person By Phone By Mail

Report Taken By

Kurt

#502-5

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Ald. R. Mitchuk, Chairman, DEPARTMENT: DATE: Aug. 13, 1981.
Parks and Recreation Committee.

FROM: A. Saenger, Acting Park and DEPARTMENT: YOUR FILE:

Recreation Director.

SUBJECT: OUR FILE:

Letter from Mr. Walsh - Condition of Scott Creek

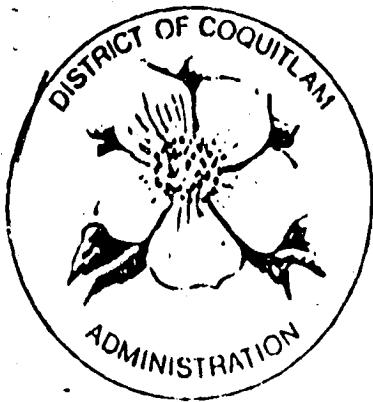
The Park Superintendent investigated Mr. Walsh's complaint and after a site visitation agreed wholeheartedly with Mr. Walsh's observations and suggestions (see memo to Park and Recreation, D. Cummings).

In the meantime, a meeting between representatives of Genstar and the Park and Recreation Director with the Park Superintendent took place at the site. The present condition was not acceptable to anyone. Suggestions along the line of the Park Superintendent's memo were discussed and the representatives of Genstar were considering them, but a final agreement was not reached at the meeting. A followup of the meeting is being undertaken, but due to holidays, the representative of Genstar is unavailable at present.

A. Saenger
Acting Park and Recreation Director.

AS/js

Attach.



DISTRICT OF COQUITLAM

1111 BRUNETTE AVENUE, COQUITLAM, B.C. PHONE 526-3611

V3K 1E9

MAYOR J.L. TONN

January 30th, 1981.

Mr. F. Walsh,
2670 Burnside Place,
Port Coquitlam,
B.C., V3E 1A2

Dear Mr. Walsh,

I would acknowledge receipt of your letter of January 27th, 1981 to which was attached a copy of a letter which you have written to the Department of Fisheries.

The items raised in your letter are, of course, a concern to the Municipality, and I will be forwarding a copy to our Engineer, Planning, and Parks and Recreation Departments for their attention and possible action, as may be appropriate under existing by-laws and regulations.

A copy of your correspondence, will as well, be forwarded to our By-law Enforcement Officer for his immediate attention related to resident business using the area for the dumping of garbage.

The Municipal Council will receive a copy of your letter for their information.

Yours truly,

T. Klassen,
Municipal Clerk

TK/H
c.c.
Planning Department
Engineering Department
Parks and Recreation Department
By-law Enforcement Officer

~70 Burnside Place,
Port Coquitlam, B.C.
V3E 1A2
January 27, 1981

Dent. of Fisheries & Oceans,
300 - 549 Columbia St.,
New Westminster, B.C.

Attention: Mr. G. Scott;

Dear Sir,

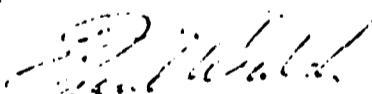
I wish to bring to your attention the condition of Scott Creek, particularly the section running along Runnel Drive behind Haven, Canadian Tire, etc. in Coquitlam. With the increase of commercial business this creek has been subject to much abuse.

Despite daily clean up by McDonalds & Burger King, litter in the creek or on the bank stays until the creek rises and moves it downstream. On Monday, January 12/81 at 11:15 a.m. a Burger King employee threw a wooden pallet into the creek. On another occasion an employee emptied a bucket in the same area. Cases of beer have been thrown and broken into the creek and remain for some time, as does the occasional shopping cart. On January 22/81 Grandview Blackton was repairing Burger King parking lot when a worker attempted to pull a wheel barrow loaded with broken blackton over the curb beside the creek. The wheel barrow was too heavy, he returned to the south side of Runnel Dr. to dump it. Frequently, drivers pitch litter from their car and truck windows.

As this situation is likely not to improve, and more likely to worsen, I suggest action be taken in the near future to prevent further deterioration of this natural creek. Consideration could be given to a closely planted row of evergreen trees or a chain link fence along the North side of Runnel Dr., behind the commercial buildings. This would keep dangerous and unsightly broken bottles from being thrown and also keep food wrappings where they would be included with daily pick up by the food chains.

Looking forward to hearing from you in the near future,
I remain,

Yours truly,


Frank Walsh
cc Mayor and Council Members,
District of Coquitlam

2670 Bernadi Place,
P.O. Coquitlam, B.C.
V3B 1A2
January 27, 1981

Murray and General Supplies,
District of Coquitlam,
114 Brinette Avenue,
Coquitlam, B.C.
V3K 1E9

Dear Sirs,

Please see the attached letter that was sent to the Department of Fisheries & Oceans, re. a little creek running along our road line.

I would appreciate any comments that you can offer on this situation.

Yours truly,

Frank Walsh

RECEIVED

JAN 27 1981

District of Coquitlam
Town Clerk

100-06181
COQUITLAM DISTRICT COUNCIL

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: T. Klassen DEPARTMENT: Administration DATE: 1981 05 11
FROM: K. McLaren DEPARTMENT: Planning YOUR FILE:
SUBJECT: Letter from Mr. Walsh, 2670 Burnside Place OUR FILE:

I write to comment on the letter from Mr. Walsh and your reply of 1981 01 30. I have recently had the opportunity to spend considerable time in the Eagle Ridge area and therefore have observed the conditions described by Mr. Walsh in his letter. Furthermore, although this particular location is unquestionably the worst, there may also be need for concern for the upper reaches of Scott Creek which also appears to be a dumping ground for all sorts of different debris. In fact, I observed a large industrial tire in the creek just south of Lansdowne Street.

Certainly either one of Mr. Walsh's suggestions for screening along the north side of Runnel Drive would provide a deterrent but to what extent remains to be seen. Strictly from an aesthetic point of view, I would think the evergreen trees would be more in keeping with the natural type of setting we were trying to achieve when we obtained this creek area as a leave strip. Perhaps also the existing businesses along that strip should be notified of our concern in this regard and requested to co-operate in trying to eliminate the littering problem.

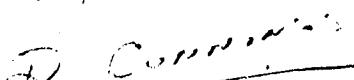
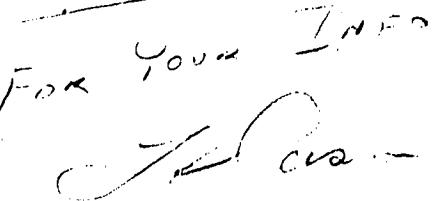
Since this leave strip is in the jurisdiction of our Park and Recreation Department, I would think that they should more appropriately be commenting on Mr. Walsh's suggestions. Furthermore, our Engineering Department may be concerned in relation to possible flooding action from debris in the creek.

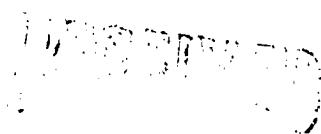
I trust these comments will be of some assistance to you.


Ken McLaren
Development Control Technician

KM/ci

20/81



For your info


MAY 2 0 1981
Parks & Recreation Dept.
District of Coquitlam

To: PARK & REC
COMMITTEE FOR
FUNDING APPROVAL
#502-5

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: D. Cummings DEPARTMENT: Dept. Parks & Rec. DATE: 1981 June 02
FROM: A. Saenger DEPARTMENT: " " " YOUR FILE:
SUBJECT: Letter from Mr. Walsh, 2670 Burnside Place OUR FILE: 300.6

Mr. Walsh's observation about the messy condition of the Scott Creek bank along Runnel Drive is correct. The present condition makes the area practically unmaintainable. Mr. Walsh's suggestion to do some landscaping along the top of the Creek is a very sensible one.

I would suggest to clean up the area between the sidewalk and the top of the bank, bring in topsoil for a proper grade, plant a row of Thuja pyramidalis along the top of the creek, 2½' apart, and seed the area between the Thuja hedge and the sidewalk in grass. This way the area first of all would look presentable at all times and can easily be maintained.

I don't know who would be responsible to do the work but in any case the suggested remedy should be seriously considered.

A. Saenger

Park and Facilities Superintendent

AS/bn

RECEIVED

906-4th. Street,
New Westminster, B.C.
July 20, 1981

JUL 22 1981

Parks & Recreation Dept.
District of Coquitlam

Parks & Recreation,
District of Coquitlam,
630 Poirier Street,
Coquitlam, B.C.

Dear Sirs: Attn: Mr. D. Cummings

This is a request to have
the Blue Mountain tennis court
resurfaced.

I am a member of Dogwood
Pavilion and meet several times
weekly for tennis with other
members who are residents of
Coquitlam.

We Particularly enjoy the
Blue Mountain court because of
the shade and being a single,
fenced in court instead of part
of several courts, makes a much
easier, enjoyable game for us.

We would appreciate your
consideration for resurfacing.

Yours truly,

W. Hopkins
Mrs. W. Hopkins

RECEIVED

King Albert Ave.
COQUITLAM, B.C.
936-0953 #502-7
JUL 03 1981

Parks & Recreation Dept.
District of Coquitlam

Coquitlam Parks Board,

To whom it may concern;

I am a resident at King Albert Ave in Coquitlam and I live within a short walking distance of Mundy Park.

I'm writing to complain about the lack of facilities around this area for the younger children I have four small children ages 2, 4, 6 and 8 yrs. of age.

0502-7

Up until a short while ago we were a two car family and when my children wanted to go to a park I drove them to Blue Mtn. Park. Now that I am with-out a car I have no choice but to go to the Mundy Park playground. I feel that the present playground is unsafe and generally not suitable for children of this age. The

L-05#

swings are too big the slide is too steep and most times has a huge puddle under it and the tire swing which presently is broken is too high!

I appreciate the fact that we have this large park in our area but during the week it offers little enjoyment for the mothers of small children. The majority of homes in this area seem to be owned

by families with small children so I feel there is a real need for a proper play ground in this area. During the three years that we have lived here I have heard nothing but complaints about the one that is presently there. I know that if a petition is necessary I won't have any problems getting the names.

Yours truly,
Mrs Eileen Becker

#502-8

DISTRICT OF COQUITLAM

Inter-Office Communication

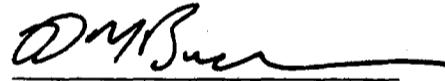
TO: D.L. Cummings DEPARTMENT: Park & Recreation DATE: 1981 06 25
FROM: D.M. Buchanan DEPARTMENT: Planning YOUR FILE:
SUBJECT: River Springs Playing Field OUR FILE: 8-3415

Please find attached a copy of a memorandum from L.T. Scott to myself dated 1981 06 18. As I mentioned to you on 06 23, the Planning Department would wish to object to locating the soccer field in the "buffer zone" which was proposed to be a 100 foot setback to be left in a natural state, as required by Canada Fisheries and the Ministry of Environment Water Resources officials.

