

City of Coquitlam Archives

Finding Aid - Westwood Plateau Community Association fonds (F21)

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Language of description: English

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Westwood Plateau Community Association fonds

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Summary information

Repository: City of Coquitlam Archives

Title: Westwood Plateau Community Association fonds

ID: F21

Date: 1998-2016 (date of creation)

Physical description: 29 cm of textual records

**Dates of creation,
revision and deletion:**

Custodial history

The records were in the possession of one of the founders, Tom Cox, until the point of transfer.

Scope and content

The fonds consists of minutes, society filings, newsletters, lists of annual Directors, correspondence, and capital grant requests.

Notes

Title notes

Other notes

- **Publication status:** Published
-

Access points

- Textual record (documentary form)
- Coquitlam, (B.C.) (place)

Series descriptions

Series F21-S01: Constitution & Bylaws

Creator: Westwood Plateau Community Association

Date: 2000-2016 (date of creation)

Scope and content:

The series consists of the constitution and bylaws of the Association as well as lists of Directors for the Association over the years.

Physical description: 1 cm of textual recods

Finding aids:

Finding aid available

Accruals:

Accruals are possible

File / item list

Series F21-S02: Minutes

Creator: Westwood Plateau Community Association

Date: 1998-2015 (date of creation)

Scope and content:

The series consists of the minutes and related documentation of the Association.

Physical description: 13 cm of textual records

Access points:

- Textual record (documentary form)

Finding aids:

Finding aid available

Accruals:

Accruals are possible

File / item list

Series F21-S03: Correspondence

Creator: Westwood Plateau Community Association

Date: 2013-2015 (date of creation)

Scope and content:

The series consists of miscellaneous correspondence largely between the Association and the City of Coquitlam.

Physical description: 1 cm of textual records

Access points:

- Textual record (documentary form)

Finding aids:

Finding aid available

Accruals:

Accruals are possible

File / item list**Series F21-S04: Society Filings**

Creator: Westwood Plateau Community Association

Date: 1999-2016 (date of creation)

Scope and content:

The series consists of the documentation related to the Association filing under the Provincial Society Act.

Physical description: 3 cm of textual records

Access points:

- Textual record (documentary form)

Finding aids:

Finding aid available

Accruals:

Accruals are possible

File / item list

Series F21-S05: Newsletters

Creator: Westwood Plateau Community Association

Date: 2000-2009 (date of creation)

Scope and content:

The series consists of newsletters produced by the Association.

Physical description: 1 cm of textual records

Access points:

- Textual record (documentary form)

Finding aids:

Finding aid available

Accruals:

Accruals are possible

File / item list

Series F21-S06: Grant Requests

Creator: Westwood Plateau Community Association

Date: 2002-2014 (date of creation)

Scope and content:

The series consists of capital grant proposals, predominantly related to the large sign installed by the Association to alert residents to events happening in the area.

Physical description: 9 cm of textual records

Access points:

- Textual record (documentary form)

Finding aids:

Finding Aid available

Accruals:

Accruals are possible

File / item list