Perhaps the proponents of the soccer field should determine whether it is possible to fit the field in between the 100 foot wide leave strip and the Oxbow Lake further to the north. As you can see from the attached legal map, an actual survey of the natural boundary of the river, the back of the built-up riprap and the natural boundary of the Oxbow Lake would be required in order to establish what area is available for such a facility. Another option is to consider the "park" area east of Shaughnessy Street and south of the houses fronting on "Bluff Way". This "park" area is within the City of Port Coquitlam but at the same elevation as the Oxbow-River Springs development. It was, in the past, considered suitable for a school site but the City of Port Coquitlam never approved releasing the park status for this purpose.

In conclusion, we feel we should object to the soccer field site as put forward and would suggest the alternatives noted above.

DMB/ci
Encl.


D.M. Buchanan
Planning Director

c.c. L.T. Scott, Supervisor, Subdivision & Development
P. Gillis, Superintendent, Underground Operations

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: D. Buchanan

DEPARTMENT: Planning

DATE: 1981 06 18

FROM: L. Scott

DEPARTMENT: Engineering

YOUR FILE:

SUBJECT: River Springs Playing Field

OUR FILE: 8-3415

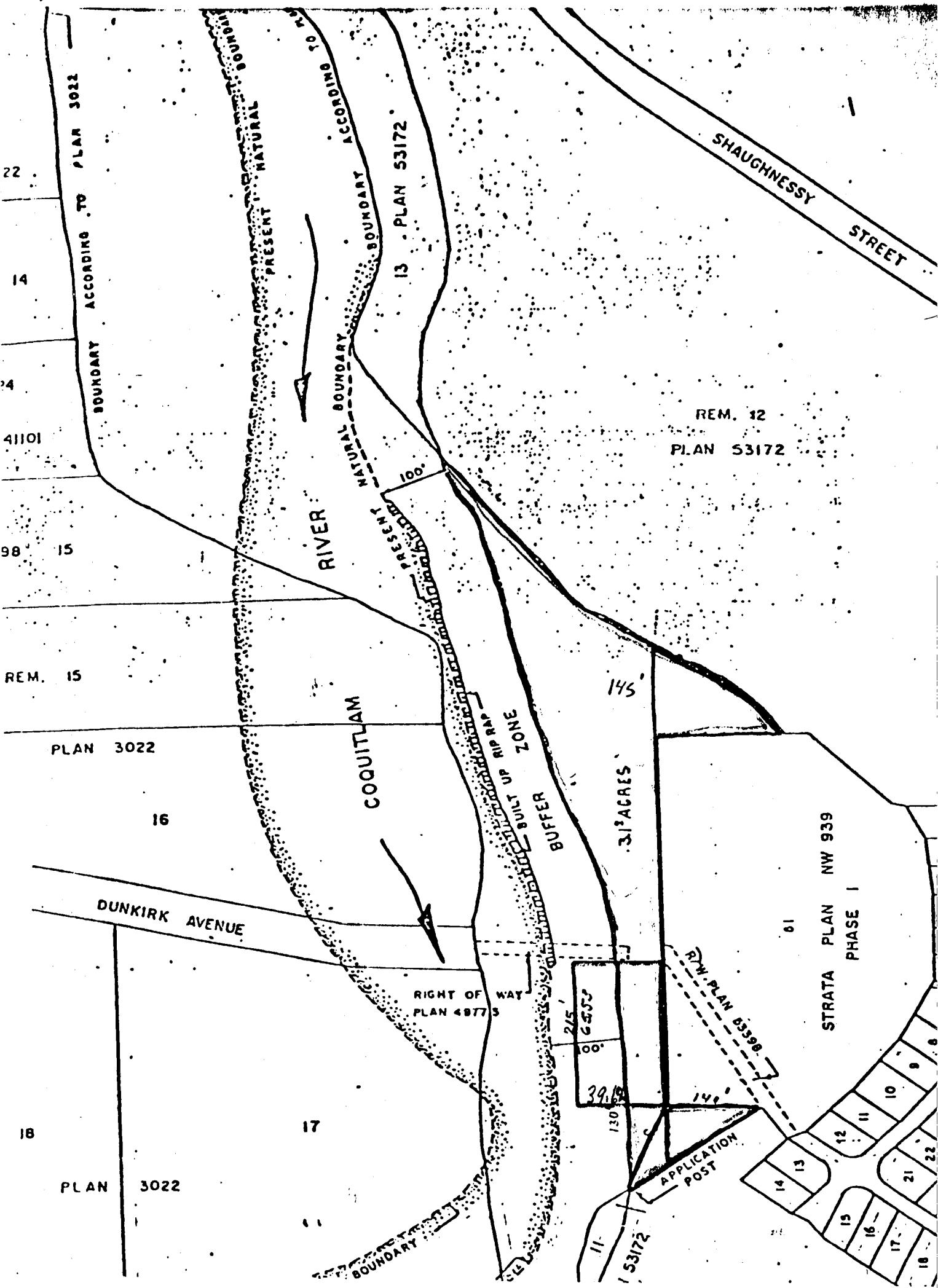
As far as the Engineering Department is concerned there should not be a problem between the playing field and the sanitary sewer providing the field is kept within the area shown on the sketch. By a copy of this memo and sketch to Peter Gillis, I would ask him to just keep his eye on the development of the playing field.

L. T. Scott

L. T. Scott

LTS/jw

cc - P. Gillis



DISTRICT OF COQUESHE
LEGAL METRIC SERVICES

SCALE 1:2'00

502-8

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: D.M. Buchanan DEPARTMENT: Planning Dept. DATE: 1981 July 24
FROM: D.L. Cummings DEPARTMENT: Park & Rec. YOUR FILE: 8-3415
SUBJECT: River Springs Strata Soccer Field Proposal OUR FILE: 306

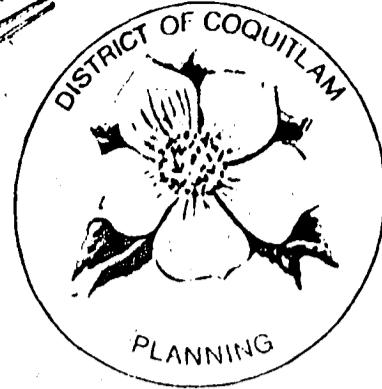
Further to your correspondence of 1981 06 05 regarding the captioned matter, the writer and the Chairman of the Parks and Recreation Committee toured the subject site on 1981 July 13, and concluded that the Parks & Recreation Department could not support the proposal that a soccer field be constructed on the Coquitlam River leave strip land on the east side of the Coquitlam River abutting the River Springs recreation complex.

Clearly, the subject space is abysmally inadequate to accommodate a standard, albeit minimum, soccer pitch but, more importantly, I have to question the "environmentality" of the concept.


D.L. Cummings
Park & Recreation Director

DLC/bn

cc: A. Saenger, Parks Superintendent



TO PARK & REC
COMMITTEE

DISTRICT OF COQUITLAM

1111 BRUNETTE AVENUE, COQUITLAM, B.C. PHONE 526 3611

V3K 1E9

MAYOR J.L. TONN

1981 06 05
Our File: 8-3415

Mr. J. Gerbrandt,
District Land Manager,
Ministry of Lands, Parks & Housing,
Room 211, 4240 Manor Street,
Burnaby, B.C. V5G 1B2.

JUN 8 1981
Parts of the other Dept.
District of Coquitlam

Dear Mr. Gerbrandt:

re: Your File UL12-39WCM and
River Springs Strata
Corporation NW939

I write with regard to the captioned referral, which was wrongly addressed to the City of Port Coquitlam but received 1981 03 03 by the District of Coquitlam and acknowledged two days afterwards. We have examined the referral plus the letter from Mr. Bruce Cox dated 1981 03 03 in a preliminary way. We have asked our Engineering and Park & Recreation Departments for comments with regard to the effect on the sanitary sewer easement, the Coquitlam River leave strip, and on plans for walkways/emergency vehicles routes along the east side of the river. We will be back in touch with you once we have concluded our review.

Yours truly,



D.M. Buchanan
Planning Director

DMB/ci.

c.c. Bruce Cox, Habitat Protection Biologist, Ministry of the Environment,
4240 Manor Street, Burnaby, B.C. V5G 1V2.
J.P. Kelly, Recreation Committee, River Springs Strata Corporation
NW939, 1904 Keith Drive, Port Coquitlam, B.C.
N. Nyberg, Municipal Engineer
D.L. Cummings, Park and Recreation Director

DISTRICT OF COQUITLAM

Inter-Office Communication

| | | | |
|----------|------------------------------|--|------------------|
| TO: | D.L. Cummings / N. Nyberg | Park & Recreation DEPARTMENT: Engineering | DATE: 1981 06 05 |
| FROM: | D.M. Buchanan | DEPARTMENT: Planning | YOUR FILE: |
| SUBJECT: | | | OUR FILE: 8-3415 |

Please find attached a referral from the Ministry of Lands, Parks and Housing dated 1981 02 23 and received by the Planning Department on 1981 03 04, plus a letter from Bruce Cox, Habitat Protection Biologist dated 1981 03 03. The Engineering Department may wish to review the precise location and proposed construction in relation to the sanitary sewer easement. The proposal does not appear to conflict with the development of the recreation building site, but it is difficult to tie this down; it appears that the land is directly to the west of the recreation centre parking lot.

I do note that the proposal is within the 100 foot strip along the river, which was supposed to be left for a leave strip. The letter from Mr. Cox outlines this aspect.

I would ask for comments from the Park and Recreation Director regarding any concept he has in providing for public access along the river, walkways and emergency vehicle access.

In the meantime, I will write to the Ministry of Lands to advise them that the matter is still under review.

JUN 8 1981

DMB/ci
Encl.

Parks & Recreation Dept.
District of Coquitlam


D.M. Buchanan
Planning Director

| | | |
|---|---|------------------|
| APPLICANT NAME River Springs Strata Corp NW93 Port Coquitlam, B.C. | DISTRICT OFFICE ADDRESS New Westminster L.M. District 4240 Manor St., Burnaby V5G 1B2 | |
| APPLICATION DATE Jan. 28/81 | REF. MAP NO. OUR FILE NO. UL 12-39 WCM | YOUR FILE NO. |

Reg. file: 2400490

City of Port Coquitlam
2272 McAllister Avenue
Port Coquitlam, B.C.
V3C 2A8

You are requested to comment on the following application for potential effect on your agency interests.

Details of the application are provided herein and we would appreciate your response within 30 days to the undersigned.

Receipt acknowledged 21 03 05

| | |
|--|----------------|
| LOCATION OF LAND Adjacent to Coquitlam River | PARCEL SIZE |
| LEGAL DESCRIPTION Unsurveyed Crown land fronting portion of Strata Plan NW 939, Sec. 12 & 13, Tp. 29, WCM, as shown in red on attached sketch | |
| PROPOSED USE Playing field | PURPOSE |
| The following additional information is also available and may be obtained upon request | |
| Sketch and letter attached. | |
| TYPE OF TENURE Lease | |

Please summarize your comments according to the categories below and substantiate your position whether affirmative or negative in an attachment to the response summary. Please identify a conditional or negative response as either of the three general orders of comment i.e.

1st ORDER COMMENT — based on legislative mandate or official policy of government.

2nd ORDER COMMENT — based on agency interests but unsubstantiated by data.

3rd ORDER COMMENT — based on other factors of a general nature.

Unless you are informed by us to the contrary you may assume that the application has been adjudicated in a manner consistent with your response.

Your comments may be disclosed to the public to justify decisions made.

DISTRICT LAND
MANAGER

SIGNATURE

R. J. Gerbrandt FOR REGIONAL
DIRECTOR

NAME

DATE February 23, 1981

RETAIN the original of this Referral Request for your file.
RETURN THE COPY TO THE DISTRICT OFFICE ADDRESS.

RESPONSE SUMMARY

DATE

APPROVAL RECOMMENDED

INTERESTS UNAFFECTED BY PROPOSED USE

APPROVAL RECOMMENDED
 SUBJECT TO CONDITIONS OUTLINED
IN ATTACHMENT
(ORDER OF COMMENT)

APPROVAL NOT RECOMMENDED DUE TO
 REASONS OUTLINED IN ATTACHMENT
(ORDER OF COMMENT)

SIGNED BY _____

TITLE

FOR

YOUR FILE

NUMBER 0259 (MR)

March 3, 1981

District Land Manager
Ministry of Lands, Parks and Housing
Room 211, 4240 Manor Street
Burnaby, B.C.
V5G 1B2

Attention: J. Gerbrandt

Re: Unsurveyed Crown land fronting a portion of Strata Plan NW 939, Sec. 12 and 13, Tp. 29, WCM, for a playing field adjacent to the Coquitlam River.

Dear Sir:

With reference to our conversation of today, we do not feel that the subject proposal poses any environmental threat provided that the playing field is established in the area already cleared. However, we are concerned that the field encroaches within the hundred foot river front open space which contains a trail system and provides access to all the public along the river. The field must be located so that it will allow for easy access past the playing field and avoid future conflicts between various user groups.

The proposed buffer between the river and the playing field may not be sufficient to provide this. We would prefer that the playing field be located a minimum of fifty feet from the river bank. In addition, we suggest that the boundary of the field adjacent to the river be staked out for an inspection to ensure that adequate room has been provided for a trail system.

It is our understanding that the land will remain in Crown ownership. Therefore, it must be stressed to the applicant that groups using the playing field will not preclude other recreational activities (fishing, hiking, riding, etc.) along the river open space.

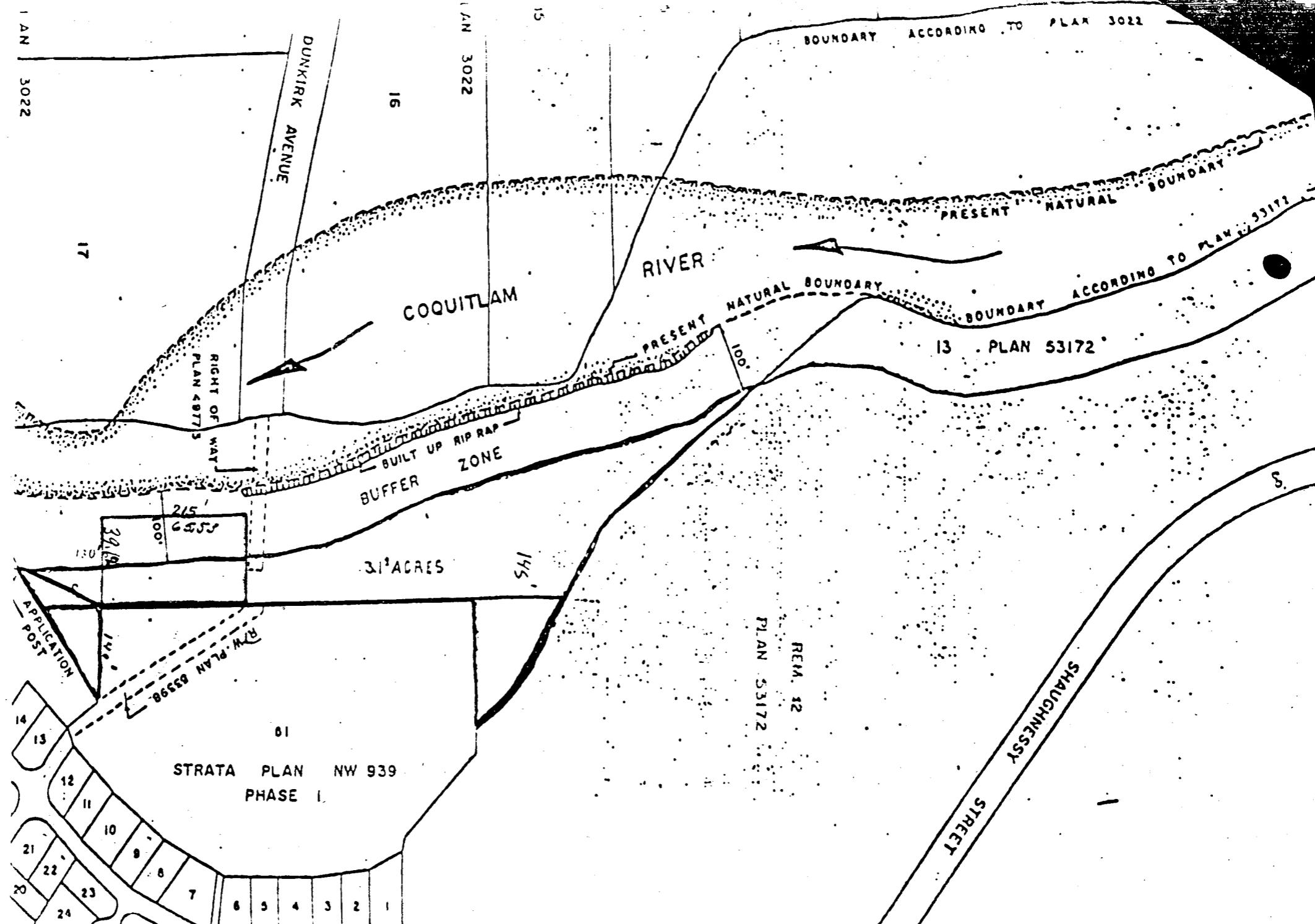
Sincerely yours,

Bruce Cox
Bruce Cox
Habitat Protection
Biologist

SL:jk

cc. - R. Hahn, C.O., Maple Ridge
Mr. Buchanan, Dist. of Coquitlam

RECEIVED
MAR 5 1981
District of Coquitlam
Administration



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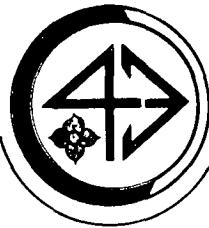
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SEC. 12

STRAIGHTWAY



School District No. 43 (Coquitlam)

550 Poirier Street ~ Coquitlam, B.C. ~ V3J 6A7 ~ 939-9201

Confile 3223

1981-06-29

RECEIVED

JUL 30 1981

Parks & Recreation Dept.
District of Coquitlam

Mr. D. L. Cummings
Park & Recreation Director
District of Coquitlam
633 Poirier Street
Coquitlam, B. C.
V3J 6A9

Dear Mr. Cummings:

Re: Joint Agreements

This letter is further to yours of June 1st and our subsequent discussion.

The Board of School Trustees has indicated that it would agree to meet the Parks and Recreation Committee provided your committee sets out first in writing a proposal for consideration of the Board. A meeting would be arranged when this is received.

When you reply, could you let me know your thoughts on how long you think such a meeting might take, as well as times and dates convenient to your committee.

Yours truly,

SCHOOL DISTRICT NO. 43 (COQUITLAM)

R. C. Smith

R. C. Smith,
Secretary-Treasurer

RCS:bu

RECEIVED

JUL 30 1981

District of Coquitlam
Administration

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: R. Mitchuk, Chairman,
Parks and Recreation Committee
FROM: A. Saenger, Acting Park and
Recreation Director
SUBJECT: HILLCREST SCHOOL ALLWEATHER FIELD PROPOSAL - BEL AIR SOCCER

DEPARTMENT:

DATE: 1981 08 17

DEPARTMENT: Parks and Recreation
YOUR FILE:
ASSOCIATION
OUR FILE:

I have visited the proposed site and roughly paced out the existing area to find out if the location will support an allweather soccer field with lights, comparable to the Porter Street School facility. The sketch originally provided and the location outlined will not support a full sized soccer field. See sketch #1. A different lay-out, which would eliminate some existing grass area, would accommodate a full sized soccer field and it has the added advantage that the lights would be quite a distance from the next residences. (See sketch #2).

However, before any further steps are taken, my proposal should be discussed with the School Board and we should secure their approval to go ahead with the project prior to drawing up any plans.

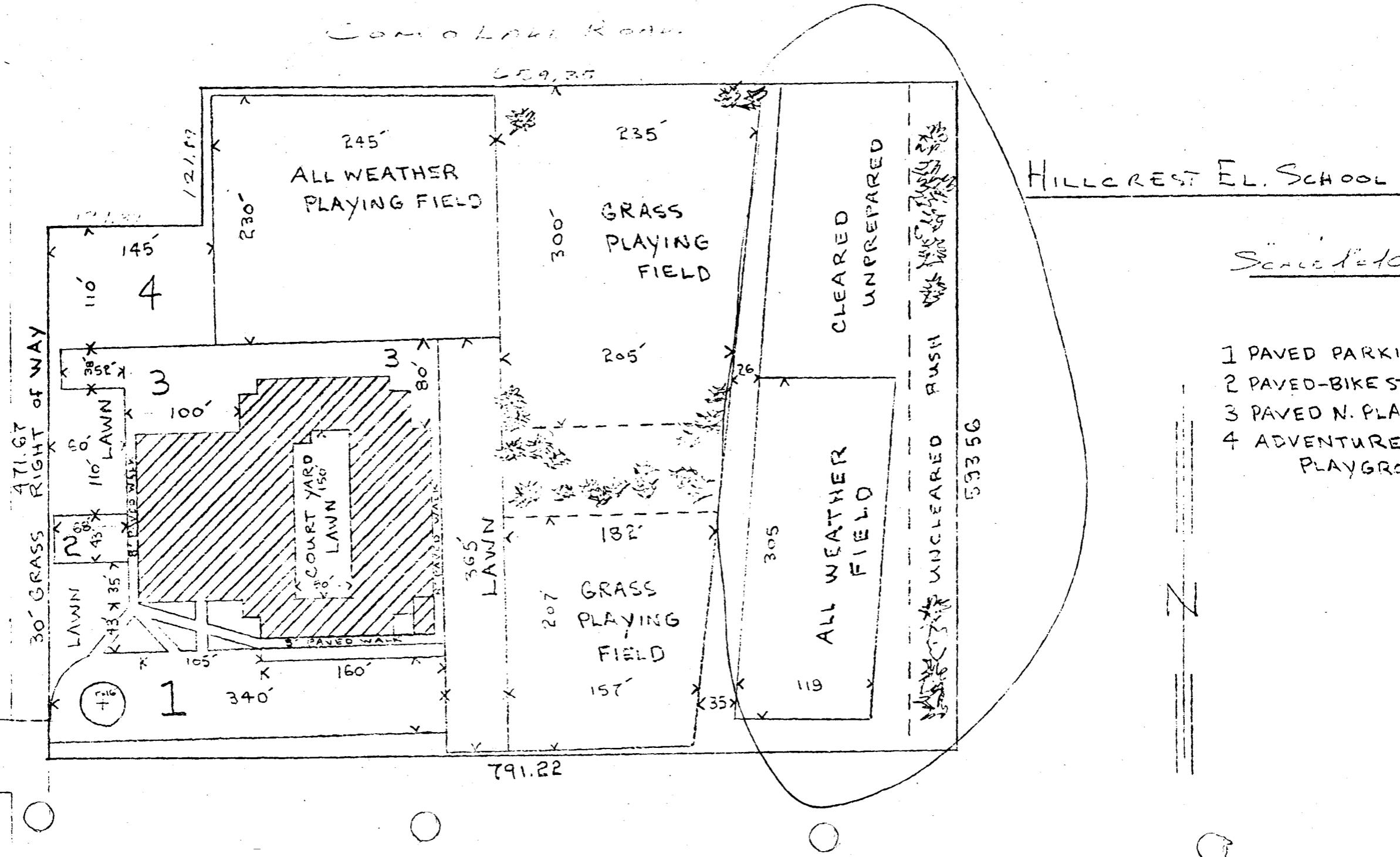
A. Saenger

Acting Park and Recreation Director

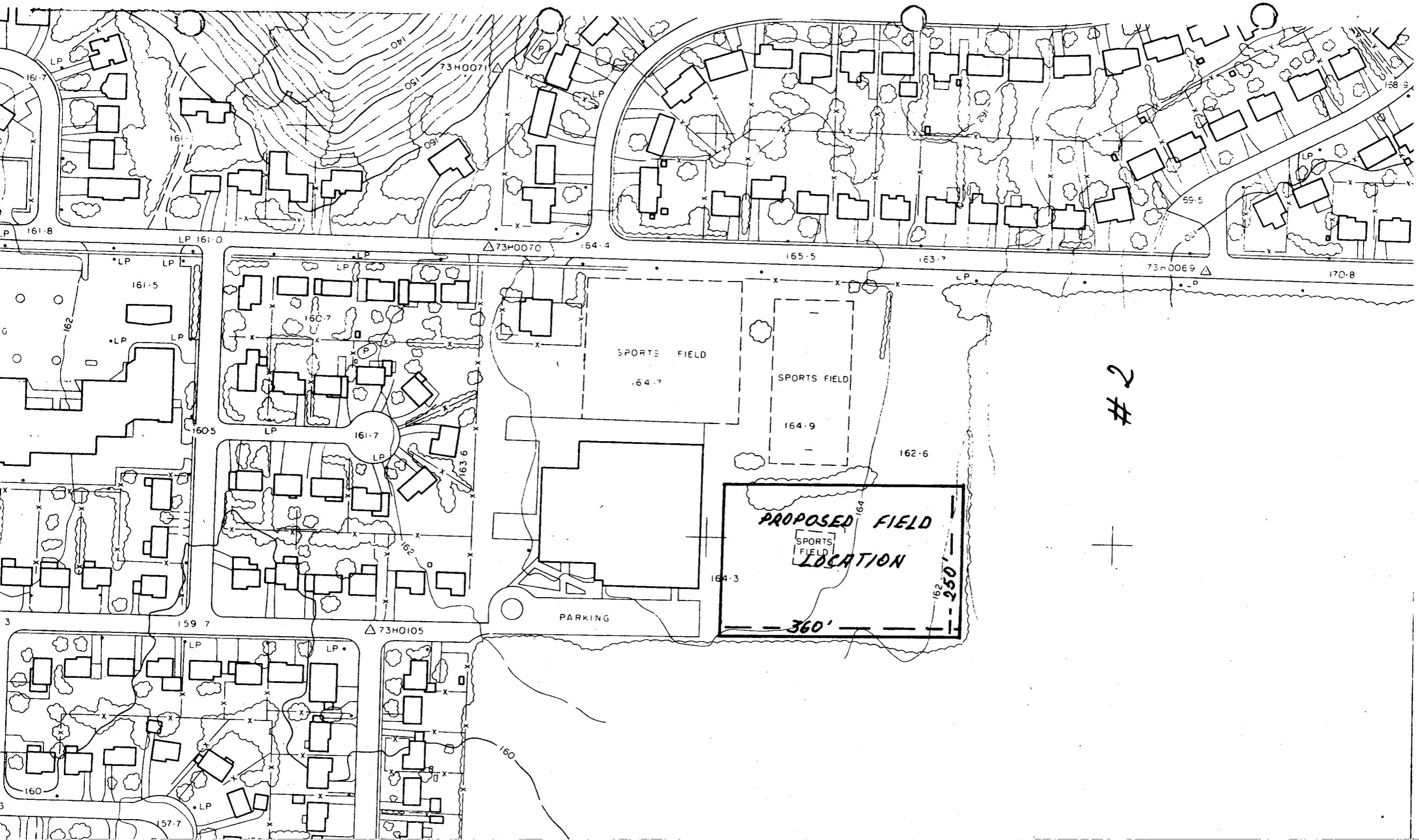
AS/hs

Attach.

502-10 #1



- 1 PAVED PARKIN
- 2 PAVED-BIKE STA
- 3 PAVED N. PLAY
- 4 ADVENTURE PLAYGROU



DISTRICT OF COQUITLAM

TO: Alderman Mitchuk, Inter-Office Communication
Chairman, Park & Rec. Committee DEPARTMENT: DATE: 1981 August 17

FROM: A. Saenger, Acting Park & Recreation Director DEPARTMENT: Park & Recreation YOUR FILE:

SUBJECT: Mariner Park Development Proposal OUR FILE:

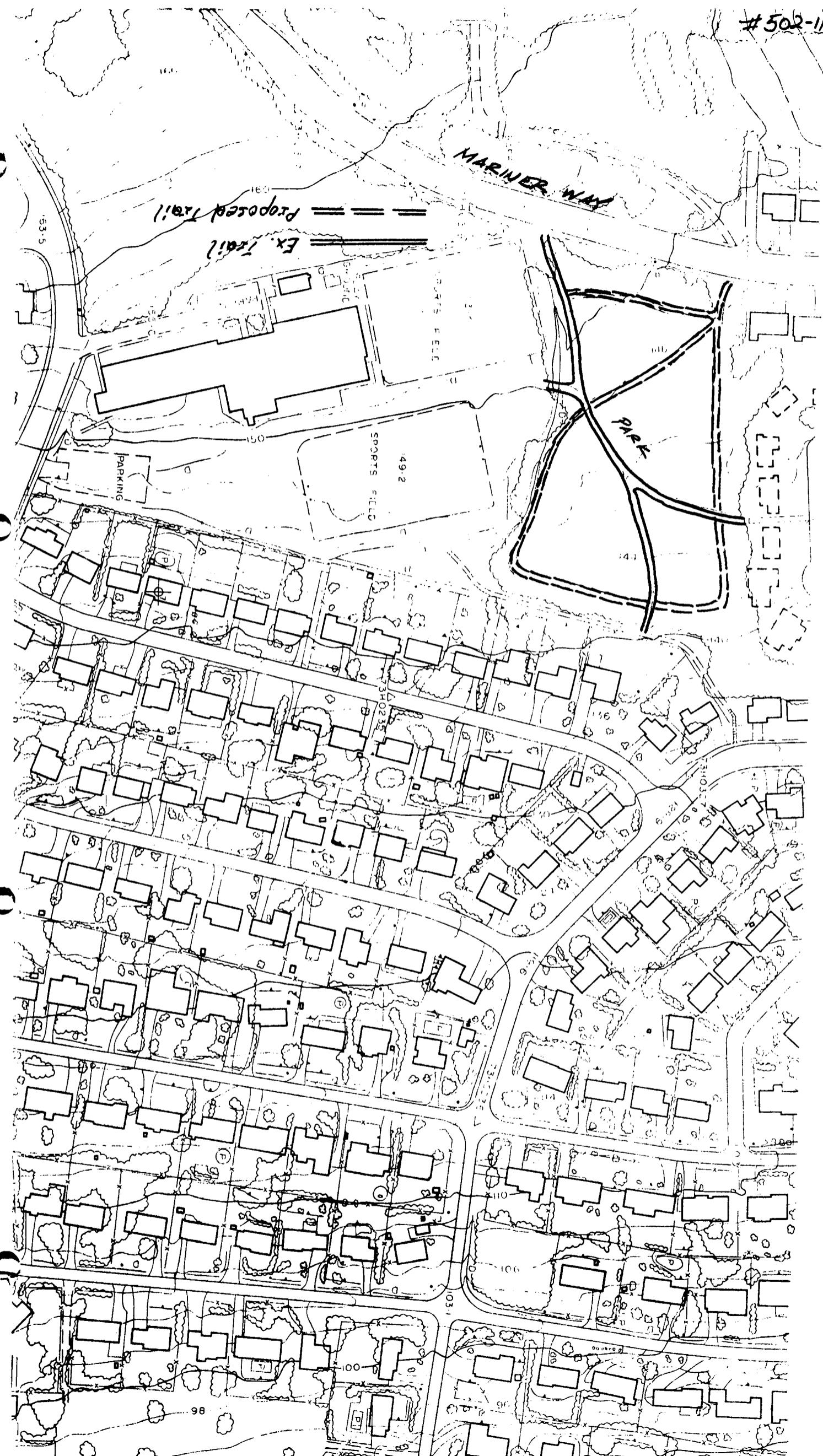
Please see the attached sketch showing the existing trails and the proposed trails.

The new trails going in will hook up with the existing trails. The area will be cleaned up of excessive underbrush and some selective clearing will be done. With the work to be done it is my intention to retain the natural character of the park. The hogfuel trail can be used for walking or jogging. I am convinced with the trail system in place the park will be used regularly by the residents and the school.

A. Saenger
Acting Park & Recreation Director

AS/bn
Attach.

#502-11



DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Ald. R. Mitchuk, Chairman, DEPARTMENT: DATE: Aug. 13, 1981
Parks and Recreation Committee.

FROM: A. Saenger, Acting Park and DEPARTMENT: YOUR FILE:

Recreation Director.

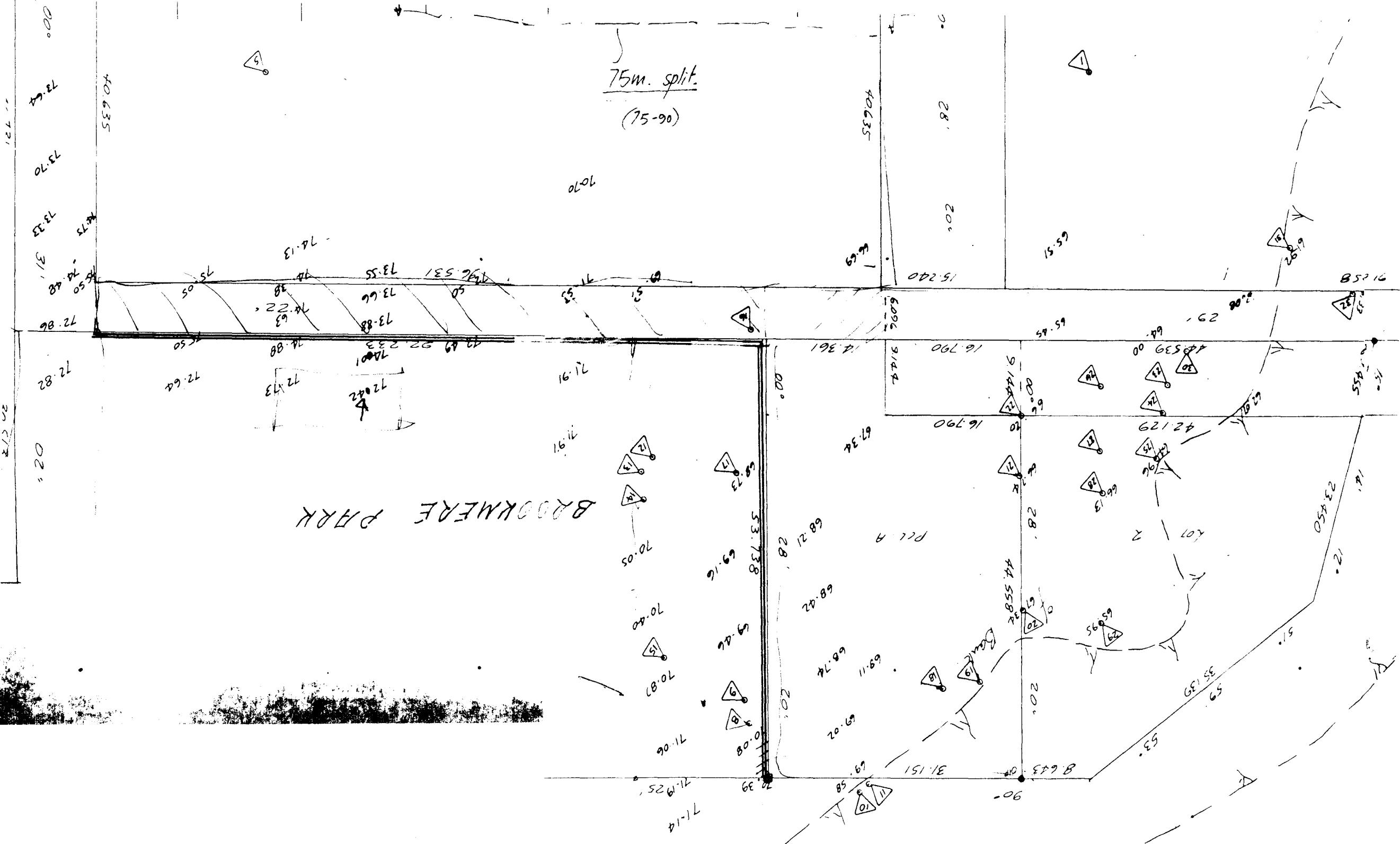
SUBJECT: Lane Southwest Section of Brookmere Park OUR FILE:

I have been approached by Mr. Roger Bayley of Chandler, Kennedy, Architects, to find out if the Parks and Recreation Department would agree to hand over a lane portion along the southwest corner of Brookmere Park. Presently the lane is used as a green buffer between the private houses and the park. The proposed development, a high-rise apartment, will probably need all the extra screening it can get. However, if the lane would be sold to the developer, the extra 20' would be included in the development and a conflict of use could easily develop.

In view of the above, I ask your consideration to turn down the request for selling the lane property to the developer whenever the developer approaches the municipality officially.

A. Saenger
Acting Park and Recreation Director

AS/js
Attach.



502-13

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: R. Mitchuk, Chairman
Parks and Recreation Committee DEPARTMENT: DATE: 1981 08 17

FROM: A. Saenger, Acting Park and Recreation Director DEPARTMENT: Parks and Recreation YOUR FILE:

SUBJECT: REQUEST BY BOXING GROUP TO USE FORMER AUTOWELD FACILITIES FOR TRAINING OUR FILE:

I have been approached by Mr. Dave Thompson, who has run a boxing programme in the municipality in the past, to get permission for him to put up a box rink in the former Autoweld building.

The building could support easily such an activity because the building is presently not fully utilized by the Parks Division. Mr. Thompson is frantically looking for a place and he feels if no training facility can be found, boxing will completely disappear in our area.

If the authorized use by the Scouts does not require the entire building, I would ask your consideration to give permission to the request.

A. Saenger
Acting Park and Recreation Director

AS/hs
Attach.

502-14

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Adolph Saenger

DEPARTMENT: Parks Department

DATE: August 13, 1981

FROM: D.M. Buchanan

DEPARTMENT: Planning

YOUR FILE:

SUBJECT: Park and Recreation Committee Request for Planning Department
Review of the Equestrian Proposal by the Burke Mountain Trail
Riders

OUR FILE:
Coquitlam Area
Mountain Study

On June 22, 1981 Council accepted the recommendation of the Park and Recreation Committee as follows:

"That the Planning Department review and report back to the Park and Recreation Committee on the neighbourhood implications of the two equestrian proposals and, in particular, how the proposals relate to the GVRD's Coquitlam Mountain Study recommendations regarding an equestrian site; and, further, that the Park and Recreation Director report back on the capital and operating implications of the Burke Mountain Trail Riders' proposals."

The two equestrian proposals mentioned in the recommendation are:

1. A public park and recreation equestrian facility in that portion of the Coquitlam River Park bounded by the Coquitlam River, the River Springs Housing Development, Shaughnessy Street and Lincoln Avenue; and
2. the Burke Mountain Trail Riders' long term objective to erect a quasi-public/private indoor equestrian building to facilitate year round equestrian activities which are not weather-dependent".

The Planning Department notes that there are a number of problems related to establishing a permanent facility in the Coquitlam River Park since it is within an area already developing where existing residents need park land for walking, bird watching and relaxing generally. This park differs from the Town Centre Park because of the existing tree cover. These trees which include mature cedars would have to be removed to accommodate an equestrian facility. This particular park is essentially in a natural state and with a minimal amount of work can become an urban park serving the increasing population in the area.

The park site is too small to establish an equestrian centre while isolating it from pedestrian park users.

The need to link the equestrian centre with an extended trail system was mentioned by the Burke Mountain Trail Riders in their submission to the Park and Recreation Committee when they suggested that the proposed equestrian park site could link up with the Poco Trail network with an extended trail system connecting up to the Oxford Street and Galer Way intersection. The intersection mentioned is not connected to the Poco Trail but is apparently some 500 meters from a trail access point at Lincoln Avenue and an additional 300 meters trail would be required to meet up with the access proposed for the equestrian park at Shaughnessy Street.

Coquitlam Area Mountain Study

August 13, 1981

The proposal is to establish the equestrian facilities in the "P-5 Special Park" area of the Coquitlam River Park. P-5 zoning is used for park land which is in the flood plain and the Zoning By-Law states that assembly uses in the P-5 zone "shall be limited to uses not conducted within a building".

Discussions which have taken place for the Coquitlam Area Mountain Study indicate that there are other locations which may be more suitable for an equestrian park in the east end of the municipality. Some discussion has taken place about the potential for an equestrian park in the Widgeon Valley as well as some areas northwest of Quarry Road, adjacent to the proposed Nature Park at Minnekhada Farms and in the area of McIntyre Creek. Trail and road links may be possible between areas north of the proposed Minnekhada Nature Park, the McIntyre Creek area and the B.C. Hydro right-of-way which may be used for extensive trail riding, and a link may be established with the Widgeon Valley if the McLellan Road is opened up as an extension of Quarry Road.

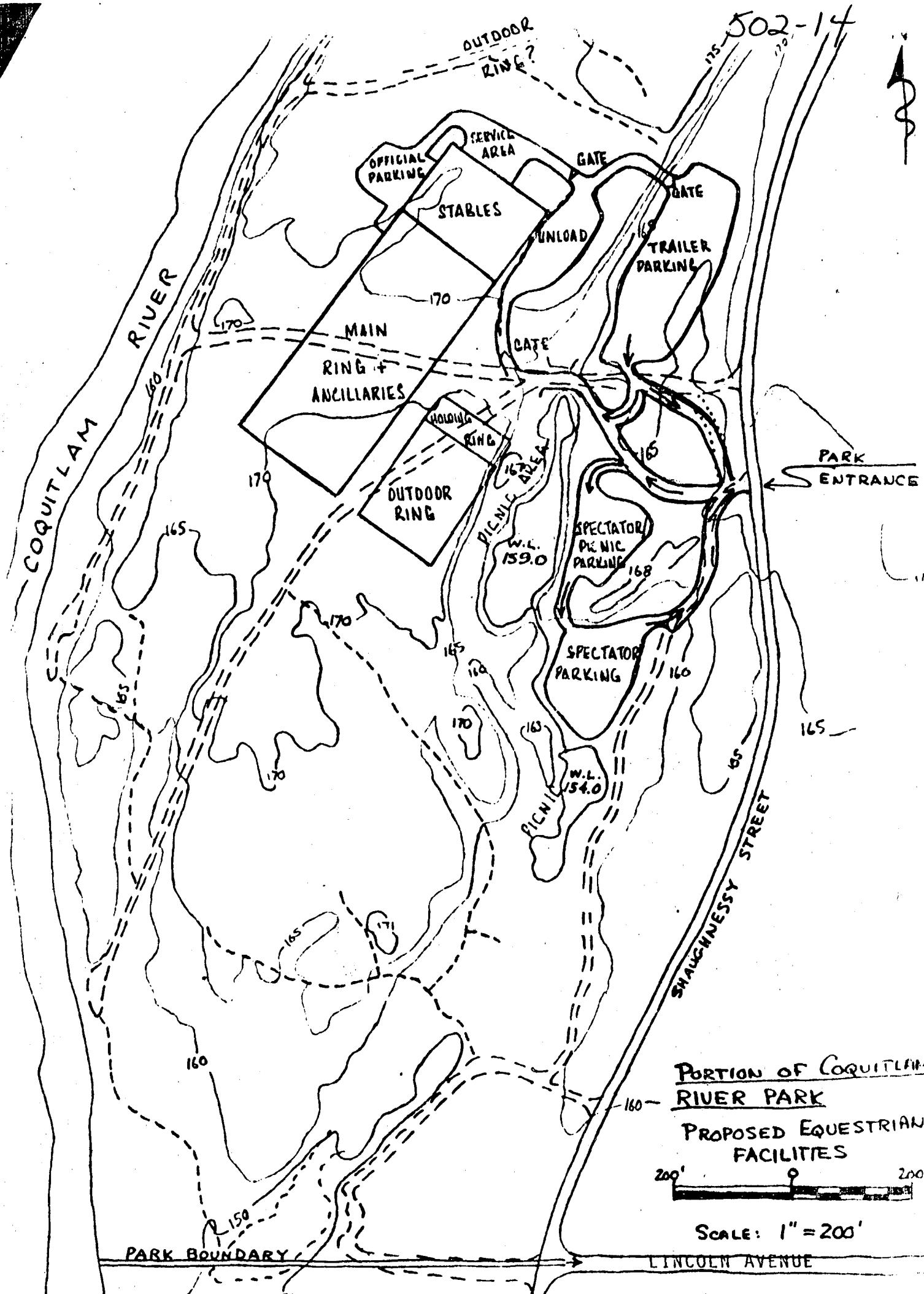
The Burke Mountain Trail Riders may wish to look at other flat bench sites outside of lands designated for housing by the Provincial Government. Possibilities exist for connecting with abandoned logging railway alignments and early trails.

The Planning Department can assist the Burke Mountain Trail Riders and the Park and Recreation Department in locating suitable sites which fit in with community objectives.

Klassen
FOR D.M. Buchanan
Planning Director

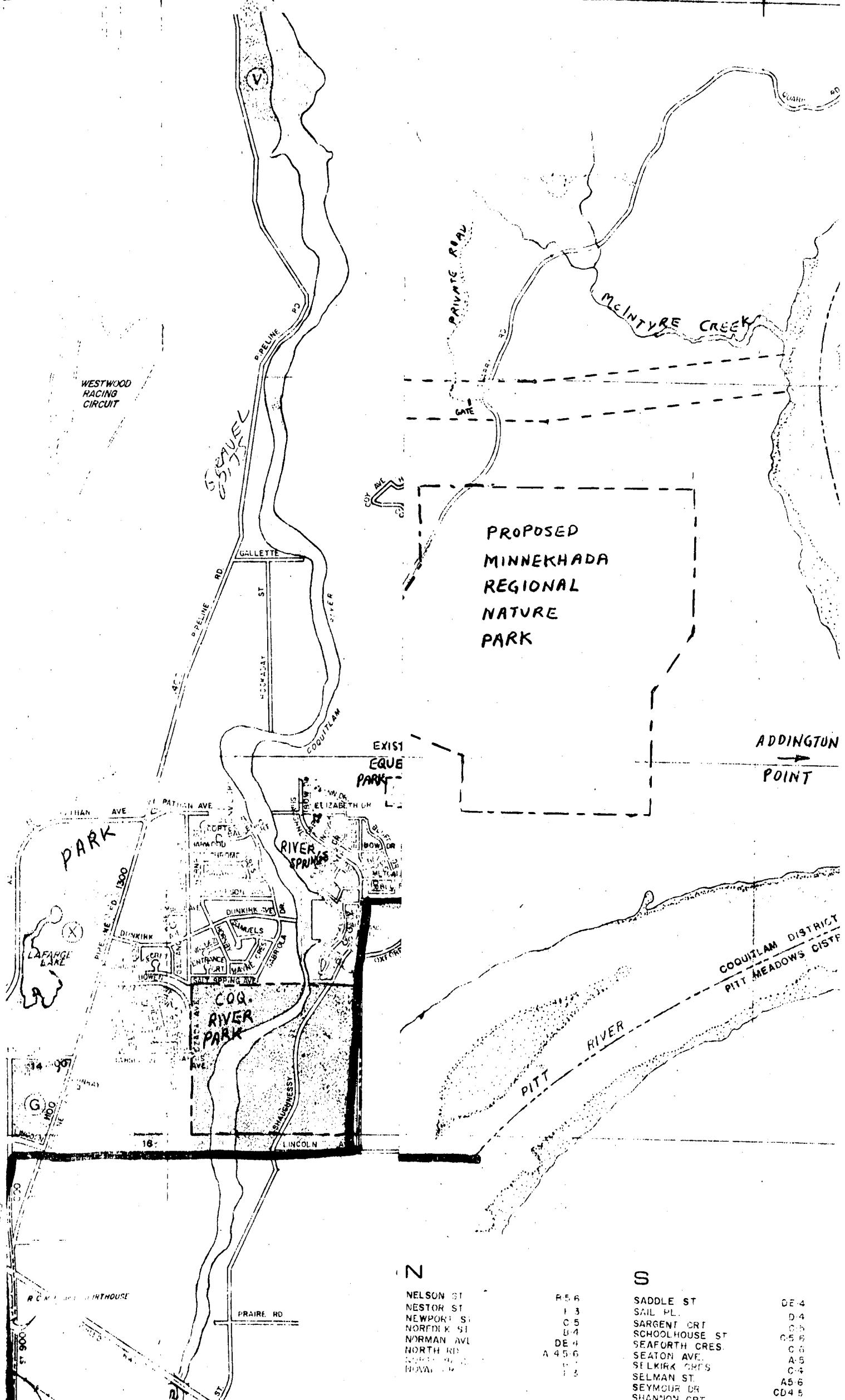
SJ/dm

Encl.



F

ATT. 2



JF502-1

DISTRICT OF COQUITLAM

Inter-Office Communication

TO: Ald. Mitchuk, Chairman DEPARTMENT: DATE: 1981 Aug. 17.
Park & Recreation Committee

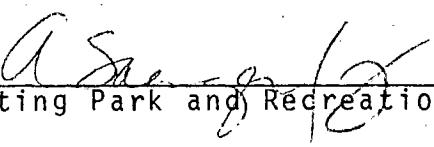
FROM: A. Saengerin DEPARTMENT: Park & Rec. YOUR FILE:

SUBJECT: Westwood Race Track - Atlantic Can-Am Race OUR FILE: 272.2
August 22nd and 23rd, 1981

The writer received a verbal request from the above organization, through Alderman Parks, for a Special Occasion Liquor Licence for their annual Atlantic Can-Am Race on August 22nd and 23rd, 1981, at Westwood Race Track.

RECOMMENDATION:

"That the request from the Atlantic Can-Am Race organization for a Special Occasion Liquor Licence be approved for August 22nd and 23rd, 1981, at Westwood Race Track and, further, that this event be declared a public function in accordance with the regulations of the Liquor Control and Licensing Branch; this approval being subject to suitable site arrangements being made with the R.C.M.P. with respect to security and control."


Acting Park and Recreation Director

/jr

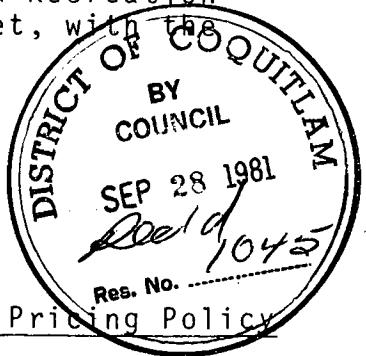
#502

PARK & RECREATION COMMITTEE MEETING MINUTES

A meeting of the Park & Recreation Committee was held on Sunday, 1981 September 20, at 11:00 a.m., in the new Park & Recreation office Committee Room, located at 633 Poirier Street, with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley

STAFF: D. L. Cummings



ITEM 502-1 - 1981/82 Park & Recreation Department Pricing Policy
(Fees & Charges)

After reviewing the Park & Recreation Director's report dated 1981 September 18 and listening to a portion of a tape from the 1981 Canadian Park & Recreation Conference on the subject of pricing by Dr. John Crompton of Texas A&M University, the COMMITTEE RECOMMENDS:

"That Council ratify the fees and charges attached to the Park & Recreation Director's report dated 1981 September 18 as set forth under the headings:

- B*
Revd Co. Res 1045/81
1) Sports Centre;
2) Chimo Pool;
3) Community Programs & Services; and,
4) Dogwood Pavilion."

ITEM 502-2 - Place Maillardville Parking Lot and Pathway Improvements

In light of the Park Superintendent's inspection of the premises and the possible implications under the Occupiers' Liability Act, the COMMITTEE RECOMMENDS:

B
APP'D R35 1047/81
"That a sum of \$3,000 be reflected in the 1981 Amended budget for paving and pathway improvements at the Place Maillardville."

ITEM 502-3 - Replacement of Waterline - Mundy Park, Senior Field

RECOMMENDATION:

B
104285/81
"That the Park & Recreation Department be granted approval to expend up to \$10,000.00, as approved in the 1981 Annual Budget on Sheet Q8, to facilitate the replacement of the 2" galvanized waterline with a 4" plastic line to service the Mundy Park Senior Field sprinkler system."

ITEM 502-4 - Transfer of Burke Mountain Lease Lot #65

RECOMMENDATION:

B
APP'D R35 1049/81
"That title of Burke Mountain Lease Lot #65 be transferred from S.E. Boyko and William G. Boyko of 1262 Soball Street, Port Coquitlam, B.C., to Jo-Ann L. Bellerive of 961 Rochester Avenue, Coquitlam, B.C."

ITEM 502-5 - Fee Waiver Request - CUPE/Firefighters' Christmas Party

After discussing the question: "Who benefits and, thus, who pays?", the Committee was unable to reach a point of consensus on this particular fee waiver request.

ITEM 502-6 - Offer from the Coquitlam Rotary Club to Donate one Handicapped Swimmer Lift

S&E C The COMMITTEE RECOMMENDS, with much appreciation, the acceptance of the offer from the Coquitlam Rotary Club to donate one handicapped swimming pool lift to the Chimo Pool complex.

RES P 1051/81 ITEM 502-7 - Adventure Playground Grant Request - Burquitlam Elementary School

The Committee reviewed the 1981 September 15 grant request letter from the Burquitlam Elementary School principal and RECOMMENDS:

*APP'D B
Co. KSC
#1052/81* "That Council give consideration to reflecting a sum of \$2,000 in the 1981 Amended Budget to facilitate the joint development of an adventure playground on the grounds of the Burquitlam Elementary School situated in the park-deficient northwest quadrant of the Municipality."

ITEM 502-8 - Park Tour

The Park & Recreation Director was requested to arrange for a Sunday morning Committee tour of undeveloped parks in order that the Committee may consider establishing a preliminary list of 1982 Capital Budget improvements for consideration by Council at some later date.

ADJOURNMENT - The meeting adjourned at 12:15 p.m.


D. L. Cummings
Executive Secretary

Ald. Mitchuk
Chairman

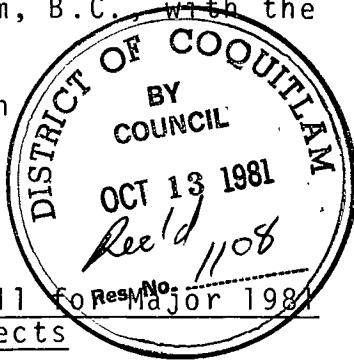
PARK & RECREATION COMMITTEE MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was held on 1981 October 05, at 7:45 p.m., in the Committee Room at the Municipal Hall, situated at 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley

STAFF: D. L. Cummings



ITEM 502-1 - Priorization and Public Tender Call for Park & Recreation Referendum Projects

Following discussion of the Park & Recreation Director's report of 1981 October 02 regarding the prioritization of major 1981 capital Park & Recreation works, the COMMITTEE RECOMMENDS:

"That the Recreation & Sports Branch of the Ministry of Provincial Secretary and Government Services be advised that Coquitlam's one-third grant application be prioritized as follows: first, Dogwood Pavilion; second, Sports Centre Addition; third, Chimo Pool Addition; and further, that the project architects be advised to proceed to public tender on all three of these aforementioned projects."

ITEM 502-2 - Pathway Fencing Request Abutting the Hartley Field/ Mountain View School Site

RECOMMENDATION:

"That the walkway fencing request arising from the property owners at 800 Cornell Avenue be referred to the Municipal Engineering Department for its consideration and subsequent recommendation to Council."

ITEM 502-3 - Citizen Request for Floodlight Installation on Como Lake Junior Secondary Track

RECOMMENDATION:

"That the Park & Recreation Director advise Mr. & Mrs. Richardson of Coquitlam's plan to develop a trailer-mounted portable playing field floodlight system for use at various playing field sites throughout the Municipality."

ITEM 502-4 - Hillcrest Elementary School's Request for Partial Perimeter Development on the Northwest Edge of Mundy Park

The Committee reviewed the Director's report of 1981 October 02 and RECOMMENDS:

"That the Principal of Hillcrest Elementary School be advised to contact the School Board with regard to funding and installing an eight-foot high chainlink fence along the southern boundary of the subject school site."

ITEM 502-5 - Request from Maillard Junior Secondary School for Paving of Rochester Park Parking Lot

RECOMMENDATION:

"That the Principal of Maillard Junior Secondary School be advised that the paving of the Rochester Park parking lot is not viewed as a priority by the Municipality at this point in time."

ITEM 502-6 - Replacement of Chair Dolly - Social Recreation Centre

RECOMMENDATION:

*APP'D
Co Recs
#1114/81*
"That funds be transferred from the Park & Recreation operating account 271180.040 (Consulting/Engineering Fees) to account 272214.010 (Community Centres & Halls - Equipment Repairs) to facilitate the replacement of a chair dolly, and that this account transfer be reflected in the 1981 Amended Budget."

ITEM 502-7 - All-Weather Lighted Field Proposal - Hillcrest Elementary School

RECOMMENDATION:

*TAB'D
Recs #1112/81*
"That Council withdraw its interest in developing an all-weather lighted playing field - similar to the Porter Elementary School facility - on the grounds of the Hillcrest Elementary School due to the environmental sensitivity of the abutting park area; concomitantly, that staff investigate and report back on the feasibility of improving the existing all-weather field in the northeast quadrant of the Parkland Elementary School site, including floodlighting."

ITEM 502-8 - Ranch Park Elementary School Adventure Playground Financial Assistance Request

The Park & Recreation Director was requested to research the history associated to the existing installation in order to determine if the Municipality has already contributed to adventure playground equipment on the Ranch Park Elementary School site; and further that this matter be brought forward to the next meeting of the Park & Recreation Committee.

ADJOURNMENT - The meeting adjourned at 8:40 p.m.


D. L. Cummings
Executive Secretary

Ald. Mitchuk
Chairman

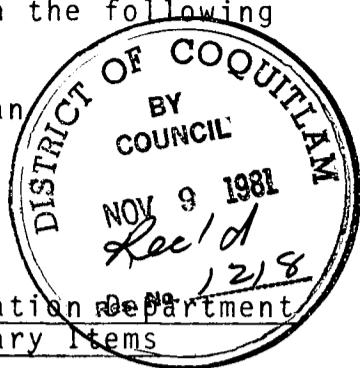
PARK & RECREATION COMMITTEE MEETING MINUTES

#502

A regular meeting of the Park & Recreation Committee was held on Tuesday, 1981 November 03, at 8:00 p.m., in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, B.C., with the following persons present:

COMMITTEE: Ald. Mitchuk, Chairman
Ald. Bewley

STAFF: D. L. Cummings



ITEM 502-1 - Review of 1981 Amended Park & Recreation Department Budget - Sheet (N) - and Supplementary Items

The meeting reviewed with the Director the significant differences between the 1981 Annual Budget expenditures and revenues and the 1981 Amended figures together with the two supplementary budget items namely: (1) the Mundy Park Fieldhouse roof renovations and (2) the Burquitlam Elementary School adventure playground grant, and

RECOMMENDS FOR COUNCIL'S CONSIDERATION:

B' "That the 1981 Amended Park & Recreation Department operating, capital and supplementary items be advanced to Council for its consideration during discussion of the overall 1981 municipal amended budgets."

ITEM 502-2 - Burke Mountain Lease Lot "C" - Lease Agreement

In light of the fact that an extensive search of municipal files did not uncover an executed lease for Burke Mountain Lease Lot "C" associated to the Boys Scouts of Canada (Port Coquitlam District Council), the COMMITTEE RECOMMENDS:

B' "That a new lease indenture be entered into with the Boys Scouts of Canada, 620 Queens Avenue, New Westminster, B.C., V3M 1L2, for Burke Mountain Lease Lot "C" and that it is expressly understood and agreed by both the Lessor and the Lessee that this indenture takes the place and is the only lease pertaining to this Burke Mountain Lease Lot "C" herewith, in spite of any existing lease that may have been executed between the Lessor and the Lessee, or its agents or appointees."

ITEM 502-3 - Ranch Park Elementary School Adventure Playground Grant Request

The meeting reviewed the 1981 10 02 correspondence from the Principal of Ranch Park Elementary School regarding an adventure playground assistance grant in the amount of \$3,000 and was advised by the Park and Recreation Director that the School Board has reflected a sum of \$3,000 in its 1982 budget to match the municipal grant if approved.

RECOMMENDATION:

B' "That the sum of \$2,500 be reflected in the 1982 Provisional Budget to facilitate an adventure playground assistance grant to the Ranch Park Elementary School."

ITEM 502-4 - Summer/Winter Games 1984-1985

The Committee reviewed the bidding invitation letter from the Honourable Evan M. Wolfe, with particular reference to the 1985 B.C. Summer Games and, after hearing the Park & Recreation Director's concern about the Town Centre Development being ready in time for the 1985 Summer Games and the earlier Council Resolution pertaining to an inter-municipal approach to hosting such a Game, the COMMITTEE RECOMMENDS FOR COUNCIL'S CONSIDERATION:

R/s

Sec Co 1222/81
 "That the District of Coquitlam file a bid for the 1985 Summer Games to be held in the District of Coquitlam."

ITEM 502-5 - Terry Fox Secondary School Playing Field Layout and Zoning Amendment By-Law No. 1205, 1981

Following a review of correspondence from R.C. Smith dated 1981 10 30 and from K. McLaren of our Planning Department dated 1981 11 02, both dealing with the subject matter, the Committee noted the School Board's undertaking in its letter of 1981 10 30 to discuss an alternative playing field orientation as soon as Fisheries determine how the Board might best treat the Hoy Creek tributaries as it passes through the Terry Fox School site property. Consequently, the COMMITTEE RECOMMENDS FOR COUNCIL'S CONSIDERATION:

B' APP'D Res 1223/81
 "That the 'District of Coquitlam Zoning Amendment By-law No. 1215, 1981' be placed before the next meeting of Council for consideration of third reading."

ITEM 502-6 - Chamber of Commerce Sports Person of the Year Nominations Committee

The meeting reviewed the Chamber of Commerce's letter of 1981 September 28 AND RECOMMENDS:

B' APP'D Res 1224/81
 "That D. Cummings, Park & Recreation Director, be authorized to form a committee for judging the nominations for Sports Person of the Year for District #43 (Coquitlam)."

ITEM 502-7 - Status of the District of Coquitlam's Equestrian Park for the 1982 Season

The Committee reviewed Mr. T.L. Spraggs' letter of 1981 October 02 regarding the future tenure of the Equestrian Park and noted that Mr. Spraggs is by no means certain as to what his company's development policy might be in 1982 regarding this subject site. Consequently, the Committee instructed staff to make an early "in-field" inspection of the possible equestrian park site identified in the 1981 August 13 planning report.

ADJOURNMENT - The meeting adjourned at 8:30 p.m.


 D. L. Cummings
 Executive Secretary

Ald. R. Mitchuk
 Chairman

#502

PARK & RECREATION COMMITTEE MEETING MINUTES

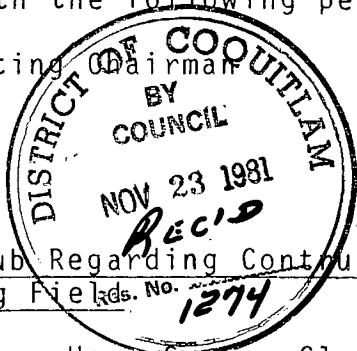
A regular meeting of the Park & Recreation Committee of Council was held in the Engineering Committee Room, 1111 Brunette Avenue, Coquitlam, at 7:30 p.m., 1981 November 16, with the following persons present:

COMMITTEE:

Ald. Bewley, Acting Chairman
Ald. Parks

STAFF:

D. Cummings
S. Shigehiro



ITEM 502-1 - Delegation - Cape Horn Soccer Club Regarding Construction of a Floodlit All-Weather Playing Fields No. 1274

Mr. Barry Parish and Mr. Paul Gaster of the Cape Horn Soccer Club advised the meeting that their organization now boasts a membership of 900 players on 67 teams, 17 of which are girls' teams. The delegation pointed out, as well, that this represents a growth from one team a decade ago. Mr. P. Gaster then provided the Committee with a document entitled "Notes on All-Weather Fields" which was dated November 16, 1981. The Committee noted that the Cape Horn Soccer Club was prepared to provide seed money in the amount of \$10,000.00 in order to encourage Council to consider funding the development of two side-by-side, all-weather, floodlit playing fields on one of six suggested school sites.

RECOMMENDATION:

B
APP'D R&S Co + 1273/81
"That staff report back to the Park & Recreation Committee as to a suitable site and, as well, on the overall capital and maintenance cost implications to the Municipality."

ITEM 502-2 - Delegation - Coquitlam Minor Lacrosse Association Regarding the Need for Additional Indoor Practice and Game Time Allotment

A large delegation headed by Mr. Les Wingrove, representing Senior A, Junior A and Intermediate A and B teams; and Mr. Rocky Zimmerman of the Minor Lacrosse Association, addressed the meeting and brought to the Committee's specific attention the problem arising from Council authorizing ice to remain in the arena annex during the spring and early summer. The Committee was advised that this condition has forced the Coquitlam lacrosse organizations to access Port Moody, Port Coquitlam and New Westminster arena facilities on a rental basis, when possible.

RECOMMENDATION:

B
APP'D R&S Co + 1276/81
"That staff investigate and report back on the program implications, maintenance implications, and capital improvements implications associated to lacrosse being scheduled into the arena annex during the early spring and summer of 1982."

ITEM 502-3 - Fee Waiver Request - Royal Canadian Legion

RECOMMENDATION:

B
APP'D R&S Co + 1277/81
"That the Royal Canadian Legion be granted the use of the Scout Hall from 9:00 a.m. to 3:00 p.m. on Wednesday, 1981 November 11, in connection with Remembrance Day ceremonies; and that the normal fee of \$30.00 be waived in this instance."

(The above resolution will require a two-thirds majority of Council.)

✓ ITEM 502-4 - Delegation Re. Exclusive Days on Burke Mountain for
Hikers, Skiers and Snowshoers - 1982 January 24 and
1982 March 28

Mr. Curt Otterstrom of the Skiers and Valley Outdoor Club of North Vancouver spoke to his 1981 November 13 letter to the Director of Parks and Recreation and requested the Committee to set aside 1982 January 24 and 1982 March 28 as two days when motorized vehicles, including snowmobiles and four-wheel drives, would be prohibited from entering Burke Mountain Park and its access corridor. As well, the delegation requested the Municipality provide personnel and vehicles to enforce this ban on motorized vehicles between 7:00 a.m. and 4:00 p.m. on the respective dates; to provide signage on Harper Road in advance of these dates.

RECOMMENDATION:

B
APP19 Co. Rec 4/27/81
"That Council authorize the Park & Recreation Director to arrange to restrict all motorized vehicles from within Burke Mountain Park or its gazetted access corridor, save and except valid Burke Mountain lease holders, on 1982 January 24 and 1982 March 28, between the hours of 7:00 a.m. and 4:00 p.m.; further, that the Park & Recreation Director report back to the Committee on the cost implications associated to the Skiers and Valley Outdoor Club's request for the Municipality to provide for supervision and signage."

ADJOURNMENT - The meeting adjourned at 9:00 p.m.

D. L. Cummings
D. L. Cummings
Executive Secretary

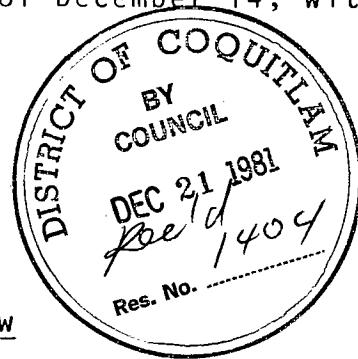
Ald. Bewley
Acting Chairman

PARK & RECREATION COMMITTEE MEETING MINUTES #502

The inaugural meeting of the 1981/82 Park & Recreation Committee of Council was held in the Council Committee Room, 1111 Brunette Avenue, Coquitlam, at 7:30 p.m., on Monday, 1981 December 14, with the following persons present:

COMMITTEE: Ald. Bewley, Chairman
Ald. Levy
Ald. Garrison

STAFF: D. Cummings



ITEM 502-0 - Committee Terms of Reference Review

This item was received by the Committee for information

ITEM 502-1 - Association Habitat Maillardville 1982 Operational Grant Request

The Committee reviewed the content of the Fund Flow Analysis sheet attached to the Director's report dated 1981 December 11 and noted that rentals represented 20.75% of the facility's overall estimated income for 1982, which suggested to the Committee that perhaps the Association Habitat Maillardville viewed this quasi-public neighborhood leisure facility as primarily a rental facility for use by already established groups or private functions. As a result of this and other questions, the Committee instructed the Park & Recreation Director to invite the Executive of the Association Habitat Maillardville to meet with the Committee early in 1982 to facilitate a cursory review of the Association's objectives and operations; in the meantime, the COMMITTEE RECOMMENDS:

"That Council extend the Association Habitat Maillardville's authorization to manage the Place Maillardville for the period January 1, 1982 to March 31, 1982 inclusive, and that the Association receive an operational interim-grant totalling 3/12 of the \$27,509 operating grant made in 1981, plus 10% for a total of \$7,565 in order to allow Council time to debate the overall grant request; further, that the Municipality agree to fund the heat, the light and the basic telephone charges as well as the contractual janitorial and structural maintenance associated to the building during this said period, with the Association assuming the responsibility for grounds maintenance, programming, and day-to-day supervision of the contractual janitorial services."

ITEM 502-2 - Coquitlam Christian Women's Club Rental Waiver Request

The meeting was advised by the Park & Recreation Director that set-up and take-down costs figured prominently in the cost to the Municipality for this social function; so, also, did the program time loss inasmuch as the Coquitlam Christian Women's Club dinner meeting was not a primary Park & Recreation Department function but, rather, a church-based activity. Moreover, it was suggested that to alter Council's policy involving rental activities which encompass the serving of meals would, perhaps, be an egregious error, and THE COMMITTEE RECOMMENDS:

"That Council's Fees and Charges Policy for leisure service facility rentals involving the serving of meals be sustained and the Coquitlam Christian Women's Club rental waiver request be denied."

ITEM 502-3 - Coquitlam Minor Hockey Association PUP (Atom) Tournament
Ice Rental Waiver Request

The Committee reviewed the Park and Recreation Director's memorandum on the subject matter and RECOMMENDS:

"That the Coquitlam Minor Hockey Association be granted the use of the main rink ice surface from 8:00 a.m., April 7, 1982 to 8:00 p.m., April 11, 1982 in connection with their Annual PUP Hockey Tournament, and that the normal ice rental fee of \$1,220.00 be waived in this instance; and, further, that the Coquitlam Minor Hockey Association be placed on notice that this grant may not be made available in full or in part after the 1982 PUP Hockey Tournament."

(Two-thirds majority of Council required.)

ITEM 502-4 - Bel Aire Soccer Association Delegation - Need for
Lighted All-Weather Playing Field

A delegation from the Bel Aire Soccer Association headed by Chairman J. MacDonald, President, addressed the meeting and cited the Bel Aire Association's need for an all-weather lighted soccer field, preferably on the Hillcrest Elementary School site, to service the inclement weather and night practice requirements of the Association's 600 members. Mr. MacDonald also advised the meeting that his Association would likely provide a sum of "seed money" once an overall construction cost was known. The Chairman noted that the Bel Aire Club had appeared before the Committee in June of 1981 with this same request and that the Cape Horn Soccer Club, too, was interested in an all-weather lighted facility to meet its Association's needs. The delegation was advised that the chances of securing capital funds from within the 1982 operating budget for such capital improvements were very remote.

RECOMMENDATION:

"That the Park and Recreation Department be authorized to discuss with the senior staff of School District #43 (Coquitlam) the feasibility of the Municipality and the School Board jointly funding the reshaping and redevelopment of the Hillcrest Elementary School grounds at some point in time under a phased program."

ITEM 502-5 - Crestwood Park Play Equipment Request

After considerable discussion as to the demography of the Harbour Chines neighborhood and the desirability of rotating existing park play equipment throughout the park system, the COMMITTEE RECOMMENDS:

"That staff develop an adventure playground unit plan for the Crestwood Park together with cost estimates for consideration during the 1982 budget discussions."

ITEM 502-6 - Dawes Hill Park Expansion Proposal

RECOMMENDATION:

"That the boundaries of the proposed Dawes Hill Park expansion be altered to facilitate a full-sized soccer field in the northwest quadrant of this park in concert with the plan attached to the Director's memorandum of 1981 December 11."

ITEM 502-7 - Results of Recreation Facilities Assistance Program Grant
Requests for: Chimo Pool, Dogwood, and Sports Centre
Additions

It was from an abyss of despondency that the Park and Recreation Director tabled with the meeting a letter dated 1981 December 9 addressed to His Worship Mayor J.L. Tonn from the Ministry of Provincial Secretary Government Services advising that all three of Coquitlam's applications for financial assistance under the Recreation Facilities Assistance Program were unsuccessful apparently due to demand on the Provincial program, coupled with Provincial need for restraint.

RECOMMENDATION:

"That the Park and Recreation Director be authorized to resubmit the Municipality's applications for assistance under the Recreation Facilities Assistance Program regarding: (1) the Dogwood Pavilion addition; (2) the Sports Centre addition; and, (3) the Chimo Pool addition, and that these three grant applications be resubmitted in time for the first granting period in 1982."

ADJOURNMENT - The meeting adjourned at 8:50 p.m.


D. L. Cummings
Executive Secretary

Ald. Bewley
Chairman